

Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, July 10, 2015

STAFF REPORTS BY DEPARTMENT



Weekly Report for June 26, 2015 – July 2, 2015
Weekly Report for July 3, 2015 – July 9, 2015

Administrative Services

Weekly Bids Advertised during the Week of July 6, 2015

City Clerk's Office

Monthly RETT Report for June

City Manager's Office

Master Council Meeting Agenda Schedule

Community Development

Zoning Report

Inspection Report

Health Department

Property Standards Monthly Report

Food Establishment Application Weekly Report

Law Department

Weekly Liquor License Applications Report

Utilities Department

Annual NPDES Permit Fees

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

July 13, 2015

Board of Local Improvements

www.cityofevanston.org/boardofimprovements

Administration & Public Works Committee Meeting

www.cityofevanston.org/apw

Planning and Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

July 14, 2015

Arts Council

www.cityofevanston.org/artscouncil

Sign Review and Appeals Board

www.cityofevanston.org/signreviewboard

July 15, 2015

Design and Project Review Committee - canceled

Library Board

www.cityofevanston.org/libraryboard

M/W/EBE Advisory Committee

www.cityofevanston.org/mwebecommittee

Ladd Arboretum Committee

www.cityofevanston.org/laddcommittee

July 16, 2015

Park and Recreation Board

www.cityofevanston.org/recreationboard

July 17, 2015

No scheduled meetings



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of June 26, 2015 through July 2, 2015.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2643	2881
SERVICE REQUESTS	768	812
TOTAL CHATS	53	77
TOTAL TEXT	11	15

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

1. Building Permit Inspection Request	106
2. Trash – Special Pick-up	94
3. Rodents – Rats	39
4. Tree Evaluation	37
5. Broken Parking Meter	23

Note: As of June 30, 2015, customers can now select Spanish as an option.

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	249
Administrative Services -Finance	59
Administrative Services -HR	20
Administrative Services - Other	61
City Manager's Office	36
ComDev / Economic Development	22
ComDev/ Bldg Inspections	290
ComDev / Housing Rehab	1
ComDev / Planning/Zoning	31
General Assistance	14
Fire Life Safety	39
PublicStuff Request	343
Health	140
Information	466
Law	4
Library	2
Mayor's Office	4
Other/311	162
Other – Social Services	9
Parks – Maintenance	2
Parks – Programs/Picnics/Permits	23
Parks – Other	13
Parks/Recreation	43
Parks – Forestry	33
Parks- Recreation Programs	76
Police	132
Public Works / Fleet	7
Public Works / Street Sanitation	192
Public Works / Engineering	66
Tax Assessment Office	2
Utilities – Power	2
Utilities – Sewer	2
Utilities – Water	98
TOTAL	2643



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of July 3, 2015 through July 9, 2015.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2510	2643
SERVICE REQUESTS	681	768
TOTAL CHATS	69	53
TOTAL TEXT	19	11

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

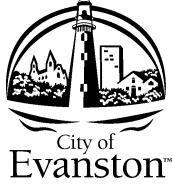
- | | |
|---------------------------------------|----|
| 1. Building Permit Inspection Request | 77 |
| 2. Trash – Special Pick-up | 67 |
| 3. Rodents – Rats | 49 |
| 4. Tree Evaluation | 34 |
| 5. Broken Parking Meter | 21 |
| Trash Accumulation | |

Note: The 311 Center was open on Friday, July 3, 2015, which was a city holiday. The 311 Center was also open on Saturday, July 4, 2015.

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	284
Administrative Services -Finance	48
Administrative Services -HR	18
Administrative Services - Other	57
City Manager's Office	41
ComDev / Economic Development	21
ComDev/ Bldg Inspections	229
ComDev / Housing Rehab	2
ComDev / Planning/Zoning	28
General Assistance	12
Fire Life Safety	41
PublicStuff Request	275
Health	117
Information	400
Law	12
Library	3
Mayor's Office	4
Other/311	176
Other – Social Services	2
Parks – Maintenance	0
Parks – Programs/Picnics/Permits	43
Parks – Other	20
Parks/Recreation	79
Parks – Forestry	33
Parks- Recreation Programs	34
Police	135
Public Works / Fleet	5
Public Works / Street Sanitation	192
Public Works / Engineering	51
Tax Assessment Office	11
Utilities – Power	4
Utilities – Sewer	5
Utilities – Water	128
TOTAL	2510



Memorandum

To: Wally Bobkiewicz, City Manager

From: Erika Storlie, Deputy City Manager/ Acting Director of Administrative Services
 Ashley King, Assistant Director of Administrative Services
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of July 6, 2015

Date: July 10, 2015

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council.

