



Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, December 4, 2015

STAFF REPORTS BY DEPARTMENT



Weekly Report for November 27, 2015 –December 3, 2015
Weekly Report for November 20, 2015-November 26, 2015

Administrative Services

Weekly Bids Advertised

City Manager's Office

Council Meeting Agenda Schedule

Community Development

Zoning Report

Inspection Report

Community Development Dept. Update

Fire Department

October 2015 Fire Report

Health Department

Food Establishment Application Weekly Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, December 07, 2015

Human Services Committee-Cancelled

www.cityofevanston.org/humanservices

Rules Committee-Cancelled

www.cityofevanston.org/rules

Human Relations Committee

www.cityofevanston.org/humanrelationscommission

Wednesday, December 09, 2015

Design & Project Review Committee

www.cityofevanston.org/dapr

Plan Commission

www.cityofevanston.org/plancommission

Thursday, December 10, 2015

Environment Board

www.cityofevanston.org/environmentboard

Mental Health Board-Cancelled

www.cityofevanston.org/mentalhealthboard

Sign and Review Appeals Board

www.cityofevanston.org/signreviewboard

Friday, December 11, 2015

Utilities Commission

www.cityofevanston.org/government/boards-commissions/energy-commission/index.php



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of November 27, 2015 through December 3, 2015.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2570	1919
SERVICE REQUESTS	743	462
TOTAL CHATS	62	30
TOTAL TEXT	24	14

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

1. Holiday Basket 2015	148
2. Building Permit Inspection Request	88
3. Trash – Special Pick-up	59
4. Trash – Missed Garbage Pickup	34
5. Broken Parking Meter	32

Note: New request type, Holiday Basket 2015, was created to register all callers requesting to be participants in the Mayor's Annual Food and Toy Drive.

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	329
Administrative Services -Finance	59
Administrative Services -HR	31
Administrative Services - Other	272
City Manager's Office	8
ComDev / Economic Development	15
ComDev/ Bldg Inspections	203
ComDev / Housing Rehab	0
ComDev / Planning/Zoning	18
General Assistance	8
Fire Life Safety	20
PublicStuff Request	295
Health	100
Information	440
Law	11
Library	2
Mayor's Office	3
Other/311	174
Other – Social Services	23
Parks – Maintenance	0
Parks – Programs/Picnics/Permits	4
Parks – Other	12
Parks/Recreation	37
Parks – Forestry	16
Parks- Recreation Programs	37
Police	95
Public Works / Fleet	6
Public Works / Street Sanitation	225
Public Works / Engineering	29
Tax Assessment Office	1
Utilities – Power	2
Utilities – Sewer	7
Utilities – Water	88
TOTAL	2570



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of November 20, 2015 through November 26, 2015.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	1919	2470
SERVICE REQUESTS	463	624
TOTAL CHATS	30	48
TOTAL TEXT	14	26

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

1. Building Permit Inspection Request	69
2. Trash – Special Pick-up	39
3. Broken Parking Meter	21
4. Yard Waste - Missed Pick Up	19
Trash – Missed Garbage Pick Up	19
5. Street Sweeping	15

Note: There is one holiday included in this report, Thanksgiving Day 11/26/2015.

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	249
Administrative Services -Finance	36
Administrative Services -HR	25
Administrative Services - Other	177
City Manager's Office	10
ComDev / Economic Development	9
ComDev/ Bldg Inspections	183
ComDev / Housing Rehab	3
ComDev / Planning/Zoning	17
General Assistance	8
Fire Life Safety	20
PublicStuff Request	169
Health	77
Information	313
Law	9
Library	1
Mayor's Office	3
Other/311	150
Other – Social Services	6
Parks – Maintenance	1
Parks – Programs/Picnics/Permits	8
Parks – Other	5
Parks/Recreation	33
Parks – Forestry	19
Parks- Recreation Programs	20
Police	91
Public Works / Fleet	1
Public Works / Street Sanitation	169
Public Works / Engineering	28
Tax Assessment Office	2
Utilities – Power	22
Utilities – Sewer	8
Utilities – Water	47
TOTAL	1919

Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, **Jan 19 (Tues)**, Jan 25, Feb 8, Feb 15, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, **(Jan 9, 2017)**

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
City Council	12/14/2015	Evanston Own It	A	CC	Holmes	
Police	12/14/2015	Update Report on Nuisance Properties	P	CC	Eddington	
PWA	12/14/2015	E/R/G Viaduct – Art Work Presentation	P	CC	Stoneback	
PWA	12/14/2015	Fly Dumping	D	APW	Lyons, Stoneback	APW meeting
CMO	12/14/2015	3rd Quarter Financial Report & Post-Bond Issuance Report	SPB	CC	Lyons	
CMO	12/14/2015	2016 City Council Meeting Dates	B	APW	Bobkiewicz	
PWA	12/14/2015	Large Dia Sewer Rehab – Mulford	B	APW	Stoneback	
PWA	12/14/2015	Isabella Bridge Rehabilitation Design – Contract Approval	B	APW	Stoneback	
PWA	12/14/2015	Auto Vehicle Locators Purchase	B	APW	Stoneback	
Health	12/14/2015	Rodent Services Contract	B	APW	Thomas-Smith	
Police	12/14/2015	911 Motorola Agreement: Single Source Renewal	B	APW	Eddington	
Admin Services	12/14/2015	Schneider Electric HVAC Renewal	B	APW	Storlie	
Admin Services	12/14/2015	Garage Management and Operations Contract Award	B	APW	Storlie	
CMO	12/14/2015	PEG Fund Distribution	B	APW	Storlie	
PRCS	12/14/2015	Moran Center Agreement for Certificates of Rehabilitation	B	APW	Dorneker	
CMO/PWA	12/14/2015	Street Cleaning Schedule/Signage	B	APW	Bobkiewicz	Held 11.23.15
CMO/PWA	12/14/2015	Ord: Street Cleaning/Snow Schedule Revisions	O	APW	Bobkiewicz	Introduction
Admin Services	12/14/2015	MFT Funds Transfer	R	APW	Lyons/Storlie	
Admin Services	12/14/2015	Tax Abatements	R	APW	Lyons/Storlie	Introduction
Admin Services	12/14/2015	Sale Surplus Vehicles	O	APW	Storlie	Introduction
Admin Services	12/14/2015	Sale Surplus Copiers	O	APW	Storlie	Introduction
CD	12/14/2015	1890 Maple (E2) Vacation Rental	B	PD	Muenzer	Introduction
CD	12/14/2015	Modifications to building lot coverage and impervious surface definitions re: decks	O	PD	Muenzer	Introduction
CD	12/14/2015	Automobile and Recreational Vehicle Rental as a Permitted Use in the C2 & the I2 Zoning Districts	O	PD	Muenzer	Introduction
CD	12/14/2015	614 Dempster Street – Special use for a Commercial Indoor Recreation facility, North Shore Athletics	O	PD	Muenzer	Introduction
CMO	12/14/2015	Downtown Evanston Annual Funding Request	B	EDC	Bobkiewicz	
CMO	12/14/2015	Sunshine Enterprises 2016 Funding	B	EDC	Bobkiewicz	
CMO	12/14/2015	Storefront Modernization (4)	B	EDC	Bobkiewicz	
Admin Services	1/11/2016	Janitorial Contract Renewal	B	APW	Storlie	
Admin Services	1/11/2016	Vehicle Purchases	B	APW	Storlie	

