



Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, September 4, 2015

STAFF REPORTS BY DEPARTMENT



Weekly Report for August 28, 2015 – September 3, 2015

Administrative Services

Weekly Bids Advertised – none

City Manager's Office

Economic Development Report for August 2015
Master Council Meeting Agenda Schedule

Community Development

Community Development Report for August 2015
Zoning Report
Inspection Report

Health Department

Food Establishment Application Weekly Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

September 8, 2015

Human Services Committee

www.cityofevanston.org/humanservices

Evanston Arts Council

www.cityofevanston.org/artscouncil

September 9, 2015

Design and Project Review Committee

www.cityofevanston.org/dapr

Lighthouse Landing Complex Committee

www.cityofevanston.org/lighthousecommittee

Plan Commission

www.cityofevanston.org/plancommission

Property Tax Seminars

http://www.cityofevanston.org/events/assets/PropertyTaxAssistance_20150909.pdf

http://www.cityofevanston.org/events/assets/PropertyTaxSeminar_20150909.pdf

September 10, 2015

Environment Board

www.cityofevanston.org/environmentboard

Joint Meeting of Housing & Community Development Act Committee & Mental Health Board

<http://www.cityofevanston.org/housingcommunitydev>

Sign Review and Appeals Board

www.cityofevanston.org/signreviewboard

September 11, 2015

Utilities Commission

www.cityofevanston.org/utilitiesagendas



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of August 28, 2015 through September 3, 2015.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2657	2772
SERVICE REQUESTS	838	766
TOTAL CHATS	52	43
TOTAL TEXT	14	6

Top 5 Service Requests

Total

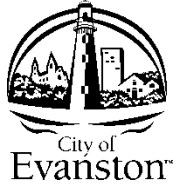
Most requested service requests (Source: PublicStuff - Open/Closed)

- | | |
|---------------------------------------|-----|
| 1. Building Permit Inspection Request | 111 |
| 2. Trash – Special Pick-up | 74 |
| 3. Rodents – Rats | 48 |
| 4. Tree Evaluation | 45 |
| 5. Special Pick-up/Northwestern | 33 |

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	248
Administrative Services -Finance	30
Administrative Services -HR	35
Administrative Services - Other	184
City Manager's Office	30
ComDev / Economic Development	12
ComDev/ Bldg Inspections	306
ComDev / Housing Rehab	3
ComDev / Planning/Zoning	21
General Assistance	9
Fire Life Safety	36
PublicStuff Request	348
Health	116
Information	421
Law	5
Library	3
Mayor's Office	4
Other/311	175
Other – Social Services	3
Parks – Maintenance	1
Parks – Programs/Picnics/Permits	19
Parks – Other	20
Parks/Recreation	25
Parks – Forestry	34
Parks- Recreation Programs	45
Police	160
Public Works / Fleet	3
Public Works / Street Sanitation	186
Public Works / Engineering	62
Tax Assessment Office	10
Utilities – Power	3
Utilities – Sewer	4
Utilities – Water	96
TOTAL	2657



Memorandum

To: Honorable Mayor and Members of the City Council

From: Paul Zalmezak, Acting Economic Development Division Manager

Subject: Monthly Economic Development Report for July 2015

Date: September 4, 2015

Discussion

Enclosed is the monthly report of economic development activities for the month of August 2015. The report summarizes meetings, ongoing initiatives, new businesses, marketing activities, as well as activity reports on key economic development projects and sites.

Please contact me at 847.448.8013 or pzalmezak@cityofevanston.org if you have any questions or would like to discuss the information contained further.

Top Project Priorities

9/4/2015

No.	Project	2015 Deliverable	Latest Update	Area of ED Plan	Deadline
1	Central Street Business Association	Ongoing support of business district.	Group has created bylaws and is voting in new board members this month. Working w/ Public Works on timing for Streetscape Improvements in August	Business District Vitality	Ongoing
2	West End Business Association	Revision and Completion of items on "punch list" generated by West End businesses.	Next meeting 9/10/2015. Entryway signage cost sharing discussion planned. Planning for Manufacturing Day (October 1, 2015) has started	Business District Vitality	Ongoing
3	West Village Merchants Association	Work with WVBA to create series of events to bring visitors to the area; Increase number of participating members from the area.	WVBA is hosting arts related events, largely focusing on music, to bring residents and potential customers to the area. Last one was hosted on 6/24/2015	Business District Vitality	Ongoing
4	Howard Street Business Association	Ongoing support of business district.	Next meeting in September 2015.	Business District Vitality	Ongoing
5	Main Street Merchants Association	Merge with Chicago/Dempster with creation of SSA	SSA adopted on 7/13/2015, implementation agreement on 8/17. Voting open for SSA Board Seats, 1st board meeting 9/24	Business District Vitality	Ongoing
6	Chicago/Dempster Merchants Association	Merge with Main Street with creation of SSA	SSA adopted on 7/13/2015, implementation agreement on 8/17. Voting open for SSA Board Seats, 1st board meeting 9/24	Business District Vitality	Ongoing
7	Dr. Hill Arts District	Establish meeting/event calendar.	Staff is regrouping with District leadership to plan meetings.	Business District Vitality	Ongoing
8	Central Evanston Business Association	Increase number of registered businesses and events hosted by the association; Establish meeting/event calendar.	Group participated in Juneteenth celebrations at the Gibbs-Morrison Center. Moving forward with district marketing/beautification efforts.	Business District Vitality	Ongoing
9	Noyes Merchant District	Continue to support creation of group; establish regular meeting schedule and activities.	The group met on 5/13/2015, small group working on completing Merchant Grant projects (planters and banners currently the priority).	Business District Vitality	Ongoing
10	Creation of Special Service Area for South East Evanston	Establish SSA; Start Implementation of SSA Goals & Objectives and define management structure.	Enabling ordinance approved 7/13/15. Finalizing SSA board, budget and levy.	Business District Vitality	4Q2015
11	Retail Attraction Efforts (from Chicago and other area communities)	X # of visits to local retailers in Chicago and other neighboring communities to encourage 2nd location expansions into Evanston	Visited Highland Park on 5/1 and Wicker Park/Bucktown in April.	Business Attraction	Ongoing
12	Business District Investments/Tree Replacement	Identify areas for improvement/clean-up in business districts and utilize ED funds to augment existing CIP efforts.	Nyden/Maiworm toured business districts and identified areas to address and improve. Bring plans to EDC in fall to plan for 2016 activities.	Business District Vitality	4Q2015

Top Project Priorities

9/4/2015

No.	Project	2015 Deliverable	Latest Update	Area of ED Plan	Deadline
13	Church/Dodge Reinvestment/Business Attraction	Complete façade projects at NWC of Church & Dodge; Support leasing of available commercial space. Introduction of new City Cultural Center at 1823 Church Street.	Businesses at the corner of Church & Dodge considering façade improvement for awnings/building improvements. Tom's Beauty window signs/plywood removed. Phillyz Cheesesteak's & More took over Fatty's Burger space. First Slice negotiations nearing complete.	Business Attraction	Ongoing
14	Update of www.evanstonedge.com	Updated website.	Working with Community Engagement to refine content on Evanston Edge. Relocating Edge to new platform.	Business Attraction/Retention	3Q2015
15	Howard Street Theatre Project (727-729 Howard Street)	Development of RFQ to identify credible theatre group to locate on Howard Street. Coordinate with group to build/construct theatre on Howard.	Theatres have been narrowed to three theatres. In ongoing talks for willingness/ability to move forward with a theatre project.	Business District Vitality	4Q2015
16	Demo of 717 Howard Street	Demolish 717 Howard Street.	Demolition work complete.	Business District Vitality	2Q2015
17	Howard Street Police Outpost Redevelopment	Utilization of property at 633 Howard Street for commercial use.	Owners of Libertad submitted LOI with proposal for new restaurant in the space. Currently working with architect to design space.	Business District Vitality	3Q2015
18	Recycling Center RFQ/P	Determine future utilization of property.	Negotiation to authorize Smylies to move forward was approved on 7/13/15.	Business Attraction/Retention	3Q2015
19	Support Workforce Development Activities	Support workforce development goals throughout year.	Promotion of SYEP program to local employers; Curt's Café funding approved. New workforce program proposal fall 2015	Workforce Development	4Q2015

