

Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Martin Lyons, Acting City Manager
Subject: City Manager's Weekly Update
Date: Friday, February 5, 2016

STAFF REPORTS BY DEPARTMENT



Weekly Report for January 29, 2016 –February 04, 2016

Administrative Services

Weekly Bids Advertised-No Bids This Week

City Clerk's Office

RETT Report for January 2016

City Manager's Office

Council Meeting Agenda Schedule

Community Development

Zoning Report

Inspection Report

Community Development Monthly Update

Health Department

Food Establishment Application Weekly Report

Public Works Agency

Emergency Sewer Repair

Fire Department

Fire Report January 2016

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, February 8, 2016

Administration & Public Works Committee

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Tuesday, February 9, 2016

Board of Local Improvements

www.cityofevanston.org/boardofimprovements

Evanston Arts Council

www.cityofevanston.org/artscouncil

Wednesday, February 10, 2016

Design and Project Review Committee

www.cityofevanston.org/dapr

Plan Commission

www.cityofevanston.org/plancommission

Thursday, February 11, 2016

Mental Health Board

www.cityofevanston.org/mentalhealthboard

Environment Board

www.cityofevanston.org/environmentboard

Sign Review and Appeals Board

www.cityofevanston.org/signreviewboard

Friday, February 12, 2016

Utilities Commission

<http://cityofevanston.org/government/agendas-minutes/agendas-minutes---energy-commission/index.php>



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of January 29, 2016 through February 4, 2016.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2204	2281
SERVICE REQUESTS	543	499
TOTAL CHATS	64	90
TOTAL TEXT	23	11

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

- | | |
|--|----|
| 1. Trash – Special Pick-up | 86 |
| 2. Building Permit Inspections | 85 |
| 3. Broken Parking Meters | 36 |
| 4. Trash – Missed Garbage Pick-up | 29 |
| 5. Child Seat Installation or Inspection | 15 |

Note: A network outage occurred on Tuesday, February 2, 2016 which caused the phones to go down.

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	229
Administrative Services -Finance	46
Administrative Services -HR	32
Administrative Services - Other	180
City Manager's Office	28
ComDev / Economic Development	12
ComDev/ Bldg Inspections	246
ComDev / Housing Rehab	3
ComDev / Planning/Zoning	20
General Assistance	9
Fire Life Safety	44
PublicStuff Request	241
Health	99
Information	358
Law	17
Library	5
Mayor's Office	5
Other/311	183
Other – Social Services	2
Parks – Maintenance	1
Parks – Programs/Picnics/Permits	4
Parks – Other	8
Parks/Recreation	46
Parks – Forestry	12
Parks- Recreation Programs	4
Police	119
Public Works / Fleet	0
Public Works / Street Sanitation	110
Public Works / Engineering	23
Tax Assessment Office	11
Utilities – Power	0
Utilities – Sewer	7
Utilities – Water	100
TOTAL	2204

Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, Jan 19 (Tues), Jan 25, Feb 8, Feb 15, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, Aug 15, Sept 12, Sept 19, Sept 26 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, (Jan 9, 2017)						
B=Business of the City by Motion R=Resolution O=Ordinance D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Mayor	2/22/2016	7th Ward Alderman Sworn In		CC	Tisdahl	
PRCS	2/22/2016	MSYEP Job Fair Announcement	A	CC	Heminway	
Admin Services	2/22/2016	Total Parking Solutions Pay Stations	B	APW	Storlie	
Fire	2/22/2016	NIPSTA Membership Renewal	B	APW	Klaiber	
PWA	2/22/2016	Street Patching Contract Renewal	B	APW	Stoneback	
PWA	2/22/2016	Fleetwood-Jourdain HVAC/Electrical – Consulting Svcs	B	APW	Stoneback	
PWA	2/22/2016	48" Intake Eng Svcs Chg Order 2	B	APW	Stoneback	
PWA	2/22/2016	48" Intake Construction Change Order 4	B	APW	Stoneback	
PWA	2/22/2016	IGA with Skokie for Howard Street Intersection Impr project	R	APW	Stoneback	
CMO	2/22/2016	FY2015 Tax Abatement	R	APW	Lyons	
CD	2/22/2016	DIVVY IGA with Chicago	R	APW	Muenzer	
Law	2/22/2016	Nuisance Premises /Neighborhood Integrity	O	APW	Farrar	Introduction
CD	2/22/2016	Artist Studios in the Downtown Districts	O	PD	Muenzer	Introduction
CD	2/22/2016	Dog Daycare Businesses as Home Occupations	O	PD	Muenzer	Introduction
CD	2/22/2016	1610 Fowler Avenue – Variance to establish one open parking space in the rear yard	O	PD	Muenzer	Introduction
CD	2/22/2016	1304 Chicago Avenue – Special Use for a Resale Establishment	O	PD	Muenzer	For Introduction & Action per Ald Wynne
CD	2/22/2016	1140 Lakeshore Blvd – Variations to locate a generator more than 2' from the principal structure & establish rear yard parking space	O	PD	Muenzer	For Introduction & Action per Ald Wynne
CMO	2/22/2016	Funding Assistance: 1806 Church	B	EDC	Lyons	
CD	3/14/2016	Appeal Certificate of Appropriateness:1012 Lake St Roof	SPB	CC	Muenzer	
Admin Services	3/14/2016	Janitorial Contract Renewal	B	APW	Storlie	
PWA	3/14/2016	Fountain Square Consulting Services	B	APW	Stoneback	
Law/CMO	3/14/2016	Hotel/Motel Tax on B&Bs	Discussion	APW	Farrar/Lyons	
CD	3/14/2016	1501 Central St: Ryan Field West Parking Lot	O	PD	Muenzer	Introduction
CD	3/14/2016	Sidewalk Cafes Administrative Revisions	O	PD	Muenzer	Introduction
CD	3/14/2016	Ord 165-O-15: Impervious Surface Coverage Calculation	O	PD	Muenzer	Introduction: Held in Ctte 12.14.15
CMO	3/14/2016	Animal Stray Hold Policy	O	HS	Bobkiewicz	Introduction

Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, **Jan 19 (Tues)**, Jan 25, Feb 8, ~~Feb 15~~, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, **(Jan 9, 2017)**

B=Business of the City by Motion R=Resolution O=Ordinance
 D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business
 APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development
 BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	3/21/2015	Aldermanic Referral: Neighborhood Fund	Discussion	CC	Lyons	Rules Committee; 3rd Monday
PWA	3/21/2016	Residential Refuse Removal	Discussion	CC	Stoneback	
CMO	3/21/2016	Robt Crown Update	Discussion	CC	Lyons	
	3/28/2016	Public Health Week Apr 4-10 2016	A			
PWA	3/28/2016	ERG Viaduct Artwork	P	CC	Stoneback	
CMO	3/28/2016	Equity & Inclusion	P	CC	Lyons	
CMO	3/28/2016	Investment Strategies	P	CC	Lyons	
PRCS	3/28/2016	Special Events Calendar	B	HS	Hemingway	
PRCS	3/28/2016	Noyes Leases	B	HS	Hemingway	
	4/11/2016	April Fair Housing Month	A			
	4/11/2016	National Library Week Apr 10-16	A			
	4/11/2016	National Volunteer Week Apr 10-16	A			
PRCS	4/11/2016	Lakefront Concessions	B	APW	Hemingway	
PWA	4/25/2016	2016 Drinking Water Week May 1-7	A	APW	Stoneback	6:00 PM
PRCS	4/25/2016	Mudlark Theater	B	HS	Hemingway	
PRCS	4/25/2016	NU Parking on Golf Course	B	HS	Hemingway	
PRCS	4/25/2016	2016 Summer Food Program	B	HS	Hemingway	
	5/9/2016	Public Service Recognition Week May 1-7	A			
	5/9/2016	May is National Preservation Month	A			
	5/9/2016	National Police Week May 15-21	A			
	5/9/2016	National Public Works Week May 15-21	A			
PRCS	5/23/2016	Handyman Contract	B	HS	Hemingway	
PRCS	6/13/2016	Moran Center Rehabilitation Agreement	B	APW	Hemingway	
Council & Committee Meetings						
Mon, Feb 8	6:00 PM	A&PW, P&D, City Council meetings				
Tues, Feb 16	7:00 PM	Housing & Community Dev Act Committee				

