



Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, April 15, 2016

STAFF REPORTS BY DEPARTMENT



Weekly Report for April 08, 2016 –April 14, 2016

Administrative Services

Weekly Bids Advertised

City Manager's Office

Council Meeting Agenda Schedule
February 2016 Financial Report

Community Development

Zoning Report
Inspection Report

Health Department

Food Establishment Application Weekly Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, April 18, 2016

City Council

www.cityofevanston.org/citycouncil

Tuesday, April 19, 2016

Preservation Commission-Rescheduled

www.cityofevanston.org/preservationcommission

Housing & Community Development Act Committee

<http://www.cityofevanston.org/housingcommunitydev>

Zoning Board of Appeals

www.cityofevanston.org/zoningboard

Board of Ethics

www.cityofevanston.org/boardofethics

Wednesday, April 20, 2016

Design and Project Review Committee

www.cityofevanston.org/dapr

M/W/EBE Advisory Committee

www.cityofevanston.org/mwebecommittee

Library Board

www.cityofevanston.org/libraryboard

Ladd Arboretum Committee

www.cityofevanston.org/laddcommittee

Thursday, April 21, 2016

Parks & Recreation Board

www.cityofevanston.org/recreationboard



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of April 8, 2016 through April 14, 2016.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2622	2535
SERVICE REQUESTS	674	633
TOTAL CHATS	55	52
TOTAL TEXT	29	27

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

1. Building Permit Inspections	97
2. Trash – Special Pick-up	53
3. Broken Parking Meters	36
4. Trash – Cart Repair	29
5. Recycling – Missed Pick-up	27

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	307
Administrative Services -Finance	42
Administrative Services -HR	44
Administrative Services - Other	240
City Manager's Office	24
ComDev / Economic Development	20
ComDev/ Bldg Inspections	334
ComDev / Housing Rehab	4
ComDev / Planning/Zoning	22
General Assistance	6
Fire Life Safety	38
PublicStuff Request	194
Health	123
Information	397
Law	15
Library	2
Mayor's Office	9
Other/311	185
Other – Social Services	10
Parks – Maintenance	2
Parks – Programs/Picnics/Permits	28
Parks – Other	9
Parks/Recreation	32
Parks – Forestry	19
Parks- Recreation Programs	82
Police	117
Public Works / Fleet	5
Public Works / Street Sanitation	146
Public Works / Engineering	53
Tax Assessment Office	8
Utilities – Power	1
Utilities – Sewer	5
Utilities – Water	99
TOTAL	2622



Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer
 Ashley King, Finance and Budget Manager
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of April 11, 2016

Date: April 15, 2016

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of April 11, 2016

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/Library Board Date
Bid 16-41 Tire Recapping, Mounting and Repairs	Administrative Services/Fleet	Work on this project includes soliciting bids for tire mounting and repair services. The vendor shall have equipment capable of changing and repairing tires on the following types of equipment; large road equip: road graders, front end loaders, fire equipment, street sweepers, dump and garbage trucks, in addition other commonly used municipal equip.	\$100,000	May 17	Jun 13

<p>Bid 16-40 Main Library Parking Garage Weatherproofing- Phase 1</p>	<p>Library</p>	<p>Work on this project includes: Upgrades to the Evanston Public Library Parking Garage. Inspect, scope and clean waste lines, remove and replace floor drains and install concrete overlay in areas of low slope.</p>	<p>\$234,000</p>	<p>May 24</p>	<p>Jun 13</p>
<p>*RFP 16-35 Architectural Services for Main Library Interior Renovations</p>	<p>Library</p>	<p>The Evanston Public Library is seeking proposals from pre-qualified firms for: Programming & Pre-Design, Design Development, Cost Estimation, Construction Documents, Bidding and Negotiation, and Construction Administration.</p>	<p>\$100,000</p>	<p>May 10</p>	<p>Jun 15</p>
<p>RFP 16-36 Computerized Maintenance Management System</p>	<p>Public Works Agency</p>	<p>The City of Evanston's Public Works Agency is seeking proposals from experienced firms to supply and implement a Computerized Maintenance Management System for all City of Evanston infrastructure, including water treatment plant, water distribution system, sewer systems, streets and public right-of-way, trees, public facilities, and parks.</p>	<p>\$250,000</p>	<p>May 17</p>	<p>Jun 13</p>

RFP 16-38 Risk Management Plan Update	Public Works Agency	The City of Evanston's Water Production Bureau of the Public Works Agency is seeking proposals from experienced firms for Chlorine Risk Management Plan (RMP) Update and Triennial RMP Compliance Audit Completion.	\$25,000	May 24	Jun 13
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*This project will not be advertised. Firms were prequalified under RFQ 15-62 (2015) Architectural Services for Main Library Interior Renovations.

Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, **Jan 19 (Tues)**, Jan 25, Feb 8, ~~Feb 15~~, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, (**Jan 9, 2017**)

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES	
PWA	4/25/2016	2016 Drinking Water Week May 1-7	PR	APW	Stoneback	6:00 PM	
Mayor	4/25/2016	20th Anniversary of Ayla's Originals	PR	CC	Francellno		
Mayor	4/25/2016	Arbor Day 2016	PR	CC	Francellno		
CMO	4/25/2016	Liberia Sister City	P	APW	Bobkiewicz		
CMO	4/25/2016	City regulation of taxis and shared ride services	Discussion	APW	Bobkiewicz		
Police	4/25/2016	CADS Software Agmt	B	APW	Eddington		
Admin Services	4/25/2016	Website Contract	B	APW	Storlie		
Admin Services	4/25/2016	Elevator Service Agreement	B	APW	Storlie		
Admin Services	4/25/2016	Fire Apparatus and Aerial Devices	B	APW	Storlie		
Admin Services	4/25/2016	Replacement Vehicle Purchase	B	APW	Storlie		
PWA	4/25/2016	Citywide construction Engr and Surveying Services (2)	B	APW	Stoneback		
PWA	4/25/2016	Concrete purchase	B	APW	Stoneback		
PWA	4/25/2016	Penny Park	B	APW	Stoneback		
PWA	4/25/2016	Church Street Boat Ramp Phase 2 Engineering Services	B	APW	Stoneback		
PWA	4/25/2016	Cracked Sealing Award	B	APW	Stoneback		
PWA	4/25/2016	Renewal of Lakeshore Condo	B	APW	Stoneback		
PWA	4/25/2016	Asphalt Purchase	B	APW	Stoneback		
PWA	4/26/2016	Central Stret Bridge Engr Svcs (2)	R/B	APW	Stoneback		
Admin Services	4/25/2016	NU-Church Street Garage Lease	R	APW	Storlie		
PRCS	4/25/2016	Lease: Mudlark Theater	R	APW	Hemingway		
CMO	4/25/2016	631-1 and 631-2 Howard Leases	R	APW	Bobkiewicz		
Admin Services	4/25/2016	Sale of Surplus Property	O	APW	Storlie		
PWA	4/25/2016	Ord to Modify Condo Refuse Charge	O	APW	Stoneback	Introduction	
PWA	4/25/2016	Special Pick-Up Fee	O	APW	Stoneback	Introduction	
Admin Services	4/25/2016	Resident Only Parking District Revisions (2)	O	APW	Storlie	Action	
Legal	4/25/2016	Liquor License Decrease - Now We're Cookin	O	APW	Farrar	Action	
CD	4/25/2016	Ord 165-O-15: Impervious Surface Coverage Calculation	O	PD	Muenzer	Introduction: Held in Ctte 12.14.15	
CD	4/25/2016	1815 Ridge/Oak	O	PD	Muenzer		Introduction
CD	4/25/2016	2020 Greenwood Street	O	PD	Muenzer		Introduction
Admin Services	4/25/2016	Executive Session		CC	Lyons/Storlie	Workers Comp, RE	
Admin Services	5/9/2016	Public Service Recognition Week May 1-7	PR	CC	Storlie		
CD	5/9/2016	May is National Preservation Month	PR	CC	Muenzer		
Police	5/9/2016	National Police Week May 15-21	PR	CC	Eddington		