Bids/RFPs/RFQs advertised during the Week of July 6, 2015

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council Date
Bid 15-52 Howard Street Traffic Signal	Public Works	Work on this project includes: all materials, labor, equipment and services for paving of various alleys along with all incidental work at various locations in City of Evanston.	\$1,040,000	Aug 4	Aug 17

MONTHLY RETT REPORT FOR JUNE 2015						
DATE:	JULY 6, 2015					
TO:	Mayor and Aldermen					
FROM:	Rodney Greene, City Clerk					
SUBJECT:	RETT Report -- JUNE 2015					
BUDGET 2015	\$2,875,000					
<u>FY 2014</u>	<u>FY 2015</u>					
Month	Amount	Transactions	Month	Amount	Transactions	Cumulative
January	102,640	52	January	120,280	52	120,280
February	164,235	57	February	95,260	51	215,540
March	112,720	71	March	376,405	88	591,945
April	238,900	95	April	294,365	127	886,310
May	259,905	115	May	231,315	106	1,117,625
June	272,295	133	June	410,790	150	1,528,415
July	260,880	134	July			
August	309,240	126	August			
September	274,165	87	September			
October	174,350	82	October			
November	171,145	76	November			
December	150,130	75	December			
JUNE 2015 revenues were reduced to reflect this expenditure: \$0						
Monthly average needed to meet budget			\$ 239,583.00			
FY 2015 Monthly Average			\$ 254,736.00			
62 exemptions @ \$100 ea. = \$6,200; CUMULATIVE \$39,100.00.						
There were FIVE (10) \$ million sales in JUNE 2015						
06/02/2015 -- 2102-2130 Green Bay Rd, \$3,675,000.00 Tax: \$18,375.00; Seller: Parris; Buyer: Gendell Partners Simpson LLC						
06/12/2015 -- 1139 Sheridan Rd, \$1,175,000.00 Tax: \$5,875.00; Seller: Post; Buyer: Sherwood						
06/15/2015 -- 1103 Sheridan Rd, \$2,253,000.00 Tax: \$11,265.00; Seller: Dillon; Buyer: Smure 1130 LLC						
06/15/2015 -- 2111 Lawndale Ave, \$1,185,000.00 Tax: \$5,925.00; Seller: Anderson; Buyer: Darer						
06/16/2015 -- 1030 Forest, \$1,100,000.00 Tax: \$5,500.00; Seller: Schmiedel; Buyer: JPK Investments LLC						
06/19/2015 -- 3330 Central St, \$2,345,000.00 Tax: \$11,725.00; Seller: Central Street LLC; Buyer: Huang Enterprises, Inc						
06/19/2015 -- 2508 Thayer, \$1,220,000.00 Tax: \$6,100.00; Seller: Whittington; Buyer: Gannon						
06/23/2015 -- 2320 Lincolnwood, \$1,210,000.00 Tax: \$6,050.00; Seller: Zenter/Bernhardt; Buyer: Barbato						
06/23/2015 -- 1425 Ridge Ave, \$1,325,000.00 Tax: \$6,625.00; Seller: Piotrowski; Buyer: Auburn						
06/25/2015 -- 525 Kedzie, \$9,350,000.00 Tax: \$46,750.00; Seller: 525 Kedzie LLC; Buyer: Kedzie Investment Partners LLC						
NSP2 sales = \$0.00; CUMULATIVE \$0.00						
NSP2 purchases = \$0; CUMULATIVE \$0						

Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, Feb 16, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27 May 11, May 18, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, Sept 28 Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)						
B=Business of the City by Motion R=Resolution O=Ordinance D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
Council	7/20/2015	City Manager Evaluation	B	CC	Francellno	3rd Monday: Exec Session
Public Works	7/27/2015	Fountain Square Update	SPB	CC	Robinson	
CMO	7/27/2015	Arts Center Task Force Report	SPB	CC	Bobkiewicz	
PRCS	7/27/2015	Penny Park Discussion	SPB	CC	McRae	(After Rec Brd Consideration)
Admin Services	7/27/2015	(1) FY2014 Audit CAFR; (2) OPEB Report	SPB	CC	Lyons	
Police	7/27/2015	Sungard Upgrade: CADS System	B	APW	Eddington	
CMO	7/27/2015	Single Source Broadcast Equipment Purch	B	APW	Storlie	
Admin Services	7/27/2015	Printer/Copier Purchase	B	APW	Storlie	
Admin Services	7/27/2015	Civic Ctr Rental Space for NSSC G205	B	APW	Storlie	
Admin Services	7/27/2015	Mohawk Vehicle Lift for Fleet	B	APW	Storlie	
Admin Services	7/27/2015	Levy Bus Replacement	B	APW	Storlie	
Public Works	7/27/2015	Salt Contracts	B	APW	Robinson	
Public Works	7/27/2015	Solid Waste Contract: Residential Yard Waste Extension	B	APW	Lyons/Robinson	
Public Works	7/27/2015	Solid Waste: Lakeshore Condo Refuse Extension	B	APW	Lyons/Robinson	
Public Works	7/27/2015	Solid Waste: Residential Refuse Extension	B	APW	Lyons/Robinson	
Public Works	7/27/2015	Solid Waste: Commercial Franchise Extension	B	APW	Lyons/Robinson	
Utilities	7/27/2015	Glenbrooks Excavating C.O.	B	APW	Stoneback	
PRCS	7/27/2015	63-R-15 Parking Lot Agreement with Y.O.U. at Gibbs Morrison	R	APW	McRae	
CMO	7/27/2015	Class 7a Revisions for Little Beans	R	APW	Bobkiewicz	
CMO	7/27/2015	Church St. ComEd Parking Lot Land lease	R	APW	Bobkiewicz	
Public Works	7/27/2015	NU Sheridan Road Utility Easements	R	APW	Robinson	
Admin Serv	7/27/2015	Deputy Treasurer	R	APW	Storlie	
Admin Serv	7/27/2015	Sale of surplus vehicles	O	APW	Storlie	Introduction
Law	7/27/2015	Amendments to Panhandling Ord	O	APW	Farrar	Introduction
Public Works	7/27/2015	4-Way Stop Lake and Grey	O	APW	Robinson	Introduction
Public Works	7/27/2015	Multi-Family Recycling Update	D	APW	Robinson	
Public Works/Utilities	7/27/2015	FY2015 CIP Update	D	APW	Lyons	
CD	7/27/2015	Amendment to IGA with ETHS & CPAH	B	PD	Muenzer	
CD	7/27/2015	Donation of 1941 Jackson to CPAH	B	PD	Muenzer	

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APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CD	7/27/2015	1402-08 Brown: Zoning Amendment R2 to R4	O	PD	Muenzer	Introduction
CD	7/27/2015	Special Use for a Daycare Center : 2812-14 Central	O	PD	Muenzer	Introduction
CD	7/27/2015	1700 Maple: Type 2 Restaurant, Red Robin Burger Works	O	PD	Muenzer	Introduction
Admin Services	7/27/2015	Exec Session	B	CC	Lyons	workers comp
Admin Services	8/17/2015	FY2016 Budget Calendar; FY2015 Mid-Year Financial Report	SPB	CC	Storlie	
Public Works	8/17/2015	Civic Center Parking Lot C.O.	B	APW	Robinson	
Utilities	8/17/2015	Clearwell Repair Contract	B	APW	Stoneback	
Utilities	8/17/2015	Energy Efficiency in City Bldgs	B	APW	Stoneback	
Public Works	8/17/2015	Uniform Contract	B	APW	Robinson	
Admin Services	8/17/2015	Pubic Works Vehicle Purchase	B	APW	Storlie	
Public Works	8/17/2015	Emerson/Ridge/Green Bay Viaduct	D	APW	Robinson	
Admin Services/Law	8/17/2015	Hotel Motel Tax - B&Bs	O	PD	Lyons/Farrar	Intro: Held in Committee Jan 26
CMO	8/17/2015	Animal Welfare Board Policies	O	HS	Bobkiewicz	Introduction
Admin Services	8/31/2015	2016 Budget Discussion	SPB	CC	Lyons	Special CC mtg
CMO	9/15/2015	Increased Fines for Bikes on Sidewalks	O	APW	Bobkiewicz	Introduction
CMO	9/15/2015	Sale 1821 Ridge	O	APW	Bobkiewicz	Introduction
Law	9/15/2015	Operational Guidelines Firearm Ranges	O	PD	Farrar	Introduction: Ref from City Council 6.22.15
CD	9/15/2015	Amendments to the Inclusionary Housing Ordinance	O	PD	Muenzer	Introduction
CMO	9/21/2015	Harley Clarke	SPB	CC	Bobkiewicz	3rd Monday
Fire	9/28/2015	Renaming Evanston Fire and Life Safety	R	APW	Klaiber	
Law/PW	9/28/2015	Sidewalk Cafes Administrative Revisions	O	EDC	Farrar/Robinson	Introduction
Mayor	Oct	National Fire Prevention Week	PR	CC		
Mayor	Oct	National Community Planning Month	PR	CC		
Admin Serv	Oct	Investment Strategies: Institutions	B	APW	Lyons	

