



# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: Friday, September 18, 2015

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for September 11 - September 17, 2015

### **Administrative Services**

July Financial Report  
Weekly Bids Advertised

### **City Manager's Office**

Master Council Meeting Agenda Schedule

### **Community Development**

Zoning Report  
Inspection Report

### **Health Department**

Food Establishment Application Weekly Report

### **Law Department**

Weekly Liquor License Applications Report

### **Public Works Department**

Civic Center Parking Lot Update

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**September 21, 2015**

Administration & Public Works  
City Council

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**September 22, 2015**

Human Relations Commission

[www.cityofevanston.org/humanrelationscommission](http://www.cityofevanston.org/humanrelationscommission)

**September 23, 2015**

Design & Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

**September 24, 2015**

Emergency Telephone System Board

[www.cityofevanston.org/911board](http://www.cityofevanston.org/911board)

Housing & Community Development Act Committee

<http://www.cityofevanston.org/housingcommunitydev>

Park & Recreation Board

[www.cityofevanston.org/recreationboard](http://www.cityofevanston.org/recreationboard)

**September 25, 2015**

Housing & Homelessness Commission

[www.cityofevanston.org/housingcommission](http://www.cityofevanston.org/housingcommission)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of September 11, 2015 through September 17, 2015.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2662</b>	<b>2612</b>
<b>SERVICE REQUESTS</b>	<b>791</b>	<b>639</b>
<b>TOTAL CHATS</b>	<b>55</b>	<b>61</b>
<b>TOTAL TEXT</b>	<b>18</b>	<b>17</b>

## Top 5 Service Requests

## Total

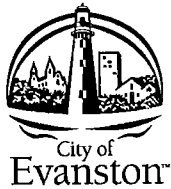
*Most requested service requests (Source: PublicStuff - Open/Closed)*

- |                                       |     |
|---------------------------------------|-----|
| 1. Building Permit Inspection Request | 119 |
| 2. Trash- Special Pick-up             | 73  |
| 3. Rodents                            | 36  |
| 4. Tree Evaluation                    | 36  |
| 5. Broken Parking Meter               | 25  |

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	252
Administrative Services -Finance	35
Administrative Services -HR	34
Administrative Services - Other	151
City Manager's Office	39
ComDev / Economic Development	20
ComDev/ Bldg Inspections	317
ComDev / Housing Rehab	2
ComDev / Planning/Zoning	22
General Assistance	20
Fire Life Safety	37
PublicStuff Request	88
Health	98
Information	427
Law	10
Library	3
Mayor's Office	7
Other/311	361
Other – Social Services	3
Parks – Maintenance	1
Parks – Programs/Picnics/Permits	12
Parks – Other	9
Parks/Recreation	25
Parks – Forestry	56
Parks- Recreation Programs	29
Police	156
Public Works / Fleet	0
Public Works / Street Sanitation	200
Public Works / Engineering	71
Tax Assessment Office	8
Utilities – Power	3
Utilities – Sewer	8
Utilities – Water	158
<b>TOTAL</b>	<b>2662</b>



# Memorandum

To: Wally Bobkiewicz, City Manager  
 Martin Lyons, Assistant City Manager/Chief Financial Officer

From: Erika Storlie, Acting Director of Administrative Services/Deputy City Mgr  
 Ashley King, Assistant Director of Administrative Services  
 David Meimers, Accounting Manager

Subject: July 2015 Monthly Financial Report

Date: September 18, 2015

Please find attached the unaudited financial statements as of July 31, 2015. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

Fund	Fund Description	7/31/2015 YTD Revenues	7/31/2015 YTD Expenses	7/31/2015 YTD Net	7/31/2015 Fund Balance	7/31/2015 Cash Balance
100	GENERAL FUND	52,815,524	51,450,830	1,364,694	13,460,405	6,692,927
175	GENERAL ASSISTANCE FUND	22,651	495,620	(472,969)	(289,870)	(416,129)
185	LIBRARY FUND	4,220,671	3,443,791	776,879	2,155,849	1,365,143
190	HPRP FUND					
195	NEIGHBORHOOD STABILIZATION	134,693	46,779	87,914	87,914	296,852
200	MOTOR FUEL TAX FUND	1,008,187	1,370,513	(362,326)	1,417,705	1,874,924
205	EMERGENCY TELEPHONE	512,204	647,174	(134,970)	773,383	581,718
210	SPECIAL SERVICE AREA (SSA)	198,361	161,500	36,861	182,061	(152,742)
215	CDBG FUND	754,612	544,905	209,707	394,609	(37,458)
220	CDBG LOAN	103,368	3,649	99,719	2,450,380	220,565
225	ECONOMIC DEVELOPMENT	1,451,880	1,343,446	108,434	3,648,904	3,066,833
235	NEIGHBORHOOD IMPROVEMENT				169,915	169,915
240	HOME FUND	349,110	298,488	50,622	4,630,701	2,463
245	LIBRARY ENDOWMENT FUND				3,920,732	
250	AFFORDABLE HOUSING FUND	158,118	38,424	119,694	2,666,614	910,260
186	LIBRARY DEBT SERVICE FUND	402,932	118,837	284,095	377,690	281,687
300	WASHINGTON NATIONAL TIF	3,249,344	2,060,625	1,188,720	7,375,424	6,924,226
305	SPECIAL SERVICE AREA (SSA)	272,985	21,075	251,910	715,956	651,958
310	HOWARD-HARTREY TIF	668,623	900,320	(231,697)	2,137,786	2,174,216
315	SOUTHWEST TIF FUND				893,665	893,665
330	HOWARD-RIDGE TIF FUND	339,812	377,811	(37,999)	221,120	18,745
335	WEST EVANSTON TIF FUND	117	32,974	(32,856)	467,514	474,609
345	CHICAGO-MAIN TIF					
320	DEBT SERVICE FUND	8,904,047	3,632,812	5,271,236	9,068,023	7,327,600
415	CAPITAL IMPROVEMENTS FUND	59,463	3,229,741	(3,170,278)	5,000,648	5,473,124
420	SPECIAL ASSESSMENT FUND	100,255	83,571	16,684	2,535,252	2,531,182
505	PARKING SYSTEM FUND	5,346,371	3,781,541	1,564,830	14,379,547	14,118,498
510	WATER FUND	7,653,536	10,659,576	(3,006,040)	4,448,067	7,653,751
511	WATER - BOND AND INTEREST	516		516	516	
512	WATER-BOND RESERVE	486		486	486	
513	WATER DEPR IMPRV &	4,000,242	1,224,950	2,775,293	2,775,293	
515	SEWER FUND	5,183,309	6,882,063	(1,698,754)	2,707,183	3,242,451
520	SOLID WASTE FUND	2,420,786	2,920,029	(499,243)	(1,611,318)	(1,435,241)
600	FLEET SERVICES FUND	1,934,588	1,552,061	382,528	261,584	(332,408)
601	EQUIPMENT REPLACEMENT	891,988	954,413	(62,425)	2,183,786	1,104,550
605	INSURANCE FUND	9,517,775	9,715,981	(198,206)	(3,580,133)	1,362,833
	Grand Totals	112,676,557	107,993,500	4,683,057	86,027,390	67,040,714

Included above are the ending balances as of July 31, 2015 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which may be used (or easily sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

As of July 31, 2015, the General Fund is reporting a surplus of \$1,364,694. As can be seen in the chart on page four of this memorandum, the General Fund expenditures are 56.38% of budget and revenues are 57.76% of budget. Although the mid-year General Fund report shows a surplus, staff estimates that this will be eclipsed by the end of the year due to anticipated revenue deficits. The City's Building Permit revenue budget for 2015 is \$6,700,000. This included a portion of the building permit for the Northwestern University Lakefront Athletic Complex which was anticipated to come in during the fourth quarter of 2015. Due to extended review by the Army Corps of Engineers, the building permit is now anticipated to be received during the first quarter of 2016. This permit is estimated to bring in \$4 million in revenue; it was budgeted at \$3 million. Due to additional unanticipated building throughout the City, the estimated year end revenue is \$1,200,000 below budget. It is also currently anticipated that General Fund expenses should end 2015 under budget.