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PWA	5/9/2016	National Public Works Week May 15-21	PR	CC	Stoneback	
CMO	5/9/2016	Investment Strategies	P	CC	Lyons	
CD	5/9/2016	1012 Lake St. Appeal of COA denial	SPB	CC	Muenzer	(contd from 4/11/16)
CMO	5/9/2016	Equity & Inclusion	SPB	CC	Lyons	
CMO	5/9/2016	Benchmarking Ordinance Update	Discussion	CC	Bobkiewicz	
PWA	5/9/2016	Citywide Roof Survey	B	APW	Stoneback	
PRCS	5/9/2016	2016 Summer Food Program	B	APW	Hemingway	
PRCS	5/9/2016	Strawdog Lease	R	APW	Hemingway	
CD	5/9/2016	Plumbing Code Amendments	O	APW	Muenzer	Introduction
CD	5/9/2016	2767 Crawford Ave./Driveway	O	PD	Muenzer	Introduction
Law	5/9/2016	Mobile Food Vendors	O	HS	Farrar	
CMO	5/16/2016	BCC	Discussion	Rules	Bobkiewicz	6:00 PM
Health	5/16/2016	Rental Registration Program	P	CC	Thomas-Smith	
CMO	5/16/2016	Aldermanic Referral: Neighborhood Fund	Discussion	CC	Lyons	7:00 PM
Law	5/16/2016	Neighborhood Integrity Ord revised	O	CC	Farrar	Held from Mar 14 CC meeting
PWA	5/23/2016	Citywide Roof Survey	B	APW	Stoneback	
PWA	5/23/2016	MFT Street Resurfacing	B	APW	Stoneback	
PWA	5/23/2016	50/50 Sidewalk	B	APW	Stoneback	
Legal	5/23/2016	Massage Establishment	O	APW	Farrar	(deferred from 4/11/16)
CD	5/23/2016	1513 Greenleaf Street - Subdivision	O	PD	Muenzer	Introduction
CD	5/23/2016	1513 Greenleaf - Special Uses (2)	O	PD	Muenzer	Introduction
PRCS	5/23/2016	Handyman Contract	B	HS	Hemingway	
PRCS	5/23/2016	NU Parking on Golf Course	B	HS	Hemingway	
CMO	5/23/2016	Animal Stray Hold Policy	O	HS	Bobkiewicz	Introduction
PRCS	6/13/2016	Moran Center Rehabilitation Agreement	B	APW	Hemingway	
PWA	7/11/2016	Water Plant Reliability Improvements	B	APW	Stoneback	
Council & Committee Meetings						
Mon, Apr 18	7:00 PM	City Council meeting				
Tues, Apr 19	7:00 PM	Housing & Community Development Act				
Wed, Apr 20	6:30 PM	M/W/EBE Advisory Committee				

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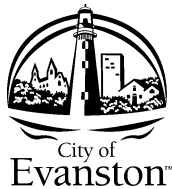
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Mon, Apr 25	6:00 PM	A&PW, P&D, City Council meetings				
Wed, Apr 27	6:00 PM	Transportation/Parking Committee				
Wed, Apr 27	7:00 PM	Economic Development Committee				
Mon, May 2	6:00 PM	Human Services Committee				
Thurs, May 5	7:00 PM	Housing and Homelessness Commission / Commission on Aging				
Mon, May 9	6:00 PM	A&PW, P&D, City Council meetings				
Mon, May 16	7:00 PM	City Council meeting				
Tues, May 17	7:00 PM	Housing & Community Development Act				
Mon, May 23	6:00 PM	A&PW, P&D, City Council meetings				
Wed, May 25	6:00 PM	Transportation/Parking Committee				
Wed, May 25	7:00 PM	Economic Development Committee				
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
CD		Sidewalk Cafes Administrative Revisions	O	PD	Muenzer	Introduction
CMO		Harley Clarke	SPB	CC	Bobkiewicz	CC Tabled 10.26.15
CMO		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
Utilities		Computerized Maintenance Management System	B	APW	Stoneback	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv		Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv		Amendment to PEHP Resolution	R	APW	Lyons	
Law		Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
Law		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Credit Card Analysis	D	APW	Lyons	
Law		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
PWA		AVL Purchase	B	APW	Stoneback	



Memorandum

To: Wally Bobkiewicz, City Manager
 Martin Lyons, Assistant City Manager/Chief Financial Officer

From: Ashley King, Finance Division Manager

Subject: February 2016 Monthly Financial Report

Date: April 6, 2016

Please find attached the unaudited financial statements as of February 29, 2015. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

