

# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: Friday, September 11, 2015

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for August 28, 2015 – September 3, 2015

### **Administrative Services**

Weekly Bids Advertised – none

### **City Manager's Office**

Master Council Meeting Agenda Schedule

### **Community Development**

Zoning Report  
Inspection Report

### **Health Department**

Food Establishment Application Weekly Report

### **Law Department**

Weekly Liquor License Applications Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**September 12, 2015**

Mental Health Board

[www.cityofevanston.org/mentalhealthboard](http://www.cityofevanston.org/mentalhealthboard)

**September 14, 2015**

Foreign Fire Tax Board

<http://www.cityofevanston.org/events/2015/09/foreign-fire-tax-board-19/>

**September 15, 2015**

Board of Local Improvements

[www.cityofevanston.org/boardofimprovements](http://www.cityofevanston.org/boardofimprovements)

Administration & Public Works Committee

Planning & Development Committee

City Council

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

Board of Ethics

[www.cityofevanston.org/boardofethics](http://www.cityofevanston.org/boardofethics)

**September 16, 2015**

Design & Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Library Board

[www.cityofevanston.org/libraryboard](http://www.cityofevanston.org/libraryboard)

M/W/EBE Committee

[www.cityofevanston.org/mwebecommittee](http://www.cityofevanston.org/mwebecommittee)

Ladd Arboretum Committee

[www.cityofevanston.org/laddcommittee](http://www.cityofevanston.org/laddcommittee)

Northwestern University/City Committee

[www.cityofevanston.org/universitycitycommittee](http://www.cityofevanston.org/universitycitycommittee)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of September 4, 2015 through September 10, 2015. Note: Includes Labor Day Holiday.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2612</b>	<b>2657</b>
<b>SERVICE REQUESTS</b>	<b>639</b>	<b>838</b>
<b>TOTAL CHATS</b>	<b>61</b>	<b>52</b>
<b>TOTAL TEXT</b>	<b>17</b>	<b>14</b>

### Top 5 Service Requests

### Total

*Most requested service requests (Source: PublicStuff - Open/Closed)*

- |                                       |    |
|---------------------------------------|----|
| 1. Building Permit Inspection Request | 66 |
| 2. Rodents                            | 37 |
| 3. Tree Evaluation                    | 31 |
| 4. Dead Animal on Public Property     | 27 |
| 5. Broken Parking Meters              | 19 |

Please see the following page for the Weekly Telephone Wrap up Data

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	219
Administrative Services -Finance	29
Administrative Services -HR	31
Administrative Services - Other	94
City Manager's Office	25
ComDev / Economic Development	16
ComDev/ Bldg Inspections	191
ComDev / Housing Rehab	1
ComDev / Planning/Zoning	26
General Assistance	14
Fire Life Safety	26
PublicStuff Request	286
Health	104
Information	648
Law	7
Library	5
Mayor's Office	1
Other/311	274
Other – Social Services	1
Parks – Maintenance	2
Parks – Programs/Picnics/Permits	13
Parks – Other	6
Parks/Recreation	34
Parks – Forestry	42
Parks- Recreation Programs	34
Police	144
Public Works / Fleet	4
Public Works / Street Sanitation	176
Public Works / Engineering	54
Tax Assessment Office	14
Utilities – Power	6
Utilities – Sewer	10
Utilities – Water	75
<b>TOTAL</b>	<b>2612</b>

## Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
<b>2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, <del>Feb 16</del>, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27</b> <b>May 11, <del>May 18</del>, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, Sept 28</b> <b>Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)</b>						
B=Business of the City by Motion    R=Resolution    O=Ordinance D=Discussion    C=Communication    P=Presentation    A=Announcement    PR=Proclamation    SPB=Special Order Business APW=Administration & Public Works    PD=Planning & Development    HS=Human Services    EDC=Economic Development BUD=Budget    OC=Other    EXS=Executive Session    SPC=Special City Council Meeting    CC=Council Only						
CMO	9/21/2015	Dedication of James C. Lytle City Council Chambers	P	CC	Bobkiewicz	3rd Monday
Library	9/21/2015	EPL Storytelling Festival	A	CC	Danczak Lyons	
CMO	9/21/2015	Recognition LS	A	CC	Bobkiewicz	
CMO	9/21/2015	Harley Clarke	SPB	CC	Bobkiewicz	
Public Works	9/21/2015	Fountain Square	SPB	CC	Lyons	
Admin Services	9/21/2015	Citizen Budget Workshop			Lyons/Storlie	tentative
PRCS	9/28/2015	Recognition for Mayor's Summer Youth Employment Program	A	CC	Mayor Tisdahl	
Admin Services	9/28/2015	GFOA Distinguished Budget Award	A	CC	Lyons/Storlie	
Admin Services	9/28/2015	Printer/Copier Purchase	B	APW	Storlie	
Admin Services	9/28/2015	CCMSI - TPA Service Agreement	B	APW	Storlie	
Admin Services	9/28/2015	Actuarial Reports	B	APW	Lyons	
Public Works	9/28/2015	Solid Waste Contracts	B	APW	Lyons	
Public Works	9/28/2015	Tree Purchases	B	APW	Lyons	
Public Works	9/28/2015	Civic Center Parking Lot C.O.	B	APW	Lyons	
Utilities	9/28/2015	Energy Efficiency in City Bldgs	B	APW	Stoneback	
CMO	9/28/2015	DIVVY Locations and Agreement	B	APW	Bobkiewicz	
CMO	9/28/2015	Church Street ComEd Parking Lot Lease	R	APW	Bobkiewicz	
Public Works	9/28/2015	Authorize MFT Funds	R	APW	Lyons	
Public Works	9/28/2015	NU Emerson St Utility Easements	R	APW	Lyons	
Utilities	9/15/2015	75-R-15: IGA with MWRD for Distribution of Rain Barrels	R	APW	Stoneback	
PRCS	9/28/2015	63-R-15 Parking Lot Agreement with Y.O.U. at Gibbs Morrison	R	APW	McRae	
Fire	9/28/2015	Renaming Evanston Fire and Life Safety	R	APW	Klaiber	
Admin Services	9/28/2015	Bond Sale	O	APW	Lyons	
CD	9/28/2015	Gender Neutral Restroom Signage	O	APW	Muenzer	
Law	9/28/2015	Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Held at 8/17 mtg
CD	9/28/2015	Amendments to the Inclusionary Housing Ordinance	O	PD	Muenzer	Introduction
CMO	9/28/2015	Workforce Dev Program & Funding	B	EDC	Bobkiewicz	
Law/PW	9/28/2015	Sidewalk Cafes Administrative Revisions	O	EDC	Farrar/Lyons	Introduction
Mayor	10/12/2015	National Fire Prevention Week	PR	CC		
Mayor	10/12/2015	National Community Planning Month	PR	CC		
CMO	10/12/2015	Animal Welfare Board Policies	O	HS	Bobkiewicz	Introduction
Admin Serv	10/12/2015	Investment Strategies: Institutions	B	APW	Lyons	

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	10/19/2015	Dedication of Jane Barr-Smith Aldermanic Library	P	CC	Bobkiewicz	
Utilities	10/19/2015	ComEd Smart Meter Roll Out	P	CC	Stoneback	
CMO	10/19/2015	Downtown Performing Arts Task Force Recommendations	SPB	CC	Bobkiewicz	
PRCS	10/19/2015	Penny Park Discussion	SPB	CC	Dorneker	(After Rec Brd Consideration)
Law/Admin Services	12/14/2015	Hotel-Motel Tax on B&Bs	O	APW	Lyons/Farrar	
<b>Council &amp; Committee Meetings</b>						
Tues, Sept 15	6:00 PM	A&PW, P&D, City Council meetings				
Wed, Sept 16	6:30 PM	M/W/EBE Advisory Committee				
Wed, Sept 16	7:00 PM	Northwestern University/City Committee				
Mon, Sept 21	7:00 PM	City Council meeting				
Thurs, Sept 24	5:30 PM	Emergency Telephone Board				
Thurs, Sept 24	7:00 PM	Housing & Community Dev Act Committee				
Fri, Sept 25	7:00 AM	Housing & Homelessness Commission				
Mon, Sept 28	6:00 PM	A&PW, P&D, City Council meetings				
Tues, Sept 29	7:00 PM	Housing & Community Dev Act Committee				
<b>DEFERRED</b>						
Dept	Date	Item	Action	Committee	Staff	
CMO	tba	Fines for bikes on sidewalks	O	APW	Bobkiewicz	
Utilities	TBA	Computerized Maintenance Management System	B	APW	Stoneback	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
CD	TBA	Rental Licensing	O	PD		
Law	TBA	Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law	2016	Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv	tba	Credit Card Analysis	D	APW	Lyons	
Admin Services	deferred	NU Parking agreement - Church St Garage	R	APW	Lyons/Storlie	

