



Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, November 6, 2015

STAFF REPORTS BY DEPARTMENT



Weekly Report for October 30, 2015 –November 5, 2015

Administrative Services

Weekly Bids Advertised

City Clerk's Office

Monthly RETT Report

City Manager's Office

Council Meeting Agenda Schedule

Monthly Economic Development Report

Community Development

Zoning Report

Inspection Report

Community Development Dept. Update

Health Department

Food Establishment Application Weekly Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, November 9, 2015

Board of Local Improvements

www.cityofevanston.org/boardofimprovements

Administration and Public Works Committee

www.cityofevanston.org/apw

Preservation Commission

www.cityofevanston.org/preservationcommission

Planning & Development Committee-Cancelled

www.cityofevanston.org/pd

City Council Meeting

www.cityofevanston.org/citycouncil

Wednesday November 11, 2015

Design & Project Review Committee

www.cityofevanston.org/dapr

Plan Commission

www.cityofevanston.org/plancommission

Animal Welfare Board

<http://www.cityofevanston.org/government/agendas-minutes/agendas-minutes-animal-welfare-board/index.php>

Thursday, November 12, 2015

Environment Board

www.cityofevanston.org/environmentboard

Mental Health Board

www.cityofevanston.org/mentalhealthboard

Sign Review and Appeals Board

www.cityofevanston.org/signreviewboard

Friday, November 13, 2015

Utilities Commission

www.cityofevanston.org/utilitiesagendas



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of October 30, 2015 through November 5, 2015.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2792	2444
SERVICE REQUESTS	606	669
TOTAL CHATS	80	29
TOTAL TEXT	22	9

Top 5 Service Requests

Total

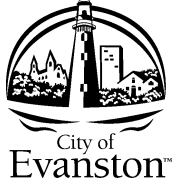
Most requested service requests (Source: PublicStuff - Open/Closed)

1. Building Permit Inspection Request	120
2. Trash – Special Pick-up	55
3. Broken Parking Meter	27
4. Rodents – Rats	23
5. Yard Waste - Missed Pick Up	22

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	429
Administrative Services -Finance	91
Administrative Services -HR	29
Administrative Services - Other	165
City Manager's Office	31
ComDev / Economic Development	15
ComDev/ Bldg Inspections	353
ComDev / Housing Rehab	7
ComDev / Planning/Zoning	22
General Assistance	6
Fire Life Safety	29
PublicStuff Request	254
Health	104
Information	390
Law	16
Library	3
Mayor's Office	3
Other/311	202
Other – Social Services	0
Parks – Maintenance	0
Parks – Programs/Picnics/Permits	10
Parks – Other	6
Parks/Recreation	42
Parks – Forestry	31
Parks- Recreation Programs	35
Police	153
Public Works / Fleet	1
Public Works / Street Sanitation	185
Public Works / Engineering	74
Tax Assessment Office	4
Utilities – Power	2
Utilities – Sewer	6
Utilities – Water	94
TOTAL	2792



Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer
Ashley King, Assistant Director of Finance Division
Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of November 2, 2015

Date: November 6, 2015

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of November 2, 2015

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFQ 15-62 Architectural Services for Main Library Interior Renovations	Library	The City of Evanston's Public Library is seeking to pre-qualify experienced architectural services firms for interior renovations of the Main Library, 1703 Orrington Avenue, Evanston.	\$25,000	Jan 12	Mar 16

Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, ~~Feb 16~~, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27

May 11, ~~May 18~~, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, ~~Sept 28~~

Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Admin Services	11/16/2015	Budget Discussion	SPB	CC	Lyons	If Needed
PWA	11/23/2015	Paint Evanston Plows	P	APW	Stoneback	APW meeting only
PWA	11/23/2015	Snow Plan	P	CC	Stoneback	
PWA	11/23/2015	E/R/G & Green Bay Street Light Presentation	P	CC	Stoneback	
PWA	11/23/2015	E/R/G Viaduct – Art Work Presentation	P	CC	Stoneback	
Mayor	11/23/2015	Delta Sigma Theta Sorority Inc. Evanston North Shore Alumnae Chapter “Red and White Day”	PR	CC	Francellno	
CMO	11/23/2015	Small Business Saturday & Shop Evanston for the Holidays	A	CC	Bobkiewicz	
PWA	11/23/2015	Water Treatment Chemicals	B	APW	Stoneback	
PWA	11/23/2015	Sheridan Road Water Main Lining Contract	B	APW	Stoneback	
Law	11/23/2015	Insurance Renewals	B	APW	Farrar	
CD	11/23/2015	Safebuilt Contract Increase	B	APW	Muenzer	
CMO	11/23/2015	PEG Fund Distribution	B	APW	Storlie	
PWA	11/23/2015	48” Intake Eng Svcs Chg Order 2	B	APW	Stoneback	
PWA	11/23/2015	48” Intake Construction Change Order 4	B	APW	Stoneback	
Admin Services	11/23/2015	Janitorial Contract Renewal	B	APW	Storlie	
PRCS	11/23/2015	YJC Career Pathways Agreement Renewal	B	APW	Dorneker	
Health	11/3/2015	Rodent Services	B	APW	Thomas-Smith	
Public Works	11/23/2015	MFT Funds	R	APW	Lyons	
CMO	11/23/2015	Budget & Tax Levy Adoption	R/O	APW/CC	Lyons	Action
CD	11/23/2015	1030-1032 Forest Ave - Lot Subdivision	R	PD	Muenzer	
CD	11/23/2015	2812-2814 Central Street – Amendment to special use for a Daycare Center	O	PD	Muenzer	Introduction
CD	11/23/2015	1706 Central Street – Special use for Commercial Indoor Rec facility	O	PD	Muenzer	Introduction
City Council	12/14/2015	Evanston Own It	A	CC	Holmes	
Admin Serv	12/14/2015	Investment Strategies: Institutions	B	APW	Lyons	
PWA	12/14/2015	Large Dia Sewer Rehab – Mulford	B	APW	Stoneback	
PWA	12/14/2015	Isabella Bridge Rehabilitation Design – Contract Approval	B	APW	Stoneback	
PWA	12/14/2015	Emerson/Ridge/Green Bay & Green Bay– Construction Funding Agreement (With IDOT)	B	APW	Stoneback	
PWA	12/14/2015	Emerson/Ridge/Green Bay & Green BAY – Construction Engineering (with ESI)	B	APW	Stoneback	

Evanston City Council Agenda Schedule - 2015

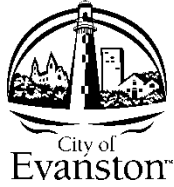
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PWA	12/14/2015	Union Pacific Agreement for E/R/G/ Viaduct	B	APW	Stoneback	
CMO	12/14/2015	Church Street ComEd Parking Lot Lease	R	APW	Bobkiewicz	
Admin Services	12/14/2015	Tax Abatements	R	APW	Lyons/Storlie	
Law/Admin Services	12/14/2015	Hotel-Motel Tax on B&Bs	O	APW	Lyons/Farrar	
Law	12/14/2015	Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
CD	12/14/2015	614 Dempster Street – Special use for a Commercial Indoor Recreation facility, North Shore Athletics	O	PD	Muenzer	Introduction
Law/PW	12/14/2015	Sidewalk Cafes Administrative Revisions	O	EDC	Farrar/Lyons	Introduction
CMO	12/14/2015	Downtown Evanston Annual Funding Request	B	EDC	Bobkiewicz	
CMO	12/14/2015	Sunshine Enterprises 2016 Funding	B	EDC	Bobkiewicz	
	1/11/2016					
Council & Committee Meetings						
Mon, Nov 9	6:00 PM	A&PW, P&D, City Council meetings				
Mon, Nov 16	7:00 PM	City Council meeting (<i>if needed for budget</i>)				
Tues, Nov 17	7:00 PM	Housing & Community Dev Act Committee				
Wed, Nov 18	6:00 PM	Transportation/Parking Committee				
Thurs, Nov 19	6:00 PM	M/W/EBE Advisory Committee				
Fri, Nov 20	7:00 AM	Housing & Homelessness Commission				
Mon, Nov 23	6:00 PM	A&PW, P&D, City Council meetings				
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
CMO	tba	Harley Clarke	SPB	CC	Bobkiewicz	CC Tabled 10.26.15
CMO	tba	Fines for bikes on sidewalks	O	APW	Bobkiewicz	
Utilities	TBA	Computerized Maintenance Management System	B	APW	Stoneback	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
11/6/2014 10:41 AM	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	2 of 3