Through July 31, 2015, there is a negative cash balance for the General Assistance Fund. This will be rectified via a transfer from the General Fund property taxes once the second installment has been received from the City. Cook County has lumped property taxes into one of the City's accounts; staff will divide it up based on the total received.

Through July 31, 2015, the Community Development Block Grant (CDBG) Fund is showing a negative cash balance of \$37,458. This amount will be reimbursed from draw-downs from HUD during July.

Through July 31, 2015, the Economic Development Fund is showing a fund balance of \$3,648,904 and a cash balance of \$3,066,833. These balances include approximately \$1 million of revenue associated with the Gigabit Challenge which will be returned to the State of Illinois.

Through July 31, 2015, the Solid Waste Fund is showing a negative fund balance of \$1,611,318 and a negative cash balance of \$1,435,241. Because of adjustments in the New World accounting system, the July sanitation charge has not been posted in the amount of \$556,613 which will reduce the negative fund balance by this amount.

Though operating at a surplus for the year, the Fleet Fund is showing a negative cash balance of \$332,408 through July 31, 2015. The fund balance for the Fleet Fund is \$261,733. This is a significant improvement over the end of 2014 fund balance of negative \$113,833.

Through July 31, 2015, the Insurance Fund is showing a negative fund balance of \$3,580,132. This negative balance is primarily for claims/cases being expensed. These claims/cases have not been settled, and therefore there is no guarantee the City

will actually experience this negative fund balance as estimated. The City pays for annual liability, workers' compensation, and property liability insurance in January each year which accounts for the \$1,364,277 expense for January. The Insurance Fund's cash balance of \$1,362,833 includes transfers from the IPBC Health Insurance Pool.

If there are any questions on the attached report, please contact me by phone at (847) 859-7884 or by email: [aking@cityofevanston.org](mailto:aking@cityofevanston.org). Detailed fund summary reports can be found at the following link: <http://www.cityofevanston.org/city-budget/financial-reports/>.

#### CERTIFICATION OF ATTACHED FINANCIAL REPORTS

As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Martin Lyons, Treasurer of the City of Evanston, hereby affirm that I have reviewed the July 31, 2015 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



Martin Lyons, Treasurer

General Fund  
Budget to Actual through July 31, 2015  
(Target is 58.33%)

	Adopted Budget	Current Month Transactions	YTD Transactions	2014 Total	%
<b>Fund 100 - GENERAL FUND</b>					
<b>REVENUE</b>					
Property Taxes	11,627,072	2,016,210	8,514,579	11,547,828	73.23%
Other Taxes	43,689,300	4,022,118	25,738,068	42,686,089	58.91%
Licenses, Permits and Fees	13,466,859	753,141	5,905,080	14,510,127	43.85%
Fines and Forfeitures	4,063,774	292,200	1,772,320	3,026,616	43.61%
Charges for Services	8,130,667	640,849	5,258,945	7,888,847	64.68%
Interfund Transfers	7,892,893	636,904	4,458,325	7,794,625	56.49%
Intergovernmental Revenue	725,727	29,735	449,031	1,005,587	61.87%
Other Revenue	1,718,343	104,825	716,018	1,732,767	41.67%
Insurance					
Library Revenue					
Interest Income	120,000	546	3,160	13,037	2.63%
Special Assessment					
Reappropriation of Surplus					
<b>REVENUE TOTALS</b>	<b>91,434,635</b>	<b>8,496,527</b>	<b>52,815,524</b>	<b>90,205,523</b>	<b>57.76%</b>
<b>EXPENSE</b>					
Legislative	677,023	69,304	390,232	710,681	57.64%
City Manager's Office	1,903,126	238,512	1,042,515	1,911,831	54.78%
Law	1,129,534	104,116	601,462	1,060,790	53.25%
Admin Services	10,371,388	1,078,828	5,597,701	8,382,105	53.97%
Community Development	2,427,257	243,212	1,311,213	2,627,186	54.02%
Police	27,820,569	3,058,199	16,546,743	28,272,128	59.48%
Fire	14,462,599	1,595,966	8,351,552	14,806,150	57.75%
Health and Human Services	3,658,702	270,174	1,387,344	3,030,175	37.92%
Public Works	18,048,955	1,828,364	10,064,729	18,454,528	55.76%
Parks	10,836,161	1,928,635	6,157,338	12,350,340	56.82%
<b>EXPENSE TOTALS</b>	<b>91,335,314</b>	<b>10,415,309</b>	<b>51,450,830</b>	<b>91,605,914</b>	<b>56.33%</b>



Parking Fund  
 Budget to Actual through July 31, 2015  
 (Target is 58.33%)

	Adopted Budget	Current Month Transactions	YTD Transactions	2014 Total	%
<b>Fund 505 - PARKING SYSTEM FUND</b>					
REVENUE					
Property Taxes					
Other Taxes				(36)	
Licenses, Permits and Fees			150	850	
Fines and Forfeitures					
Charges for Services	6,590,400	544,227	3,553,730	5,963,245	53.92%
Interfund Transfers	3,711,770	243,775	1,706,423	2,925,296	45.97%
Intergovernmental Revenue	12,125			24,125	0.00%
Other Revenue	115,236	7,234	76,069	92,190	66.01%
Interest Income	35,070	1,628	10,000	31,645	28.51%
REVENUE TOTALS	10,464,601	796,864	5,346,371	9,037,314	51.09%
EXPENSE					
Salary and Benefits	1,442,683	132,979	705,265	1,358,672	48.89%
Services and Supplies	3,318,189	357,513	1,788,706	2,811,302	53.91%
Capital Outlay	3,529,850	190,356	304,638	(79,159)	8.63%
Insurance and Other Chargebacks	.00	.00	.00	.00	
Community Sponsored Organizations					
Depreciation Expense	1,943,217			2,785,161	0.00%
Contingencies	12,965	510	1,586	9,686	12.24%
Debt Service	3,917,652	-	256,414	727,892	6.55%
Miscellaneous	252,000	-	-	-	0.00%
Interfund Transfers	1,242,738	103,562	724,932	1,240,883	58.33%
EXPENSE TOTALS	15,659,294	784,919	3,781,541	8,854,437	24.15%

Water Fund  
Budget to Actual through July 31, 2015  
(Target is 58.33%)

