

Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, September 5, 2014

STAFF REPORTS BY DEPARTMENT



Weekly Report for August 29, 2014 – September 4, 2014

Administrative Services

Bids Advertised Week of September 2, 2014

City Clerk's Office

RETT Report for August

City Manager's Office

Master Council Meeting Agenda Schedule

Community Development

Zoning Report

Fire & Life Safety Services

Monthly Report - August

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

September 8, 2014

Board of Local Improvements

www.cityofevanston.org/boardofimprovements

Board of Animal Control

www.cityofevanston.org/animalcontrolboard

Library Board of Trustees
www.cityofevanston.org/libraryboard
Admin/Public Works Committee
www.cityofevanston.org/apw
Planning & Development Committee
www.cityofevanston.org/pd
City Council
www.cityofevanston.org/citycouncil

September 9, 2014

Public Art Committee
www.cityofevanston.org/publicartcommittee
Housing & Community Development Act Committee
<http://www.cityofevanston.org/housingcommunitydev>
Zoning Board of Appeals
www.cityofevanston.org/zoningboard

September 10, 2014

Site Plan Appearance and Review Committee
www.cityofevanston.org/siteplancommittee
Library Board - cancelled
Plan Commission
www.cityofevanston.org/plancommission

September 11, 2014

Environment Board
www.cityofevanston.org/environmentboard
Mental Health Board
www.cityofevanston.org/mentalhealthboard
Sign Review and Appeals Board
www.cityofevanston.org/signreviewboard

September 12, 2014

Utilities Commission
www.cityofevanston.org/utilities



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of August 29, 2014 through September 4, 2014.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2430	3037
SERVICE REQUESTS	645	836
TOTAL CHATS	53	71
TOTAL TEXT	13	17

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

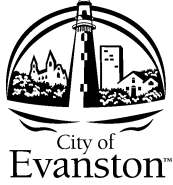
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|---------------------------------------|----|
| 1. Building Permit Inspection Request | 90 |
| 2. Trash – Special Pick up | 70 |
| 3. Broken Parking Meter | 45 |
| 4. Water Bill – New Account Request | 25 |
| 5. Dead Animal on Public Property | 19 |

Monday, September 1, 2014 was a holiday, Labor Day

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	227
Administrative Services -Finance	43
Administrative Services -HR	53
Administrative Services - Other	143
Call Transfer	105
City Manager's Office	42
ComDev / Economic Development	10
ComDev/ Bldg Inspections	194
ComDev / Housing Rehab	3
ComDev / Planning/Zoning	13
Directions	16
Evanston Township	16
Fire Life Safety	24
PublicStuff Request	124
Health	82
Information	697
Law	2
Library	1
Mayor's Office	7
Other	117
Other – Social Services	2
Parks – Maintenance	0
Parks – Programs/Picnics/Permits	15
Parks – Other	5
Parks/Recreation	18
Parks – Forestry	30
Parks- Recreation Programs	41
Police	119
Public Works / Fleet	4
Public Works / Street Sanitation	126
Public Works / Engineering	80
Utilities – Power	2
Utilities – Sewer	2
Utilities – Water	67
TOTAL	2430



Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer
 Ashley Porta, Budget Manager
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of September 2, 2014

Date: September 5, 2014

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council.

Bids/RFPs/RFQs advertised during the Week of September 2, 2014

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council Date
Bid 14-01 Fire Station No. 2 Interior Renovations	Public Works	Work on this project includes interior remodeling of first floor kitchen, day rooms and office space. Work includes demolition, finished carpentry, painting, electrical, plumbing and mechanical work.	\$170,000	Sep 23	Oct 13