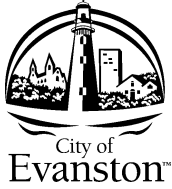
Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, **Jan 19 (Tues)**, Jan 25, Feb 8, ~~Feb 15~~, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, (**Jan 9, 2017**)

B=Business of the City by Motion R=Resolution O=Ordinance
 D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business
 APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development
 BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Wed, Feb 17	5:30 PM	City-School Liaison Committee				
Wed, Feb 17	6:30 PM	M/W/EBE Advisory Committee				
Mon, Feb 22	6:00 PM	A&PW, P&D, City Council meetings				
Wed, Feb 24	6:00 PM	Transportation/Parking Committee				
Wed, Feb 24	7:30 PM	Economic Development Committee				
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
CMO		Harley Clarke	SPB	CC	Bobkiewicz	CC Tabled 10.26.15
CMO		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
Utilities		Computerized Maintenance Management System	B	APW	Stoneback	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv		Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv		Amendment to PEHP Resolution	R	APW	Lyons	
Law		Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
CD		Rental Licensing	O	PD		
Law		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Credit Card Analysis	D	APW	Lyons	
Admin Services		NU Parking agreement - Church St Garage	R	APW	Lyons/Storlie	
Law		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
PWA		AVL Purchase	B	APW	Stoneback	
PWA		Standpipe Painting Engr Services Chg order 2	B	APW	Stoneback	
PWA		Standpipe Painting- Chg order 2	B	APW	Stoneback	
PWA		Gibbs-Morrison Stormwater Impr – Consulting Svcs	B	APW	Stoneback	



Memorandum

To: Honorable Mayor and Members of the City Council

From: Damir Latinovic, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: February 5, 2016

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

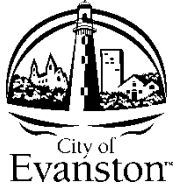
Zoning Weekly Update
Cases Received and Pending, January 29 - February 4 , 2016

Zoning Reviews

Ward	Property Address	Type	Project Description	Received	Status
1	626 University Place	Building Permit	Int./ext. renovations to Shephard Hall (NU).	01/05/16	DAPR 02/10/16
2	1720 Maple Avenue	Building Permit	Install "green" design roof work (Optima)	02/04/16	DAPR 2/17/16
3	821-825 Chicago Avenue	Building Permit	Install vent extension (Sketchbook Brewery)	02/04/16	DAPR 02/17/16
3	901 Edgemere Court	Building Permit	Install solar panels on roof @ SFR	02/04/16	compliant
4	1571 Maple Avenue	Building Permit	Construct 12-story, 101 DU multifamily residence (planned development)	12/21/15	pending add'l info from the applicant
4	1333 Greenwood Street	Zoning Analysis	Demo existing, construct 1-car det. Garage @ SFR.	12/28/15	pending add'l info from the applicant
4	1603 Orrington Avenue	Building Permit	Install four (4) new pole lights @ Chase Bank Pavillion patio	01/14/16	DAPR 02/24/16
4	630 Davis Street	Building Permit	Proposed exterior modifications to Chandler Building	01/14/16	pending Preservation Review
4	810 Grove Street	Building Permit	Exterior façade changes to proposed type 1 restaurant. (Capitol Cofee & Eatery)	02/04/16	DAPR 2/10/16
5	1911-1917 Church Street	Building Permit	Construct 2-story Cultural Facility (Y.O.U.)	01/15/16	DAPR 2/17/16
5	2128 Asbury Avenue	Zoning Analysis	Construct 2nd story addition, 2-car det. Garage @ SFR.	01/27/16	noncompliant
5	2018 Green Bay Road	Building Permit	Convert gravel parking area to concrete pad @ SFR.	02/04/16	noncompliant
5	2115 Dewey Avenue	Building Permit	Int./ext. remodeling of existing buildings, constr. 2nd story addition for mixed use site	02/04/16	DAPR 2/17/16
6	2422 Hastings Avenue	Building Permit	Construct rear yard paver patio	11/18/15	pending Major Variation
6	2745 Lincolnwood Drive	Zoning Analysis	One-story addition to SFR	01/28/16	noncompliant
6	2210 McDaniel Avenue	Building Permit	First floor interior remodeling at SFR.	02/03/16	compliant
7	2233 Tech Drive	Building Permit	Foundaton permit for Mudd Hall (NU) addition.	01/19/16	DAPR 2/17/16
8	2330 Oakton Street	Zoning Analysis	Expansion of existing parking lot (Pace Bus).	01/19/16	DAPR 2/24/16
8	309-323 Howard Street	Building Permit	Convert second floor office space into 12 Dwelling Units (parking variation granted)	01/29/16	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	831 Emerson Street	Planned Development, Special Use and Rezoning	New mixed use 12-story building with 260 DUs, 3300-sq. ft. commercial space and 145 parking spaces	10/29/15	PD 02/08/16
2	1223-1227 Dodge Avenue	Zoning Complaint	Illegal Trade Contractor (Landscaping) business	08/17/15	Case ongoing Re-Insp. pending
2	1815 Ridge/1815 Oak Ave	Planned Development and Rezoning	New 11-story independent and assisted living senior housing development with 165 units and 55 parking spaces	12/11/15	pending additional info from the applicant
2	1610 Fowler Avenue	Major Variation	Establish one open parking space in the rear yard with a 0.5' side yard setback	11/20/15	P&D 02/22/16
2	1500 Ashland Avenue	Major Variation	Interior side yard setback for a second story addition	01/19/16	ZBA 02/16/16
3	1140 Lakeshore Boulevard	Major Variation	Street side yard setback for a generator and rear yard setback for one open parking space at SFR	12/30/15	P&D 02/22/16
3	1304 Chicago Avenue	Special Use	Resale Establishment (Threads Boutique)	01/07/16	P&D 02/22/16
3	1045 Hinman Avenue	Minor Variation	Rear yard setback to install a/c condensing unit	01/21/16	pending Preservation Commission Review
4	601 Davis Street	Planned Development, Rezoning and Special Use	New 26-Story, 221 unit mixed use development with 21,020 sq. ft. of commercial space	12/23/15	pending additional info from the applicant
4	1560 Oak Avenue	Minor Variation	Install 8'h wrought iron fence in side yard	12/23/15	pending Preservation Commission review
5	1924 Grey Avenue	Zoning Complaint	Illegal landscaping business	10/08/15	Case ongoing, Re-inspection pending
5	1927 Brown Avenue	Zoning Complaint	Illegal car repair business	02/04/16	Case ongoing, Re-inspection pending
6	2422 Hastings Avenue	Major Variation	Impervious surface coverage for a brick paver patio	12/04/15	ZBA 02/16/16
6	2745 Lincolnwood Drive	Minor Variation	Bldg. lot coverage to construct 1-story addition	02/04/16	pending staff review
7	1501 Central Street (West Ryan Field Parking Lot)	Special Use & Major Variation	Reconstruct and extend existing NU parking lot, add landscaping, add lighting with 5' street side setback	01/22/16	ZBA 02/16/16 & P&D 03/14/16