Evanston City Council Agenda Schedule - 2015

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CD	TBA	Rental Licensing	O	PD		
Law	TBA	Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law	2016	Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv	tba	Credit Card Analysis	D	APW	Lyons	
Admin Services	deferred	NU Parking agreement - Church St Garage	R	APW	Lyons/Storlie	
Public Works	deferred	CIP II 2015 Water Main & Street Resurfacing Contract Award	B	APW	Lyons	



Memorandum

To: Honorable Mayor and Members of the City Council

From: Johanna Leonard, Economic Development Division Manager

Subject: Monthly Economic Development Report for October 2015

Date: November 6, 2015

Discussion

Enclosed is the monthly report of economic development activities for the month of October 2015. The report summarizes meetings, ongoing initiatives, new businesses, marketing activities, as well as activity reports on key economic development projects and sites.

If you have any questions or would like to discuss the report further, please contact me at 847-448-8014 or jleonard@cityofevanston.org.

No.	Project	2015 Deliverable	Latest Update	Area of ED Plan	Deadline
1	Central Street Business Association	Ongoing support of business district.	Group is currently planning the Central Street Open House event on Sunday, December 6. Looking to the City to help with promotions.	Business District Vitality	Ongoing
2	West End Business Association	Revision and Completion of items on "punch list" generated by West End businesses.	Group recently held meeting on October 27 to discuss Great Merchant Grant and website design. Economic Development team shared Manufacturing Day video with group.	Business District Vitality	Ongoing
3	West Village Merchants Association	Work with WVBA to create series of events to bring visitors to the area; Increase number of participating members from the area.	WVBA members are starting to attend West End meetings as a way to get to know their neighbors and collaborate. WVBA district head was sent Merchant Grant items to discuss with group.	Business District Vitality	Ongoing
4	Howard Street Business Association	Ongoing support of business district.	Meeting dates are set for next year (every 2nd Tuesday of the month).	Business District Vitality	Ongoing
5	Dr. Hill Arts District	Establish meeting/event calendar.	Staff is regrouping with District leadership to plan meetings. Outreach continues to the group to hold next meeting.	Business District Vitality	Ongoing
6	Central Evanston Business Association	Increase number of registered businesses and events hosted by the association; Establish meeting/event calendar.	Group will meet on November 11 to discuss marketing items for the Great Merchant Grant and the CEBA Meet-n-Greet event on November 23, 5 p.m. to 7 p.m., at Gibbs-Morrison.	Business District Vitality	Ongoing
7	Noyes Merchant District	Continue to support creation of group; establish regular meeting schedule and activities.	The group last met on 5/13/2015. Follow-up continues to determine the groups next meeting to discuss 2016 Merchant Grant projects.	Business District Vitality	Ongoing
8	Retail Attraction Efforts (from Chicago and other area communities)	X # of visits to local retailers in Chicago and other neighboring communities to encourage 2nd location expansions into Evanston	Regroup on retail attraction plan after holidays	Business Attraction	Ongoing
9	Business District Investments/Tree Replacement	Identify areas for improvement/clean-up in business districts and utilize ED funds to augment existing CIP efforts.	Return to EDC winter 2016 / post public works reorganization	Business District Vitality	1Q2016
10	Church/Dodge Reinvestment/Business Attraction	Complete façade projects at NWC of Church & Dodge; Support leasing of available commercial space. Introduction of new City Cultural Center at 1823 Church Street.	Businesses at the corner of Church & Dodge considering façade improvement for awnings/building improvements. Tom's Beauty window signs/plywood removed. Phillyz Cheesesteak's & More took over Fatty's Burger space. First Slice anticipated Jan 1. 2016. Gibbs Morrison now available to host meetings.	Business Attraction	Ongoing
11	Update of www.evanstonedge.com	Updated website	Working with Community Engagement to refine content on Evanston Edge. Relocating Edge to new platform. Targeting mid-November.	Business Attraction/Retention	4Q2015
12	Howard Street Theatre Project (727-729 Howard Street)	Development of RFQ to identify credible theatre group to locate on Howard Street. Coordinate with group to build/construct theatre on Howard.	Memorandum of Understanding going to City Council on 11/9/15. Next steps discussion of	Business District Vitality	4Q2015
13	Demo of 717 Howard Street	Demolish 717 Howard Street.	Demolition work complete.	Business District Vitality	2Q2015
14	Howard Street Police Outpost Redevelopment	Utilization of property at 633 Howard Street for commercial use.	Owners of Libertad submitted LOI with proposal for new restaurant in the space. Currently working with architect to design space.	Business District Vitality	3Q2015
15	Downtown Evanston Beer Festival	Convene first Evanston beer event.	Scheduled for October 11, 2015	Business District Vitality	3Q2015

No.	Project	2015 Deliverable	Latest Update	Area of ED Plan	Deadline
16	Recycling Center RFQ/P	Determine future utilization of property.	Negotiation to authorize Smylies to move forward was approved on 7/13/15. Continued discussions for use of space.	Business Attraction/Retention	3Q2015
17	Support Workforce Development Activities	Support workforce development goals throughout year.	Promotion of SYEP program to local employers; Curt's Café funding approved. New workforce program proposal fall 2015 - City Council 10/26. Sunshine enterprises returning to Economic Development Committee on 12/2.	Workforce Development	4Q2015
18	Main/Chicago TIF Committee	Improvement of streetscapes and underlying infrastructure in Chicago/Main area.	Identification of infrastructure improvements to the Main/Chicago area.). Coordination with Main/Chicago TIF Committee and SSA Steering Committee.	Business District Vitality	Ongoing
19	Central Street Streetscape Improvements	Creation of "pilot area" for proposed Central Street/Green Bay improvements; Promotion of 50/50 sidewalk program	Streetscape (west) nearing completion Parking studies completed and data analysis for east area of Central done, in progress for western area of Central.	Business District Vitality	Complete