Council & Committee Meetings						
Mon, July 13 7/10/2015 11:10 AM	6:00 PM	A&PW, P&D, City Council meetings				2 of 3

Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, ~~Feb 16~~, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27
 May 11, ~~May 18~~, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, Sept 28
 Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)

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 BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Wed, July 15	6:30 PM	M/W/EBE Advisory Committee				
Mon, July 20	7:00 PM	City Council meeting: Exec Session				
Tues, July 21	7:00 PM	Housing & Community Dev Act Committee				
Wed, July 22	6:00 PM	Transportation/Parking Committee				
Wed, July 22	7:30 PM	Economic Development Committee				
Thurs, July 23	5:30 PM	Emergency Telephone Board				
Fri, July 24	7:00 AM	Housing & Homelessness Commission				
Mon, July 27	6:00 PM	A&PW, P&D, City Council meetings				
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
Utilities	TBA	Computerized Maintenance Management System	B	APW	Stoneback	
Public Works	TBA	BAS Contract - 8 City buildings	B	APW	Robinson	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
CD	TBA	Rental Licensing	O	PD		
Law	TBA	Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law	2016	Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv	tba	Credit Card Analysis	D	APW	Lyons	
Admin Services	deferred	NU Parking agreement - Church St Garage	R	APW	Lyons/Storlie	
Public Works	deferred	CIP II Water Main & Street Resurfacing Contract Award	B	APW	Robinson	
Public Works	deferred	Change Order-Civic Center Lot	B	APW	Robinson	



Memorandum

To: Honorable Mayor and Members of the City Council
From: Damir Latinovic, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: July 10, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

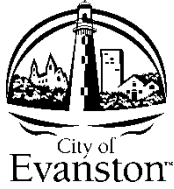
Zoning Weekly Update
Cases Received and Pending, July 4 - July 9, 2015

Zoning Reviews					
Ward	Property Address	Type	Project Description	Received	Status
1	2350 Orrington Avenue	Zoning Analysis	Construct 2 story SFR w/ 2-car det. garage/coach house (Kendall)	05/27/15	pending additional info from applicant
1	533 Davis Street	Building Permit	Interior remodeling for Type 1 restaurant (Joy Yee Noodle)	07/06/15	compliant
1	811 Church Street	Building Permit	Interior and exterior remodeling for a Type 1 Restaurant (Grape & Grain)	07/07/15	pending staff review
2	1718 Madison Street	Zoning Analysis	Construct 1-story addition, front porch @ SFR.	07/06/15	non-compliant
2	1812 Greenwood Street	Building Permit	Int. remodeling, construct 2-car det. garage @ SFR.	07/06/15	compliant
3	835 Chicago Avenue	Building Permit	Construct 9-story, mixed use commercial/residential building (112 du's)	05/28/15	pending DAPR
3	910 Hinman Avenue	Building Permit	Construct 6-car det. garage at MFR.	06/23/15	pending additional info from applicant
3	925 Edgemere Court	Zoning Analysis	2-story addition for an elevator an SFR	06/24/15	pending revisions
3	222 Main Street	Building Permit	Repair existing balconies @ MFR.	7/6/2015	compliant
3	1134 Michigan Avenue	Zoning Analysis	Construct rear landing/stairs @ SFR.	07/07/15	compliant
3	1225 Hinman Avenue	Building Permit	Construct 1 & 2 story additions @ SFR.	07/07/15	compliant
3	1115 Michigan Avenue	Zoning Analysis	Construct rear (open) landing/stairs @ SFR.	07/07/15	compliant
3	630 Michigan Avenue	Zoning Analysis	Construct 1-story addition, deck @ SFR.	07/07/15	non-compliant
4	1022 Ridge Court	Building Permit	Construct 2-story addition	05/13/15	pending additional info from applicant
4	1411 Elmwood Avenue	Building Permit	Construct roof-top deck on existing 2-car detached garage @ SFR.	07/06/15	compliant
4	622 Davis Street	Building Permit	Interior remodeling (general office).	07/06/15	compliant
6	3330 Central Street	Building Permit	Interior/exterior remodeling (Starbucks)	02/12/15	pending Special Use
6	2737 Harrison Street	Building Permit	Replace existing porch at SFR.	07/08/15	pending staff review
6	2320 Lincolnwood Drive	Building Permit	Convert att. garage into habitable space at SFR.	06/25/15	pending additional info from applicant
6	2810 Thayer Street	Building Permit	Interior remodeling to 2nd floor, attic @ SFR.	07/07/15	compliant
6	2422 Hastings Avenue	Building Permit	Misc. impervious site work @ SFR.	07/07/15	pending staff review