Top Project Priorities

9/4/2015

No.	Project	2015 Deliverable	Latest Update	Area of ED Plan	Deadline
20	Main/Chicago TIF Committee	Improvement of streetscapes and underlying infrastructure in Chicago/Main area.	Identification of infrastructure improvements to the Main/Chicago area.). Coordination with Main/Chicago TIF Committee and SSA Steering Committee.	Business District Vitality	Ongoing
21	Central Street Streetscape Improvements	Creation of "pilot area" for proposed Central Street/Green Bay improvements; Promotion of 50/50 sidewalk program	Streetscape project to being 8/10/2015. Parking studies completed and data analysis for east area of Central done, in progress for western area of Central.	Business District Vitality	??
22	Food-Based Businesses in Southeast Evanston	Attraction and support of food-related and retail businesses to the Chicago Avenue corridor.	Bake 425 opened on 7/18/15. Frio Gelato opened on 4/25/15.	Business Attraction/Retention	Ongoing

Targeted Properties

9/4/2015

No.	Project	Ward	Desired Outcome	Status
1	633 Howard Street (Police Outpost Space)	8	<i>Occupied with Food Retail Uses</i>	LOI from Libertad owners; Libertad owners working to determine costs for build-out.
2	Howard Theatre Properties (717, 721-723, 727-729 Howard)	8	<i>Redevelopment As Theatre</i>	Six responses to the theatre project were submitted; staff is working with the Howard Street Theatre Focus group to finalize next steps and potential theatres to interview. 717 Howard demolished.
3	Walgreens - Green Bay Road	5	<i>Updated Walgreens</i>	New owner has closed on the property. Immediate landscaping and cosmetic improvements to occur with a more specific discussion on Walgreens updates to happen w/ Walgreens representatives in near future.
4	Tom Thumb Redev	4	<i>Part of Larger Redevelopment</i>	Building demolished, Diablo/ lulu's first floor, upper story banquet/outdoor deck/event space. Applied for business license on 10/16/2014. "Lulu's & Taco Diablo" targeting December 2015 opening. Acquired Studio Media building next door. Potential bowling interest
5	Church Street Plaza	2	<i>Occupied with Retail Uses</i>	Owner rep (Mcaffery interests) continues to market the space / considering options based on overall re-tenanting plan.
6	Evanston Auto Glass	2	<i>Relocation/ Façade</i>	Owner is seeking to sell the building or have short term (1 -2 year) leases.
7	Evanston Plaza	2	<i>Occupied with Retail Uses</i>	Play It Again Sports - grand opening around Labor Day. Dance Center Evanston expansion underway, applying for storefront improvement funds for theater component.
8	Oakton/Asbury	9	<i>Little Beans</i>	7a process continues to County. Will know if approved by October 2015. Loan reimbursement is finalized.
9	Main/Chicago	3	<i>Mixed Use Redevelopment</i>	Goddess & The Baker has leased corner space for café/prepared foods space. First Bank & Trust lease signed
10	Dance Center Evanston	2	<i>Occupied Space</i>	Expansion plan revisions have been approved and work begun. Will likely be pursuing Storefront Modernization funding.
11	Price Properties - Main Street (Lupita's, Wine Goddess, etc.)	3	<i>Occupied with Retail Uses</i>	Lupita's is leased to La Principal (Lucky Platter team); Former Rock Shop Space leased to plant shop
12	2424 Oakton	8	<i>Recreational Use</i>	Construction underway.

Loan Status	Borrower		Date Loan Funded	Original Loan Amount	Monthly Payment	Total Amount Paid			Balance in Arrears	Remaining Balance to be Paid [1]	Date Loan Terminates
	Name	Address				Principal	Interest	Total			
CLSD	Corrado Cutlery	1634 Payne St.	1.25.12	\$ 31,500.00	\$ 437.50	\$ 15,770.00	\$ -	\$ 15,770.00	\$ -	\$ -	NA
OPEN	Ward Eight	629 Howard St.	3.15.12	\$ 362,650.00	\$ 2,000.00	\$ 61,500.00	\$ -	\$ 61,500.00	\$ -	\$ 301,150.00	NA
OPEN	Ward Eight	629 Howard St.	3.15.12	\$ 130,000.00	\$ 1,316.19	\$ 29,810.92	\$ 12,357.16	\$ 42,168.08	\$ -	\$ 100,189.08	12.1.22
OPEN	Evanston North Shore Contractor's Cooperative	1817 Church	8.14.12	\$ 200,000.00	\$ 1,028.26	\$ 2,849.41	\$ 4,348.41	\$ 7,197.82		\$ 197,150.59	1.5.20
OPEN	Chicken & Waffles	2424 Dempster St.	10.1.12	\$ 202,937.63	\$ 1,184.29	\$ 374.21	\$ 1,994.37	\$ 2,368.58	\$ (4,737.16)	\$ 202,563.42	10.1.32
OPEN	Peckish Pig (Building)	623 Howard St.	3.18.13	\$ 675,000.00	\$ 5,500.00	\$ 62,500.00	\$ -	\$ 62,500.00	\$ -	\$ 612,500.00	NA
OPEN	Curt's Café	2922 Central St.	5.11.14	\$ 15,000.00	\$ 500.00	\$ 10,445.19	\$ 54.81	\$ 4,554.81	\$ -	\$ 10,445.19	4.11.17
OPEN	FEW Spirits	918 Chicago Ave.	6.27.14	\$ 250,000.00	\$ 2,775.51	\$ 18,818.02	\$ 14,488.10	\$ 33,306.12	\$ -	\$ 231,181.98	8.30.24
OPEN	Davis Transportation	1040 Wesley Ave.	10.1.14	\$ 140,000.00	\$ 3,287.90	\$ 943.95	\$ 700.00	\$ 1,643.95	\$ (35,709.25)	\$ 148,106.05	12.31.18
OPEN	PharmaCann	1800 Maple Ave.	8.1.15	\$196,000.00	\$7,000.00	\$14,000.00	\$ -	\$14,000.00		\$182,000.00	11.1.17
CLSD	Peckish Pig (Patio Work)	623 Howard St.	8.27.14	\$ 18,412.00	NA	\$ 18,412.00		\$ 18,412.00	\$ -	\$ -	NA

[1] Total reflects only principal.