	Adopted Budget	Current Month Transactions	YTD Transactions	2014 Total	%
<b>Fund 510 - WATER FUND</b>					
<b>REVENUE</b>					
Other Taxes					
Charges for Services	15,418,000	226,287	7,469,703	14,540,745	48.45%
Interfund Transfers					
Intergovernmental Revenue				14,181	
Other Revenue	12,631,100	23,006	182,686	496,806	1.45%
Interest Income	10,000	246	1,148	17,552	11.48%
<b>REVENUE TOTALS</b>	<b>28,059,100</b>	<b>249,539</b>	<b>7,653,536</b>	<b>15,069,284</b>	<b>27.28%</b>
<b>EXPENSE</b>					
Salary and Benefits	5,132,341	541,848	2,831,458	4,767,985	55.17%
Services and Supplies	3,689,390	247,732	1,140,056	2,565,308	30.90%
Capital Outlay	18,402,600		208,598	12,663	1.13%
Insurance and Other Chargebacks					
Community Sponsored Organizations					
Depreciation Expense				1,569,014	
Contingencies	1,000.00	.00	.00	756.05	0.00%
Debt Service	1,046,399		267,688	438,227	25.58%
Miscellaneous	12,480		106	770,057	0.85%
Interfund Transfers	3,791,432	2,315,953	6,211,670	9,461,523	163.83%
<b>EXPENSE TOTALS</b>	<b>32,075,642</b>	<b>3,105,533</b>	<b>10,659,576</b>	<b>19,585,533</b>	<b>33.23%</b>

Sewer Fund  
Budget to Actual through July 31, 2015  
(Target is 58.33%)

	Adopted Budget	Current Month Transactions	YTD Transactions	2014 Total	%
<b>Fund 515 - SEWER FUND</b>					
REVENUE					
Charges for Services	13,072,700	(946,116)	5,182,290	12,785,065	39.64%
Interfund Transfers					
Other Revenue	4,165				0.00%
Interest Income	1,000	32	1,019	3,221	101.90%
REVENUE TOTALS	13,077,865	(946,084)	5,183,309	12,788,286	39.63%
EXPENSE					
Salary and Benefits	1,121,635	145,933	667,354	1,263,185	59.50%
Services and Supplies	1,104,800	30,168	254,759	266,642	23.06%
Capital Outlay	533,500	45,275	239,385	212,183	44.87%
Insurance and Other Chargebacks					
Depreciation Expense				3,367,923	
Contingencies					
Debt Service	9,619,477	345,238	5,130,880	1,735,371	53.34%
Miscellaneous	5,000		3,306		66.11%
Interfund Transfers	1,005,223.00	83,768.62	586,380.34	800,045.04	58.33%
EXPENSE TOTALS	13,389,635	650,382	6,882,063	7,645,350	51.40%

Solid Waste Fund  
Budget to Actual through July 31, 2015  
(Target is 58.33%)

	Adopted Budget	Current Month Transactions	YTD Transactions	2014 Total	%
<b>Fund 520 - SOLID WASTE FUND</b>					
REVENUE					
Licenses, Permits and Fees	175,000	121,505	269,350	125,497	153.91%
Charges for Services	3,616,394	(286,132)	1,485,250	3,590,758	41.07%
Interfund Transfers	1,055,967	87,997	615,981	1,055,967	58.33%
Intergovernmental Revenue					
Other Revenue	235,000	13,483	50,204	254,958	21.36%
Interest Income					
REVENUE TOTALS	5,082,361	(63,147)	2,420,786	5,027,180	47.63%
EXPENSE					
Salary and Benefits	850,669	91,112	478,890	884,329	56.30%
Services and Supplies	3,750,546	344,833	2,135,241	3,435,696	56.93%
Capital Outlay	25,000	1,512	7,070	20,309	28.28%
Insurance and Other Chargebacks					
Community Sponsored Organizations					
Contingencies					
Debt Service	60,000.00	.00	12,932.89	31,274.13	21.55%
Miscellaneous	15,500				0.00%
Interfund Transfers	490,105	40,842	285,895	475,202	58.33%
EXPENSE TOTALS	5,191,820	478,300	2,920,029	4,846,811	56.24%



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Erika Storlie, Deputy City Manager/ Acting Director of Administrative Services  
 Ashley King, Assistant Director of Administrative Services  
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of September 14, 2015

Date: September 18, 2015

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

**Bids/RFPs/RFQs advertised during the Week of September 18, 2015**

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 15-58 City Wide Rodent Control Services	Health	Seeking proposals from experienced firms for: Utilization of Integrated Pest Management (IPM) in the treatment, evaluation, and control of rodents on public and private residential properties in the City of Evanston.	\$34,000	Oct 6	Oct 26
Bid 15-59 Washroom Renovation at Levy Senior Center	Public Works	Work on this project includes removal of existing and installation of new toilet partitions,	\$84,000	Oct 6	Oct 26

		lavatories, countertops, plumbing and grab bars in accessible stalls, and painting washrooms.			
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## Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

<b>2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, <del>Feb 16</del>, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27</b>			
<b>May 11, <del>May 18</del>, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, Sept 28</b>			
<b>Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)</b>			

B=Business of the City by Motion    R=Resolution    O=Ordinance  
 D=Discussion    C=Communication    P=Presentation    A=Announcement    PR=Proclamation    SPB=Special Order Business  
 APW=Administration & Public Works    PD=Planning & Development    HS=Human Services    EDC=Economic Development  
 BUD=Budget    OC=Other    EXS=Executive Session    SPC=Special City Council Meeting    CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Mayor	10/12/2015	National Fire Prevention Week	PR	CC		
Mayor	10/12/2015	National Community Planning Month	PR	CC		
Admin Services	10/12/2015	GFOA Distinguished Budget Award	A	CC	Lyons/Storlie	
CMO/Public Works	10/12/2015	Street Cleaning/Sweeping for 2016	P	CC	Bobkiewicz	
Public Works	10/12/2015	Fountain Square Update	SPB	CC	Lyons	
Admin Services	10/12/2015	Printer/Copier Purchase	B	APW	Storlie	
Admin Services	10/12/2015	CCMSI - TPA Service Agreement	B	APW	Storlie	
Admin Services	10/12/2015	Actuarial Reports	B	APW	Lyons	
Utilities	10/12/2015	Energy Efficiency in City Bldgs	B	APW	Stoneback	
Public Works	10/12/2015	Fall Tree Purchase	B	APW	Lyons	
Public Works	10/12/2015	Civic Center Parling Lot Change Order	B	APW	Lyons	
CMO	10/12/2015	DIVVY Agreement & Locations	R	APW	Bobkiewicz	
CMO	10/12/2015	Church Street ComEd Parking Lot Lease	R	APW	Bobkiewicz	
Public Works	10/12/2015	Authorize MFT Funds	R	APW	Lyons	
Utilities	10/12/2015	75-R-15: IGA with MWRD for Distribution of Rain Barrels	R	APW	Stoneback	
PRCS	10/12/2015	63-R-15 Parking Lot Agreement with Y.O.U. at Gibbs Morrison	R	APW	Dorneker	
Fire	10/12/2015	Renaming Evanston Fire and Life Safety	R	APW	Klaiber	
CD	10/12/2015	Clarify Distance Requirements Between Payday Loan or Consumer Loan Establishments	O	PD	Muenzer	Introduction
CD	10/12/2015	Developmental Allowances for Planned Developments in the Downtown Districts (D3)	O	PD	Muenzer	Introduction
CD	10/12/2015	1513 Greenleaf St. -Extension of Special Use for a single family residence	O	PD	Muenzer	Introduction
CMO	10/12/2015	Animal Welfare Board Policies	O	HS	Bobkiewicz	Introduction
CMO	10/12/2015	Workforce Dev Program & Funding	B	EDC	Bobkiewicz	
Law/PW	10/12/2015	Sidewalk Cafes Administrative Revisions	O	EDC	Farrar/Lyons	Introduction
CMO	10/19/2015	Dedication of Jane Barr-Smith Aldermanic Library	P	CC	Bobkiewicz	
CMO/Fire	10/19/2015	Brian Scott Promotion	A	CC	Bobkiewicz/Klaiber	
Utilities	10/19/2015	ComEd Smart Meter Roll Out	P	CC	Stoneback	
CMO	10/19/2015	Downtown Performing Arts Task Force Recommendations	SPB	CC	Bobkiewicz	
PRCS	10/19/2015	Penny Park Discussion	SPB	CC	Dorneker	(After Rec Brd Consideration)