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: February 5, 2016

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, February 5, 2016

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Sealing of expansion joints and window frames is in progress at the south side of the building. Job is well kept, public right of way is not impacted by construction. Fences stand plumb. Catch baskets are cleared on a weekly basis.	2/3/2016
1	1619 Chicago Avenue (The Merion)	Residential Addition	Fences and sidewalks are in good condition. Catch basin is clean. Work on building façade continues.	2/1/2016
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks are in good condition. No dust or mud at time of inspection. Soil erosion reports are current. Contractor has cleared ice build-up on sidewalks.	2/1/2016
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Streets, fences and sidewalks are in good condition. Catch basin is clean. Structural steel work on fifth floor has begun.	2/1/2016
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	Work continues on the installation of perimeter wall framing and insulation. HVAC, electrical and plumbing installation on first and second floor is in progress. Job site is kept in order.	2/1/2016
4	1029 - 1035 Davis Street	One Story Commercial	Drywall installation, fire suppression piping and above ceiling electric continues. Job site is well maintained.	2/2/2016
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Work continues on 3rd floor above ceiling electric and drywall installation. Drywall on the 4th floor is complete. Ventilation hoods are being installed in the food preparation areas. Installation of fire suppression system continues. Job site is well kept and clean.	2/1/2016
7	1620 Central	New 47 Unit Apartment Building	Front dirt ramp has been removed in preparation for the installation of footings and front foundation wall section. Pre-cast concrete floor sections and steel support columns are being put into place above the parking garage area. The installation of the surface water drainage system is almost complete. Job site is being kept in order.	2/1/2016
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Window glazing is being installed at northeast tower on upper 4th and 5th floor. Subtrades are nearly complete in basement and 1st floor levels. The job is being maintained. Construction and silt fences stand plumb.	2/3/2016
7	560 Lincoln (NU Residence Hall)	New Dormitory	Excavation for footing and concrete work is in progress at the east foundation walls. All caissons are complete. Job site is organized with fences and windscreens in place at all property lines. Silt fences and erosion controls are in place.	2/2/2016
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Fences, street and sidewalks are in good condition. Exterior work on hold until Spring. Interior drywall in progress.	2/1/2016

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
January 2016 Meetings/Activities	January 5, 2016
	<p>1303 Rosalie Street: Variation for a 5' rear yard setback where 30' is required for an enclosed rear porch in the R1 District. The ZBA approved unanimously.</p>
	<p>1610 Fowler Avenue: Variation for a 0.5' rear yard setback where 3' is required for one open parking space in the R2 District. The applicant did not attend the hearing, the case was continued to January 26, 2016 ZBA meeting.</p>
	<p>2422 Hastings Avenue: Variation for 68.7% impervious surface coverage for a brick paver patio where 62% currently exists and maximum 45% is allowed in the R1 District. The case was continued to the February 2, 2016 ZBA hearing to provide additional time for the required DAPR Committee review prior to ZBA.</p>
	January 26, 2016
	<p>1610 Fowler Avenue: Variation for a 0.5' rear yard setback where 3' is required for one open parking space in the R2 District. Continued from January 5, 2016 ZBA meeting. Unanimous recommendation for denial. Scheduled for P&D February 22, 2016.</p>
	<p>1919 Church Street: Special Use for a Public Utility with variations for no fencing where fencing is required for buffering in the B2 District and oWE West Evanston Overlay District. The case was continued to the February 16, 2016 ZBA hearing to allow for review by the Public Works Agency and DAPR recommendation. The case has since been withdrawn and will likely return in November 2016.</p>
	<p>1140 Lakeshore Boulevard: Variation for a 0.5' street side yard setback for a generator where 4' is required, and a variation for a 2' rear yard setback where 3' is required for one open parking space in the rear yard in the R1 District. Unanimous recommendation for approval for the generator variation, and 4-2 recommendation for approval for the open parking space variation. Scheduled for P&D February 22, 2016.</p>
February 2016 Meetings/Activities	February 2, 2016
	<p>2422 Hastings Avenue: Variation for 68.7% impervious surface coverage for a brick paver patio where 62% currently exists and maximum 45% is allowed in the R1 District. Motion to approve failed (2-3) without four concurrent votes. The case is rescheduled for the February 16, 2016 ZBA meeting for the last two ZBA members to cast their vote on the case.</p>
	<p>1418 Main Street: Variation for a 1' street side yard setback where 15' is required and a 1' rear yard setback where 3' is required for a one-car detached garage in the R3 District. Unanimously approved.</p>
	<p>828 Colfax Street: Variation for a 3' street side yard setback where 15' is required for a 2-car detached garage in the R1 District. Unanimously approved.</p>
	<p>1304 Chicago Avenue: Special Use for a Resale Establishment, Threads Boutique, in the B2 Business District and oDM Dempster-Main Overlay District. Tentatively scheduled for P&D February 22, 2016. Unanimously approved. Scheduled for P&D February 22, 2016.</p>
	February 16, 2016
	<p>2422 Hastings Avenue: Variation for 68.7% impervious surface coverage for a brick paver patio where 62% currently exists and maximum 45% is allowed in the R1 District. On February 2, 2016, the ZBA's motion to approve failed (2-3) without four concurrent votes. The case was rescheduled for the February 16, 2016 ZBA meeting for the last two ZBA members to cast their vote on the case.</p>
<p>1500 Ashland Avenue: Variation for a 2' interior side yard setback for a second story addition in the R3 District.</p>	

	1501 Central Street: Special Use for a Parking Lot in the T1 Transitional Campus District that is accessory to a principal use in the U2 University Athletic Facilities District, and a variation for a 5' street side yard setback where 15' is required for open parking; all for the reconstruction and expansion of a parking lot with lighting and landscaping. Tentatively scheduled for P&D March 14, 2016.
PLANNING AND ZONING	Plan Commission
	January 13, 2016
January 2016 Meetings/Activities	831 Emerson Street - Planned Development: Continued from December 9, 2015 meeting. The applicant revised the plans and proposed a 12-story (126-foot high), 267-unit building with 3300-square foot commercial space on the ground floor and a total of 145 parking spaces on site. The Commission found that the standards for approval are met and voted unanimously, 7-0, to recommend approval of the rezoning, special use and Planned Development for 831 Emerson subject to the conditions set forth in the staff recommendation.
	January 27, 2016
	Meeting cancelled due to lack of quorum. Agenda items rescheduled for the February 10, 2016 meeting.
	February 10, 2016
February 2016 Meetings/Activities	Z.O. Text Amendment - Domestic Animal Daycare and Dog Sitting businesses as Home Occupation: Continued from January 27, 2016. The proposal would establish regulations for domestic animal daycare businesses and dog sitting businesses as permitted home occupations.
	Z.O. Text Amendment – Artist Studios in D Districts: Continued from January 27, 2016. Proposed text amendment to make Artist Studios a permitted use on the ground floor in the D2, D3 and D4 Downtown Districts to match current regulations in the D1 Downtown District.

PLANNING AND ZONING	Comprehensive Plan Committee of the Plan Commission
January 2016 Meetings/Activities	January, 2016 There was no Comprehensive Plan Committee meeting scheduled in January.
February 2016 Meetings/Activities	February, 2016 There is no Comprehensive Plan Committee meeting scheduled in February.
PLANNING AND ZONING	Rules Committee of the Plan Commission
January 2016 Meetings/Activities	January, 2016 There was no Rules Committee meeting scheduled in January.
February 2016 Meetings/Activities	February, 2016 There is no Rules Committee meeting scheduled in February.
PLANNING AND ZONING	Zoning Committee of the Plan Commission
January 2016 Meetings/Activities	January, 2016 There was no Zoning Committee meeting scheduled in January.
February 2016 Meetings/Activities	February, 2016 There is no Zoning Committee meeting scheduled in February.

