



# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: Friday, August 21, 2015

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for August 14, 2015 – August 20, 2015

### **Administrative Services**

Weekly Bids Advertised – none

### **City Manager's Office**

Master Council Meeting Agenda Schedule

### **Community Development**

Zoning Report

Inspection Report

### **Health Department**

Food Establishment Application Weekly Report

### **Law Department**

Weekly Liquor License Applications Report - none

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**August 24, 2015**

No scheduled meetings

**August 25, 2015**

Preservation Commission

[www.cityofevanston.org/preservationcommission](http://www.cityofevanston.org/preservationcommission)

**August 26, 2015**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

**August 27, 2015**

No scheduled meetings

**August 28, 2015**

Housing & Homelessness Commission

[www.cityofevanston.org/housingcommission](http://www.cityofevanston.org/housingcommission)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of August 14, 2015 through August 20, 2015.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2800</b>	<b>2654</b>
<b>SERVICE REQUESTS</b>	<b>766</b>	<b>816</b>
<b>TOTAL CHATS</b>	<b>49</b>	<b>49</b>
<b>TOTAL TEXT</b>	<b>24</b>	<b>6</b>

## **Top 5 Service Requests**

## **Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

1. Building Permit Inspection Request	99
2. Trash – Special Pick-up	68
3. Rodents – Rats	39
4. Tre Evaluation	36
5. Broken Parking Meters	26

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	228
Administrative Services -Finance	43
Administrative Services -HR	29
Administrative Services - Other	139
City Manager's Office	35
ComDev / Economic Development	21
ComDev/ Bldg Inspections	240
ComDev / Housing Rehab	2
ComDev / Planning/Zoning	15
General Assistance	9
Fire Life Safety	31
PublicStuff Request	232
Health	132
Information	528
Law	11
Library	2
Mayor's Office	4
Other/311	314
Other – Social Services	7
Parks – Maintenance	1
Parks – Programs/Picnics/Permits	25
Parks – Other	22
Parks/Recreation	50
Parks – Forestry	63
Parks- Recreation Programs	90
Police	148
Public Works / Fleet	2
Public Works / Street Sanitation	168
Public Works / Engineering	5
Tax Assessment Office	5
Utilities – Power	20
Utilities – Sewer	4
Utilities – Water	175
<b>TOTAL</b>	<b>2800</b>

## Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

**2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, ~~Feb 16~~, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27  
 May 11, ~~May 18~~, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, Sept 28  
 Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)**

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	8/31/2015	Recognition of Joe McRae	A	CC	Bobkiewicz	Special CC mtg
CMO	8/31/2015	Streets Alive/Green Living Festival/Hispanic Heritage	A	CC	Hurley	
Admin Services	8/31/2015	2016 Budget Discussion	SPB	CC	Lyons	
Admin Services	8/31/2015	FY2016 Budget Calendar	SPB	CC	Storlie	
Public Works/Utilities	8/31/2015	FY2016 CIP Update	SPB	CC	Storlie	
CMO/PRCS	8/31/2015	Parks/Rec CIP: Report Card & Financing Report	SPB	CC	Bobkiewicz	
Public Works/Utilities	8/31/2015	Emerson/Ridge/Green Bay Viaduct	SPB	CC	Lyons	
Public Works/Utilities	8/31/2015	Fountain Square	SPB	CC	Lyons	
Public Works	8/31/2015	Implementation of Public Works Agency	SPB	CC	Lyons	
Admin Services	8/31/2015	FY2015 Budget Amendments (2)	R	CC	Storlie	
Utilities	8/31/2015	Clearwell Contract - Bid 15-47	B	CC	Stoneback	
Law	8/31/2015	Increase fines and fees: Parking, Ambulance, Child Car Seats	O	CC	Farrar	Introduction
Mayor	8/31/2015	BCC Appointments	B	CC	Francellno	
CMO	9/15/2015	United Way Evanston Day of Caring: Sept 19	A	CC	Bobkiewicz	
Admin Services	9/15/2015	3rd Millennium Contract	B	CC	Storlie	
Admin Services	9/15/2015	Printer/Copier Purchase	B	APW	Storlie	
Admin Services	9/15/2015	Civic Ctr Rental Space for NSSC G205	B	APW	Storlie	
Admin Services	9/15/2015	Divvy Bike Agreement and locations	B	APW	Storlie	
Utilities	9/15/2015	Energy Efficiency in City Bldgs	B	APW	Stoneback	
Utilities	9/15/2015	Manhole Lining C.O. #2	B	APW	Stoneback	
Public Works	9/15/2015	Oak St & Civic Center Parking Lot C.O.	B	APW	Lyons	
Public Works	9/15/2015	Solid Waste Contract: Residential Yard Waste Extension	B	APW	Lyons	
Public Works	9/15/2015	Solid Waste: Residential Refuse Extension	B	APW	Lyons	
Public Works	9/15/2015	Solid Waste: Commercial Franchise Extension	B	APW	Lyons	
Public Works	9/15/2015	CDBG Alley Paving Contract	B	APW	Lyons	
Admin Services	9/15/2015	Actuarial Reports	B	APW	Storlie	
Public Works	9/15/2015	Fire Station Parking Lot C.O.	B	APW	Lyons	
Utilities	9/15/2015	77-R-15: Renewal Easement Agreement with MWRD for 3 storm sewers	R	APW	Stoneback	
Utilities	9/15/2015	78-R-15: Renewal Easement Agreement with MWRD for 4 storm sewers	R	APW	Stoneback	

