



# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: Friday, September 25, 2015

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for September 18, 2015 – September 24, 2015

### **Administrative Services**

Weekly Bids Advertised

### **City Manager's Office**

Master Council Meeting Agenda Schedule

### **Community Development**

Zoning Report

Inspection Report

### **Health Department**

Food Establishment Application Weekly Report

### **Law Department**

Weekly Liquor License Applications Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**September 28, 2015**

Administration & Public Works, Planning & Development, City Council meetings have been cancelled

**September 29 2015**

Housing & Community Development Act Committee

<http://www.cityofevanston.org/housingcommunitydev>

**September 30, 2015**

Design & Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Animal Welfare Board

<http://www.cityofevanston.org/government/agendas-minutes/agendas-minutes-animal-welfare-board/index.php>

**October 1, 2015**

Commission on Aging

[www.cityofevanston.org/commissiononaging](http://www.cityofevanston.org/commissiononaging)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of September 18, 2015 through September 24, 2015.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2440</b>	<b>2662</b>
<b>SERVICE REQUESTS</b>	<b>724</b>	<b>791</b>
<b>TOTAL CHATS</b>	<b>39</b>	<b>55</b>
<b>TOTAL TEXT</b>	<b>16</b>	<b>18</b>

## **Top 5 Service Requests**

**Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

- |                                       |     |
|---------------------------------------|-----|
| 1. Building Permit Inspection Request | 134 |
| 2. Trash – Special Pick-up            | 78  |
| 3. Rodents – Rats                     | 34  |
| 4. Tree Evaluation                    | 28  |
| 5. Trash – Missed Garbage Pick-up     | 24  |

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	210
Administrative Services -Finance	40
Administrative Services -HR	49
Administrative Services - Other	141
City Manager's Office	39
ComDev / Economic Development	17
ComDev/ Bldg Inspections	309
ComDev / Housing Rehab	3
ComDev / Planning/Zoning	24
General Assistance	16
Fire Life Safety	33
PublicStuff Request	247
Health	110
Information	383
Law	12
Library	3
Mayor's Office	4
Other/311	181
Other – Social Services	3
Parks – Maintenance	3
Parks – Programs/Picnics/Permits	14
Parks – Other	14
Parks/Recreation	27
Parks – Forestry	32
Parks- Recreation Programs	34
Police	138
Public Works / Fleet	1
Public Works / Street Sanitation	188
Public Works / Engineering	58
Tax Assessment Office	3
Utilities – Power	5
Utilities – Sewer	5
Utilities – Water	94
<b>TOTAL</b>	<b>2440</b>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Erika Storlie, Deputy City Manager/ Acting Director of Administrative Services  
 Ashley King, Assistant Director of Administrative Services  
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of September 21, 2015

Date: September 25, 2015

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

**Bids/RFPs/RFQs advertised during the Week of September 25, 2015**

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/Library Board Date
RFP 15-55 Engineering Services for Treated Water Storage Replacement	Utilities	Seeking proposals from experienced firms for engineering services in support of demolition of an existing concrete underground water storage tank and construction of a replacement 5.0 million gallon treated water storage facility in approximately the same location	\$1,400,000	Nov 10	Nov 23

## Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

**2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, ~~Feb 16~~, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27**