PLANNING AND ZONING	Preservation Commission	
<p>January 2016 Meetings/Activities</p>	<p>January 19, 2016</p>	
	<p>919 Edgemere Court (L/LSHD): Public Hearing – Application for Rescission of Landmark designation. Applicant could not attend the hearing and requested continuance. The Preservation Commission continued the hearing to February 16, 2016.</p>	
	<p>2810 Thayer Street (LSHD): Replace the existing deteriorating single pane double hung wood windows and single pane metal windows with new Marvin historic double hung and casement aluminum clad wood windows that will closely match the existing style, size muntin pattern, and frame sizes. Approved unanimously.</p>	
	<p>1140 Lake Shore Boulevard (L/LSHD): Installation of backup generator in the north street side yard and 9'x12' parking pad in the west (rear) yard (both requiring zoning variations). Approval of both variations recommended unanimously.</p>	
	<p>921 Ridge Avenue (LSHD): Replace four windows and install two new doors, replace front door with double door, install two skylights, new guardrail at front porch, new stair off rear deck and new fences. Approved unanimously.</p>	
	<p>640 Judson Avenue (LSHD): Demolition of existing two-story garage/coach house. Construction of two-level garage with storage above. Approved 6-1.</p>	
	<p>2418 Lincoln Street (L): Two-story addition in the east side yard and south rear yard. Tabled: The Commission asked the architect to bring a model of the addition in context with the existing house, consider a more compact addition and reduce its volume.</p>	
	<p>717 University Place (L): Replace 1st level and lower level windows with thermally broken narrow sight line aluminum windows that closely match existing steel windows. The proposed windows match the windows that have been replaced in style and color. Approved unanimously.</p>	
<p>February 2016 Meeting/Activities</p>	<p>February 16, 2016</p>	
	<p>919 Edgemere Court (L/LSHD): Continuation of Public Hearing – Application for Rescission of Landmark designation.</p>	
	<p>321 Lake Street (LSHD): Second story master bedroom addition over existing one story addition.</p>	
	<p>2418 Lincoln Street (L): Two-story addition in the east side yard and south side yard.</p>	
	<p>1045 Hinman Avenue (LSHD): Install A/C condensing unit in rear of house 2' from property line where minimum 3' is required. Seeking Zoning variation.</p> <p>1200 Judson Avenue (LSHD): West rear elevation: New covered back entry, new double hung windows and casement windows, relocation of leaded glass window, remove existing second story window and infill opening, new rear wood deck. South elevation: new casement window on first floor.</p> <p>1560 Oak Avenue (RHD): Already installed 8' high metal fence. Requires minor zoning variation, maximum allowed height is 6'.</p>	
<p>Preservation Projects Approved by Staff</p>	<p>Staff Review – January 2016</p>	
	<p>2306 Orrington Avenue 626 University Place 1838 Chicago Avenue 534 Judson Avenue 901 Edgemere Court</p>	<p>904 Hinman Avenue 1142 Asbury Avenue 2511 Orrington Avenue 2321 Sheridan Road</p>

PLANNING AND ZONING	APPROVED & ACTIVE PLANNED DEVELOPMENTS
1890 Maple Ave./ 1881 Oak Ave. E2	The development of 356 dwelling units is complete. The Temporary Certificate of Occupancy was issued on March 11, 2015. Yoga Studio now open in Maple Ave. commercial space.
1611 Chicago Ave. North Shore Residence/ Merion	Renovations in the existing structure are ongoing. The full building permit for the 8-story addition has also been issued; construction is ongoing.
1515 Chicago Ave. Hyatt House Extended Stay Hotel	The 8-story 114-room hotel with 33 on-site parking spaces was approved by the City Council on 4/28/2014. The full building permit was issued on February 27, 2015. The construction is ongoing.
1629-1691 Church St. Church St. Village	On August 11, 2014, the applicant received an extension to complete the 13 unfinished units in Buildings 2 and 3 and to obtain a building permit for the construction of the last 8 units in Building 1 no later than August 11, 2015. The applicant has completed construction on the 13 units in Buildings 1 and 2, but has requested an extension of the PD to obtain the permit for the Building 1 by August 11, 2016. The request for extension was approved by the City Council on July 27, 2015. The last remaining 8-unit building was approved by DAPR Committee on January 6, 2015.
2454 Oakton St. Sports Dome	Approved by City Council on August 11, 2014. The building permit for the foundation was issued on July 29, 2015. The full building permit was issued on September 11, 2015. Temporary CO was issued on January 25, 2016.
835 Chicago Ave. (Chicago/Main)	The full building permit for the 9-story 112-unit residential building was issued on August 3, 2015. Construction is ongoing.
1620 Central St.	The 4-story 47-unit multiple-family residential building was approved by the City Council on April 27, 2015. The demolition permit was issued on August 26, 2015. The full building permit was issued on October 20, 2015. Small adjustment to top floor of façade presented and approved by DAPR on January 20, 2016. Construction is ongoing.
1571 Maple Ave.	The 12-story 101-unit mixed-use development was approved by the City Council on April 13, 2015. The building permit for caissons was issued on December 17, 2015. The building permits for foundation and building construction are under review.

HOUSING & GRANTS	Housing & Community Development Act Committee
January 2016 Meetings/Activities	January 19, 2016
	This meeting was cancelled due to a lack of agenda items.
February 2016 Meetings/Activities	February 15, 2016
	The HCDA will discuss the status of 2016 CDBG funds, including possible redistributions once the final grant amount is announced by HUD. The Committee will also plan important dates and processes for 2017 CDBG application review.
HOUSING & GRANTS	Housing and Homelessness Commission
January 2016 Meetings/Activities	January 4, 2016
	The HHC approved a request for \$37,500 in Affordable Housing Funds by Open Communities to continue its Landlord-Tenant Services. This recommendation was approved by the Planning & Development Committee and City Council on January 25, 2016.

February 2016 Meetings/Activities	February 7, 2016
	The HHC's agenda includes discussion of the description/purpose and eligible uses of the Affordable Housing Fund and review/approval of its 2015 report. In addition, the commission may discuss other items on its 2016 work plan, including potential additional sources of funding for affordable housing, and zoning changes to facilitate development of affordable housing.
HOUSING & GRANTS	Mental Health Board
January 2016 Meetings/Activities	January 14, 2016
	The Mental Health Board met to provide agency updates and discuss the status of funding allocations. The Board also heard a presentation about services offered by Erie Family Health Services.
February 2016 Meetings/Activities	February 11, 2016
	MHB will meet on Thursday, February 11, 2016 to discuss agency evaluations and review 4 th quarter reports from agencies funded in 2015.

HOUSING & GRANTS	NSP 2
NSP2 Properties	Following consultation with HUD, 619 Case Place is being changed from ownership to rental. Rent-up is anticipated early in 2016. The annual compliance review of ownership and rental properties is underway; owner occupant mailings went out in January and rental compliance mailings will be emailed in February and on-site meetings scheduled in March.
Land Banked Properties	2142 Dewey Avenue cleared lot will be donated to Evanston Township High School as the site for the house being built in their Geometry In Construction classes during the 2015-2016 school year. Property transfer is to take place by March 31 so work on the foundation can be undertaken in spring and the house moved to the site by the end of the school year. Staff is developing disposition plans for the cleared lots at 2122 Darrow and 2113 Dewey. 1509 Emerson will be land banked for development as part of the second phase of Emerson Square.
Grant Closeout	The City has expended its \$18.15 million NSP2 grant, as well as a substantial portion of the over \$4 million in program income on eligible activities. Staff has completed the compliance review for ownership properties and is reviewing all rental properties. File reviews of all completed properties are being conducted as required for grant closeout. The City has been assigned DRGR technical assistance by HUD for the review of all data in DRGR to ensure accuracy prior to closeout. The first conference call to begin the DRGR review is scheduled for February 5, 2016.

BUILDING & INSPECTION SERVICES		Housing Rehabilitation
2	1319 McDaniel Avenue	REHAB – House Demolition – House demo complete with the exception of grass seeding which will be performed when weather permits.
5	1806 Grey Avenue	REHAB and Garage Demo – Garage demo complete with the exception of backfill near old slab which will be performed when weather permits. Rehab project is underway.
5	1720 Grey Avenue	REHAB – 1 Unit – Rehab project is underway.
8	219 Hartrey Avenue	REHAB – 1 Unit – Loan was closed on 1/7/2016 and recorded on 1/13/2016.
8	142 Callan Avenue	REHAB – 1 Unit – Rehab project is underway.
8	147 Custer Avenue	REHAB – 1 Unit – Rehab project is underway.