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CMO	9/15/2015	Church St. ComEd Parking Lot Land lease	R	APW	Bobkiewicz	
Public Works	9/15/2015	Café Lease (Metra) 1826 Central St	R	APW	Lyons	
Public Works	9/15/2015	NU Sheridan Road Utility Easements	R	APW	Lyons	
Admin Services	9/15/2015	GO Bond Sale	O	APW	Storlie	
CMO	9/15/2015	Increased Fines for Bikes on Sidewalks	O	APW	Bobkiewicz	Introduction
CMO	9/15/2015	Sale 1821 Ridge	O	APW	Bobkiewicz	Introduction
Law	9/15/2015	Operational Guidelines Firearm Ranges	O	PD	Farrar	Introduction: <a href="#">Ref from City Council 6.22.15</a>
CD	9/15/2015	520 Main Street – Special Use for ground-floor Financial Institution	O	PD	Muenzer	Introduction
CD	9/15/2015	2525 Oakton Street – Variance for a 70' tall concrete plant enclosure	O	PD	Muenzer	Introduction
CD	9/15/2015	Amendments to the Inclusionary Housing Ordinance	O	PD	Muenzer	Introduction
Admin Services/Law	9/15/2015	Hotel Motel Tax - B&Bs	O	PD	Lyons/Farrar	<b>Intro: Held in Committee Jan 26</b>
Admin Services	9/15/2015	Exec Session	B	CC	Lyons	Workers Comp
CMO	9/21/2015	Harley Clarke	SPB	CC	Bobkiewicz	<b>3rd Monday</b>
CMO	9/21/2015	Downtown Performing Arts Task Force Recommendations	SPB	CC	Bobkiewicz	
PRCS	9/21/2015	Penny Park Discussion	SPB	CC	McRae	(After Rec Brd Consideration)
PRCS	9/28/2015	Recognition for Mayor's Summer Youth Employment Program	A	CC	Mayor Tisdahl	
Admin Services	9/28/2015	GFOA Distinguished Budget Award	A	CC	Lyons/Storlie	
Public Works	9/28/2015	Civic and Service Ctr. Electric Charging Stations	B	APW	Lyons	
Public Works	9/28/2015	Tree Purchases	B	APW	Lyons	
Public Works	9/28/2015	MFT (Contract or Resolution?)	B	APW	Lyons	
Utilities	9/15/2015	75-R-15: IGA with MWRD for Distribution of Rain Barrels	R	APW	Stoneback	
PRCS	9/28/2015	63-R-15 Parking Lot Agreement with Y.O.U. at Gibbs Morrison	R	APW	McRae	
Fire	9/28/2015	Renaming Evanston Fire and Life Safety	R	APW	Klaiber	
CD	9/28/2015	Gender Neutral Building Signage	O	APW	Muenzer	
Law	9/28/2015	Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	
CD	9/15/2015	999 Howard Street – Type 2 Restaurant-Maxwell Style Grill	O	PD	Muenzer	Introduction