No.	Project	Ward	Desired Outcome	Status
1	Howard Theatre Properties (717, 721-723, 727-729 Howard)	8	<i>Redevelopment As Theatre</i>	Council approved funding for architectural services. Finalizing scope of services. Attending straw dog theater board meeting 10/20/15. Strawdog presented at EDC 10/28 and received recommendation to move to Council. Howard Street Theatre Design Services RFP is due on November 13, 2015. Non-mandatory pre-proposal meeting included over 40 architects interested in the RFP.
2	633 Howard Street (Police Outpost Space)	8	<i>Occupied with Food Retail Uses</i>	Showing space to other restaurants/restaurantuers.
3	Walgreens - Green Bay Road	5	<i>Updated Walgreens</i>	New owner has closed on the property. Immediate landscaping and cosmetic improvements to occur with a more specific discussion on Walgreens updates to happen w/ Walgreens representatives in near future.
4	Tom Thumb Redev	4	<i>Part of Larger Redevelopment</i>	Building demolished, Diablo/ lulu's first floor, upper story banquet/outdoor deck/event space. Applied for business license on 10/16/2014. "Lulu's & Taco Diablo" targeting April 2016 opening. Acquired Studio Media building next door.
5	Church Street Plaza	2	<i>Occupied with Retail Uses</i>	Owner rep (Mcaffery interests) continues to market the space / considering options based on overall re-tenanting plan. Red Robin Burger Works signed lease September 28th. Virtual golf interested in Buffalo Wild Wings. Bravo closed. Undisclosed new restaurant in negotiation
6	Evanston Auto Glass	2	<i>Relocation/ Façade</i>	Owner is seeking to sell the building or have short term (1 -2 year) leases.
7	Evanston Plaza	2	<i>Occupied with Retail Uses</i>	Valli has received \$2 million TIF reimbursement. Play It Again Sports Grand Opening/ribbon cutting held on Oct 29nd. Dance Center Evanston expansion underway, potentially applying for storefront improvement funds for theater component.
8	Oakton/Asbury	9	<i>Little Beans</i>	Waiting for determination from Cook County on Class 7a status.
9	Main/Chicago	3	<i>Mixed Use Redevelopment</i>	Goddess & The Baker has leased corner space for café/prepared foods space. First Bank & Trust lease signed.
10	Dance Center Evanston	2	<i>Occupied Space</i>	Expansion plan revisions have been approved and work begun. Will likely be pursuing Storefront Modernization funding.
11	2424 Oakton (Sports Dome)	8	<i>Recreational Use</i>	Construction underway. December open targeted
12	Recycling Center - 2222 Oakton Street	8	<i>Redevelopment/Re-Use of Property</i>	Smylie Brothers is studying the property to figure out usage and proposed plans. The matter will return to City Council if negotiations progress for potential sale/lease.

Project Name	Status	Meeting Dates		Funds Invested	Summary of Project	Latest Update	Completion Date
		ED Committee	City Council				
Memorandum of Understanding with Strawdog Theatre	Active- Pending City Council Approval	10/28/2015	11/9/2015	\$ -	Memorandum of Understanding that will guide continued discussion of bringing performin arts/Strawdog Theatre to Evanston's Howard Street	EDC approved 10/28/2015;	2Q2016
Storefront Modernization for Dave's Rock Shop	Active- Pending City Council Approval	10/28/2015	11/9/2015	\$ 4,500.00	New Signage at Dave's Rock Shop at 711 Main Street	EDC Approved 10/28/15;	4Q2015
2222 Dakton Street	Active- City Council Approval	7/7/2015	7/13/2015	\$0	Recommendation to Negotiate with Smylie Brothers Brewing Company for Real Estate Agreement	EDC Approved 7/7/2015, City Council Approved 7/13	3Q2016
La Principal - 700 Main Street	Active- City Council Approval	7/7/2015	7/13/2015	\$17,888	Façade improvement project to install signage, windows, lighting, paint, and awning	EDC Approved 7/7/2015, City Council Approved 7/13	4Q2015
Accuity	Active- City Council Approval	5/27/2015	6/8/2015	\$210,000	Five year parking agreement, 70 spaces Maple Ave Garage - \$42,000 annually	EDC approved 5/27, City Council 6.8	3Q 2016
Curt's Café (2922 Central St.)	Active - City Council Approval	4/22/2015	5/26/2015	\$42,000	Individual stipends for students that successfully complete the program and are placed in jobs. Workforce Development funding program to EDC in September	City Council approved 5/26	1Q 2016
Central Street Streetscape Improvements	Active- City Council Approval	4/22/2015	5/11/2015	\$25,000	Use of Economic Development Funds to assist in streetscape projects for Central Street	City Council approved. Improvements set to start August 10th.	3Q 2015
ZS Associates Retention Assistance	Active -- EDC Consideration; Pending City Council Approval	1/28/2015	2/9/2015	TBD	Funding for relocation and ongoing assistance in form of potential hotel/motel tax sharing agreement.	City Council approved 2/9/2015.	1Q2017
Merchant Grant - Central Street	Active- City Council Approval		3/9/2015	\$ 9,000.00	Banner Maintenance, Website Work, Plantings, Benches	City Council Approved 3/9. Working with Public Works to provide benches and coordinate projects with Streetscape Improvements	4Q 2015
Merchant Grant - West End	Active- City Council Approval		3/9/2015	\$ 9,000.00	Planters/Plantings, business plan projects	City Council Approved 3/9. Working on entryway signage as part of business plan item	4Q 2015
Merchant Grant - West Village	Active- City Council Approval		3/9/2015	\$ 9,000.00	Plantings, Website and Marketing	City Council Approved 3/9. Work continues on website and promotion of district events is underway	4Q 2015
Merchant Grant - Chicago/Dempster	Active- City Council Approval		3/9/2015	\$ 9,000.00	Planters/Plantings, Bike Racks, Small Business Saturday Promotion, Wine Walk, Open House Event	City Council Approved 3/9.	4Q 2015
Merchant Grant - Main Street	Active- City Council Approval		3/9/2015	\$ 9,000.00	Approved to use 2014 funds to complete welcome packet printing and bike rack installation. No new funding provided	City Council Approved 3/9.	4Q 2015
Merchant Grant - Central Evanston (CEBA)	Active- City Council Approval		3/9/2015	\$ 9,000.00	Branding/Logo, Banners, Plantings	City Council Approved 3/9. Worked with Public works to determine planter locations	4Q 2015
Merchant Grant - Hill Arts	Active- City Council Approval		3/9/2015	\$ 9,000.00	Dr. Hill Sculpture and Memorial Garden Maintenance, Plantings, Website/Blog Development	City Council Approved 3/9. Reimbursed \$1500 for plantings.	4Q 2015
Merchant Grant - Howard Street	Active- City Council Approval		3/9/2015	\$ 1,754.00	Plantings, Replacement of tree lights to LED lights	City Council Approved 3/9.	4Q 2015
Merchant Grant - Noyes Street	Active- City Council Approval		3/9/2015	\$ 9,000.00	Branding/Marketing, Banners, Plantings	City Council Approved 3/9. Working to get plantings in place by late July/ early August	4Q 2015

