



Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, August 28, 2015

STAFF REPORTS BY DEPARTMENT



Weekly Report for August 21, 2015 – August 27, 2015

Administrative Services

Weekly Bids Advertised – none

City Manager's Office

Master Council Meeting Agenda Schedule

Community Development

Zoning Report
Inspection Report

Health Department

Food Establishment Application Weekly Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

August 31, 2015

Special City Council meeting, 7 pm
www.cityofevanston.org/citycouncil

September 1, 2015

Zoning Board of Appeals
www.cityofevanston.org/zoningboard

September 2, 2015

Design and Project Review Committee
www.cityofevanston.org/dapr

Library Board – Special Meeting
www.cityofevanston.org/libraryboard

Transportation/Parking Committee
www.cityofevanston.org/transportationcommittee

Economic Development Committee
www.cityofevanston.org/economicdev

September 3, 2015

Commission on Aging
www.cityofevanston.org/commissiononaging



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of August 21, 2015 through August 27, 2015.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2772	2800
SERVICE REQUESTS	766	766
TOTAL CHATS	43	49
TOTAL TEXT	6	24

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

- | | |
|---------------------------------------|-----|
| 1. Building Permit Inspection Request | 122 |
| 2. Trash – Special Pick-up | 60 |
| 3. Rodents – Rats | 47 |
| 4. Tree Evaluation | 38 |
| 5. Trash – Missed Garbage Pick-up | 31 |

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	227
Administrative Services -Finance	25
Administrative Services -HR	36
Administrative Services - Other	180
City Manager's Office	27
ComDev / Economic Development	12
ComDev/ Bldg Inspections	319
ComDev / Housing Rehab	1
ComDev / Planning/Zoning	20
General Assistance	13
Fire Life Safety	37
PublicStuff Request	320
Health	126
Information	406
Law	12
Library	2
Mayor's Office	4
Other/311	173
Other – Social Services	5
Parks – Maintenance	1
Parks – Programs/Picnics/Permits	18
Parks – Other	14
Parks/Recreation	36
Parks – Forestry	48
Parks- Recreation Programs	54
Police	129
Public Works / Fleet	0
Public Works / Street Sanitation	171
Public Works / Engineering	63
Tax Assessment Office	5
Utilities – Power	0
Utilities – Sewer	7
Utilities – Water	281
TOTAL	2772

Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, ~~Feb 16~~, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27
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 BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	9/15/2015	United Way Evanston Day of Caring: Sept 19	A	CC	Bobkiewicz	
Mayor	9/15/2015	Hispanic Heritage Month	PR	CC	Francellno	
Admin Services	9/15/2015	3rd Millennium Contract	B	CC	Storlie	
Admin Services	9/15/2015	Civic Center Rental Space for NSSC G205	B	APW	Storlie	
Admin Services	9/15/2015	Housing Options Lease for Ground Floor Civic Center office space	B	APW	Storlie	
Admin Services	9/15/2015	Divvy Bike Agreement and locations	B	APW	Storlie	
Utilities	9/15/2015	Energy Efficiency in City Bldgs	B	APW	Stoneback	
Utilities	9/15/2015	Manhole Lining C.O. #2	B	APW	Stoneback	
Public Works	9/15/2015	Oak St & Civic Center Parking Lot C.O.	B	APW	Lyons	
Public Works	9/15/2015	Solid Waste Contract: Residential Yard Waste Extension	B	APW	Lyons	
Public Works	9/15/2015	Solid Waste: Residential Refuse Extension	B	APW	Lyons	
Public Works	9/15/2015	Solid Waste: Commercial Franchise Extension	B	APW	Lyons	
Public Works	9/15/2015	CDBG Alley Paving Contract	B	APW	Lyons	
Admin Services	9/15/2015	Actuarial Reports	B	APW	Storlie	
Public Works	9/15/2015	Fire Station Parking Lot C.O.	B	APW	Lyons	
Admin Services	9/15/2015	IGA with D65 for Video Communication Specialist	R	APW	Storlie	
Utilities	9/15/2015	77-R-15: Renewal Easement Agreement with MWRD for 3 storm sewers	R	APW	Stoneback	
Utilities	9/15/2015	78-R-15: Renewal Easement Agreement with MWRD for 4 storm sewers	R	APW	Stoneback	
CMO	9/15/2015	Church St. ComEd Parking Lot Land lease	R	APW	Bobkiewicz	
Public Works	9/15/2015	Café Lease (Metra) 1826 Central St	R	APW	Lyons	
Public Works	9/15/2015	NU Sheridan Road Utility Easements	R	APW	Lyons	
Admin Services	9/15/2015	GO Bond Sale	O	APW	Storlie	
Admin Services	9/15/2015	Parking on Lincoln and in Chandler Lot (2)	O	APW	Storlie	
CMO	9/15/2015	Increased Fines for Bikes on Sidewalks	O	APW	Bobkiewicz	Introduction
CMO	9/15/2015	Sale 1821 Ridge	O	APW	Bobkiewicz	Introduction
Law	9/15/2015	Operational Guidelines Firearm Ranges	O	PD	Farrar	Introduction: Ref from City Council 6.22.15
CD	9/15/2015	999 Howard Street: Special use Type 2 Restaurant, Maxwell Style Grill	O	PD	Muenzer	Introduction

