



Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, January 22, 2016

STAFF REPORTS BY DEPARTMENT



Weekly Report for January 15, 2016 –January 21, 2016

Administrative Services

Weekly Bids Advertised

City Manager's Office

Council Meeting Agenda Schedule

Community Development

Zoning Report

Inspection Report

Parks & Recreation

MSYEP Job Fair Announcement

Health Department

Food Establishment Application Weekly Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, January 25, 2016

Administration & Public Works Committee

www.cityofevanston.org/apw

City Council

www.cityofevanston.org/citycouncil

Planning & Development Committee-

www.cityofevanston.org/pd

Tuesday, January 26, 2016

Zoning Board of Appeals

www.cityofevanston.org/zoningboard

Board of Ethics

www.cityofevanston.org/boardofethics

Wednesday, January 27, 2016

Design and Project Review Committee-Cancelled

www.cityofevanston.org/dapr

Transportation & Parking Committee

www.cityofevanston.org/transportationcommittee

Economic Development Committee

www.cityofevanston.org/economicdev

Plan Commission

www.cityofevanston.org/plancommission

Thursday, January 27, 2016

Police Pension Fund

www.cityofevanston.org/policepension

Emergency Telephone System Board

<http://www.cityofevanston.org/events/2016/01/emergency-telephone-system-board-11/>



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of January 15, 2016 through January 21, 2016.

| | CURRENT WEEK'S TOTALS | PREVIOUS WEEK'S TOTALS |
|-------------------------|----------------------------------|-----------------------------------|
| CALLS HANDLED | 2166 | 2245 |
| SERVICE REQUESTS | 431 | 489 |
| TOTAL CHATS | 112 | 69 |
| TOTAL TEXT | 9 | 11 |

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

- | | |
|--|----|
| 1. Building Permit Inspections | 69 |
| 2. Trash – Special Pick-up | 32 |
| 3. Broken Parking Meters | 28 |
| 4. Abandoned Vehicle | 15 |
| 5. Water Bill Reprint, Request an Address Change/Number Change | 13 |

Note: Monday, January 18, 2016 was Dr. Martin Luther King, Jr. Day, the 311 Center was open normal business hours.

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

| Weekly Telephone Wrap Up Data | |
|--------------------------------------|--------------|
| Category/Department | Total |
| Administrative Services -Parking | 251 |
| Administrative Services -Finance | 33 |
| Administrative Services -HR | 38 |
| Administrative Services - Other | 147 |
| City Manager's Office | 13 |
| ComDev / Economic Development | 16 |
| ComDev/ Bldg Inspections | 195 |
| ComDev / Housing Rehab | 2 |
| ComDev / Planning/Zoning | 6 |
| General Assistance | 3 |
| Fire Life Safety | 40 |
| PublicStuff Request | 212 |
| Health | 90 |
| Information | 405 |
| Law | 13 |
| Library | 5 |
| Mayor's Office | 5 |
| Other/311 | 183 |
| Other – Social Services | 1 |
| Parks – Maintenance | 2 |
| Parks – Programs/Picnics/Permits | 14 |
| Parks – Other | 4 |
| Parks/Recreation | 51 |
| Parks – Forestry | 9 |
| Parks- Recreation Programs | 14 |
| Police | 111 |
| Public Works / Fleet | 4 |
| Public Works / Street Sanitation | 153 |
| Public Works / Engineering | 29 |
| Tax Assessment Office | 10 |
| Utilities – Power | 2 |
| Utilities – Sewer | 1 |
| Utilities – Water | 104 |
| TOTAL | 2166 |



Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer
 Ashley King, Finance and Budget Manager
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of January 19, 2016

Date: January 22, 2016

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of January 19, 2016

| Bid/RFP/RFQ Number and Title | Requesting Dept. | Description of Project | Budgeted Amount | Bid/RFP/RFQ Opening Date | Anticipated Council/ Library Board Date |
|---|-------------------------|---|------------------------|---------------------------------|--|
| RFP 16-14 Design Build Services Penny Park | Public Works Agency | The City of Evanston's Public Works Agency is seeking proposals from experienced firms to design and build a park and playground renovation at Penny Park located south of Lake Street between Ashland Avenue and Florence Avenue in Evanston, Illinois | \$500,000 | Feb 16 | Mar 28 |

Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

| | | | |
|---|--|--|--|
| | | | |
| 2016 Meeting Dates: Jan 11, Jan 19 (Tues), Jan 25, Feb 8, Feb 15, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25 | | | |
| May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, Aug 15, Sept 12, Sept 19, Sept 26 | | | |
| Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, (Jan 9, 2017) | | | |

| | | | |
|-----------------------------------|---------------------------|-----------------------|---|
| B=Business of the City by Motion | R=Resolution | O=Ordinance | |
| D=Discussion | C=Communication | P=Presentation | A=Announcement PR=Proclamation SPB=Special Order Business |
| APW=Administration & Public Works | PD=Planning & Development | HS=Human Services | EDC=Economic Development |
| BUD=Budget | OC=Other | EXS=Executive Session | SPC=Special City Council Meeting CC=Council Only |

| DEPT | MEETING DATE | ITEMS | COUNCIL ACTION | COUNCIL or COMMITTEE | LEAD STAFF | NOTES |
|----------------|--------------|--|----------------|----------------------|--------------|---|
| PWA | 2/8/2016 | Fleetwood-Jourdain HVAC/Electrical – Consulting Svcs | B | APW | Stoneback | Notice P&D to Start @ 6:45 pm |
| PWA | 2/8/2016 | Purchase Street Sweeping/Snow Signs | B | APW | Stoneback | |
| PWA | 2/8/2016 | IGA with Skokie for Howard Street Intersection Impr project | R | APW | Stoneback | |
| PWA | 2/8/2016 | IEPA Debt Authorization | R | APW | Stoneback | |
| CMO | 2/8/2016 | FY2015 Tax Abatement | R | APW | Lyons | |
| Law | 2/8/2016 | Nuisance Premises | O | APW | Farrar | Introduction |
| Law/CMO | 2/8/2016 | Hotel/Motel Tax on B&Bs | Discussion | APW | Farrar/Lyons | |
| CD | 2/8/2016 | 831 Emerson St. Planned Development | O | PD | Muenzer | Introduction |
| CMO | 2/8/2016 | Animal Stray Hold Policy | O | APW | Bobkiewicz | Introduction |
| Mayor | 2/8/2016 | Committee Appointments | B | CC | Francellno | |
| | 2/15/2016 | Meeting Cancelled | | | | |
| Mayor | 2/22/2016 | 7th Ward Alderman Sworn In | | CC | Tisdahl | |
| PWA | 2/22/2016 | ERG Viaduct Artwork | P | CC | Stoneback | |
| CMO | 2/22/2016 | Equity & Inclusion | P | CC | Lyons | |
| CMO | 2/22/2016 | Investment Strategies | P | CC | Lyons | |
| PWA | 2/22/2016 | 48" Intake Construction Change Order 4 | B | APW | Stoneback | |
| PWA | 2/22/2016 | Parking Garages- Church & Maple – Consulting Svcs | B | APW | Stoneback | |
| PWA | 2/22/2016 | Replacement of Residential Yard Waste Carts | O | APW | Stoneback | |
| CD | 2/22/2016 | 1610 Fowler Avenue – Variance to establish one open parking space in the rear yard | O | PD | Muenzer | Introduction |
| CD | 2/22/2016 | Ord 165-O-15: Impervious Surface Coverage Calculation | O | PD | Muenzer | Introduction: Held in Ctte 12.14.15 |
| CD | 2/22/2016 | 1304 Chicago Avenue – Special Use for a Resale Establishment | O | PD | Muenzer | Introduction |
| CD | 2/22/2016 | 1140 Lakeshore Blvd – Variations to locate a generator more than 2' from the principal structure & establish rear yard parking space | O | PD | Muenzer | For Introduction & Action per Ald Wynne |
| CD | 2/22/2016 | Sidewalk Cafes Administrative Revisions | O | PD | Muenzer | Introduction |
| | | | | | | |
| CD | 3/14/2016 | Appeal Certificate of Appropriateness: 1012 Lake St Roof | SPB | CC | Muenzer | |
| Admin Services | 3/14/2016 | Janitorial Contract Renewal | B | APW | Storlie | |

Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

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 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, **(Jan 9, 2017)**

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| DEPT | MEETING DATE | ITEMS | COUNCIL ACTION | COUNCIL or COMMITTEE | LEAD STAFF | NOTES |
|------|--------------|--|----------------|----------------------|------------|--------------------------------|
| PWA | 3/14/2016 | Fountain Square Consulting Services | B | APW | Stoneback | |
| CD | 3/14/2016 | 1919 Church St – Special Use for a Public Utility - ComEd Substation | O | PD | Muenzer | Introduction |
| CMO | 3/21/2015 | Aldermanic Referral: Neighborhood Fund | | CC | Lyons | Rules Committee; 3rd Monday |
| | 3/28/2016 | Public Health Week Apr 4-10 2016 | A | | | |
| | 4/11/2016 | April Fair Housing Month | A | | | |
| | 4/11/2016 | National Library Week Apr 10-16 | A | | | |
| | 4/11/2016 | National Volunteer Week Apr 10-16 | A | | | |
| | 4/25/2016 | Drinking Water Week May 1-7 | A | | | |
| | 5/9/2016 | Public Service Recognition Week May 1-7 | A | | | |
| | 5/9/2016 | May is National Preservation Month | A | | | |
| | 5/9/2016 | National Police Week May 15-21 | A | | | |
| | 5/9/2016 | National Public Works Week May 15-21 | A | | | |

Council & Committee Meetings

| | | |
|--------------|---------|----------------------------------|
| Tues, Jan 19 | 7:00 PM | City Council meeting |
| Wed, Jan 20 | 6:30 PM | M/W/EBE Advisory Committee |
| Mon, Jan 25 | 6:00 PM | A&PW, P&D, City Council meetings |
| Wed, Jan 27 | 6:00 PM | Transportation/Parking Committee |
| Wed, Jan 27 | 7:30 PM | Economic Development Committee |

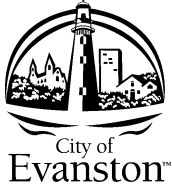
DEFERRED

| Dept | Date | Item | Action | Committee | Staff | |
|------------|------|--|--------|-----------|------------|--------------------|
| CMO | | Harley Clarke | SPB | CC | Bobkiewicz | CC Tabled 10.26.15 |
| CMO | | Fines for bikes on sidewalks | O | APW | Bobkiewicz | |
| Utilities | | Computerized Maintenance Management System | B | APW | Stoneback | |
| CMO | | D202 IGA: Safe School Zone | R | HS | Bobkiewicz | |
| Admin Serv | | Increase Parking Garage Monthly Permit Fee | B | APW | Voss | |
| Admin Serv | | Amendment to PEHP Resolution | R | APW | Lyons | |

Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

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| DEPT | MEETING DATE | ITEMS | COUNCIL ACTION | COUNCIL or COMMITTEE | LEAD STAFF | NOTES |
| Law | | Ord 27-O-12 Cell Phone Ban | O | HS | Grover/Farrar | |
| CD | | Rental Licensing | O | PD | | |
| Law | | Title 9 City Code Amendments | O | CC | Farrar | (Introduced 1.27.14) |
| Law | | Pedicabs | O | APW | Farrar | Tabled 3.9.15 (revisit 2016) |
| Admin Serv | | Credit Card Analysis | D | APW | Lyons | |
| Admin Services | | NU Parking agreement - Church St Garage | R | APW | Lyons/Storlie | |
| Law | | Panhandling/Soliciting; limit residential hours to 4 pm | O | APW | Farrar | Intro 7/27/15; Held at 8/17 mtg |
| PWA | | AVL Purchase | B | APW | Stoneback | |
| PWA | | Standpipe Painting Engr Services Chg order 2 | B | APW | Stoneback | |
| PWA | | Standpipe Painting- Chg order 2 | B | APW | Stoneback | |
| PWA | | Gibbs-Morrison Stormwater Impr – Consulting Svcs | B | APW | Stoneback | |