Project Name	Status	Meeting Dates		Funds Invested	Summary of Project	Latest Update	Completion Date
		ED Committee	City Council				
Chicago + Main (835 Chicago Ave.)	Active -- City Council Approved	9/17/2014	9/22/2014	\$ 2,900,000.00	Funding for TIF eligible expenses to reduce financial gap for office component of mixed-use building.	Groundbreaking in February 2015.	4Q2016
Little Beans (430 Asbury Ave.)	Active -- City Council Approved	9/17/2014	9/22/2014	\$30,000 (façade); \$95,000 (loan)	Financial assistance for play café space in former Osco-Drug building. Assistance will fund fixtures and interior build-out of space. Also approved for façade improvement project.	Working to complete; opening early February	1Q2015
Campus Gear (1720 Sherman Ave.)	Active -- City Council Approved	7/9/2014	8/11/2014	\$ 10,000.00	Façade improvement project to install new signage and place new façade on new store space.	Extension requested into summer 2015. Looking to revise	1Q2015
Campus Gear (1720 Sherman Ave.)	Active -- City Council Approved	7/9/2014	8/11/2014	\$10,000.00	Façade improvement project to install new signage and place new façade on new store space.	Extension requested into summer 2015. Looking to revise	1Q2015
Lucky Platter Façade (514 Main Street)	Closed -- Project Complete	1/28/2015	2/9/2015	TBD	Improvement of façade at 514 Main Street	Work on the Façade is complete.	1Q2015
Davis Transportation Loan	Closed -- Loan Funded	7/9/2014	8/11/2014	\$ 140,000.00	Loan for working capital and equipment for bus company.	Staff finalized agreements; First payment due in 2015.	4Q2014
Homestead Meats	Closed -- Project Complete	5/28/2014	8/9/2014	\$ 935.00	Façade Improvement	Funding awarded and project complete	2Q2014
Fitness Avenues (1910 Main Street)	Closed -- Project Complete	7/9/2014	7/28/2014	\$ 1,980.00	Façade improvement	Project Complete; Ribbon-cutting held 8/6/14	3Q2014
Davis Transportation Loan	Closed -- Loan Funded	7/9/2014	8/11/2014	\$140,000.00	Loan for working capital and equipment for bus company.	Staff finalized agreements; First payment due in 2015.	4Q2014
Homestead Meats	Closed -- Project Complete	5/28/2014	8/9/2014	\$935.00	Façade Improvement	Funding awarded and project complete	2Q2014
Fitness Avenues (1910 Main Street)	Closed -- Project Complete	7/9/2014	7/28/2014	\$1,980.00	Façade improvement	Project Complete; Ribbon-cutting held 8/6/14	3Q2014

Loan Status	Borrower		Date Loan Funded	Original Loan Amount	Monthly Payment	Total Amount Paid			Balance in Arrears	Remaining Balance to be Paid [1]	Date Loan Terminates
	Name	Address				Principal	Interest	Total			
OPEN	Ward Eight	629 Howard St.	3.15.12	\$ 362,650.00	\$ 2,250.00	\$ 66,000.00	\$ -	\$ 66,000.00	\$ -	\$ 296,650.00	NA
OPEN	Ward Eight	629 Howard St.	3.15.12	\$ 130,000.00	\$ 1,316.19	\$ 31,778.31	\$ 13,022.15	\$ 44,800.46	\$ -	\$ 98,221.69	12.1.22
OPEN	Evanston North Shore Contractor's Cooperative	1817 Church	8.14.12	\$ 200,000.00	\$ 1,028.26	\$ 3,675.02	\$ 5,579.32	\$ 9,254.34		\$ 196,324.98	1.5.20
OPEN	Chicken & Waffles	2424 Dempster St.	10.1.12	\$ 202,937.63	\$ 1,184.29	\$ 374.21	\$ 1,994.37	\$ 2,368.58	\$ (7,105.74)	\$ 202,563.42	10.1.32
OPEN	Curt's Café	2922 Central St.	5.11.14	\$ 15,000.00	\$ 500.00	\$ 10,930.51	\$ 69.49	\$ 11,000.00	\$ -	\$ 4,069.49	4.11.17
OPEN	FEW Spirits	918 Chicago Ave.	6.27.14	\$ 250,000.00	\$ 2,775.51	\$ 22,065.32	\$ 16,791.82	\$ 38,857.14	\$ -	\$ 227,934.68	8.30.24
OPEN	Davis Transportation	1040 Wesley Ave.	10.1.14	\$ 140,000.00	\$ 3,287.90	\$ 1,756.89	\$ 1,387.06	\$ 3,143.95	\$ (44,185.05)	\$ 152,693.11	12.31.18
OPEN	Little Beans	430 Asbury Ave.	2.1.14	\$ 75,000.00	\$ 832.65	\$ 917.59	\$ 747.71	\$ 1,665.30		\$ 74,082.41	1.31.25
OPEN	PharmaCann	1800 Maple Ave.	8.1.15	\$ 196,000.00	\$ 7,000.00	\$ 21,000.00	\$ -	\$ 21,000.00		\$ 175,000.00	11.1.17
CLSD	Nomad Dreams LLC	1818 Dempster St.	10.22.12	\$ 100,000.00	\$ -	\$ 99,598.02	\$ 4,622.00	\$ 104,220.02	\$ -	\$ -	CLSD

[1] Total reflects only principal.

Last Update 10/30/2015



Memorandum

To: Honorable Mayor and Members of the City Council

From: Damir Latinovic, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: November 5, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update
Cases Received and Pending, October 30 - November 5, 2015

Zoning Reviews					
Ward	Property Address	Type	Project Description	Received	Status
1	2327 Ridge Avenue	Building Permit	Demo existing, construct 2-car detached garage @ SFR.	10/30/15	compliant
1	2131 Sherman Avenue	Building Permit	Widen sidewalk @ SFR.	11/02/15	compliant
1	2233 Tech Drive	Building Permit	Site utility work for future building expansion (NU).	11/05/15	pending staff review
2	839 Hartrey Avenue	Building Permit	Establish one open parking space in the front yard	08/19/15	pending Major Variance
2	1890 Maple Avenue	Building Permit	Install roof-top lighting (E2).	10/15/15	DAPR 11/11/15
2	1815 Ridge Avenue	Zoning Analysis	construct 11 story Assisted Living Facility with 165 DUs (planned development)	10/30/15	pending staff review
2	1920 Lake Street	Building Permit	Construct 2-car detached garage @ SFR.	11/05/15	compliant
3	750 Chicago Avenue	Zoning Analysis	Christmas Tree (open) Sales Lot.	10/08/15	pending add'l info from the applicant
3	1120 Forest Avenue	Building Permit	Install generator @ SFR.	11/02/15	compliant
3	1420 Chicago Avenue	Zoning Analysis	Certificate of Zoning Compliance	11/03/15	compliant
3	410 South Blvd.	Building Permit	Construct 2-car detached garage @ SFR.	11/03/15	compliant
4	1016 1/2 Church Street	Building Permit	Interior remodeling for Type 1 Restaurant (The Barn)	10/22/15	pending add'l info from the applicant
4	1212 Dryden Place	Building Permit	Construct 2-story SFR w/ 2-car att. Garage on vacant lot.	11/03/15	pending staff review
5	1112 Garnett Place	Building Permit	Re-build existing front porch @ 2-fam. Residence.	11/02/15	compliant
6	2419 Colfax Street	Building Permit	Demolish existing, construct new 2-story single family residence.	10/16/15	pending add'l info from the applicant
7	2309 Grey Avenue	Building Permit	Demolish existing, construct new 2-story single family residence.	10/21/15	pending add'l info from the applicant
7	2323 Asbury Avenue	Building Permit	Re-build existing front porch @ single fam. residence.	11/02/15	compliant
7	1501 Central Street	Building Permit	Communications antennae swap work (Ryan Field)	11/05/15	compliant
8	999 Howard Street	Building Permit	Interior/exterior remodeling for a Type 2 Restaurant	10/27/15	pending add'l info from the applicant
8	619-621 Brummel Street	Zoning Analysis	Certificate of Zoning Compliance	11/02/15	compliant
8	222 Chicago Avenue	Building Permit	Communications antennae swap work.	11/05/15	compliant
9	1621 Madison Street	Building Permit	Construct 2-car det. garage @ SFR.	11/02/15	compliant
9	910 South Blvd.	Building Permit	Construct 1-story addition	11/05/15	compliant

