



# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: Friday, November 13, 2015

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for November 6, 2015 –November 12, 2015

### **Administrative Services**

September 2015 Financial Report  
No bids were advertised this week.

### **City Manager's Office**

Council Meeting Agenda Schedule

### **Community Development**

Zoning Report  
Inspection Report

### **Health Department**

Food Establishment Application Weekly Report

### **Law Department**

Weekly Liquor License Applications Report

### **Public Works**

Central Street Bridge Repair

### **Legislative Reading**

NWMC Weekly Briefing

## **PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, November 16, 2015**

Evanston Library Board of Trustees

[www.cityofevanston.org/libraryboard](http://www.cityofevanston.org/libraryboard)

**Tuesday, November 17, 2015**

Board of Ethics

[www.cityofevanston.org/boardofethics](http://www.cityofevanston.org/boardofethics)

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

Preservation Commission

[www.cityofevanston.org/preservationcommission](http://www.cityofevanston.org/preservationcommission)

Human Relations Commission

[www.cityofevanston.org/humanrelationscommission](http://www.cityofevanston.org/humanrelationscommission)

Housing & Community Development Act Committee

<http://www.cityofevanston.org/housingcommunitydev>

**Wednesday, November 18, 2015**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Transportation and Parking Committee -- Cancelled

Evanston Library Board of Trustees

[www.cityofevanston.org/libraryboard](http://www.cityofevanston.org/libraryboard)

LADD Arboretum Committee

[www.cityofevanston.org/laddcommittee](http://www.cityofevanston.org/laddcommittee)

Economic Development Committee (Cancelled & rescheduled to December 2, 2015)

**Thursday, November 19, 2015**

M/W/EBE Advisory Committee

[www.cityofevanston.org/mwebecommittee](http://www.cityofevanston.org/mwebecommittee)

Park & Recreation Board

[www.cityofevanston.org/recreationboard](http://www.cityofevanston.org/recreationboard)

**Friday, November 20, 2015**

Housing and Homelessness Commission

[www.cityofevanston.org/housingcommission](http://www.cityofevanston.org/housingcommission)

Holiday Bash and Tree Lighting – Fountain Square, November 20, 5 pm

<http://www.cityofevanston.org/events/2015/11/holiday-bash-and-tree-lighting-1/>



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of November 6, 2015 through November 12, 2015.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2726</b>	<b>2792</b>
<b>SERVICE REQUESTS</b>	<b>650</b>	<b>606</b>
<b>TOTAL CHATS</b>	<b>52</b>	<b>80</b>
<b>TOTAL TEXT</b>	<b>11</b>	<b>22</b>

## **Top 5 Service Requests**

**Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

- |                                       |     |
|---------------------------------------|-----|
| 1. Building Permit Inspection Request | 115 |
| 2. Trash – Special Pick-up            | 48  |
| 3. Broken Parking Meter               | 28  |
| 4. Yard Waste - Missed Pick Up        | 19  |
| 5. Rodents – Rats                     | 16  |

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	307
Administrative Services -Finance	95
Administrative Services -HR	31
Administrative Services - Other	118
City Manager's Office	25
ComDev / Economic Development	13
ComDev/ Bldg Inspections	317
ComDev / Housing Rehab	3
ComDev / Planning/Zoning	21
General Assistance	14
Fire Life Safety	34
PublicStuff Request	260
Health	104
Information	447
Law	18
Library	5
Mayor's Office	3
Other/311	177
Other – Social Services	3
Parks – Maintenance	0
Parks – Programs/Picnics/Permits	6
Parks – Other	11
Parks/Recreation	20
Parks – Forestry	20
Parks- Recreation Programs	41
Police	154
Public Works / Fleet	2
Public Works / Street Sanitation	220
Public Works / Engineering	53
Tax Assessment Office	2
Utilities – Power	6
Utilities – Sewer	3
Utilities – Water	193
<b>TOTAL</b>	<b>2726</b>



# Memorandum

To: Wally Bobkiewicz, City Manager  
 Martin Lyons, Assistant City Manager/Chief Financial Officer

From: Ashley King, Assistant Director of Administrative Services  
 David Meimers, Accounting Manager

Subject: September 2015 Monthly Financial Report

Date: November 11, 2015

Please find attached the unaudited financial statements as of September 30, 2015. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

Fund	Fund Description	YTD Revenues	YTD Expenses	YTD Net	Fund Balance	Cash Balance
100	GENERAL FUND	67,945,357	65,959,005	1,986,352	16,970,318	5,925,461
175	GENERAL ASSISTANCE FUND	1,330,958	596,779	734,180	917,279	697,291
185	LIBRARY FUND	6,357,733	4,406,625	1,951,108	3,330,078	2,541,263
195	NSP2	195,281	115,758	79,524	79,524	228,774
200	MOTOR FUEL TAX FUND	1,008,346	1,753,374	(745,028)	1,035,003	1,492,222
205	EMERGENCY TELEPHONE	708,481	784,694	(76,213)	832,141	645,995
210	SSA #4	322,058	161,500	160,558	305,758	(29,044)
215	CDBG FUND	865,657	764,648	101,009	285,911	(142,021)
220	CDBG LOAN	154,384	7,083	147,301	2,497,962	268,713
225	ECONOMIC DEVELOPMENT	1,519,775	2,573,708	(1,053,933)	2,486,538	1,904,467
240	HOME FUND	469,563	414,764	54,799	169,915	6,640
250	AFFORDABLE HOUSING FUND	159,822	44,396	115,426	2,662,346	908,039
186	LIBRARY DEBT SERVICE FUND	597,130	121,883	475,247	568,842	472,838
300	WASHINGTON NATIONAL TIF	4,922,769	2,668,524	2,254,245	8,440,949	8,021,639
305	SPECIAL SERVICE AREA (SSA)	422,531	21,075	401,456	865,502	801,504
310	HOWARD-HARTREY TIF	1,249,534	1,310,825	(61,292)	2,308,191	2,345,414
315	SOUTHWEST TIF FUND		893,387	(893,387)	(793)	-
330	HOWARD-RIDGE TIF FUND	585,012	658,489	(73,477)	185,642	(14,827)
335	WEST EVANSTON TIF FUND	176	43,215	(43,040)	457,330	465,218
345	CHICAGO-MAIN TIF	2,900,000	290,000	2,610,000	2,610,000	2,610,000
320	DEBT SERVICE FUND	12,889,178	3,635,337	9,253,842	13,050,629	11,310,206
415	CAPITAL IMPROVEMENTS FUND	637,212	4,290,660	(3,653,449)	4,517,477	5,418,696
420	SPECIAL ASSESSMENT FUND	102,865	101,633	1,232	2,519,800	2,530,920
505	PARKING SYSTEM FUND	6,982,978	5,400,154	1,582,824	14,397,541	14,155,025
510	WATER FUND	17,829,586	19,164,551	(1,334,964)	5,395,830	5,459,838
515	SEWER FUND	9,703,803	9,908,826	(205,023)	4,200,914	2,488,630
520	SOLID WASTE FUND	3,789,242	3,626,487	162,755	(949,319)	(1,315,663)
600	FLEET SERVICES FUND	2,513,471	2,134,771	378,699	257,755	(163,330)
601	EQUIPMENT REPLACEMENT	1,140,965	1,149,833	(8,868)	2,321,134	1,160,674
605	INSURANCE FUND	12,323,118	12,831,889	(508,771)	(3,890,698)	1,054,524
		159,626,988	145,833,873	13,793,114	88,829,501	71,249,106

Included above are the ending balances as of September 30, 2015 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which may be used (or easily sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

As of September 30, 2015, the General Fund is reporting a net surplus of \$1,986,352. This is primarily due to the timing of revenues. At this point, approximately 97% of property taxes have been received. As can be seen in the chart on page four of this memorandum, the General Fund expenditures are 72.21% of budget and revenues are 73.69% of budget. 2015 is anticipated to end the year with a slight surplus of \$869,677 which includes a transfer from the Motor Fuel Tax Fund of \$833,000. This transfer is dependent on State authorization.