Memorandum

To: Honorable Mayor and Members of the City Council

From: Damir Latinovic, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: January 22, 2016

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update
Cases Received and Pending, January 15 - January 21 , 2016

Zoning Reviews

| Ward | Property Address | Type | Project Description | Received | Status |
|-------------|-------------------------|-----------------|--|-----------------|---------------------------------------|
| 1 | 626 University Place | Building Permit | Int./ext. renovations to Shephard Hall (NU). | 01/05/16 | DAPR 02/03/16 |
| 1 | 601 University Place | Building Permit | Interior remodeling to Guild Hall (NU) | 01/20/16 | compliant |
| 2 | 2020 Greenwood Street | Zoning Analysis | Add self-storage facility structures in the existing parking lot | 01/13/16 | non compliant |
| 2 | 1881 Oak Avenue | Building Permit | Int. remodeling to lobby of existing office building. | 01/14/16 | compliant |
| 2 | 1847 Asbury Avenue | Building Permit | Interior remodeling @ SFR. | 01/20/16 | compliant |
| 2 | 1500 Ashland Avenue | Building Permit | Construct 2nd story addition @ SFR. | 01/15/16 | non compliant |
| 3 | 821 Chicago Avenue | Building Permit | Interior and exterior remodeling for expansion of Craft Brewery (Sketchbook) | 12/30/15 | pending DAPR |
| 3 | 1200 Judson Avenue | Building Permit | Construct 1-story addition, basketball play area in rear yard@ SFR. | 01/20/16 | compliant |
| 4 | 1571 Maple Avenue | Building Permit | Construct 12-story, 101 DU multifamily residence (planned development) | 12/21/15 | pending add'l info from the applicant |
| 4 | 1333 Greenwood Street | Zoning Analysis | Demo existing, construct 1-car det. Garage @ SFR. | 12/28/15 | pending add'l info from the applicant |
| 4 | 1603 Orrington Avenue | Building Permit | Install four (4) new pole lights @ Chase Bank Pavillion patio | 01/14/16 | DAPR 02/03/16 |
| 4 | 630 Davis Street | Building Permit | Proposed exterior modifications to Chandler Building | 01/14/16 | pending Preservation Review |
| 4 | 820 Davis Street | Building Permit | Interior remodeling @ 4th floor offices. | 01/20/16 | compliant |
| 4 | 1322 Lake Street | Zoning Analysis | Construct roofed porch addition, 2-car det. garage @ SFR. | 01/21/16 | pending staff review |
| 5 | 1911-1917 Church Street | Building Permit | Construct 2-story Cultural Facility (Y.O.U.) | 01/15/16 | pending staff review |
| 6 | 2422 Hastings Avenue | Building Permit | Construct rear yard paver patio | 11/18/15 | pending Major Variation |
| 6 | 2505 Noyes Street | Building Permit | Demo existing, construct 2 1/2 story single family residence w/ 2-car det. Garage. | 01/04/16 | pending add'l info from the applicant |
| 6 | 2837 Hartzell Street | Building Permit | Install roof-top solar voltaic system @ SFR. | 01/19/16 | compliant |
| 6 | 2723 Noyes Street | Building Permit | Construct 2-car detached garage @ SFR. | 01/20/16 | compliant |
| 6 | 2622 Hartzell Street | Building Permit | Construct 2-car detached garage @ SFR. | 01/20/16 | compliant |
| 7 | 1501 Central Street | Zoning Analysis | Improvements and expansion of existing surface parking lot (NU) | 12/31/15 | pending add'l info applicant |
| 7 | 2321 Sheridan Road | Building Permit | Construct addition, accesible ramp, misc. exterior modifications (Goodrich Res. Hall). | 01/14/16 | DAPR 02/03/16 |
| 7 | 1315 Jenks Street | Building Permit | Install roof-top solar voltaic system @ SFR. | 01/19/16 | compliant |
| 7 | 2504 Green Bay Road | Building Permit | Resurface/re-stripe approx. 300sq ft of existing driveway (Rodgers Studio) | 01/19/16 | compliant |