9/18/2015 3:11 PM

## Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, <del>Feb 16</del> , Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27 May 11, <del>May 18</del> , May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, Sept 28 Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)
--

B=Business of the City by Motion    R=Resolution    O=Ordinance  
 D=Discussion    C=Communication    P=Presentation    A=Announcement    PR=Proclamation    SPB=Special Order Business  
 APW=Administration & Public Works    PD=Planning & Development    HS=Human Services    EDC=Economic Development  
 BUD=Budget    OC=Other    EXS=Executive Session    SPC=Special City Council Meeting    CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Admin Serv	10/26/2015	Investment Strategies: Institutions	B	APW	Lyons	
CD	10/26/2015	Gender Neutral Restroom Signage	O	APW	Muenzer	
CD	10/26/2015	Amendments to the Inclusionary Housing Ordinance	O	PD	Muenzer	Introduction
Law/Admin Services	12/14/2015	Hotel-Motel Tax on B&Bs	O	APW	Lyons/Farrar	
Law	12/14/2015	Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Held at 8/17 mtg
<b>Council &amp; Committee Meetings</b>						
Mon, Sept 21	6:00 PM	A&PW, City Council meeting				
Thurs, Sept 24	5:30 PM	Emergency Telephone Board				
Thurs, Sept 24	7:00 PM	Housing & Community Dev Act Committee				
Fri, Sept 25	7:00 AM	Housing & Homelessness Commission				
Mon, Sept 28	6:00 PM	A&PW, P&D, City Council meetings				
Tues, Sept 29	7:00 PM	Housing & Community Dev Act Committee				
<b>DEFERRED</b>						
<b>Dept</b>	<b>Date</b>	<b>Item</b>	<b>Action</b>	<b>Committee</b>	<b>Staff</b>	
CMO	tba	Fines for bikes on sidewalks	O	APW	Bobkiewicz	
Utilities	TBA	Computerized Maintenance Management System	B	APW	Stoneback	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
CD	TBA	Rental Licensing	O	PD		
Law	TBA	Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law	2016	Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv	tba	Credit Card Analysis	D	APW	Lyons	
Admin Services	deferred	NU Parking agreement - Church St Garage	R	APW	Lyons/Storlie	
Public Works	deferred	CIP II Water Main & Street Resurfacing Contract Award	B	APW	Lyons	





# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Damir Latinovic, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: September 17, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or [dlatinovic@cityofevanston.org](mailto:dlatinovic@cityofevanston.org) if you have any questions or need additional information.

**Zoning Weekly Update**  
**Cases Received and Pending, September 11 - September 17, 2015**

<b>Zoning Reviews</b>					
<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	633 Clark Street	Building Permit	Misc. site work to terrace/plaza (Northwestern-Rebecca Crown Plaza).	07/23/15	pending DAPR
1	2123 Sherman Avenue	Building Permit	Construct rear addition at SFR	08/14/15	pending add'l info from the applicant
1	809-811 Church Street	Zoning Analysis	Determination of Use - The Grape & Grain (on-site liquor consumption and retail sales)	09/09/15	pending staff review
2	839 Hartrey Avenue	Building Permit	Establish one open parking space in the front yard	08/19/15	pending Major Variance
2	1881 Oak Avenue	Building Permit	Interior remodeling (revision) to convert 20 1BR units into 10 3BR units (E2 Planned Development)	08/25/15	pending add'l info from the applicant
2	1806 Church Street	Zoning Analysis	Renovate/remodel existing mixed use building	09/08/15	pending staff review
2	1632 Fowler Avenue	Building Permit	Convert 2-flat to SFR	09/10/15	pending staff review
2	1141 Darrow Avenue	Building Permit	Construct 2-story SFR w/ 2-car attached garage	09/10/15	pending staff review
2	2108 Washington Street	Building Permit	Construct 2-car detached garage @ SFR.	09/15/15	pending staff review
3	1117 Sheridan Road	Building Permit	Misc. exterior renovations @ SFR.	08/27/15	pending add'l info from applicant
3	1013 Judson Avenue	Building Permit	Proposed subdivision into 2 lots of record @ SFR.	09/03/15	pending staff review
3	1134 Michigan Avenue	Building Permit	Replace existing landing and stairs @ SFR.	09/09/15	pending staff review
3	1142 Judson Avenue	Building Permit	Misc. int./ext. remodeling @ SFR.	09/10/15	pending staff review
3	1105 Judson Avenue	Building Permit	Construct 1-story sunroom addition @ SFR.	09/10/15	pending staff review
3	634 Sheridan Road	Building Permit	Replace asphalt driveway w/ brick pavers.	09/15/15	pending staff review
3	1201 Sheridan Road	Zoning Analysis	Replace asphalt driveway w/ brick pavers (Japanese Consulate).	09/16/15	pending staff review
4	1022 Ridge Court	Building Permit	Construct 2-story addition and new coach house at SFR	08/13/15	pending add'l info from the applicant
4	924 Maple Avenue	Building Permit	Construct 2-car detached garage @ SFR.	09/09/15	pending staff review
4	1633 Oak Avenue	Zoning Analysis	Determine legality of attic dwelling unit.	09/14/15	pending staff review
5	1810 Emerson Street	Building Permit	Construct 2-car detached garage @ SFR.	09/15/15	pending staff review
5	1941 Darrow Avenue	Building Permit	Construct rear deck @ SFR.	09/16/15	pending staff review
6	3015 Payne Street	Building Permit	Construct 1-story addition @ SFR.	08/24/15	pending add'l info from applicant
6	2767 Crawford Avenue	Zoning Analysis	Construct 2-story SFR w/ 2-car attached garage on vacant lot.	09/03/15	pending staff review
6	2720 Lawndale Avenue	Building Permit	Install patio, misc. exterior site work @ SFR	09/10/15	pending staff review
6	2520 Gross Point Road	Building Permit	Interior remodeling (Alden Estates)	09/14/15	pending staff review

6	2323 Washington Street	Building Permit	Construct 2-car detached garage @ SFR.	09/15/15	pending staff review
6	3130 Isabella Street	Building Permit	Construct deck @ SFR.	09/16/15	pending staff review
6	2814 Harrison Street	Building Permit	Construct 2-story SFR w/ 2-car det. garage.	09/16/15	pending staff review
7	1620 Central Street	Building Permit	Construct new 4-story, 47 DU multifamily residence with 54 parking spaces	07/21/15	pending add'l info from the applicant
8	2132 Dobson Street	Building Permit	Construct 2-car detached garage @ SFR.	09/10/15	pending staff review
8	236 Callan Avenue	Building Permit	Construct 2-car detached garage @ SFR.	09/10/15	pending staff review
8	1320 Brummel Street	Building Permit	Construct 2-car detached garage @ SFR.	09/15/15	pending staff review
9	718 Ridge Avenue	Building Permit	Install vertical platform lift @ SFR.	09/10/15	pending staff review
9	715 South Blvd.	Building Permit	Misc. site work, sidewalks replacement @ SFR.	09/10/15	pending staff review

