

Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, October 9, 2015

STAFF REPORTS BY DEPARTMENT



Weekly Report for October 2, 2015 – October 8, 2015

Administrative Services

Weekly Bids Advertised

City Clerk's Office

RETT Reports for August and September, 2015

City Manager's Office

Council Meeting Agenda Schedule

Community Development

Zoning Report

Inspection Report

Fire Department

September Report

Health Department

Food Establishment Application Weekly Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday October 12, 2015

Board of Local Improvements

www.cityofevanston.org/boardofimprovements

City Council, Administration and Public Works, Planning & Development

www.cityofevanston.org/citycouncil

www.cityofevanston.org/apw

www.cityofevanston.org/pd

Tuesday, October 13, 2015

Arts Council

www.cityofevanston.org/artscouncil

Wednesday, October 14, 2015

Design & Project Review Committee

www.cityofevanston.org/dapr

Plan Commission - Meeting Cancelled

Thursday, October 15, 2015

Park & Recreation Board

www.cityofevanston.org/recreationboard



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of October 2, 2015 through October 8, 2015.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2350	2459
SERVICE REQUESTS	649	685
TOTAL CHATS	37	37
TOTAL TEXT	21	12

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

- | | |
|---|-----|
| 1. Building Permit Inspection Request | 123 |
| 2. Trash – Special Pick-up | 31 |
| 3. Rodents – Rats | 30 |
| 4. Broken Parking Meter
Tree Evaluation | 27 |
| 5. Dead Animal on Public Property
Trash-Missed Bulk Pickup | 17 |

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	187
Administrative Services -Finance	20
Administrative Services -HR	26
Administrative Services - Other	202
City Manager's Office	32
ComDev / Economic Development	9
ComDev/ Bldg Inspections	276
ComDev / Housing Rehab	1
ComDev / Planning/Zoning	23
General Assistance	4
Fire Life Safety	29
PublicStuff Request	273
Health	106
Information	388
Law	12
Library	4
Mayor's Office	3
Other/311	122
Other – Social Services	5
Parks – Maintenance	0
Parks – Programs/Picnics/Permits	5
Parks – Other	1
Parks/Recreation	32
Parks – Forestry	35
Parks- Recreation Programs	34
Police	147
Public Works / Fleet	2
Public Works / Street Sanitation	184
Public Works / Engineering	61
Tax Assessment Office	2
Utilities – Power	9
Utilities – Sewer	7
Utilities – Water	109
TOTAL	2350



Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/CFO
 Ashley King, Assistant Director of Administrative Services
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of October 5, 2015

Date: October 9, 2015

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of October 9, 2015

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/Library Board Date
RFP 15-65 Management and Operation of Three Self-Park Facilities	Admin Services	This project is for the Management and Operations of Three Self-Park Facilities.	\$1,660,588	Oct 29	Dec 14
Bid 15-57 Water Treatment Chemicals	Utilities	Work on this project includes the purchase of chemicals to be used in the drinking water treatment process.	\$569,000	Nov 10	Nov 23

MONTHLY RETT REPORT FOR AUGUST 2015						
DATE: OCTOBER 6, 2015						
TO: Mayor and Aldermen						
FROM: Rodney Greene, City Clerk						
SUBJECT: RETT Report -- AUGUST 2015						
BUDGET 2015 \$2,875,000						
FY 2014			FY 2015			
Month	Amount	Transactions	Month	Amount	Transactions	Cumulative
January	102,640	52	January	120,280	52	120,280
February	164,235	57	February	95,260	51	215,540
March	112,720	71	March	376,405	88	591,945
April	238,900	95	April	294,365	127	886,310
May	259,905	115	May	231,315	106	1,117,625
June	272,295	133	June	410,790	150	1,528,415
July	260,880	134	July	503,130	157	2,031,545
August	309,240	126	August	243,690	130	2,275,235
September	274,165	87	September			
October	174,350	82	October			
November	171,145	76	November			
December	150,130	75	December			
AUGUST 2015 revenues were reduced to reflect this expenditure: \$0						
Monthly average needed to meet budget			\$ 239,583.00			
FY 2015 Monthly Average			\$ 284,404.00			
43 exemptions @ \$100 ea. = \$4,300; CUMULATIVE \$48,800.00.						
There were EIGHT (8) \$ million sales in AUGUST 2015						
08/07/2015 -- 1030 Davis Street, \$1,575,000.00 Tax: \$7,875.00; SELLER: 1030 Davis Limited Partnership; BUYER: Cless						
08/10/2015 -- 1315 Grant Street, \$1,345,000.00 Tax: \$6,725.00; SELLER: Ginsburg/Strasberg; BUYER: Tracy/Peterson						
08/17/2015 -- 2329 Hartzell Street, \$1,095,000.00 Tax: \$5,475.00; SELLER: Graves; BUYER: Fetters						
08/21/2015 -- 1624 Judson, \$1,510,000.00 Tax: \$7,550.00; SELLER: Conway; BUYER: Stoolmaker/Shapiro						
08/21/2015 -- 2418 Lincoln, \$1,060,000.00 Tax: \$5,300.00; SELLER: Crawford; BUYER: O'Brien						
08/21/2015 -- 1409 Wilder Street, \$1,382,500.00 Tax: \$6,915.00; SELLER: Sheikh; BUYER: Goldbroch/ Zane						
08/21/2015 -- 2708 Lincolnwood, \$1,060,000.00 Tax: \$5,300.00; SELLER: Barbato; BUYER: Boyle						
08/27/2015 -- 2222 Lincoln Street, \$1,265,000.00 Tax: \$6,325.00; SELLER: Gentile; BUYER: Intermont/Taylor						
NSP2 sales = \$0.00; CUMULATIVE \$0.00						
NSP2 purchases = \$0; CUMULATIVE \$0						