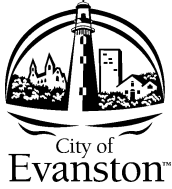
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Law/PW	9/28/2015	Sidewalk Cafes Administrative Revisions	O	EDC	Farrar/Lyons	Introduction
Mayor	10/12/2015	National Fire Prevention Week	PR	CC		
Mayor	10/12/2015	National Community Planning Month	PR	CC		
CMO	10/12/2015	Animal Welfare Board Policies	O	HS	Bobkiewicz	Introduction
Admin Serv	10/12/2015	Investment Strategies: Institutions	B	APW	Lyons	
CMO	10/19/2015	Dedication of Jane Barr-Smith Aldermanic Library	P	CC	Bobkiewicz	
Utilities	10/19/2015	ComEd Smart Meter Roll Out	P	CC	Stoneback	
<b>Council &amp; Committee Meetings</b>						
Fri, Aug 28	7:00 AM	Housing & Homelessness Commission				
Mon, Aug 31	7:00 PM	City Council meeting				
<b>DEFERRED</b>						
Dept	Date	Item	Action	Committee	Staff	
Utilities	TBA	Computerized Maintenance Management System	B	APW	Stoneback	
Public Works	TBA	BAS Contract - 8 City buildings	B	APW	Robinson	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
CD	TBA	Rental Licensing	O	PD		
Law	TBA	Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law	2016	Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv	tba	Credit Card Analysis	D	APW	Lyons	
Admin Services	deferred	NU Parking agreement - Church St Garage	R	APW	Lyons/Storlie	
Public Works	deferred	CIP II Water Main & Street Resurfacing Contract Award	B	APW	Robinson	
Public Works	deferred	Change Order-Civic Center Lot	B	APW	Robinson	



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Damir Latinovic, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: August 21, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or [dlatinovic@cityofevanston.org](mailto:dlatinovic@cityofevanston.org) if you have any questions or need additional information.



**Zoning Weekly Update**  
**Cases Received and Pending, August 14 - August 20, 2015**

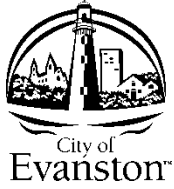
<b>Zoning Reviews</b>					
<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	2123 Sherman Avenue	Building Permit	Construct rear addition at SFR	08/14/15	pending staff review
1	314 Lake Street	Zoning Analysis	Construct 1-story addition w/ breezeway @ SFR.	08/10/15	pending add'l info from the applicant
1	629 Garrett Place	Building Permit	Demo existing garage, pour new pad @ SFR.	08/10/15	pending staff review
1	633 Clark Street	Building Permit	Misc. sitework to terrace/plaza (Northwestern-Rebecca Crown Plaza).	07/23/15	pending DAPR
2	1504 Ashland Avenue	Building Permit	Construct 2nd story addition @ SFR.	08/13/15	pending staff review
2	1519 Greenleaf Street	Zoning Analysis	Construct shed in rear yard at SFR	08/20/15	pending staff review
2	1700 Maple Avenue	Building Permit	Interior remodeling for Type 2 Restaurant, Red Robin Burger Works	08/14/15	pending staff review
2	1726 Wesley Avenue	Building Permit	Replace front stoop with porch at single family residence	08/14/15	pending staff review
2	1735 Washington Street	Zoning Analysis	Construct one-car detached carport in the rear yard	08/17/15	compliant
2	1881 Oak Avenue	Building Permit	Interior remodeling to Multi-fam. residence.	08/12/15	pending staff review
2	1901 Dempster Street	Building Permit	Replace speaker unit w/ digital board (Starbucks)	08/11/14	<b>DAPR 08/26/15</b>
2	2232 Madison Place	Zoning Analysis	Construct 2nd floor addition @ SFR.	08/13/15	pending staff review
2	2409 Nathaniel Place	Zoning Analysis	Install rear yard parking pad @ SFR.	08/10/15	pending staff review
2	709 Brown Avenue	Building Permit	Construct 2-car detached garage @ SFR.	08/20/15	pending staff review
2	839 Hartrey Avenue	Zoning Analysis	Establish one open parking space in the front yard	08/17/15	non-compliant
2	839 Hartrey Avenue	Building Permit	Establish one open parking space in the front yard	08/19/15	pending Major Variance
3	1115 Michigan Avenue	Building Permit	Construct enclosed rear porch at SFR	08/15/15	pending staff review
3	1200 Judson Avenue	Building Permit	Construct dormer addition @ SFR.	08/05/15	pending add'l info from the applicant
3	1332 Hinman Avenue	Building Permit	Construct deck @ SFR.	08/10/15	pending add'l info from the applicant
3	1332 Hinman Avenue	Building Permit	Construct deck and new walks at 2-flat	08/13/15	pending add'l info from the applicant
3	1411 Judson Avenue	Building Permit	Construct 2-story addition @ SFR.	08/13/15	pending staff review