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	831 Emerson Street	Planned Development, Special Use and Rezoning	New mixed use 14-story building with 287 DUs, 3000-sq. ft. commercial space and 145 parking spaces	10/29/15	pending staff review
2	1210 Darrow Avenue	Zoning Complaint	Illegal truck parked in rear yd (F Plates)	10/08/15	Viol. Letter mailed.re-inspection pending
2	1223-1227 Dodge Avenue	Zoning Complaint	Illegal Trade Contractor (Landscaping) business	08/17/15	Viol. letter mailed, re-inspection pending
2	1804 Washington Street	Zoning Complaint	Automobile repair establishment in residential district	09/16/14	Drive-by insp. ongoing
3	614 Dempster Street	Special Use	Commercial Indoor Recreation - North Shore Athletics	10/21/15	ZBA 11/17/15 & P&D 12/14/15
3	201 Main Street	Minor Variance	Building lot coverage to construct. 2-car det. garage	10/28/15	determination after 11/13/15
3	860 Hinman Avenue	Major Variance	# of DUs and parking spaces for conversion of rooming units to dwelling units in an existing multifamily residential building	11/02/15	ZBA 12/01/15 & DAPR 11/11/15
4	1815 Cleveland Street	Zoning Complaint	Illegal auto-repair business in R2 District.	06/18/15	Viol. letter mailed. re-inspection pending
4	915 Greenleaf Street	Zoning Complaint	Elim. of required parking to rent spaces	10/08/15	Viol. letter to be sent the week of 11/2/15
4	605 Davis Street	Minor Variance	6'high alum. fencing around vacant lot	10/28/15	pending add'l info from the applicant (fee)
4	1459-1463 Elmwood Avenue	Major Variance	Rear yard setback for a 2-story addition at a mixed-use building	10/28/15	pending DAPR & ZBA 12/01/15
5	1118 Foster Street	Zoning Complaint	Illegal rooming house	10/15/15	Viol. letter mailed. re-inspection pending
5	1924 Grey Avenue	Zoning Complaint	Illegal landscaping business	10/08/15	Viol. letter mailed.re-inspection pending
5	2002 Darrow Avenue	Zoning Complaint	Auto repair establishment in res. district	06/25/15	Investigation is ongoing
6	2657 Reese Avenue	Minor Variance	Yard setback to const. det. garage	10/08/15	determination after 10/30/15
6	2812-2814 Central Street	Amendment to Special Use	Amend conditions of special use for a Daycare-Child facility	10/09/15	P&D 11/23/15
7	1706 Central Street	Special Use	Commercial Indoor Recreation - <i>9Round Kickboxing Fitness Center</i>	10/07/15	P&D 11/23/15
7	1303 Rosalie Street	Major Variance	Rear yard setback for a 2-story addition at a mixed-use building	10/30/15	ZBA 12/01/15 & pending DAPR
9	1201 Cleveland Street	Minor Variance	Yard setback to construct garage	10/21/15	determination after 11/2/15
9	2232 Madison Place	Minor Variance	Yard setback to construct 2nd story add.	10/08/15	determination after 10/29/15



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: November 6, 2015

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, November 6, 2015

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Fences, silt fence and wind screen are in place. The public right of ways are protected and barricades installed. The storm structures have been maintained regularly. Rough inspections have been approved for floors 3 through 8.	11/4/2015
1	1619 Chicago Avenue (The Merion)	Residential Addition	Streets and sidewalks are in good condition. Catch basin is clean. Top floor structural steel installation is near completion and the entire building is sheathed. Interior mechanical is being installed on all floors.	11/3/2015
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Sidewalks and fences are in good condition. Soil erosion reports are current. Construction on all Colfax buildings under way and in various stages of completion.	11/3/2015
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Streets, fences and sidewalks are in good condition. Catch basins are clean. Work on second level is under way.	11/3/2015
3	425 Dempster Street (Chiaravalle Montessori School)	Commercial Addition	Job is completed and Certificate of Occupancy has been prepared.	11/3/2015
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	Steel columns are being installed on the second floor. Masonry work on the east and west sides of the second floor continues in pace with framing construction and floor decking. Job site is being kept in order.	11/3/2015
4	1029 - 1035 Davis Street	One Story Commercial	The installation of the HVAC equipment continues to move forward. Interior wall framing on the 5 unit building continues as does fire suppression and electrical installations. Window and door glazings are installed. Construction fencing and gates are in place and the job site is being kept clean and orderly.	11/3/2015
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Drywall installation has been completed on the 4th floor and is being painted. Tile work is progressing in the bathrooms. Exterior of the job site is kept clean and in order.	11/3/2015
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Currently enclosing the south towers and setting up temporary heat. The custom stairs and windows are being installed in the south towers. Mechanicals, plumbing and electric rough work are being completed in the basement. The job is well kept with materials neatly organized. Silt fences, construction fences and the floating barrier are in good condition.	11/5/2015
7	1620 Central	New 47 Unit Apartment Building	The compacted gravel column work is completed. Crews are re-grading and preparing to start shoring the south side of the property. The job site is being kept in order and construction fencing is in place and secured.	11/3/2015

8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Sidewalks and fences are in good condition. Dryvit installation on south side is under way. Spoils from interior concrete demolition are stored at south parking area.	11/3/2015
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This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
<p>October 2015 Meetings/Activities</p>	<p>October 6, 2015</p>
	<p>1560 Sherman Avenue: Special Use for an Educational Institution – Private for <i>Beacon Academy, a Montessori School</i>, in the D3 Downtown Core Development District. Unanimously recommended approval with conditions. Approved for introduction and action 10/26/15.</p>
	<p>337 Howard Street: Special Use for a Type 2 Restaurant, <i>Harold’s Chicken & Fish</i>, in the B3 Business District. Unanimously recommended approval with conditions. Approved for introduction 10/26/15.</p>
	<p>839 Hartrey Avenue: Variations for one open parking space in the front yard with access via the street when alley access is present, in the R2 Single Family Residential District. Unanimously recommended denial. Approved for introduction 10/26/15.</p>
	<p>309-323 Howard Street: Variation for 0 parking spaces where 12 parking spaces are required for the conversion of second floor office space into nine multifamily residential dwelling units in the B3 Business District. Recommended approval 5-2. Approved for introduction 10/26/15.</p>
	<p>October 20, 2015</p> <p>Meeting Cancelled due to lack of items.</p>
<p>November 2015 Meetings/Activities</p>	<p>November 3, 2015</p>
	<p>1706 Central Street: Special Use for a Commercial Indoor Recreation Facility, <i>9 Round Fitness</i>, in the B1a Business District and oCSC Central Street Corridor Overlay District. Unanimously recommended approval.</p>
	<p>November 17, 2015</p> <p>614 Dempster Street: Special Use for a Commercial Indoor Recreation Facility, <i>North Shore Athletics</i>, in the B2 Business District and oDM Dempster-Main Overlay District.</p>
PLANNING AND ZONING	Plan Commission
<p>October 14 2015 Meetings/Activities</p>	<p>October 14, 2015</p>
	<p>Meeting cancelled due to lack of items.</p>
<p>November 2015 Meetings/Activities</p>	<p>November 11, 2015</p>
	<p>Z. O. Text Amendment: Impervious Surface Ratio - An amendment to consider modifications to the impervious surface coverage and building lot coverage regulations. The Zoning Committee of the Plan Commission unanimously recommended approval of the amendment at its October 21, 2015 meeting.</p> <p>Z. O. Text Amendment: Automobile and Recreational Vehicle Sales - An amendment to consider modifications to the automobile and recreational vehicle sales use to include rentals.</p>