Through September 30, 2015, the Community Development Block Grant (CDBG) Fund is showing a negative cash balance of \$142,021. This amount will be reimbursed from draw-downs from HUD during October.

Through September 30, 2015, the Economic Development Fund is showing a fund balance of \$2,486,538 and a cash balance of \$1,904,467.

The Parking Fund (fund balance of \$14,397,541) has capital projects in process including the Civic Center Lot (\$1.3 million), and will have work scheduled for periodic parking deck maintenance/capital improvements in 2016.

The Water Fund has a large cash balance due to deferrals of capital projects. Projects are scheduled in 2016 and will bring the fund/cash balance back to targeted levels

Through September 30, 2015, the Solid Waste Fund is showing a negative fund balance of \$949,319 and a negative cash balance of \$1,315,663. Both of these are improvements of approximately \$200,000 over the August 31 report due to timing of revenues for recycling.

Though operating at a surplus for the year, the Fleet Fund is showing a negative cash balance of \$163,330 through September 30, 2015. The fund balance for the Fleet Fund is \$257,755. This is a significant improvement over the end of 2014 fund balance of negative \$113,833.

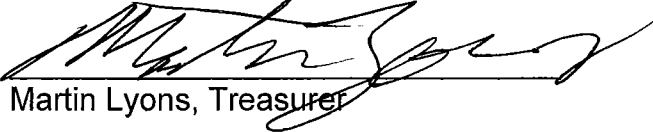
Through September 30, 2015, the Insurance Fund is showing a negative fund balance of \$3,890,698. This negative balance is primarily for claims/cases being expensed. These claims/cases have not been settled, and therefore there is no guarantee the City will actually experience this negative fund balance as estimated. The Insurance Fund's cash balance of \$1,345,082 includes transfers from the IPBC Health Insurance Pool.

If there are any questions on the attached report, please contact me by phone at (847) 859-7884 or by email: [aking@cityofevanston.org](mailto:aking@cityofevanston.org). Detailed fund summary reports can

be found at the following link: <http://www.cityofevanston.org/city-budget/financial-reports/>.

#### CERTIFICATION OF ATTACHED FINANCIAL REPORTS

As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Martin Lyons, Treasurer of the City of Evanston, hereby affirm that I have reviewed the September 30, 2015 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



Martin Lyons, Treasurer

General Fund Through 9/30/15

Classification	Adopted Budget	Sept 2015 Transaction	YTD Transactions	% of Budget	2014 Actual
<b>Fund 100 - GENERAL FUND</b>					
<b>REVENUE</b>					
Property Taxes	11,637,118	311,535	11,301,336	97.11%	11,547,828
Other Taxes	43,689,300	3,181,543	32,444,404	74.26%	42,686,089
Licenses, Permits and Fees	13,897,159	748,990	8,377,396	60.28%	14,880,600
Fines and Forfeitures	4,495,774	253,018	2,605,890	57.96%	3,357,965
Charges for Services	7,747,394	464,588	6,074,116	78.40%	7,934,572
Interfund Transfers	7,890,185	636,904	5,732,132	72.65%	7,794,625
Intergovernmental Revenue	723,700	473,737	817,532	112.97%	627,970
Other Revenue	1,311,343	57,853	588,164	44.85%	1,362,838
Interest Income	50,000	744	4,388	8.78%	13,037
<b>REVENUE TOTALS</b>	<b>92,204,855</b>	<b>6,128,911</b>	<b>67,945,357</b>	<b>73.69%</b>	<b>90,205,523</b>
<b>EXPENSE</b>					
CITY COUNCIL	427,044	32,616	305,213	71.47%	450,773
CITY CLERK	249,979	35,133	201,382	80.56%	259,908
CITY MANAGER'S OFFICE	1,903,126	136,613	1,311,924	68.94%	1,911,831
LAW	1,129,534	76,405	756,390	66.96%	1,060,790
ADMINISTRATIVE SERVICES	10,446,388	740,213	7,027,790	67.27%	8,382,105
COMMUNITY DEVELOPMENT	2,427,257	206,368	1,686,703	69.49%	2,627,186
POLICE	27,745,569	2,189,751	20,793,206	74.94%	28,272,128
FIRE MGMT & SUPPORT	14,462,599	1,252,742	10,735,490	74.23%	14,806,150
HEALTH	3,658,702	254,079	1,814,204	49.59%	3,030,175
PUBLIC WORKS	18,048,955	1,342,218	12,872,061	71.32%	18,454,528
PARKS, REC. AND COMMUNITY SERV.	10,836,161	1,011,607	8,454,641	78.02%	12,350,340
<b>EXPENSE TOTALS</b>	<b>91,335,314</b>	<b>7,277,746</b>	<b>65,959,005</b>	<b>72.22%</b>	<b>91,605,914</b>
<b>Fund 100 - GENERAL FUND Totals</b>					
<b>REVENUE TOTALS</b>	<b>92,204,855</b>	<b>6,128,911</b>	<b>67,945,357</b>	<b>73.69%</b>	<b>90,205,523</b>
<b>EXPENSE TOTALS</b>	<b>91,335,314</b>	<b>7,277,746</b>	<b>65,959,005</b>	<b>72.22%</b>	<b>91,605,914</b>
<b>Fund 100 - GENERAL FUND Totals</b>	<b>869,541</b>	<b>(1,148,835)</b>	<b>1,986,352</b>		<b>(1,400,391)</b>