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PWA	1/11/2016	Sewer Structure Lining	B	APW	Stoneback	
PWA	1/11/2016	Emerson/Ridge/Green Bay & Green Bay– Construction Funding Agreement (With IDOT)	B	APW	Stoneback	
PWA	1/11/2016	Emerson/Ridge/Green Bay & Green BAY – Construction Engineering (with ESI)	B	APW	Stoneback	
PWA	1/11/2016	Union Pacific Agreement for E/R/G/ Viaduct	B	APW	Stoneback	
PWA	1/11/2016	48" Intake Eng Svcs Chg Order 2	B	APW	Stoneback	
PWA	1/11/2016	48" Intake Construction Change Order 4	B	APW	Stoneback	
CMO	1/11/2016	Church Street ComEd Parking Lot Lease	R	APW	Bobkiewicz	
CD	1/11/2016	860 Hinman Avenue: Convert 44 rooming house units to 102 dwelling units	O	PD	Muenzer	Introduction
CD	1/11/2016	2115 Dewey Avenue – Variances to construct a 2nd-story office addition	O	PD	Muenzer	Introduction
CD	1/11/2016	Sidewalk Cafes Administrative Revisions	O	PD?	Muenzer	Introduction
PRCS	1/11/2016	Noyes Tenant Agreements	B	HS	Dorneker	
CMO	1/19/2016	Residential Property Issues: crime free property; nuisance property; landlord licensing	P	CC	Bobkiewicz	Tuesday, Council Meeting only: 7 pm
PRCS	1/19/2016	Robert Crown Report	P	CC	Lyons/Dorneker	
Admin Serv	1/25/2016	Investment Strategies: Institutions	B	APW	Lyons	
PWA	1/25/2016	Replacement of Residential Trash Carts	O	APW	Stoneback	
Law/Admin Services	1/25/2016	Hotel-Motel Tax on B&Bs	O	APW	Lyons/Farrar	
PRCS	1/25/2016	Naming Ecology Ctr Classroom: Elizabeth A. Patterson	B	PD	Dorneker	
CD	1/25/2016	1501 Central Street – Special Use for 2 scoreboards at Northwestern University in the U2 District	O	PD	Muenzer	Introduction
CD	2/8/2016	1610 Fowler Avenue – Variance to establish one open parking space in the rear yard	O	PD	Muenzer	Introduction
PWA	3/14/2016	Fountain Square Consulting Services	B	APW	Stoneback	

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Council & Committee Meetings						
	Wed, Dec 2	7:30 PM Economic Development Committee				
	Mon, Dec 7	Rules Committee Cancelled				
	Mon, Dec 7	Human Services Cancelled				
	Mon, Dec 14	6:00 PM A&PW, P&D, City Council meetings				
	Tues, Dec 15	Housing & Community Dev Act Committee Cancelled				
	Wed, Dec 16	6:00 PM Transportation/Parking Committee				
	Wed, Dec 16	6:30 PM M/W/EBE Advisory Committee				
	Fri, Dec 18	7:00 AM Housing & Homelessness Commission				
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
CMO		Harley Clarke	SPB	CC	Bobkiewicz	CC Tabled 10.26.15
CMO		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
Utilities		Computerized Maintenance Management System	B	APW	Stoneback	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv		Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv		Amendment to PEHP Resolution	R	APW	Lyons	
Law		Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
CD		Rental Licensing	O	PD		
Law		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Credit Card Analysis	D	APW	Lyons	
Admin Services		NU Parking agreement - Church St Garage	R	APW	Lyons/Storlie	
Law		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg



Memorandum

To: Honorable Mayor and Members of the City Council

From: Damir Latinovic, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: December 4, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update
Cases Received and Pending, November 20 - December 3, 2015

Zoning Reviews					
Ward	Property Address	Type	Project Description	Received	Status
2	1928 Dempster Street	Building Permit	Int./Ext. remodeling for vacant white box space (Evanston Plaza)	11/12/15	DAPR 12/9/15
2	2323 Lake Street	Building Permit	Interior remodeling to install basement egress windows @ SFR.	11/30/15	compliant
2	1915 Maple Avenue	Building Permit	Upgrade existing telecommunications Equip. (A T & T)	12/01/15	compliant
2	1928 Dempster Street	Building Permit	Int. remodeling (Dollar Tree)	12/03/15	pending staff review
3	750 Chicago Avenue	Zoning Analysis	Christmas Tree (open) Sales Lot.	10/08/15	pending add'l info from the applicant (fee)
3	904 Hinman Avenue	Building Permit	Replace existing rear porches/stairs @ Multi-fam. Residence	11/30/15	compliant
3	1008 Florence Avenue	Building Permit	Construct 2nd story addition @ SFR.	12/02/15	compliant
3	321 Lake Street	Building Permit	Int./ext. remodeling @ SFR.	12/02/15	compliant
4	716 Main Street	Building Permit	Interior remodeling for retail service/sales (Evanston Eye Wellness)	12/01/15	compliant
4	1013 Ashland Avenue	Building Permit	Rebuild front porch @ SFR.	12/01/15	compliant
5	2153 Ashland Avenue	Zoning Analysis	Certificate of Zoning Compliance (Multi-fam. Residence)	12/02/15	compliant
5	2312 Lyons Street	Building Permit	Swap out of existing antennae (AT & T)	12/02/15	compliant
5	1911 Church St	Foundation Permit & Zoning Analysis	New 2-story building for Cultural Facility (Y.O.U.) with revisions	11/27/15	pending staff review & DAPR 12/09/15
6	2013 Bennett Avenue	Building Permit	Construct 1-story addition @ SFR.	11/30/15	non-compliant
6	3200 Grant Street	Building Permit	Interior remodeling @ Foster Pavilion (Presbyterian Homes)	11/30/15	compliant
6	3200 Grant Street	Building Permit	Interior remodeling @ Westminister (Presbyterian Homes)	12/01/15	compliant
7	2309 Grey Avenue	Building Permit	Demolish existing, construct new 2-story single-family residence.	10/21/15	pending add'l info from the applicant
7	2255 Campus Drive	Building Permit	Construction of building caissons (NU Athletic Facility)	11/12/15	pending add'l info from the applicant
7	2170 Campus Drive	Building Permit	Interior remodeling to lab rooms (NU)	11/30/15	compliant
7	1315 Jenks Street	Building Permit	Install solar heating system @ SFR.	12/02/15	compliant
7	1307 Rosalie Street	Building Permit	Int./ext. remodeling @ SFR.	12/02/15	compliant
7	1949 Campus Drive	Building Permit	Construct 2-story addition (Wirtz Performing Arts Ctr, NU)	12/03/15	pending DAPR
9	1709 Washington Street	Building Permit	Construct rear deck @ SFR.	11/30/15	compliant
9	609 South Blvd.	Building Permit	Convert commercial building into multi-family residence (16 du's)	11/19/15	pending DAPR
9	1622 Main Street	Building Permit	Install rear yd patio @ SFR.	12/02/15	compliant
9	400 Wesley Avenue	Building Permit	Int./ext. remodeling @ SFR.	12/03/15	compliant