| | | | | | |
|---|-----------------------|-----------------|---|----------|----------------------|
| 7 | 2439 Ashland Avenue | Building Permit | Install roof-top solar voltaic system @ SFR. | 01/19/16 | compliant |
| 7 | 2233 Tech Drive | Zoning Analysis | Construct 5-story addition @ Mudd Hall (NU) | 01/19/16 | pending staff review |
| 7 | 2233 Tech Drive | Building Permit | Foundaton permit for Mudd Hall (NU) addition. | 01/19/16 | pending staff review |
| 8 | 2330 Oakton Street | Zoning Analysis | Expansion of existing parking lot (Pace Bus). | 01/19/16 | pending DAPR |
| 9 | 537-541 Wesley Avenue | Zoning Analysis | Re-Subdivision of 2 existing lots of record to create new lot line. | 01/14/16 | pending staff review |

Miscellaneous Zoning Cases

| Ward | Property Address | Type | Project Description | Received | Status |
|-------------|--------------------------|---|--|-----------------|--|
| 1 | 831 Emerson Street | Planned Development, Special Use and Rezoning | New mixed use 12-story building with 267 DUs, 3300-sq. ft. commercial space and 145 parking spaces | 10/29/15 | PD 02/08/16 |
| 1 | 828 Colfax Street | Major Variance | Street side yard setback for a detached garage | 12/30/15 | ZBA 02/02/16 |
| 2 | 1223-1227 Dodge Avenue | Zoning Complaint | Illegal Trade Contractor (Landscaping) business | 08/17/15 | 2nd viol. letter mailed. Insp. pending |
| 2 | 1815 Ridge Ave | Planned Development and Rezoning | New 11-story independent and assisted living senior housing development with 165 units and 55 parking spaces | 12/11/15 | pending additional info from the applicant |
| 2 | 1210 Darrow Avenue | Zoning Complaint | Illegal truck parked in rear yard (F Plates) | 10/08/15 | 2nd viol. letter mailed. Inspection pending |
| 2 | 1610 Fowler Avenue | Major Variance | Establish one open parking space in the rear yard with a 0.5' side yard setback | 11/20/15 | ZBA 01/26/16 & P&D 02/22/16 |
| 2 | 1500 Ashland Avenue | Major Variance | Interior side yard setback for a second story addition | 01/19/16 | DAPR 02/03/16 & ZBA 02/16/16 |
| 3 | 1140 Lakeshore Boulevard | Major Variance | Street side yard setback for a generator and rear yard setback for one open parking space at SFR | 12/30/15 | ZBA 01/26/16 & P&D 02/22/16 |
| 3 | 1304 Chicago Avenue | Special Use | Resale Establishment (Threads Boutique) | 01/07/16 | ZBA 02/02/16 |
| 3 | 1045 Hinman Avenue | Minor Variance | Rear yard setback to install a/c condensing unit | 01/21/16 | pending staff review |
| 4 | 1815 Cleveland Street | Zoning Complaint | Illegal auto-repair business in R2 District. | 06/18/15 | Insp. revealed no violation, pending re-insp. |
| 4 | 601 Davis Street | Planned Development, Rezoning and Special Use | New 27-Story, 221 unit mixed use development with 21,020 sq. ft. of commercial space | 12/23/15 | pending staff review |
| 4 | 915 Greenleaf Street | Zoning Complaint | Elim. of required parking to rent spaces | 10/08/15 | Viol. Letter mailed. Re-insp. pending |
| 4 | 1560 Oak Avenue | Minor Variance | Install 8'h wrought iron fence (rear yd.) | 12/23/15 | pending Preservation Commission review |
| 5 | 2002 Darrow Avenue | Zoning Complaint | Auto-repair establishment in res. district | 06/25/15 | Insp. revealed no violation |
| 5 | 1924 Grey Avenue | Zoning Complaint | Illegal landscaping business | 10/08/15 | Re-insp. revealed no violation. To keep monitoring |
| 5 | 1919 Church Street | Special Use & Major Variance | Replace existing ComEd utilities with no fencing proposed | 12/17/15 | pending DAPR & ZBA 02/16/16 |
| 6 | 2422 Hastings Avenue | Major Variance | Impervious surface for a brick paver patio | 12/04/15 | ZBA 02/02/16 |
| 7 | 1501 Central Street | Special Use | New LED scoreboards at Rocky Miller Park & Sharon Drysdale Field (NU) | 11/20/15 | P&D 01/25/16 |
| 9 | 2525 Oakton Street | Major Variance | Amendment to site plan. Height variation for concrete enclosure building approved by City Council on 9/21/2015 | 12/16/15 | P&D 01/25/16 |
| 9 | 1418 Main Street | Major Variance | 0' rear, side, and street side yards for one-car detached garage | 12/23/15 | ZBA 02/02/16 |