MONTHLY RETT REPORT FOR SEPTEMBER 2015						
DATE: OCTOBER 6, 2015						
TO: Mayor and Aldermen						
FROM: Rodney Greene, City Clerk						
SUBJECT: RETT Report -- SEPTEMBER 2015						
BUDGET 2015		\$2,875,000				
<u>FY 2014</u>			<u>FY 2015</u>			
Month	Amount	Transactions	Month	Amount	Transactions	Cumulative
January	102,640	52	January	120,280	52	120,280
February	164,235	57	February	95,260	51	215,540
March	112,720	71	March	376,405	88	591,945
April	238,900	95	April	294,365	127	886,310
May	259,905	115	May	231,315	106	1,117,625
June	272,295	133	June	410,790	150	1,528,415
July	260,880	134	July	503,130	157	2,031,545
August	309,240	126	August	243,690	130	2,275,235
September	274,165	87	September	213,475	110	2,488,710
October	174,350	82	October			
November	171,145	76	November			
December	150,130	75	December			
AUGUST 2015 revenues were reduced to reflect this expenditure: \$0						
Monthly average needed to meet budget			\$ 239,583.00			
FY 2015 Monthly Average			\$ 276,523.00			
52 exemptions @ \$100 ea. = \$5,200; CUMULATIVE \$54,000.00.						
There were FOUR (4) \$ million sales in SEPTEMBER 2015						
09/04/2015 -- 714 Sheridan Rd, \$1,085,000.00 Tax: \$5,425.00; SELLER: Lazaro; BUYER: Wagle						
09/08/2015 -- 210 Davis St, \$1,875,000.00 Tax: \$9,375.00; SELLER: Clinton; BUYER: Shah						
09/15/2015 -- 3030 Payne, \$1,225,000.00 Tax: \$6,125.00; SELLER: Levy/Ruth; BUYER: Northover						
09/29/2015 -- 321 Lake St, \$1,290,000.00 Tax: \$6,450.00; SELLER: Mayne; BUYER: Rocca						
NSP2 sales = \$0.00; CUMULATIVE \$0.00						
NSP2 purchases = \$0; CUMULATIVE \$0						

Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, Feb 16, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27 May 11, May 18, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, Sept 28 Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)						
B=Business of the City by Motion R=Resolution O=Ordinance D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	10/19/2015	Dedication of Joan Barr-Smith Aldermanic Library	P	CC	Bobkiewicz	
CMO/Fire	10/19/2015	Brian Scott Promotion	A	CC	Bobkiewicz/Klaiber	
Utilities	10/19/2015	ComEd Smart Meter Roll Out	P	CC	Stoneback	
Utilities	10/19/2015	Wholesale Water Sales Update	P	CC	Stoneback	
CMO	10/19/2015	Downtown Performing Arts Task Force Recommendations	SPB	CC	Bobkiewicz	
PRCS	10/19/2015	Penny Park: Receive report & recommend RFP	SPB	CC	Dorneker	
Public Works	10/19/2015	Fountain Square Update	SPB	CC	Lyons	
Admin Services	10/19/2015	Budget Discussion	SPB	CC	Lyons/Storlie	
Admin Services	10/24/2015	Special City Council meeting: Public Hearing - Truth in Taxation, Public Hearing - FY2016 Budget, Preliminary Tax Levy	SPB/O	CC	Lyons/Storlie	9 am, Saturday
Health	10/26/2015	Health Survey Report	A	CC	Thomas-Smith	
Health	10/26/2015	NorthShore University Health Systems Donation	A	CC	Thomas-Smith	
Admin Serv	10/26/2015	Investment Strategies: Institutions	B	APW	Lyons	
Utilities	10/26/2015	Standpipe Engr Svcs Chg Order 1	B	APW	Stoneback	
Utilities	10/26/2015	Standpipe Painting Change Order 1	B	APW	Stoneback	
Utilities	10/26/2015	48" Intake Engr Svcs Chg Order 2	B	APW	Stoneback	
Utilities	10/26/2015	48" Intake Impr Change Order 4	B	APW	Stoneback	
Public Works	10/26/2015	Groot Agreements	R	APW	Lyons	
PRCS	10/26/2015	63-R-15 Parking Lot Agreement with Y.O.U. at Gibbs Morrison	R	APW	Dorneker	
Public Works	10/26/2015	MFT Funds	R	APW	Lyons	
CD	10/26/2015	Gender Neutral Restroom Signage	O	APW	Muenzer	
CD	10/26/2015	Amendments to the Inclusionary Housing Ordinance	O	PD	Muenzer	Introduction
CD	10/26/2015	1560 Sherman Avenue – Special use for an Educational Institution, Beacon Academy	O	PD	Muenzer	Introduction
CD	10/26/2015	337 Howard Street – Special use for a Type 2 Restaurant, Harold's Chicken & Fish	O	PD	Muenzer	Introduction
CD	10/26/2015	839 Hartrey Avenue – Variances to allow one open parking space in the front yard	O	PD	Muenzer	Introduction
CD	10/26/2015	309-323 Howard Street – Variance to convert second floor office space into 9 residential dwelling units	O	PD	Muenzer	Introduction