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	831 Emerson Street	Planned Development, Special Use and Rezoning	New mixed use 14-story building with 287 DUs, 3000-sq. ft. commercial space and 145 parking spaces	10/29/15	PC 12/09/15
1	1625 Chicago Avenue	Substitution of Special Use	Type 2 Restaurant for La Cocinita - previously Greek Fire Grill	11/20/15	Determination after 12/11/15
2	1210 Darrow Avenue	Zoning Complaint	Illegal truck parked in rear yd (F Plates)	10/08/15	2nd viol. Letter mailed. Insp. pending
2	1223-1227 Dodge Avenue	Zoning Complaint	Illegal Trade Contractor (Landscaping) business	08/17/15	2nd viol. letter mailed. Insp. pending
2	1804 Washington Street	Zoning Complaint	Automobile repair establishment in residential district	09/16/14	Drive-by insp. ongoing
2	1610 Fowler Avenue	Major Variance	Establish one open parking space in the rear yard with a .5' side yard setback	11/20/15	ZBA 01/05/16 & pending DAPR
2	1812 Greenwood Street	Minor Variance	building side yard building to construct dormer additon	12/03/15	under review
3	614 Dempster Street	Special Use	Commercial Indoor Recreation - North Shore Athletics	10/21/15	P&D 12/14/15
3	860 Hinman Avenue	Major Variance	# of DUs and parking spaces for conversion of rooming units to dwelling units in an existing multifamily residential building	11/02/15	P&D 01/11/16
4	1815 Cleveland Street	Zoning Complaint	Illegal auto-repair business in R2 District.	06/18/15	Re-inspection revealed no violation. To keep monitorina
4	915 Greenleaf Street	Zoning Complaint	Elim. of required parking to rent spaces	10/08/15	Viol. letter to be sent the week of 12/7/15
5	1118 Foster Street	Zoning Complaint	Illegal rooming house	10/15/15	Viol. Letter mailed. Re-insp. pending
5	1924 Grey Avenue	Zoning Complaint	Illegal landscaping business	10/08/15	Re-insp. revealed no violation. To keep monitoring
5	2002 Darrow Avenue	Zoning Complaint	Auto repair establishment in res. district	06/25/15	Insp. revealed no violation
5	2115 Dewey Avenue	Major Variance	Side yard setbacks for a second story office addition and open parking	11/06/15	ZBA 12/15/15
6	2304 Park Place	Minor Variance	Bldng lot coverage / Impervious surface ratio to construct addition to garage	12/02/15	under review
7	1501 Central Street	Special Use	New LED scoreboards at Rocky Miller Park & Sharon Drysdale Field (NU)	11/20/15	DAPR 12/09/15 & ZBA 12/15/15
7	1303 Rosalie Street	Major Variance	Rear yard setback for a 2-story addition at a mixed-use building	10/30/15	ZBA 12/15/15



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: December 4, 2015

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, December 4, 2015

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Most exterior masonry brick work and windows are finished. The plumbing system and most of the HVAC have been approved. Electrical has been approved on levels two through eight. Elevators are running with a dedicated operator. Public right of way is protected and clean. Neighboring storm structures are monitored and catch baskets emptied weekly.	12/2/2015
1	1619 Chicago Avenue (The Merion)	Residential Addition	Fences and sidewalks are in good condition and catch basins are clean. Exterior façade work is underway. Interior mechanical work is in progress.	12/2/2015
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Sidewalks and fences are in good condition. Soil erosion reports are current. Homes on east end of Colfax are nearing completion and only two lots remain. Contractor has been notified of drainage issue onto sidewalk on the Colfax side.	12/2/2015
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Streets, fences and sidewalks are in good condition. Catch basins are clean. Structural iron installation for third floor is in progress.	12/2/2015
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	All steel columns and posts are in place and secured. All below slab drain piping and street openings have been back filled and paved. Job site is in order.	12/2/2015
4	1029 - 1035 Davis Street	One Story Commercial	Drywall installation continues in pace with the installation of fire suppression system and the electrical installation above the ceiling grid. Job site is kept clean and in order.	12/3/2015
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Electrical work continues to move forward on 3rd floor. Ventilation hoods are being installed in the food preparation areas. Installation of fire suppression system continues. Job site is well kept and clean.	12/3/2015
7	1620 Central	New 47 Unit Apartment Building	Footings are being framed and concrete is being poured. Foundation forms are set up. Job site is kept in order.	12/2/2015
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Temporary heat has been established in the south tower so interior work can continue. Scaffolding is erected in atrium area so mechanicals can begin. Job site is clean, organized and fences are in place.	12/3/2015
7	560 Lincoln (NU Residence Hall)	New Dormitory	Utilities have been marked in preparation for a construction fence install. Site is graded to a flat state and is not holding or shedding water. Surrounding public right of ways are clear.	12/3/2015
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Sidewalks and fences are in good condition. Exterior Dryvit at south wall is almost complete. Grid ceiling installation in progress. Paving of parking lot is postponed due to weather.	12/2/2015

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
November 2015 Meetings/Activities	November 3, 2015
	<p>1706 Central Street: Special Use for a Commercial Indoor Recreation Facility, <i>9 Round Fitness</i>, in the B1a Business District and oCSC Central Street Corridor Overlay District. Unanimous recommendation for approval by ZBA and approved by City Council 11/23/15.</p>
	November 17, 2015
	<p>614 Dempster Street: Special Use for a Commercial Indoor Recreation Facility, <i>North Shore Athletics</i>, in the B2 Business District and oDM Dempster-Main Overlay District. Unanimous recommendation for approval by ZBA. Scheduled for P&D 12/14/15.</p>
December 2015 Meetings/Activities	December 1, 2015
	<p>1459-1463 Elmwood Avenue: Variation for a 0' rear yard setback where 10' is required in the D1 District, for a two-story and second floor addition to add a dwelling unit to an existing office/retail building. The ZBA forwarded a positive recommendation to City Council by a 5-1 vote.</p>
	<p>860 Hinman Avenue: Variations for 102 dwelling units where 40 dwelling units are allowed, and 0 additional parking spaces where 55 additional parking spaces are required, all for the conversion of 44 existing rooming house units to dwelling units. The ZBA forwarded a unanimous recommendation for approval to City Council.</p>
	December 15, 2015
	<p>1303 Rosalie Street: Variation for a 5' rear yard setback where 30' is required for an enclosed rear porch in the R1 District.</p>
	<p>2115 Dewey Avenue: Variations for a 4.1' north interior side yard setback and a 3.4' south interior side yard setback where 5' is required for a second story addition, a 2.5' south interior side yard setback for an enclosed stair (yard obstruction) where 4.5' is required, a 4' south interior side yard setback for open parking where 5' is required, and a 0' parking aisle width for tandem parking where 12' is required; all for a second story addition to the office portion of a mixed use building in the MXE District.</p>
	<p>1501 Central Street: Special Uses for Scoreboards at Northwestern University's Rocky Miller Park (baseball) and Sharon Drysdale Field (softball) in the U2 District.</p>
PLANNING AND ZONING	Plan Commission
November 2015 Meetings/Activities	November 11, 2015
	<p>Z. O. Text Amendment: Impervious Surface Ratio - An amendment to consider modifications to the impervious surface coverage and building lot coverage regulations. The Commission voted unanimously to recommend approval. Scheduled for P&D 12/14/15.</p>
	<p>Z. O. Text Amendment: Automobile and Recreational Vehicle Sales - An amendment to the automobile and recreational vehicle sales use to include rentals. The Commission voted unanimously to recommend approval. Scheduled for P&D 12/14/15.</p>
December 2015 Meetings/Activities	December 9, 2015
	<p>831 Emerson Street - Planned Development – Approval of a Planned Development with rezoning from C1 Commercial and R5 General Residential to C1a Commercial Mixed Use and Special Use for a convenience store to construct a 14-story, 287-unit residential building with 3,330 square foot ground floor commercial space and 145 parking spaces. Applicant seeks seven site development allowances for: number of dwelling units (287 units proposed where maximum 121 are allowed by Code), building height (145.5 feet proposed where maximum 67 is</p>

allowed by Code), floor area ratio (5.4 proposed where maximum 4.0 is allowed by Code), number of parking spaces (145 spaces proposed where 423 are required by Code), 2-foot rear yard setback for open parking along the north property line where minimum 10 feet is required, 0-foot side yard setback for open parking along the east property line where minimum 10 feet is required, and no landscaping buffer along the rear (north) property line where minimum 10-foot landscape buffer is required.