MONTHLY RETT REPORT FOR AUGUST 2014						
DATE:	SEPTEMBER 2, 2014					
TO:	Mayor and Aldermen					
FROM:	Rodney Greene, City Clerk					
SUBJECT:	RETT Report -- AUGUST 2014					
BUDGET 2014	\$2,875,000					
<u>FY 2013</u>	<u>FY 2014</u>					
Month	Amount	Transactions	Month	Amount	Transactions	Cumulative
January	122,065	55	January	102,640	52	102,640
February	86,775	56	February	164,235	57	266,875
March	137,094	75	March	112,720	71	379,595
April	275,644	118	April	238,900	95	618,495
May	378,779	123	May	259,905	115	878,400
June	270,866	131	June	272,295	133	1,150,695
July	527,936	134	July	260,880	134	1,411,575
August	297,970	142	August	309,240	126	1,720,815
September	537,470	97	September			
October	561,435	81	October			
November	531,675	82	November			
December	227,470	98	December			
AUGUST 2014 revenues were reduced to reflect this expenditure: \$0						
Monthly average needed to meet budget			\$ 239,583.00			
FY 2014 Monthly Average			\$ 215,101.00			
45 exemptions @ \$100 ea. = \$4,500; CUMULATIVE \$43,400						
There were three (10) \$ million sales in AUGUST 2014						
08/04/2014 -- 901 Edgemere Ct, \$2,550,000.00 Tax \$12,750.00; Seller: Rosenthal; Buyer: Rothenberg/Walchak						
08/08/2014 -- 2746 Euclid Park Pl, \$1,975,000.00 Tax \$9,875.00; Seller: Wagner; Buyer: Lumpkin						
08/12/2014 -- 586 Ingleside Pk, \$1,800,000.00 Tax \$9,000.00; Seller: Staples; Buyer: Wagner						
08/13/2014 -- 2831 Sheridan Pl, \$1,197,500.00 Tax \$5,990.00; Seller: Ribbon; Buyer: Tremper						
08/13/2014 -- 327-339 Howard St, \$1,700,000.00 Tax \$8,500.00; Seller: Y & N LLC; Buyer: El Howard LLC						
08/21/2014 -- 2408 Orrington, \$3,000,000.00 Tax \$15,000.00; Seller: Smithfield Properties XXXII, LLC; Buyer: NorthShore Builders I, Inc						
08/22/2014 -- 2702 Sheridan Rd, \$1,450,000.00 Tax: \$7,250.00; Seller: Firestone; Buyer: Hotaling						
08/28/2014 -- 1515 Chicago Ave, \$2,100,000.00 Tax \$10,500.00; Seller: Davis Chicago, LLC; Buyer: 1515 Chicago Avenue LLC						
08/28/2014 -- 1247 Hinman Ave, \$1,160,000.00 Tax \$5,800.00; Seller: Keith-Hulsizer; Buyer: Flock/Messer						
08/28/2014 -- 1138 Sheridan Rd, \$2,350,000.00 Tax \$11,750.00; Seller: Keiser (trust)/Wall; Buyer: Zampa						
NSP2 sales = \$99,000.00; CUMULATIVE \$881,001						
NSP2 purchases = \$0; CUMULATIVE \$0						

Evanston City Council Agenda Schedule - 2014

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2014 Meeting Dates: Jan 13, Jan 21 (Tues), Jan 27, Feb 10, Feb 17, Feb 24, Mar 10, Mar 17, Mar 24, Apr 8 (Tues), Apr 28

May 12, May 19, May 27 (Tues), June 9, June 16, June 23, July 14, July 21, July 28, Aug 11, Sept 8, Sept 15, Sept 22