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Public Works	deferred	CIP II Water Main & Street Resurfacing Contract Award	B	APW	Lyons	



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Damir Latinovic, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: September 11, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or [dlatinovic@cityofevanston.org](mailto:dlatinovic@cityofevanston.org) if you have any questions or need additional information.



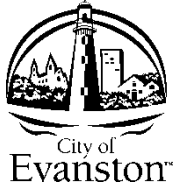
**Zoning Weekly Update**  
**Cases Received and Pending, September 4 - September 10, 2015**

<b>Zoning Reviews</b>					
<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	633 Clark Street	Building Permit	Misc. sitework to terrace/plaza (Northwestern-Rebecca Crown Plaza).	07/23/15	pending DAPR
1	2123 Sherman Avenue	Building Permit	Construct rear addition at SFR	08/14/15	pending add'l info from the applicant
1	809-811 Church Street	Zoning Analysis	Determination of Use - The Grape & Grain (on-site liquor consumption and retail sales)	09/09/15	pending staff review
1	718-734 Noyes Street	Building Permit	Misc. exterior remodeling to existing commercial space.	08/27/15	pending staff review
1	1007 Church Street	Building Permit	Interior remodeling (5th, 6th floor) in existing office building	09/02/15	pending staff review
2	839 Hartrey Avenue	Building Permit	Establish one open parking space in the front yard	08/19/15	pending Major Variance
2	1881 Oak Avenue	Building Permit	Interior remodeling (revision) to convert 20 1BR units into 10 3BR units (E2 Planned Development)	08/25/15	pending add'l info from the applicant
2	843 Brown Avenue	Building Permit	Remove and replace existing driveway and patio @ SFR.	08/27/15	pending staff review
2	1233 Darrow Avenue	Building Permit	Interior remodeling to existing SFR.	09/03/15	pending staff review
2	1806 Church Street	Zoning Analysis	Renovate/remodel existing mixed use building	09/08/15	pending staff review
2	1632 Fowler Avenue	Building Permit	Convert 2-flat to SFR	09/10/15	pending staff review
2	1141 Darrow Avenue	Building Permit	Construct 2-story SFR w/ 2-car attached garage	09/10/15	pending staff review
3	201 Main Street	Building Permit	Construct rear porch, 2-car det. garage @ SFR.	08/24/15	pending staff review
3	1117 Sheridan Road	Building Permit	Misc. exterior renovations @ SFR.	08/27/15	pending staff review
3	1013 Judson Avenue	Building Permit	Proposed subdivision into 2 lots of record @ SFR.	09/01/15	pending staff review
3	305 Greenleaf Street	Building Permit	Install rear yard generator @ SFR	09/10/15	compliant
3	1134 Michigan Avenue	Building Permit	Replace existing landing and stairs @ SFR.	09/09/15	pending staff review
3	1030 Forest Avenue	Building Permit	Construct 2-story addition @ SFR.	09/10/15	compliant
3	1142 Judson Avenue	Building Permit	Misc. int./ext. remodeling @ SFR.	09/10/15	pending staff review
3	1105 Judson Avenue	Building Permit	Construct 1-story sunroom addition @ SFR.	09/10/15	pending staff review
4	1022 Ridge Court	Building Permit	Construct 2-story addition and new coach house at SFR	08/13/15	pending add'l info from the applicant
4	909 Davis Street	Building permit	Exterior remodeling of parking lot area.	08/20/15	DAPR 9/23/15
4	1932 Emerson Street	Building Permit	Rebuild existing porch @ SFR.	09/01/15	pending staff review
4	924 Maple Avenue	Building Permit	Construct 2-car detached garage @ SFR.	09/09/15	pending staff review