**May 11, ~~May 18~~, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, ~~Sept 28~~**

**Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)**

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Mayor	10/12/2015	National Fire Prevention Week	PR	CC		
Mayor	10/12/2015	National Community Planning Month	PR	CC		
Mayor	10/12/2015	Open House Chicago: Design Evanston	P	CC		
Admin Services	10/12/2015	GFOA Distinguished Budget Award	A	CC	Lyons/Storlie	
CMO/Public Works	10/12/2015	Street Cleaning/Sweeping for 2016	P	CC	Bobkiewicz	
CMO	10/12/2015	Harley Clarke	SPB	CC	Bobkiewicz	
Admin Services	10/12/2015	Printer/Copier Purchase	B	APW	Storlie	
Admin Services	10/12/2015	CCMSI - TPA Service Agreement	B	APW	Storlie	
Admin Services	10/12/2015	Actuarial Reports	B	APW	Lyons	
Utilities	10/12/2015	Energy Efficiency in City Bldgs	B	APW	Stoneback	
Public Works	10/12/2015	Fall Tree Purchase	B	APW	Lyons	
Public Works	10/12/2015	Change Order Parking Lot 4 - Central & Stewart	B	APW	Lyons	
Public Works	10/12/2015	Civic Center Parling Lot & Oak St Change Order	B	APW	Lyons	
CMO	10/12/2015	DIVVY Agreement & Locations	R	APW	Bobkiewicz	
Public Works	10/12/2015	Groot Agreements	R	APW	Lyons	
Public Works	10/12/2015	Authorize MFT Funds	R	APW	Lyons	
Utilities	10/12/2015	75-R-15: IGA with MWRD for Distribution of Rain Barrels	R	APW	Stoneback	
PRCS	10/12/2015	63-R-15 Parking Lot Agreement with Y.O.U. at Gibbs Morrison	R	APW	Dorneker	
Public Works	10/12/2015	Ordinance 123-O-15 3-Way Stop at Dewey Avenue and Seward Street	O	APW	Lyons	Introduction
Utilities	10/12/2015	IEPA Loan Ordinance for Mulford Street Sewer	O	APW	Stoneback	Introduction
Law	10/12/2015	Decrease Liquor Lic: Dave's and DMK (2 ords)	O	APW	Farrar	Introduction
CD	10/12/2015	Clarify Distance Requirements Between Payday Loan or Consumer Loan Establishments	O	PD	Muenzer	Introduction
CD	10/12/2015	Developmental Allowances for Planned Developments in the Downtown Districts (D3)	O	PD	Muenzer	Introduction
CD	10/12/2015	1513 Greenleaf St. -Extension of Special Use for a single family residence	O	PD	Muenzer	Introduction
CMO	10/12/2015	Animal Welfare Board Agreement & Policies	O	HS	Bobkiewicz	Introduction
CMO	10/12/2015	Workforce Dev Program & Funding	B	EDC	Bobkiewicz	
Law/PW	10/12/2015	Sidewalk Cafes Administrative Revisions	O	EDC	Farrar/Lyons	Introduction

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Law	10/12/2015	Review Exec Session Minutes for Release	B	CC	Farrar	Exec Session
CMO	10/19/2015	Dedication of Joan Barr-Smith Aldermanic Library	P	CC	Bobkiewicz	
CMO/Fire	10/19/2015	Brian Scott Promotion	A	CC	Bobkiewicz/Klaiber	
Utilities	10/19/2015	ComEd Smart Meter Roll Out	P	CC	Stoneback	
Utilities	10/19/2015	Wholesale Water Sales Update	P	CC	Stoneback	
CMO	10/19/2015	Downtown Performing Arts Task Force Recommendations	SPB	CC	Bobkiewicz	
PRCS	10/19/2015	Penny Park Discussion	SPB	CC	Dorneker	(After Rec Brd Consideration)
Public Works	10/19/2015	Fountain Square Update	SPB	CC	Lyons	
Admin Services	10/19/2015	Budget Discussion	SPB	CC	Lyons/Storlie	
Admin Services	10/24/2015	Special City Council meeting: Public Hearing - Truth in Taxation, Public Hearing - FY2016 Budget, Preliminary Tax Levy	SPB/O	CC	Lyons/Storlie	
Admin Serv	10/26/2015	Investment Strategies: Institutions	B	APW	Lyons	
CD	10/26/2015	Gender Neutral Restroom Signage	O	APW	Muenzer	
CMO	10/26/2015	Church Street ComEd Parking Lot Lease	R	APW	Bobkiewicz	
CD	10/26/2015	Amendments to the Inclusionary Housing Ordinance	O	PD	Muenzer	Introduction
CD	10/26/2015	1560 Sherman Avenue – Special use for an Educational Institution, Beacon Academy	O	PD	Muenzer	Introduction
CD	10/26/2015	337 Howard Street – Special use for a Type 2 Restaurant, Harold's Chicken & Fish	O	PD	Muenzer	Introduction
CD	10/26/2015	839 Hartrey Avenue – Variances to allow one open parking space in the front yard	O	PD	Muenzer	Introduction
CD	10/26/2015	309-323 Howard Street – Variance to convert second floor office space into 9 residential dwelling units	O	PD	Muenzer	Introduction
Admin Services	11/9/2015	Budget Discussion	SPB	CC	Lyons/Storlie	
Utilities	11/9/2015	30-inch Gate Valve	B	APW	Stoneback	
Admin Services	11/16/2015	Budget Discussion	SPB	CC	Lyons/Storlie	
Public Works	11/23/2015	Paint Evanston Plows	P	APW	Stoneback	APW meeting only