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CMO	10/26/2015	Workforce Dev Program & Funding	B	EDC	Bobkiewicz	
Admin Services	11/9/2015	Budget Discussion	SPB	CC	Lyons/Storlie	
Admin Services	11/9/2015	Holiday Parking Rates	B	APW	Storlie	
Utilities	11/9/2015	30-inch Gate Valve	B	APW	Stoneback	
Admin Services	11/16/2015	Budget Discussion	SPB	CC	Lyons/Storlie	
Public Works	11/23/2015	Paint Evanston Plows	P	APW	Stoneback	APW meeting only
Admin Services	11/23/2015	Budget & Tax Levy Adoption	R/O	APW/CC	Lyons/Storlie	
Law	11/23/2015	Insurance Renewals	B	APW	Ferrar	
CMO	12/14/2015	Church Street ComEd Parking Lot Lease	R	APW	Bobkiewicz	
Admin Services	12/14/2015	Tax Abatements	R	APW	Lyons/Storlie	
Law/Admin Services	12/14/2015	Hotel-Motel Tax on B&Bs	O	APW	Lyons/Farrar	
Law	12/14/2015	Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
Law/PW	12/14/2015	Sidewalk Cafes Administrative Revisions	O	EDC	Farrar/Lyons	Introduction
Council & Committee Meetings						
Mon, Oct 12	6:00 PM	A&PW, P&D, City Council meetings				
Mon, Oct 19	7:00 PM	City Council: Joan Barr-Smith Ald Library Dedication				
Tues, Oct 20	7:00 PM	Housing & Community Dev Act Committee				
Wed, Oct 21	5:30 PM	City-School Liaison Committee				
Wed, Oct 21	6:30 PM	M/W/EBE Advisory Committee				
Thurs, Oct 22	5:30 PM	Emergency Telephone Board				
Fri, Oct 23	7:00 AM	Housing & Homelessness Commission				
Sat, Oct 24	9:00 AM	Special City Council: Budget, Truth in Taxation				
Mon, Oct 26	6:00 PM	A&PW, P&D, City Council meetings				
Wed, Oct 28	6:00 PM	Transportation/Parking Committee				
Wed, Oct 28	7:30 PM	Economic Development Committee				
Wed, Oct 28	7:30 PM	Human Services Committee				
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
CMO	tba	Fines for bikes on sidewalks	O	APW	Bobkiewicz	

Evanston City Council Agenda Schedule - 2015

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APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development						
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Utilities	TBA	Computerized Maintenance Management System	B	APW	Stoneback	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
CD	TBA	Rental Licensing	O	PD		
Law	TBA	Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law	2016	Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv	tba	Credit Card Analysis	D	APW	Lyons	
Admin Services	deferred	NU Parking agreement - Church St Garage	R	APW	Lyons/Storlie	
Public Works	deferred	CIP II 2015 Water Main & Street Resurfacing Contract Award	B	APW	Lyons	



Memorandum

To: Honorable Mayor and Members of the City Council

From: Melissa Klotz, Zoning Planner

Subject: Weekly Zoning Report

Date: October 9, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact Planning & Zoning Administrator Damir Latinovic at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

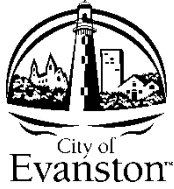
Cases Received and Pending, October 2 - 8, 2015