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: January 22, 2016

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, January 22, 2016

Field Reports

| Ward | Property Address | Construction Type | Inspector Notes | Received |
|-------------|--|---------------------------------|--|-----------------|
| 1 | 1515 Chicago Avenue (Hyatt House) | New Hotel | Above ceiling structural inspections are being completed on the first floor which will conclude rough inspections. The exterior walls have been approved for drywall and sleeping rooms levels 3-8 are being finished. Site is well kept, exterior fences are set around aerial lifts and remaining exterior work. Public right of way is clean. | 1/21/2016 |
| 1 | 1619 Chicago Avenue (The Merion) | Residential Addition | Fences and sidewalks are in good condition. Catch basin is clean. No dust or mud on public right of way. Low activity due to weather. | 1/19/2016 |
| 1 | 711 Colfax Street (Kendall Place) | New Residential Building (SFRs) | Fences and sidewalks are in good condition. No dust or mud at time of inspection. Soil erosion reports are current. Contractor has been notified of drainage/ice build-up on sidewalks. | 1/19/2016 |
| 3 | 835 Chicago Avenue (9-story mixed-used) | Foundation | Streets, fences and sidewalks are in good condition. Building is wrapped for heating the precast mortar. Work on fifth floor structure is underway. Noise levels are within guidelines. | 1/19/2016 |
| 4 | 1026 Davis Street (Taco Diablo/LuLu's) | Restaurant/Retail | Work continues on the installation of perimeter wall framing and insulation on the ground level and second floor. HVAC, electrical and plumbing installation on first and second floor is in progress. EPDM roofing has stalled due to weather conditions. Job site is kept in order. | 1/19/2016 |
| 4 | 1029 - 1035 Davis Street | One Story Commercial | Drywall installation, fire suppression piping and above ceiling electric continues. Job site is well maintained. | 1/19/2016 |
| 4 | 1560 Oak Avenue (Museum of Time and Glass) | New Commercial Building | Electrical work continues to move forward on 3rd floor above ceiling grid and drywall installation. Ventilation hoods are being installed in the food preparation areas. Installation of fire suppression system continues. Job site is well kept and clean. | 1/19/2016 |
| 7 | 1620 Central | New 47 Unit Apartment Building | Perimeter drain tile has been installed at the footings and installation of surface water drainage system has started. Pre-cast concrete floor sections and steel support columns are being put into place. Job site is being kept in order. | 1/19/2016 |
| 7 | 2211 Campus Drive (Kellogg Graduate School) | New Education Building | All trades are working in south towers. Steel at west entrance for canopy has been erected. Site work for localized storm drainage is being installed at the south and east portions. Roofing work has also begun. Construction, windscreen and silt fences are present and stand plumb. Public right of way is clean. | 1/21/2016 |
| 7 | 560 Lincoln (NU Residence Hall) | New Dormitory | Excavator is setting a rough grade and caissons are complete. The sheathing is being driven and is nearly complete. Silt fences and storm sewer catch baskets are in place. | 1/20/2016 |
| 8 | 222 Hartrey Avenue (Autobarn) | Interior/Exterior Remodel | Fences, street and sidewalks are in good condition. Exterior work on hold due to weather but interior work continues. | 1/19/2016 |