PLANNING AND ZONING	Comprehensive Plan Committee of the Plan Commission
November 2015 Meetings/Activities	November, 2015 There was no Comprehensive Plan Committee meeting scheduled in November.
December 2015 Meetings/Activities	December, 2015 There is no Comprehensive Plan Committee meeting scheduled in December.
PLANNING AND ZONING	Rules Committee of the Plan Commission
November 2015 Meetings/Activities	November, 2015 There was no Rules Committee meeting scheduled in November.
December 2015 Meetings/Activities	December, 2015 There is no Rules Committee meeting scheduled in December.
PLANNING AND ZONING	Zoning Committee of the Plan Commission
November 2015 Meetings/Activities	November, 2015 There was no Zoning Committee meeting scheduled in November.
December 2015 Meetings/Activities	December 2015 There is no Zoning Committee meeting scheduled in December.
PLANNING AND ZONING	Preservation Commission
November 2015 Meetings/Activities	November 9, 2015 The Preservation Commission held a special meeting on window repair, restoration, and replacement. Two experienced professional preservation consultants in historic window restoration were panel guests, Neal Vogel of Restoric LLC, and Danielle Euer, historic preservation consultant. Homeowners, new window suppliers/contractors, and NU representatives attended the session. The discussion focused on when is it appropriate to replace windows, window restoration costs vs. replacement, and improving current information on window restoration.
	November 17, 2015
	628 Judson Avenue (LSHD): Replace 3 windows in the living room. Postponed by applicant.
	201 Main Street (LSHD): De-conversion of a 2-unit building to a single-family home, including exterior alterations to the front and rear porch, and new window locations. Approved unanimously.
	828 Colfax Street (NEHD): Construction of a new detached two-car garage to replace the original two-car garage that was demolished in 2013. To avoid cutting down a mature spruce tree, applicant seeks a major variation from the fifteen foot (15') setback from the east (Noyes Court) property line, and instead propose a three foot (3') setback from the east property line. Approved unanimously. Zoning variation approval recommended unanimously.

<p>1719 Hinman Avenue (L): Proposed residential elevator addition on the north side of the existing house. The elevator will travel from grade up to the first floor as well as down to the basement. Addition of two new egress windows in the basement on the north side of the building. Postponed by applicant.</p>
<p>201 Main Street (LSHD): De-conversion of a 2-unit building to a single-family home, including exterior alterations to the front and rear porch, new window locations, new fence, and a new 2-car detached garage. Requires zoning variance for building lot coverage; allowed 45%; proposed 49.3%. Exterior alterations decision tabled. Zoning variation for building lot coverage unanimously recommended approval.</p>
<p>2244 Orrington Avenue (L/NEHD): Construct at rear of the house - stone terraces, steps and seat walls, grill island, stone fire feature, and cedar pergola. Remove existing wood deck and stairs. Approved unanimously (Construction and Demolition).</p>
<p>2810 Thayer Street (LSHD): Replace the existing dilapidated single pane double hung wood windows and single pane metal windows with new Marvin historic double hung and casement aluminum clad wood windows. Replace the existing one story detached masonry garage in the rear yard in the same style, scale, and details as the existing garage and house. Approved unanimously (Construction of new garage/demolition of existing garage). Action on window replacement tabled. (The Commission asked for more detailed information and drawings for the windows).</p>
<p>1500 Ashland Avenue (L): Restoration of the wood siding on the house, addition of a second-story bedroom and bathroom, construction of an uncovered, exterior deck at the rear of the house and a new garage at the rear of the property. Tabled. (The Commission asked for a second story addition to have a mansard roof to match the mansard roof on the main house and a drawing showing the proposed new garage in context with the house).</p>
<p>1323 Ashland Avenue (L): Remove deteriorated pine siding and trim and replace with engineered wood smooth clapboard siding with exposure to match existing. Engineered wood shingle siding to match and engineered wood trim, smooth trim to match existing window. Approved unanimously 8-0.</p>
<p>1032 Forest Avenue (LSHD): Construction of a new single-family home with a two-car detached garage. Approved unanimously.</p>

December 15, 2015

**December 2015
Meeting/Activities**

<p>1500 Ashland Avenue (L): Construction of a 2-story rear addition and detached 2-car garage.</p>
<p>1719 Hinman Avenue (L/LSHD): Construction of an exterior elevator for accessibility.</p>
<p>2810 Thayer Street (LSHD): Replace the existing dilapidated single pane double hung wood windows and single pane metal windows with new Marvin historic double hung and casement aluminum clad wood windows that will closely match the existing style, size muntin pattern, and frame sizes.</p>
<p>1700 Sherman Avenue (L): Install new accessible entry door facing Sherman Avenue.</p>
<p>1012 Lake Street (L/RHD): Replace clay tile roof with asphalt shingles.</p>
<p>901 Edgemere Court (LSHD): Install solar panels on roof.</p>
<p>321 Lake Street (LSHD): Second story master bedroom addition over existing one story addition.</p>
<p>1838 Chicago Avenue (Landmark lot of record): Replace existing aluminum clad wood windows with all aluminum windows. New entry and accessible ramp on the north elevation.</p>
<p>701 Forest Avenue (L/LSHD): Construct a new deck, railing at rear of house. Enclose, infill existing roofed porch. Alter existing screen porch. Install new cedar fence and install landscaping and hardscape improvements at rear yard.</p>
<p>921 Ridge Avenue (RHD): Replacement of 4 windows and installation of two new doors. Replace the front door and transoms with double door. Install two skylights in the roof. Install new guardrail at front porch. Install new stair off rear deck. Install new fences per site plan.</p>
<p>919 Edgemere Court (L/LSHD): Application for rescission of landmark status.</p>

	Staff Review – November 2015				
Preservation Projects Approved by Staff	1046 Michigan Avenue 824 Sheridan Road 630 Michigan Avenue 1029 Hinman Avenue 1016 Colfax Street	1144 Michigan Avenue 1028 Dempster Street 1421 Maple Avenue 1453 Maple Avenue 1120 Forest Avenue	1207 Greenwood 1247 Ridge Avenue 2723 Noyes Street 2131 Sherman Avenue 2326 Brown Avenue	426 Keeney Street 1236 Judson Avenue 1034 Michigan Avenue 727 Forest Avenue 1030 Forest Avenue	1208 Church Street 1112 Lake Street 1109 Emerson Street 716 Brummel Street