3	201 Main Street	Building Permit	Convert 2-flat to SFR	08/15/15	pending staff review
3	530 Judson Avenue	Building Permit	Merge two (2) det. garages into one @ SFR.	08/11/15	pending staff review
3	822 Judson Avenue	Building Permit	Replace multiple porches @ Multi-fam. residence	08/12/15	pending staff review
4	1022 Ridge Court	Building Permit	Construct 2-story addition and new coach house at SFR	08/13/15	pending add'l info from the applicant
4	1026 Asbury Avenue	Building Permit	Construct 1-story screened porch addition	08/05/15	pending add'l info from the applicant
4	1122 Maple Avenue	Building Permit	Construct roof over existing deck @ SFR.	08/13/15	pending staff review
4	1207 Greenwood Street	Zoning Analysis	Construct roofed porch @ SFR.	08/11/15	pending staff review
4	1211 Main Street	Building Permit	Remove existing walks and deck and replace with new walks and patio	08/17/15	pending staff review
4	1464 Asbury Avenue	Building Permit	Replace concrete walk with larger concrete walk at SFR	08/20/15	pending staff review
4	909 Davis Street	Building Permit	Exterior remodeling of parking lot	08/20/15	pending staff review
4	910 Ridge Avenue	Building Permit	Replace gravel parking pad with concrete parking pad at SFR	08/20/15	pending staff review
4	911 Ashland Avenue	Building Permit	Construct detached garage at SFR	08/15/15	pending staff review
4	921 Sherman Avenue	Building Permit	Rebuild front porch @ SFR.	08/12/15	pending staff review
4	942 Ridge Court	Building Permit	Install vertical platform lift at SFR	08/20/15	pending staff review
5	1115 Emerson Street	Building Permit	Interior remodeling for Type 2 Restaurant, Pizza Hut	08/15/15	pending staff review
5	2004 Wesley Avenue	Building Permit	Construct 1-story addition @ SFR.	08/12/15	pending staff review
6	2404 Isabella Street	Building Permit	Construct 2-car detached garage @ SFR.	08/13/15	pending staff review
6	2445 Cowper Avenue	Building Permit	Replace black-top driveway @ SFR.	08/13/15	pending staff review
6	2505 Hastings Street	Building Permit	Construct 1-story addition at SFR	08/20/15	pending staff review
6	2725 Lincoln Street	Building Permit	Construct 2nd floor addition @ SFR.	08/12/15	pending staff review
6	2744 Lawndale Place	Zoning Analysis	Construct 2-car det. garage @ SFR.	08/10/15	pending staff review
6	3043 Hartzell Street	Building Permit	Construct 2nd floor addition @ SFR.	08/13/15	pending Minor Variance
6	3200 Grant Street	Building Permit	Exterior remodeling at Presbyterian Homes	08/20/15	pending staff review
6	3330 Central Street	Building Permit	Interior/exterior remodeling (Starbucks)	02/12/15	pending Special Use
6	3330 Central Street	Building Permit	Replace speaker unit w/ digital board (Starbucks)	08/11/15	<b>DAPR 08/26/15</b>
7	1113 Grant Street	Building Permit	Construct front/rear porches @ SFR	08/13/15	pending staff review