Oct 13, Oct 20, Oct 27, Nov 10, Nov 17, Nov 24, Dec 8

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Admin Services	9/10/2014	Community Budget Meeting (Not Council meeting)	D		Lyons	7:00 PM
Mayor	9/15/2014	Frances Willard Proclamation	PR	CC	Francellno	Third Monday
PRCS	9/15/2014	MSYEP Recognition	A	CC	McRae	
PRCS	9/15/2014	PRCS "Smartphone App" presentation	P	CC	McRae	
CMO	9/15/2014	What we did last summer	P	CC	Bobkiewicz	
CMO	9/15/2014	NU Lakefront Path Update	P	CC	Bobkiewicz	
CMO	9/15/2014	Cultural Arts Update	D	CC	Bobkiewicz	
CMO	9/15/2014	Human Services Presentation	D	CC	Bobkiewicz	
Public Works	9/15/2014	Solid Waste Discussion	D	CC	Robinson	
Public Works	9/15/2014	Fountain Square Renovation	D	CC	Robinson	
Mayor	9/22/2014	Williams Shoes 60 years	PR	CC	Francellno	
CMO/Utilities	9/22/2014	GLSLCI Sustainable Municipal Water Initiative	B	APW	Bobkiewicz/Stoneback	
Utilities	9/22/2014	Manhole Structure Lining	B	APW	Stoneback	
Utilities	9/22/2014	2014 CIPP Contract B	B	APW	Stoneback	
Admin Services	9/22/2014	Gigabit Grant	R	APW	Lyons	
Public Works	9/22/2014	Davis Streetscape Furniture	B	APW	Robinson	
Public Works	9/22/2014	Civic Center Parking Lot Project (IGA - MWRD)	B	APW	Robinson	
Public Works	9/22/2014	Final Vehicle Purchase	B	APW	Robinson	
Public Works	9/22/2014	Alley Paving Contract	B	APW	Robinson	
Public Works	9/22/2014	Salt Contracts	B	APW	Robinson	
Public Works	9/22/2014	Park Evaluation Contract Award	B	APW	Robinson	
PRCS	9/22/2014	Noyes Tenants lease agreements	B	APW	McRae	
Law	9/22/2014	City Manager Contract	B	APW	Farrar	
Admin Services	9/22/2014	Deputy Treasurer	R	APW	Lyons	
Admin Services	9/22/2014	Southwest TIF Closing	R	APW	Lyons	
Admin Services	9/22/2014	LEP changes	R	APW	Lyons	
Law	9/22/2014	Taxi Cabs/Shared Ride	O	APW	Farrar	
CMO/Public Works	9/22/2014	UP Viaduct Improvements	D	APW	Robinson/Capriccioso	
CD	9/22/2014	Housing Authority of Cook County application for HOME funds	B	PD	Muenzer	
CD	9/22/2014	1017 Davis, Spec Use Commercial Indoor Rec	O	PD	Muenzer	Introduction
CD	9/22/2014	1815 Central, Animal Hospital	O	PD	Muenzer	Introduction
CD	9/22/2014	Ordinance SPAARC/DAPR	O	PD	Muenzer	Introduction
CMO	9/22/2014	835 Chicago Avenue TIF funding	R	PD	Bobkiewicz	
Health	9/22/2014	Use of Antibiotic Resistant Drugs	R	HS	Thomas-Smith	

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	9/22/2014	Contract for SSA Consulting Services for Chicago Ave Business Districts	B	EDC	Bobkiewicz	
CMO	9/29/2014	Bike Projects, Chicago Ave Design, etc.	D	CC	Bobkiewicz	Special CC meeting
CMO	10/6/2014	Joint Meeting Human Serv, MHB & HCDC: Human Services Funding	D	HS	Storlie	Replacing Regular Human Services Meeting
CD	10/13/2014	Daycare Center: Child & Adult in C Districts	O	PD	Muenzer	Introduction
CD	10/13/2014	1613 Sherman, Spec Use, Type 2 Restaurant Doc Popcorn	O	PD	Muenzer	Introduction
CD	10/13/2014	Inclusionary Housing	O	PD	Muenzer	Action (Intro on 7/28/14; referred to subcomtte)
CD	10/13/2014	Spec Use: Daycare center at 1909-1911 Howard St	O	PD	Muenzer	Introduction
CD	10/13/2014	Site Development Allowances in oCSC District	O	PD	Muenzer	Introduction
PRCS	10/13/2014	Noyes Leases	B	HS	McRae	
Mayor	10/20/2014	Perennials 20 yr anniversary	PR	CC	Francellno	Third Monday
CMO	10/20/2014	Implementation of West Side Plan	P	CC	Bobkiewicz	
CMO	10/20/2014	BYOB Shopping Bag Campaign	P	CC	Bobkiewicz/Hurley	
Admin Services	10/20/2014	City Council Budget Workshop	B	CC		
Admin Services	10/25/2014	Special City Council Meeting: Public Budget Hearing		CC	Lyons	Saturday, 9am
Utilities	10/27/2014	Computerized Maintenance Management System	B	APW	Stoneback	
Public Works	10/27/2014	Uniform Purchase Contract	B	APW	Robinson	
Admin Services	11/10/2014	Council Budget Discussion		CC	Lyons	
CD	11/10/2014	Ordinance Text Amendment: B-Districts/Office & Financial Institutions	O	PD	Muenzer	Introduction
CD	11/10/2014	1571 Maple Ave Mixed Use Planned Dev	O	PD	Muenzer	Introduction
Admin Services	11/17/2014	Council Budget Discussion		CC	Lyons	Third Monday
Admin Services	11/24/2014	Budget Adoption	R	APW	Lyons	