5	2004 Wesley Avenue	Building Permit	Construct 1-story addition @ SFR.	08/13/15	pending add'l info from the applicant
5	1722 Darrow Avenue	Building Permit	Construct rear yard deck @ SFR.	09/02/15	pending staff review
5	1911 Hartrey Avenue	Building Permit	Construct dormer addition @ SFR.	09/03/15	pending staff review
6	3015 Payne Street	Building Permit	Construct 1-story addition @ SFR.	08/24/15	pending staff review
6	1410 Asbury Avenue	Building Permit	Construct rear yard deck @ SFR.	08/25/15	pending staff review
6	2810 Thayer Street	Building Permit	Construct 2-car detached garage @ SFR.	08/27/15	pending staff review
6	2327 Pioneer Road	Zoning Analysis	Install paver patio and new sidewalks @ SFR.	08/27/15	pending staff review
6	2106 Harrison Street	Building Permit	Construct 2-car det, garage @ SFR.	09/01/15	pending add'l info from applicant
6	3015 Thayer Street	Building Permit	Construct rear yard deck @ SFR.	09/01/15	pending staff review
6	2429 Simpson Street	Building Permit	Demo existing, construct 2-car det. Garage @ SFR.	09/02/15	pending staff review
6	2767 Crawford Avenue	Zoning Analysis	Construct 2-story SFR w/ 2-car attached garage on vacant lot.	09/03/15	pending staff review
6	2720 Lawndale Avenue	Building Permit	Install patio, misc. exterior site work @ SFR	09/10/15	pending staff review
7	1620 Central Street	Building Permit	Construct new 4-story, 47 DU multifamily residence with 54 parking spaces	07/21/15	pending add'l info from the applicant
7	2215 Campus Drive	Building Permit	Construct storage building (Northwestern University)	08/24/15	DAPR 9/16
7	2836 Sheridan Road	Building Permit	Construct 2-story SFR w/ 2-car attached garage.	08/26/15	pending staff review
7	2510 Green Bay Road	Building Permit	Re-surface, re-stripe existing parking lot (Hack Studio)	09/02/15	DAPR 9/23
7	1908 Grant Street	Building Permit	Interior remodeling to basement	09/10/15	compliant
8	309-323 Howard Street	Zoning Analysis	Convert second floor office space to 9 Dus	09/09/15	noncompliant
8	1115 Mulford Street	Building Permit	Construct 1-story addition @ SFR.	09/01/15	pending staff review
8	2132 Dobson Street	Building Permit	Construct 2-car detached garage @ SFR.	09/10/01	pending staff review
8	236 Callan Avenue	Building Permit	Construct 2-car detached garage @ SFR.	09/10/15	pending staff review
9	1508 Cleveland Street	Building Permit	Replace existing driveway @ SFR.	08/27/15	pending staff review
9	718 Ridge Avenue	Building Permit	Install vertical platform lift @ SFR.	09/10/15	pending staff review
9	715 South Blvd.	Building Permit	Misc. site work, sidewalks replacement @ SFR.	09/10/15	pending staff review
9	1307 Washington Street	Building Permit	Convert garage to coach house	09/10/15	compliant

### Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
2	1804 Washington Street	Zoning Complaint	Automobile repair establishment in residential district	09/16/14	Drive-by insp. ongoing
2	1414 Pitner Avenue	Zoning Complaint	Illegal trade contractor business in R2 District	06/17/15	Viol. letter mailed. Re-inspection pending
2	1223-1227 Dodge Avenue	Zoning Complaint	Illegal Trade Contractor (Landscaping) business	08/17/15	Viol. letter mailed, re-inspection pending
2	1513 Greenleaf Street	Special Use Extension	SFR in B1-Business District, Special Use approval expires 11/24/15	09/08/17	<b>P&amp;D 10/12/15</b>
2	839 Hartrey Avenue	Major Variance	Establish one open parking space with street access in front yard	09/08/15	<b>DAPR 09/16/15 &amp; ZBA 10/06/15</b>
3	520 Main Street	Special Use	Ground-floor Financial Institution ( <i>First Bank &amp; Trust</i> ) in the oDM Overlay	07/23/15	<b>P&amp;D 09/15/15</b>
4	1815 Cleveland Street	Zoning Complaint	Illegal auto-repair business in R2 District.	06/18/15	Viol. letter mailed. Re-inspection pending
4	1560 Sherman Avenue	Special Use	Private Educational Institution - <i>Beacon Academy</i>	08/27/15	<b>ZBA 10/06/15</b>
5	2002 Darrow Avenue	Zoning Complaint	Auto repair establishment in res. district	06/25/15	investigation is ongoing
6	2536 Ewing Avenue	Substitution of Special Use	Convenience Store - <i>Hunt Brothers</i> (previously 7-11)	08/04/15	Approved w/conditions
6	3148 Harrison Street	Minor Variance	Building lot coverage/setbacks to construct 2-story additions	09/10/15	determination after 09/28/15
7	NU Lakefront Campus	Subdivision	Review of Final Plat of Subdivision of NU lakefront campus prior to recording (City Council approved 05/26/15)	08/13/15	pending additional info from applicant
7	2211 Asbury Avenue	Minor Variance	Side yard building setback to construct 2nd story addition @ SFR.	09/10/15	determination after 09/25/15
8	999 Howard Street	Special Use	Type 2 Restaurant - <i>Maxwell Style Grill</i>	08/04/15	<b>P&amp;D 09/15/15</b>
8	337 Howard Street	Special Use	Type 2 Restaurant - <i>Harold's Chicken</i>	09/03/15	<b>DAPR 09/23/15 &amp; ZBA 10/06/15</b>
9	2525 Oakton Avenue	Major Variance	70' building height for a concrete plant enclosure ( <i>Ozinga</i> )	07/23/15	<b>P&amp;D 09/15/15</b>



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Mark Muenzer, Director of Community Development  
Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: September 11, 2015

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

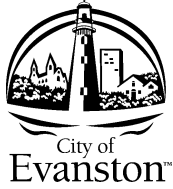
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

**Inspector Weekly Update**  
**Cases Received, September 11, 2015**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Siding board is being installed and approximately 50% is complete. Windows are being installed at corner units. Masonry work is in progress at north side of project. Job is being maintained, public right of way is protected. Proper signage is in place. Fences are secure and stand plumb. Catch baskets have been cleared of debris.	9/9/2015
1	1619 Chicago Avenue (The Merion)	Residential Addition	Sidewalks and fences are in good condition with catch basin clean. Work continues on fifth deck. Water main lines have been completed to basement. No mud or dust was present at the time of inspection.	9/9/2015
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks are in good condition and soil erosion reports are current. Weeds are trimmed at fences.	9/9/2015
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Fences and sidewalks are in good condition. Catch basins are clean. Work on foundation continues. No dust or mud present at the time of inspection.	9/9/2015
3	425 Dempster Street (Chiaravalle Montessori School)	Commercial Addition	All interior rooms and hallways are finished. Exterior work on the basketball court located next to the playground continues to move forward.	9/10/2015
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	The job site is being kept clean and in order. The perimeter walls were up and posts and beams were being placed into position. No construction debris in the public right of way with the exception of two boards used to protect the curb.	9/10/2015
4	1029 - 1035 Davis Street	One Story Commercial	The windscreens, fencing and gates are in place and no construction debris was in the public right of way. The scaffold above the public right of way is maintained and the sidewalk is clean. All walls are supported by wood bracing. Masonry work continues on the north wall and the roof trusses and decking are installed.	9/10/2015
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	The job site is being maintained and is in order. Windscreens and construction fencing have been replaced with permanent fencing. No construction debris is in the public right of way. Fire suppression system was not operational at the time of inspection.	9/10/2015
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Job continues to progress. Mechanical, electrical, plumbing and fire protection continues in all areas of the building. Rough inspections have begun. The job is well kept. Fences are in place and silt fencing is present. Catch baskets are clean at each neighboring structures.	9/10/2015
7	1620 Central	New 47 Unit Apartment Building	Windscreens and fencing are in place and secured. Demolition work is under way. Brick debris from demolition of east wall caused minor damage to adjacent building. The windows have been boarded up and restoration is being handled by the construction company.	9/10/2015