6	3148 Harrison Street	Zoning Analysis	Construct 1 and 2 story additions @ SFR.	07/08/15	pending staff review
6	2320 Isabella Street	Building Permit	2.5 story addition to SFR	07/08/15	pending staff review
7	1926 Central Street	Building Permit	Interior remodeling for change of use (from retail to Type 1 Restaurant - Pita Mediterranean Grill).	06/11/15	Pending DAPR
7	2204 Payne Street	Building Permit	Construct deck @ SFR.	07/06/15	compliant
7	2604 Sheridan Road	Building Permit	Construct 2nd story addition @ SFR	07/06/15	compliant
7	2242 Ridge Avenue	Building Permit	One story addition to SFR	07/09/15	pending staff review
8	999 Howard Street	Zoning Analysis	Interior remodel for a restaurant (Maxwell Style Grill)	07/09/15	pending staff review
8	428 Dewey Avenue	Zoning Analysis	Construct 2-car detached garage at SFR	07/09/15	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
2	1804 Washington Street	Zoning Complaint	Automobile repair establishment in residential district	09/16/14	Drive-by insp. ongoing
2	1325 Dodge Avenue	Minor Variance	Rear yard setback, construct 2-car det. garage	06/01/15	determination after 06/15/15
2	1402-1408 Brown Ave	Map Amendment	Rezoning from R2 to R4	06/12/15	P&D 07/27/2015
2	1414 Pitner Avenue	Zoning Complaint	Illegal trade contractor business in R2 District	06/17/15	Viol. letter mailed. Re-inspection pending
2	1700 Maple Avenue	Special Use	Type 2 Restaurant - <i>Red Robin Burger Works</i>	06/05/15	P&D 07/27/15
2	2331 Church Street	Appeal	Side yard setback to construct 1-story addition	04/29/15	ZBA 07/21/15
3	821a-821b Chicago Avenue	Special Use	Craft Brewery - <i>Sketchbook Brewing Co.</i>	05/22/15	P&D 07/13/15
4	1126 Elmwood Avenue	Minor Variance	Construct addition, deck, garage at SFR	07/07/15	pending staff review
4	1815 Cleveland Street	Zoning Complaint	Illegal auto-repair business in R2 District.	06/18/15	Viol. letter mailed. Re-inspection pending
5	1739 Grey Avenue	Minor Variance	front yard setback variance to construct 2nd story addition	07/01/15	determination after 07/14/15
5	2002 Darrow Avenue	Zoning Complaint	Auto repair establishment in res. District	06/25/15	Viol. letter mailed. Re-inspection pending
6	2044 Ewing Avenue	Minor Variance	Street side yard and rear yard setbacks for an attached garage	07/08/15	pending staff review
6	2327 Park Place	Appeal	Appeal of Zoning Administrator's determination that decks count toward impervious surface calculation.	06/04/15	ZBA 07/21/15
6	2614 Isabella Street	Minor Variance	Interior side yard setback for a second story addition	07/08/15	pending staff review
6	2812-2814 Central Street	Special Use	Child Daycare - <i>Little Green Tree House</i>	04/28/15	P&D 07/27/15
7	2206 Grant Street	Minor Variance	Front yard setback, side yard setbacks, building lot coverage for additions to SFR	07/07/15	pending staff review
9	609 South Boulevard	Major Variance	Number of dwelling units, # of parking spaces and parking aisle width, for conversion of warehouse to 16 condo DUs	06/25/15	ZBA 07/21/15



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: July 10, 2015

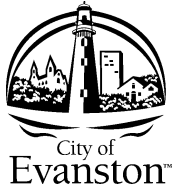
Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, July 10, 2015