# Parking Fund Through 9/30/15

Organization	Organization Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	% of Budget	Prior Year Total Actual
Fund Category <b>Proprietary Funds</b>						
Fund Type <b>Enterprise Funds</b>						
Fund <b>505 - PARKING SYSTEM FUND</b>						
REVENUE						
Department <b>19 - ADMINISTRATIVE SERVICES</b>						
7005	PARKING SYSTEM MGT	\$3,227,325	\$420,595	\$2,200,699	68	\$2,715,744
7015	PARKING LOTS & METERS	\$0	\$0	\$0	+++	(\$48,660)
7025	CHURCH STREET GARAGE	\$694,140	\$73,663	\$526,542	76	\$660,944
7036	SHERMAN GARAGE	\$5,262,436	\$381,918	\$3,346,448	64	\$4,412,973
7037	MAPLE GARAGE	\$1,280,700	\$176,929	\$909,290	71	\$1,296,314
Department <b>19 - ADMINISTRATIVE SERVICES Totals</b>		<b>\$10,464,601</b>	<b>\$1,053,105</b>	<b>\$6,982,978</b>	<b>67%</b>	<b>\$9,037,314</b>
REVENUE TOTALS		<b>\$10,464,601</b>	<b>\$1,053,105</b>	<b>\$6,982,978</b>	<b>67%</b>	<b>\$9,037,314</b>
EXPENSE						
Department <b>19 - ADMINISTRATIVE SERVICES</b>						
7005	PARKING SYSTEM MGT	\$4,929,138	\$983,962	\$2,012,655	41	\$1,978,168
7015	PARKING LOTS & METERS	\$1,213,609	\$89,544	\$724,097	60	\$429,634
7025	CHURCH STREET GARAGE	\$629,856	\$7,835	\$266,303	42	\$417,414
7030	PARKING GARAGE BONDS	\$176,400	\$0	\$13,200	7	\$174,100
7035	CHURCH/CHICAGO GARAGE	\$0	\$0	\$0	+++	(\$140,642)
7036	SHERMAN GARAGE	\$5,832,240	\$27,591	\$886,182	15	\$2,904,338
7037	MAPLE GARAGE	\$1,658,921	\$20,237	\$538,636	32	\$1,898,137
7039	2010B BONDS-PARKING DEBT SERV.	\$29,482	\$0	\$66,845	227	\$4,398
7050	TRANSFERS	\$1,189,648	\$99,137	\$892,237	75	\$1,188,891
Department <b>19 - ADMINISTRATIVE SERVICES Totals</b>		<b>\$15,659,294</b>	<b>\$1,228,307</b>	<b>\$5,400,154</b>	<b>34%</b>	<b>\$8,854,437</b>
EXPENSE TOTALS		<b>\$15,659,294</b>	<b>\$1,228,307</b>	<b>\$5,400,154</b>	<b>34%</b>	<b>\$8,854,437</b>
Fund <b>505 - PARKING SYSTEM FUND Totals</b>						
REVENUE TOTALS		<b>\$10,464,601</b>	<b>\$1,053,105</b>	<b>\$6,982,978</b>	<b>67%</b>	<b>\$9,037,314</b>
EXPENSE TOTALS		<b>\$15,659,294</b>	<b>\$1,228,307</b>	<b>\$5,400,154</b>	<b>34%</b>	<b>\$8,854,437</b>
Fund <b>505 - PARKING SYSTEM FUND Net Gain (Loss)</b>		<b>(\$5,194,693)</b>	<b>(\$175,201)</b>	<b>\$1,582,824</b>		<b>\$182,877</b>

# Water Fund Through 9/30/15

Organization	Organization Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	% of Budget	Prior Year Total Actual
Fund Category Proprietary Funds						
Fund Type Enterprise Funds						
Fund 510 - WATER FUND						
REVENUE						
Department 71 - UTILITIES						
7100	WATER GENERAL SUPPORT	\$28,014,100	\$1,448,490	\$11,783,080	42	\$15,054,698
7105	PUMPING	\$0	\$0	\$0	+++	\$350
7110	FILTRATION	\$45,000	\$3,692	\$30,878	69	\$0
7130	WATER CAPITAL OUTLAY	\$0	\$0	\$0	+++	\$5,672
7131	CAPITAL IMPROVEMENTS	\$0	\$0	\$0	+++	\$8,508
7300	WATER BOND AND INTEREST	\$0	\$163	\$956	+++	\$56
Department 71 - UTILITIES Totals		\$28,059,100	\$1,452,345	\$11,814,914	42%	\$15,069,284
REVENUE TOTALS		\$28,059,100	\$1,452,345	\$11,814,914	42%	\$15,069,284
EXPENSE						
Department 71 - UTILITIES						
7100	WATER GENERAL SUPPORT	\$1,059,638	\$77,397	\$660,478	62	\$3,502,605
7105	PUMPING	\$2,426,701	\$188,456	\$1,521,128	63	\$2,023,601
7110	FILTRATION	\$2,612,781	\$41,235	\$1,412,682	54	\$2,331,616
7115	DISTRIBUTION	\$1,724,142	\$164,887	\$1,131,626	66	\$1,444,158
7120	WATER METER MAINTENANCE	\$194,336	\$22,436	\$145,741	75	\$280,083
7125	OTHER OPERATIONS	\$527,500	\$21,045	\$154,624	29	\$204,980
7130	WATER CAPITAL OUTLAY	\$419,000	\$0	\$115,259	28	\$72,953
7131	CAPITAL IMPROVEMENTS	\$18,402,600	\$0	\$217,056	1	\$12,430
7133	ARRA / IEPA LOAN DS (L173382)	\$67,505	\$0	\$33,752	50	\$0
7140	2010B BONDS	\$92,168	\$0	\$6,238	7	\$13,750
7145	2011A BONDS	\$240,920	\$0	\$51,105	21	\$102,909
7150	2012A BONDS	\$300,694	\$0	\$62,847	21	\$121,718
7151	2013A BONDS	\$149,171	\$0	\$37,086	25	\$91,461
7160	INTERFUND TRANSFERS	\$3,662,545	\$305,212	\$2,746,910	75	\$3,838,052
7509	2014A BONDS	\$195,941	\$0	\$76,660	39	\$45,218
Department 71 - UTILITIES Totals		\$32,075,642	\$820,668	\$8,373,191	26%	\$14,085,533
EXPENSE TOTALS		\$32,075,642	\$820,668	\$8,373,191	26%	\$14,085,533
Fund 510 - WATER FUND Totals						
REVENUE TOTALS		\$28,059,100	\$1,452,345	\$11,814,914	42%	\$15,069,284
EXPENSE TOTALS		\$32,075,642	\$820,668	\$8,373,191	43%	\$14,085,533
Fund 510 - WATER FUND Net Gain (Loss)		(\$4,016,542)	\$631,677	\$3,441,723		\$983,751