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CD	9/15/2015	520 Main Street – Special Use for ground-floor Financial Institution	O	PD	Muenzer	Introduction
CD	9/15/2015	2525 Oakton Street – Variance for a 70' tall concrete plant enclosure	O	PD	Muenzer	Introduction
CD	9/15/2015	Amendments to the Inclusionary Housing Ordinance	O	PD	Muenzer	Introduction
Admin Services/Law	9/15/2015	Hotel Motel Tax - B&Bs	O	PD	Lyons/Farrar	Intro: Held in Committee Jan 26
CD	9/15/2015	2015 Emergency Solutions Grant allocations	B	HS	Muenzer	
Admin Services	9/15/2015	Exec Session	B	CC	Lyons	Workers Comp
CMO	9/21/2015	Dedication of Jay Lytle City Council Chambers	P	CC	Bobkiewicz	
CMO	9/21/2015	Harley Clarke	SPB	CC	Bobkiewicz	3rd Monday
CMO	9/21/2015	Downtown Performing Arts Task Force Recommendations	SPB	CC	Bobkiewicz	
PRCS	9/21/2015	Penny Park Discussion	SPB	CC	McRae	(After Rec Brd Consideration)
PRCS	9/28/2015	Recognition for Mayor's Summer Youth Employment Program	A	CC	Mayor Tisdahl	
Admin Services	9/28/2015	GFOA Distinguished Budget Award	A	CC	Lyons/Storlie	
Admin Services	9/28/2015	Printer/Copier Purchase	B	APW	Storlie	
Public Works	9/28/2015	Civic and Service Ctr. Electric Charging Stations	B	APW	Lyons	
Public Works	9/28/2015	Tree Purchases	B	APW	Lyons	
Public Works	9/28/2015	Authorize MFT Funds	R	APW	Lyons	
Utilities	9/15/2015	75-R-15: IGA with MWRD for Distribution of Rain Barrels	R	APW	Stoneback	
PRCS	9/28/2015	63-R-15 Parking Lot Agreement with Y.O.U. at Gibbs Morrison	R	APW	McRae	
Fire	9/28/2015	Renaming Evanston Fire and Life Safety	R	APW	Klaiber	
CD	9/28/2015	Gender Neutral Building Signage	O	APW	Muenzer	
Law	9/28/2015	Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Held at 8/17 mtg
CD	9/15/2015	999 Howard Street – Type 2 Restaurant-Maxwell Style Grill	O	PD	Muenzer	Introduction
Law/PW	9/28/2015	Sidewalk Cafes Administrative Revisions	O	EDC	Farrar/Lyons	Introduction
Mayor	10/12/2015	National Fire Prevention Week	PR	CC		
Mayor	10/12/2015	National Community Planning Month	PR	CC		
CMO	10/12/2015	Animal Welfare Board Policies	O	HS	Bobkiewicz	Introduction
Admin Ser	10/12/2015	Investment Strategies: Institutions	B	APW	Lyons	