Last Update 8/24/2015

Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

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 May 11, ~~May 18~~, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, Sept 28
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	9/15/2015	United Way Evanston Day of Caring: Sept 19	A	CC	Bobkiewicz	
Mayor	9/15/2015	Hispanic Heritage Month	PR	CC	Francellno	
Admin Services	9/15/2015	3rd Millennium Contract	B	CC	Storlie	
Admin Services	9/15/2015	Civic Center Rental Space for NSSC G205	B	APW	Storlie	
Admin Services	9/15/2015	Housing Options Lease for Ground Floor Civic Center office space	B	APW	Storlie	
Admin Services	9/15/2015	Divvy Bike Agreement and locations	B	APW	Storlie	
Utilities	9/15/2015	Manhole Lining C.O. #2	B	APW	Stoneback	
Public Works	9/15/2015	Oak St & Civic Center Parking Lot C.O.	B	APW	Lyons	
Public Works	9/15/2015	Solid Waste Contract: Residential Yard Waste Extension	B	APW	Lyons	
Public Works	9/15/2015	Solid Waste: Residential Refuse Extension	B	APW	Lyons	
Public Works	9/15/2015	Solid Waste: Commercial Franchise Extension	B	APW	Lyons	
Public Works	9/15/2015	CDBG Alley Paving Contract	B	APW	Lyons	
Admin Services	9/15/2015	Actuarial Reports	B	APW	Storlie	
Public Works	9/15/2015	Fire Station Parking Lot C.O.	B	APW	Lyons	
Admin Services	9/15/2015	IGA with D65 for Video Communication Specialist	R	APW	Storlie	
Utilities	9/15/2015	77-R-15: Renewal Easement Agreement with MWRD for 3 storm sewers	R	APW	Stoneback	
Utilities	9/15/2015	78-R-15: Renewal Easement Agreement with MWRD for 4 storm sewers	R	APW	Stoneback	
CMO	9/15/2015	Church St. ComEd Parking Lot Land lease	R	APW	Bobkiewicz	
Public Works	9/15/2015	Café Lease (Metra) 1826 Central St	R	APW	Lyons	
CMO	9/15/2015	Resolution Supporting Voter Empowerment & Voting Rights Act	R	APW	Bobkiewicz	
Admin Services	9/15/2015	GO Bond Sale	O	APW	Storlie	
Admin Services	9/15/2015	Parking on Lincoln and in Chandler Lot (2)	O	APW	Storlie	
CMO	9/15/2015	Increased Fines for Bikes on Sidewalks	O	APW	Bobkiewicz	Introduction
CMO	9/15/2015	Sale 1821 Ridge	O	APW	Bobkiewicz	Introduction
CMO	9/15/2015	Ord 111-O-15 & Ord 110-O-15	O	APW	Bobkiewicz	Action (from 8/31)
Law	9/15/2015	Operational Guidelines Firearm Ranges	O	PD	Farrar	Introduction: Ref from City Council 6.22.15

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CD	9/15/2015	999 Howard Street: Special use Type 2 Restaurant, Maxwell Style Grill	O	PD	Muenzer	Introduction
CD	9/15/2015	520 Main Street – Special Use for ground-floor Financial Institution	O	PD	Muenzer	Introduction
CD	9/15/2015	2525 Oakton Street – Variance for a 70' tall concrete plant enclosure	O	PD	Muenzer	Introduction
Admin Services/Law	9/15/2015	Hotel Motel Tax - B&Bs	O	PD	Lyons/Farrar	Intro: Held in Committee Jan 26
CD	9/15/2015	2015 Emergency Solutions Grant allocations	B	HS	Muenzer	
CMO	9/15/2015	Storefont Modernization: 1900 Greenwood	B	EDC	Bobkiewicz	
CMO	9/21/2015	Dedication of James C. Lytle City Council Chambers	P	CC	Bobkiewicz	3rd Monday
CMO	9/21/2015	Harley Clarke	SPB	CC	Bobkiewicz	
CMO	9/21/2015	Downtown Performing Arts Task Force Recommendations	SPB	CC	Bobkiewicz	
Public Works	9/21/2015	Fountain Square	SPB	CC	Lyons	
PRCS	9/21/2015	Penny Park Discussion	SPB	CC	Dorneker	(After Rec Brd Consideration)
PRCS	9/28/2015	Recognition for Mayor's Summer Youth Employment Program	A	CC	Mayor Tisdahl	
Admin Services	9/28/2015	GFOA Distinguished Budget Award	A	CC	Lyons/Storlie	
Admin Services	9/28/2015	Printer/Copier Purchase	B	APW	Storlie	
Admin Services	9/28/2015	CCMSI - TPA Service Agreement	B	APW	Storlie	
Public Works	9/28/2015	Civic and Service Ctr. Electric Charging Stations	B	APW	Lyons	
Public Works	9/28/2015	Tree Purchases	B	APW	Lyons	
Utilities	9/28/2015	Energy Efficiency in City Bldgs	B	APW	Stoneback	
Public Works	9/28/2015	Authorize MFT Funds	R	APW	Lyons	
Public Works	9/28/2015	NU Sheridan Road Utility Easements	R	APW	Lyons	
Utilities	9/15/2015	75-R-15: IGA with MWRD for Distribution of Rain Barrels	R	APW	Stoneback	
PRCS	9/28/2015	63-R-15 Parking Lot Agreement with Y.O.U. at Gibbs Morrison	R	APW	McRae	
Fire	9/28/2015	Renaming Evanston Fire and Life Safety	R	APW	Klaiber	
CD	9/28/2015	Gender Neutral Building Signage	O	APW	Muenzer	
Law	9/28/2015	Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Held at 8/17 mtg
CD	9/28/2015	Amendments to the Inclusionary Housing Ordinance	O	PD	Muenzer	Introduction
CMO	9/28/2015	Workforce Dev Program & Funding	B	EDC	Bobkiewicz	

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Law/PW	9/28/2015	Sidewalk Cafes Administrative Revisions	O	EDC	Farrar/Lyons	Introduction
Mayor	10/12/2015	National Fire Prevention Week	PR	CC		
Mayor	10/12/2015	National Community Planning Month	PR	CC		
CMO	10/12/2015	Animal Welfare Board Policies	O	HS	Bobkiewicz	Introduction
Admin Serv	10/12/2015	Investment Strategies: Institutions	B	APW	Lyons	
CMO	10/19/2015	Dedication of Jane Barr-Smith Aldermanic Library	P	CC	Bobkiewicz	
Utilities	10/19/2015	ComEd Smart Meter Roll Out	P	CC	Stoneback	

Council & Committee Meetings

Tues, Sept 8	6:00 PM	Human Services Committee				
Thurs, Sept 10	7:00 PM	Joint CDBG and Mental Health Board				
Tues, Sept 15	6:00 PM	A&PW, P&D, City Council meetings				
Wed, Sept 16	6:30 PM	M/W/EBE Advisory Committee				
Wed, Sept 16	7:00 PM	Northwestern University/City Committee				
Mon, Sept 21	7:00 PM	City Council meeting				
Thurs, Sept 24	5:30 PM	Emergency Telephone Board				
Thurs, Sept 24	7:00 PM	Housing & Community Dev Act Committee				
Fri, Sept 25	7:00 AM	Housing & Homelessness Commission				
Mon, Sept 28	6:00 PM	A&PW, P&D, City Council meetings				
Tues, Sept 29	7:00 PM	Housing & Community Dev Act Committee				

DEFERRED

Dept	Date	Item	Action	Committee	Staff	NOTES
Utilities	TBA	Computerized Maintenance Management System	B	APW	Stoneback	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
CD	TBA	Rental Licensing	O	PD		
Law	TBA	Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)

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Law	2016	Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv	tba	Credit Card Analysis	D	APW	Lyons	
Admin Services	deferred	NU Parking agreement - Church St Garage	R	APW	Lyons/Storlie	
Public Works	deferred	CIP II Water Main & Street Resurfacing Contract Award	B	APW	Lyons	



Memorandum

To: Honorable Mayor, Members of the City Council and City Manager

From: Mark Muenzer, Director of Community Development

Subject: August, 2015 Community Development Department Report

Date: September 3, 2015

Please find attached the Community Development Department report for the month of August. It is organized to include all divisions of the department and reports those activities, meetings and actions that have occurred in August, 2015 as well as activities and meetings that are scheduled at this date for September, 2015. The order of the report is as follows:

1. Planning and Zoning Division
2. Housing and Grants Division
3. Building and Inspection Services Division

Should you have any questions about any item on this report please do not hesitate to contact me.