## Sewer Fund Through 9/30/15

Organization	Organization Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	% of Budget	Prior Year Total Actual
Fund Category Proprietary Funds						
Fund Type Enterprise Funds						
Fund 515 - SEWER FUND						
REVENUE						
Department 71 - UTILITIES						
7400	SEWER MAINTENANCE	13,077,865	1,033,385	9,507,326	73	12,770,136
7420	SEWER IMPROVEMENTS		196,478	196,478	+++	18,150
Department 71 - UTILITIES Totals		13,077,865	1,229,862	9,703,803	74%	12,788,286
REVENUE TOTALS		13,077,865	1,229,862	9,703,803	74%	12,788,286
EXPENSE						
Department 71 - UTILITIES						
7400	SEWER MAINTENANCE	1,779,750	112,143	1,103,180	62	5,113,395
7410	SEWER OTHER OPERATIONS	103,300		26,406	26	23,879
7411	INTERFUND TRANSFERS	818,608	68,217	613,956	75	622,316
7415	CAPITAL OUTLAY	13,500		11,249	83	2,821
7420	SEWER IMPROVEMENTS	1,055,000	405,977	964,775	91	208,204
7425	LONG RANGE SEWER IMPROVE				+++	(3,424)
7477	IEPA (L 174775)	80,000		40,028	50	
7478	IEPA (L 17-5240)	11,000			0	
7511	2010B BONDS	24,551		1,662	7	3,663
7512	2011 A BONDS- SEWER DEBT SERV.	49,772		10,558	21	21,260
#	IEPA DS	3,738,375	582,983	2,868,191	77	364,522
7590	2007 BONDS (1997)SEWER1	254,850		22,425	9	53,520
7596	2008 GO BONDS-SEWER				+++	(56,824)
7597	2008C GO BONDS DEBT SERVICE	189,836		44,938	24	93,211
7598	IEPA 174430 DS	177,185	91,190	182,380	103	48,792
7600	IEPA PH 6A DS (L170891)	1,195,206	597,603	1,195,206	100	199,391
7605	IEPA 8A DS (L170893)	615,272		307,636	50	107,506
7610	IEPA 7H DS (L171192)	181,070		90,535	50	35,570
7616	IEPA 10B DS (L171452)	441,578	220,789	441,578	100	117,204
7617	IEPA S82B-1 DS(L172471)	720,842	360,421	720,841	100	205,387
7618	IEPA S82B-2 DS (L172736)	438,025		219,013	50	129,633
7620	IEPA 6C DS (L171129)	329,569		329,569	100	72,381
7621	IEPA PH 8B DS (L171193)	257,057		257,057	100	59,822
7622	IEPA PH 9A DS (L170894)	331,392		165,696	50	78,740
7623	IEPA PH 10A DS (L170895)	583,897		291,948	50	144,383
Department 71 - UTILITIES Totals		13,389,635	2,439,323	9,908,826	74%	7,645,350
EXPENSE TOTALS		13,389,635	2,439,323	9,908,826	74%	7,645,350
Fund 515 - SEWER FUND Totals						
REVENUE TOTALS		13,077,865	1,229,862	9,703,803	74%	12,788,286
EXPENSE TOTALS		13,389,635	2,439,323	9,908,826	74%	7,645,350
Fund 515 - SEWER FUND Net Gain (Loss)		(311,770)	(1,209,461)	(205,023)		5,142,936

# Solid Waste Fund Through 9/30/15

Organization	Organization Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	% of Budget	Prior Year Total Actual
<b>Fund Category Proprietary Funds</b>						
<b>Fund Type Enterprise Funds</b>						
<b>Fund 520 - SOLID WASTE FUND</b>						
<b>REVENUE</b>						
Department <b>26 - PUBLIC WORKS</b>						
7685	REFUSE COLLECT & DISPOSAL	\$4,683,361	\$381,231	\$3,451,415	74	\$4,649,654
7690	RESIDENTIAL RECYCLING COL	\$179,000	\$0	\$303,688	170	\$140,559
7695	YARD WASTE COLLECTION	\$220,000	\$2,161	\$34,139	16	\$236,967
Department <b>26 - PUBLIC WORKS</b> Totals		\$5,082,361	\$383,392	\$3,789,242	75%	\$5,027,180
<b>REVENUE TOTALS</b>		\$5,082,361	\$383,392	\$3,789,242	75%	\$5,027,180
<b>EXPENSE</b>						
Department <b>26 - PUBLIC WORKS</b>						
7651	GENERAL SUPPORT	\$0	\$0	\$1,321	+++	\$2,912
7685	REFUSE COLLECT & DISPOSAL	\$3,209,621	\$179,996	\$2,193,327	68	\$2,876,007
7690	RESIDENTIAL RECYCLING COL	\$1,281,949	\$100,280	\$981,472	77	\$1,210,051
7695	YARD WASTE COLLECTION	\$700,250	\$0	\$450,367	64	\$676,135
Department <b>26 - PUBLIC WORKS</b> Totals		\$5,191,820	\$280,276	\$3,626,487	70%	\$4,765,105
Department <b>71 - UTILITIES</b>						
7685	REFUSE COLLECT & DISPOSAL	\$0	\$0	\$0	+++	\$502
7690	RESIDENTIAL RECYCLING COL	\$0	\$0	\$0	+++	\$90,089
Department <b>71 - UTILITIES</b> Totals		\$0	\$0	\$0	+++	\$90,591
<b>EXPENSE TOTALS</b>		\$5,191,820	\$280,276	\$3,626,487	70%	\$4,855,696
<b>Fund 520 - SOLID WASTE FUND Totals</b>						
<b>REVENUE TOTALS</b>		\$5,082,361	\$383,392	\$3,789,242	75%	\$5,027,180
<b>EXPENSE TOTALS</b>		\$5,191,820	\$280,276	\$3,626,487	70%	\$4,855,696
<b>Fund 520 - SOLID WASTE FUND Net Gain (Loss)</b>		(\$109,459)	\$103,116	\$162,755		\$171,484

## Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, ~~Feb 16~~, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27

May 11, ~~May 18~~, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, ~~Sept 28~~

Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Mayor	11/23/2015	Delta Sigma Theta Sorority Inc. Evanston North Shore Alumnae Chapter "Red and White Day"	PR	CC	Francellno	
CMO	11/23/2015	Small Business Saturday & Shop Evanston for the Holidays	A	CC	Bobkiewicz	
CMO	11/23/2015	Organizational Update	A	CC	Bobkiewicz	
	11/23/2015	Announcements/Trash etc	A	CC		
PWA	11/23/2015	Snow Plan	P	CC	Stoneback	
PWA	11/23/2015	E/R/G & Green Bay Street Light Presentation	P	CC	Stoneback	
PWA	11/23/2015	Paint Evanston Plows	P	APW	Stoneback	APW meeting
CMO	11/23/2015	Street cleaning/parking schedule change	P	APW	Bobkiewicz	APW meeting
PWA	11/23/2015	Water Treatment Chemicals	B	APW	Stoneback	
PWA	11/23/2015	Sheridan Road Water Main Lining Contract	B	APW	Stoneback	
Law	11/23/2015	Insurance Renewals	B	APW	Farrar	
CD	11/23/2015	Safebuilt Contract Increase	B	APW	Muenzer	
PRCS	11/23/2015	YJC Career Pathways Agreement Renewal	B	APW	Dorneker	
Admin Services	11/23/2015	Change Order: Havey Comm	B	APW	Storlie	
Public Works	11/23/2015	MFT Funds	R	APW	Lyons	
CMO	11/23/2015	Budget & Tax Levy Adoption	R/O	APW/CC	Lyons	Action
CD	11/23/2015	Inclusionary Housing	O	PD	Muenzer	Action: Held on 11/9/15
CD	11/23/2015	1030-1032 Forest Ave - Lot Subdivision	R	PD	Muenzer	
CD	11/23/2015	2812-2814 Central Street – Amendment to special use for a Daycare Center	O	PD	Muenzer	Introduction
CD	11/23/2015	1706 Central Street – Special use for Commercial Indoor Rec facility	O	PD	Muenzer	Introduction
City Council	12/14/2015	Evanston Own It	A	CC	Holmes	
PWA	12/14/2015	E/R/G Viaduct – Art Work Presentation	P	CC	Stoneback	
PWA	12/14/2015	Fly Dumping	D	APW	Lyons, Stoneback	APW meeting
PWA	12/14/2015	Large Dia Sewer Rehab – Mulford	B	APW	Stoneback	
PWA	12/14/2015	Isabella Bridge Rehabilitation Design – Contract Approval	B	APW	Stoneback	
PWA	12/14/2015	Emerson/Ridge/Green Bay & Green Bay– Construction Funding Agreement (With IDOT)	B	APW	Stoneback	
PWA	12/14/2015	Emerson/Ridge/Green Bay & Green BAY – Construction Engineering (with ESI)	B	APW	Stoneback	

## Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

<b>2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, <del>Feb 16</del>, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27</b> <b>May 11, <del>May 18</del>, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, <del>Sept 28</del></b> <b>Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)</b>						
B=Business of the City by Motion    R=Resolution    O=Ordinance D=Discussion    C=Communication    P=Presentation    A=Announcement    PR=Proclamation    SPB=Special Order Business APW=Administration & Public Works    PD=Planning & Development    HS=Human Services    EDC=Economic Development BUD=Budget    OC=Other    EXS=Executive Session    SPC=Special City Council Meeting    CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PWA	12/14/2015	Union Pacific Agreement for E/R/G/ Viaduct	B	APW	Stoneback	
Health	12/14/2015	Rodent Services Contract	B	APW	Thomas-Smith	
Admin Services	12/14/2015	Vehicle Purchases	B	APW	Storlie	
Admin Services	12/14/2015	Janitorial Contract Renewal	B	APW	Storlie	
CMO	12/14/2015	PEG Fund Distribution	B	APW	Storlie	
PWA	12/14/2015	48" Intake Eng Svcs Chg Order 2	B	APW	Stoneback	
PWA	12/14/2015	48" Intake Construction Change Order 4	B	APW	Stoneback	
CMO	12/14/2015	Church Street ComEd Parking Lot Lease	R	APW	Bobkiewicz	
Admin Services	12/14/2015	Tax Abatements	R	APW	Lyons/Storlie	
Admin Services	12/14/2015	Sale Surplus Vehicles	O	APW	Storlie	Introduction
CD	12/14/2015	614 Dempster Street – Special use for a Commercial Indoor Recreation facility, North Shore Athletics	O	PD	Muenzer	Introduction
PRCS	12/14/2015	Naming Ecology Ctr Classroom: Elizabeth A. Patterson	B	PD	Dorneker	
Law/PW	12/14/2015	Sidewalk Cafes Administrative Revisions	O	EDC	Farrar/Lyons	Introduction
CMO	12/14/2015	Downtown Evanston Annual Funding Request	B	EDC	Bobkiewicz	
CMO	12/14/2015	Sunshine Enterprises 2016 Funding	B	EDC	Bobkiewicz	
	1/11/2016					
CMO	1/19/2015	Residential Property Issues: crime free property; nuisance property; landlord licensing		CC	Bobkiewicz	Tuesday, Council Meeting only: 7 pm
PRCS	1/19/2015	Robert Crown Report	P	CC	Lyons/Dorneker	
Admin Serv	1/25/2016	Investment Strategies: Institutions	B	APW	Lyons	
Law/Admin Services	1/25/2016	Hotel-Motel Tax on B&Bs	O	APW	Lyons/Farrar	
<b>Council &amp; Committee Meetings</b>						
Tues, Nov 17	7:00 PM	Housing & Community Dev Act Committee				
Thurs, Nov 19	6:00 PM	M/W/EBE Advisory Committee				
Fri, Nov 20	7:00 AM	Housing & Homelessness Commission				
Mon, Nov 23	6:00 PM	A&PW, P&D, City Council meetings				

## Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

<b>2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, <del>Feb 16</del>, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27</b> <b>May 11, <del>May 18</del>, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, <del>Sept 28</del></b> <b>Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)</b>						
B=Business of the City by Motion    R=Resolution    O=Ordinance D=Discussion    C=Communication    P=Presentation    A=Announcement    PR=Proclamation    SPB=Special Order Business APW=Administration & Public Works    PD=Planning & Development    HS=Human Services    EDC=Economic Development BUD=Budget    OC=Other    EXS=Executive Session    SPC=Special City Council Meeting    CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
<b>DEFERRED</b>						
Dept	Date	Item	Action	Committee	Staff	
CMO		Harley Clarke	SPB	CC	Bobkiewicz	CC Tabled 10.26.15
CMO		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
Utilities		Computerized Maintenance Management System	B	APW	Stoneback	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv		Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv		Amendment to PEHP Resolution	R	APW	Lyons	
Law		Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
CD		Rental Licensing	O	PD		
Law		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Credit Card Analysis	<b>D</b>	APW	Lyons	
Admin Services		NU Parking agreement - Church St Garage	R	APW	Lyons/Storlie	
Public Works		CIP II 2015 Water Main & Street Resurfacing Contract Award	B	APW	Lyons	
Law		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Damir Latinovic, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: November 13, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or [dlatinovic@cityofevanston.org](mailto:dlatinovic@cityofevanston.org) if you have any questions or need additional information.