Zoning Reviews					
Ward	Property Address	Type	Project Description	Received	Status
1	2123 Sherman Avenue	Building Permit	Construct rear addition at SFR	08/14/15	pending add'l info from the applicant
1	630 Library Place	Building Permit	Misc. exterior flatwork @ SFR.	10/06/15	compliant
1	633 Clark Street	Building Permit	Misc. site work to terrace/plaza (Northwestern-Rebecca Crown Plaza).	07/23/15	DAPR 10/21/15
1	814 Lincoln Street	Building Permit	Demolish existing, construct 2-car det. garage @ SFR.	10/08/15	compliant
2	1015 Brown Avenue	Building Permit	Install egress window @ SFR.	10/08/15	compliant
2	1101 Dodge Avenue	Building Permit	Int./ext. remodeling to convert handball court to multi-fam. Res. (8 du's)	10/08/15	compliant
2	1500 Ashland Avenue	Building Permit	Construct 2nd floor addition, det. Garage @ SFR	09/29/15	pending add'l info applicant
2	1607 Lake Street	Building Permit	Construct new single family residence	09/22/15	pending staff review
2	1806-08 Church Street	Building Permit	Int./Ext. remodeling to office building.	10/01/15	pending DAPR
2	839 Hartrey Avenue	Building Permit	Establish one open parking space in the front yard	08/19/15	pending Major Variance
3	1023 Michigan Avenue	Building Permit	Int. remodeling @ SFR.	10/08/15	compliant
3	1423 Hinman Avenue	Building Permit	Remove/replace existing sidewalks @ SFR.	10/05/15	compliant
3	750 Chicago Avenue	Building Permit	Christmas Tree (open) Sales Lot.	10/08/15	pending staff review
3	860 Hinman Avenue	Zoning Analysis	Convert 44 rooming house units into 44 regular dwel. units in an existing multi-family building with another 58 dwel. units	10/01/15	pending add'l info applicant
4	1022 Ridge Court	Building Permit	Construct 2-story addition and new coach house at SFR	08/13/15	pending add'l info from the applicant
4	1312 Oak Avenue	Building Permit	Blacktop parking area @ Multi. Fam. Residence	09/30/15	pending add'l info applicant
4	1560 Sherman Avenue	Building Permit	Interior remodeling for medical (dentists) office.	10/08/15	pending staff review
4	1571 Maple Avenue	Building Permit	Foundation only permit for construction of 12-story 101 DU mixed-use building (Planned Devel.)	09/24/15	pending staff review
5	1810 Emerson Street	Building Permit	Construct 2-car detached garage @ SFR.	09/15/15	pending add'l info from the applicant
5	1818 Hovland Court	Building Permit	Interior remodeling to duplex 1st flr w/ basement @ SFR.	10/05/15	compliant
5	1932 Emerson Street	Building Permit	Replace existing rear porch and steps @ Multi-family residence	09/28/15	pending add'l info from the applicant
6	2304 Park Place	Zoning Analysis	Construct addition to existing detached garage.	09/30/15	pending add'l info applicant
6	2511 Hurd Avenue	Building Permit	Misc. exterior site work @ SFR.	09/29/15	pending staff add'l info applicant
6	2657 Reese Avenue	Building Permit	Demolish existing, construct 2-car det. garage @ SFR.	10/08/15	compliant
6	2814 Harrison Street	Building Permit	Construct 2-story SFR w/ 2-car det. garage.	09/21/15	pending staff review
6	3038 Central Street	Building Permit	Duplex basement w/ 1st floor @ 2-fam. Res.	10/08/15	compliant

7	560 Lincoln Avenue	Zoning Analysis	Construct new 7-story residence hall (Northwestern University)	09/18/15	pending add'l info from the applicant
8	1723 Howard Street	Building Permit	Interior remodeling for a medical office (Access Health)	09/21/15	DAPR 10/14/15
9	1032 Cleveland Street	Building Permit	Demolish existing, construct 2-car det. garage @ SFR.	10/08/15	compliant
9	742 Wesley Avenue	Building Permit	Replace landing, stoop and sidewalk @ SFR.	10/05/15	compliant