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
August 2015 Meetings/Activities	August 4, 2015
	Meeting cancelled due to lack of quorum.
	August 18, 2015
	<p>2327 Park Place: Appeal of the Zoning Administrator’s determination that decks count towards impervious surface coverage. With a 3-2 vote (with one abstention) to overturn the Zoning Administrator’s determination, the ZBA failed to reach a finding without 4 concurrent votes. The case was withdrawn by the appellant before a final determination on the case was made. The appellant has now applied for a minor variance for the deck instead.</p>
	<p>520 Main Street: Special Use for a ground-floor Financial Institution, <i>First Bank & Trust</i>, in the C1a District and oDM Dempster-Main Overlay District. Unanimously recommended for approval with conditions. Scheduled for P&D September 15, 2015.</p>
	<p>2115 Dewey Avenue: Variations for lot size and lot width for a non-residential use (office) in the MXE District. Unanimously approved.</p>
	September 1, 2015
	<p>910 Hinman Avenue: Variation for building lot coverage for a 6-car detached garage which was previously approved as a 6-car carport. Unanimously approved with conditions.</p>
	<p>2400 Lyons Street: Variations for front yard setback, street side yard setback, and interior side yard setback for a second story addition that aligns with the first story of a single family residence. Unanimously approved.</p>
<p>999 Howard Street: Special Use for a Type 2 Restaurant, <i>Maxwell Style Grill</i>, in the C1 Commercial District. Unanimously recommended approval with conditions.</p>	
PLANNING AND ZONING	Plan Commission
August 2015 Meetings/Activities	August 12, 2015
	Meeting cancelled.
September 2015 Meetings/Activities	September 9, 2015
	<p>Z.O. Text Amendment: Payday Loans - An Amendment clarifying the 1,000 foot distance separation requirement between payday loan or consumer loan establishments.</p> <p>Z. O. Text Amendment: Height for PDs in D3- Downtown District - An amendment to specify that a maximum of four (4) stories, or 40 feet whichever is less, can be excluded from the building height calculation when seventy-five percent (75%) or more of the gross floor area of such story consists of parking required for the building.</p>

PLANNING AND ZONING	Comprehensive Plan Committee of the Plan Commission
August 2015 Meetings/Activities	August, 2015 There was no Comprehensive Plan Committee meeting scheduled in August.
September 2015 Meetings/Activities	September, 2015 There is no Comprehensive Plan Committee meeting scheduled in September.
PLANNING AND ZONING	Rules Committee of the Plan Commission
August 2015 Meetings/Activities	August, 2015 There was no Rules Committee meeting scheduled in August.
September 2015 Meetings/Activities	September, 2015 There is no Rules Committee meeting scheduled in September.
PLANNING AND ZONING	Zoning Committee of the Plan Commission
August 2015 Meetings/Activities	August, 2015 There was no Zoning Committee meeting scheduled in August.
September 2015 Meetings/Activities	September 16, 2015 Z. O. Text Amendment: Impervious Surface Ratio - An amendment to consider modifications to the impervious surface coverage regulations.

PLANNING AND ZONING	Preservation Commission
August 2015 Meetings/Activities	August 25, 2015 (LSHD, RHD & NEHD) - Traffic Speed feedback signs in several locations within the historic districts. Positive recommendation to City Council. Vote: 8 - 0 (NEHD) - New bikeway along Sheridan Road. New construction involves minor widening of the road, a two-way bike lane along the east side, and transit amenities. Positive recommendation to City Council. Vote: 8 - 0 925 Edgemere Court (LSHD) – Construct an elevator on north side of home, redesign and construction of new front stoop entrance; and replacement existing casement windows. Approved. Vote: 6 – 2. 1220 Ridge Avenue (L/RHD) – Remove existing two roofs (wood shake and slate roof systems). Install <i>Certain Teed Grand Manor</i> asphalt shingle roof system designed to visually mimic slate. Approved. Vote: 7 – 1. 715 Sheridan Road (L/LSHD) – Construction of a Haddon Stone Fountain in the front yard (15’ in diameter with 6’ maximum height). Approved. Vote: 6 -1 with one abstention.

	633 Clark Street (Landmark lot of Record) – Remove deteriorating concrete plaza and replace with new concrete and brick pavers per the original design. Vote: 7 –0 with one abstention.
	742 Michigan Avenue (LSHD) – Demolish existing detached garage. Construct detached 2-car garage in the rear yard off the alley. Approved. Vote: 8 – 0.
	1030 Forest Avenue (L/LSHD) – Remove sleeping porch addition on north side of residence and construct a new breakfast room and deck at west (rear side of house). Approved. Vote: 8 – 0.
	1030 Forest Avenue (L/LSHD) - Advisory review to City Council – Requesting to subdivide property from 1 lot to 2 lots (63 ft wide lot at 1030 Forest and 50 ft wide lot at 1032 Forest). Applicant proposes to construct a new single family residence on the newly created lot 2 (currently vacant) at a later time. Positive recommendation to City Council. Vote: 6 - 1 with one abstention.

September 2015 Meetings/Activities	September 8, 2015				
	The Lakota Group will present to the Preservation Commission a first draft of the Inventory of Landmarks Report.				
	September 15, 2015				
	828 Colfax Street (NEHD) – Construct a detached wood frame 2-car garage.				
	1411 Judson Avenue (LSHD) - Demolish existing second story addition and build a new two-story addition at rear of the house.				
	1212 Dryden Place [current address 1222 & 1232 Dryden place] (RHD) – Construction of a new single family resident on 2 vacant lots.				
1142 Judson Avenue (LSHD) - Restoration and replacement of existing windows. Demolition of rear deck, construction of a new deck.					

Preservation Projects Approved by Staff	Staff Review – August 2015				
	1629 JUDSON AVE 707 JUDSON AVE 1142 JUDSON AVE 1030 FOREST AVE 822/824/828 JUDSON 1323 ASHLAND AVE 1112 LAKE ST 802 MADISON ST	1201 MICHIGAN AVE 1220 JUDSON AVE 1501 HINMAN AVE 132 MAIN ST 1217 MICHIGAN AVE 500 LAKE ST 1401 OAK AVE 1420 MAPLE AVE	1323 ASHLAND AVE 2518 CENTRAL PARK 1501 HINMAN AVE 2380 ORRINGTON AVE 910 RIDGE AVE 1464 ASBURY AVE 811 CLINTON PL 2244 ORRINGTON AVE	618 GARRETT PL 1510 GREENWOOD ST 204 LAKE ST 711 UNIVERSITY PL 1612 WESLEY AVE 1200 JUDSON AVE 522 FOREST AVE 550 JUDSON AVE	1134 MICHIGAN AVE 531 JUDSON AVE 318 HAMILTON ST 615 JUDSON AVE 526 GREENWOOD ST 1410 ASBURY AVE

PLANNING AND ZONING	APPROVED & ACTIVE PLANNED DEVELOPMENTS
1890 Maple/ 1881 Oak E2	The development of 356 dwelling units is complete. The Temporary Certificate of Occupancy was issued on March 11, 2015. Awaiting final engineering approval for issuance of the Final Certificate of Occupancy.
1611 Chicago Ave. North Shore Residence/ Merion	Renovations in the existing structure are ongoing. The full building permit for the 8-story addition has also been issued; construction is ongoing.
1515 Chicago Ave. Hyatt House Extended Stay Hotel	The 8-story 114-room hotel with 33 on-site parking spaces was approved by the City Council on 4/28/2014. The full building permit was issued on 2/27/2015. The construction is ongoing.
1629-1691 Church St. Church St. Village	On 08/11/2014, the applicant received an extension to complete the 13 unfinished units in Buildings 2 and 3 and to obtain a building permit for the construction of the last eight-unit Building 1 no later than 08/11/2015. The applicant has completed construction on the 13 units in Buildings 1 and 2 but has requested an extension of the PD to obtain the permit for the Building 1 by August 11, 2016. The request for extension was approved by the City Council on July 27, 2015.