**Zoning Weekly Update**  
**Cases Received and Pending, November 6 - November 12, 2015**

<b>Zoning Reviews</b>					
<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
2	1106 Florence Avenue	Building Permit	Construct 2-car det. garage @ SFR	11/10/15	compliant
2	1928 Dempster Street	Building Permit	Int./Ext. remodeling for undeveloped white box space (Evanston Plaza)	11/12/15	pending DAPR
3	750 Chicago Avenue	Zoning Analysis	Christmas Tree (open) Sales Lot.	10/08/15	pending add'l info from the applicant (fee)
3	1140 Lakeshore Boulevard	Zoning Analysis	Establish 1 open parking space in the rear yard and relocate generator	11/10/15	pending staff review
3	1420 Chicago Avenue	Zoning Analysis	Cert. of Zoning Compliance (Zoning Verification Letter)	11/09/15	compliant
3	618-24 Hinman Avenue	Zoning Analysis	Cert. of Zoning Compliance (Zoning Verification Letter)	11/09/15	compliant
3	1243-49 Judson Avenue	Zoning Analysis	Cert. of Zoning Compliance (Zoning Verification Letter)	11/11/15	compliant
4	1016 1/2 Church Street	Building Permit	Interior remodeling for Type 1 Restaurant (The Barn)	10/22/15	pending DAPR
4	1008 Florence Avenue	Building Permit	Construct 2nd story addition.	11/09/15	non-compliant
4	1575 Oak Avenue	Zoning Analysis	Cert. of Zoning Compliance (Zoning Verification Letter)	11/11/15	compliant
4	1576 Oak Avenue	Zoning Analysis	Cert. of Zoning Compliance (Zoning Verification Letter)	11/11/15	compliant
5	2121 Ridge Avenue	Zoning Analysis	Cert. of Zoning Compliance (Zoning Verification Letter)	11/12/15	compliant
5	2747 Ridge Avenue	Zoning Analysis	Cert. of Zoning Compliance (Zoning Verification Letter)	11/12/15	compliant
5	2129 Ridge Avenue	Zoning Analysis	Cert. of Zoning Compliance (Zoning Verification Letter)	11/12/15	compliant
6	2419 Colfax Street	Building Permit	Demolish existing, construct new 2-story single family residence.	10/16/15	pending add'l info from the applicant
6	1013 Ashland Avenue	Building Permit	Replace front porch "in kind" @ SFR.	11/12/15	compliant
7	2309 Grey Avenue	Building Permit	Demolish existing, construct new 2-story single family residence.	10/21/15	pending add'l info from the applicant
7	1016 Colfax Street	Building Permit	Construct 2 decks (side, rear) @ SFR.	11/10/15	compliant
7	1711 Chancellor Street	Building Permit	Rebuild existing deck @ SFR.	11/10/15	compliant
7	1129 Leonard Place	Zoning Analysis	Expand existing patio @ SFR.	11/12/15	pending add'l info from the applicant
7	2255 Campus Drive	Building Permit	Construction of building caissons (NU)	11/12/15	pending DAPR
7	725 Roslyn Place	Zoning Analysis	Construct 1-story addition @ SFR.	11/12/15	pending staff review
7	2321-31 Sheridan Road	Zoning Analysis	Misc. Int./Ext. remodeling (NU)	11/12/15	pending staff review
8	999 Howard Street	Building Permit	Interior/exterior remodeling for a Type 2 Restaurant	10/27/15	<b>DAPR 11/25/15</b>
8	999 Howard Street	Building Permit	Parking lot/landscaping	11/06/15	<b>DAPR 11/25/15</b>
8	716 Brummel Street	Building Permit	Remove, replace existing porches @ Multi Fam. Residence	11/09/15	compliant
9	630 Wesley Avenue	Building Permit	Interior remodeling @ SFR	11/11/15	compliant

### Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	831 Emerson Street	Planned Development, Special Use and Rezoning	New mixed use 14-story building with 287 DUs, 3000-sq. ft. commercial space and 145 parking spaces	10/29/15	<b>DAPR 11/18/15 PC 12/09/15</b>
2	1210 Darrow Avenue	Zoning Complaint	Illegal truck parked in rear yd (F Plates)	10/08/15	2nd viol. letter to be mailed week of 11/16
2	1223-1227 Dodge Avenue	Zoning Complaint	Illegal Trade Contractor (Landscaping) business	08/17/15	2nd viol. letter to be mailed week of 11/16
2	1804 Washington Street	Zoning Complaint	Automobile repair establishment in residential district	09/16/14	Drive-by insp. ongoing
3	614 Dempster Street	Special Use	Commercial Indoor Recreation - North Shore Athletics	10/21/15	<b>ZBA 11/17/15 &amp; P&amp;D 12/14/15</b>
3	201 Main Street	Minor Variance	Building lot coverage to construct. 2-car det. garage	10/28/15	Determination after 11/13/15
3	860 Hinman Avenue	Major Variance	# of DUs and parking spaces for conversion of rooming units to dwelling units in an existing multifamily residential building	11/02/15	<b>ZBA 12/01/15 &amp; pending P&amp;D</b>
4	1815 Cleveland Street	Zoning Complaint	Illegal auto-repair business in R2 District.	06/18/15	Re-insp. revealed no more violation
4	915 Greenleaf Street	Zoning Complaint	Elim. of required parking to rent spaces	10/08/15	Viol. letter to be sent the week of 11/16/15
4	739 Main St.	Sub. of Special Use	Commercial Indoor Recreation (D21 Fitness Studio)	11/09/15	Pending add'l info from the applicant
4	605 Davis Street	Minor Variance	6'high alum. fencing around vacant lot	10/28/15	Determination after 11/24
4	1459-1463 Elmwood Avenue	Major Variance	Rear yard setback for a 2-story addition at a mixed-use building	10/28/15	<b>DAPR 11/18/15 &amp; ZBA 12/01/15</b>
5	1118 Foster Street	Zoning Complaint	Illegal rooming house	10/15/15	New owner, viol. letter to be mailed again week of 11/16
5	1924 Grey Avenue	Zoning Complaint	Illegal landscaping business	10/08/15	Insp. revealed no more violation
5	2002 Darrow Avenue	Zoning Complaint	Auto repair establishment in res. district	06/25/15	Insp. revealed no more violation
5	2115 Dewey Avenue	Major Variance	Side yard setbacks for a second story office addition and open parking	11/06/15	<b>DAPR 12/02/15 &amp; ZBA 12/15/15</b>
6	2812-2814 Central Street	Amendment to Special Use	Amend conditions of special use for a Daycare-Child facility	10/09/15	<b>P&amp;D 11/23/15</b>
7	1706 Central Street	Special Use	Commercial Indoor Recreation - <i>9Round Kickboxing Fitness Center</i>	10/07/15	<b>P&amp;D 11/23/15</b>
7	1303 Rosalie Street	Major Variance	Rear yard setback for a 2-story addition at a mixed-use building	10/30/15	<b>DAPR 11/18/15 &amp; ZBA 12/01/15</b>



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: November 13, 2015

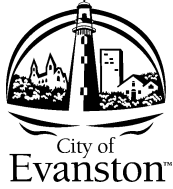
Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

**Inspector Weekly Update**  
**Cases Received, November 13, 2015**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Fences, silt fence and wind screen are in place. The brick exterior is progressing on all sides. Public right of ways are protected and free of debris. Neighboring storm structures are protected by catch baskets which are cleaned weekly.	11/12/2015
1	1619 Chicago Avenue (The Merion)	Residential Addition	Fences and sidewalks are in good condition and catch basins are clean. Structure is complete and work on the exterior is under way.	11/9/2015
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Sidewalks and fences are in good condition. Soil erosion reports are current. Work continues on 705 and 731 Colfax.	11/9/2015
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Streets, fences and sidewalks are in good condition. Catch basins are clean. Work on second level is under way.	11/9/2015
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	Steel columns are being installed on the second floor. Masonry work on the east and west sides of the second floor continues in pace with framing construction and floor decking. Job site is being kept in order.	11/10/2015
4	1029 - 1035 Davis Street	One Story Commercial	The installation of the HVAC equipment continues to move forward. Interior wall framing on the 5 unit building continues as does fire suppression and electrical installations. Window and door glazings are installed. Construction fencing and gates are in place and the job site is being kept clean and orderly.	11/10/2015
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Drywall installation has been completed on the 4th floor and is being painted. Tile work is progressing in the bathrooms. Exterior of the job site is kept clean and in order.	11/10/2015
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Currently enclosing the south towers and setting up temporary heat. Mechanicals, plumbing and electric rough work are being completed in the basement. Silt fences, construction fences and the floating barrier are in good condition.	11/12/2015
7	1620 Central	New 47 Unit Apartment Building	The compacted gravel column work is completed. The preparation of the foundation installation has been started. The job site is being kept in order and construction fencing is in place and secured.	11/10/2015
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Sidewalks and fences are in good condition. Dryvit installation on south side is under way. Interior framing and mechanicals are near completion. Exterior paving scheduled.	11/9/2015



# Memorandum

To: Honorable Mayor and Members of the City Council

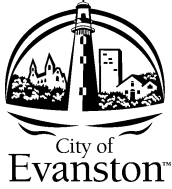
From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: November 13, 2015

There were no new applications for food establishments for the week of November 8, 2015.