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CMO	10/19/2015	Dedication of Jane Barr-Smith Aldermanic Library	P	CC	Bobkiewicz	
Utilities	10/19/2015	ComEd Smart Meter Roll Out	P	CC	Stoneback	

Council & Committee Meetings

Mon, Aug 31	7:00 PM	City Council meeting				
Wed, Sept 2	6:00 PM	Transportation/Parking Committee				
Wed, Sept 2	7:30 PM	Economic Development Committee				
Tues, Sept 8	6:00 PM	Human Services Committee				
Thurs, Sept 10	7:00 PM	Joint CDBG and Mental Health Board				
Tues, Sept 15	6:00 PM	A&PW, P&D, City Council meetings				
Wed, Sept 16	6:30 PM	M/W/EBE Advisory Committee				
Wed, Sept 16	7:00 PM	Northwestern University/City Committee				
Mon, Sept 21	7:00 PM	City Council meeting				
Thurs, Sept 24	5:30 PM	Emergency Telephone Board				
Thurs, Sept 24	7:00 PM	Housing & Community Dev Act Committee				
Fri, Sept 25	7:00 AM	Housing & Homelessness Commission				
Mon, Sept 28	6:00 PM	A&PW, P&D, City Council meetings				
Tues, Sept 29	7:00 PM	Housing & Community Dev Act Committee				

DEFERRED

Dept	Date	Item	Action	Committee	Staff	NOTES
Utilities	tba	Clearwell Contract - Bid 15-47	B	CC	Stoneback	
Utilities	TBA	Computerized Maintenance Management System	B	APW	Stoneback	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
CD	TBA	Rental Licensing	O	PD		
Law	TBA	Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law	2016	Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv	tba	Credit Card Analysis	D	APW	Lyons	

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Admin Services	deferred	NU Parking agreement - Church St Garage	R	APW	Lyons/Storlie	
Public Works	deferred	CIP II Water Main & Street Resurfacing Contract Award	B	APW	Lyons	
Public Works	deferred	Change Order-Civic Center Lot	B	APW	Lyons	



Memorandum

To: Honorable Mayor and Members of the City Council
From: Damir Latinovic, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: August 28, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