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Admin Services	11/23/2015	Budget & Tax Levy Adoption	R/O	CC	Lyons/Storlie	
Admin Services	12/14/2015	Tax Abatements	O	CC	Lyons/Storlie	
Law/Admin Services	12/14/2015	Hotel-Motel Tax on B&Bs	O	APW	Lyons/Farrar	
Law	12/14/2015	Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Held at 8/17 mtg
<b>Council &amp; Committee Meetings</b>						
Mon, Sept 28	6:00 PM	A&PW, P&D, City Council meetings				
Tues, Sept 29	7:00 PM	Housing & Community Dev Act Committee				
<b>DEFERRED</b>						
<b>Dept</b>	<b>Date</b>	<b>Item</b>	<b>Action</b>	<b>Committee</b>	<b>Staff</b>	
CMO	tba	Fines for bikes on sidewalks	O	APW	Bobkiewicz	
Utilities	TBA	Computerized Maintenance Management System	B	APW	Stoneback	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
CD	TBA	Rental Licensing	O	PD		
Law	TBA	Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law	2016	Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv	tba	Credit Card Analysis	D	APW	Lyons	
Admin Services	deferred	NU Parking agreement - Church St Garage	R	APW	Lyons/Storlie	
Public Works	deferred	CIP II Water Main & Street Resurfacing Contract Award	B	APW	Lyons	





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Damir Latinovic, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: September 25, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or [dlatinovic@cityofevanston.org](mailto:dlatinovic@cityofevanston.org) if you have any questions or need additional information.

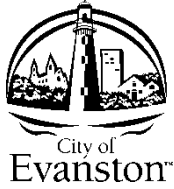
**Zoning Weekly Update**  
**Cases Received and Pending, September 18 - September 24, 2015**