**Miscellaneous Zoning Cases**

<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	815 Noyes Street	Substitution of Special Use	Type 2 Restaurant - Arlen's Chicken and Biscuits, formerly DMK Burger Bar	09/11/15	pending staff review
2	1804 Washington Street	Zoning Complaint	Automobile repair establishment in residential district	09/16/14	Drive-by insp. ongoing
2	1414 Pitner Avenue	Zoning Complaint	Illegal trade contractor business in R2 District	06/17/15	Viol. letter mailed. Re-inspection pending
2	1223-1227 Dodge Avenue	Zoning Complaint	Illegal Trade Contractor (Landscaping) business	08/17/15	Viol. letter mailed, re-inspection pending
2	1513 Greenleaf Street	Special Use Extension	SFR in B1-Business District, Special Use approval expires 11/24/15	09/08/17	<b>P&amp;D 10/12/15</b>
2	839 Hartrey Avenue	Major Variance	Establish one open parking space with street access in front yard	09/08/15	<b>ZBA 10/06/15</b>
4	1815 Cleveland Street	Zoning Complaint	Illegal auto-repair business in R2 District.	06/18/15	Viol. letter mailed. Re-inspection pending
4	1560 Sherman Avenue	Special Use	Private Educational Institution - <i>Beacon Academy</i>	08/27/15	<b>ZBA 10/06/15</b>
5	2002 Darrow Avenue	Zoning Complaint	Auto repair establishment in res. district	06/25/15	investigation is ongoing
6	3148 Harrison Street	Minor Variance	Building lot coverage/setbacks to construct 2-story additions	09/10/15	determination after 09/28/15
7	NU Lakefront Campus	Subdivision	Review of Final Plat of Subdivision of NU lakefront campus prior to recording (City Council approved 05/26/15)	08/13/15	pending additional info from applicant
7	2211 Asbury Avenue	Minor Variance	Side yard building setback to construct 2nd story addition @ SFR.	09/10/15	determination after 09/25/15
8	337 Howard Street	Special Use	Type 2 Restaurant - <i>Harold's Chicken</i>	09/03/15	<b>DAPR 09/23/15 &amp; ZBA 10/06/15</b>
8	309-323 Howard Street	Major Variance	0 on-site parking spaces for 2nd fl. office space conversion into 9 dwelling units	09/11/15	<b>DAPR 09/23/15 &amp; ZBA 10/06/15</b>
8	1116 Austin Blvd.	Minor Variance	Side yard setback for 2nd story addition.	09/14/15	determination after 10/2/15
9	910 South Blvd.	Minor Variance	Side yd. setback for 2nd story addition.	09/14/15	determination after 10/2/15



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Mark Muenzer, Director of Community Development  
Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: September 18, 2015

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

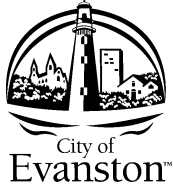
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

**Inspector Weekly Update**  
**Cases Received, September 18, 2015**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Floors 3 - 7 are roughed in for plumbing, electrical and sprinkler piping. The focus of the project will soon shift to closing the exterior for winter. The job site is clean and well organized with fences standing plumb and secure. Catch baskets are clear of debris and the public right of way remains protected and secure.	9/14/2015
1	1619 Chicago Avenue (The Merion)	Residential Addition	Sidewalks and fences are in good condition with catch basin clean. Work continues on the structure and site utilities.	9/16/2015
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks are in good condition and soil erosion reports are current. Weeds are trimmed at fences. Work on the foundation for 729 Colfax has begun.	9/16/2015
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Fences and sidewalks are in good condition. Catch basins are clean. Work on foundation continues. Underground plumbing and electrical work has begun. The sidewalk has been closed on the south side of Main street adjacent to the site. Pedestrian traffic is being rerouted.	9/16/2015
3	425 Dempster Street (Chiaravalle Montessori School)	Commercial Addition	Interior work is complete. Exterior work on the basketball court, the extension of the driveway to accommodate student drop off and the baseball backstop are currently being constructed. Construction fence is in place and secure.	9/16/2015
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	The job site is being kept clean and in order. No construction debris in the public right of way. Scaffolding above the public right of way is being maintained. Perimeter walls are up and steel support columns and beams are being put into position.	9/16/2015
4	1029 - 1035 Davis Street	One Story Commercial	The windscreens, fencing and gates are in place and no construction debris was in the public right of way. The scaffold above the public right of way is maintained and the sidewalk is clean. Masonry work is being done on the parapet walls. The roof trusses and roof decking is installed and secure. All wall bracing has been removed.	9/16/2015
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	The job site is being maintained and is in order. The 3rd, 4th and 5th floors are framed and waiting for drywall and further electrical installation. Welding work on the center stairway continues and is now at the 1st floor level. Fire suppression system is being installed but not yet operational.	9/16/2015

7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Fences and silt fences are in place and stand plumb. The hoses are discharging through filter material and the silt baskets are checked on a weekly basis. All sub trades are working in all towers. Window glazings at SW tower are almost complete and SE tower windows are in progress. The tower crane work has been completed and crane removed.	9/16/2015
7	1620 Central	New 47 Unit Apartment Building	Windscreens and fencing are in place and secured. Demolition work is under way with the foundation walls being removed.	9/16/2015
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Fences and sidewalks are in good condition. Interior and exterior work continues. Spoils from infill on south side of property.	9/16/2015



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: September 18, 2015

The table below is the weekly report of all applications for Food Establishments received during the week of September 13, 2015.

Please contact me at 847/859.7831 or [ccaneva@cityofevanston.org](mailto:ccaneva@cityofevanston.org) if you have any questions or need additional information.

Establishment Name	Address	Ward	Application Received on	Type	Proposed Opening Date
Nicolet Football Center Nutrition Fueling Station	2707 Ashland Ave	7	9/14/2015	Food Establishment	Not Yet Determined





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: September 18, 2015

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

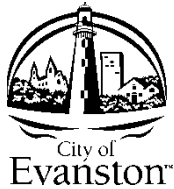
Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

**Liquor Licensing Weekly Report  
Liquor Applications Received and Pending**

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROPOSED HOURS for LIQUOR SALES</b>	<b>DATE REC'D</b>	<b>STATUS<sup>1</sup></b>
1	Nakorn	1622 Orrington	D	Restaurant (Alcohol)	11:30 am – 10:00 pm (M-Th); 1130 am – 11:00 pm (F-Sa); 5pm-9pm (Su);	9/9/15	Pending Liquor Board Meeting
3	Starbucks	519 Main Street	D	Restaurant (Alcohol)	2pm – 9 pm (Mon – Sun)	8/27/15	Pending Liquor Board Meeting

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<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Sat Nagar, P.E., City Engineer  
Stefanie Levine, PLA, Senior Project Manager  
Dan Manis, P.E., Senior Project Manager