2454 Oakton St. Sports Dome	Approved by City Council on 08/11/2014. The building permit for the foundation was issued on July 29, 2015 and the construction has commenced. The application for a full building permit was submitted on 07/23/2015 and is under review.
835 Chicago Ave. (Chicago/Main)	The building permit for the foundation work only for the 9-story 112-unit residential building has been issued and construction is ongoing. The full building permit was issued on 08/03/2015.
1620 Central Street	The 4-story 47-unit multiple-family residential building was approved by the City Council on 04/27/2015. The demolition permit was issued on 08/26/2015 and the demolition is ongoing. The application for a building permit was submitted on 07/20/2015 and is currently under review.
1571 Maple Avenue	The 12-story 101-unit mixed-use development was approved by the City Council on 04/13/2015.

HOUSING & GRANTS	Housing & Community Development Act Committee
	August 18, 2015
August 2015 Meetings/Activities	<p>The August 18 meeting of the HCDA was cancelled as there were no agenda items that required action by the committee.</p> <p>External applicants and City staff submitted full applications for 2016 CDBG funding, and external applicants for 2016 Mental Health Board funding also submitted full applications in ZoomGrants by the August 21 deadline. Staff provided information on the application review meetings and schedule to all external applicants. City CDBG applications will be posted on the City's website for public review, following the procedure begun in 2014.</p> <p>2015 subrecipient agreements including the new requirements in compliance with the new Omni Circular have been executed by 11 agencies receiving 2015 CDBG Public Services funding. First payments were approved on the August 18 bills list and checks were released following staff review of reports and receipt of executed subrecipient agreements, as required. Scopes of work and budgets are being finalized for 2015 Public Facilities and Infrastructure projects.</p>
	September 10, 24 and 29, 2015
September 2015 Meetings/Activities	<p>The HCDA Committee and Mental Health Board will hold a joint meeting on September 10 at 7 PM in Room 2404 to review applicants for 2016 CDBG Public Services and MHB funding. Applications for 2016 CDBG Public Services from external applicants who are not also applying for MHB funds, and applicants for CDBG Public Facilities funding will be reviewed at a meeting of HCDA on September 24 at 7 PM in Council Chambers.</p> <p>The HCDA will make its recommendations for 2016 CDBG funding allocations based on an estimated 2016 CDBG grant amount at its meeting on September 29 at 7 PM in Council Chambers. The recommendations will be written into the City's draft 2016 Action Plan and posted for the required 30-day public comment period on or about October 2.</p> <p>The MHB will hold an application review meeting for applicants seeking only 2016 MHB funds on September 12 at 9 AM in room 2404. MHB funding recommendations will be made at a meeting in October, date to be determined.</p>
HOUSING & GRANTS	Housing and Homelessness Commission
	August 28, 2015
August 2015 Meetings/Activities	The HHC met on August 28. Agenda included consideration and approval of the staff recommendation for 2015 Emergency Solutions Grant funding allocations to agencies and activities. That recommendation goes to the City's Human Services at its meeting on September 8 and to City Council at its September 15 meeting.
	August 28, 2015
September 2015 Meetings/Activities	The agenda has not been finalized at this point but will likely include voting on a new chair and vice chair following the resignation of Kevin Kane, and discussion of working groups' progress and next steps.

HOUSING & GRANTS	NSP 2
NSP2 Properties	<p>For Sale Properties: A revised strategy for 619 Case Place to change its disposition to rental is being developed due to the inability of buyers to secure financing. This is the last unit that needs to be occupied by an income eligible household in order to close out the City's NSP2 grant.</p> <p>Rental Properties: Wait lists are closed and any vacancies are being filled from households on the wait lists.</p>
Land Banked Properties	Approval of the transfer of the ETHS house at 1941 Jackson Ave to Community Partners for Affordable Housing was completed in August. CPAH has a buyer, an ETHS employee, for the property and the closing will take place in October. ETHS and CPAH are scheduling an open house for the community for late September prior to the sale. Staff is developing disposition plans for the cleared lots at 2122 Darrow, 2142 Dewey and 2113 Dewey. 1509 Emerson will be land banked for development as part of the second phase of Emerson Square.
Grant Closeout	The City has expended its \$18.15 million NSP2 grant, as well as a substantial portion of the over \$4 million in program income on eligible activities. Staff has completed the compliance review for ownership properties and that process is underway for rental properties. The HUD Chicago Field Office conducted desk monitoring of NSP2 finances on July 29 and 30; there were no findings or concerns. File reviews of all completed properties are being conducted as required for grant closeout. HUD will provide technical assistance to the City to ensure that all expenditures and accomplishments are correctly reflected in DRGR prior to grant closeout.

BUILDING & INSPECTION SERVICES		Housing Rehabilitation
Ward	Address	Status
2	1319 McDaniel	REHAB – House Demolition – Demo bids in. Waiting on approval from the property owner.
2	1624 Fowler	REHAB – 1 Unit – Additional information required from client to complete application review.
2	1105 Pitner	Application sent to client on 8/20/2015.
2	2425 Davis	REHAB – 1 Unit – Application under review.
5	1717 Hovland	Application sent to client on 8/27/2015.
5	1814 Grey	REHAB – Tree Removal – Loan documents signed. Tree removal scheduled for 9/17/2015.
5	1826 Emerson	Application sent to client on 8/6/2015.
5	1806 Grey	REHAB – Garage Demo – Contractor Open House scheduled for 9/8/2015.
5	1720 Grey	REHAB – 1 Unit – Client approved for assistance. Environmental review in progress.
8	1823 – 1831 Brummel	Patricia Lloyd Townhomes – 5-Units – Final walkthrough required to close-out project.
8	219 Hartrey	REHAB – 1 Unit – Contractor open house scheduled for 8/31/2015.
8	439 Dodge	Application sent to client on 8/27/2015.
8	301 Elmwood	Application sent to client on 8/27/2015.
8	142 Callan	REHAB – 1 Unit – Client approved for assistance.
8	147 Custer	REHAB – 1 Unit – Client approved for assistance. Environmental review complete and approved by HUD.