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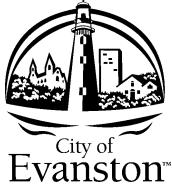
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
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Council & Committee Meetings

Mon, Sept 8	6:00 PM	A&PW, P&D, City Council				
Tues, Sept 9	7:00 PM	Housing & Community Dev Act Committee				
Wed, Sept 10	7:00 PM	Community Budget (Not Council) meeting				
Mon, Sept 15	7:00 PM	City Council				
Tues, Sept 16	7:00 PM	Housing & Community Dev Act Committee				
Wed, Sept 17	6:00 PM	Transportation/Parking Committee				
Wed, Sept 17	6:30 PM	M/W/EBE Advisory Committee				
Wed, Sept 17	7:30 PM	Economic Development Committee				
Mon, Sept 22	6:00 PM	A&PW, P&D, City Council				
Tues, Sept 23	7:00 PM	Housing & Community Dev Act Committee				
Fri, Sept 26	7:00 AM	Housing & Homelessness Commission				
Mon, Sept 29	7:00 PM	Special Council meeting: Bikes				

Dept	Date	Item	Action	Committee	Staff	
Utilities	TBA	South Standpipe Painting	B	APW	Stoneback	
CMO	TBA	Pivot Point	R	EDC	Bobkiewicz	
Public Works	TBA	BAS Contract - 8 City buildings	B	APW	Robinson	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
PRCS	TBA	Animal Shelter Contract	B	HS		
CD	TBA	Rental Licensing	O	PD		
CD	TBA	Zoning for Medical Cannabis	O	PD		
Public Works	TBA	Ecology Center Greenhouse	B	APW	Robinson	
Law	TBA	Title 9 City Code Amendments	O		Farrar	

(Introduced 1.27.14)



Memorandum

To: Honorable Mayor and Members of the City Council

From: Lorrie Pearson, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: September 5, 2014

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8674 or lpearson@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

Cases Received and Pending, August 15 - 22, 2014

Zoning Reviews

Ward	Property Address	Type	Project Description	Received	Status
1	115 Dempster Street	Building Permit	Construct garage @ SFR	08/26/14	pending staff review
1	1515 Chicago Avenue	Building Permit	Foundation only- Hyatt Extended Stay Hotel	09/04/14	pending staff review
1	1613 Sherman Avenue	Building Permit	Interior remodel for Type 2 restaurant (Doc Popcorn)	08/28/14	pending ZBA
1	1737 Sherman Avenue	Building Permit	Interior build-out of existing space for restaurant	08/28/14	pending staff review
1	2360 Orrington Avenue	Zoning Analysis	Construct 2-story SFR on vacant lot (Kendall)	08/21/14	pending staff review
1	2370 Orrington Avenue	Building Permit	Construct 2-story SFR on vacant lot (revisions)	08/28/14	compliant
1	707 Colfax Street	Zoning Analysis	Construct 2-story SFR on vacant lot (Kendall)	08/21/14	pending staff review
1	711 Colfax Street	Zoning Analysis	Construct 2-story SFR on vacant lot (Kendall)	08/21/14	pending staff review
1	715 Lincoln Street	Building Permit	Remodel of basement and first floor	08/26/14	pending staff review
2	1016 Florence Avenue	Building Permit	Construct detached garage @SFR	08/26/14	pending staff review
2	1722 Madison Street	Building Permit	Construct 1-story addition @ SFR.	08/21/14	pending staff review
2	1815 Ridge Avenue	Zoning Analysis	Construct 9-story, 155 DU/mixed use building	08/19/14	pending staff review
2	1825 Greenwood Street	Building Permit	Complete interior renovation	08/26/14	pending staff review
2	825 Greenwood Street	Building Permit	Int./ext. remodeling @ SFR.	08/21/14	pending staff review
3	1023 Hinman Avenue	Building Permit	Install egress window and window well @SFR	09/03/14	pending staff review
3	1201 Sheridan Road	Building Permit	Repair and restore north garden wall (brick)	08/28/14	pending staff review
3	1209 Hinman Avenue	Building Permit	Replace(stone/brick) pavers and construct hot tub @SFR	09/03/14	pending staff review
3	1209 Hinman Avenue	Building Permit	Replace brick paver patio, sidewalks, install hot tub @ SFR.	09/03/14	compliant
3	549 Michigan Avenue	Building Permit	Construct 1-story addition w (wood, deck) stair @rear & 1-story sunroom @SFR	09/04/14	pending staff review
3	746 Forest Avenue	Building Permit	New brick/bluestone front walkway; brick/gravel garden walkway, @SFR	09/04/14	pending staff review
3	910 Hinman Avenue	Building Permit	Construct 4-story, 7 DU building	08/14/14	SPAARC 9/10
3	924 Sheridan Avenue	Building Permit	Interior remodeling basement @ SFR.	09/04/14	compliant
4	1017 Davis Street	Building Permit	Interior remodeling commercial indoor rec.	08/19/14	pending ZBA
4	1017 Maple Avenue	Building Permit	Construct 2-car detached garage @ SFR	08/20/14	pending staff review