Subject: Civic Center Parking Lot – Proposed Planting Plans

Date: September 18, 2015

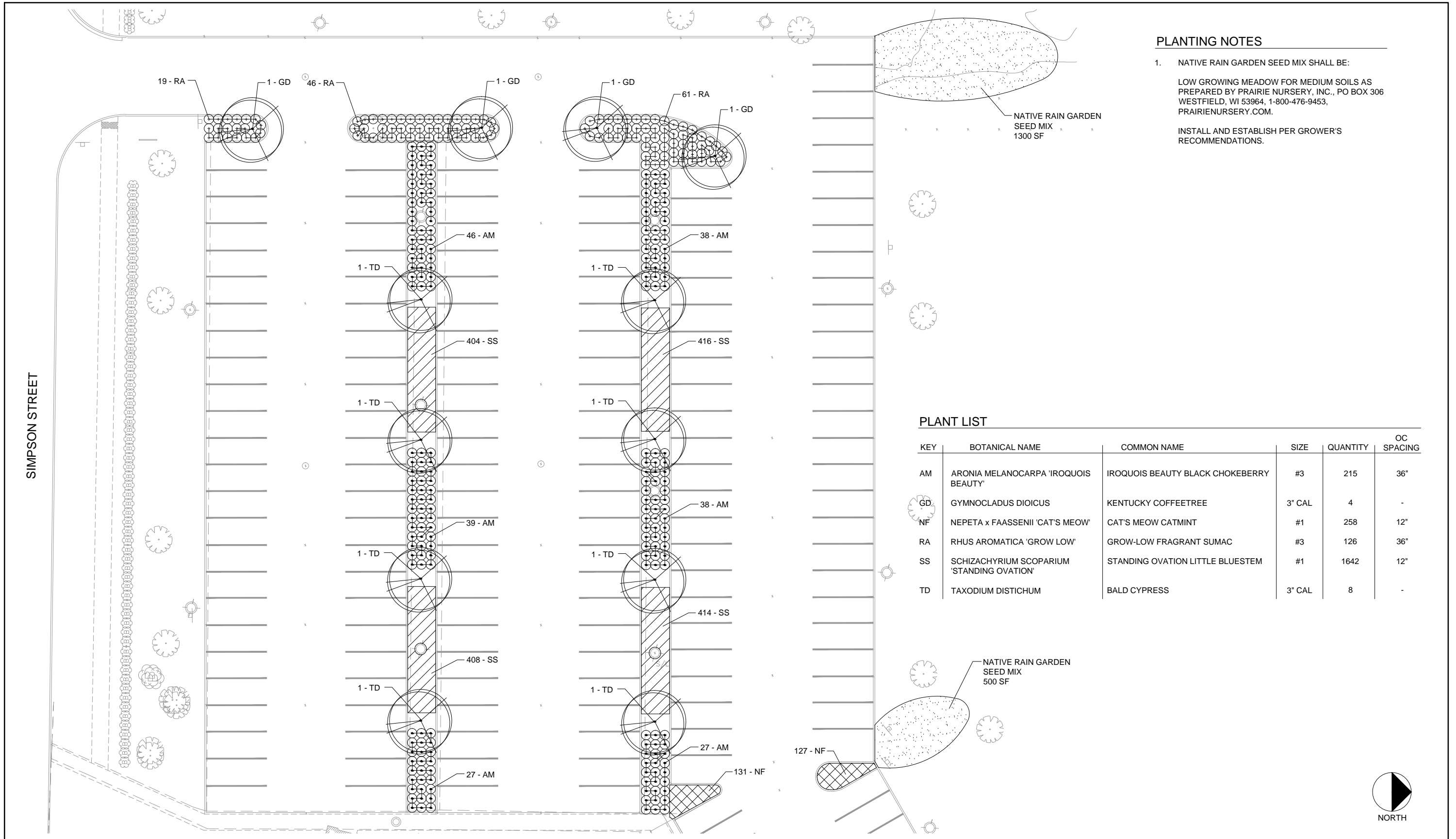
## Summary:

As construction of the Civic Center's parking lot nears completion, site restoration and installation of plant material is expected to occur within the next 4 to 6 weeks (weather and material availability dependent). Proposed plans for landscape improvements to the lot and adjacent areas are enclosed for the Council's information. A brief outline of the proposed planting is for various areas are listed below:

- Large islands will be planted with native shrubs, trees and ornamental grasses arranged in large, repeating blocks
- Rain garden areas (north of parking lot in Ingraham Park) will be seeded with a native seed mix containing low growing meadow forbs and grasses.
- Small islands will be planted with perennials
- Areas adjacent to the building will be planted with flowering shrubs and shade tolerant perennials

## Attachments:

*Civic Center Parking Lot Landscaping Plans*

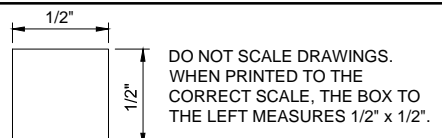


**PLANTING NOTES**

- NATIVE RAIN GARDEN SEED MIX SHALL BE:  
 LOW GROWING MEADOW FOR MEDIUM SOILS AS PREPARED BY PRAIRIE NURSERY, INC., PO BOX 306 WESTFIELD, WI 53964, 1-800-476-9453, PRAIRIENURSERY.COM.  
 INSTALL AND ESTABLISH PER GROWER'S RECOMMENDATIONS.

**PLANT LIST**

KEY	BOTANICAL NAME	COMMON NAME	SIZE	QUANTITY	OC SPACING
AM	ARONIA MELANOCARPA 'IROQUOIS BEAUTY'	IROQUOIS BEAUTY BLACK CHOKEBERRY	#3	215	36"
GD	GYMNOCLADUS DIOICUS	KENTUCKY COFFEETREE	3" CAL	4	-
NF	NEPETA x FAASSENII 'CAT'S MEOW'	CAT'S MEOW CATMINT	#1	258	12"
RA	RHUS AROMATICA 'GROW LOW'	GROW-LOW FRAGRANT SUMAC	#3	126	36"
SS	SCHIZACHYRIUM SCOPARIUM 'STANDING OVATION'	STANDING OVATION LITTLE BLUESTEM	#1	1642	12"
TD	TAXODIUM DISTICHUM	BALD CYPRESS	3" CAL	8	-