Please contact me at 847/859.7831 or [ccaneva@cityofevanston.org](mailto:ccaneva@cityofevanston.org) if you have any questions or need additional information.



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: November 13, 2015

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

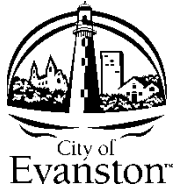
Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

**Liquor Licensing Weekly Report  
Liquor Applications Received and Pending**

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROPOSED HOURS for LIQUOR SALES</b>	<b>DATE REC'D</b>	<b>STATUS<sup>1</sup></b>
1	Nakorn	1622 Orrington	D	Restaurant (Alcohol)	11:30 am – 10:00 pm (M-Th); 11:30 am – 11:00 pm (F-Sa); 5pm-9pm (Su);	9/9/15	Pending City Council Action
3	Starbucks	519 Main Street	D	Restaurant (Alcohol)	2pm – 9 pm (Mon – Sun)	8/27/15	Pending City Council Action
4	27-Live (upgrade Application.)	1012 Church Street	C-1	Restaurant-Hotel/Liquor	11am – 2 am (Sun-Wed); 11 am – 3 am (Thu-Sat)	10/08/15	Pending City Council Action
4	Peppercorns Kitchen	620 Davis Street	D	Restaurant (Alcohol)	11am – 1 am (Sun-Thu); 12 pm – 1 am (Fri-Sat)	10/22/15	Pending Liquor Board Meeting
8	CVS Pharmacy	101 Asbury Ave.	F	Grocery (Liquor)	TBD (allowed 8am – Midnight)	10/22/15	Pending Liquor Board Meeting

---

<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# Memorandum

To: Wally Bobkiewicz, City Manager

From: David Stoneback, Public Works Agency Director  
Lara Biggs, P.E., City Engineer  
Sat Nagar, P.E., Senior Project Manager

Subject: Central Street Bridge Reconstruction Project – Federal Funding

Date: November 12, 2015

Please be advised that staff will be issuing a Request for Qualification to hire an engineering firm to complete the Phase I Engineering for the Central Street Bridge Reconstruction Project.

## Background

The Central Street Bridge over the North Shore Channel was constructed in 1908. The bridge was last rehabilitated in 1975. The bridge is located adjacent to the Fire Station No. 3, and Central Street is major east-west arterial connecting Crawford Avenue/ Gross Point Road to Sheridan Road. There are several utilities attached to the bridge, including water main, electrical conduits, telephone and other services.

In April 2015, the Illinois Department of Transportation (IDOT) informed the City that there is severe deterioration of the Central Street Bridge columns' concrete just above the construction joint. An unknown amount of the core concrete is no longer present, thus compromising the load carrying capacity of the columns. IDOT asked the City to post a weight limit of 15 tons immediately.

The City Council approved award of an emergency repair contract to Alliance Contractors on August 17, 2015. This contract included reinforcement of the bridge columns. It has been completed, and the City is in the process of removing the weight limit. However, the bridge remains in need of an overall rehabilitation.

## Summary

Staff submitted a funding request to IDOT in May 2015 for a complete reconstruction of the Central Street Bridge. IDOT reviewed the request and approved funding to proceed with Phase I Engineering in FY 2016. IDOT will pay 80% of the Phase I Engineering



cost with the City paying the remaining 20%. The City's share of the funding is budgeted at \$90,000 in the proposed 2016 Capital Improvement Program to be paid by 2016 General Obligation Bonds. Staff will make a recommendation to award these engineering services to the City Council after the qualifications are reviewed.

Attachments

IDOT's funding approval letter



# Illinois Department of Transportation

Division of Highways/Region One / District One  
201 West Center Court/Schaumburg, Illinois 60196-1096

## LOCAL ROADS AND STREETS

MAP 21: Surface Transportation Bridge Program  
City of Evanston  
Location: Central Street over North Shore Channel  
Section No.: TBD  
Existing Structure No.: 016-6951  
Cook County

July 27, 2015

Mr. Sat Nagar, P.E.  
Assistant Director of Public Works  
City of Evanston  
2100 Ridge Avenue  
Evanston, IL 60201

Dear Mr. Nagar:

We reviewed the May 4, 2015 letter requesting MAP 21, Surface Transportation Bridge Program (STP-BR) Funding for the following structure in the City of Evanston:

Location	Structure No.	Sufficiency Rating	Last Inspection Date	Eligible For
Central Street	016-6951	16.5	7/5/2012	Replacement

The City may proceed to advertise for and select a qualified consultant in accordance with the Procurement Procedures of the Department's Bureau of Local Roads and Streets Manual.

After selection of a consultant, please submit for our review a Draft Preliminary Engineering Services Agreement for Federal Participation (BLR 05610) for the Phase I Studies – Location and Design Report along with a Project Program Information Form (D1 PI0004). Please note that both documents are available via the Department's website as follows:

Document	Web Address
Preliminary Engineering Services Agreement for Federal Participation (BLR 05610)	<a href="http://www.idot.illinois.gov/home/resources/Forms-Folder/l">http://www.idot.illinois.gov/home/resources/Forms-Folder/l</a>
Project Programming Information Form (D1 PI0004)	<a href="http://www.idot.illinois.gov/home/resources/Forms-Folder/d">http://www.idot.illinois.gov/home/resources/Forms-Folder/d</a>

Mr. Sat Nagar, P.E.  
July 27, 2015  
Page 2

We will fund Phase I for this project in our FY 2016 Program which began on July 1, 2015. When STP-BR Funds become available, the City will be responsible for providing the twenty percent (20%) match.

The funding for Phase II Plan Preparation and Phase III Construction and Construction Engineering will be contingent upon the availability of funds in future fiscal years.

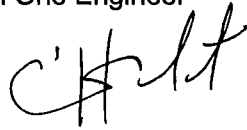
Additionally, as described above the funding levels will be based on the City's request as noted in the letter. The total amount for each phase is:

Phase	Amount	% Fund Allocation
Phase I Engineering	\$440,000	80% STP-BR
Phase II Engineering	\$400,000	STP-BR TBD
Phase III Engineering	\$550,000	STP-BR TBD
Construction	\$5,500,000	STP-BR TBD

If you have any questions or need additional information, please contact Charles F. Riddle, Program and Office Engineer, at (847) 705-4406 or via email at Charles.Riddle@illinois.gov.