7	1133 Leonard Place	Building Permit	Construct new 2-story single family residence with coach house	08/16/15	pending staff review
7	1604 Lincoln Avenue	Building Permit	Construct new 2.5 story single family residence	08/20/15	pending staff review
7	1604 Lincoln Street	Zoning Analysis	Demo. existing SFR, construct new 2-story SFR with 2-car det. garage	08/04/15	pending add'l info from the applicant
7	1620 Central Street	Building Permit	Construct new 4-story, 47 DU multifamily residence with 54 parking spaces	07/21/15	pending staff review
7	2024 McCormick Avenue	Building Permit	Construct addition to Ecology Center	08/11/15	<b>DAPR 08/26/15</b>
7	2325 Asbury Avenue	Building Permit	Construct rear yard deck @ SFR.	08/13/15	pending staff review
7	2518 Jackson Street	Building Permit	Construct 2-story addition @ SFR	08/12/15	pending staff review
7	2751 Ridge Avenue	Building Permit	Replace driveway @ SFR.	08/13/15	pending staff review
7	2848 Sheridan Place	Building Permit	Temporarily move SFR to construct new basement/foundation; construct 1-story additions	08/18/15	pending staff review
8	101 Hartrey Avenue	Building Permit	Interior and exterior remodeling	08/13/15	pending add'l info from the applicant
8	1024 Hull Terrace	Building Permit	Interior remodeling at Multi-fam. residence	08/20/15	pending staff review
8	1116 Austin Street	Zoning Analysis	Construct second story addition	08/20/15	pending staff review
8	138 Custer Avenue	Building Permit	Construct roofed porches @ Multi-fam. residence	08/12/15	pending staff review
9	1327 Kirk Street	Building Permit	Construct shed/patio @ SFR.	08/11/15	pending staff review
9	1429 Washington Street	Building Permit	Construct 1-story addition and deck at single family residence	08/15/15	pending staff review
9	910 South Blvd.	Zoning Analysis	Construct 1-story addition @ SFR.	08/05/15	pending staff review

### Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
2	1325 Dodge Avenue	Minor Variance	Rear yard setback for a 2-car det. garage	06/01/15	determination after 06/15/15
2	1414 Pitner Avenue	Zoning Complaint	Illegal trade contractor business in R2 District	06/17/15	Viol. letter mailed. Re-inspection pending
2	1804 Washington Street	Zoning Complaint	Automobile repair establishment in residential district	09/16/14	Drive-by insp. ongoing
3	520 Main Street	Special Use	Ground-floor Financial Institution ( <i>First Bank &amp; Trust</i> ) in the oDM Overlay	07/23/15	<b>P&amp;D 09/15/15</b>
3	910 Hinman Avenue	Major Variance	Building lot coverage for a detached garage at MFR (previously approved carport)	07/30/15	<b>ZBA 09/01/15</b>
4	1815 Cleveland Street	Zoning Complaint	Illegal auto-repair business in R2 District.	06/18/15	Viol. letter mailed. Re-inspection pending
5	2002 Darrow Avenue	Zoning Complaint	Auto repair establishment in res. district	06/25/15	investigation is ongoing
5	2400 Lyons Street	Major Variance	Front, street side yard, interior side yard setbacks for a second story addition to a SFR	08/03/15	<b>ZBA 09/01/15</b>
6	2327 Park Place	Minor Variance	Impervious surface ratio to construct a deck	08/13/15	determination after 8/28
6	2327 Pioneer Road	Zoning Complaint	Illegal shed (no permit)	07/29/15	Violaton letter mailed
6	2502 Princeton Avenue	Minor variance	Erect 6'h wood fence on corner lot	08/12/15	determination after 8/28
6	2536 Ewing Avenue	Substitution of Special Use	Convenience Store - <i>Hunt Brothers</i> (previously 7-11)	08/04/15	determination after 08/25/15
6	3043 Hartzell Street	Minor Variance	Interior side yard setbacks for a second story addition	07/31/15	determination after 08/14/15
7	NU Lakefront Campus	Subdivision	Review of Final Plat of Subdivision of NU lakefront campus prior to recording (City Council approved 05/26/15)	08/13/15	pending staff review
8	999 Howard Street	Special Use	Type 2 Restaurant - <i>Maxwell Style Grill</i>	08/04/15	<b>ZBA 09/01/15</b>
9	2525 Oakton Avenue	Major Variance	70' building height for a concrete plant enclosure ( <i>Ozinga</i> )	07/23/15	<b>P&amp;D 09/15/15</b>