4	1129 Elmwood Avenue	Zoning Analysis	Install hen coop in rear yard @ Single Fam Att. Townhomes.	08/26/14	compliant
4	1131 Elmwood Avenue	Building Permit	Convert gravel parking pad to concrete @ SFR.	08/28/14	compliant
4	1205 Wesley Avenue	Building Permit	Construct 1-story sunroom addition @ SFR (revisions)	09/02/14	compliant
4	1235 Maple Avenue	Building Permit	Construct 2-car detached garage @ SFR	08/20/14	pending staff review
4	1513 Crain Street	Building Permit	Install Solar hot water system @MFR	09/03/14	pending staff review
4	916 Lee Street	Building Permit	Remodel w new carport @SFR	09/04/14	pending staff review
5	1720 Grey Street	Building Permit	Demo/rebuild roof framing and front and rear porches	08/29/14	pending staff review
6	2144 Lincolnwood Drive	Building Permit	Interior remodeling to basement @ SFR.	08/21/14	pending staff review
6	2427 Colfax Street	Building Permit	Construct 1-story addition @ SFR (revisions)	09/04/14	compliant
6	2505 Thayer Street	Building Permit	Install rear yard deck @SFR	09/04/14	pending staff review
6	2620 Princeton Avenue	Building Permit	Install rear yard paver patio @ SFR.	08/20/14	pending staff review
6	2700 Grant Street	Building Permit	Remove existing and construct new garage @ SFR	08/26/14	pending staff review
6	2700 Grant Street	Building Permit	Remove/construct new garage @SFR	09/03/14	pending staff review
6	2752 Central Park Avenue	Building Permit	New rear deck @SFR	09/03/14	pending staff review
6	2944 Colfax Street	Building Permit	Construct 2-story addition @ SFR.	08/21/14	pending staff review
6	2944 Colfax Street	Building Permit	Construct 2-story masonry addition @ SFR	08/26/14	pending staff review
6	3110 Thayer Street	Building Permit	Construct 1-story addition @ SFR (revisions)	08/28/14	compliant
6	3137 Central Street	Building Permit	Install (rear yard) shed at Sin. Fam. Att	09/04/14	compliant
6	3238 Park Place	Building Permit	Add/replace windows and remodel existing kitchen @SFR	08/28/14	pending staff review
6	3320 Colfax Street	Building Permit	Repair/replace overhang on front porch @SFR	08/28/14	pending staff review
7	1129 Grant Street	Building Permit	Replace/repair existing stairs (wood) @SFR	08/28/14	pending staff review
7	1600 Isabella Street	Building Permit	Int./ext. additions to NU Baseball Field.	08/19/14	SPAARC 9/10
7	1932 Central Street	Building Permit	Front façade renovations (Blue Stone Restaurant)	08/20/14	SPAARC 9/10
7	2001 Noyes Street	Zoning Analysis	Second story addition, construct front porch/rear deck; improvements to existing structure @SFR	09/03/14	pending staff review
7	2236 Wesley Avenue	Building Permit	Interior rehab. @SFR	08/28/14	pending staff review
7	2715 Sheridan Road	Building Permit	Construct 3rd story addition @ SFR	08/26/14	pending staff review