**CITY OF EVANSTON**

Department of Public Works  
 2100 Ridge Avenue  
 Evanston, Illinois 60201



**PLANTING PLAN**

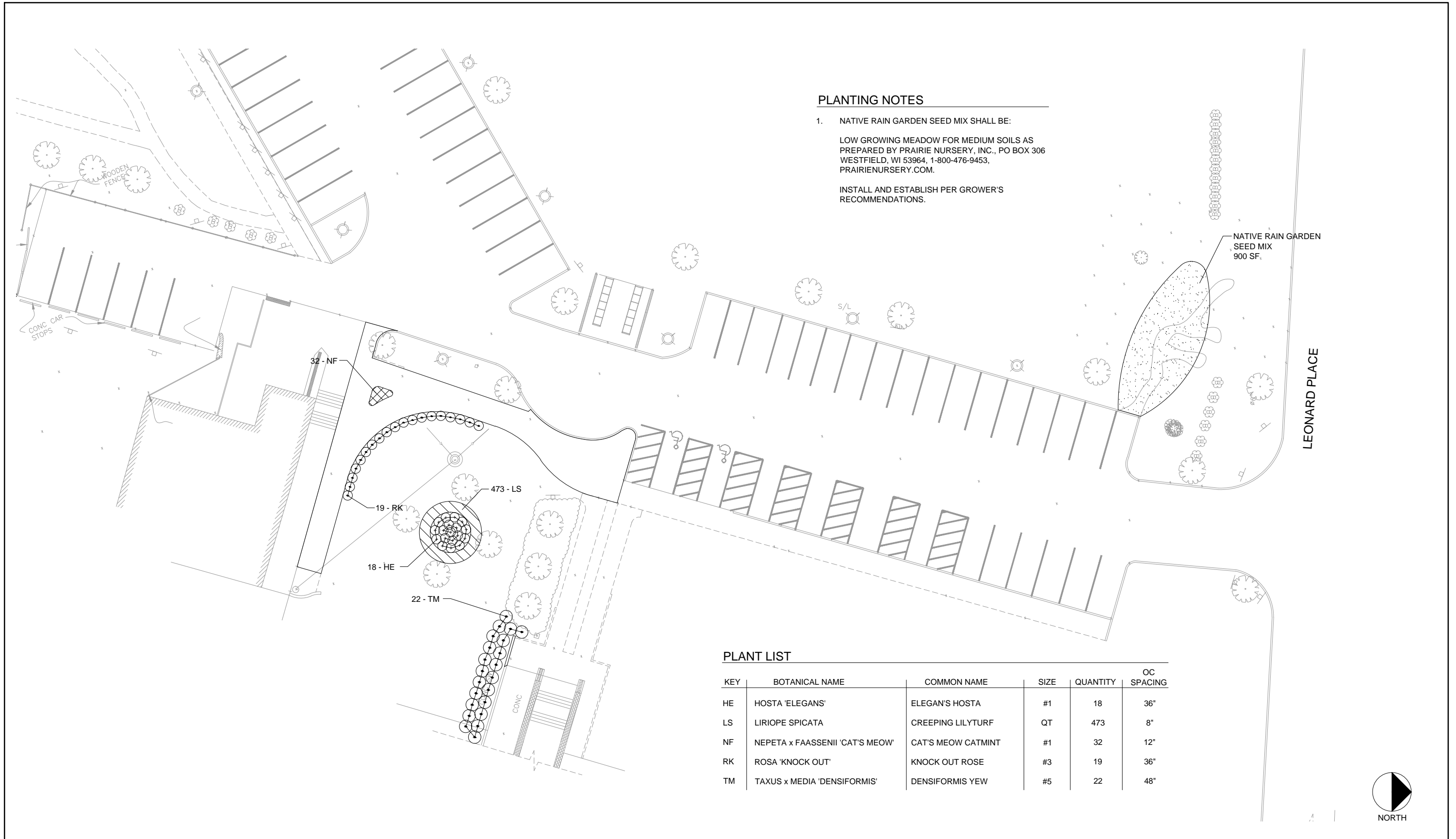
**CIVIC CENTER PARKING LOT**

DATE	REVISIONS

DATE	09/14/15
SCALE	1"= 30'-0"
DRAWN BY	SDL
CHECKED BY	

SHEET NO.

**P-01**

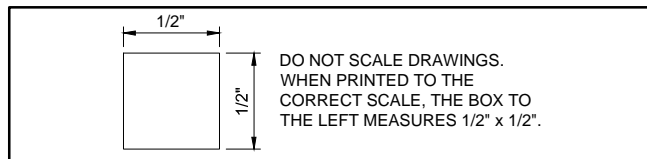


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 INSTALL AND ESTABLISH PER GROWER'S RECOMMENDATIONS.

**PLANT LIST**

KEY	BOTANICAL NAME	COMMON NAME	SIZE	QUANTITY	OC SPACING
HE	HOSTA 'ELEGANS'	ELEGAN'S HOSTA	#1	18	36"
LS	LIRIOPE SPICATA	CREEPING LILYTURF	QT	473	8"
NF	NEPETA x FAASSENII 'CAT'S MEOW'	CAT'S MEOW CATMINT	#1	32	12"
RK	ROSA 'KNOCK OUT'	KNOCK OUT ROSE	#3	19	36"
TM	TAXUS x MEDIA 'DENSIFORMIS'	DENSIFORMIS YEWS	#5	22	48"



**CITY OF EVANSTON**  
 Department of Public Works  
 2100 Ridge Avenue  
 Evanston, Illinois 60201



**PLANTING PLAN**

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**CIVIC CENTER PARKING LOT**

DATE	REVISIONS

DATE	09/14/15
SCALE	1"= 30'-0"
DRAWN BY	SDL
CHECKED BY	

SHEET NO.	<b>P-02</b>
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# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING SEPTEMBER 18, 2015**

## ***Legislative Update: Information Sharing is Critical During the State Budget Crisis***

The State of Illinois is midway through the third month of the fiscal year without a budget in place. While the General Assembly has continued to meet throughout the summer, there is no indication that a resolution to the state budget impasse is imminent. Meanwhile, local governments are starting to feel the effects as the state withholds various payments including the Motor Fuel Tax (MFT), gaming revenues and the 9-1-1 surcharge. The expectation is that, without a budget in place, the state will experience significant cash flow issues that could also impact other local government revenues.

Although action is being taken in the General Assembly to restore withheld funds due to local governments, it appears unclear what, if anything will result in enacted legislation. While the Senate recently approved [Senate Bill 2046](#) to provide appropriation authority for MFT distributions, the bill is currently pending in the House. Meanwhile, *State Representative Marty Moylan* is in the process of introducing legislation that would restore the payment of MFT, gaming revenues and the 9-1-1 surcharge. We will provide more information once that bill is introduced. It appears unlikely that Governor Rauner will sign these bills unless they are tied to components of his turnaround agenda.

As the crisis becomes more prolonged, the challenge of balancing the state budget becomes more difficult. During a September 8 hearing of the Senate Human Services Committee, the Governor's budget director Tim Nuding commented that legislators could use local government revenues such as the Local Government Distributive Fund (LGDF) to support currently unfunded social services. He specifically noted that local governments sitting on significant budget reserve funds could come to the table to help solve the state's budget shortfall. Staff is currently working on a response to this claim.

While this response is being formulated, we strongly encourage our members to continue to maintain open lines of communication with local legislators. Please share with them how the suspension of MFT, gaming revenues and the 9-1-1 surcharge is affecting your municipal operations or efforts to craft a budget (for those on a calendar year budget). Critical to these communications is asking what legislators are hearing regarding potential resolutions to the budget impasse or upcoming legislation that could impact municipal revenues. Please forward any information learned from these discussions to Conference staff so that we can respond accordingly. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

## ***By Popular Demand: SPC Awards New Ford Transit Full Size Van Contract***

Local governments have requested that a full sized van be added to the Suburban Purchasing Cooperative (SPC) product line and we delivered! The SPC Governing Board is pleased to announce the award of the 2016 Ford Transit Full Sized Van plus Option Packages and Other Options (Contract #150) to Currie Motors of Frankfort. The term of the contract is September 16, 2015 through September 15, 2016.

Contract RFP #150 for the selection of a 2016 Ford Transit Full Sized Van plus Option Packages and Other Options was released on August 11 with responses due by August 28. Currie Motors and Roesch Ford of Bensenville submitted proposals. Invitations to bid were also sent to the following Illinois Ford dealerships: Arlington Heights Ford, *Arlington Heights*; Bredemann Ford, *Glenview*; Freeway Ford, Lyons; Geiser Ford, Roanoke; Gem City Ford, Quincy; Haggerty Auto Group, West Chicago; Highland Park Ford, *Highland Park*; Kunes Country Ford, *Antioch*; Landmark Ford, Springfield; Northwest Ford Trucks, Franklin Park; Rizza Ford, North Riverside; Rod Baker Ford, Plainfield, Terry's Ford, Peotone; Victor Ford, Wauconda; and, Wright Automotive, Hillsboro. A legal advertisement was also placed in the Daily Herald.