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	809 Davis Street	Substitution of Special Use	Type 2 Restaurant - Snow Dragon Shavery, formerly Tutti Frutti	09/23/15	determination after 10/14/15
1	815 Noyes Street	Substitution of Special Use	Type 2 Restaurant - Arlen's Chicken and Biscuits, formerly DMK Burger Bar	09/11/15	determination after 10/07/15
2	1210 Darrow Avenue	Zoning Complaint	Illegal truck parkd in rear yd (F Plates)	10/08/15	Viol. letter week of 10/12
2	1223-1227 Dodge Avenue	Zoning Complaint	Illegal Trade Contractor (Landscaping) business	08/17/15	Viol. letter mailed, re-inspection pending
2	1414 Pitner Avenue	Zoning Complaint	Illegal trade contractor business in R2 District	06/17/15	Viol. letter mailed. Re-inspection pending
2	1513 Greenleaf Street	Special Use Extension	SFR in B1-Business District, Special Use approval expires 11/24/15	09/08/17	P&D 10/12/15
2	1804 Washington Street	Zoning Complaint	Automobile repair establishment in residential district	09/16/14	Drive-by insp. ongoing
2	1919 Dempster Street	Special Use	Type 2 Restaurant (expansion of floor area) and dual-lane Drive Through for McDonald's	09/23/15	ZBA 11/03/15 & pending DAPR
2	839 Hartrey Avenue	Major Variance	Establish one open parking space with street access in front yard	09/08/15	P&D 10/26/15
4	1560 Sherman Avenue	Special Use	Private Educational Institution - <i>Beacon Academy</i>	08/27/15	P&D 10/26/15
4	1815 Cleveland Street	Zoning Complaint	Illegal auto-repair business in R2 District.	06/18/15	viol. letter mailed. Re-inspection pending
4	915 Greenleaf Street	Zoning Complaint	elim. of req. prking to rent spaces	10/08/15	Viol. Letter week of 10/12
5	1924 Grey Ave	Zoning Complaint	Illegal Trade Contractor (landscaping business) in res. district	09/22/15	pending staff review
5	1924 Grey Avenue	Zoning Complaint	Illegal landscaping business	10/08/15	Viol. Letter week of 10/12
5	2002 Darrow Avenue	Zoning Complaint	Auto repair establishment in res. district	06/25/15	investigation is ongoing
6	2657 Reese Avenue	Minor Variance	Yard setback to const. det. garage	10/08/15	pending staff review
6	3148 Harrison Street	Minor Variance	Building lot coverage/setbacks to construct 2-story additions	09/10/15	determination after 09/28/15
7	1706 Central Street	Special Use	Commercial Indoor Recreation - <i>9Round Kickboxing Fitness Center</i>	10/07/15	DAPR 10/21/15 & ZBA 11/03/15
7	2211 Asbury Avenue	Minor Variance	Side yard building setback to construct 2nd story addition @ SFR.	09/10/15	determination after 09/25/15
8	1116 Austin Street	Minor Variance	Side yard setback for 2nd story addition.	09/14/15	determination after 10/16/15
8	309-323 Howard Street	Major Variance	0 on-site parking spaces for 2nd fl. office space conversion into 9 dwelling units	09/11/15	P&D 10/26/15
8	337 Howard Street	Special Use	Type 2 Restaurant - <i>Harold's Chicken & Fish</i>	09/03/15	P&D 10/26/15
9	2232 Madison Pl.	Minor Variance	Yard setback to const. 2nd story add.	10/08/15	pending staff review
9	910 South Blvd.	Minor Variance	Side yard setback for 2nd story addition.	09/14/15	determination after 10/6/15



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: October 9, 2015

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, October 9, 2015

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Most windows have been installed. Masonry work continues at the north face and is now 75% complete. South face of building is partially waterproofed and masonry work has begun. Mechanical, electrical and plumbing rough work continues at all sleeping room floors. Job site is in good condition, materials are neatly stored on site. Public right of way and alley are protected with proper overhead protection and barricades. Neighboring storm structures have been cleared of debris.	10/7/2015
1	1619 Chicago Avenue (The Merion)	Residential Addition	Sidewalks and fences are in good condition with catch basin clean. Work on the top deck is nearing completion and mechanical work has begun.	10/7/2015
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Construction fences are in good condition and sidewalks are clear of debris. Work on 707, 711, 715, 725 and 731 Colfax is under way. Soil erosion reports are current. Grass on fences and parkways is well kept.	10/5/2015
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Fences and sidewalks are in good condition. Catch basins are clean. Work on grade level deck is nearing completion. Sub grade electric and plumbing have been completed.	10/7/2015
3	425 Dempster Street (Chiaravalle Montessori School)	Commercial Addition	Asphalt has been laid and poles for the basketball court were being installed at the time of inspection. Landscaping work for the ball field and parkway area along Hinman Ave. is scheduled to be done in two weeks. The construction fence is in place and secured.	10/7/2015
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	Steel support columns and beams continue to be put into position coinciding with the installation of the floor decking for the 2nd floor. Electrical switchgear is now installed on the south wall. Masonry work on the west wall continues in pace with the frame construction. Work on the sewer lateral tie-in appears to be complete and is awaiting further inspection by the Engineering Dept. The job site is being kept in order, construction fencing is in place and the right of way is clear of debris.	10/7/2015
4	1029 - 1035 Davis Street	One Story Commercial	Roof membrane is installed and rooftop HVAC equipment to be installed within the next two weeks. The floor slab is complete and interior wall construction for the 5 individual store units is under way. Window and door frames are being installed. Construction fencing and gates are in place. The job site is being kept clean and in order.	10/7/2015

4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Wall and ceiling insulation is being installed on the 3rd and 4th floors. Drywall work has started in the rear portion of the 3rd floor. Work on the center stairway continues on the 1st floor level. The fire suppression system is being worked on and not operational at the time of inspection. Installation of handrails for the stairs and ramp areas was being done. Job site is in order and permanent fencing has been installed.	10/7/2015
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	The job continues to progress at all floors. Window glazing is nearly complete at southwest tower and installation continues at northeast tower. Tire washing is currently not in operation due to dry weather. Silt and construction fences stand plumb and secured with chain and lock. Safety rails and tie kicks are in place at all levels. All neighboring storm structures are protected by catch baskets.	10/7/2015
7	1620 Central	New 47 Unit Apartment Building	Foundation removal has been completed. Shoring work has started on the east side of the property. Job site is in order, construction fencing is in good condition and no construction debris was observed in the public right of way.	10/7/2015
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Job site is in good condition. Construction debris and spoils are being stored at south parking/drive area. Exterior dryvit work continues on south and west sides. Interior framing and mechanical work continues.	10/5/2015