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Job is very active, electrical and plumbing are beginning layout for core and slab cuts and hanging pipes overhead of first floor level. Iron work is not currently in progress nor spancrete due to installation of studs for room demising walls. Public right of way was being cleaned while inspector was onsite. Storm structure catch baskets are clear of debris. Fences with lockable gates are in place, jobsite is well kept.	7/6/2015
1	1619 Chicago Avenue (The Merion)	Residential Addition	Fences and sidewalks are in good condition. Catch basins are clean, no dust or mud at the time of inspection. Work is starting on second level deck and forming for concrete pour of second floor.	7/8/2015
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks are in good condition. Weeds and grass are well kept, no dust or mud created at the time of inspection. Soil erosion reports are current.	7/6/2015
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Sidewalks and fences are in good condition. Catch basins are clean. H piling installation is completed.	7/6/2015
3	425 Dempster Street (Chiaravalle Montessori School)	Commercial Addition	The exterior work and addition are nearly completed. All finishes and decorating are completed. Connection of addition to existing building remains. Yard space is now clear, all construction trailers removed and grass seed has been applied.	7/6/2015
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	The site is secured and the fence is in good condition. Foundation work continues along the west and north side of the building.	7/9/2015
4	1029 - 1035 Davis Street	One Story Commercial	Brick work finished at south side of property and 90% finished at west side. Sidewalk is closed with a flagger at west side during brick work. Fences are in good condition, south sidewalk is clear.	7/6/2015
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Construction fence is in good condition. Interior work continues, lower level drywall is completed and work on the main stairway has begun.	7/7/2015
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Jobsite is very active on every level and in each quadrant of the job. Concrete deck work is completed, mechanical work is now in progress in each tower; large mechanical equipment such as chiller units are on-site and awaiting installation. Window glazings continue at the south towers. The link area of the separate towers is underway at all levels and being constructed of steel. Job is well kept, safety guard rails are in place, construction and silt fences are in place. Catch baskets are in place at storm structures and tire washing is enforced for trucks leaving the site.	7/7/2015
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Exterior dryvit work continues, all fences are in good condition and interior work has begun.	7/8/2015



Memorandum

To: Honorable Mayor and Members of the City Council
From: Carl Caneva, Assistant Director Health Department
Subject: Property Standards Monthly Report
Date: July 10, 2015

Below is the monthly summary report of field inspections for June 2015. The report, organized by ward, includes the property address and current notes of activity. Please contact me at 847-859-7831 or ccaneva@cityofevanston.org if you have any questions or would like to request more frequent property reports.

Ward: 2

GREENWOOD STREET, 1817 15-0950 7/8/15

A case has been opened and assigned. The inspection is pending.

MAIN STREET, 1925 14-1677 7/9/15

No further activity has been recorder since 3-10-15 Judgment of foreclosure entered

Ward: 3

HINMAN AVENUE, 505 14-1342 6/24/15

The property's exterior condition remains the same and the vehicle that was inoperative is being driven now.

Ward: 5

DARROW AVENUE, 1831 15-0602 7/9/15

Rec'd VB reg form and fees. Entering info. Property is not currently vacant but since the bank has taken possession they will evict the current residents and then it will be vacant. Will continue to monitor . A notice of legal action will be sent regarding the fence

EMERSON STREET, 2224 15-0455 7/9/15

Activity Date: 6/1/2015 Participant: GENERATION MOR GAGE COMPA
MORTGAGE FORCLOSURE DISPOSED / SHERIFFS SALE APPROVED

Court Room: 2806

Judge: MEYERSON, PAMELA MCLEAN

Activity Date: 6/1/2015 Participant: GENERATION MOR GAGE COMPA
ORDER FOR POSSESSION

Court Room: 2806

Judge: MEYERSON, PAMELA MCLEAN Activity Date: 6/9/2015 Participant:
GENERATION MORTGAGE CO
CERTIFICATE OF MAILING FILED

Attorney: HEAVNER BEYERS MIHLAR LLC
Activity Date: 6/9/2015 Participant: GENERATION MORTGAGE CO
CERTIFICATE OF MAILING FILED

Attorney: HEAVNER BEYERS MIHLAR LLC
Activity Date: 6/9/2015 Participant: GENERATION MORTGAGE CO
EXHIBITS FILED

Attorney: HEAVNER BEYERS MIHLAR LLC
Activity Date: 6/9/2015 Participant: GENERATION MORTGAGE CO
EXHIBITS FILED

Attorney: HEAVNER BEYERS MIHLAR LLC
Activity Date: 6/9/2015 Participant: GENERATION MORTGAGE CO
NOTICE FILED

Attorney: HEAVNER BEYERS MIHLAR LLC The property is not yet listed for sale. When it does list it should reflect the legal status as a 4 bedroom house. Staff will continue to monitor this property I will close this file prior to the next update

Ward: 8

BRUMMEL STREET, 1026 15-0751 7/10/15

Property not in compliance for the inoperative van. The weeds and lawn have been brought into compliance. The painting of the front of the house and the roof repair are not due until 8-4-15. A notice of legal action has been processed for mailing.

CALLAN AVENUE, 117 15-0087 6/24/15

Upon an area inspection it was observed that the area was clear of debris and will continue to be monitored and cited as necessary.