<b>Zoning Reviews</b>					
<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	633 Clark Street	Building Permit	Misc. site work to terrace/plaza (Northwestern-Rebecca Crown Plaza).	07/23/15	<b>DAPR 10/21/15</b>
1	2123 Sherman Avenue	Building Permit	Construct rear addition at SFR	08/14/15	pending add'l info from the applicant
1	1630 Judson Avenue	Zoning Analysis	Construct outdoor fireplace at SFR	09/18/15	pending staff review
2	839 Hartrey Avenue	Building Permit	Establish one open parking space in the front yard	08/19/15	pending Major Variance
2	1881 Oak Avenue	Building Permit	Interior remodeling to convert 20 1BR units into 10 3BR units (E2 Planned Development)	08/25/15	pending staff review
2	1806 Church Street	Zoning Analysis	Renovate/remodel existing mixed use building	09/08/15	pending staff review
2	1632 Fowler Avenue	Building Permit	Convert 2-flat to SFR	09/10/15	pending staff review
2	1141 Darrow Avenue	Building Permit	Construct 2-story SFR w/ 2-car attached garage	09/10/15	pending staff review
2	2108 Washington Street	Building Permit	Construct 2-car detached garage @ SFR.	09/15/15	pending staff review
2	1000 1/2 Dodge Avenue	Building Permit	Construct basement egress window with window well at SFR	09/18/15	pending staff review
2	2323 Lake Street	Building Permit	Replace concrete walks at SFR	09/18/15	pending staff review
2	1718 Madison Street	Building Permit	Construct garage addition at SFR	09/19/15	pending staff review
2	1607 Lake Street	Building Permit	Construct new single family residence	09/22/15	pending staff review
3	1117 Sheridan Road	Building Permit	Misc. exterior renovations @ SFR.	08/27/15	pending add'l info from applicant
3	1013 Judson Avenue	Building Permit	Proposed subdivision into 2 lots of record @ SFR.	09/03/15	pending staff review
3	1134 Michigan Avenue	Building Permit	Replace existing landing and stairs @ SFR.	09/09/15	pending staff review
3	1142 Judson Avenue	Building Permit	Misc. int./ext. remodeling @ SFR.	09/10/15	pending staff review
3	1105 Judson Avenue	Building Permit	Construct 1-story sunroom addition @ SFR.	09/10/15	pending staff review
3	634 Sheridan Road	Building Permit	Replace asphalt driveway w/ brick pavers.	09/15/15	pending staff review
3	1201 Sheridan Road	Zoning Analysis	Replace asphalt driveway w/ brick pavers (Japanese Consulate).	09/16/15	pending staff review
3	302 South Boulevard	Building Permit	Construct detached garage at SFR	09/24/15	pending staff review
4	1022 Ridge Court	Building Permit	Construct 2-story addition and new coach house at SFR	08/13/15	pending add'l info from the applicant
4	924 Maple Avenue	Building Permit	Construct 2-car detached garage @ SFR.	09/09/15	pending staff review
4	1633 Oak Avenue	Zoning Analysis	Determine legality of attic dwelling unit.	09/14/15	pending staff review
4	825 Sherman Avenue	Building Permit	Construct deck at SFR	09/18/15	pending staff review

4	1414 Wesley Avenue	Building Permit	Construct deck at SFR	09/21/15	pending staff review
4	1503 Wilder Street	Building Permit	Replace existing deck at SFR	09/22/15	pending staff review
4	1459-63 Elmwood Avenue	Zoning Analysis	Interior/exterior remodeling to include the addition of 2 more du's @ MFR.	08/24/15	pending staff review
4	1571 Maple Avenue	Building Permit	Foundation only permit for construction of 12-story 101 DU mixed-use building (Planned Devel.)	09/24/15	pending staff review
4	1126 Elmwood Avenue	Building Permit	Interior remodeling and new garage	09/24/15	pending staff review
5	1810 Emerson Street	Building Permit	Construct 2-car detached garage @ SFR.	09/15/15	pending staff review
5	1941 Darrow Avenue	Building Permit	Construct rear deck @ SFR.	09/16/15	pending staff review
6	3015 Payne Street	Building Permit	Construct 1-story addition @ SFR.	08/24/15	pending add'l info from applicant
6	2767 Crawford Avenue	Zoning Analysis	Construct 2-story SFR w/ 2-car attached garage on vacant lot.	09/03/15	pending staff review
6	2720 Lawndale Avenue	Building Permit	Install patio, misc. exterior site work @ SFR	09/10/15	pending staff review
6	2323 Washington Street	Building Permit	Construct 2-car detached garage @ SFR.	09/15/15	pending staff review
6	3130 Isabella Street	Building Permit	Construct deck @ SFR.	09/16/15	pending staff review
6	3015 Thayer Street	Building Permit	Construct deck at SFR	09/18/15	pending staff review
6	2226 Forestview Road	Building Permit	Construct sunroom addition at SFR	09/18/15	pending staff review
6	2814 Harrison Street	Building Permit	Construct 2-story SFR w/ 2-car det. garage.	09/16/15	pending staff review
6	2524 Cowper Avenue	Building Permit	Remove existing driveway, replace existing patio and walks with pavers	09/24/15	pending staff review
7	560 Lincoln Avenue	Zoning Analysis	Construct new 7-story residence hall (Northwestern University)	09/18/15	pending staff review
7	2801 Sheridan Road	Building Permit	Install new concrete walks at SFR	09/21/15	pending staff review
7	2773 Garrison Avenue	Building Permit	Interior remodeling at SFR	09/23/15	pending staff review
7	2 Martha Lane	Building Permit	Renovation to existing dormer over garage	09/18/15	pending staff review
7	1620 Central Street	Building Permit	Construct new 4-story, 47 DU multifamily residence with 54 parking spaces	07/21/15	pending add'l info from the applicant
8	1723 Howard Street	Building Permit	Interior remodeling for a medical office (Access Health)	09/21/15	pending staff review
8	2132 Dobson Street	Building Permit	Construct 2-car detached garage @ SFR.	09/10/15	pending staff review
8	236 Callan Avenue	Building Permit	Construct 2-car detached garage @ SFR.	09/10/15	pending staff review
8	1320 Brummel Street	Building Permit	Construct 2-car detached garage @ SFR.	09/15/15	pending staff review
9	718 Ridge Avenue	Building Permit	Install vertical platform lift @ SFR.	09/10/15	pending staff review
9	715 South Blvd.	Building Permit	Misc. site work, sidewalks replacement @ SFR.	09/10/15	pending staff review

### Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	809 Davis Street	Substitution of Special Use	Type 2 Restaurant - Snow Dragon Shavery, formerly Tutti Frutti	09/23/15	pending staff review
1	815 Noyes Street	Substitution of Special Use	Type 2 Restaurant - Arlen's Chicken and Biscuits, formerly DMK Burger Bar	09/11/15	determination after 11/07/15
2	1804 Washington Street	Zoning Complaint	Automobile repair establishment in residential district	09/16/14	Drive-by insp. ongoing Viol. letter mailed. Re-inspection pending
2	1414 Pitner Avenue	Zoning Complaint	Illegal trade contractor business in R2 District	06/17/15	Viol. letter mailed, re-inspection pending
2	1223-1227 Dodge Avenue	Zoning Complaint	Illegal Trade Contractor (Landscaping) business	08/17/15	Viol. letter mailed, re-inspection pending
2	1513 Greenleaf Street	Special Use Extension	SFR in B1-Business District, Special Use approval expires 11/24/15	09/08/17	<b>P&amp;D 10/12/15</b>
2	839 Hartrey Avenue	Major Variance	Establish one open parking space with street access in front yard	09/08/15	<b>ZBA 10/06/15</b>
2	1919 Dempster Street	Special Use	Type 2 Restaurant (expansion of floor area) and dual-lane Drive Through for McDonalds	09/23/15	<b>DAPR 09/30/15 &amp; ZBA 10/20/15</b>
4	1815 Cleveland Street	Zoning Complaint	Illegal auto-repair business in R2 District.	06/18/15	Viol. letter mailed. Re-inspection pending
4	1560 Sherman Avenue	Special Use	Private Educational Institution - <i>Beacon Academy</i>	08/27/15	<b>ZBA 10/06/15</b>
5	2002 Darrow Avenue	Zoning Complaint	Auto repair establishment in res. district	06/25/15	investigation is ongoing
5	1924 Grey Ave	Zoning Complaint	Illegal Trade Contractor (landscaping business) in res. district	09/22/15	pending staff review
6	3148 Harrison Street	Minor Variance	Building lot coverage/setbacks to construct 2-story additions	09/10/15	determination after 09/28/15
7	2211 Asbury Avenue	Minor Variance	Side yard building setback to construct 2nd story addition @ SFR.	09/10/15	determination after 09/25/15
8	337 Howard Street	Special Use	Type 2 Restaurant - <i>Harold's Chicken &amp; Fish</i>	09/03/15	<b>ZBA 10/06/15</b>
8	309-323 Howard Street	Major Variance	0 on-site parking spaces for 2nd fl. office space conversion into 9 dwelling units	09/11/15	<b>ZBA 10/06/15</b>
8	1116 Austin Street	Minor Variance	Side yard setback for 2nd story addition.	09/14/15	pending staff review
9	910 South Blvd.	Minor Variance	Side yd. setback for 2nd story addition.	09/14/15	determination after 10/6/15



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Mark Muenzer, Director of Community Development  
Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: September 25, 2015

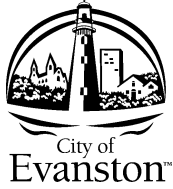
Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