Memorandum

To: Honorable Mayor and Members of the City Council

From: Porschia Davis, Assistant Program Coordinator, Community Services

Subject: Mayor's Summer Youth Employment Program – Job Fair Save the Date

Date: January 21, 2016

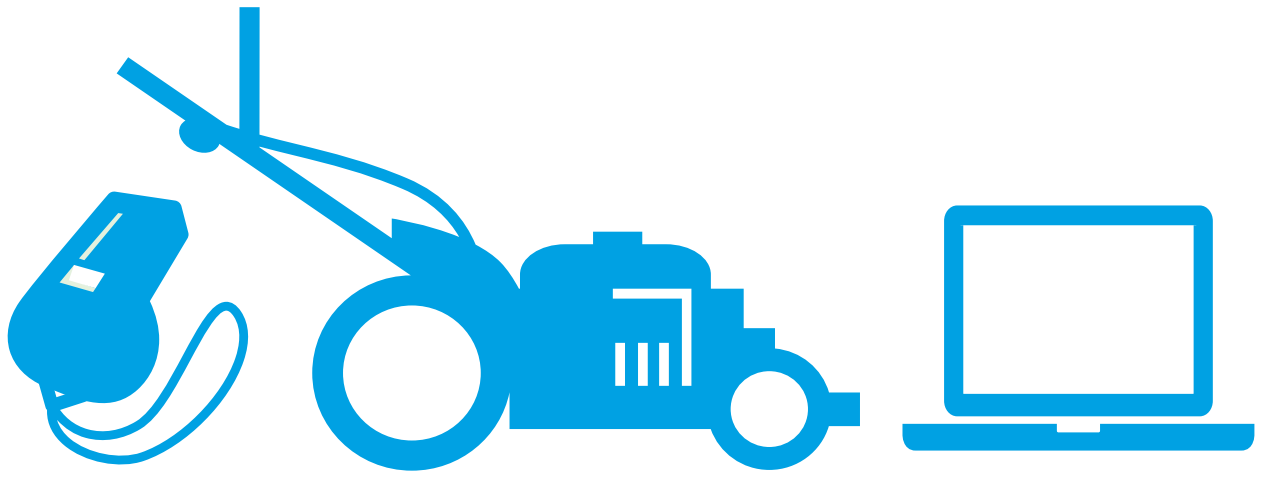
The Mayor's Summer Youth Employment Program annual job fair will be held on Saturday, March 12, 2016, at Evanston Township High School. Doors will open at 8:00am and close at 1:30pm. Young adults between the ages of 14 through 18 that live in zip code areas 60201 and 60202 are eligible to participate in the job fair. Last year, nearly 600 young adults obtained employment through the City and other local businesses in the community.

Online applications will be available for students beginning February 1, 2016. Applications and application assistance will be available at all City centers, libraries, and at Evanston Township High School. Job readiness trainings (including resume writing, interview skills, and job etiquette) will also be provided prior to the job fair at the high school by Youth Job Center.

Attached you will find Save the Dates (English / Spanish) to share with your constituents.

Please feel free to refer your local business contacts to me if you believe that they would like to hire our young adults. I can be reached at 847-448-8049 or pdavis@cityofevanston.org.

If there are questions or concerns, please feel free to contact me.



SAVE THE DATE

**FOR THE MAYOR'S SUMMER YOUTH
EMPLOYMENT PROGRAM JOB FAIR**

FOR YOUTH
AGES 14-18
YEARS WHO
LIVE IN
ZIP CODES
60201/60202

**SATURDAY
MARCH 12**

8AM-3PM

(DOORS CLOSE AT 1:30PM)