PLANNING AND ZONING	APPROVED & ACTIVE PLANNED DEVELOPMENTS
1890 Maple/ 1881 Oak E2	The development of 356 dwelling units is complete. The Temporary Certificate of Occupancy was issued on March 11, 2015. Yoga Studio going into Maple Ave. commercial space.
1611 Chicago Ave. North Shore Residence/ Merion	Renovations in the existing structure are ongoing. The full building permit for the 8-story addition has also been issued; construction is ongoing.
1515 Chicago Ave. Hyatt House Extended Stay Hotel	The 8-story 114-room hotel with 33 on-site parking spaces was approved by the City Council on 4/28/2014. The full building permit was issued on 2/27/2015. The construction is ongoing.
1629-1691 Church St. Church St. Village	On 08/11/2014, the applicant received an extension to complete the 13 unfinished units in Buildings 2 and 3 and to obtain a building permit for the construction of the last 8 units in Building 1 no later than 08/11/2015. The applicant has completed construction on the 13 units in Buildings 1 and 2, but has requested an extension of the PD to obtain the permit for the Building 1 by August 11, 2016. The request for extension was approved by the City Council on July 27, 2015.
2454 Oakton St. Sports Dome	Approved by City Council on 08/11/2014. The building permit for the foundation was issued on July 29, 2015. The full building permit was issued on 09/11/2015. Construction is ongoing.
835 Chicago Ave. (Chicago/Main)	The full building permit for the 9-story 112-unit residential building was issued on 08/03/2015. Construction is ongoing.
1620 Central Street	The 4-story 47-unit multiple-family residential building was approved by the City Council on 04/27/2015. The demolition permit was issued on 08/26/2015. The full building permit was issued on 10/20/2015. Construction is ongoing.
1571 Maple Avenue	The 12-story 101-unit mixed-use development was approved by the City Council on 04/13/2015. On 09/24/2015, the applicant submitted an application for foundation permit only. The permit application is under review.

HOUSING & GRANTS	Housing & Community Development Act Committee
November 2015 Meetings/Activities	November 17, 2015
	The HCDA Committee held a public hearing on the draft of the 2016 Action Plan at its meeting on November 17, which also marked the end of the 30-day public comment period. There was no public input. HUD notified entitlement grantees not to submit their 2016 Action Plan until the federal government has appropriated funding for HUD and CDBG, HOME and ESG allocations by grantee. Although Congress recently approved a two-year budget that funds the federal government through 2017, appropriations bills that fund HUD and other agencies have not yet been passed; the earliest projected date for the release of specific grant amounts to entitlement communities is sometime in the 1 st quarter of 2016. The HCDA Committee voted to recommend approval of the 2016 Action Plan to City Council once numbers are finalized.
December 2015 Meetings/Activities	December 15, 2015
	This meeting has been canceled due to a lack of agenda items.
HOUSING & GRANTS	Housing and Homelessness Commission
November 2015 Meetings/Activities	November 20, 2015
	The HHC voted to change its meeting schedule for 2016 to the first Thursday of the month at 7PM; staff will make room reservations and provide the schedule to commissioners at the December 18 meeting. Aids. Wilson and Miller attended the meeting and discussed the proposed amendments to the Inclusionary Housing Ordinance before the November 23 City Council meeting. In addition, the commission voted to focus its work in 2016 on developing additional sources of funding for affordable housing, potential zoning changes to reduce barriers to the development of affordable housing, and a comprehensive description of the Affordable Housing Fund, including eligible uses of funds.
December 2015 Meetings/Activities	December 18, 2015
	The agenda for the December 18 meeting has not been finalized at this time. Topics may include discussing potential sources of funding for affordable housing and zoning changes to facilitate development of affordable housing to prioritize for research and evaluation, as well as implementation of the revised Inclusionary Housing Ordinance approved by City Council at its November 23 meeting.
HOUSING & GRANTS	Mental Health Board
November 2015 Meetings/Activities	November 12, 2015
	The Mental Health Board meeting was canceled due to lack of quorum.
December 2015 Meetings/Activities	December 10, 2015
	MHB will meet on Thursday, December 10, 2015 to review the grant allocation process. MHB will also hear more information about services provided by Erie Family Health Services and an update on hoarding cases in Evanston. Additionally, City staff will provide information about the process used to assist hoarders and the resources available.

HOUSING & GRANTS	NSP 2
NSP2 Properties	Following consultation with HUD, 619 Case Place is being changed from ownership to rental due to the inability of buyers to secure financing. This is the last unit that needs to be occupied by an income eligible household in order to close out the City's NSP2 grant. Rent-up is anticipated by year end 2015.
Land Banked Properties	2142 Dewey Avenue cleared lot will be donated to Evanston Township High School as the site for the house being built in their Geometry In Construction classes during the 2015-2016 school year. Property transfer will take place by March 31 at the latest so work on the foundation can be undertaken in spring and the house moved to the site by the end of the school year. Staff will develop disposition plans for the cleared lots at 2122 Darrow and 2113 Dewey. 1509 Emerson will be land banked for development as part of the second phase of Emerson Square.
Grant Closeout	The City has expended its \$18.15 million NSP2 grant, as well as a substantial portion of the over \$4 million in program income on eligible activities. Staff has completed the compliance review for ownership properties and that process is underway for rental properties. File reviews of all completed properties are being conducted as required for grant closeout. HUD will provide technical assistance to the City to ensure that all expenditures and accomplishments are correctly reflected in DRGR prior to grant closeout.

BUILDING & INSPECTION SERVICES		Housing Rehabilitation	
Ward	Address	Status	
2	1319 McDaniel Avenue	REHAB – House Demolition – All permits approved and demolition is scheduled for the week of 12/1/2015.	
5	1814 Grey Avenue	REHAB – Tree Removal – Final invoice submitted for December Council review.	
5	1806 Grey Avenue	REHAB – Garage Demo – Rehab project is underway and garage demolition is scheduled for 12/4/15.	
5	1720 Grey Avenue	REHAB – 1 Unit – Rehab project is underway.	
8	1823 – 1831 Brummel Street	Patricia Lloyd Townhomes – 5 Units – All invoices paid. Project complete.	
8	219 Hartrey Avenue	REHAB – 1 Unit – Loan documents being reviewed by Rimland Attorneys.	
8	142 Callan Avenue	REHAB – 1 Unit – Rehab project is underway.	
8	147 Custer Avenue	REHAB – 1 Unit – Rehab project is underway.	
Applications Received		Applications Approved	Current Projects
(Mo) / (YTD)		(Mo) / (YTD)	(YTD)
0/12		0/5	6
Completed Projects		(YTD)	
		1	

BUILDING & INSPECTION SERVICES	Sign Review and Appeals Board
November 2015 Meetings/Activities	November 12, 2015
	No Meeting Held – Lack of Agenda Items
December 2015 Meetings/Activities	December 10, 2015
	704 W. Main Street – Cultivate Urban Rainforest Gallery – 36"x50" Blade Sign where 24"x36" Blade Sign is allowed.