<u>Fund Description</u>	<u>YTD Revenues</u>	<u>YTD Expenses</u>	<u>YTD Net</u>	<u>Fund Balance</u>	<u>Cash Balance</u>
GENERAL FUND	13,929,044	12,934,146	994,898	14,097,256	2,587,845
GENERAL ASSISTANCE FUND	43	117,295	(117,251)	622,357	400,718
HEALTH AND HUMAN SERVICES	-	6,444	(6,444)	41,851	28,962
GOOD NEIGHBOR FUND	-	41,667	(41,667)	958,333	958,333
LIBRARY FUND	944,633	944,775	(142)	2,102,749	1,072,809
NEIGHBORHOOD STABILIZATION	33	7,394	(7,360)	114,864	206,274
MOTOR FUEL TAX FUND	331,169	251,833	79,336	1,367,413	1,824,631
EMERGENCY TELEPHONE (E911)	43,203	142,405	(99,202)	503,475	282,474
SPECIAL SERVICE AREA (SSA) #4	59,107	-	59,107	203,365	(131,438)
CDBG FUND	-	160,134	(160,134)	316,006	(100,251)
CDBG LOAN	23,953	-	23,953	2,475,622	182,319
ECONOMIC DEVELOPMENT FUND	494,928	231,046	263,882	2,945,159	2,363,088
NEIGHBORHOOD IMPROVEMENT	-	-	-	114,864	169,915
HOME FUND	4,442	11,130	(6,687)	4,626,321	(1,917)
AFFORDABLE HOUSING FUND	69,421	-	69,421	2,782,935	1,026,581
WASHINGTON NATIONAL TIF	1,237,120	561,814	675,306	7,647,853	7,196,654
SPECIAL SERVICE AREA (SSA) #5	98,335	-	98,335	687,762	623,764
HOWARD-HARTREY TIF	15,763	166,409	(150,646)	1,155,111	1,191,540
HOWARD-RIDGE TIF FUND	21,280	14,280	7,001	183,023	(19,351)
WEST EVANSTON TIF FUND	1,232	5,323	(4,091)	439,399	446,494
DEMPSTER-DODGE TIF FUND	-	-	-	-	-
CHICAGO-MAIN TIF	-	5,923	(5,923)	306,147	306,147
DEBT SERVICE FUND	1,866,861	13,487,913	(11,621,052)	2,488,580	2,319,860
CAPITAL IMPROVEMENTS FUND	1,272,747	105,232	1,167,515	7,217,353	7,922,243
SPECIAL ASSESSMENT FUND	40,211	51,795	(11,584)	2,670,822	2,667,660
PARKING SYSTEM FUND	1,202,850	582,606	620,244	11,132,302	10,849,774
WATER FUND	3,966,647	2,883,823	1,082,824	8,702,803	8,225,910
SEWER FUND	2,284,032	924,170	1,359,861	5,779,898	3,227,593
SOLID WASTE FUND	774,625	435,226	339,399	(695,369)	(1,181,856)
FLEET SERVICES FUND	567,546	242,997	324,550	598,008	23,334
EQUIPMENT REPLACEMENT FUND	242,315	418	241,897	2,141,326	1,124,515
INSURANCE FUND	2,830,916	2,643,781	187,134	(3,767,484)	2,752,893
Grand Totals	32,322,456	36,959,979	(4,637,523)	79,960,101	58,547,517

NOTE: Negative Cash Balances (as seen above in the SSA 4 & CDBG Fund) reflect internal account balances and not external bank balances, due to transaction timing at month end.

Included above are the ending balances as of February 29, 2016 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which may be used (or easily sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

As of February 29, 2016, the General Fund is reporting a net surplus of \$994,898. There were lower than anticipated February expenses due to delays in issuing purchase orders. This was caused by the reorganization of multiple City departments and the creation of the Public Works Agency which changed the General Ledger string for many funds. Expenses will be caught up by the March financial report. First installment property taxes will also be shown on the March 2016 financial reports. The attached supplemental charts show the General Fund Revenues at 12.4% of budget and expenses slightly lower at 11.6%. The two month goal is 16.6%.

Through February 29, 2016, the CDBG Fund is showing a negative cash balance of \$100,251 which will be reimbursed from March draw-downs.

Through February 29, 2016, the SSA #4 Fund and Howard Ridge TIF funds show negative cash balances due to the timing of property taxes. This will be eliminated in the March report as monies have been received in March 2016.

Through February 29, 2016, the Economic Development Fund is showing a fund balance of \$2,945,159 and a cash balance of \$2,363,088.

The Parking Fund made the \$3.2 million Sherman Garage deck payment in December, reducing their fund balance to \$11,132,302.

The Debt Service Fund made a \$13 million payment in January in connection with the refinancing of the 2006B bonds.

Through February 29, 2016, the Solid Waste Fund is showing a fund balance of \$339,399 and a cash balance of negative \$1,181,856. The January and February payments to SWANCC were approved by Council in March.

Though operating at a \$324,550 surplus for the year, the Fleet Fund is showing a negative \$23,334 cash balance through February 29, 2016.

Through February 29, 2016, the Insurance Fund is showing a negative fund balance of \$3,767,484 with a cash balance of \$2,752,893. This negative balance is primarily for claims/cases being expensed. These claims/cases have not been settled, and therefore there is no guarantee the City will actually experience this negative fund balance as estimated.

If there are any questions on the attached report, please contact me by phone at (847) 859-7884 or by email: aking@cityofevanston.org. Detailed fund summary reports can be found at the following link: <http://www.cityofevanston.org/city-budget/financial-reports/>.

CERTIFICATION OF ATTACHED FINANCIAL REPORTS

As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Martin Lyons, Treasurer of the City of Evanston, hereby affirm that I have reviewed the February 29, 2016 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



Martin Lyons, Treasurer



General Fund

Through 02/29/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	%	Prior Year Total Actual
Fund 100 - GENERAL FUND					
Property Taxes	27,417,407	2,235,796	2,256,262	8	11,397,061
Other Taxes	45,986,550	3,445,161	6,942,230	15	43,866,276
License	5,329,777	672,504	994,203	19	5,324,137
Permit	9,276,550	377,984	630,145	7	6,704,846
Fee	125,700	5,121	24,819	20	155,619
Fines and Forfeitures	4,609,825	218,509	464,162	10	3,548,230
Parking Charges for Services	640,000	-	-	0	640,000
Parks and Recreation Charges for	5,374,751	372,061	683,815	13	5,406,379
Other Charges for Services	2,433,216	225,070	535,126	22	2,239,528
Interfund Transfers	8,842,365	646,242	1,229,984	15	7,836,484
Intergovernmental Revenue	765,727	49,462	69,449	9	670,245
Other Revenue	1,286,843	58,816	97,698	8	693,088
Interest Income	50,000	465	1,151	2	6,572
REVENUE	112,138,711	8,307,190	13,929,044	12.4%	88,488,464
13 - CITY COUNCIL	424,958	42,117	76,540	18.0%	417,571
14 - CITY CLERK	263,203	27,015	45,685	17.4%	281,913
15 - CITY MANAGER'S	6,989,746	316,320	561,363	8.0%	1,804,588
17 - LAW	1,130,000	84,956	149,478	13.2%	1,044,228
19 - ADMINISTRATIVE	9,634,173	664,228	1,110,212	11.5%	9,538,936
21 - COMMUNITY	2,740,032	219,891	387,812	14.2%	2,407,297
22 - POLICE	37,696,278	2,542,339	4,507,321	12.0%	28,321,088
23 - FIRE MGMT & SUPPORT	22,601,742	1,380,017	2,605,614	11.5%	14,837,447
24 - HEALTH	3,544,226	173,933	309,468	8.7%	3,198,674
30 - PARKS, REC. AND	11,820,590	736,053	1,314,519	11.1%	11,143,556
40 - PUBLIC WORKS AGENCY	14,861,248	1,040,007	1,866,134	12.6%	-
EXPENSES	111,706,196	7,226,877	12,934,146	11.6%	72,995,299
Fund 100 - GENERAL					
REVENUE TOTALS	112,138,711	8,307,190	13,929,044		88,488,464
EXPENSE TOTALS	111,706,196	7,226,877	12,934,146		72,995,299
Fund 100 - GENERAL	432,515	1,080,313	994,898		15,493,166