CALLAN AVENUE, 150 15-0088 6/24/15

An inspection was performed and the area was clean. Area will continue to be monitored and cited as necessary.

CLYDE AVENUE, 135 15-0086 6/24/15

An area inspection was performed and no debris was present and the area is still being monitored and will be cited as necessary.

CUSTER AVENUE, 112-120 15-0091 6/24/15

An area inspection was performed and the area remains clear of debris and will continue to be monitored and cited as necessary.

CUSTER AVENUE, 140 15-0763 6/26/15

Property not in compliance. A notice of legal action has been processed for mailing. Follow up to occur 6-26-15.

CUSTER AVENUE, 149 15-0089 6/22/15

The area inspector checked on the property again and some work as to cultivating the property is occurring. This property will be inspected weekly and cited as needed.

DOBSON STREET, 710 15-0090 6/24/15

An area inspection took place and the area remains clear of debris and will continue to be monitored and cited as necessary.

DOBSON STREET, 730 15-0764 6/26/15

Property not in compliance. A notice of legal action has been processed for mailing. Follow up to occur 6-26-15.

DOBSON STREET, 1023 15-0750 6/12/15

Property not in compliance. A notice of legal action has been processed for mailing.

Ward: 9

CLEVELAND STREET, 1129 15-0762 6/24/15

The property has come into compliance and no current violations exist.

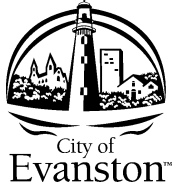
MONROE STREET, 1124 15-0758 6/24/15

A reinspection was performed and the violation has been corrected.

MONROE STREET, 1212 13-1465 6/15/15

Property not in compliance. A notice of legal action has been processed for mailing.

This is a registered vacant building



Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

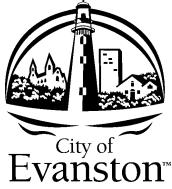
Subject: Food Establishment Application Weekly Report

Date: July 10, 2015

The table below is the weekly report of all applications for Food Establishments received during the week of July 5, 2015

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.

Establishment Name	Address	Ward	Application Received on	Type	Proposed Opening Date
Joy Yee	533 Davis St	1	7/6/2015	Food Establishment	Not yet determined



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: July 9, 2015

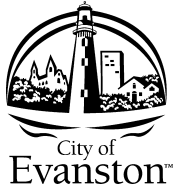
Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
1	Hyatt House Evanston	1515 Chicago	D	Restaurant (Alcohol)	5pm – 10 pm (Mon – Fri) 12 pm – 10 pm (Sat-Sun)	5/14/15	Pending City Council Approval
1	The Merion (New Owners)	1611 Chicago	C	Hotel/Restaurant (Alcohol)	11am – 1am (M-TH) 11am – 2am (Fri-Sat) Noon – 1am (Sun)	5/29/15	Pending City Council Approval
1	Giordano's	1527 Chicago	D	Restaurant (Alcohol)	11am – Midnight (M-F)	6/4/15	Pending City Council Approval
1	800 Degrees Pizzeria	812 Church	D	Restaurant (Alcohol)	11am – 1am (M-TH) 11am – 2am (Fri-Sat) Noon – 1am (Sun)	6/9/15	Pending City Council Approval
4	La Principal	700 Main Street	D	Restaurant (Alcohol)	11am – Midnight Tues-Sun	5/13/15	Pending City Council Approval

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



Memorandum

To: Wally Bobkiewicz, City Manager
From: David Stoneback, Utilities Director
Subject: Annual NPDES Permit Fees
Date: July 8, 2015

In 2003 the State of Illinois past a bill requiring each municipality that has a National Pollutant Discharge Elimination System (NPDES) permit and / or a Municipal Separate Storm Sewer System (MS4) permit to pay an annual permit fee for each permit. Evanston has a NPDES permit for the 13 combined sewer overflows (CSO) to the North Shore Channel and a MS4 permit for the storm water outfalls to the North Shore Channel and Lake Michigan.

The annual NPDES permit fee for combined sewer overflows is based on population served and is set at \$20,000 for communities with a population greater than 25,000. The annual NPDES permit fee for the storm sewer system is \$1,000. The current fees are due by August 10th and are for the period July 1, 2015 through June 30, 2016.

The Utilities Department will be processing these payments and expect the payments to be reflected on the July 27, 2015 bills list.



DIRECTOR'S WEEKLY BRIEFING



By NWMC Executive Director Mark L. Fowler

WEEK ENDING JULY 10, 2015

Editor's Note

Please note that the next NWMC Director's Weekly Briefing will be published on Friday, July 24.