Cases Received and Pending, August 21 - 27, 2015

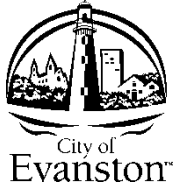
Zoning Reviews					
Ward	Property Address	Type	Project Description	Received	Status
1	633 Clark Street	Building Permit	Misc. sitework to terrace/plaza (Northwestern-Rebecca Crown Plaza).	07/23/15	pending DAPR
1	2123 Sherman Avenue	Building Permit	Construct rear addition at SFR	08/14/15	pending staff review
1	718-734 Noyes Street	Building Permit	Misc. exterior remodeling to existing commercial space.	08/27/15	pending staff review
2	1881 Oak Avenue	Building Permit	Interior remodeling (revision) to convert 20 1BR units into 10 3BR units (E2 Planned Development)	08/25/15	pending staff review
2	1504 Ashland Avenue	Building Permit	Construct 2nd story addition @ SFR.	08/14/15	pending staff review
2	2232 Madison Place	Zoning Analysis	Construct 2nd floor addition @ SFR.	08/14/15	pending staff review
2	1700 Maple Avenue	Building Permit	Interior remodeling for Type 2 Restaurant, Red Robin Burger Works	08/14/15	DAPR 09/02/15
2	1726 Wesley Avenue	Building Permit	Replace front stoop with porch at single family residence	08/14/15	pending staff review
2	839 Hartrey Avenue	Building Permit	Establish one open parking space in the front yard	08/19/15	pending Major Variance
2	1519 Greenleaf Street	Zoning Analysis	Construct shed in rear yard at SFR	08/20/15	pending staff review
2	709 Brown Avenue	Building Permit	Construct 2-car detached garage @ SFR.	08/20/15	pending staff review
2	843 Brown Avenue	Building Permit	Remove and replace existing driveway and patio @ SFR.	08/27/15	pending staff review
3	822 Judson Avenue	Building Permit	Replace multiple porches @ Multi-fam. residence	08/13/15	pending staff review
3	1411 Judson Avenue	Building Permit	Construct 2-story addition @ SFR.	08/14/15	pending staff review
3	1115 Michigan Avenue	Building Permit	Construct enclosed rear porch at SFR	08/15/15	pending staff review
3	201 Main Street	Building Permit	Convert 2-flat to SFR	08/15/15	pending staff review
3	201 Main Street	Building Permit	Construct rear porch, 2-car det. garage @ SFR.	08/24/15	pending staff review
3	1117 Sheridan Road	Building Permit	Misc. exterior renovations @ SFR.	08/27/15	pending staff review
4	921 Sherman Avenue	Building Permit	Rebuild front porch @ SFR.	08/13/15	pending staff review
4	1022 Ridge Court	Building Permit	Construct 2-story addition and new coach house at SFR	08/13/15	pending add'l info from the applicant
4	1122 Maple Avenue	Building Permit	Construct roof over existing deck @ SFR.	08/14/15	pending staff review
4	911 Ashland Avenue	Building Permit	Construct detached garage at SFR	08/15/15	pending staff review

4	1211 Main Street	Building Permit	Remove existing walks and deck and replace with new walks and patio	08/17/15	pending staff review
4	1464 Asbury Avenue	Building Permit	Replace concrete walk with larger concrete walk at SFR	08/20/15	pending staff review
4	909 Davis Street	Building Permit	Exterior remodeling of parking lot	08/20/15	pending staff review
4	910 Ridge Avenue	Building Permit	Replace gravel parking pad with concrete parking pad at SFR	08/20/15	pending staff review
4	942 Ridge Court	Building Permit	Install vertical platform lift at SFR	08/20/15	pending staff review
5	2004 Wesley Avenue	Building Permit	Construct 1-story addition @ SFR.	08/13/15	pending staff review
5	910 Noyes Street	Building Permit	Interior remodeling for a Type 2 Restaurant - <i>Coffee Lab</i>	08/25/15	compliant
6	2725 Lincoln Street	Building Permit	Construct 2nd floor addition @ SFR.	08/13/15	pending staff review
6	2404 Isabella Street	Building Permit	Construct 2-car detached garage @ SFR.	08/14/15	pending staff review
6	2445 Cowper Avenue	Building Permit	Replace black-top driveway @ SFR.	08/14/15	pending staff review
6	2505 Hastings Street	Building Permit	Construct 1-story addition at SFR	08/20/15	pending staff review
6	3015 Payne Street	Building Permit	Construct 1-story addition @ SFR.	08/24/15	pending staff review
6	1410 Asbury Avenue	Building Permit	Construct rear yard deck @ SFR.	08/25/15	pending staff review
6	2810 Thayer Street	Building Permit	Construct 2-car detached garage @ SFR.	08/27/15	pending staff review
6	2327 Pioneer Road	Zoning Analysis	Install paver patio and new sidewalks @ SFR.	08/27/15	pending staff review
7	1620 Central Street	Building Permit	Construct new 4-story, 47 DU multifamily residence with 54 parking spaces	07/21/15	DAPR 09/02/15
7	2518 Jackson Street	Building Permit	Construct 2-story addition @ SFR	08/13/15	pending staff review
7	1113 Grant Street	Building Permit	Construct front/rear porches @ SFR	08/14/15	pending staff review
7	2325 Asbury Avenue	Building Permit	Construct rear yard deck @ SFR.	08/14/15	pending staff review
7	2751 Ridge Avenue	Building Permit	Replace driveway @ SFR.	08/14/15	pending staff review
7	1133 Leonard Place	Building Permit	Construct new 2-story single family residence with coach house	08/16/15	pending staff review
7	2215 Campus Drive	Building Permit	Construct storage building (Northwestern University)	08/24/15	pending DAPR
7	2836 Sheridan Road	Building Permit	Construct 2-story SFR w/ 2-car attached garage.	08/26/15	pending staff review
8	2454 Oakton Street	Building Permit	Construct new sports dome (Planned Development)	08/21/15	pending staff review
8	1024 Hull Terrace	Building Permit	Interior remodeling at Multi-fam. residence	08/20/15	pending staff review
8	1116 Austin Street	Zoning Analysis	Construct second story addition	08/20/15	pending staff review