Parking Fund

Through 02/29/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	% of Budget	Prior Year Total Actual
Fund Category Proprietary Funds					
Fund Type Enterprise Funds					
Fund 505 - PARKING SYSTEM FUND					
Permit	-	300	1,200	+++	150
Parking Charges for Services	6,379,675	495,547	868,519	13.61%	6,081,495
Parks and Recreation Charges for	65,000	-	-	0.00%	-
Interfund Transfers	3,711,770	309,314	309,314	8.33%	2,925,296
Intergovernmental Revenue	12,125	-	-	0.00%	-
Other Revenue	119,216	7,083	20,874	17.51%	153,545
Interest Income	35,070	1,477	2,943	0.00%	18,260
REVENUE	10,322,856	813,721	1,202,850	11.65%	9,178,746
Employee Pay	23,000	1,278	4,801	20.87%	29,187
Benefits	1,348,940	114,998	198,386	14.71%	1,136,557
Pensions	113,349	7,627	14,857	13.11%	99,018
Services	3,022,411	72,322	106,428	3.52%	2,698,537
Supplies	278,864	240	838	0.30%	243,068
Capital Outlay	3,474,000	-	-	0.00%	2,107,697
Insurance and Other Chargebacks	319,648	26,637	68,964	21.58%	319,649
Depreciation Expense	2,873,395	-	-	0.00%	-
Contingencies	11,000	202	202	1.83%	6,951
Debt Service	3,917,652	-	-	0.00%	3,917,650
Miscellaneous	252,000	-	-	0.00%	-
Interfund Transfers	1,303,783	108,649	188,131	14.43%	923,092
EXPENSES	16,938,042	331,953	582,606	3.44%	11,481,405
Fund 505 - PARKING SYSTEM					
REVENUE TOTALS	10,322,856	813,721	1,202,850		9,178,746
EXPENSE TOTALS	16,938,042	331,953	582,606		11,481,405
Fund 505 - PARKING SYSTEM	(6,615,186)	481,768	620,244		(2,302,659)



Sewer Fund

Through 02/29/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	% of Budget	Prior Year Total Actual
Fund Category Proprietary Funds					
Fund Type Enterprise Funds					
Fund 515 - SEWER FUND					
Sewer Charges for Services	12,869,000	1,198,069	2,283,140	17.74%	13,003,876
Other Charges for Services	19,650	-	-	0.00%	19,650
Other Revenue	984,165	-	-	0.00%	-
Interest Income	1,000	356	892	89.16%	2,706
REVENUE	13,873,815	1,198,425	2,284,032		13,026,232
Employee Pay	57,040	6,047	8,457	14.83%	60,837
Benefits	1,025,778	92,068	163,181	15.91%	1,005,582
Pensions	86,092	7,025	13,401	15.57%	91,066
Services	903,500	-	105	0.01%	898,075
Supplies	92,300	286	2,590	2.81%	18,817
Capital Outlay	3,048,314	-	-	0.00%	500,881
Insurance and Other Chargebacks	269,988	43,457	98,741	36.57%	269,988
Debt Service	9,222,913	205,395	550,633	5.97%	1,911,503
Miscellaneous	1,500	-	-	0.00%	3,306
Interfund Transfers	773,876	43,532	87,063	11.25%	735,235
EXPENSES	15,481,301	397,810	924,170		5,495,290
Fund 515 - SEWER FUND Totals					
REVENUE TOTALS	13,873,815	1,198,425	2,284,032		13,026,232
EXPENSE TOTALS	15,481,301	397,810	924,170		5,495,290
Fund 515 - SEWER FUND Net Gain (Loss)	(1,607,486)	800,615	1,359,861		7,530,942



Solid Waste Fund

Through 02/29/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	% of Budget	Prior Year Total Actual
Fund Category Proprietary Funds					
Fund Type Enterprise Funds					
Fund 520 - SOLID WASTE FUND					
License	275,000	-	-	-	357,583
Solid Waste Charges for Services	-	87,997	175,995	-	-
Other Charges for Services	3,632,394	306,202	595,739	16	3,557,884
Interfund Transfers	1,055,967	-	-	-	1,055,967
Other Revenue	238,000	1,908	2,892	1	228,394
REVENUE	5,201,361	396,107	774,625		5,199,828
Employee Pay	25,000	9,177	13,301	53	41,358
Benefits	779,380	70,555	106,369	14	702,238
Pensions	63,718	5,546	8,586	13	60,582
Services	3,679,126	209,083	209,472	6	3,644,097
Supplies	53,050	520	3,442	6	73,788
Capital Outlay	25,750	-	-	-	24,738
Insurance and Other Chargebacks	-	-	10,808	-	-
Debt Service	-	-	-	-	85,326
Miscellaneous	15,000	-	-	-	-
Interfund Transfers	499,493	41,624	83,249	17	490,106
EXPENSES	5,140,517	336,505	435,226		5,122,233
Fund 520 - SOLID WASTE FUND Totals					
REVENUE TOTALS	5,201,361	396,107	774,625	0	5,199,828
EXPENSE TOTALS	5,140,517	336,505	435,226	0	5,122,233
Fund 520 - SOLID WASTE FUND Net	60,844	59,602	339,399	6	77,595



Water Fund

Through 02/29/16
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	% of Budget	Prior Year Total Actual
Fund Category Proprietary Funds					
Fund Type Enterprise Funds					
Fund 510 - WATER FUND					
<i>Licenses, Permits and Fees</i>					
Fee	70,000	6,113	11,997	17.1%	105,483
Water Charges for Services	15,133,000	2,126,983	2,941,836	19.4%	15,310,824
Sewer Charges for Services	39,000	5,723	5,723	14.7%	45,102
Other Charges for Services	126,000	-	-	0.0%	125,545
Other Revenue	22,348,400	4,155	5,378	0.0%	6,109,981
Interfund Transfers	-	-	1,000,000		8,550,000
Interest Income	1,600	710	1,713	107.1%	5,981
Services	2,665,000	16,822	16,822	0.6%	395,395
Capital Outlay	24,700,306	195,063	196,535	0.8%	8,293,392
REVENUES	65,083,306	2,355,569	4,180,004		38,941,704
<i>Salary and Benefits</i>					
Employee Pay	210,465	8,385	23,032	10.9%	157,679
Benefits	4,534,306	395,715	695,293	15.3%	4,510,838
Pensions	360,355	28,122	53,974	15.0%	386,339
Services	2,098,760	88,065	102,949	4.9%	1,228,170
Supplies	1,392,190	54,929	77,983	5.6%	961,136
Capital Outlay	75,800	-	595	0.8%	583,227
Insurance and Other Chargebacks	468,492	39,042	132,921	28.4%	468,493
Contingencies	1,000	-	-	0.0%	854
Debt Service	1,053,288	-	-	0.0%	981,389
Miscellaneous	62,980	-	-	0.0%	875
Interfund Transfers	3,502,313	291,859	1,583,719	45.2%	11,875,155
EXPENSES	13,759,949	906,117	2,670,466		21,154,154
Fund 510 - WATER FUND Totals					
REVENUE TOTALS	65,083,306	2,355,569	4,180,004		38,941,704
EXPENSE TOTALS	13,759,949	906,117	2,670,466		21,154,154
Fund 510 - WATER FUND Net Gain	51,323,357	1,449,452	1,509,537		17,787,550