Applications Received	Applications Approved	Current Projects	Completed Projects
(Mo) / (YTD)	(Mo) / (YTD)	(YTD)	(YTD)
0/0	0/0	6	0

BUILDING & INSPECTION SERVICES	Sign Review and Appeals Board
January 2016 Meetings/Activities	January 14, 2016
	1421 Oak Avenue – St. Mary’s Parish – Variance for a freestanding monument sign with a 4’0” setback from the west property line where a 7’6” setback is required. 1:1 ratio is required. Approved unanimously.
February 2016 Meetings/Activities	February 11, 2016
	222 Hartrey Avenue – Autobarn – Variance for a wall sign mounted at a height of 23’0” above grade where 15’6” is allowed.

BUILDING & INSPECTION SERVICES		New Business Application Status		
BUILDING & INSPECTION SERVICES	New Business Application Status	Business Name	Received	Status
Ward	Property Address	Business Name	Received	Status
2	1007 Church St #106	MVT Public Relations, LLC	1/16/2016	General Business License issued 1/22/2016.
3	614 Dempster Street	North Shore Athletics	12/30/2015	General Business License issued 1/27/2016.
3	1304 Chicago Avenue	Threads Boutique	12/22/2015	In review.
4	906 Sherman Avenue	Evanston Stitchworks – New Location	1/5/2016	General Business License issued 1/19/2016.
4	830 ½ Davis Street	TK Prince Tax Services, Inc.	12/4/2015	General Business License issued 1/27/2016.
4	627 Grove Street	Teska Associates, Inc.	12/8/2015	General Business License issued 1/18/2016.
4	1603 Orrington Avenue	Reed Accounting, LLC	11/12/2015	General Business License issued 1/30/2016.
4	739 Main Street	Dietrich 21 LLC	11/12/2015	General Business License issued 1/29/2016.
4	800 Dempster Street	Evanston Float Center	5/22/2015	General Business License issued 1/18/2016.
5	1634 Payne Street	Corrado Cutlery/Clubman Online	9/23/2015	Pending inspections.
7	1706 Central Street	9Round 30 Min Kickbox Fitness	10/2/2015	Awaiting Certificate of Occupancy.

BUILDING & INSPECTION SERVICES		Permit Application Status		
Ward	Property Address	Project Description	Received	Status
1	500 Davis Street – 7 th Floor	Interior remodel	01/05/16	Under review
1	525 Grove Street	Bathroom remodel	01/22/16	Under review
1	533 Davis Street	Type 1 restaurant	07/02/15	Awaiting revisions
1	601 University Place – NU	Interior remodel	01/20/16	Awaiting revisions
1	626 University Place – NU Residence Hall	Interior remodel	01/05/16	Awaiting revisions
2	1720 Maple Avenue	Green roof rehabilitation	01/29/16	Under review
2	1881 Oak Avenue	Elevator lobby build-out	01/14/16	Awaiting revisions
3	737 Chicago Avenue	Bathroom remodel	12/21/15	Awaiting revisions
3	821 Chicago Avenue	Interior remodel	12/23/15	Approved
3	886 Forest Avenue	Kitchen remodel	01/26/16	Awaiting revisions
4	1012 Church Street	Interior remodel	11/03/15	Under review
4	1560 Sherman Avenue	Interior remodel	01/22/16	Approved
4	1571 Maple Avenue	Foundation only – multi-story structure	01/06/16	Under review
4	1571 Maple Avenue	New 12-story 101 unit building	12/17/15	Awaiting revisions
4	1603 Orrington Avenue	Decommission of antennas	01/12/16	Approved
4	630 Davis Street	Removal of fire escape	01/13/16	Awaiting revisions
4	810 Grove Street	Type 1 restaurant	12/23/15	Awaiting revisions
4	820 Davis Street	Office interior remodel	01/19/16	Approved
4	915 Greenleaf Street	Porch replacement	12/07/15	Awaiting revisions
5	1911 Church Street	Foundation only	11/25/15	Under review
5	1911 Church Street	New 2-story office building	01/15/16	Awaiting revisions
5	2100 Ridge Avenue	Swapping 9 antennas	01/04/16	Approved
5	2115 Dewey Avenue	Addition plus interior remodel	01/29/16	Under review
7	1831 Lincoln Street	Post-permit revisions	01/07/16	Under review
7	1880 Campus Drive – NU	Reconfiguration of Kresge Hall Café	11/24/15	Under review
7	2021 Sheridan Road	Interior remodel	01/20/16	Under review
7	2233 Tech Drive – NU	Foundation only	01/19/16	Awaiting revisions
7	2321 Sheridan Road – NU Dormitory	Interior remodel and south addition	01/13/16	Under review

7	2650 Ridge Avenue – Saint Francis Hospital	Interior remodel	01/26/16	Under review
7	560 Lincoln Avenue – NU Residence Hall	New 7-story building	12/23/15	Awaiting revisions
8	101 Hartrey Avenue	Post-permit revisions	12/31/15	Approved
8	1723 Howard Street	Post-permit revisions	01/20/16	Approved
8	309-323 Howard Street	Interior remodel	01/27/16	Under review
8	355 Ridge Street – Saint Francis Hospital	Interior remodel	01/12/16	Under review
8	999 Howard Street – Maxwell Style Grill	Restaurant interior remodel	10/21/15	Awaiting revisions
9	609 South Boulevard	Interior remodel of 16 unit condo building	11/16/15	Approved

**BUILDING & INSPECTION
SERVICES**
Building Permits Issued by Ward – January 1 – 31, 2016
Ward 1

Building Permit Type	No. of Permits Issued
Demolition	2
Electrical Only	2
Fence	1
Fire Alarm	3
Fire Suppression	2
HVAC Work Only	1
Miscellaneous Site Work	2
Plumbing Only	8
Remodel	4
Roofing	1
Sign-Awning	3
Window Replacement	1
Total Permits Issued	30

Ward 2

Building Permit Type	No. of Permits Issued
CCCD	2
Demolition	2
Electrical Only	3
Fire Alarm	1
Fire Suppression	1
HVAC Work Only	2
Low Voltage Alarm	1
Minor Repair	2
Plumbing Only	2
Remodel	2
Roofing	2
Sign-Awning	1
Temporary	1
Window Replacement	4
Total Permits Issued	26

Ward 3

Building Permit Type	No. of Permits Issued
Addition	1
CCCD	1
Electrical Only	1
Fire Alarm	2
HVAC Work Only	1
Plumbing Only	2
Remodel	2
Sign-Awning	2
Window Replacement	1
Total Permits Issued	13

Ward 4

Building Permit Type	No. of Permits Issued
CCCD	3
Demolition	1
Electrical Only	1
Fire Alarm	3
Fire Suppression	2
Foundation	1
Hood Fire Suppression	1
HVAC Work Only	2
Miscellaneous Site Work	3
Plumbing Only	2
Remodel	5
Roofing	1
Sign-Awning	2
Water and Sewer	1
Window Replacement	1
Total Permits Issued	29

**BUILDING & INSPECTION
SERVICES**
Building Permits Issued by Ward – January 1 – 31, 2016
Ward 5

Building Permit Type	No. of Permits Issued
Addition	1
CCCD	1
Fire Alarm	1
HVAC Work Only	4
Minor Repair	2
Miscellaneous Site Work	1
Plumbing Only	3
Remodel	1
Window Replacement	2
Total Permits Issued	16

Ward 6

Building Permit Type	No. of Permits Issued
Accessory Structure	2
Addition	1
CCCD	2
Demolition	3
Fence	1
Fire Suppression	3
Low Voltage Alarm	1
Miscellaneous Site Work	1
Plumbing Only	3
Remodel	4
Roofing	2
Temporary	2
Water and Sewer	2
Window Replacement	3
Total Permits Issued	30