BUILDING & INSPECTION SERVICES		New Business Application Status		
Ward	Property Address	Business Name	Received	Status
1	1601 Chicago Ave.	Lock Chicago, LLC	11/23/2015	General Business License issued 10/30/2015.
1	518 Davis St. #201	Live Marketing, Inc.	10/6/2015	General Business License issued 10/29/2015.
2	1910 Greenwood St.	Greenwood Motorsports	11/13/2015	General Business License issued 11/20/2015.
2	1706 Maple Ave.	Hasana	9/22/2015	General Business License issued 10/19/2015.
3	1312 Chicago Ave.	See Jane Sparkle (change of location)	10/15/2015	General Business License issued 11/8/2015.
4	1603 Orrington Ave.	Reed Accounting, LLC	11/12/2015	Pending inspections.
4	739 Main St.	Dietrich 21 LLC	11/12/2015	In review.
4	1603 Orrington Ave. #600	Active Directory Consultants, Inc.	10/6/2015	General Business License issued 10/21/2015.
4	800 Dempster St.	Evanston Float Center	5/22/2015	Pending inspections.
5	1123 Emerson St. #207	Richard Group, LLC	9/22/2015	General Business License issued 9/30/2015.
5	1634 Payne St.	Corrado Cutlery/Clubman Online	9/23/2015	Pending inspections.
6	3200 Grant St.	Presbyterian Homes Outpatient Rehabilitation Agency	10/13/2015	General Business License issued 10/31/2015.
7	1706 Central St.	9Round 30 Min Kickbox Fitness	10/2/2015	Pending inspections.
7	1937 Central St.	Central Street Yoga	9/11/2015	General Business License issued 10/22/2015.
8	311 Howard St.	Jackson Hewitt Tax Service	9/25/2015	General Business License issued 11/13/2015.
9	616-C Hartrey Ave.	Frank Tires	11/10/2015	Awaiting payment of fees.

BUILDING & INSPECTION SERVICES		Permit Application Status		
Ward	Property Address	Project Description	Received	Status
1	633 Clark St.	NU – Crown Plaza	6/14/15	Awaiting revisions
1	533 Davis St.	Type I restaurant	7/2/15	Awaiting revisions
1	1625 Chicago Ave.	Restaurant renovation	11/23/15	Under review
1	1622 Orrington Ave.	Type 1 restaurant	10/7/15	Awaiting revisions
1	1730 Hinman Ave.	Interior remodel	11/11/15	Under review
1	1864 Sherman Ave. – 1SE	Kitchen/bath remodel	4/23/15	Awaiting revisions
1	425 Grove St. – 7C	Interior remodel	6/12/15	Awaiting revisions
2	1915 Maple Ave.	Antenna	11/25/15	Under review
2	1928 Dempster St.	Dollar Store remodel	11/18/15	Under review
3	312 Lee St.	Porch repair	11/19/15	Under review
3	488 Sheridan Rd. - #1	Interior remodel	8/31/15	Under review
3	598 Sheridan Sq.	Kitchen/bath remodel	11/23/15	Under review
3	904 Hinman Ave.	Porch replacement	11/20/15	Under review
4	1012 Church St.	Interior remodel	11/3/15	Awaiting revisions
4	716 Main St.	Interior remodel	11/24/15	Under review
4	1571 Maple Ave.	Foundation only – multi-story structure	9/24/15	Approved – pending easement agreement
4	820 Davis St.	Interior demolition	11/30/15	Under review
4	1016 ½ Church St. – The Barn	Restaurant	10/22/15	Under review
5	1911 Church St.	Foundation	11/25/15	Under review
5	2147 Maple Ave.	Porch replacement	11/30/15	Under review
6	3200 Grant St.	Interior remodel	11/24/15	Under review
7	1880 Campus Dr. – NU dorm	Interior remodel	11/24/15	Under review
7	1949 Campus Dr. – NU dorm	Interior remodel	11/30/15	Under review
7	2145 Sheridan Rd. – NU Tech	Lab revisions	11/4/15	Under review
7	2170 Campus Dr.	Interior remodel	11/24/15	Under review
8	999 Howard St. – Maxwell Style Grill	Restaurant	10/1/15	Under review
9	609 South Blvd.	Interior remodel – 16 condo units	11/16/15	Under review

BUILDING & INSPECTION
SERVICES

Building Permits Issued by Ward – November 1 – 30, 2015

Ward 1

Building Permit Type	No. of Permits Issued
Demolition	3
Electrical Only	4
Fire Alarm	3
Fire Suppression	2
Miscellaneous Site Work	6
Remodel	3
Sign-Awning	1
Total Permits Issued	22

Ward 2

Building Permit Type	No. of Permits Issued
Accessory Structure	2
Addition	2
Demolition	3
Electrical Only	3
Fence	4
Fire Alarm	5
Fire Suppression	5
HVAC Work Only	1
Low Voltage Alarm	1
Minor Repair	2
Miscellaneous Site Work	7
Plumbing Only	4
Remodel	4
Roofing	8
Sign-Awning	1
Temporary	1
Window Replacement	2
Total Permits Issued	55

Ward 3

Building Permit Type	No. of Permits Issued
Accessory Structure	1
CCCD	1
Deck or Porch	2
Demolition	2
Electrical Only	4
Fence	2
HVAC Work Only	1
Minor Repair	2
Miscellaneous Site Work	1
Plumbing Only	1
Remodel	2
Roofing	4
Sign-Awning	1
Total Permits Issued	24

Ward 4

Building Permit Type	No. of Permits Issued
CCCD	1
Deck or Porch	1
Electrical Only	1
Fence	4
Fire Alarm	1
Fire Suppression	2
Hood Fire Suppression	1
HVAC Work Only	4
Minor Repair	1
Miscellaneous Site Work	3
Plumbing Only	4
Remodel	4
Roofing	9
Sign-Awning	3
Window Replacement	1
Total Permits Issued	40

**BUILDING & INSPECTION
SERVICES****Building Permits Issued by Ward – November 1 – 30, 2015****Ward 5**

Building Permit Type	No. of Permits Issued
Demolition	2
Electrical Only	2
Fire Suppression	1
HVAC Work Only	1
Low Voltage Alarm	1
Minor Repair	2
Miscellaneous Site Work	1
Plumbing Only	5
Remodel	1
Roofing	3
Sign-Awning	1
Temporary	1
Water and Sewer	1
Window Replacement	3
Total Permits Issued	25

Ward 6

Building Permit Type	No. of Permits Issued
Addition	1
CCCD	1
Demolition	3
Fence	8
Lawn Sprinkler	1
Low Voltage Alarm	2
Miscellaneous Site Work	2
Plumbing Only	8
Remodel	5
Roofing	8
Sign-Awning	2
Temporary	2
Water and Sewer	2
Window Replacement	2
Total Permits Issued	47

Ward 7

Building Permit Type	No. of Permits Issued
Addition	1
Deck or Porch	1
Demolition	3
Electrical Only	11
Fence	3
Fire Alarm	1
Fire Suppression	1
HVAC Work Only	3
Low Voltage Alarm	1
Minor Repair	3
Miscellaneous Site Work	6
Plumbing Only	5
Remodel	3
Roofing	12
Temporary	2
Water and Sewer	3
Window Replacement	4
Total Permits Issued	63

Ward 8

Building Permit Type	No. of Permits Issued
Demolition	2
Electrical Only	4
Fence	1
Hood Fire Suppression	1
HVAC Work Only	1
Miscellaneous Site Work	3
New	1
Plumbing Only	3
Roofing	9
Window Replacement	1
Total Permits Issued	26