Applications Received	Applications Approved	Current Projects	Completed Projects
(Mo) / (YTD)	(Mo) / (YTD)	(YTD)	(YTD)
3/12	5/5 20 of 37	2	0

BUILDING & INSPECTION SERVICES	Sign Review and Appeals Board
August 2015 Meetings/Activities	August 13, 2015
	No Meeting – Lack of agenda items
September 2015 Meetings/Activities	September 10, 2015
	1 items on agenda: 2020 Greenwood Ave. – Greenwood Storage LLC – sign variance

BUILDING & INSPECTION SERVICES		New Business Application Status		
Ward	Property Address	Business Name	Received	Status
1	1701 Sherman Ave.	Sprint	6/30/2015	General Business License issued 8/25/2015.
1	1601 Sherman Ave.	Midwest College of Oriental Medicine	8/5/2015	General Business License issued 8/20/2015.
2	2020 Greenwood St.	Chicago Northside Storage - Evanston	8/13/2015	General Business License issued 8/20/2015.
2	1326 Dodge Ave.	KG International	7/31/2015	General Business License issued 8/12/2015.
2	1715 Church St.	DK Production Design, LLC	8/13/2015	Pending inspections.
2	1908 Dempster St.	Play it Again Sports	5/1/2015	General Business License issued 8/14/2015.
2	1890 Maple Ave.	Standard Parking	4/14/2015	Awaiting payment of fees.
2	1908 Dempster St.	AT&T Authorized Retailer	4/20/2015	General Business License issued 8/5/2015.
3	611 Dempster St.	Trash & Treasures	8/6/2015	General Business License issued 8/25/2015.
3	705 Chicago Ave.	Ad Hoc Home	6/30/2015	General Business License issued 8/6/2015.
3	928 Chicago Ave.	The Little Light Bazaar	5/1/2015	General Business License issued 8/7/2015.
4	1603 Orrington Ave.	Windsor Partners Incorporated	8/28/2015	Application received 8/28/2015.
4	800 Dempster St.	Evanston Float Center	5/22/2015	Build-out in progress. Permit #15INTR-0206.
5	1123 Emerson St. #204	Taishan Works, Inc. dba Phora Group	7/16/2015	Pending inspections.
5	1601 Payne St.	Scale Creep Miniatures	5/4/2015	General Business License issued 8/6/2015.
7	1920 Harrison St.	Nielsen's Fine Laundry	7/9/2015	General Business License issued 8/7/2015.
7	2538 Green Bay Rd.	JC Licht, LLC	01/26/2015	General Business License issued 8/7/2015.
8	331 Howard St.	Master Wireless Howard, Inc.	8/5/2015	Build-out in progress. Permit #15INTR-0230.
N/A	Outside City Limits	Intrinsic Landscaping	7/27/2015	General Business License issued 8/7/2015.
N/A	Outside City Limits	R & G Almanza Landscaping	7/27/2015	General Business License issued 8/28/2015.

BUILDING & INSPECTION SERVICES		Permit Application Status		
Ward	Property Address	Project Description	Received	Status
1	633 Clark	NU – Crown Plaza	6/14/15	Under review
1	533 Davis	Type I restaurant	7/2/15	Under review
2	1801 Maple – NU	Lab remodel	7/28/15	Approved
2	1881 Oak – E2	Convert apartments to 3 bedroom	7/28/15	Under review
2	1700 Maple – Red Robin	Restaurant build out	7/30/15	Approved
2	1007 Church	Interior remodel – lower level, floors 5 and 6	8/27/15	Under review
3	910 Hinman	6 car garage	6/22/15	Under review
3	814-816 Michigan	Egress stairs – multi-family	7/10/15	Under review
4	1603 Orrington - #950	Interior office remodel	7/9/15	Approved
4	1603 Orrington - #1500	Interior office remodel	7/17/15	Approved
4	1603 Orrington - #990	Interior remodel	8/3/15	Approved
4	1022 Davis	Interior remodel – hair salon	7/17/15	Approved
4	800 Dempster	Interior remodel	7/21/15	Under review
4	1560 Sherman - #1370	Interior remodel	7/28/15	Approved
4	1420 Maple – McGaw YMCA	Playground	8/6/15	Approved
4	990 Grove	Parking structure repairs	8/6/16	Approved
4	1201 Davis – NU Police HQ	Roof replacement	8/19/15	Approved
4	1560 Sherman - #1250 – Rotary	Interior remodel	8/19/15	Approved
5	1115 Emerson – Pizza Hut	Interior remodel	8/13/15	Approved
5	910 Noyes – Coffee Lab	Interior remodel	8/25/15	Under review
6	3200 Grant	Interior remodel 3 rd & 4 th floors	6/4/15	Under review
6	3200 Grant	Window replacement – community dining room	8/19/15	Approved
6	3200 Grant	Interior remodel - dining room and common areas	8/25/15	Under review
7	2131 Tech Dr.	NU – Exterior restoration	5/21/15	Under review
7	1926 Central	Pita Grill – Restaurant	6/4/15	Approved
7	1501 Central – NU	Ryan Field – Façade repairs -- Guardrails	6/19/15	Approved
7	2650 Ridge – Evanston Hospital	Interior remodel – Surgical pathology lab	7/23/15	Approved
7	1620 Central	47 Unit - Multi-family	7/20/15	Under review
7	2145 Sheridan - NU - Cook Hall	Basement remodel - HVAC	7/24/15	Approved

BUILDING & INSPECTION SERVICES		Permit Application Status (continued)		
Ward	Property Address	Project Description	Received	Status
7	2024 McCormick – Ecology Center	New classroom to replace greenhouse	8/5/15	Approved
7	2848 Sheridan Place	Temporary house move for foundation repairs	8/10/15	Approved
7	2215 Campus – NU athletic field	Storage and toilet room structure	8/18/15	Under review
8	128-132 Chicago	U-Haul Truck Rental – Interior and exterior remodeling	6/23/14	Under Review
8	101 Hartrey	6 flat interior remodel – Kitchen and baths	6/2/15	Under review
8	101-103 Chicago/525 Howard	Interior remodel – 1 st floor office, 2 nd floor 2 dwellings	6/10/15	Under review
8	2454 Oakton – Sports dome	Accessory structure- Building – MEP plans	8/5/15	Under review
8	138 Custer	Egress stairs - multi-family	8/7/15	Approved
8	339 Howard	Interior remodel	8/18/15	Approved
9	1620 Washington	3 flat – Exterior/interior remodel	6/4/15	Under Review
9	601 Linden - #123	Interior remodel	8/7/15	Approved



DATE: September 1, 2015

TO: Wally Bobkiewicz, City Manager

FROM: Mark Muenzer, Director of Community Development
Gary Gerdes, Building and Inspection Services Manager

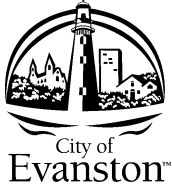
SUBJECT: Building Permit & Construction Value Financial Report for August, 2015

BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of August 2015	\$ 829,002
Total Permit Fees Collected Fiscal Year 2015	\$ 4,405,495
Total Permit fees Collected for the Month of August 2014	\$ 211,157
Total Permit Fees Collected Fiscal Year 2014	\$ 7,330,880

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR AUGUST 2015	\$ 41,519,108
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2015	\$ 231,259,709
TOTAL CONSTRUCTION VALUE FOR AUGUST 2014	\$ 4,514,746
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2014	\$ 412,125,868



Memorandum

To: Honorable Mayor and Members of the City Council
From: Damir Latinovic, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: September 4, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

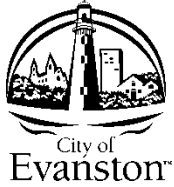
Zoning Weekly Update
Cases Received and Pending, August 28 - September 3, 2015