PLANNING AND ZONING	Comprehensive Plan Committee of the Plan Commission
October 2015 Meetings/Activities	October, 2015
	There was no Comprehensive Plan Committee meeting scheduled in October.
November 2015 Meetings/Activities	November, 2015
	There is no Comprehensive Plan Committee meeting scheduled in November.
PLANNING AND ZONING	Rules Committee of the Plan Commission
October 2015 Meetings/Activities	October, 2015
	There was no Rules Committee meeting scheduled in October.
November 2015 Meetings/Activities	November, 2015
	There is no Rules Committee meeting scheduled in November.
PLANNING AND ZONING	Zoning Committee of the Plan Commission
October 2015 Meetings/Activities	October 21, 2015
	Z. O. Text Amendment: Impervious Surface Ratio - An amendment to consider modifications to the impervious surface coverage and building lot coverage regulations. The committee unanimously recommended approval of the amendment with additional edits and to place the item on the November Plan Commission agenda.
November 2015 Meetings/Activities	November 2015
	There is no Zoning Committee meeting scheduled in November.
PLANNING AND ZONING	Preservation Commission
October 2015 Meetings/Activities	October 20, 2015
	The consultant, Lakota Group, presented the Inventory of Historic Landmarks Outside of Historic Districts Report. All photography and inventory has been completed and the final copy of the Inventory Report was submitted to the Illinois Historic Preservation Agency. City staff continues compiling the landmarks' legal descriptions for recording documents. Staff requested an extension for the submission of the final report by November 13, 2015 to the Illinois Historic Preservation Agency.
	628 Judson Avenue (LSHD) - Replace three double hung windows in living room. Tabled. Applicant was asked to come back with a master plan for window replacement that would apply to all condo units.
	1032-1034 Michigan Avenue (L/LSHD) – Demolish existing garage and construct a new 2-car detached garage within same footprint. Approved unanimously.
	1705 Lincoln Street (L) – Completion of the exterior unfinished siding to the 1st and 2nd floor in rear and northeast corner of house. Removal and replacement of windows on the 2nd floor East and North elevations with double hung windows. Approved unanimously.
	2123 Sherman Avenue (NEHD) – Two story addition at the rear of the house with a deck. Approved unanimously subject to submission of full elevations drawings.
	201 Main Street (LSHD) - De-conversion of a 2-unit building to a single family residence, including exterior alterations to the front and rear porch, new window locations, new fence and a new 2-car detached garage. Requires zoning variation for building lot coverage; 45% allowed, 49.3% proposed. Decision on exterior alterations tabled. Unanimous recommendation for approval of the zoning variation for building lot coverage.

November 2015 Meetings/Activities	November 9, 2015				
	The Preservation Commission will hold a special informational session on windows. The goal is to discuss standards for window restoration, and when appropriate, window replacement affecting landmark buildings and buildings within historic districts.				
	November 17, 2015				
<p>828 Colfax Street (NEHD) – Construction of a 2-car detached garage. 1500 Ashland Avenue (L) – Construction of a 2-story rear addition and detached 2-car garage. 1032 Forest Avenue (LSHD) – Construction of a new SF house and 2-car detached garage. 201 Main Street (LSHD) - Exterior alterations to the front and rear porch, new window locations, new fence and a new 2-car detached garage. 1719 Hinman Avenue (L/LSHD) – Construction of an exterior elevator for accessibility. 2244 Orrington Avenue (L/NEHD) – Construction of terraces, steps, seat walls, stone masonry grill island, stone fire place and cedar pergola in the rear yard. 1323 Ashland Avenue (L) - Remove the existing deteriorating wood siding and trim and replace with new engineered wood trim.</p>					
Preservation Projects Approved by Staff	Staff Review – October 2015				
	2331 Orrington Avenue 427 Greenleaf Street 1322 Judson Avenue 1313 Lake Street 1423 Elmwood Avenue 1630 Judson Avenue	1719 Hinman Avenue 207 Lake Street 1140 Lake Shore Blvd 1120 Elmwood Avenue 1332 Hinman Avenue 1201 Sheridan Road	1042 Michigan Avenue 1142 Judson Avenue 1200 Judson Avenue 1135 Judson Avenue 1423 Hinman Avenue 941 Ridge Avenue 2222 Lincoln Street	1629 Judson Avenue 210 Davis Street 1712 Wesley 1140 Lake Shore Blvd 913 Michigan Avenue 724 Judson Avenue 2319 Asbury Avenue	1411 Judson Avenue 728 Lincoln Street 1000 Lake Shore Blvd 1134 Michigan Avenue 1312 Oak Avenue, #1 2509 Harrison Street 1835 Grant Street

PLANNING AND ZONING	APPROVED & ACTIVE PLANNED DEVELOPMENTS
1890 Maple/ 1881 Oak E2	The development of 356 dwelling units is complete. The Temporary Certificate of Occupancy was issued on March 11, 2015.
1611 Chicago Ave. North Shore Residence/ Merion	Renovations in the existing structure are ongoing. The full building permit for the 8-story addition has also been issued; construction is ongoing.
1515 Chicago Ave. Hyatt House Extended Stay Hotel	The 8-story 114-room hotel with 33 on-site parking spaces was approved by the City Council on 4/28/2014. The full building permit was issued on 2/27/2015. The construction is ongoing.
1629-1691 Church St. Church St. Village	On 08/11/2014, the applicant received an extension to complete the 13 unfinished units in Buildings 2 and 3 and to obtain a building permit for the construction of the last eight-unit Building 1 no later than 08/11/2015. The applicant has completed construction on the 13 units in Buildings 1 and 2 but has requested an extension of the PD to obtain the permit for the Building 1 by August 11, 2016. The request for extension was approved by the City Council on July 27, 2015.
2454 Oakton St. Sports Dome	Approved by City Council on 08/11/2014. The building permit for the foundation was issued on July 29, 2015. The full building permit was issued on 09/11/2015. Construction is ongoing.
835 Chicago Ave. (Chicago/Main)	The full building permit for the 9-story 112-unit residential building was issued on 08/03/2015. Construction is ongoing.
1620 Central Street	The 4-story 47-unit multiple-family residential building was approved by the City Council on 04/27/2015. The demolition permit was issued on 08/26/2015. The full building permit was issued on 10/20/2015. The construction is ongoing.
1571 Maple Avenue	The 12-story 101-unit mixed-use development was approved by the City Council on 04/13/2015. On 09/24/2015 the applicant submitted an application for foundation permit only. The permit application is under review.