**BUILDING & INSPECTION
SERVICES**
Building Permits Issued by Ward – November 1 – 30, 2015
Ward 9

Building Permit Type	No. of Permits Issued
Addition	1
CCCD	1
Deck or Porch	1
Demolition	1
Electrical Only	1
Fence	2
HVAC Work Only	3
Low Voltage Alarm	2
Minor Repair	1
Miscellaneous Site Work	3
New	1
Plumbing Only	2
Remodel	4
Roofing	11
Water and Sewer	1
Window Replacement	1
Total Permits Issued	36



DATE: December 1, 2015

TO: Wally Bobkiewicz, City Manager

FROM: Mark Muenzer, Director of Community Development
Gary Gerdes, Building and Inspection Services Manager

SUBJECT: Building Permit & Construction Value Financial Report for November, 2015

BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of November 2015	\$ 355,470
Total Permit Fees Collected Fiscal Year 2015	\$ 5,835,068
Total Permit fees Collected for the Month of November 2014	\$ 129,029
Total Permit Fees Collected Fiscal Year 2014	\$ 8,223,991

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR NOVEMBER 2015	\$ 16,386,693
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2015	\$ 309,831,899
TOTAL CONSTRUCTION VALUE FOR NOVEMBER 2014	\$ 6,642,370
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2014	\$ 467,473,454

EVANSTON FIRE DEPARTMENT



MONTHLY REPORT OCTOBER 2015

General information:

Total number of calls	Fire - 330	EMS - 567	Exposures - 0	Unknown - 0	All - 897
Average calls per day	Fire - 10.64	EMS - 18.29	All - 28.93		
Total number of arson calls	0				
Estimated dollar loss	Fire - 1,000	Other - 250	All - 1,250	Arson - 0	0
Estimated value	Fire - 1,000,500	Other - 1,000,600	All - 2,001,100	Arson - 0	0
Percentage saved	Fire - 99.90%	Other - 99.97%	All - 99.93%	Arson - .00%	
Total injuries	Fire service - 0	Civilian fire - 0	EMS - 0	Arson - 0	0
Total fatalities	Fire service - 0	Civilian fire - 0		Arson - 0	0
Total apparatus responses	Emergency - 1,773	Non-emergency - 213	All - 1,986		
Average responses per day	Emergency - 57.19	Non-emergency - 6.87	All - 64.06		
Average apparatus per call	Fire - 2.57	EMS - 2.00	All - 2.21		
Average turnout time	Emergency - 0:00:47	Non-emergency - 0:01:10	All - 0:00:51		
Average response time	Emergency - 0:03:02	Non-emergency - 0:04:40	All - 0:03:18		
Average contain time	Emergency - 0:00:00	Non-emergency - 0:00:00	All - 0:00:00		
Average total time	Emergency - 0:34:52	Non-emergency - 0:19:33	All - 0:32:19		
Total man hours	Fire - 457	EMS - 1,155	All - 1,612		
Average personnel per call	Fire - 6.96	EMS - 4.98	All - 5.71		
Total aid given calls	2				
Total aid received calls	6				

Total calls by incident group:	Count	Average response time	Aid given	Exposures
100-173 Fire	7	0:02:56	1	0
300-381 Rescue and emergency medical service incidents	567	0:03:00	0	0
400-482 Hazardous conditions (no fire)	23	0:03:41	0	0
500-571 Service call	133	0:04:36	1	0
600-672 Good intent call	25	0:02:19	0	0
700-751 and 7009 False alarm and false call	142	0:03:17	0	0

Total calls by incident type:	Count	Aid given	Aid received	Exposures
111 Building fire	2	1	0	0
113 Cooking fire, confined to container	3	0	0	0
143 Grass fire	1	0	0	0
151 151side rubbish, trash or waste fire	1	0	0	0
321 EMS call, excluding vehicle accident with injury	535	0	4	0
322 Motor Vehicle Accident	11	0	0	0
323 Motor vehicle/pedestrian accident (MV Ped)	10	0	1	0
331 Lock-in (if lock out, use 511)	3	0	0	0
353 Removal of victim(s) from stalled elevator	7	0	0	0
365 Watercraft rescue	1	0	0	0
411 Gasoline or other flammable liquid spill	1	0	0	0
412 Gas leak (natural gas or LPG)	5	0	0	0
424 Carbon monoxide incident	8	0	0	0
440 Electrical wiring/equipment problem, other	4	0	0	0
445 Arcing, shorted electrical equipment	2	0	0	0
462 Aircraft standby	3	0	0	0
500 Service Call, other	42	1	0	0
511 Lock-out	15	0	0	0
521 Water evacuation	1	0	0	0
531 Smoke or odor removal	2	0	0	0
550 Public service assistance, other	3	0	0	0
551 Assist police or other governmental agency	10	0	0	0
553 Public service	5	0	0	0

Total calls by incident type:		Count	Aid given	Aid received	Exposures
554	Assist invalid	48	0	1	0
555	Defective elevator, no occupants	6	0	0	0
561	Unauthorized burning	1	0	0	0
600	Good intent call, other	7	0	0	0
611	Dispatched & canceled en route	7	0	0	0
650	Steam, other gas mistaken for smoke, other	2	0	0	0
651	Smoke scare, odor of smoke	7	0	0	0
652	Steam, vapor, fog or dust thought to be smoke	1	0	0	0
671	HazMat release investigation w/no HazMat	1	0	0	0
712	Direct tie to FD, malicious false alarm	1	0	0	0
714	Central station, malicious false alarm	3	0	0	0
730	System malfunction, other	9	0	0	0
731	Sprinkler activation due to malfunction	5	0	0	0
733	Smoke detector activation due to malfunction	19	0	0	0
734	Heat detector activation due to malfunction	4	0	0	0
735	Alarm system sounded due to malfunction	12	0	0	0
736	CO detector activation due to malfunction	10	0	0	0
740	Unintentional transmission of alarm, other	5	0	0	0
743	Smoke detector activation, no fire - unintentional	27	0	0	0
744	Detector activation, no fire - unintentional	6	0	0	0
745	Alarm system activation, no fire - unintentional	35	0	0	0
746	Carbon monoxide detector activation, no CO	6	0	0	0

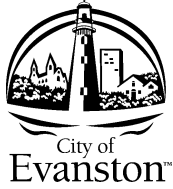
Fire incidents with dollar loss:				Dollar loss	Dollar value
2015-0007422-000	10/10/15	Building fire		500	1,000,000
1934 MAPLE AVE, EVANSTON, IL, 60201					
2015-0007441-000	10/11/15	Cooking fire, confined to container		500	500
1222 HARVARD TER, EVANSTON, IL, 60202					
Totals:			2 incidents	1,000	1,000,500

Other incidents with dollar loss:				Dollar loss	Dollar value
2015-0007870-000	10/25/15	Arcing, shorted electrical equipment		250	1,000,600
1126 HINMAN AVE, EVANSTON, IL, 60202					
Totals:			1 incidents	250	1,000,600

Incidents receiving aid:			
2015-0007206-000	10/02/15	EMS call, excluding vehicle accident with injury	
1600 DODGE AVE, EVANSTON, IL, 60221			
2015-0007319-000	10/06/15	FMS call, excluding vehicle accident with injury	
1999 CAMPUS DR, EVANSTON, IL, 60201			
2015-0007412-000	10/10/15	Assist invalid	
915 DAVIS ST, EVANSTON, IL, 60201			
2015-0007485-000	10/12/15	EMS call, excluding vehicle accident with injury	
1030 DEMPSTER ST, EVANSTON, IL, 60202			
2015-0007991-000	10/29/15	EMS call, excluding vehicle accident with injury	
600 DAVIS ST, EVANSTON, IL, 60201			
2015-0007992-000	10/29/15	Motor vehicle/pedestrian accident (MV Ped)	
INTR LAKE & RIDGE AVE			
Total:			6 incidents

Evanston Fire and Life Safety Services Responses by Census Tract October 2015





Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: December 4, 2015

There were no new applications for food establishments for the week of December 29, 2015.