9	1429 Washington Street	Building Permit	Construct 1-story addition and deck at single family residence	08/15/15	pending staff review
9	1508 Cleveland Street	Building Permit	Replace existing driveway @ SFR.	08/27/15	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
2	1414 Pitner Avenue	Zoning Complaint	Illegal trade contractor business in R2 District	06/17/15	Viol. letter mailed. Re-inspection pending
2	1804 Washington Street	Zoning Complaint	Automobile repair establishment in residential district	09/16/14	Drive-by insp. ongoing
2	1223-1227 Dodge Avenue	Zoning Complaint	Illegal Trade Contractor (Landscaping) business	08/17/15	Viol. Letter mailed week of 8/31/15
3	520 Main Street	Special Use	Ground-floor Financial Institution (<i>First Bank & Trust</i>) in the oDM Overlay	07/23/15	P&D 09/15/15
3	910 Hinman Avenue	Major Variance	Building lot coverage for a detached garage at MFR (previously approved carport)	07/30/15	ZBA 09/01/15
4	1560 Sherman Avenue	Special Use	Private Educational Institution - <i>Beacon Academy</i>	08/27/15	DAPR 09/09/15 & ZBA 10/06/15
4	1815 Cleveland Street	Zoning Complaint	Illegal auto-repair business in R2 District.	06/18/15	Viol. letter mailed. Re-inspection pending
5	2002 Darrow Avenue	Zoning Complaint	Auto repair establishment in res. district	06/25/15	investigation is ongoing
5	2400 Lyons Street	Major Variance	Front, street side and interior side yard setbacks for a second story addition to a SFR	08/03/15	ZBA 09/01/15
6	2327 Park Place	Minor Variance	Impervious surface ratio to construct a deck	08/13/15	determination after 8/28
6	2327 Pioneer Road	Zoning Complaint	Illegal shed (no permit)	07/29/15	Violaton letter mailed
6	2502 Princeton Avenue	Minor variance	Erect 6'h wood fence on corner lot	08/12/15	determination after 8/28
6	2536 Ewing Avenue	Substitution of Special Use	Convenience Store - <i>Hunt Brothers</i> (previously 7-11)	08/04/15	determination after 08/25/15
7	NU Lakefront Campus	Subdivision	Review of Final Plat of Subdivision of NU lakefront campus prior to recording (City Council approved 05/26/15)	08/13/15	pending additional info from applicant
8	999 Howard Street	Special Use	Type 2 Restaurant - <i>Maxwell Style Grill</i>	08/04/15	ZBA 09/01/15
9	2525 Oakton Avenue	Major Variance	70' building height for a concrete plant enclosure (<i>Ozinga</i>)	07/23/15	P&D 09/15/15



Memorandum

To: Honorable Mayor and Members of the City Council

From: Mark Muenzer, Director of Community Development
Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: August 28, 2015

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

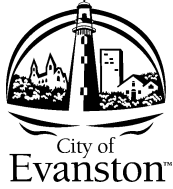
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, August 28, 2015