Memorandum

To: Honorable Mayor and Members of the City Council

From: Damir Latinovic, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: April 15, 2016

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update
Cases Received and Pending, April 8 - April 14, 2016

Zoning Reviews

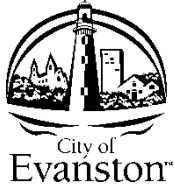
Ward	Property Address	Type	Project Description	Received	Status
1	1620 Judson Avenue	Zoning Analysis	Demolish existing rear porch and deck and construct a new enclosed porch and deck at SFR	03/10/16	pending additional info from the applicant
1	828 Colfax Street	Building Permit	New two-car detached garage	04/07/16	pending staff review
1	2233 Tech Drive	Building Permit	Additon to Mudd Library (NU)	04/05/16	DAPR 04/20/16
1	1319 Forest Avenue	Zoning Analysis	Demolish existing cabana structures and construct new bathroom, pump room, and outdoor kitchen	04/14/16	pending staff review
1	500 Davis Street	Building Permit	Interior and exterior renovation for a new restaurant (Red Hot Chilli Pepper)	04/08/16	pending staff review
2	1526 Crain Street	Building Permit	New front landing and stairs	03/28/16	pending revisions
2	2232 Madison Place	Building Permit	New 2nd floor addition at SFR	03/25/16	pending additional info from the applicant
2	1130 Dewey Avenue	Building Permit	Interior renovation and 2nd floor additon	04/01/16	pending minor variation
2	1881 Oak Avenue #301	Building Permit	Interior office buildout	04/11/16	compliant
2	1152 Ashland Avenue	Building Permit	2nd floor addition and interior remodel at SFR	04/08/16	pending staff review
3	1040 Hinman Avenue	Building Permit	New patio and flatwork in rear yard at SFR	04/07/16	pending staff review
4	1571 Maple Avenue	Building Permit	Construct 12-story, 101 DU multifamily residence (Planned Development)	12/21/15	pending additional info from the applicant; DAPR approved 03/23/16
4	630 Davis Street	Building Permit	Proposed exterior modifications to Chandler Building	01/14/16	DAPR 04/20/16
4	1006 Ridge Avenue	Building Permit	Various interior and exterior renovation to existing SFR	03/08/16	pending additional info from the applicant
4	820 Davis Street #151	Building Permit	Interior office renovation	04/12/16	compliant
4	700 Main Street	Zoning Analysis	Construct deck for outdoor seating for restaurant (La Principal); relocate parking	04/14/16	pending staff review
5	909 Foster Street	Zoning Analysis	New 3-story mixed-use buidling with ground floor commercial and 2 dw. units above, in rear of existing 3-story bldg.	03/30/16	pending staff review
5	2020 Ridge Avenue	Building Permit	Sidewalk removal and pavement reconstruction (NU Offices)	04/14/16	pending staff review
5	824-828 Noyes Street	Zoning Analysis	Construct 4-story mixed-use buidling with ground floor retail and 44 DUs above (Planned Development)	04/14/16	pending staff review
5	2216 Foster Street	Zoning Analysis	Minor Home Occupation for a cleaning business	04/14/16	compliant
6	2422 Hastings Avenue	Building Permit	Construct rear yard paver patio	11/18/15	pending additional info from the applicant

6	2500 Hartzell Street	Building Permit	Interior remodel with one-story addition at SFR	03/07/16	pending additional info from the applicant
6	2716 Hartzell Street	Building Permit	New detached garage @ SFR	04/07/16	pending staff review
6	2515 Thayer Street	Building Permit	New detached garage @ SFR	03/18/16	non-compliant; pending minor variation
6	2920 Payne Street	Building Permit	New 2-car detached garage at SFR	03/29/16	pending staff review
6	2745 Marcy Avenue	Building Permit	New patio in rear yard at SFR	04/01/16	non-compliant pending minor variation
6	2745 Marcy Avenue	Zoning Analysis	New paver patio at SFR	04/08/16	non-compliant
6	2814 Central Street	Building Permit	Interior and exterior renovation for a daycare center (Little Green Tree House)	04/14/16	pending staff review
6	3135 Thayer Street	Building Permit	New canopy and front entryway renovation at SFR	04/12/16	pending staff review
7	2740 Asbury Avenue	Building Permit	New detached garage @ SFR	03/18/16	non-compliant. pending minor variation
7	1423 Lincoln Street	Building Permit	2-story addition and interior renovation to the existign SFR	04/13/16	pending staff review
7	2131 Lincoln Street	Building Permit	Driveway resurfacing at SFR	04/12/16	pending staff review
8	2330 Oakton Street	Zoning Analysis	Expansion of existing parking lot (Pace Bus).	01/19/16	pending DAPR review
8	1732 Dobson Street	Building Permit	Tuckpointing, kitchen remodel, install exterior handrail at SFR	04/08/16	compliant
8	1108 Austin Street	Building Permit	New deck at SFR	04/08/16	compliant
8	211 Brown Avenue	Zoning Analysis	Interior renovation of a SFR	04/11/16	compliant
9	1619 Madison Street	Building Permit	New two-car detached garage	04/07/16	pending staff review
9	1804 Keeney Street	Building Permit	Interior renovation of basement	04/11/16	compliant
9	1804 Keeney Street	Building Permit	Interior basement renovation to SFR	04/11/16	compliant