8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Fences and sidewalks are in good condition. Spoils remain on south side of property. Interior and exterior work continues.	9/9/2015
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# Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: September 11, 2015

The table below is the weekly report of all applications for Food Establishments received during the week of September 7, 2015.

Please contact me at 847/859.7831 or [ccaneva@cityofevanston.org](mailto:ccaneva@cityofevanston.org) if you have any questions or need additional information.

Establishment Name	Address	Ward	Application Received on	Type	Proposed Opening Date
Quad Indoor Sports	2454 Oakton	8	9/9/2015	Food Establishment	TBD



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Theresa Whittington, Liquor Licensing Manager  
Subject: Weekly Liquor License Application Report  
Date: September 11, 2015

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.



**Liquor Licensing Weekly Report  
Liquor Applications Received and Pending**

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROPOSED HOURS for LIQUOR SALES</b>	<b>DATE REC'D</b>	<b>STATUS<sup>1</sup></b>
1	Nakorn	1622 Orrington	D	Restaurant (Alcohol)	11:30 am – 10:00 pm (M-Th); 1130 am – 11:00 pm (F-Sa); 5pm-9pm (Su);	9/9/15	Application under review
3	Starbucks	519 Main Street	D	Restaurant (Alcohol)	2pm – 9 pm (Mon – Sun)	8/27/15	Pending Liquor Board Meeting

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<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING SEPTEMBER 11, 2015**

***On This Patriot Day,  
We Remember and Honor Those Who Lost Their Lives on  
September 11, 2001***

***Board Approves Committee Members; Hoffman Estates Receives Communicopia Award***

Thank you to the twenty-five NWMC members who attending Wednesday night's NWMC Board meeting. The membership unanimously approved the FY2015-2016 committee assignment roster, which features ninety-two local government officials participating on our six main committees. We thank those members for their willingness to serve on our committees and their dedication to the organization.

In other Board action, *Hoffman Estates Village President Bill McLeod* accepted the first NWMC Communicopia Award, presented to the member who provided the most popular gift basket as voted upon by the attendees at the June 24 NWMC Annual Gala. President McLeod thanked the membership for the award, but was quick to give credit to village staff that assembled the basket. The Board also discussed the latest on the state budget stalemate in Springfield and was reminded of the September 24 deadline to submit initiatives for the 2016 NWMC Legislative Program. *Staff contacts: Mark Fowler, Larry Bury*

***Last Call for 2016 NWMC Legislative Initiatives***

Monday, September 14 is the deadline for members to submit legislative initiatives for inclusion in the 2016 NWMC Legislative Program. We request that members identify local issues facing their communities, highlight those that require a legislative approach and describe any actions taken to date to address them.

Member responses will provide the Legislative Committee and staff with the context necessary to review legislation and engage legislators as highlighted issues emerge during the spring session. Members are asked to forward their legislative initiatives to [cstaron@nwmc-cog.org](mailto:cstaron@nwmc-cog.org). *Staff contacts: Chris Staron, Larry Bury*

***SPC Awards New Ford Expedition Contract***

The Suburban Purchasing Cooperative (SPC) Governing Board has awarded the 2016 Ford Expedition XL 4 Door 4x4 Plus Option Packages and Other Options (Contract #151) to Roesch Ford of Bensenville with a base bid of \$32,059.00 for all standard equipment. The duration of the contract is September 8, 2015 through September 7, 2016 with the SPC reserving the right to extend this contract for up to three (3) additional one-year terms upon mutual agreement of the vendor and SPC on a negotiated basis.