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Mark Muenzer, Director of Community Development  
Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: August 21, 2015

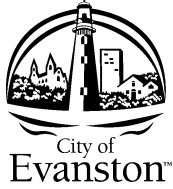
Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

**Inspector Weekly Update**  
**Cases Received, August 21, 2015**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
1	1515 Chicago Avenue (Hyatt House)	New Hotel	All sub-trades are working on all floors. The building skeleton is complete and the framing of outer walls is under way. Job is well kept, clean and organized. Public right of way is clean, protected and lighting is in place. Catch basins are clean of debris.	8/18/15
1	1619 Chicago Avenue (The Merion)	Residential Addition	Streets, sidewalks and fences are in good condition with catch basin clean. Work continues on fourth deck. No mud or dust was present at the time of inspection.	8/17/15
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks in good condition. Work on 725 Colfax foundation is under way. Contactor was asked to control weeds at fences. Inspector will follow up for compliance.	8/17/15
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Fences and sidewalks are in good condition. Catch basins are clean. Sub-grade foundation work continues.	8/18/15
3	425 Dempster Street (Chiaravalle Montessori School)	Commercial Addition	Work continues with the connection openings from the addition to the existing structure. Drywall is up and primed. Floor covering is almost complete. The project is 97% complete with completion expected by 8/28/15.	8/19/15
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	The storm blew over the construction fence and the GC has stated he will correct immediately. Inspector to verify. Job site is clean and orderly with the exception of the construction fence. The form work for footings is being prepared.	8/19/15
4	1029 - 1035 Davis Street	One Story Commercial	The windscreens, fencing and gates are in place and no construction debris was in the public right of way. The east exterior wall is completed and framing work continues on the remaining walls. All walls are being supported by bracing. The installation of roof trusses is almost complete.	8/19/15
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Walls and ceilings on 1st and 2nd floor are painted. The 3rd, 4th and 5th floors are waiting for drywall and further electrical work. Elevator is now in service. Job site is maintained and is in order with screens and fencing in place and secured.	8/19/15
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	All sub-trades are working on all levels. The connective portion between east and west towers is in progress but the iron work is nearly complete. Window glazings have halted temporarily for material delivery and crane lifts. Project Management has rectified previous violations at silt fences near the pond and discharge hoses.	8/18/15
7	1620 Central	New 47 Unit Apartment Building	Windscreens and fencing are in place and secured. No construction work being done at the time of inspection.	8/19/15
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Fences and sidewalks in good condition. Interior and exterior work continues.	8/18/15



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: August 21, 2015

The table below is the weekly report of all applications for Food Establishments received during the week of August 16, 2015

Please contact me at 847/859.7831 or [ccaneva@cityofevanston.org](mailto:ccaneva@cityofevanston.org) if you have any questions or need additional information.

<b>Establishment Name</b>	<b>Address</b>	<b>Ward</b>	<b>Application Received on</b>	<b>Type</b>	<b>Proposed Opening Date</b>
Starbucks	519 Main St	3	8/21/2015	Change of Ownership	Opened



# DIRECTOR'S WEEKLY BRIEFING



By NWMC Executive Director Mark L. Fowler

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**WEEK ENDING AUGUST 21, 2015**

## ***Today's the Day! Register Your Delegates for NWMC Board of Directors***

As previously reported, staff sent information to the membership to register delegates and alternate delegates for the NWMC Board of Directors. Members are requested to please remit the form by TODAY, August 21 to Karol Heneghan via fax, 847-296-9207 or email, [kheneghan@nwmc-cog.org](mailto:kheneghan@nwmc-cog.org). *Staff contact: Karol Heneghan*

## ***It's Not Too Early to Register for the Fall NWMC Auction***

On Tuesday, October 27 at 1:00 p.m., the Northwest Municipal Conference fall Surplus Vehicle and Equipment Auction will be held at America's Auto Auction Chicago, 14001 S. Karlov Avenue in Crestwood. Their 40 acre, state-of-the-art facility provides full service auctions for their existing dealer network, the general public and online/simulcast bidders. For more information, please visit <http://www.nwmc-cog.org/Products-and-Services/Surplus-Vehicle-and-Equipment-Auctions.aspx>. *Staff contact: Ellen Dayan*