Ward 7

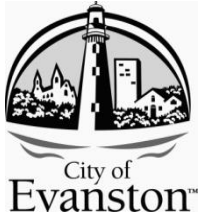
Building Permit Type	No. of Permits Issued
Accessory Structure	1
Addition	1
CCCD	7
Electrical Only	10
Fence	2
Fire Alarm	2
Fire Suppression	6
Foundation	1
HVAC Work Only	1
Miscellaneous Site Work	6
Plumbing Only	5
Remodel	4
Roofing	1
Sign-Awning	2
Temporary	1
Window Replacement	2
Total Permits Issued	52

Ward 8

Building Permit Type	No. of Permits Issued
Accessory Structure	1
CCCD	1
Deck or Porch	1
Electrical Only	1
Fire Suppression	1
HVAC Work Only	2
Low Voltage Alarm	1
Plumbing Only	4
Remodel	2
Sign-Awning	1
Water and Sewer	2
Window Replacement	2
Total Permits Issued	19

**BUILDING & INSPECTION
SERVICES****Building Permits Issued by Ward – January 1 - 31, 2016****Ward 9**

Building Permit Type	No. of Permits Issued
CCCD	1
Electrical Only	1
Fence	1
Plumbing Only	2
Remodel	5
Roofing	2
Water and Sewer	1
Window Replacement	4
Total Permits Issued	17



DATE: February 1, 2016

TO: Wally Bobkiewicz, City Manager

FROM: Mark Muenzer, Director of Community Development
Gary Gerdes, Building and Inspection Services Manager

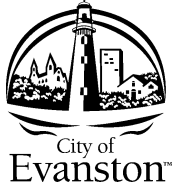
SUBJECT: Building Permit & Construction Value Financial Report for January 2016

BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of January 2016	\$ 213,534
Total Permit Fees Collected Fiscal Year 2016	\$ 213,534
Total Permit fees Collected for the Month of January 2015	\$ 766,169
Total Permit Fees Collected Fiscal Year 2015	\$ 766,169

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR JANUARY 2016	\$ 11,951,974
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2016	\$ 11,951,974
TOTAL CONSTRUCTION VALUE FOR JANUARY 2015	\$ 44,555,233
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2015	\$ 44,555,233



Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: February 5, 2016

There were no new applications for food establishments for the week of February 1, 2016.

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.



Memorandum

To: Martin Lyons, Acting City Manager

From: David D, Stoneback, Public Works Agency Director

Subject: Authorization for Emergency Sewer Repair in the
1300 block of Monroe

Date: February 4, 2016

Recommended Action:

Staff requests approval to hire Bolder Contractors, Inc. (316 Cary Point Drive, Cary, IL) to make an emergency repair of the 12-inch diameter combined sewer on Monroe Street. Bolder will complete the repairs on a time and material basis in accordance with Illinois Department Of Transportation (IDOT) guidelines.

Funding Source:

Funding for this type of work is available in the Sewer Fund, account 515.40.4535.65515, which has a funding allocation of \$75,000 specifically designated for emergency sewer repairs. Staff estimates that the cost for this repair will be approximately \$10,000 to \$15,000.

Summary:

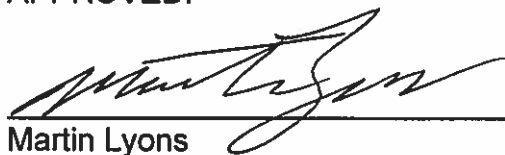
On February 3, 2016 at approximately 1:00 PM, staff was advised that a Ford Escape had partially fallen into a sink hole in front of 1331 Monroe Street. Crews were successful in removing the vehicle from the sink hole. Sewer crews then excavated to the sewer pipe, cleaned the sewer main to reestablish flow, and placed a flume through the missing section of sewer main. Because the sewer main is approximately 11 feet deep and located in sandy soils, the sewer division is unable to complete the repair safely with in-house personnel.

Based on this information, Staff contacted Bolder Contractors to complete the emergency repair on the IDOT time and material basis. The IDOT guidelines establish the allowable hourly rate for labor and equipment as well as the allowable markup on materials and overhead and profit.

Crews are currently inspecting the sewer main with closed circuit TV equipment to determine the exact amount of sewer pipe that will need to be replaced. Based on a visual inspection performed last night, there appears to be approximately 30 feet of sewer main that needs to be replaced immediately to prevent a total collapse of the sewer main.

Bolder Contractors has completed emergency sewer repairs for the City in the past. They are currently working in Evanston on the Sheridan Road water main project and have the equipment and personnel available to complete the repair tomorrow. Upon approval to proceed, they will immediately contact the JULIE system to get all underground utilities located and begin mobilization to the site. Excavation would occur tomorrow and they will backfill the trench to the street level. City crews will perform the permanent repair of the street surface in the spring.

APPROVED:

 2/4/16

Martin Lyons
Acting City Manager

(date)

EVANSTON FIRE DEPARTMENT



MONTHLY REPORT JANUARY 2016

General information:

Total number of calls	Fire - 329 EMS - 594 Exposures - 0 Unknown - 0 All - 923
Average calls per day	Fire - 10.61 EMS - 19.16 All - 29.77
Total number of arson calls	1
Estimated dollar loss	Fire - 8,862 Other - 108,000 All - 116,862 Arson - 0
Estimated value	Fire - 522,551 Other - 2,776,000 All - 3,298,551 Arson - 0
Percentage saved	Fire - 98.30% Other - 96.10% All - 96.45% Arson - .00%
Total injuries	Fire service - 0 Civilian fire - 0 EMS - 0 Arson - 0
Total fatalities	Fire service - 0 Civilian fire - 0 Arson - 0
Total apparatus responses	Emergency - 1,852 Non-emergency - 181 All - 2,033
Average responses per day	Emergency - 59.74 Non-emergency - 5.83 All - 65.58
Average apparatus per call	Fire - 2.56 EMS - 2.00 All - 2.20
Average turnout time	Emergency - 0:00:48 Non-emergency - 0:01:18 All - 0:00:52
Average response time	Emergency - 0:03:07 Non-emergency - 0:04:59 All - 0:03:21
Average contain time	Emergency - 0:00:00 Non-emergency - 0:00:00 All - 0:00:00
Average total time	Emergency - 0:35:59 Non-emergency - 0:19:30 All - 0:33:45
Total man hours	Fire - 518 EMS - 1,253 All - 1,771
Average personnel per call	Fire - 6.68 EMS - 4.95 All - 5.57
Total aid given calls	4
Total aid received calls	7

Total calls by incident group:

	Count	Average response time	Aid given	Exposures
100-173 Fire	9	0:03:26	0	0
300-381 Rescue and emergency medical service incidents	594	0:02:59	1	0
400-482 Hazardous conditions (no fire)	17	0:03:18	0	0
500-571 Service call	148	0:04:43	1	0
600-672 Good intent call	42	0:03:00	2	0
700-751 and 7009 False alarm and false call	113	0:03:33	0	0

Total calls by incident type:

	Count	Aid given	Aid received	Exposures
111 Building fire	3	0	0	0
113 Cooking fire, confined to container	1	0	0	0
118 Trash or rubbish fire, contained	2	0	0	0
131 Passenger vehicle fire	1	0	0	0
151 Inside rubbish, trash or waste fire	1	0	0	0
154 Dumpster or other outside trash receptacle fire	1	0	0	0
321 EMS call, excluding vehicle accident with injury	559	1	6	0
322 Motor Vehicle Accident	20	0	0	0
323 Motor vehicle/pedestrian accident (MV Ped)	2	0	0	0
331 Lock-in (if lock out, use 511)	2	0	0	0
352 Extrication of victim(s) from vehicle	2	0	0	0
353 Removal of victim(s) from stalled elevator	7	0	0	0
360 Water & ice-related rescue, other	2	0	0	0
400 Hazardous condition, other	1	0	0	0
412 Gas leak (natural gas or LPG)	9	0	0	0
422 Chemical spill or leak	1	0	0	0
424 Carbon monoxide incident	2	0	0	0
440 Electrical wiring/equipment problem, other	2	0	0	0
441 Heat from short circuit (wiring), defective/worn	1	0	0	0
445 Arcing, shorted electrical equipment	1	0	0	0
500 Service Call, other	40	0	1	0
511 Lock-out	11	0	0	0
521 Water evacuation	2	0	0	0