The price for the van with standard equipment is \$20,948.00. We hope to see positive results with this addition to the SPC vehicle lineup. For questions or additional information, please contact staff or Tom Sullivan, [CurrieFleet@gmail.com](mailto:CurrieFleet@gmail.com) or 815-464-9200. *Staff contact: Ellen Dayan*

### ***NWMC Surplus Vehicle & Equipment Auction Update***

Join your fellow local governments and participate in the NWMC Surplus Vehicle and Equipment Auction on Tuesday, October 27, 1:00 p.m. at America Auto Auction's Crestwood facility, 14001 S. Karlov Avenue. To date, the following NWMC members have indicated that they will participate: *Arlington Heights; Evanston; Glencoe; Lake Forest; Lincolnshire; Lincolnwood; Morton Grove; Northfield; Northfield Township Road District; Palatine; and, Prospect Heights.*

America's Auto Auction's 40 acre, state-of-the-art facility provides full service auctions for their existing dealer network, the general public and online/simulcast bidders. Transportation rates remain unchanged for NWMC members. For more information, please visit <http://www.nwmc-cog.org/Products-and-Services/Surplus-Vehicle-and-Equipment-Auctions.aspx> or contact NWMC staff or General Sales Manager Fred Uhter, 773-294-7213 (cell), 708-389-4488 (office) or [Fred.uhter@americasautoauction.com](mailto:Fred.uhter@americasautoauction.com). *Staff contact: Ellen Dayan*

### ***Bike/Ped Committee Kicks Off Year***

The NWMC Bicycle and Pedestrian Committee met Tuesday and received an update on the implementation of the 2010 NWMC Bike Plan. Staff discussed recent projects including the completed southern section of the Skokie Valley Trail in *Skokie*, the new Central Road Bike Shoulder project in *Des Plaines* as well as other upcoming projects along the regional bicycle corridors identified in the plan. The committee discussed local funding strategies and grant opportunities as well as opportunities to work with other agencies including IDOT, Cook County and the Forest Preserves to implement cooperative projects. The next committee meeting is scheduled for Tuesday, October 20, 10:30 a.m. at the NWMC offices. *Staff contacts: Mike Walczak, Brian Pigeon*

### ***Mobile Ventra Application Sessions Scheduled for Elected Officials***

Ventra has announced that its new app will be ready this fall to allow users to pay for rides on Metra, Pace and CTA from their smartphones. Ventra has invited legislators and local elected officials to preview this new transit amenity at the following outreach sessions:

Tuesday, September 22  
10:00 a.m. – 2:00 p.m.  
DuPage County Government Center  
421 County Farm Road  
Wheaton

Thursday, September 24  
1:00 p.m. – 4:00 p.m.  
South Suburban Mayors & Managers Association  
1904 174th Street  
Hazel Crest

Friday, September 25  
9:00 a.m. – 1:00 p.m.  
CTA Headquarters  
567 W. Lake Street  
Chicago

Wednesday, September 30  
1:00 p.m. – 4:00 p.m.  
Pace Headquarters  
550 W. Algonquin Road  
*Arlington Heights*

At each outreach session, representatives of Metra, Pace and CTA will be on hand to demonstrate the new app and answer questions. *Staff contacts: Mike Walczak, Brian Pigeon*

### ***FEMA to Host Hazard Mitigation Grants Workshop***

On Thursday, September 24, from 1:00 p.m. to 4:00 p.m., the Federal Emergency Management Agency (FEMA) and Cook County will host a Hazard Mitigation Grants Workshop at Triton College, 2000 Fifth Avenue in River Grove. Cook County's adoption of a hazard mitigation plan last fall has opened up new funding opportunities for local governments. This free workshop will provide information about grants for hazard and flood mitigation, disaster resilience and stormwater management.

The workshop will include presentations by the Illinois Emergency Management Agency (IEMA), FEMA, the Metropolitan Water Reclamation District of Greater Chicago (MWRD), the Illinois Environmental Protection Agency (IEPA) and Cook County. Attendees must RSVP to <http://whoozin.com/VVK-P9D-HVXT>. *Staff contact: Chris Staron*

### ***IEPA, AWWA to Host Water Loss Audit Seminars***

The Illinois Environmental Protection Agency (IEPA) is partnering with the Illinois Section of the American Water Works Association (AWWA) to offer free water loss training sessions. These seminars will be especially useful to communities responding to the new Lake Michigan Water Allocation rules; however, the training will be helpful to any water utility aiming to better understand the issue. The following seminars convenient to NWMC members are listed below. *Staff contact: Chris Staron*

Tuesday, September 22  
8:00 a.m. – 3:30 p.m.  
*Schaumburg Prairie Center for the Arts*  
201 Schaumburg Court  
*Schaumburg*  
[Registration Link](#)

Thursday, September 24  
8:00 a.m. – 3:30 p.m.  
Central Lake County JAWA  
200 Rockland Road  
*Lake Bluff*  
[Registration Link](#)

Wednesday, October 14  
8:00 a.m. – 3:30 p.m.  
Estelle Sieb Center  
7774 W. Irving Park Rd  
Norridge  
[Registration Link](#)

### ***CMAP to Host Form-Based Codes Training Workshop***

On Friday, October 16, the Chicago Metropolitan Agency for Planning (CMAP) and the Form-Based Codes Institute are conducting a workshop entitled, “FBC 101: The ABCs of Form-Based Codes.” According to the workshop flyer, “This intensive one-day class shows how form-based codes are essentially different from conventional land use regulation, and how they can solve many of the problems created by conventional zoning. It gives a useful overview of the process of creating a form-based code. The class combines presentations and discussion with a hands-on exercise in observing and documenting a community’s built form – in the Greektown neighborhood!”

The event will be held from 8:30 a.m. to 5:00 p.m. at CMAP’s offices in the Willis Tower, 233 S. Wacker Drive, Suite 800 in Chicago. Mayors, managers, municipal planners and code-enforcement officers are encouraged to attend. The cost of the workshop is \$250; however, those who sign up prior to October 3 will receive a \$25 discount and organizations sending three or more individuals will receive a \$50 discount per person. Registration includes a light breakfast, lunch and all course materials. To register, please visit <http://formbasedcodes.org0/courses/fbc-101-chicago-il>. *Staff contact: Mark Fowler*

### ***TMA of Lake-Cook Fall Meeting Features New Tollway Director***

The Transportation Management Association (TMA) of Lake-Cook will hold its fall meeting on Friday, October 23 at 9:00 a.m. at Baxter Healthcare, One Baxter Parkway, in *Deerfield*. New Illinois Tollway Executive Director Greg Bedalov will update TMA members and guests on current Tollway initiatives including the Jane Addams Memorial Tollway (I-90) expansion/reconstruction, Elgin-O’Hare Western Access (EOWA, I-390) construction, Route 53/120 extension in Lake County and tollway construction work on the Tri-State Tollway (I-94/I-294). Please RSVP by Tuesday, October 20 to Tim Grzesiakowski, [tim\\_grzesiakowski@baxter.com](mailto:tim_grzesiakowski@baxter.com). *Staff contacts: Mike Walczak, Brian Pigeon*

### ***Meetings and Events***

NWMC Transportation Committee will meet on Thursday, September 24 at 8:30 a.m. at the NWMC offices.