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	2102 Orrington Avenue	Fence Variation	Install 6' fence along street side property line on corner lot at SFR	03/07/16	Preservation Commission approved on 04/12/16. Pending staff review.
2	1223-1227 Dodge Avenue	Zoning Complaint	Illegal Trade Contractor (Landscaping) business	08/17/15	Case ongoing. Re-Inspection pending
2	1815 Ridge/1815 Oak Avenue	Planned Development and Rezoning	New 11-story independent and assisted living senior housing development with 165 units and 70 parking spaces	12/11/15	P&D 04/25/16
2	2020 Greenwood Street	Major Variation	2' setback where 8' is required for outdoor storage units; elimination of 22 required parking spaces for a total of 10 parking spaces where 82 are required and 32 previously existed	03/02/16	P&D 04/25/16
2	1513 Greenleaf Street	Special Use	Construct new single family residence with detached garage in B1 Business District.	03/22/16	DAPR 04/20/16 ZBA 05/03/16
2	1515 Greenleaf Street	Special Use	Construct new single family residence with detached garage in B1 Business District.	03/22/16	DAPR 04/20/16 ZBA 05/03/16
2	1152 Ashland Avenue	Major Variation	Interior side yard setback for a second story addition that aligns with the first floor @ SFR	03/23/16	ZBA 05/03/16
2	1130 Dewey Avenue	Minor Variation	Second story addition with new deck, side yard setbacks align with existing first floor for a SFR	03/29/16	Determination after 04/15/16
3	493 Sheridan Road	Major Variation	Add 2 new dwel. units on ground floor of existing 6-unit building	03/30/16	Pending additional info from the applicant
3	746 Forest Avenue	Minor Variation	Street side yard setback for a new detached garage	04/11/16	Determination after 04/27/16
4	601 Davis Street	Planned Development, Rezoning and Special Use	New 26-Story, 221 unit mixed use development with 21,020 sq. ft. of commercial space	12/23/15	Pending additional info from the applicant
4	1103 Oak Avenue	Minor Variation	Side and rear yard setbacks for a detached garage	04/07/16	Pending staff review
5	1924 Grey Avenue	Zoning Complaint	Illegal landscaping business	10/08/15	Case ongoing, Re-inspection pending
5	1927 Brown Avenue	Zoning Complaint	Illegal car repair business	02/04/16	Case ongoing, Re-inspection pending
5	2128 Asbury Avenue	Minor Variation	Side yard setback variation to construct 2nd story addition	02/11/16	Determination after 04/15/16
6	2767 Crawford Avenue	Major Variation	Establish curb cut and driveway from street/front yard to an attached garage when alley access is present for a new SFR	03/10/16	ZBA 04/19/16
6	2626 Reese Avenue	Major Variation	Variations for street side yard, building lot coverage, interior side yard setback, fence for a new SFR with detached garage	03/24/16	ZBA 05/03/16
6	2515 Thayer Street	Minor Variation	Interior side yard setback and Building Lot Coverage for a new two-car detached garage	04/01/16	Determination after 04/15/16

6	2745 Marcy Avenue	Minor Variation	Impervious surface variation for paver patio	04/08/16	Determination after 04/27/16
6	2144 Pioneer Road	Minor Variation	Building lot coverage and impervious surface coverage variations for a new detached garage	04/08/16	Determination after 04/27/16
7	725 Roslyn Place	Minor Variation	Front and rear yard setbacks for one-story addition @ SFR	03/24/16	Determination after 04/11/16
7	2740 Asbury Avenue	Minor Variation	Building Lot Coverage and Impervious Surface Coverage for a two-car detached garage	04/01/16	Determination after 04/15/16
7	2400 Brown Avenue	Fence Variation	New fence in street side and front yards	04/06/16	Determination after 04/22/16
9	2001 Seward Street	Minor Variation	Front yard setback for a roofed porch at SFR	04/01/16	Determination after 04/20/16



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: April 15, 2016

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

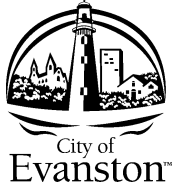
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, April 15, 2016

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Job is nearing completion. Building inspectors have begun final inspections. Exterior of the building is complete, public right of way is open and neighboring catch baskets are free of debris.	4/14/2016
1	1619 Chicago Avenue (The Merion)	Residential Addition	Fences and sidewalks are in good condition with alley and catch basin clean. Streets and job site are clean and orderly. Work on interior continues.	4/11/2016
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Sidewalks and fences are in good condition. Soil erosion reports are current. Public right of way is clear of debris.	4/11/2016
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Steel frame is up to 9th floor. Fences and sidewalks are in good condition. Catch basin is clean.	4/11/2016
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	Drywall and electrical work above the ceiling grid continues to move forward. Window glazing has been installed and masked at the store front windows. The roof membrane and HVAC roof top units have been installed. Installation of exterior wall cladding is in progress. Job site is being kept in order.	4/12/2016
4	1029 - 1035 Davis Street	One Story Commercial	No access was gained into the building. No change from last inspection. Drywall and electrical are being installed above the ceiling grid. Job site is being kept in order.	4/12/2016
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Detail painting work on the 4th floor continues to move forward. Drywall work on 3rd floor has been completed. Work on 1st and 2nd floors continues with layout and installation of display cases and back lighting panels. Job site is well kept.	4/12/2016
7	1620 Central	New 47 Unit Apartment Building	North foundation wall will remain without backfill until the water supply and sewer lateral are installed. Framing is being done on the 3rd floor. Job site is orderly.	4/12/2016
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Curtain wall around north towers is nearly complete. The western fence perimeter has been moved further for parking lot work. Project is progressing on the interior north and south towers. Fences and silt fences are in place. Neighboring storm structures are protected by catch baskets.	4/14/2016
7	560 Lincoln (NU Residence Hall)	New Dormitory	Tower crane is up and is operational. 1st floor column forms have been poured. Installation of continuous footings and foundation walls at the south end of project is progressing. Job site is well kept. Tire washing pad is in place and is actively used. Fences, silt fences and storm structure catch baskets are in good condition.	4/14/2016

8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Fences, street and sidewalks are in good condition. Interior finishes continue. Exterior work on Dryvit is moving forward. Spoils from interior are stored at southeast lot.	4/11/2016
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Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

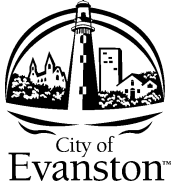
Subject: Food Establishment Application Weekly Report

Date: April 15, 2016

The table below is the weekly report of all applications for Food Establishments received during the week of April 10, 2016.

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.

Establishment Name	Address	Ward	Application Received on	Type	Proposed Opening Date
Red Hot Chilli Pepper	500 Davis St	1	4/12/2016	Food Establishment License	Not Yet Determined



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: April 15, 2016

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
1	Old Dixie Café	825 Church Street	D	Restaurant (Alcohol)	TBD – 11 PM (Sun-Sat)	03/16/16	Pending Liquor Control Review Board Meeting
2	Terra & Vine	1701 Maple Ave	C	Restaurant (Alcohol)	12pm – 1am (Sun); 11am-1am (Mon-Thu); 11am-2am (Fri-Sat)	03/25/16	Pending Liquor Control Review Board Meeting
4	Davis Street Group, LLC	616 Davis Street	D	Restaurant (Alcohol)	12pm – 1am (Sun); 11am-1am (Mon-Thu); 11am-2am (Fri-Sat)	03/25/16	Pending Liquor Control Review Board Meeting
4	Cupitol Coffee & Eatery	812 Grove street	C	Restaurant (Alcohol)	12pm – 10pm (Sun); 11am – 10pm (M-Sa)	04/06/16	Pending Liquor Control Review Board Meeting
4	Table To Stix Ramen	1007 Davis Street	D	Restaurant (Alcohol)	12pm – 9pm (Sun); 11:30 am – 9:30 pm (M-TH); 11:30am – 10pm (Fri-Sa)	4/07/16	Pending Liquor Control Review Board Meeting