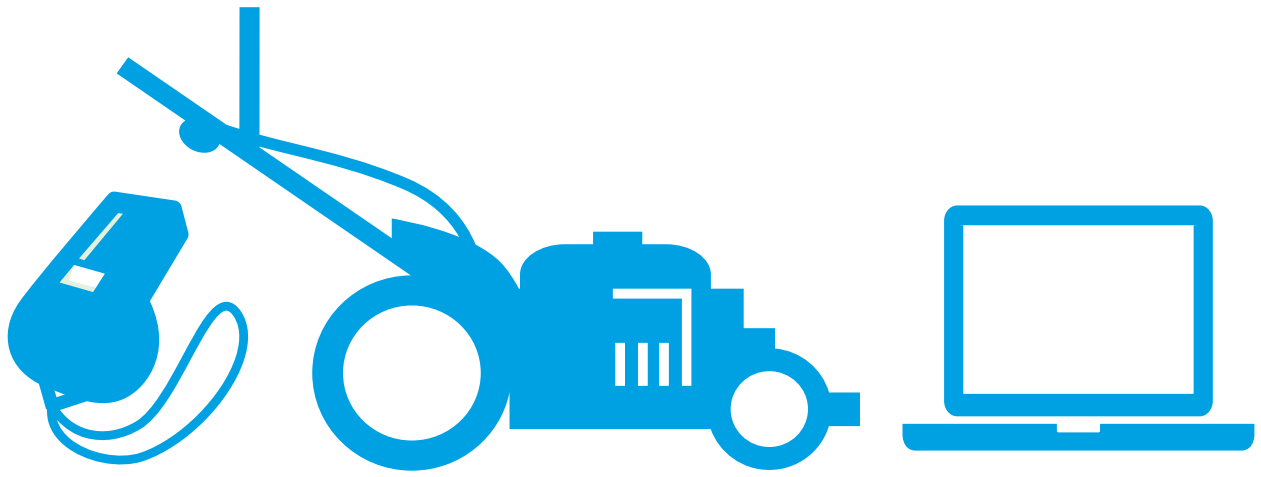
**EVANSTON TOWNSHIP
HIGH SCHOOL
1600 DODGE AVE
EVANSTON**

Job Fair Requirements

In order to be eligible to attend the job fair, youth must be enrolled in school and be at least 14 years of age when the employment program begins in June 2016.

For more information, email youth@cityofevanston.org or call/text **847-448-4311**.





RECUERDE LA FECHA DEL PROGRAMA DE LA ALCALDESA PARA EMPLEO DE JÓVENES DURANTE DEL VERANO

JÓVENES DE
14 A 18 AÑOS
QUE VIVEN EN
LOS CODIGOS
POSTALES
60201 Y 60202

**SÁBADO
12 DE MARZO
8AM A 3PM**

*(LAS PUERTAS SE CIERRAN
A LA 1:30PM)*

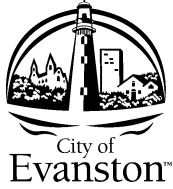
**EVANSTON TOWNSHIP
HIGH SCHOOL
1600 DODGE AVE
EVANSTON**

REQUISITOS PARA LA FERIA DE EMPLEO:

Para poder asistir a la Feria, los jóvenes tendrán que estar matriculados en la escuela, y tener al menos 14 años cuando el programa de empleo empiece en Junio del 2016.

Para más información:
youth@cityofevanston.org o
llámanos/téxteanos Alo
847-448-4311.





Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: January 22, 2016

The table below is the weekly report of all applications for Food Establishments received during the week of January 17, 2016.

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.

| Establishment Name | Address | Ward | Application Received on | Type | Proposed Opening Date |
|--------------------|-------------|------|-------------------------|----------------------------|-----------------------|
| Y.O.U. | 1911 Church | 1 | 1/20/2016 | Food Establishment License | Not yet determined |



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: January 22, 2016

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

| WARD | BUSINESS NAME | BUSINESS ADDRESS | LIQUOR CLASS | CLASS DESCRIPTION | PROPOSED HOURS for LIQUOR SALES | DATE REC'D | STATUS¹ |
|-------------|----------------------|-------------------------|---------------------|----------------------------|--|-------------------|------------------------------|
| 1 | Hilton Orrington | 1710 Orrington | C | Hotel/Restaurant (Alcohol) | 11am – 1 am (Sun-Thu); 11am – 2 am (Fri-Sat) | 12/11/15 | Pending Liquor Board Meeting |
| 1 | La Cocinita | 1625 Chicago | D | Restaurant (Alcohol) | Noon-10pm (Sun); 11am-11pm (M-TH); 11am – Midnight (Fri-Sat) | 11/13/15 | Pending City Council Action |
| 4 | Peppercorns Kitchen | 620 Davis Street | D | Restaurant (Alcohol) | 11am – 1 am (Sun-Thu); 12 pm – 1 am (Fri-Sat) | 10/22/15 | Pending City Council Action |

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council