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Sub trades are working on all floors. The building skeleton has been completed and the framing of outer walls is underway. Job is well kept, clean and organized. Public right of way is clean, protected and lighting is in place. Catch basins are clean of debris. Fences stand plumb and secured with chain and lock.	8/26/2015
1	1619 Chicago Avenue (The Merion)	Residential Addition	Street, sidewalks and fences are in good condition with catch basin clean. Work continues on fifth deck. No mud or dust was present at the time of inspection.	8/25/2015
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks are in good condition. Weeds are trimmed at fences. Soil erosion reports are current. Work on three Colfax buildings is underway.	8/25/2015
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Fences and sidewalks are in good condition. Catch basins are clean. Work on foundation continues.	8/25/2015
3	425 Dempster Street (Chiaravalle Montessori School)	Commercial Addition	The connection corridor from the new addition to the existing structure has been completed. The expansion seam between the addition and the existing structure is finished. All interior rooms and hallways are finished and access is now restricted as the areas have been cleaned. Temporary Certificate of Occupancy has been issued.	8/26/2015
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	The job site is being kept clean and in order. Scaffolding is up. The perimeter walls were going up at the time of inspection. General contractor was advised that wall bracing would be necessary at 18' of wall height. Construction work continues to move forward. No construction debris in the public right of way.	8/26/2015
4	1029 - 1035 Davis Street	One Story Commercial	The windscreens, fencing and gates are in place and no construction debris was in the public right of way. The east exterior wall is completed and framing work continues on the remaining walls. All walls are being supported by bracing. The installation of roof trusses and decking is completed. The scaffold above the public right of way is being maintained. The job site is being kept clean.	8/26/2015
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	The job site is being maintained. Windscreens and fencing remain in place and secured. The construction fence located at the rear parking areas has been replaced with a permanent steel bar fence with sliding gate. No construction debris in the public right of way. Elevator is now fully functional. Fire suppression system was not operational at the time of inspection.	8/26/2015

7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	The job is progressing with all sub trades on site and installation going smoothly. The iron work at the multi-story link of the east and west towers is still in progress but nearly complete. The job site is being maintained and tire washing is in effect. All neighboring storm structures and discharge hoses are protected by felt filtering or catch baskets. Fences and silt fences are in good condition.	8/27/2015
7	1620 Central	New 47 Unit Apartment Building	Windscreens and fencing are in place and secured. No construction work being done at the time of inspection.	8/26/2015
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Fences and sidewalks in good condition. Interior work for all trades is underway. Exterior Dryvit installation is near completion.	8/25/2015



Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: August 28, 2015

The table below is the weekly report of all applications for Food Establishments received during the week of August 23, 2015

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.

Establishment Name	Address	Ward	Application Received on	Type	Proposed Opening Date
Sports Dome	2454 Oakton	8	8/24/2015	Retail Food Establishment/Concession	Not Yet Determined
Coffee Lab	910 Noyes	5	8/25/2015	Retail Food Establishment	Not Yet Determined



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: August 28, 2015

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
3	Starbucks	519 Mains Street	D	Restaurant (Alcohol)	2pm – 9 pm (Mon – Sun)	8/27/15	Pending review

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING



By NWMC Executive Director Mark L. Fowler

WEEK ENDING AUGUST 28, 2015

Time to Answer the Call for 2016 NWMC Legislative Initiatives

Although the General Assembly continues to meet in regular session and Illinois continues to operate without a state budget, the Northwest Municipal Conference (NWMC) Legislative Committee is beginning the process of preparing for the Illinois General Assembly's 2016 Spring Session. On Tuesday, staff emailed NWMC members a request to share their 2016 legislative initiatives.