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING



By NWMC Executive Director Mark L. Fowler

WEEK ENDING APRIL 15, 2016

NWMC Board Receives Officer Nominations, Approves FY16-17 Budget

Thank you to the twenty-nine NWMC members who attended Wednesday night's Board meeting. The membership unanimously approved the FY2016-2017 NWMC Budget, which places the organization in a very positive financial condition in the near term. Due to a combination of enterprise revenue growth and cost cutting measures, the budget does not call for a dues increase for the third consecutive year. The Board also forwarded the following slate of NWMC officers for FY2016-2017 for final consideration at the May 11 membership meeting:

- President: *Matthew Bogusz*
Mayor, City of Des Plaines
- Vice President: *Dean Argiris*
President, Village of Wheeling
- Secretary: *Harriet Rosenthal*
President, Village of Deerfield
- Treasurer: *Todd Hileman*
Manager, Village of Glenview

In other Board action, Chicago Metropolitan Agency for Planning (CMAP) Executive Director Joe Szabo and Deputy Executive Director Bob Dean addressed the membership on proposals to provide the agency with more consistent local matching funds. CMAP is backing [House Bill 6286 - House Amendment 1](#) and [Senate Bill 2966 - Senate Amendment 1](#) which will reinstate and fully fund the Comprehensive Regional Planning Fund. The organization has also rolled out a proposal to implement annual dues from counties, municipalities and local transportation agencies as well as fees for some of CMAP's programs and services. Finally, the Board approved a resolution supporting the Metropolitan Mayors Caucus Greenest Region Compact 2, which builds upon previous efforts to "guide municipalities to achieve meaningful and measurable environmental sustainability." *Staff contacts: Mark Fowler, Larry Bury*

One Week Left to Enroll in the NWMC EAP!

Open enrollment for the NWMC Employee Assistance Program (EAP) is taking place through Friday, April 22. Currently there are sixteen municipalities and organizations that participate in this program. Bensinger, DuPont & Associates is the EAP provider and offers confidential, cost free referrals and assessment services twenty-four hours a day for employees and their families. Areas of assistance include the following:

- Marital and family problems
- Mental health
- Alcohol/drug abuse
- Grief and loss
- Financial concerns
- Violence & Harassment
- Parenting
- Physical abuse
- Eating disorders
- Legal issues
- Child/Elder care issues
- Disasters & Trauma

The fee for program participation is \$25.00 per employee per year and the contract year begins May 1. Please note that there is no fee increase in the program for this year. Please contact Karol Heneghan, 847-296-9200 ext. 124 or khenehan@nwmc-cog.org with any questions or for additional information. *Staff contact: Karol Heneghan*

Who Wants to Win the 2016 NWMC Communicopia Award?

One of the highlights of the 2015 NWMC Annual Gala was the presentation of the inaugural NWMC Communicopia Award to the *Village of Hoffman Estates*. To be considered for the award, NWMC members assembled gift baskets representing the best of their communities, with the winner as selected by the attendees receiving the NWMC Communicopia Award!

In preparation for the 2016 Gala, staff has distributed the call for members to again submit gift baskets and compete for the Communicopia Award. As a reminder, the Gala will be held on Wednesday, June 22 at Meridian Banquets in *Rolling Meadows*. Highlights of the evening will be the inauguration of the NWMC officers for 2016-2017 and the presentation of the Communicopia Award. The deadline to submit baskets is Friday, June 10, so there is plenty of time to prepare your winning entry. Please contact Marina Durso, mdurso@nwmc-cog.org or 847-296-9200, ext. 122 with any questions or for additional information. *Staff contact: Marina Durso*

NWMC Local Government Communicators to Meet Next Week

The next NWMC Local Government Communicators Committee meeting will be held on Wednesday, April 20 from 11:30 a.m. to 1:00 p.m. at the new *Glenview Village Hall*, 2500 East Lake Street. The committee meets quarterly and serves as a forum to discuss communications best practices and related issues relevant to all NWMC members.

Topics to be discussed at this quarter's meeting include: social media; website content archiving; and, potential Public Information Officer training opportunities. If you are interested in attending, please RSVP by Monday, April 18 to Chairperson and *Palatine Management Analyst Samantha Brunell*, sbrunell@palatine.il.us. Future committee meetings are scheduled for Wednesday, July 20 at the *Mount Prospect Village Hall* and Wednesday, October 19 at the *Palatine Village Hall*. *Staff contacts: Mark Fowler, Chris Staron*

Rise to the Challenge - Register Today for the May 10 NWMC Auction

Warmer weather means it's time to evaluate your surplus vehicles and equipment and turn your clunkers into cash at the NWMC Surplus Vehicle and Equipment Auction on Tuesday, May 10, 1:00 p.m. at America's Auto Auction in Crestwood. We will take your vehicles regardless of the condition they're in. Even if they're not running, or rusting, or have strange vegetation growing out of them (we've seen it all!), we'll take them.

As you know, we depend on our members to make this event a success and contribute to the Conference's enterprise revenue goals. Thank you to *Barrington, Des Plaines, Evanston, Glenview, Highland Park, Morton Grove, Northfield Township, Northbrook, Skokie, Streamwood and Wilmette* for committing to send vehicles to the auction.

That means 37 members are not board yet, so here's a challenge: could we get at least one vehicle from each member and have 100% participation? We cannot do this without you, so we encourage all members to utilize this program and support the Conference. For questions or additional information, please contact staff or Bruce Uhter, Bruce.Uhter@americasautoauction.com, 219-713-0347 (cell), 708-389-4488 (office), or Jim Fee, 773-315-0293 or jamesfee7522@yahoo.com. *Staff contact: Ellen Dayan*

IDOT to Issue Call for Transportation Enhancement Projects

The Illinois Department of Transportation (IDOT) will accept applications for the 2016 Illinois Transportation Enhancement Program (ITEP) from Monday, May 2 through Friday, June 17. Approximately \$29 million is available to award for selected projects. ITEP provides funding for community based projects that expand travel choices and enhance the transportation experience by improving the cultural, historic, aesthetic and environmental aspects of our transportation infrastructure.

Eligible categories for ITEP funding are: Pedestrian/Bicycle Facilities; Landscape/Streetscape and Other Scenic Beautification; Conversion of Abandoned Railroad Corridors to Trails; Historic Preservation and

Rehabilitation of Historic Transportation Facilities; Vegetation Management in Transportation Rights-of-Way; Archaeological Activities Relating to Impacts from Implementation of a Transportation Project; Storm Water Management, Control and Water Pollution Prevention or Abatement Related to Highway Construction or Due to Highway Runoff; Reduce Vehicle-Caused Wildlife Mortality or Restore and Maintain Connectivity Among Terrestrial or Aquatic Habitats; and, Construction of Turnouts, Overlooks and Viewing Areas.

Any local or state government with taxing authority is eligible to apply. Please note that a local match is required for all eligible phases. Preliminary engineering, utility relocations, construction and construction engineering are funded at an 80% federal/20% local match ratio. Right-of-way acquisition is funded at 50% federal/50% local match. The maximum amount of ITEP funds per project is \$2 million. Phase I engineering is not required to be completed before applying, but additional points are given to projects with Phase I and/or land acquisition complete.