In addition to Roesch, invitations to bid were sent to the following Illinois Ford dealerships: Arlington Heights Ford, *Arlington Heights*; Bredemann Ford, *Glenview*; Currie Fleet, Frankfort; Freeway Ford, Lyons; Geiser Ford, Roanoke; Gem City Ford, Quincy; Haggerty Auto Group, West Chicago; Highland Park Ford, *Highland Park*; Kunes Country Ford, *Antioch*; Landmark Ford, Springfield; Northwest Ford Trucks, Franklin Park; Rizza Ford, North Riverside; Rod Baker Ford, Plainfield; Terry's Ford, Peotone; Victor Ford, Wauconda; and, Wright Automotive, Hillsboro. A legal advertisement was also placed in the Daily Herald. Roesch Ford was the only bidder; however, they have proven to be a responsive, responsible bidder after having won their first SPC award for the Ford F-150 XL Regular Cab 2WD (Contract #148) in January, 2015.

For questions or additional information, please contact staff or Roesch Ford Fleet Manager Brian Kilduff, 630-279-6000, ext. 2245 or [briankilduff@roeschford.com](mailto:briankilduff@roeschford.com). *Staff contact: Ellen Dayan*

### ***NWMC Surplus Vehicle & Equipment Auction Update***

America's Auto Auction is getting ready to make a full scale push to contact all Conference members to solidify commitments to participate in the NWMC Surplus Vehicle and Equipment Auction on Tuesday, October 27, 1:00 p.m. at their Crestwood facility, 14001 S. Karlov Avenue. To date, the following NWMC members have indicated that they will participate: *Arlington Heights; Evanston; Glencoe; Lake Forest; Lincolnshire; Lincolnwood; Morton Grove; Northfield; Northfield Township Road District; Palatine; and, Prospect Heights.*

Please join those communities and add your support to this key NWMC program. America's Auto Auction's 40 acre, state-of-the-art facility provides full service auctions for their existing dealer network, the general public and online/simulcast bidders. Transportation rates remain unchanged for NWMC members. For more information, please visit <http://www.nwmc-cog.org/Products-and-Services/Surplus-Vehicle-and-Equipment-Auctions.aspx> or contact NWMC staff or General Sales Manager Fred Uhter, 773-294-7213 (cell), 708-389-4488 (office) or [Fred.uhter@americasautoauction.com](mailto:Fred.uhter@americasautoauction.com). *Staff contact: Ellen Dayan*

### ***Skokie Mayor George Van Dusen to Speak at MPC Infill Roundtable***

*From the Desk of Metropolitan Mayors Caucus Director of Housing Initiatives Allison Milld Clements:*

The Metropolitan Planning Council is hosting an event to discuss how infill development can benefit people, neighborhoods and the Chicago region's economy. Infill development is a strategic way to grow and strengthen our region, by giving new life to land within existing cities and suburbs. By creating new residential and job opportunities in places that already have quality transportation options, infrastructure and amenities, we can mitigate traffic congestion, municipal costs and air pollution, all while improving people's lives. The event will take place on October 6th from 12pm-1:30pm at MPC's offices (140 S. Dearborn St., Suite 1400, Chicago). To learn more and to register, please click [here](#).

Panelists include *Skokie Mayor George Van Dusen*, Aurora Mayor Tom Weisner, Morningside Group Executive Vice President and COO Mary Ellen Martin and Metropolitan Housing and Communities Policy Center Director Rolf Pendall. The cost of the event is \$15 for MPC donors and \$30 for all others. *Staff contact: Mark Fowler*

### ***Meetings and Events***

*NWMC Bike/Ped Committee* will meet on Tuesday, September 15, at 10:30 a.m. at the NWMC offices in *Des Plaines*.

*NWMC Legislative Committee* will meet on Wednesday, September 16, at 8:30 a.m. at the NWMC offices in *Des Plaines*.

*NWMC Transportation Committee* will meet on Thursday, September 24 at 8:30 a.m. at the NWMC offices.