EVANSTON FIRE DEPARTMENT



MONTHLY REPORT SEPTEMBER 2015

General information:

Total number of calls	Fire - 298	FMS - 486	Exposures - 0	Unknown - 0	All - 784
Average calls per day	Fire - 9.93	EMS - 16.20	All - 26.13		
Total number of arson calls	0				
Estimated dollar loss	Fire - 27,051	Other - 0	All - 27,051	Arson - 0	
Estimated value	Fire - 604,551	Other - 0	All - 604,551	Arson - 0	
Percentage saved	Fire - 95.52%	Other - .00%	All - 95.52%	Arson - .00%	
Total injuries	Fire service - 0	Civilian fire - 0	EMS - 0	Arson - 0	
Total fatalities	Fire service - 0	Civilian fire - 0		Arson - 0	
Total apparatus responses	Emergency - 1,525	Non-emergency - 207	All - 1,732		
Average responses per day	Emergency - 50.83	Non-emergency - 6.90	All - 57.73		
Average apparatus per call	Fire - 2.55	EMS - 1.99	All - 2.20		
Average turnout time	Emergency - 0:00:46	Non-emergency - 0:01:15	All - 0:00:51		
Average response time	Emergency - 0:02:58	Non-emergency - 0:04:50	All - 0:03:18		
Average contain time	Emergency - 0:00:00	Non-emergency - 0:00:00	All - 0:00:00		
Average total time	Emergency - 0:33:03	Non-emergency - 0:20:33	All - 0:30:51		
Total man hours	Fire - 389	EMS - 970	All - 1,359		
Average personnel per call	Fire - 6.89	EMS - 5.01	All - 5.72		
Total aid given calls	4				
Total aid received calls	2				

Total calls by incident group:	Count	Average response time	Aid given	Exposures
100-173 Fire	10	0:02:48	0	0
300-381 Rescue and emergency medical service incidents	486	0:03:00	1	0
400-482 Hazardous conditions (no fire)	14	0:03:17	0	0
500-571 Service call	132	0:04:34	2	0
600-672 Good intent call	20	0:03:31	1	0
700-751 and 7009 False alarm and false call	122	0:03:04	0	0

Total calls by incident type:	Count	Aid given	Aid received	Exposures
111 Building fire	2	0	0	0
113 Cooking fire, confined to container	2	0	0	0
118 Trash or rubbish fire, contained	2	0	0	0
131 Passenger vehicle fire	1	0	0	0
142 Brush or brush-and-grass mixture fire	1	0	0	0
154 Dumpster or other outside trash receptacle fire	1	0	0	0
162 Outside equipment fire	1	0	0	0
321 EMS call, excluding vehicle accident with injury	449	1	2	0
322 Motor Vehicle Accident	18	0	0	0
323 Motor vehicle/pedestrian accident (MV Ped)	2	0	0	0
331 Lock-in (if lock out, use 511)	1	0	0	0
353 Removal of victim(s) from stalled elevator	14	0	0	0
355 Confined space rescue	1	0	0	0
360 Water & ice-related rescue, other	1	0	0	0
400 Hazardous condition, other	1	0	0	0
412 Gas leak (natural gas or LPG)	6	0	0	0
424 Carbon monoxide incident	3	0	0	0
440 Electrical wiring/equipment problem, other	2	0	0	0
444 Power line down	1	0	0	0
445 Arcing, shorted electrical equipment	1	0	0	0
500 Service Call, other	35	0	0	0
511 Lock-out	9	0	0	0
521 Water evacuation	1	0	0	0

Total calls by incident type:		Count	Aid given	Aid received	Exposures
531	Smoke or odor removal	2	0	0	0
550	Public service assistance, other	1	0	0	0
551	Assist police or other governmental agency	9	0	0	0
552	Police matter	1	0	0	0
553	Public service	7	0	0	0
554	Assist invalid	52	0	0	0
555	Defective elevator, no occupants	12	0	0	0
561	Unauthorized burning	1	0	0	0
571	Cover assignment, standby, moveup	2	2	0	0
600	Good intent call, other	7	0	0	0
611	Dispatched & canceled en route	4	1	0	0
631	Authorized controlled burning	2	0	0	0
650	Steam, other gas mistaken for smoke, other	1	0	0	0
651	Smoke scare, odor of smoke	4	0	0	0
652	Steam, vapor, fog or dust thought to be smoke	2	0	0	0
700	False alarm or false call, other	1	0	0	0
711	Municipal alarm system, malicious false alarm	2	0	0	0
712	Direct tie to FD, malicious false alarm	3	0	0	0
713	Telephone, malicious false alarm	1	0	0	0
714	Central station, malicious false alarm	7	0	0	0
730	System malfunction, other	4	0	0	0
733	Smoke detector activation due to malfunction	22	0	0	0
734	Heat detector activation due to malfunction	2	0	0	0
735	Alarm system sounded due to malfunction	19	0	0	0
736	CO detector activation due to malfunction	10	0	0	0
740	Unintentional transmission of alarm, other	1	0	0	0
742	Extinguishing system activation	1	0	0	0
743	Smoke detector activation, no fire - unintentional	16	0	0	0
744	Detector activation, no fire - unintentional	2	0	0	0
745	Alarm system activation, no fire - unintentional	31	0	0	0