House Passes One-Month Budget; Governor Reintroduces Turnaround Agenda Proposals

On Thursday, the House of Representatives passed an amended version of Senate Bill 2040, which provides one month of funding to continue state operations. The House amendment funds state employee salaries at fiscal year 2015 levels. Following a lengthy and spirited debate, the House voted along party lines to pass the amendment and the bill. Because the bill was amended, it must now go back to the Senate for concurrence before it can be sent to the Governor. The Senate is scheduled to be back in session on Tuesday, July 14.

On Wednesday, Governor Rauner announced and House Republicans introduced or reintroduced a number of bills that contain reforms from the Governor's Turnaround agenda. The bills introduced include workers' compensation reform, lawsuit reform, pension reform, a property tax freeze as well as constitutional amendments on redistricting and term limits. NWMC staff is analyzing the legislation; however, the potential for any of these bills to advance in either chamber remains uncertain. Staff will provide additional information to the membership as events warrant. *Staff contacts: Mark Fowler, Chris Staron*

NWMC Local Government Communicators to Talk Municipal Facebook Pages

The NWMC Local Government Communicators Committee has set the agenda for their Wednesday, July 15 meeting. The committee will recap the June 4 3CMA regional meeting held in Skokie as well as conduct a discussion on managing municipal Facebook pages.

The meeting will be held from 11:30 a.m. to 1:00 p.m. at the *Schaumburg Prairie Center for the Arts*. For more information or to add a staff member to the committee, please contact NWMC staff or *Chairperson Ann Tennes, Village of Skokie Director of Marketing and Communications*, ann.tennes@skokie.org or 847-933-8234. *Staff contacts: Mark Fowler, Chris Staron*

Illinois Pollution Control Board Adopts New Water Quality Standards

On June 18, the Illinois Pollution Control Board (IPCB) adopted new water quality standards for the Chicago Area Waterway System and the Lower Des Plaines River with the stated goal of protecting aquatic life. The Metropolitan Water Reclamation District of Greater Chicago (MWRD) has been engaging stakeholders in a chloride reduction initiative in anticipation of this rule.

Starting immediately, the waterways noted above will have a 500 mg/L chloride standard during May 1 to November 30. Beginning July 1, 2018, the 500 mg/L chloride standard will be effective all year long. The Conference encourages municipalities that discharge to the Chicago Area Waterway System and the Lower Des Plaines River to review the adopted rule at the IPCB website, which can be found by visiting <http://www.ipcb.state.il.us/documents/dsweb/Get/Document-89321>.

The MWRD will host a meeting to discuss its chloride reduction initiative on Tuesday, August 4, 10:00 a.m. at the Stickney Water Reclamation Plant auditorium, 6001 West Pershing Road in Cicero. Please RSVP via email by Wednesday, July 22 to Stephanie.jones@mwrdr.org. If you have any questions about the MWRD initiative, please visit chlorides.mwrdr.org or contact Antonio Quintanilla, 312-751-5102. *Staff contacts: Chris Staron, Mark Fowler*

IGFOA to Host Webinar on Budgeting in Uncertain Times

On Thursday, August 6, the Illinois Government Finance Officers Association (IGFOA) is hosting a webinar entitled “Budgeting in Times of Legislative Uncertainty.” The webinar will be held from 10:00 a.m. to 11:00 a.m. and is targeted to “Finance Directors, Budget Officers, Village Administrators, and others responsible for preparing or overseeing preparation of the annual municipal budget.”

Topics to be covered include: a legislative update; budgeting response to revenue loss, stagnant or declining revenues; managing capital budgets during periods of flat or declining revenues; and, other budget considerations (i.e. managing CBU contracts, pension contributions, etc.). *NWMC Deputy Director Larry Bury* will participate on the panel, along with *Wheeling Director of Finance and Administrative Services Mike Mondschain* and *Mount Prospect Finance Director Dave Erb*. The cost to participate in the webinar is \$55 for IGFOA members, \$70 for government staff members and \$100 for non-members. Please register online at www.IGFOA.org by Thursday, August 5. *Staff contact: Larry Bury*

Meetings and Events

NWMC Local Government Communicators Committee will meet Wednesday, July 15 from 11:30 a.m. to 1:00 p.m. at the *Schaumburg Prairie Center for the Arts*, 201 Schaumburg Court.

NWMC Bicycle and Pedestrian Committee will meet Tuesday, July 21 at 10:30 a.m. at the *NWMC offices in Des Plaines*.