We request that members identify local issues facing their communities, highlight those that require a legislative approach and describe any actions taken to date to address them. Submitted issues will be considered for inclusion in the 2016 NWMC Legislative Program. Member responses will provide the Legislative Committee and staff with the local government context necessary to review legislation and engage legislators as highlighted issues emerge in the legislative forum. Members are asked to forward their legislative initiatives to cstaron@nwmc-cog.org by Monday, September 14. *Staff contacts: Chris Staron, Larry Bury*

House Discusses Motor Fuel Tax Delay, Considers Action

On Tuesday, the Illinois House of Representatives held a Committee of the Whole hearing to discuss, in part, the impacts of the state's withholding of Motor Fuel Tax (MFT) revenues in the absence of a state budget. According to the Rauner administration, the state does not have the appropriation authority to distribute MFT to local governments without a budget. Consequently, the Illinois Department of Transportation (IDOT) has not distributed the July MFT revenue to local governments and will not be able to distribute future monthly allotments.

Illinois Municipal League Board member and Macomb Mayor Michael Inman testified on behalf of local governments. Following the testimony, the House adopted Amendment No. 1 to House Bill 4149, which makes appropriations to IDOT for the purpose of MFT distribution. The House also adopted Amendment No. 2 to HB 4149, which appropriated funds for Child Care Services. The bill was placed on third reading, but was not called for a final vote. The House does not convene until September 2 and the Senate does not convene until September 9, which would be the earliest that the MFT payment issue could be resolved. *Staff contacts: Larry Bury, Chris Staron*

SPC Awards New Dodge Charger Police Pursuit Vehicle Contract

The Suburban Purchasing Cooperative (SPC) Governing Board is pleased to announce the award of the 2016 Dodge Charger Police Pursuit Vehicle plus Option Packages and Other Options (Contract #149) to Napleton Fleet Group of Westmont. The term of the contract is from November 16, 2015 through November 15, 2016. The SPC reserves the right to extend the contract for up to (3) three additional one-year terms upon mutual agreement of both the vendor and the Conference on a negotiated basis.

The RFP for the contract was released on August 7, with responses due by August 21. In addition to Napleton Fleet, invitations to bid were sent to South Oak Dodge of Matteson, Riverfront Chrysler of Aurora, Liberty Auto City of *Libertyville* and Piemonte Chrysler of Frankfort. A legal advertisement announcing the RFP was published in the Daily Herald on August 11. Napleton Fleet was the only bidder, submitting a base bid of \$23,103.00 for 2016, or just \$39.00 higher than SPC contract price of \$23,064.00 for model year 2015. Napleton has been a responsive, responsible vendor for the SPC and is on track to sell sixty-eight Dodge Police Pursuit Vehicles off of our last contract. Chrysler is scheduled to begin production of the 2016 models on September 21. For questions or additional information, please contact staff or Bob Barr, 630-455-2911 or rbarr@napletonfleet.com. *Staff contact: Ellen Dayan*

Time to Register for the Fall NWMC Auction

On Tuesday, October 27 at 1:00 p.m., the Northwest Municipal Conference fall Surplus Vehicle and Equipment Auction will be held at America's Auto Auction Chicago, 14001 S. Karlov Avenue in Crestwood. Their 40 acre, state-of-the-art facility provides full service auctions for their existing dealer network, the general public and online/simulcast bidders. For more information, please visit <http://www.nwmc-cog.org/Products-and-Services/Surplus-Vehicle-and-Equipment-Auctions.aspx> or contact General Sales Manager Fred Uhter at 773-294-7213 (Cell), 708-389-4488 (Office) or Fred.uhter@americasautoauction.com. *Staff contact: Ellen Dayan*

Bikeway Steering Committee Prepares for Final Report

On Monday, the steering committee for the Bikeway Feasibility Study met at the *Barrington* Area Library to discuss revisions before the release of the group's final report. The study aims to identify bicycle corridors connecting the Crabtree Forest Preserve and the Fox River Trail. The study identified three possible routes that require varying degrees of on- and off-street infrastructure. Some of the routes identified in the report follow paths recommended in the NWMC Bike Plan and NWMC staff will take the lead on implementing the study's recommendations. The final report will be published in early September.