Total calls by incident type:		Count	Aid given	Aid received	Exposures
522	Water or steam leak	2	0	0	0
550	Public service assistance, other	1	0	0	0
551	Assist police or other governmental agency	16	1	0	0
553	Public service	7	0	0	0
554	Assist invalid	58	0	0	0
555	Defective elevator, no occupants	10	0	0	0
561	Unauthorized burning	1	0	0	0
600	Good intent call, other	13	0	0	0
611	Dispatched & canceled en route	7	2	0	0
650	Steam, other gas mistaken for smoke, other	1	0	0	0
651	Smoke scare, odor of smoke	20	0	0	0
652	Steam, vapor, fog or dust thought to be smoke	1	0	0	0
700	False alarm or false call, other	1	0	0	0
714	Central station, malicious false alarm	1	0	0	0
715	Local alarm system, malicious false alarm	1	0	0	0
730	System malfunction, other	2	0	0	0
731	Sprinkler activation due to malfunction	6	0	0	0
733	Smoke detector activation due to malfunction	12	0	0	0
734	Heat detector activation due to malfunction	3	0	0	0
735	Alarm system sounded due to malfunction	9	0	0	0
736	CO detector activation due to malfunction	15	0	0	0
740	Unintentional transmission of alarm, other	4	0	0	0
741	Sprinkler activation, no fire - unintentional	1	0	0	0
743	Smoke detector activation, no fire - unintentional	15	0	0	0
744	Detector activation, no fire - unintentional	9	0	0	0
745	Alarm system activation, no fire - unintentional	34	0	0	0

Fire incidents with dollar loss:

			Dollar loss	Dollar value
2016-0000015-000	1/01/16	Building fire 2134 WESLEY AVE, EVANSION, IL, 60201	1,500	1,500
2016-0000156-000	1/06/16	Trash or rubbish fire, contained 2518 CENTRAL PARK AVE, EVANSION, IL, 60201	310	15,000
2016-0000169-000	1/06/16	Passenger vehicle fire 825 CHICAGO AVE E2, EVANSION, IL, 60202	4,000	4,000
2016-0000468-000	1/16/16	Building fire 3200 GRANT ST, EVANSION, IL, 60201	2,001	501,000
2016-0000510-000	1/17/16	Cooking fire, confined to container 1575 OAK AVE, EVANSION, IL, 60201	1,000	1,000
2016-0000529-000	1/18/16	151side rubbish, trash or waste fire 918 MONROE ST, EVANSION, IL, 60202	50	50
2016-0000613-000	1/21/16	Dumpster or other outside trash receptacle fire 2042 HAWTHORNE LN, EVANSION, IL, 60201	1	1
Totals:			7 incidents	8,862 522,551

Other incidents with dollar loss:

			Dollar loss	Dollar value
2016-0000016-000	1/01/16	Assist police or other governmental agency 2134 WESLEY AVE, EVANSION, IL, 60201	1,000	50,000
2016-0000145-000	1/05/16	Assist police or other governmental agency 2249 SHERIDAN RD, EVANSION, IL, 60201	500	2,500,000
2016-0000157-000	1/06/16	Assist police or other governmental agency 2518 CENTRAL PARK AVE, EVANSION, IL, 60201	300	20,000

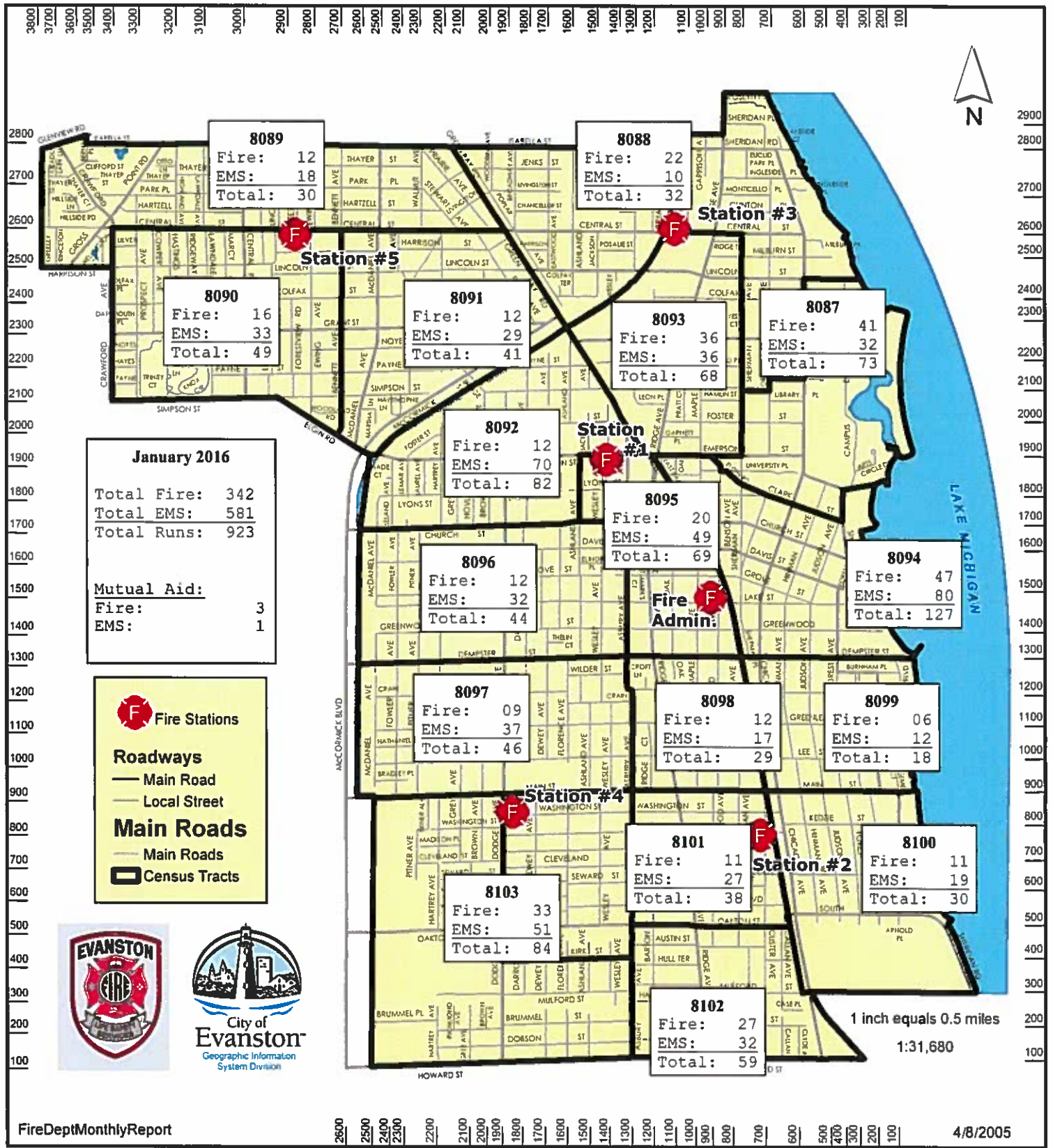
Other incidents with dollar loss:

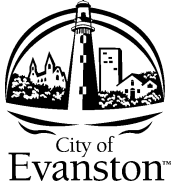
			Dollar loss	Dollar value
2016-0000170-000	1/06/16	Assist police or other governmental agency 825 CHICAGO AVE E2, EVANSTON, IL, 60202	4,000	4,000
2016-0000427-000	1/15/16	Assist police or other governmental agency 9701 DEE ROAD, NILES, IL, 60714	100,000	185,000
2016-0000469-000	1/16/16	Assist police or other governmental agency 3200 GRANT ST, EVANSTON, IL, 60201	2,200	17,000
Totals:			108,000	2,776,000

Incidents receiving aid:

2016-0000005-000	1/01/16	EMS call, excluding vehicle accident with injury 1320 CHICAGO AVE, EVANSTON, IL, 60202		
2016-0000219-000	1/08/16	Service Call, other 1336 CHICAGO AVE, EVANSTON, IL, 60201		
2016-0000231-000	1/08/16	EMS call, excluding vehicle accident with injury 1105 PITNER AVE, EVANSTON, IL, 60202		
2016-0000389-000	1/14/16	EMS call, excluding vehicle accident with injury INIR LAKE & PITNER AVE		
2016-0000481-000	1/16/16	EMS call, excluding vehicle accident with injury INIR ASHLAND & SIMPSON ST		
2016-0000720-000	1/24/16	EMS call, excluding vehicle accident with injury 2400 BRADLEY BL, EVANSTON, IL, 60202		
2016-0000743-000	1/25/16	EMS call, excluding vehicle accident with injury 3200 GRANT ST, EVANSTON, IL, 60201		
Total:			7 incidents	

Evanston Fire and Life Safety Services Responses by Census Tract January 2016





Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: February 5, 2016

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
1	Hilton Orrington (ownership change)	1710 Orrington	C	Hotel/Restaurant (Alcohol)	11 am – 1 am (Sun-Thu); 11 am – 2 am (Fri-Sat)	12/11/15	Pending Liquor Board Meeting
1	Flat Top Grill (ownership change)	707 Church Street	D	Restaurant (Alcohol)	11 am-11 pm (Sun-Sat)	02/01/16	Pending Liquor Board Meeting
2	Red Robin Burger Works	1700 Maple Street	D	Restaurant (Alcohol)	10 am-10 pm (Sun-Thu) 10 am – 1 pm (Fri-Sat)	02/02/16	Pending Liquor Board Meeting
3	Sketchbook Brewery (upgrade from P-1 to P-2)	825 Chicago Ave	P-2	Craft Brewery (w/ onsite consumption)	11am – 10pm (Mon-Thu) 11am-11pm (Fri-Sat) 12pm-10pm (Sun)	02/02/16	Pending Liquor Board Meeting

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING



By NWMC Executive Director Mark L. Fowler

WEEK ENDING FEBRUARY 5, 2016

How was the NWMC Legislative Brunch? What's Going On in Springfield?

THANK YOU to the one hundred and sixty-one NWMC members, legislators and guests who attended the 2016 NWMC Legislative Brunch on Saturday, January 30. NWMC members presented state and federal legislators with the 2016 NWMC Legislative Program and highlighted the operational and social impacts on local governments resulting from the ongoing state budget crisis. For additional information and to read the latest on the action in the state capitol, please see today's [NWMC Legislative Update](#). *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

NWMC Sets April 5-7 as Legislative Days in Springfield

Please save the dates for the NWMC's Legislative Days in Springfield, scheduled for Tuesday, April 5 through Thursday, April 7 in Springfield. Local governments will face an extraordinary year filled with legislative challenges, including potential cuts to local government funding, property tax freezes in addition to the ongoing state budget crisis. Attendance at the NWMC Legislative Days gives local governments a strong voice in Springfield. Invitations and registration information will be sent to the membership shortly, so please mark your calendars! *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

NWMC Spring Surplus Vehicle and Equipment Auction Set for May 10

As reported last week, the spring NWMC live surplus vehicle and equipment auction will be held on Tuesday, May 10, 1:00 p.m. at America's Auto Auction in Crestwood. Announcements have been sent to NWMC Public Works Directors, Fire Chiefs, Police Chiefs, Managers and Finance Directors. America's Auto Auction representatives will be contacting all NWMC members to discuss the program in detail and we encourage all members to find out more about this tremendous, cost effective program.

The NWMC strongly encourages members to participate and support the Conference. For questions or additional information, please contact staff or Bruce Uhter, Bruce.Uhter@americasautoauction.com, 219-713-0347 (cell), 708-389-4488 (office) or Jim Fee, 773-315-0293 or jamesfee7522@yahoo.com. *Staff contact: Ellen Dayan*

New St. Patrick's Day Tradition – SPC Vehicle Showcase!

On Thursday, March 17, the NWMC Public Works Directors committee will host a lunch and learn showcase of the Suburban Purchasing Cooperative (SPC) vehicle lineup. Mayors, Managers, Public Works Directors, Fleet Superintendents, Police Chiefs, Fire Chiefs, Finance Directors and others are invited to this unique Lunch & Learn meeting that will begin at noon at the NWMC offices on the campus of Oakton Community College in *Des Plaines*.

Following the lunch, Auto Truck, Currie Motors, Foster Coach, Napleton Fleet, Roesch Ford and Standard Equipment will exhibit a caravan of their vehicles ranging from ambulances, SUV's, sewer cleaning trucks, street sweepers, administrative vehicles, police pursuit vehicles, vans and pickup trucks that are all part of the SPC joint purchasing program. The vendors have generously agreed to sponsor the lunch, so please be sure to RSVP to NWMC Program Manager for Purchasing Ellen Dayan, edayan@nwmc-cog.org or 847-296-9200, ext. 132 and include any dietary restrictions. *Staff contact: Ellen Dayan*

Metropolitan Mayors Caucus to Launch Second Greenest Region Compact

The Metropolitan Mayors Caucus invites mayors and municipal officials to join them at the launch of the Greenest Region Compact 2 (GRC2) on Monday, March 14 at the Chicago Flower and Garden Show, in conjunction with the Caucus' Quarterly Meeting. The specific time and details of the event will be announced soon.

The Caucus will be asking all mayors to adopt the GRC2 by passing a resolution in their communities supporting its consensus sustainability goals. The GRC2 Framework, which provides specific goals and guidance on meeting those goals, will be offered as a valuable tool to GRC2 adopters. Please visit <http://mayorscaucus.org/initiatives/environment/regional-environmental-collaboration/> for details on the development of the compact. *Staff contacts: Mark Fowler, Mike Walczak*

MMC Highlights ComEd Municipal Grant Programs

From the Desk of Metropolitan Mayors Caucus (MMC) Director of Environmental Initiatives Edith Makra:
You are invited to apply for two grant opportunities, one for public safety and one for open space. Applications for both programs are due March 15, 2016.

The Metropolitan Mayors Caucus is partnering with ComEd to offer [Powering Safe Communities](#) grants to local governments. These reimbursable, matching grants of up to \$10,000 are available for public safety programs and equipment. See grant guidelines and online application information [here](#).

Openlands is partnering to offer the [ComEd Green Region](#) grants to local governments. These matching grants of up to \$10,000 are available for open space plans, enhancement and acquisition. See grant guidelines and online application information [here](#). *Staff contact: Mark Fowler*

Meetings and Events

NWMC Finance Committee will meet on Wednesday, February 10, at 12:00 p.m. at the NWMC offices.

NWMC Board of Directors will meet on Wednesday, February 10, at 7:00 p.m. at Oakton Community College, Room 1604 in *Des Plaines*.

The Northwest Council of Mayors Technical Committee will meet on Thursday, February 11, at 8:30 a.m. at the *Barrington Village Hall*.

NWMC Manager's Committee will meet on Friday, February 12, at 8:00 a.m. at the *Hoffman Estate Village Hall*.

NWMC Legislative Committee will meet on Wednesday, February 17, at 8:30 a.m. at the NWMC offices.