Fire incidents with dollar loss:

			Dollar loss	Dollar value
2015-0006401-000	9/01/15	Cooking fire, confined to container 2130 DORSON ST, EVANSTON, IL, 60202	700	700
2015-0006423-000	9/02/15	Outside equipment fire 1949 CAMPUS DR, EVANSTON, IL, 60201	100	100
2015-0006529-000	9/06/15	Trash or rubbish fire, contained 2317 CENTRAL ST, EVANSTON, IL, 60201	500	500
2015-0006543-000	9/06/15	Trash or rubbish fire, contained 501 SHERIDAN RD, EVANSTON, IL, 60202	51	51
2015-0006557-000	9/07/15	Passenger vehicle fire 523 SHERIDAN SQ, EVANSTON, IL, 60202	500	3,200
2015-0006606-000	9/09/15	Cooking fire, confined to container 806 HAMLIN ST, EVANSTON, IL, 60201	200	575,000
2015-0006624-000	9/10/15	Building fire 1900 SHERMAN AVE, EVANSTON, IL, 60201	10,000	10,000
2015-0006826-000	9/18/15	Building fire 2677 GROSS POINT RD, EVANSTON, IL, 60201	15,000	15,000
Totals:			8 incidents	604,551

Incidents receiving aid:

EVANSTON FIRE DEPARTMENT
Prepared: 10/01/15, 11:28:24
Program: FT263L

Incident Summary Report
9/01/15 to 9/30/15

Page 3

Incidents receiving aid:

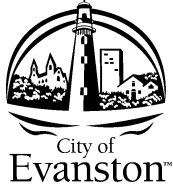
2015-0007054-000 9/27/15 EMS call, excluding vehicle accident with injury
3334 COLFAX ST, EVANSTON, IL, 60201
2015-0007068-000 9/27/15 EMS call, excluding vehicle accident with injury
1101 WASHINGTON ST, EVANSTON, IL, 60202

Total: 2 incidents

Evanston Fire and Life Safety Services Responses by Census Tract September 2015



This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

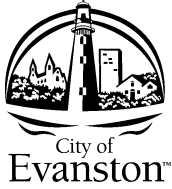
Subject: Food Establishment Application Weekly Report

Date: October 9, 2015

The table below is the weekly report of all applications for Food Establishments received during the week of October 4, 2015

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.

Establishment Name	Address	Ward	Application Received on	Type	Proposed Opening Date
Pizza Hut	1115 Emerson	5	10/08/2015	Food Establishment	Not Yet Announced
NaKorn	1622 Orrington	1	10/07/2015	Food Establishment	Not Yet Announced



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: October 09, 2015

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
1	Nakorn	1622 Orrington	D	Restaurant (Alcohol)	11:30 am – 10:00 pm (M-Th); 1130 am – 11:00 pm (F-Sa); 5pm-9pm (Su);	9/9/15	Pending Liquor Board Meeting
3	Starbucks	519 Main Street	D	Restaurant (Alcohol)	2pm – 9 pm (Mon – Sun)	8/27/15	Pending Liquor Board Meeting
4	27-Live (upgrade Application.)	1012 Church Street	C-1	Restaurant-Hotel/Liquor	11am – 2 am (Sun-Wed); 11 am – 3 am (Thu-Sat)	10/08/15	Pending Liquor Board Meeting

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING



By NWMC Executive Director Mark L. Fowler

WEEK ENDING OCTOBER 9, 2015

Our Deepest Sympathy

The membership and staff of the Northwest Municipal Conference wish to extend our deepest sympathies to the Fowler family for the loss of their beloved mother and grandmother Christina Sarantos.

Legislative Update, Audit and Keeping Metra Operating Highlight Board Agenda

We encourage our members to join us on Wednesday, October 14 for the NWMC Board of Directors meeting. The meeting agenda features an update as to how the state's budget impasse is impacting municipal revenues and expectations going forward; review and approval of the Conference's FY 2014-2015 audit; and, consideration of a resolution urging Congress to extend the deadline for railroads to install Positive Train Control systems in order to prevent Metra and Class I Railroads from being shut down at year's end. *Staff contacts: Mark Fowler, Larry Bury*

Countdown to NWMC Fall Surplus Vehicle and Equipment Auction

The fall NWMC live surplus vehicle and equipment auction will be held on Tuesday, October 27 at America's Auto Auction Chicago in Crestwood. Announcements have been sent to NWMC Public Works Directors, Fire Chiefs, Police Chiefs, Managers and Finance Directors. America's Auto Auction Field Sales Representative Fred Uhter has contacted all NWMC members to discuss the program in detail and we encourage all members to participate in the auction. To date, the following NWMC members have indicated that they will participate: *Antioch; Bartlett; Evanston; Glenview; Lincolnwood; Morton Grove; Northbrook; Rolling Meadows; Skokie; Skokie Library; Streamwood; Wheeling; Wilmette; and Winnetka.* There is still time to sign up. For questions or additional information, please contact Fred Uhter at 773-294-7213 (cell), 708-389-4488 (office), or Fred.Uhter@AmericasAutoAuction.com. *Staff contact: Ellen Dayan*