**Inspector Weekly Update**  
**Cases Received, September 25, 2015**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Exterior sheathing of the building is nearly complete and weather proofing is now being applied. Masonry work has begun on north side and window installation is almost complete on south and east sides. Plumbing, electrical and mechanicals are in progress on all floors. The public right of way, fences, gates and overhead fall protection is in place and in good condition.	9/23/2015
1	1619 Chicago Avenue (The Merion)	Residential Addition	Sidewalks and fences are in good condition with catch basin clean. Work on the 7th deck is under way.	9/23/2015
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks are in good condition and soil erosion reports are current. Weeds are trimmed at fences. Work on the foundation for 731 Colfax has been completed.	9/21/2015
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Fences and sidewalks are in good condition. Catch basins are clean. Work on north grade level deck has begun. No dust of mud present at the time of inspection.	9/21/2015
3	425 Dempster Street (Chiaravalle Montessori School)	Commercial Addition	Exterior work on the driveway extension has been completed. Work on the baseball backstop and basketball court continues to move forward. The construction fence is in place and secured. Job site is being maintained.	9/23/2015
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	The job site is being kept clean and in order. No construction debris in the public right of way. Scaffolding above the public right of way is being maintained. Perimeter walls are up and steel support columns and beams are being erected. Work on the sewer lateral tie-in continues.	9/23/2015
4	1029 - 1035 Davis Street	One Story Commercial	The windscreens, fencing and gates are in place and no construction debris was in the public right of way. The scaffold above the public right of way is maintained and the sidewalk is clean. Work continues to move forward on the parapet walls.	9/23/2015
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	The job site is being maintained and is in order. Welding work on the center stairway continues and is now at the 1st floor level. Fire suppression system is being installed but not yet operational.	9/23/2015
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	The south west tower glazing is nearly complete. Rough inspections for all disciplines continue in the north and south towers. Fences and windscreens stand plumb and secured. Materials for various sub trades are neatly organized. Catch baskets in neighboring structures are empty and clean.	9/23/2015
7	1620 Central	New 47 Unit Apartment Building	Windscreens and fencing are in place and secured. Demolition is nearing completion. A shoring permit will be issued prior to the building permit to allow for progress on the project while final plan approvals are completed.	9/23/2015
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Fences and sidewalks are in good condition. Interior framing and exterior work is under way.	9/23/2015



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: September 25, 2015

The table below is the weekly report of all applications for Food Establishments received during the week of September 20, 2015.

Please contact me at 847/859.7831 or [ccaneva@cityofevanston.org](mailto:ccaneva@cityofevanston.org) if you have any questions or need additional information.

<b>Establishment Name</b>	<b>Address</b>	<b>Ward</b>	<b>Application Received on</b>	<b>Type</b>	<b>Proposed Opening Date</b>
Snow Dragon Shavery & Yogurt	809 Davis St	1	9/21/2015	Food Establishment	Not Yet Determined
Harold's Chicken Shack	337 Howard St	8	9/23/2015	Food Establishment	Not Yet Determined



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: September 25, 2015

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.



**Liquor Licensing Weekly Report  
Liquor Applications Received and Pending**

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROPOSED HOURS for LIQUOR SALES</b>	<b>DATE REC'D</b>	<b>STATUS<sup>1</sup></b>
1	Nakorn	1622 Orrington	D	Restaurant (Alcohol)	11:30 am – 10:00 pm (M-Th); 1130 am – 11:00 pm (F-Sa); 5pm-9pm (Su);	9/9/15	Pending Liquor Board Meeting
3	Starbucks	519 Main Street	D	Restaurant (Alcohol)	2pm – 9 pm (Mon – Sun)	8/27/15	Pending Liquor Board Meeting

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<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING SEPTEMBER 25, 2015**

## ***Transportation Committee Talks Metra PTC, Federal/State Funding Woes***

The NWMC Transportation Committee met Thursday and heard from Metra Director of Community Affairs Rick Mack on two important topics. Metra, along with other railroads nationwide, are threatening to stop operations on December 31 unless there is an extension of the deadline to install Positive Train Control (PTC) technology on all trains. The committee recommended a resolution to the NWMC Board in support of extending the deadline for compliance with federal PTC regulations. Mr. Mack also discussed the Ventra mobile application, which will allow riders of CTA, Metra and Pace to purchase and display tickets from their smartphone. As reported last week, there will be an outreach session for local elected officials on Wednesday, September 30 from 1:00 p.m. to 4:00 p.m. at Pace Headquarters, 550 W. Algonquin Road in Arlington Heights.