Zoning Reviews					
Ward	Property Address	Type	Project Description	Received	Status
1	633 Clark Street	Building Permit	Misc. sitework to terrace/plaza (Northwestern-Rebecca Crown Plaza).	07/23/15	pending DAPR
1	2123 Sherman Avenue	Building Permit	Construct rear addition at SFR	08/14/15	pending add'l info from the applicant
1	718-734 Noyes Street	Building Permit	Misc. exterior remodeling to existing commercial space.	08/27/15	pending staff review
1	1007 Church Street	Building Permit	Interior remodeling (5th, 6th floor) in existing office building	09/02/15	pending staff review
1	1700 Sherman Avenue	Building Permit	Interior/exterior remodeling to office/retail building.	09/02/15	pending DAPR
2	839 Hartrey Avenue	Building Permit	Establish one open parking space in the front yard	08/19/15	pending Major Variance
2	1519 Greenleaf Street	Zoning Analysis	Construct shed in rear yard at SFR	08/20/15	pending staff review
2	709 Brown Avenue	Building Permit	Construct 2-car detached garage @ SFR.	08/20/15	pending staff review
2	1881 Oak Avenue	Building Permit	Interior remodeling (revision) to convert 20 1BR units into 10 3BR units (E2 Planned Development)	08/25/15	pending add'l info from the applicant
2	843 Brown Avenue	Building Permit	Remove and replace existing driveway and patio @ SFR.	08/27/15	pending staff review
2	1233 Darrow Avenue	Building Permit	Interior remodeling to existing SFR.	09/03/15	pending staff review
3	1115 Michigan Avenue	Building Permit	Construct enclosed rear porch at SFR	08/15/15	pending staff review
3	201 Main Street	Building Permit	Convert 2-flat to SFR	08/15/15	pending staff review
3	201 Main Street	Building Permit	Construct rear porch, 2-car det. garage @ SFR.	08/24/15	pending staff review
3	1117 Sheridan Road	Building Permit	Misc. exterior renovations @ SFR.	08/27/15	pending staff review
3	1013 Judson Avenue	Building Permit	Proposed subdivision into 2 lots of record @ SFR.	09/01/15	pending staff review
4	1022 Ridge Court	Building Permit	Construct 2-story addition and new coach house at SFR	08/13/15	pending add'l info from the applicant
4	911 Ashland Avenue	Building Permit	Construct detached garage at SFR	08/15/15	pending staff review
4	1211 Main Street	Building Permit	Remove existing walks and deck and replace with new walks and patio	08/17/15	pending staff review
4	909 Davis Street	Building Permit	Exterior remodeling of parking lot	08/20/15	pending staff review
4	910 Ridge Avenue	Building Permit	Replace gravel parking pad with concrete parking pad at SFR	08/20/15	pending staff review
4	942 Ridge Court	Building Permit	Install vertical platform lift at SFR	08/20/15	pending staff review
4	1932 Emerson Street	Building Permit	Rebuild existing porch @ SFR.	09/01/15	pending staff review

5	2004 Wesley Avenue	Building Permit	Construct 1-story addition @ SFR.	08/13/15	pending add'l info from the applicant
5	1722 Darrow Avenue	Building Permit	Construct rear yard deck @ SFR.	09/02/15	pending staff review
5	1911 Hartrey Avenue	Building Permit	Construct dormer addition @ SFR.	09/03/15	pending staff review
6	2505 Hastings Street	Building Permit	Construct 1-story addition at SFR	08/20/15	pending staff review
6	3015 Payne Street	Building Permit	Construct 1-story addition @ SFR.	08/24/15	pending staff review
6	1410 Asbury Avenue	Building Permit	Construct rear yard deck @ SFR.	08/25/15	pending staff review
6	2810 Thayer Street	Building Permit	Construct 2-car detached garage @ SFR.	08/27/15	pending staff review
6	2327 Pioneer Road	Zoning Analysis	Install paver patio and new sidewalks @ SFR.	08/27/15	pending staff review
6	3140 Central Street	Building Permit	Construct rear yard deck w/ roofed balcony @ 2nd flr.@ SFR.	09/01/15	compliant
6	2106 Harrison Street	Building Permit	Construct 2-car det, garage @ SFR.	09/01/15	pending add'l info from applicant
6	3015 Thayer Street	Building Permit	Construct rear yard deck @ SFR.	09/01/15	pending staff review
6	2429 Simpson Street	Building Permit	Demo existing, construct 2-car det. Garage @ SFR.	09/02/15	pending staff review
6	2767 Crawford Avenue	Zoning Analysis	Construct 2-story SFR w/ 2-car attached garage on vacant lot.	09/03/15	pending staff review
7	1620 Central Street	Building Permit	Construct new 4-story, 47 DU multifamily residence with 54 parking spaces	07/21/15	pending add'l info from the applicant
7	2325 Asbury Avenue	Building Permit	Construct rear yard deck @ SFR.	08/15/15	pending staff review
7	2751 Ridge Avenue	Building Permit	Replace driveway @ SFR.	08/15/15	pending staff review
7	1133 Leonard Place	Building Permit	Construct new 2-story single family residence with coach house	08/16/15	pending staff review
7	2215 Campus Drive	Building Permit	Construct storage building (Northwestern University)	08/24/15	pending DAPR
7	2836 Sheridan Road	Building Permit	Construct 2-story SFR w/ 2-car attached garage.	08/26/15	pending staff review
7	2015 Lincoln Street	Building Permit	Install a/c condensing unit @ SFR.	09/01/15	compliant
7	2510 Green Bay Road	Building Permit	Re-surface, re-stripe existing parking lot (Hack Studio)	09/02/15	pending DAPR
8	1024 Hull Terrace	Building Permit	Interior remodeling at Multi-fam. residence	08/20/15	pending staff review
8	1116 Austin Street	Zoning Analysis	Construct second story addition	08/20/15	pending staff review
8	2454 Oakton Street	Building Permit	Construct new sports dome (Planned Development)	08/21/15	DAPR 09/09/15
8	1115 Mulford Street	Building Permit	Construct 1-story addition @ SFR.	09/01/15	pending staff review
9	1429 Washington Street	Building Permit	Construct 1-story addition and deck at single family residence	08/15/15	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
2	1414 Pitner Avenue	Zoning Complaint	Illegal trade contractor business in R2 District	06/17/15	Viol. letter mailed. Re-inspection pending
2	1804 Washington Street	Zoning Complaint	Automobile repair establishment in residential district	09/16/14	Drive-by insp. ongoing
2	1223-1227 Dodge Avenue	Zoning Complaint	Illegal Trade Contractor (Landscaping) business	08/17/15	Viol. Letter mailed, re-inspection pending
3	520 Main Street	Special Use	Ground-floor Financial Institution (<i>First Bank & Trust</i>) in the oDM Overlay	07/23/15	P&D 09/15/15
4	1560 Sherman Avenue	Special Use	Private Educational Institution - <i>Beacon Academy</i>	08/27/15	DAPR 09/09/15 & ZBA 10/06/15
4	1815 Cleveland Street	Zoning Complaint	Illegal auto-repair business in R2 District.	06/18/15	Viol. letter mailed. Re-inspection pending
5	2002 Darrow Avenue	Zoning Complaint	Auto repair establishment in res. district	06/25/15	investigation is ongoing
6	2536 Ewing Avenue	Substitution of Special Use	Convenience Store - <i>Hunt Brothers</i> (previously 7-11)	08/04/15	determination after 08/25/15
7	NU Lakefront Campus	Subdivision	Review of Final Plat of Subdivision of NU lakefront campus prior to recording (City Council approved 05/26/15)	08/13/15	pending additional info from applicant
8	999 Howard Street	Special Use	Type 2 Restaurant - <i>Maxwell Style Grill</i>	08/04/15	P&D 09/15/15
9	2525 Oakton Avenue	Major Variance	70' building height for a concrete plant enclosure (<i>Ozinga</i>)	07/23/15	P&D 09/15/15