Very truly yours,

John Fortmann, P.E.  
Deputy Director of Highways,  
Region One Engineer



By:  
Christopher J. Holt, P.E.  
Bureau Chief of Local Roads and Streets

cc: Suzette Robinson, P.E., Director of Public Works  
Wally Bobkiewicz, City Manager  
Brian Pigeon, Northwest Municipal Conference



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING NOVEMBER 13, 2015**

## ***Bill to Restore Local Revenues Passes House but More Action Needed***

On Tuesday, [House Bill 4305 \(Rep. Marty Moylan\)](#) was approved 115-1-1 in the House. Earlier that day, the Rauner Administration expressed its support for the legislation, which opened the door for broad bipartisan support. The NWMC offers a most sincere thank you to *Representative Moylan* for all of his hard work on the bill and to all of the NWMC State Representatives who co-sponsored and voted to approve the legislation.

HB 4305 restores disbursements of local government revenues including the Motor Fuel Tax, wireless 9-1-1 fees, gaming fees and the Use Tax. Additionally, the bill restores distribution of police training funds to the Law Enforcement Training Standards Board. Staff estimates that the withheld revenue is costing NWMC members approximately \$8 million per month.

The bill must be approved by the Senate and signed by the Governor before distributions to local governments will be restored; however, the bill is currently being held in the House through a procedural measure. Given that the Senate is not scheduled to return to Springfield this year, we are requesting Senate leadership to schedule a new session date as soon as possible to pass this legislation once House leadership releases the bill for their consideration. Quickly restoring distribution of local funds is critical to maintaining essential services for our residents. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

## ***Save 15% on the SPC 2016 Ford Taurus SE Through December 31***

Ford Motor Company recently announced their price of \$21,702.00, for the 2016 model year Ford Taurus SE on Suburban Purchasing Cooperative (SPC) Contract #125A with Bredemann Ford of *Glenview*. This is an increase of \$305.00, or 1.42% over the 2015 model.

In order to avoid the increase and save even more, SPC participants will receive a 15% discount of \$3,428.00 on orders placed by December 31, 2015. This makes the price for the 2016 model year just **\$18,274.00!** For questions or additional information, please contact staff or Duey Schroeder, 847-510-5335 or [dueyschroeder@bredemann.com](mailto:dueyschroeder@bredemann.com). *Staff contact: Ellen Dayan*

## ***SPC Awards New Office Supplies Contract to Warehouse Direct***

The Suburban Purchasing Cooperative (SPC) Governing Board has awarded a new Office Supplies Contract via Warehouse Direct through Independent Stationers that piggybacks onto The Cooperative Purchasing Network (TCPN) Contract R141701 solicited by lead agency, Texas Region 4 Education Service Center (ESC). The current SPC Warehouse Direct-Independent Stationers contract expires on December 31, 2015.

All TCPN contracts are competitively bid, evaluated, approved and awarded by a governmental entity serving in the lead agency role. The Cooperative Purchasing Network ("TCPN") assists the lead public agency, Region 4 ESC, in helping other public agencies and non-profits reap the benefits of national leveraged pricing, with no additional costs to the participants.

The SPC contract shall be in force from January 1, 2016 through December 31, 2016. The SPC reserves the right to extend the contract for the duration of the Region 4 ESC/TCPN contract, upon mutual agreement of both the vendor and the Conference on a negotiated basis.

Upon expiration of the current SPC office supplies contract on December 31, Warehouse Direct will automatically convert the SPC and all active SPC contract participants to TCPN Contract R141701. For questions or additional information, please contact staff or Warehouse Direct Account Executives Spencer

Touchie, 847-631-7188 or [stouchie@warehousedirect.com](mailto:stouchie@warehousedirect.com) or Rick Schackle, 847-631-7428 or [rickschackle@warehousedirect.com](mailto:rickschackle@warehousedirect.com). Staff contact: Ellen Dayan

***SPC Awards New Natural Deicing Contract Effective Immediately - Save 12% - 17% Over Last Year!***

The SPC is pleased to announce the award of Natural Deicing Products Contract #153 to SNI Solutions, Geneseo, IL effective November 11, 2015 through November 10, 2016 at a cost savings of 12% - 17% over last year. RFP's were sent to the following possible vendors: Brenntag Great Lakes-Chicago, IL; The Castlebar Agency, Inc., Scranton, PA; Durachem Corporation, Lakemoor, IL; Gasaway Solutions, Oakbrook, IL; Harmony Deicing, St. Charles, IL; K Tech Specialty Coatings, Ashley, IN; King Tuesley Enterprise dba Road Solutions, Inc., Indianapolis, IN; Midwest Salt, Chicago, IL; SNI Solutions, Inc. Geneseo, IL; and WellSpring Environmental Products, LLC, Oak Park, IL.

On October 30, three responses were received, from King Tuesley Enterprise Products dba Road Solutions (the last SPC provider), Midwest Salt, and SNI Solutions, with Midwest Salt being disqualified. Road Solutions pricing was the same as last year, with the bid opening results as follows:

Size	Price - Material Only			Delivered Price – Less Than 50 Miles			Delivered Price – Greater Than 50 Miles		
	Road Solutions	SNI Solutions	%	Road Solutions	SNI Solutions	%	Road Solutions	SNI Solutions	%
270 gal tote	\$2.05	\$3.10	17%	\$2.76	\$3.60	23%	\$2.77	\$3.85	28%
3000 gal	\$1.21	\$1.35	12%	\$1.65	\$1.47	12%	\$1.76	\$1.60	10%
4500 gal	\$1.01	\$1.30	12%	\$1.61	\$1.38	17%	\$1.70	\$1.48	15%

Although SNI is priced higher on the 350 gallon tote, there have been zero sales of that product over the course of the previous contract. For the products that are purchased, the pricing from SNI ranges from 12% to 17% lower than the SPC's previous contract.

For questions or additional information, please contact SNI Solutions President, Mike Bellovics 309-944-3168, toll free, 888-840-5564, or [mike@snisolutions.com](mailto:mike@snisolutions.com). Staff contact: Ellen Dayan

***MMC Sets Quarterly Meeting and Gala Dates***

The Metropolitan Mayors Caucus (MMC) Executive Board met on Monday and set the meeting dates for two upcoming events. The next Caucus quarterly meeting will be held on the afternoon of Wednesday, December 16 and the 8<sup>th</sup> annual Mayors Caucus Gala will be held on the evening of Friday, January 15 at the Shedd Aquarium. Please note that additional details will be provided as they become available, but please mark your calendars. Staff contact: Mark Fowler

***Meetings and Events***

NWMC Bicycle and Pedestrian Committee meeting for Tuesday, November 17 is **cancelled**.

NWMC Legislative Committee will meet on Wednesday, November 18, at 8:30 a.m. at the NWMC offices.

NWMC Board of Directors will meet on Wednesday, November 18, at 7:00 p.m. at Oakton Community College, Room 1604 in Des Plaines (**please note date change**).

NWMC Transportation Committee, which is typically held on the fourth Thursday, will be held on December 10 at 8:30 a.m. at NWMC offices