## ***Funding Available for Truck Routes***

IDOT is now accepting applications for its Truck Access Route Program (TARP). The TARP program funds construction on roadway sections that are being upgrading to a designated truck route. Eligible routes must terminate at a designated truck route or municipal border and begin at a truck generator, another designated truck route or a municipal border. Roadway sections that were previously upgraded with TARP funds are not eligible for funding from this program. The TARP is not intended for use in pavement preservation or maintenance projects. The program will provide \$45,000 per lane mile and \$22,000 per eligible intersection, with total project funding up to one-half of the project cost, subject to a maximum of \$900,000 per project. TARP funds may be used for project construction only. Applications are due to IDOT Local Roads by September 18, 2015 and are available here:

<http://www.idot.illinois.gov/Assets/uploads/files/Transportation-System/Bulletins-&-Circulars/Bureau-of-Local-Roads-and-Streets/Circular-Letters/Informational/CL2015-13.pdf>. *Staff contact: Mike Walczak, Brian Pigeon*

## ***Fate of Pending Property Tax Freeze Legislation Unclear in House***

At this point, there are no hearings or other actions scheduled for next week in the House on [Senate Bill 318 \(Pres. Cullerton / Rep. Currie\)](#). Senate Bill 318 contains a two-year freeze in property taxes along with other items related to school funding in Chicago and statewide. Earlier this week, Governor Rauner offered an alternative proposal that would freeze property taxes, change school funding formulas, alter local government collective bargaining and prevailing wage requirements and restrict workers' compensation. It is unclear as to which chamber will begin discussions on this alternative proposal. *Staff contacts: Larry Bury, Chris Staron*

## ***NWMC Members Awarded ComEd Community Safety and Green Region Grants***

ComEd announced that five Northwest Municipal Conference members were recipients of safety and environmental grants. The newly launched ComEd-National Safety Council Community Safety program is designed to provide funding for safety-related expenditures ranging from equipment such as generators and bullet-proof vests to public-awareness campaigns. Recipients of this grant program include: the *Village of Lake Zurich* for digital and mobile school zone radar sign; *Niles Police Department* for Safety Town Program equipment; *Park Ridge Police Department* for equipment to support their volunteer Citizen Corps; and, *Schaumburg Fire Department* for an electric cooktop fire prevention program. In addition, the *City of*



*Lake Forest* was awarded a ComEd-Openlands Green Region program grant for the restoration of the 22 acre Remnant Prairie Gem on the McClory Bike Path. Over 200 entities had applied for these two grant programs. *Staff contact: Larry Bury*

### ***Registration is Now Open for the 2015 Illinois Bike Summit***

The fourth annual Illinois Bike Summit will be held on Wednesday, October 28 from 9:30 a.m. - 3:30 p.m. at the I-Hotel and Conference Center, Champaign. The summit includes an opening plenary session, a lunchtime session and four other time slots offering breakout session choices. Other options before, during and after the main program include niche topic "coffee talks", group meetings, a local bike tour, a networking reception and more. On Thursday, October 29 from 8:30 a.m. to 3:00 p.m. there will be a national-level training session on the National Association of City Transportation Officials (NACTO) Urban Bikeway Design Guide for professional planners and engineers. The training is limited to 60 participants.

Register for the Summit and NACTO training at [www.illinoisbikesummit.org](http://www.illinoisbikesummit.org). Summit Registration Fees are \$35 for LIB members, \$50 for non-members and \$25 for students. The NACTO Training registration is \$100. This year's event is organized by the League of Illinois Bicyclists and Champaign County Bikes.

*Staff contact: Mike Walczak, Brian Pigeon*

### ***Meetings and Events***

*NWMC Executive Board* will meet on Wednesday, September 2, at 8:30 a.m. at the NWMC offices in *Des Plaines*.

*NWMC Managers Committee* will meet on Friday, September 4, at 8:00 a.m. at the *Arlington Heights Village Hall*

*NWMC Finance Committee* will meet on Wednesday, September 9, at 12:00 p.m. at the NWMC offices in *Des Plaines*.

*NWMC Board of Directors* will meet on Wednesday, September 9, at 7:00 p.m. at Oakton Community College, Room 1604 in *Des Plaines*.