More information on the program, including an updated 2016 ITEP Guidelines Manual is available by visiting <http://www.idot.illinois.gov/transportation-system/local-transportation-partners/county-engineers-and-local-public-agencies/funding-opportunities/ITEP>. Selected projects will be announced this fall. The ITEP will be a two-year cycle with the next call for projects anticipated to be in spring 2018. *Staff contacts: Mike Walczak, Brian Pigeon*

Register Today for IML Lobby Day

The Illinois Municipal League (IML) will hold its annual Lobby Day on Wednesday, May 4 in Springfield. The day will begin at 9:00 a.m. with a legislative briefing at the IML offices, followed by lobbying in the state capitol and culminating with a 6:30 p.m. reception at the Abraham Lincoln Presidential Museum. Please visit <http://www.iml.org/page.cfm?key=16605&slide=9> to register and for additional information. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

RTA Seeking Access to Transit Projects

The Regional Transportation Authority (RTA) has released a call for projects for the Access to Transit Improvement Program. The program is open to applicants that have completed (or are in the process of completing) a study through the RTA's Community Planning program or CMAP'S Local Technical Assistance (LTA) program. The Access to Transit Improvement Program is intended to leverage RTA and local funds with federal Congestion Mitigation and Air Quality Improvement Program (CMAQ) funding to help implement small-scale projects that increase pedestrian and bicycle access to the transit system.

The RTA will host an information session on Friday, April 29, 9:30 a.m. at the RTA offices, 175 W Jackson Boulevard, Suite 1660 in Chicago. Although not required, potential applicants are welcome to attend the session to learn about the program, ask questions, or discuss potential project ideas. Applications are due to the RTA on or before Thursday, October 20. The long application period is intended to give applicants adequate time to initiate or complete the Phase I engineering aspect of the project. For more information, please visit <https://www.rtachicago.com/plans-programs/grants-projects/access-to-transit>. *Staff contacts: Mike Walczak, Brian Pigeon*

Preview 2017 Chrysler Model Year Vehicles on May 5 at Pheasant Run Resort

On Thursday, May 5, from 10:00 a.m. to 2:15 p.m., Fiat Chrysler Automobiles (FCA) is offering a unique opportunity to preview and test drive 2017 model year vehicles. The event will be held at the Pheasant Run Resort, 4051 East Main Street in St. Charles. Please note that FCA will provide lunch. Fleet managers, police department staff, finance and/or purchasing directors are encouraged to attend. Please visit <https://www.fcaproductpreviews.com/> to register or for additional details.

The Suburban Purchasing Cooperative currently offers the following FCA Dodge contracts via Napleton Fleet Group:

- Dodge Charger Police Pursuit Vehicle (Contract #149)
- Dodge Ram ProMaster 1500 Cargo Van (Contract #156)
- Dodge Ram 1500 4x4 Crew Cab Pickup (Contract #157)

If you are considering purchasing these vehicles, this is a great chance to preview and test drive the new 2017 models. For questions or additional information about the May 5 FCA Product Preview, please contact staff or FCA Government Contact, Scott Metroff, 248-881-5653 or scott.metroff@fcagroup.com. For questions or additional information about the SPC Dodge vehicles, please contact staff or Bob Barr, Napleton Fleet Group, 630-455-2911 or rbarr@napletonfleet.com. *Staff contact: Ellen Dayan*

Registration Open: Northeastern Illinois Water Supply Forum

On Thursday, May 12, the Northwest Water Planning Alliance and Metropolitan Planning Council invite you to an interactive discussion about pressing water supply issues in Northeastern Illinois, hosted by the City of Aurora. *Heading Off Crisis: Northeastern Illinois Water Supply Forum* will be held from 9:30 a.m. to 4:00 p.m. at the Two Brothers Roundhouse in Aurora.

According to the program invitation, “Recent reports indicate both decreasing groundwater availability and increasing water pollution concerns in Northeastern Illinois. At the same time, much of our infrastructure is old and in need of reinvestment. Adding to all these pressures is the increasing uncertainty and pressure that climate change puts on our established water supply systems.

Join fellow elected and appointed community officials, planners, regulators and water industry experts in an interactive forum to discuss today’s current challenges and workable solutions to tackling Northeastern Illinois’ most pressing water supply issues.

This event will feature an opening address by Aurora Mayor Tom Weisner, and a lunch keynote by international water resource expert and former General Manager of the Las Vegas Valley Water District and Southern Nevada Water Authority Pat Mulroy.”

The cost of the forum is \$30 (\$40 after May 1). For more information and to register, please visit <https://aurora.seamlessdocs.com/f/WaterSupplyForum>. *Staff contacts: Chris Staron*

MMC to Host Fair Housing & Rental Regulation Program Training

From the desk of Metropolitan Mayors Caucus (MMC) Director of Housing Initiatives Allison Clements:

As a follow up to our December 2015 discussion of crime-free and nuisance property ordinances with the Sargent Shriver National Center on Poverty Law and the ACLU of Illinois, we have invited HUD's Office of Fair Housing and Equal Opportunity and the Sargent Shriver National Center on Poverty Law to provide fair housing training as it relates to these laws. This training is specifically geared to local staff who implement, oversee, or enforce their jurisdiction's crime free or nuisance property ordinance (although all municipal staff and mayors are welcome to attend). This will be an interactive discussion regarding these ordinances and suggested tools to regulate the conditions and operation of rental housing as it relates to fair housing. We will also remind participants of the requirements of Public Act 99-441. Details are below:

MEETING TOPIC: Fair Housing and Municipal Rental Regulation Programs – What do I need to know?

DATE: Thursday, April 28, 2016

TIME: 9:30am-11:30am

LOCATION: CMAP/MMC Offices – Willis (Sears) Tower, 233 S. Wacker Drive, Suite 800, Chicago

Please RSVP with the names of any meeting attendees by emailing me at amilld@mayorscaucus.org or calling (312) 201-4507. *Staff contact: Mark Fowler*

Save the Date – ComEd to Host Power of Preparedness Event

On Wednesday, May 18 at 2:00 p.m., ComEd will host a workshop entitled “The Power of Preparedness”. The event will be held at McDonald’s Hamburger University, 2815 Jorie Boulevard, in Oak Brook. Municipal officials, public works staff, county ESDA coordinators and county officials are encouraged to attend.

Through presentations, displays and a reception, ComEd will provide a behind-the-scenes look at their emergency preparedness and major storm response initiatives. Please mark your calendars. *Staff contact: Mark Fowler*

Meetings and Events

NWMC Bicycle and Pedestrian Committee will meet on Tuesday, April 19, at 10:30 a.m. at the NWMC offices.

NWMC Legislative Committee will meet on Wednesday, April 20, at 8:30 a.m. at the NWMC offices.

NWMC Transportation Committee will meet on Thursday, April 28, at 8:30 a.m. at the NWMC offices.