The Committee also discussed the status of transportation funding on the federal and state levels. In Washington, a new six-year federal bill has been passed by the Senate, but only has three years of funding identified. The House has yet to take up the new bill and will likely consider an extension of the current bill, which expires October 29. In Springfield, Motor Fuel Tax distributions to municipalities continue to be withheld while payments for ongoing construction work have also been halted. Neither situation is likely to be resolved without budget compromises.

The next committee meeting will be held on Thursday, October 29, 8:30 a.m. at NWMC offices. Please note that this is the fifth Thursday of the month. *Staff contact: Mike Walczak, Brian Pigeon*

## ***NWMC Surplus Vehicle & Equipment Auction Reminder***

This is just a friendly reminder that there is one month left to join your fellow local governments and participate in the Tuesday, October 27 NWMC Surplus Vehicle and Equipment Auction. The auction will begin at 1:00 p.m. at America Auto Auction's Crestwood facility, 14001 S. Karlov Avenue. To date, the following NWMC members have indicated that they will participate: *Arlington Heights; Evanston; Glencoe; Lake Forest; Lincolnshire; Lincolnwood; Morton Grove; Northfield; Northfield Township Road District; Palatine; and, Prospect Heights.* Participation in the NWMC enterprise programs, like the auction, is a great way to save time and money while reducing the reliance on membership dues to fund the organization.

America's Auto Auction's 40 acre, state-of-the-art facility provides full service auctions for their existing dealer network, the general public and online/simulcast bidders. Transportation rates remain unchanged for NWMC members. For more information, please visit <http://www.nwmc-cog.org/Products-and-Services/Surplus-Vehicle-and-Equipment-Auctions.aspx> contact NWMC staff or General Sales Manager Fred Uhter, [Fred.uhter@americasautoauction.com](mailto:Fred.uhter@americasautoauction.com), 773-294-7213 (cell) or 708-389-4488 (office). *Staff contact: Ellen Dayan*

## ***North Shore Technical Committee Discusses 2016 Projects***

The North Shore Council of Mayors Technical Committee met Wednesday at the *Skokie Village Hall*. The committee discussed and approved modifications the council's Surface Transportation Program (STP) for federal fiscal years 2016-2019. The committee approved a 3% cost increase for all active projects to account for inflation, which will total \$746,421 over the five-year program. The council anticipates spending approximately \$7.8 million in STP funds in 2016 and authorized staff to seek advanced funding for those projects at the next Council of Mayors Executive Committee meeting.

The committee also thanked outgoing Technical Committee Chairman and *Northbrook Village Engineer Paul Kendzior* for his service. The next meeting of the North Shore Council of Mayors Technical

Committee will be held Wednesday, December 16, 8:30 a.m. at the *Skokie Village Hall*. Please note that this is the third Wednesday of the month. *Staff contact: Brian Pigeon*

### ***MWRD to Conduct Watershed Management Ordinance (WMO) Training***

On Wednesday, October 21, the Metropolitan Water Reclamation District (MWRD) of Greater Chicago will hold a training session on its Watershed Management Ordinance (WMO) directly before the Poplar Creek and Upper Salt Creek Watershed Planning Council meeting. The training session will cover recent updates to the Technical Guidance Manual (TGM), including new standard details and general notes currently available on the MWRD website, [wmo.mwrld.org](http://wmo.mwrld.org). The ninety minute training session will include a presentation followed by a question and answer session and a workshop to assist with specific questions relating to projects currently in design.