HOUSING & GRANTS	Housing & Community Development Act Committee
October 2015 Meetings/Activities	October 20, 2015
	<p>The HCDA Committee reallocated 2015 CDBG funding in the amount of \$3,500 from Youth Action Ministry (YAM) to Evanston Scholars; YAM was unable to undertake its college tour due to the late release of CDBG funding. The McGaw YMCA's request to use 2015 CDBG funds allocated for accessible bathrooms in the Mosaic Room, which provides kitchen and living space for the Men's Residence facility, to upgrading hallway lighting and flooring on the three residence floors was also approved by the committee.</p> <p>The City's draft 2016 Action Plan was posted for public comment on October 19. Comments will be accepted in writing until 4PM on November 17 and in person at the November 17 meeting of the HCDA Committee.</p>
November 2015 Meetings/Activities	November 17, 2015
	<p>The HCDA Committee will hear public comment on the draft 2016 Action Plan at its meeting on November 17. The 30-day public comment period closes following any comment at that meeting. HUD notified entitlement grantees not to submit their 2016 Action Plan until the federal government has appropriated funding for HUD and CDBG, HOME and ESG allocations by grantee have been released. Although Congress recently approved a two-year budget that funds the federal government through 2017, appropriations bills that fund HUD and other agencies have not yet been passed; the earliest projected date for release of specific grant amounts to entitlement communities is sometime in the 1st quarter 2016.</p>
HOUSING & GRANTS	Housing and Homelessness Commission
October 2015 Meetings/Activities	October 23, 2015
	<p>The HHC did not have a quorum at its October 23 meeting. Commissioners discussed the working groups' progress; staff provided an update on changes to the HOME program and proposed amendments to the Inclusionary Housing Ordinance (IHO) based on stakeholder input at the June 29 community meeting on that topic. This item was approved unanimously for introduction at the P&D Committee meeting on October 26.</p>
November 2015 Meetings/Activities	November 20, 2015
	<p>The agenda for the November 20 meeting will include voting on a new meeting date/time for 2016 meetings and discussion of the Commission's work plan for 2016. Topics include an evaluation and recommendation to Planning & Development Committee of ways to raise additional funding for affordable housing needs, as well as zoning changes to allow accessory dwelling units and other means of furthering affordable housing.</p>
HOUSING & GRANTS	Mental Health Board
October 2015 Meetings/Activities	October 8, 2015
	<p>MHB funding recommendations for 2016 were finalized at the October 8, 2015 meeting. Human Services Committee approved funding for 15 agencies on November 2; total allocation amount equaled \$737,055. Allocation amounts will be recommended to City Council at the meeting November 23, 2015. Funding for Trilogy in the amount of \$30,000 was not approved and will be held pending more information.</p>
November 2015 Meetings/Activities	November 12, 2015
	<p>MHB will meet on Thursday, November 12, 2015 to review the grant allocation process. MHB will also hear more information about services provided by Erie Family Health Services and an update on hoarding cases in Evanston. Additionally, City staff will further define the process used to assist hoarders and resources available.</p>

HOUSING & GRANTS	NSP 2
NSP2 Properties	<p>For Sale Properties: A revised strategy for 619 Case Place to change its disposition to rental is being developed due to the inability of buyers to secure financing. This is the last unit that needs to be occupied by an income eligible household in order to close out the City's NSP2 grant.</p> <p>Rental Properties: Wait lists are closed and any vacancies are being filled from households on the wait lists.</p>
Land Banked Properties	2142 Dewey Avenue cleared lot will be donated to Evanston Township High School as the site for the house being built in their Geometry In Construction classes during the 2015-2016 school year. Property transfer will take place by March 31 at the latest so work on the foundation can be undertaken in spring and the house moved to the site by the end of the school year. Staff is developing disposition plans for the cleared lots at 2122 Darrow and 2113 Dewey. 1509 Emerson will be land banked for development as part of the second phase of Emerson Square.
Grant Closeout	The City has expended its \$18.15 million NSP2 grant, as well as a substantial portion of the over \$4 million in program income on eligible activities. Staff has completed the compliance review for ownership properties and that process is underway for rental properties. File reviews of all completed properties are being conducted as required for grant closeout. HUD will provide technical assistance to the City to ensure that all expenditures and accomplishments are correctly reflected in DRGR prior to grant closeout.

BUILDING & INSPECTION SERVICES		Housing Rehabilitation	
Ward	Address	Status	
2	1319 McDaniel	REHAB – House Demolition – Received property owner approval and secured Demolition Contractor.	
2	1624 Fowler	REHAB – 1 Unit – Additional information required from client to complete application review.	
2	2425 Davis	REHAB – 1 Unit – Additional information required from client to complete application review.	
5	1814 Grey	REHAB – Tree Removal – Tree Removed 9/17/2015. Invoice approved and sent to Purchasing for payment.	
5	1806 Grey	REHAB – Garage Demo – Loan documents signed 9/28/2015.	
5	1720 Grey	REHAB – 1 Unit – Loan documents signed 9/28/2015.	
8	1823 – 1831 Brummel	Patricia Lloyd Townhomes – 5 Units – Final invoice approved and submitted for payment.	
8	219 Hartrey	REHAB – 1 Unit – Loan documents being reviewed by Rimland prior to Loan Closing.	
8	142 Callan	REHAB – 1 Unit – Submitted Environmental to HUD for approval.	
8	147 Custer	REHAB – 1 Unit – Presented scope of work to client for review.	
Applications Received		Applications Approved	Current Projects
(Mo) / (YTD)		(Mo) / (YTD)	(YTD)
3/12		5/5	2
Completed Projects			
(YTD)			
0			

BUILDING & INSPECTION SERVICES	Sign Review and Appeals Board
October 2015 Meetings/Activities	October 8, 2015
	711 Main St – Dave's Rock Shop – Sign Variance – Approved with conditions 1710 Orrington – e-Town Bistro – Sign Variance – Denied
November 2015 Meetings/Activities	November 12, 2015
	Nothing scheduled at this time.

BUILDING & INSPECTION SERVICES		New Business Application Status		
Ward	Property Address	Business Name	Received	Status
2	1715 Church St.	DK Production Design, LLC	8/13/2015	General Business License issued 9/24/2015.
2	1706 Maple Ave.	Hasana	9/22/2015	Pending inspections.
2	1890 Maple Ave.	Standard Parking	4/14/2015	General Business License issued 9/22/2015.
4	1603 Orrington Ave.	We Want to Live, LLC	9/3/2015	General Business License issued 9/9/2015.
4	1603 Orrington Ave.	Windsor Partners Incorporated	8/28/2015	General Business License issued 9/2/2015.
4	624 Grove St.	Grazia Studio, Ltd.	8/31/2015	General Business License issued 9/4/2015.
4	800 Dempster St.	Evanston Float Center	5/22/2015	Build-out in progress. Permit #15INTR-0206.
5	1123 Emerson St. #207	Richard Group, LLC	9/22/2015	Pending inspections.
5	1634 Payne St.	Corrado Cutlery/Clubman Online	9/23/2015	Pending inspections.
5	1123 Emerson St. #204	Taishan Works, Inc. dba Phora Group	7/16/2015	General Business License issued 9/24/2015.
7	1937 Central St.	Central Street Yoga	9/11/2015	Pending inspections.
8	311 Howard St.	Jackson Hewitt Tax Service	9/25/2015	Pending inspections.
8	331 Howard St.	Master Wireless Howard, Inc.	8/5/2015	General Business License issued 9/3/2015.

BUILDING & INSPECTION SERVICES		Permit Application Status		
Ward	Property Address	Project Description	Received	Status
1	633 Clark	NU – Crown Plaza	6/14/15	Under review
1	533 Davis	Type I restaurant	7/2/15	Under review
1	500 Davis - #615	Office remodel	9/22/15	Approved
1	1622 Orrington	Type 1 Restaurant	10/7/15	Under review
1	1710 Orrington – Hilton	Garage repairs	10/22/15	Approved
3	910 Hinman	6 car garage	6/22/15	Approved
3	814-816 Michigan	Egress stairs – multi-family	7/10/15	Under review
3	488 Sheridan Rd - #1	Interior remodel	8/31/15	Under review
4	1603 Orrington – Suite 900	Interior remodel	9/9/15	Approved
4	1567 Maple	Interior tenant build out – office	9/16/15	Approved
4	1571 Maple	Foundation only – multi-story structure	9/24/15	Approved – pending CMP
4	1560 Sherman - #902	Dental office	10/8/15	Approved
4	1016 ½ Church – The Barn	Restaurant	10/22/15	Under review
5	1941 Darrow	Multi-family deck – egress stair	9/16/15	Approved
6	2810 Thayer	Multi-family interior remodel	9/22/15	Approved
7	1620 Central	47 Unit - Multi-family	7/20/15	Approved
7	2215 Campus – NU athletic field	Storage and toilet room structure	8/18/15	Under review
7	2311 Campus – NU Lakeside Athletic	Storm sewer relocate demo of basketball court	9/18/15	Approved
7	2169 Sheridan – NU Tennis Center	Interior remodel, windows, roof replacement	9/22/15	Approved
7	1877 Campus – NU Lewis Center	Interior remodel – stage, sound booth, control room.	9/24/15	Approved
7	2240 Campus – NU	Interior remodel	9/22/15	Approved
7	2190 Campus – NU—Laser lab	Interior revisions	9/25/15	Approved
7	2205 Campus – Tech	Lab HVAC & electrical	9/25/15	Approved
7	560 Lincoln – NU	Residence hall	10/19/15	Approved
8	128-132 Chicago	U-Haul Truck Rental – Interior and exterior remodeling	6/23/14	Under review
8	1723 Howard	Medical office	9/25/15	Under review
8	999 Howard – Maxwell Style Grill	Restaurant	10/1/15	Under review