Memorandum

To: Honorable Mayor and Members of the City Council

From: Mark Muenzer, Director of Community Development
Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: September 4, 2015

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

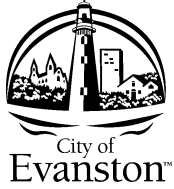
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, September 4, 2015

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	1515 Chicago Avenue (Hyatt House)	New Hotel	All floors have activity from sub trades. The primary focus of the work is the guest rooms and enclosure of the building shell prior to winter. Public right of way is safe with overhead enclosure, the fences stand plumb and secure, and the catch baskets at neighboring storm structures have been cleaned regularly.	9/1/2015
1	1619 Chicago Avenue (The Merion)	Residential Addition	Street, sidewalks and fences are in good condition with catch basin clean. Work continues on fifth deck. No mud or dust was present at the time of inspection.	9/1/2015
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks are in good condition and soil erosion reports are current. Weeds are trimmed at fences. 725 Colfax foundation is complete.	9/1/2015
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Fences and sidewalks are in good condition. Catch basins are clean. Work on foundation continues.	9/1/2015
3	425 Dempster Street (Chiaravalle Montessori School)	Commercial Addition	All interior rooms and hallways are finished and are being furnished. Project is almost complete with minor interior cleanup work remaining. Exterior work has started on the basketball court located next to the playground.	9/1/2015
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	The job site is being kept clean and in order. The perimeter walls were up and posts and beams were being placed into position. No construction debris in the public right of way.	9/1/2015
4	1029 - 1035 Davis Street	One Story Commercial	The windscreens, fencing and gates are in place and no construction debris was in the public right of way. The scaffold above the public right of way is maintained and the sidewalk is clean. All walls are supported by wood bracing. Masonry work continues on the north wall and the roof trusses and decking are installed.	9/1/2015
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Windscreens and fencing remain in place and secured. The construction fence at the rear parking area has been replaced with a permanent steel bar fence with sliding gate. No construction debris in the public right of way. The elevator is now fully functional. Fire suppression system was not operational at the time of inspection.	9/1/2015
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Job is active at all levels and in all towers. Iron work continues and fire proofing is now being applied to steel members. Inspections for rough plumbing and shaft assemblies have begun at south towers. Job is well kept, fences are in place and silt fences are in good shape and stand plumb. Catch baskets protect neighboring storm structures and all pumped discharge hoses are filtered where splashing on grade.	9/3/2015

7	1620 Central	New 47 Unit Apartment Building	Windscreens and fencing are in place and secured. Demolition of the existing building has begun.	9/1/2015
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Fences and sidewalks in good condition. Catch basin is clean. Interior work for all trades continues.	9/1/2015



Memorandum

To: Honorable Mayor and Members of the City Council

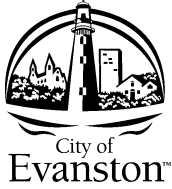
From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: September 4, 2015

There were no new applications for food establishments for the week of August 31, 2015.

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.



Memorandum

To: Honorable Mayor and Members of the City Council
From: Theresa Whittington, Liquor Licensing Manager
Subject: Weekly Liquor License Application Report
Date: September 4, 2015

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
3	Starbucks	519 Main Street	D	Restaurant (Alcohol)	2pm – 9 pm (Mon – Sun)	8/27/15	Pending review

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING



By NWMC Executive Director Mark L. Fowler

WEEK ENDING SEPTEMBER 4, 2015

SPC Ambulance Program Success Story!

The goal of the Suburban Purchasing Cooperative (SPC) has always been to combine the resources and purchasing power of governments and not-for-profit entities to jointly negotiate advantageous contract terms on a line of high quality products at the lowest possible price. Economies of scale in terms of pricing and staff resources are the prime objectives of the SPC Joint Purchasing Program. By purchasing through the SPC, participants not only save money but time as well.

One of the most successful SPC contracts has been Type I Horton Additional Duty Ambulance (Contract #133) with Foster Coach Sales, originally awarded on January 21, 2013, with the last of three (3) possible one-year contract extensions available from January 21, 2016 through January 20, 2017. Steve Foster, President, Foster Coach Sales recently sent us a status report of the program and we are pleased to share the highlights:

“At this time we have sold 90 Horton Emergency Custom Ambulances with our current contract, 53 to your members and 37 to non-members, throughout the state. To date it is almost \$19,000,000.00 worth of sales combined for this contract period so far. It has saved over \$360,000.00 for members and non-members over the span of this contract! It has truly been a benefit to all parties involved, providing a quality product with great service, at a good price.”

The SPC Ambulance Committee literally put hundreds of hours into crafting the RFP for the ambulance program. There is no way we can adequately thank the committee for their hard work and diligence, or calculate the cost of the staff time our contract participants saved. We urge you to utilize all SPC contracts so we can continue to pass along similar success stories and support the operations of the NWMC. Stay tuned!

For questions or additional information on the Foster Coach Ambulance contract, please contact staff or Steve Foster, 800-369-4215, ext. 3, 815-499-0125 (cell) or steve@fostercoach.com. *Staff contact: Ellen Dayan*

Congratulations Brian!

On Wednesday, NWMC Program Associate for Transportation Brian Pigeon celebrated his one year anniversary as a member of the Conference staff. Congratulations!

Time to Answer the Call for 2016 NWMC Legislative Initiatives

Last week, staff emailed NWMC members a request to share their 2016 legislative initiatives. We request that members identify local issues facing their communities, highlight those that require a legislative approach and describe any actions taken to date to address them. Submitted issues will be considered for inclusion in the 2016 NWMC Legislative Program.

Member responses will provide the Legislative Committee and staff with the local government context necessary to review legislation and engage legislators as highlighted issues emerge in the legislative forum. Members are asked to forward their legislative initiatives to cstaron@nwmc-cog.org by Monday, September 14. *Staff contacts: Chris Staron, Larry Bury*

Final Reminder: Northwest Council Call for New STP Projects

The Northwest Council of Mayors is currently accepting applications for new Surface Transportation Program (STP) projects. The revised methodology and project applications are available on the Council's website, <http://www.nwmc-cog.org/Transportation/Northwest-Council-of-Mayors.aspx>. Project applications are due on Friday, September 11.

Please direct all applications as well as any questions to Mike Walczak, mwalczak@nwmc-cog.org or 847-296-9200, ext. 134. The next Northwest Council of Mayors Technical Committee meeting will be held on Friday, October 2, 8:30 a.m. at the *Barrington Village Hall*. All requests or changes to existing projects to be considered at this meeting must be submitted to Mike Walczak by September 18. *Staff contact: Mike Walczak*

TMA to Host Grand Opening of Schaumburg Facility

On Thursday, September 24, the Technology and Manufacturing Association (TMA) is hosting a grand opening of their new facility at 1651 Wilkening Road in *Schaumburg*. This free event will be held from 10:00 a.m. to 1:30 p.m. and includes a ribbon cutting ceremony with *Schaumburg Village President Al Larson*, tours of the TMA offices and training area as well as a complimentary lunch. For more information, please call 847-825-1120 or visit www.TMAIllinois.org. *Staff contact: Mark Fowler*

Meetings and Events

NWMC Finance Committee will meet on Wednesday, September 9, at 12:00 p.m. at the NWMC offices in *Des Plaines*.

NWMC Board of Directors will meet on Wednesday, September 9, at 7:00 p.m. at Oakton Community College, Room 1604 in *Des Plaines*.

NWMC Legislative Committee will meet on Wednesday, September 16, at 8:30 a.m. at the NWMC offices in *Des Plaines*.