Public Invited to Open House on Illinois Route 53/120 Land Use Strategy

The Chicago Metropolitan Agency for Planning (CMAP) invites members of the public to attend an open house on the draft Land Use Strategy for the proposed Illinois Route 53/120 corridor. Since March 2014, CMAP and its partners on the Illinois Route 53/120 Corridor Land Use Committee have conducted a collaborative planning effort for the proposed corridor area that utilized stakeholder input to guide the development of the draft Land Use Strategy that is currently under consideration.

Two open houses are scheduled to allow the public to review and comment upon the draft document's key proposals:

Wednesday, October 14, 2015
Libertyville Civic Center, Room C
135 W. Church Street
Libertyville, IL

Open House: 4:30 - 7:30 pm
*Additional parking available in municipal lot adjacent to Center.

Thursday, October 15, 2015
Kemper Lakes Golf Club, Banquet Room
24000 N. Old McHenry Road
Kildeer, IL

Open House: 4:30 - 7:30 pm
*Parking available in lot adjacent to building

The draft document is also available for viewing and comments on the project's website, www.lakecorridorplan.org. Comments may be submitted in person at the open houses; electronically on the project website; by email to: info@cmapp.illinois.gov; or, by mail to: CMAP, 233 South Wacker Drive, Suite 800, Chicago, IL 60606, ATTENTION: IL 53/120 Corridor.

Comments will be accepted through October 23, 2015. *Staff Contact: Mike Walczak, Brian Pigeon*

Chrysler Lowers SPC Pricing by \$800 on 2016 Dodge Charger Police Pursuit Contract

Napleton Fleet Group has informed us that Fiat Chrysler Automobiles has increased the SPC discount on the 2016 Dodge Charger Pursuit Vehicle Contract #149 by an additional \$800, lowering the price from \$23,103.00 to a new base price of **\$22,303**, effective immediately. In addition, the cost to upgrade to the AWD option has been reduced by \$1,000.00, to **\$2,057**. Order forms with the new lower prices may be found on our website, <http://www.nwmc-cog.org/Suburban-Purchasing-Cooperative/Police-Pursuit-Vehicles.aspx>. For questions or additional information, please contact Bob Barr at 630-455-2911 or rbarr@napletonfleet.com. *Staff contact: Ellen Dayan*

Another FREE OFFER for the SPC from Clorox & Warehouse Direct

Warehouse Direct has informed us that Clorox is offering a promotional offer through the end of October that may be purchased on their SPC Janitorial Supplies or Office Supplies Contracts. Buy one case CLO-31428 Clorox Disinfecting Wipes 700 per bucket, 2 buckets per case at \$60.00 and send your Warehouse Direct invoice with the rebate form which may be found on our website, <http://www.nwmc-cog.org/Suburban-Purchasing-Cooperative/Janitorial-Supplies.aspx>, and Clorox will send you a \$60.00 check. Yes, it is that simple. Ultimately you are receiving a case of product for FREE. One rebate check for each "ship to" and "bill to" address.

In addition to the free offer, Clorox is holding a lower price for the SPC through Warehouse Direct and we can offer the 700 count case at \$60.00 through the end of the year. As of January 1, the price will be \$69.95. For questions or additional information, please contact account executives Spencer Touchie (847-631-7188 stouchie@warehousedirect.com) or Rick Schackle (847-631-7428, rickschackle@warehousedirect.com). *Staff contact: Ellen Dayan*

NWMC Communicators to Meet October 21 in Mount Prospect

The next NWMC Local Government Communicators Committee meeting will be held on Wednesday, October 21, 11:30 a.m. to 1:00 p.m. at the *Mount Prospect Village Hall*, 50 S. Emerson Street. The committee meets quarterly and serves as a forum to discuss communications best practices and related issues relevant to all NWMC members. Agenda items for the October 21 meeting should be directed to staff or *Chairperson and Village of Skokie Director of Marketing and Communications Ann Tennes*, ann.tennes@skokie.org. *Staff contacts: Mark Fowler, Chris Staron*

Meetings and Events

NWMC Finance Committee will meet on Wednesday, October 14, at 12:00 p.m. at the NWMC offices.

NWMC Board of Directors will meet on Wednesday, October 14, at 7:00 p.m. at Oakton Community College, Room 1604 in *Des Plaines*.

NWMC Legislative Committee will meet on Wednesday, October 21, at 8:30 a.m. at NWMC offices.

NWMC Bicycle/Pedestrian Committee will meet on Tuesday, October 27, at 10:30 a.m. at NWMC offices. Please make note of new date.

NWMC Transportation Committee will meet on Thursday, October 29, at 8:30 a.m. at NWMC offices. Please note that this is the 5th Thursday of the month.