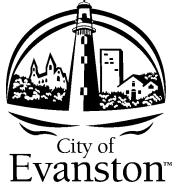
DATE: November 2, 2015
TO: Wally Bobkiewicz, City Manager
FROM: Mark Muenzer, Director of Community Development
Gary Gerdes, Building and Inspection Services Manager
SUBJECT: Building Permit & Construction Value Financial Report for October, 2015

BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of October 2015	\$ 516,550
Total Permit Fees Collected Fiscal Year 2015	\$ 5,479,598
Total Permit fees Collected for the Month of October 2014	\$ 447,020
Total Permit Fees Collected Fiscal Year 2014	\$ 8,094,962

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR OCTOBER 2015	\$ 24,595,739
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2015	\$ 293,445,206
TOTAL CONSTRUCTION VALUE FOR OCTOBER 2014	\$ 33,041,744
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2014	\$ 460,831,084



Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: November 6, 2015

There were no new applications for food establishments for the week of November 1, 2015.

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: November 6, 2015

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
1	Nakorn	1622 Orrington	D	Restaurant (Alcohol)	11:30 am – 10:00 pm (M-Th); 1130 am – 11:00 pm (F-Sa); 5pm-9pm (Su);	9/9/15	Pending City Council Approval
3	Starbucks	519 Main Street	D	Restaurant (Alcohol)	2pm – 9 pm (Mon – Sun)	8/27/15	Pending City Council Approval
4	27-Live (upgrade Application.)	1012 Church Street	C-1	Restaurant-Hotel/Liquor	11am – 2 am (Sun-Wed); 11 am – 3 am (Thu-Sat)	10/08/15	Pending City Council Approval
4	Peppercorns Kitchen	620 Davis Street	D	Restaurant (Alcohol)	11am – 1 am (Sun-Thu); 12 pm – 1 am (Fri-Sat)	10/22/15	Pending Review
8	CVS Pharmacy	101 Asbury Ave.	F	Grocery (Liquor)	TBD (allowed 8am – Midnight)	10/22/15	Pending Review

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING NOVEMBER 6, 2015

General Assembly Returns to Springfield on November 10

The state budget impasse, now in its fifth month, continues to affect the distribution of local government revenues. The Use Tax, Motor Fuel Tax (MFT), video gaming, casino and Wireless 9-1-1 Surcharge revenues due to local governments continue to be withheld in the absence of a state budget. Staff estimates that \$6 million per month is being withheld from NWMC communities.

When the General Assembly returns to Springfield on Tuesday, November 10, the House of Representatives is expected to consider **House Bill 4305** (*Rep. Marty Moylan*). The legislation requires the state to distribute MFT, gaming and Wireless 9-1-1 Surcharge revenues to local governments. The bill also includes other appropriations covering items as varied as breast cancer research and funding for the Illinois Mathematics and Science Academy. The NWMC supports this legislation to restore local revenues that support critical services (i.e. 9-1-1 service, road construction and maintenance, snow removal, salt purchases, etc.). At this point, the bill has 55 Democrats but no Republicans as co-sponsors. The Rauner administration has indicated that they do not support the legislation.

Passage of HB 4305 in the House will require a supermajority of 71 votes. If the House does pass the bill, it would then move to the Senate; however, it would not be able to come to a floor vote due to procedural requirements. The Senate would have to return to Springfield to vote on the legislation. At this point, there are no other session dates scheduled for the General Assembly for the remainder of the calendar year.

Additionally, *Representative David Harris* introduced **House Bill 4320**, which would restore withheld local revenues as part of a broad appropriation bill. At this point, however, the bill has not been scheduled for a committee hearing. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

See Today's NWMC Transportation Newsletter on CMAP, FHWA Funding Agreement

As we reported last week, the Chicago Metropolitan Agency for Planning (CMAP) and the Federal Highway Administration (FHWA) have been working to prevent the closure of the CMAP offices due to the state budget impasse. This week, we have good news to report. In conjunction with the Illinois Department of Transportation, the agencies agreed to provide direct payment from the FHWA to CMAP and the state's other metropolitan planning organizations in order for them to continue operations. For more information on this issue and all the other transportation news that's fit to print, please see today's [NWMC Transportation Newsletter](#). *Staff contacts: Mike Walczak, Brian Pigeon*

Hileman, MPI Honored at Transform Illinois Conference

On Monday, Transform Illinois, a new "collaborative of public officials, civic leaders and research institutions dedicated to promoting and supporting local government efficiency efforts", honored *Glenview Village Manager Todd Hileman* as its 2015 Local Government Transformer. The award recognizes his instrumental role in the formation of the Municipal Partnering Initiative (MPI), a consortium of more than thirty local governments that jointly bid infrastructure and capital works projects to obtain cost savings and other economies of scale.

On Wednesday, the MPI met at the *Glenview Public Library* to report on this year's projects, review program trends and plan for the coming year. Now in its fifth year, the MPI consists of more than twenty-five projects with an estimated combined savings to participating local governments of more than \$2.1 million. To learn more about the Municipal Partnering Initiative, please contact *Glenview Assistant to the Village Manager Sarah Kuechler*, 847-904-4372 or skuechler@glenview.il.us. To learn more about *Transform Illinois*, please visit <https://www.metroplanning.org/work/project/32>. *Staff contact: Chris Staron*

AWWA to Host Free Non-Revenue Water Reduction Webinar

On Tuesday, November 10, from 12:00 p.m. to 1:00 p.m., the American Water Works Association (AWWA) is holding a free webinar to explore three critical steps to reducing non-revenue water:

- How to identify the source of the problem. From water audits to usage analysis, utilities need to first understand how their water systems are performing and lost-water sources.
- What controls will minimize or stop leaks. Universal City, California will share its success stories in managing pressure, detecting leaks, measuring flow, managing tampering and more.
- Why ongoing management of the water system is critical. The webinar will look at real-life results and the necessary steps to ensure a system's health.

Please visit http://www.awwa.org/store/productdetail_event.aspx?productid=55204594 to learn more about the webinar and to register. *Staff contact: Chris Staron*

Meetings and Events

NWMC Bicycle and Pedestrian Committee will meet Tuesday, November 17 at 10:30 a.m. at the NWMC offices.

NWMC Legislative Committee will meet on Wednesday, November 18, at 8:30 a.m. at the NWMC offices.

NWMC Board of Directors will meet on Wednesday, November 18, at 7:00 p.m. at Oakton Community College, Room 1604 in *Des Plaines* (**please note date change**).