The study was funded through the Chicago Metropolitan Agency for Planning's (CMAP) Local Technical Assistance (LTA) program. A call for LTA projects recently closed and CMAP staff are currently evaluating the applications. Recommendations for LTA grants will be discussed at the September 18 CMAP Transportation Committee meeting, with final recommendations to be adopted following the joint meeting of the CMAP Board and MPO Policy Committee on October 14. *Staff contacts: Mike Walczak, Brian Pigeon*

Reminder: Northwest Council Call for New STP Projects Open

The Northwest Council of Mayors is currently accepting applications for new Surface Transportation Program (STP) projects. Project applications are due on Friday, September 11 (changed from the previously announced date of August 28). The revised new methodology and project application are available on the Council's website, <http://www.nwmc-cog.org/Transportation/Northwest-Council-of-Mayors.aspx>.

Please direct all applications as well as any questions to Mike Walczak, mwalczak@nwmc-cog.org or 847-296-9200, ext. 134. The next Northwest Council of Mayors Technical Committee meeting will take place on Friday, October 2 at 8:30 a.m. at the Barrington Village Hall. All requests or changes to existing projects to be considered at this meeting must be submitted to Mike Walczak by September 18. *Staff contact: Mike Walczak*

Learn About Safer Infrastructure at Cook County Regional Complete Streets Conference

On Thursday, September 17, local and national experts will host a discussion of the benefits of Complete Streets for suburban Cook County municipalities. The conference will be held from 9:00 a.m. to 5:00 p.m. at the Orland Park Civic Center, 14700 Ravinia Avenue in Orland Park. Complete Streets are designed to accommodate people walking, biking, using wheelchairs and using transit and cars. The program will include:

- Mark Fenton, key note speaker and nationally recognized expert on walking and bicycling
- A panel of local municipalities that have successfully implemented Complete Streets approaches
- Expert trainers from the National Complete Streets Coalition

To register, please visit <https://www.surveymonkey.com/r/CSConference>. The conference is free, and breakfast and lunch will be provided. Please note that priority registration will be given to municipalities in the Healthy Hot Spot Complete Streets Technical Assistance Program. Representatives from all other suburban Cook County communities will be given second priority. A limited number of additional spots will open to other interested parties on September 1. Representatives located outside of suburban Cook County who register before September 1 will be placed on a waitlist. Please contact Hanna Kite, hanna@activetrans.org or 312- 216-0485 with any questions. *Staff contacts: Mike Walczak, Brian Pigeon*

Cook County to Host Hazard Mitigation Grants Workshop

On Thursday, September 24, from 1:00 p.m. to 4:00 p.m., Cook County will host a Hazard Mitigation Grants Workshop at Triton College, 2000 Fifth Avenue in River Grove. Cook County's adoption of a hazard mitigation plan last fall has opened up new funding opportunities for local governments. This free workshop will provide information about grants for hazard and flood mitigation, disaster resilience and stormwater management.

The workshop will include presentations by the Illinois Emergency Management Agency (IEMA), the Federal Emergency Management Agency (FEMA), the Metropolitan Water Reclamation District of Greater Chicago (MWRD), the Illinois Environmental Protection Agency (IEPA) and Cook County. Attendees must RSVP to <http://whoozin.com/VVK-P9D-HVXT>. *Staff contact: Chris Staron*

Meetings and Events

NWMC Executive Board will meet on Wednesday, September 2, at 8:30 a.m. at the NWMC offices in *Des Plaines*.

NWMC Managers Committee will meet on Friday, September 4, at 8:00 a.m. at the *Arlington Heights Village Hall*.

NWMC Finance Committee will meet on Wednesday, September 9, at 12:00 p.m. at the NWMC offices in *Des Plaines*.

NWMC Board of Directors will meet on Wednesday, September 9, at 7:00 p.m. at Oakton Community College, Room 1604 in *Des Plaines*.

NWMC Legislative Committee will meet on Wednesday, September 16, at 8:30 a.m. at NWMC offices in *Des Plaines*.