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: December 4, 2015

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
1	La Cocinita	1625 Chicago	D	Restaurant (Alcohol)	Noon-10pm (Sun); 11am-11pm (M-TH); 11am – Midnight (Fri-Sat)	11/13/15	Pending City Council Introduction
4	Peppercorns Kitchen	620 Davis Street	D	Restaurant (Alcohol)	11am – 1 am (Sun-Thu); 12 pm – 1 am (Fri-Sat)	10/22/15	Pending City Council Introduction

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING DECEMBER 4, 2015

Executive Board Approves FHWA Policy Letter, Cancels December Board Meeting

The NWMC Executive Board met on Wednesday to discuss the latest legislative developments and consider several items. Acting upon a recommendation from the Transportation Committee and the Bicycle and Pedestrian Committee, the Executive Board approved a letter to the Federal Highway Administration (FHWA) supporting policy revisions that provide more flexibility to state and local engineers to encourage safer, multimodal solutions that accommodate bicyclists, pedestrians, transit users and drivers. Since the submittal deadline for comments on the proposed policy revisions is December 7 (which is prior to the next scheduled NWMC Board meeting), the letter will be submitted to the FHWA based upon the Executive Board's approval.

The Executive Board also discussed legislation pending in Springfield to ensure disbursement of local government revenues (see article below), approved support for completion of a streamlined transparency report (which will be presented to the NWMC Board in January) and approved the draft framework of the 2016 NWMC Legislative Program. A copy of the framework was sent to member mayors and managers today for their feedback.

The Executive Board also decided to cancel the December 9 NWMC Board meeting since there are not any issues that required immediate approval. Therefore, the next NWMC Board meeting will be held on Wednesday, January 13, 2016 at 7:00 p.m. at Oakton Community College. *Staff contacts: Mark Fowler, Larry Bury*

House Passes New Measure to Restore Local Government Revenues

On Wednesday, the Illinois House of Representatives approved [Senate Bill 2039 \(Rep. Barbara Flynn Currie\)](#) by a vote of 107-1-1. The legislation was amended to contain the same provisions from [House Bill 4305 \(Rep. Marty Moylan\)](#), including disbursements of Motor Fuel Tax (MFT), Wireless 9-1-1 fees, gaming fees and the Use Tax. The NWMC estimates that the bill will restore local revenues to our members totaling approximately \$8 million per month. A host of other non-General Revenue Fund (GRF) items as well as a small amount of GRF appropriations are also included in Senate Bill 2039.

Senate Bill 2039 became the legislative vehicle in order to provide more timely disbursement of the appropriations. House Bill 4305 would have had to go through three readings in the Senate before approval. On the other hand, the Senate simply has to vote to concur with the House amendments to Senate Bill 2039 before sending the bill to the Governor. The Senate is scheduled to be back in session on Monday, December 7 and the bill appears to have bipartisan support and the endorsement of Governor Rauner.

The NWMC offers a most sincere thank you to *Representative Moylan* for all of his hard work on restoring local revenues and to all of the NWMC State Representatives who voted with the interests of their local governments. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

Congress Unveils Five-Year, \$305 Billion Surface Transportation Bill

On Tuesday, congressional negotiators announced an agreement on a \$305 billion, five-year surface transportation bill with just days to spare before funding was set to expire on December 4. The bill, known as Fixing America's Surface Transportation (FAST), will be the first multi-year federal transportation bill since 2005. To read more about the bill and its impact on the region, please see today's [NWMC Transportation Newsletter](#). *Staff Contact: Brian Pigeon*

SPC Awards 2016 Ford Interceptor Sedan Police Package Contract

The Suburban Purchasing Cooperative (SPC) Governing Board has awarded a contract for the 2016 Ford Interceptor Utility Police Package (Contract #154) to Currie Motors effective December 2, 2015 to December 1, 2016. The contract also calls for three possible one-year contract extensions based on negotiated agreement between the vendor and the SPC.

Invitations to bid were sent to the following Illinois Ford dealerships: Arlington Heights Ford, *Arlington Heights*; Bredemann Ford, *Glenview*; Currie Motors, Frankfort; Freeway Ford, Lyons; Geiser Ford, Roanoke; Gem City Ford, Quincy; Haggerty Auto Group, West Chicago; Highland Park Ford, *Highland Park*; Kunes Country Ford, *Antioch*; Landmark Ford, Springfield; Northwest Ford Trucks, Franklin Park; Rizza Ford, North Riverside; Rod Baker Ford, Plainfield, Roesch Ford, Bensenville; Terry's Ford, Peotone; Victor Ford, Wauconda; and, Wright Automotive, Hillsboro. A legal advertisement was also placed in the Daily Herald.

The results of the bid opening were as follows:

Currie Motors	\$23,291.00
Roesch Ford	\$23,410.00

In addition to Currie Motors being the low bidder on the base model by \$119.00, they were also \$2,182.00 lower on option pricing. For questions or additional information, please contact staff or Tom Sullivan, 815-464-9200 or CurrieFleet@gmail.com. *Staff contact: Ellen Dayan*

Call One Offers Complete Voice Product Portfolio

Suburban Purchasing Cooperative (SPC) Telecommunications vendor Call One reminds members that the SPC Telecommunications Services Contract (#137A) includes voice and data communication products and Professional Services.

The contract contains the following voice product portfolio of services through Call One:

- Hybrid VoIP systems that feature PBX/Digital technology, which allows participants to utilize older cabling infrastructure without need for a complete upgrade
- Modern Hybrid, which allows use of both premise-based VoIP and Cloud-based VoIP features
- Total VoIP solutions, which merge with the most advanced network requirements of participants
- Hosted solutions with managed equipment maintained totally in a Cloud environment, leaving only desktop instruments, software or cellular devices on-premise

The pricing schedule for voice product equipment will be based on a minimum discount of 35% off of the Manufacturer's Suggested Retail Price (MSRP). Additional promotions, discounts and specials may periodically be offered from the manufacturer which could further decrease the procurement price.

Call One's Professional Services solution is customized for each member's unique situation. The four phases of a complete process include: assessment/IT roadmap; consulting; implementation; and, management. For questions or additional information, please contact staff or Call One Association Director Larry Widmer, 847-732-9262 (cell), 312-252-4955 (office) or lwidmer@callone.com. *Staff contact: Ellen Dayan*

Meetings and Events

NWMC Transportation Committee will meet on Thursday, December 10, at 8:30 a.m. at the NWMC offices.

NWMC Legislative Committee will meet on Wednesday, December 16, at 8:30 a.m. at the NWMC offices.