The training session will begin at 8:30 a.m. at the *Schaumburg Prairie Center for the Arts*, 201 Schaumburg Court. Registration is required due to limited space; therefore, please contact Ouidie Pollard, 312-751-3255 or [ouidie.pollard@mwrld.org](mailto:ouidie.pollard@mwrld.org) to reserve a seat for the session. There is no registration fee and PDHs will be provided. *Staff contact: Chris Staron*

### ***IL 53/120 Land Use Committee Discusses Draft Strategy Report***

The Land Use Committee of the Illinois Route 53/120 extension met on Thursday in *Libertyville* to review a draft of a Land Use Strategy Report for the corridor. The draft report recommends a framework for the corridor's ecological, transportation, land use development and future market forecasts. It also recommends best practices for development in the corridor and ways to link transportation and land use. The draft report will be available for public review next week by visiting <http://www.lakecorridorplan.org/>.

While the overall reception from the committee was positive, numerous committee members voiced support for additional language stressing the advisory nature of the report due to continuing concerns over retaining local control of land use decisions. The committee will next meet on Thursday, November 5 to discuss comments received from corridor municipalities, other agencies and the general public. Lake County plans to present the strategy report to each municipality in early 2016, with adoption coming later in the year. *Staff contacts: Mike Walczak, Brian Pigeon*

### ***MPC to Host Water Infrastructure Roundtable***

On Thursday, October 15, the Metropolitan Planning Council (MPC) is hosting a roundtable entitled "Let the Dollars Flow: Viable Ways to Finance Water Infrastructure." Participants will hear from "water industry leaders discussing local, state and federal efforts toward workable funding streams for water infrastructure investments."

The roundtable will be held from Noon to 1:30 p.m. at the MPC offices, 140 S. Dearborn Street, Suite 1400 in Chicago. Please visit <http://www.metroplanning.org/events/roundtable/detail/328> to register or for more information. The cost to attend is \$15 for MPC donors and \$30 for all others. *Staff contact: Chris Staron*

### ***ILCC to Offer Education Sessions on New State Liquor Laws***

*From the Desk of Illinois Liquor Control Commission Education Manager Ted Penesis:*

Do you want to improve the health and safety of your community AND encourage compliance with Illinois liquor laws? Then plan on attending one of the Illinois Liquor Control Commission's (ILCC) October 6<sup>th</sup> Regional Education Meetings in Westchester. To register, please click on one of the links below:

- Tue, October 6, 10am: <http://www.eventbrite.com/e/northern-illinois-educational-meeting-morning-registration-18255800591>
- Tue, October 6, 2pm: <http://www.eventbrite.com/e/northern-illinois-educational-meeting-afternoon-registration-18256183737>

The purpose of these meetings is two-fold: 1) To discuss the role local jurisdictions can play in enforcing the new state liquor laws (mandatory alcohol server training and reinstatement of "happy hours") which went

into effect this past July; and 2) Encourage local officials to take the lead on providing Beverage Alcohol Seller/Server Education & Training (BASSET) in their own community.

BASSET classes led by local municipal officials have many benefits, not the least of which is the sharing local ordinance information and the tailoring of classes to address any unique liquor-related challenges within your community. Current licensed BASSET providers will also be on hand to describe their programs and explain how BASSET can ultimately increase the profit margins of your liquor retailers. Finally, information will be shared on how to gain more control in counteracting over-consumption issues in your community by enacting local ordinances.

Register TODAY for one of the Regional Education Meetings as space is limited! If you have any questions, please contact ILCC Education Manager Ted Penesis at 312-814-4802 or [ted.penesis@illinois.gov](mailto:ted.penesis@illinois.gov). *Staff contact: Mark Fowler*

### ***Meetings and Events***

*NWMC Executive Committee* will meet on Wednesday, October 7, at 8:30 a.m. at the NWMC offices.

*NWMC Finance Committee* will meet on Wednesday, October 14, at 12:00 p.m. at the NWMC offices.

*NWMC Board of Directors* will meet on Wednesday, October 14, at 7:00 p.m. at Oakton Community College, Room 1604 in *Des Plaines*.