7	2811 Girard Avenue	Building Permit	Remodel kitchen and mudroom @SFR	08/28/14	pending staff review
8	1024 Dobson Street	Building Permit	Construct new garage	09/04/14	pending staff review
8	128-130 Chicago Avenue	Building Permit	Interior/exterior remodeling for change of use (retail service use: U-Haul)	06/26/14	pending SPAARC
8	1816 Oakton Avenue	Building Permit	Install portico and pergola @MFR	08/28/14	pending staff review
9	1432 Cleveland Street	Building Permit	Remove/replace rear deck @SFR	09/03/14	pending staff review
9	1601 Seward Street	Building Permit	Construct dormer additions @SFR (revisions)	08/28/14	compliant
9	2000 Cleveland Street	Building Permit	Construct new patio	09/04/14	pending staff review
9	2000 Cleveland Street	Building Permit	Install patio @ SFR (revisions)	09/03/14	compliant
9	710-712 Monroe Street	Building Permit	Remove & replace existing rear porch/stair	08/26/14	pending staff review
9	907 Madison Street	Zoning Analysis	Remove/replace (concrete) patio and remove existing shed/replace (concrete) shed foundation @ SFR	09/03/14	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	1613 Sherman Avenue	Special Use	Type 2 Restaurant - Doc Popcorn	07/30/14	ZBA 09/23/14
1	1737 Sherman Avenue	Special Use	Type 2 Restaurant - Blaze Pizza	06/25/14	P&D 09/08/14
1	812 Church Street	Special Use	Type 2 Restaurant - 800 Degrees Neapolitan Pizza	08/27/14	ZBA 10/07/14
2	1840 Oak Avenue	Major Variance	Reduce required off-street parking	07/31/14	ZBA 9/23/14 & SPAARC 09/10
3	510 Kedzie Street	Major Variance	Building lot coverage to add 12 open parking spaces	07/18/14	ZBA 09/09/14
4	1017 Davis Street	Special Use	Commercial Indoor Recreation - Tier One Training (martial arts)	07/23/14	ZBA 09/09/14 determination after 09/22
4	1555 Oak Avenue	Minor Variance	Install 6'h wrought iron fence on corner lot	08/14/14	determination after 09/12
6	2341 Ridgeway Avenue	Minor Variance	Bldg. lot cov./imp. Surf construct det. garage	08/07/14	determination after 09/22
6	2700 Grant Street	Minor Variance	Street side yd setback to construct det. garage.	08/14/14	determination after 09/22
7	1815 Central Street	Special Use	Animal Hospital (Berglund)	07/17/14	ZBA 09/09/14
7	2027 Noyes Street	Minor Variance	Street side yard setback, building lot & impervious coverage - garage	08/28/14	determination after 9/25
7	2727 Woodbine Avenue	Major Variance	Rear yard setback and distance between structures - garage	07/15/14	ZBA 09/09/14
7	1118 Colfax Street	Major Variance	Convert porch to habitable space/reduce front yard setback to 15'	08/07/14	ZBA 9/23/14
8	1413-1415 Howard Street	Special Use	Ground-floor residential interior remodeling	06/09/14	P&D 09/08/14
8	1909-1911 Howard Street	Special Use	Child Daycare facility	06/23/14	ZBA 10/21/14 determination after 09/22
8	156 Asbury Avenue	Minor Variance	Install 6'h wrought iron fence in front yard	08/21/14	determination after 09/22
8	1201 Dobson Street	Minor Variance	Install 6'h wood fence in street side yard	08/28/14	determination after 09/22
8	1611 Dobson Street	Minor Variance	Bldg lot cov./imp surf. Ratio to construct garage+ opn prkng space	08/28/14	determination after 09/22

EVANSTON FIRE & LIFE-SAFETY SERVICES



MONTHLY REPORT AUGUST 2014

General information:

Total number of calls :	Fire - 284	EMS - 506	Exposures - 0	Unknown - 0	All - 790
Average calls per day :	Fire - 9.16	EMS - 16.32	All - 25.48		
Total number of arson calls . . . :	1				
Estimated dollar loss :	Fire - 1,658,906	Other - 40,000	All - 1,698,906	Arson - 5,600	
Estimated value :	Fire - 4,679,010	Other - 515,000	All - 5,194,010	Arson - 5,600	
Percentage saved :	Fire - 64.54%	Other - 92.23%	All - 67.29%	Arson - .00%	
Total injuries :	Fire service - 0	Civilian fire - 0	EMS - 0	Arson - 0	
Total fatalities :	Fire service - 0	Civilian fire - 0		Arson - 0	
Total apparatus responses . . . :	Emergency - 1,534	Non-emergency - 177	All - 1,711		
Average responses per day . . . :	Emergency - 49.48	Non-emergency - 5.70	All - 55.19		
Average apparatus per call . . . :	Fire - 2.40	EMS - 2.02	All - 2.16		
Average turnout time :	Emergency - 0:00:41	Non-emergency - 0:01:11	All - 0:00:46		
Average response time :	Emergency - 0:02:56	Non-emergency - 0:04:38	All - 0:03:14		
Average contain time :	Emergency - 0:00:00	Non-emergency - 0:00:00	All - 0:00:00		
Average total time :	Emergency - 0:36:31	Non-emergency - 0:23:35	All - 0:34:15		
Total man hours :	Fire - 528	EMS - 1,160	All - 1,688		
Average personnel per call . . . :	Fire - 6.20	EMS - 5.27	All - 5.61		
Total aid given calls :	4				
Total aid received calls :	8				

Total calls by incident group:

	Count	Average response time	Aid given	Exposures
100-173 Fire	10	0:03:20	1	0
300-381 Rescue and emergency medical service incidents	506	0:02:53	0	0
400-482 Hazardous conditions (no fire)	22	0:03:57	0	0
500-571 Service call	116	0:04:32	1	0
600-672 Good intent call	12	0:02:54	2	0
700-751 and 7009 False alarm and false call	124	0:03:16	0	0

Total calls by incident type:

	Count	Aid given	Aid received	Exposures
111 Building fire	2	1	0	0
113 Cooking fire, confined to container	3	0	1	0
131 Passenger vehicle fire	2	0	0	0
151 151side rubbish, trash or waste fire	1	0	0	0
154 Dumpster or other outside trash receptacle fire	1	0	0	0
160 Special outside fire, other	1	0	1	0
321 EMS call, excluding vehicle accident with injury	471	0	3	0
322 Motor Vehicle Accident	18	0	0	0
323 Motor vehicle/pedestrian accident (MV Ped)	4	0	0	0
324 Motor vehicle accident with no injuries	2	0	0	0
331 Lock-in (if lock out, use 511)	4	0	0	0
353 Removal of victim(s) from stalled elevator	6	0	0	0
361 Swimming/recreational water areas rescue	1	0	0	0
400 Hazardous condition, other	3	0	0	0
411 Gasoline or other flammable liquid spill	2	0	0	0
412 Gas leak (natural gas or LPG)	2	0	0	0
422 Chemical spill or leak	1	0	0	0
424 Carbon monoxide incident	7	0	0	0
440 Electrical wiring/equipment problem, other	2	0	0	0
442 Overheated motor	1	0	0	0
444 Power line down	4	0	0	0
500 Service Call, other	33	0	1	0
511 Lock-out	14	0	0	0

Total calls by incident type:

	Count	Aid given	Aid received	Exposures
550 Public service assistance, other	1	0	0	0
551 Assist police or other governmental agency	6	1	0	0
552 Police matter	1	0	0	0
553 Public service	7	0	0	0
554 Assist invalid	44	0	1	0
555 Defective elevator, no occupants	10	0	0	0
600 Good intent call, other	4	0	1	0
611 Dispatched & canceled en route	4	2	0	0
631 Authorized controlled burning	1	0	0	0
651 Smoke scare, odor of smoke	3	0	0	0
700 False alarm or false call, other	1	0	0	0
710 Malicious, mischievous false call, other	3	0	0	0
711 Municipal alarm system, malicious false alarm	1	0	0	0
730 System malfunction, other	10	0	0	0
733 Smoke detector activation due to malfunction	14	0	0	0
735 Alarm system sounded due to malfunction	9	0	0	0
736 CO detector activation due to malfunction	10	0	0	0
740 Unintentional transmission of alarm, other	16	0	0	0
743 Smoke detector activation, no fire - unintentional	25	0	0	0
744 Detector activation, no fire - unintentional	7	0	0	0
745 Alarm system activation, no fire - unintentional	24	0	0	0
746 Carbon monoxide detector activation, no CO	4	0	0	0

Fire incidents with dollar loss:

	Dollar loss	Dollar value
2014-0005829-000 8/06/14 Cooking fire, confined to container 226 RIDGE AVE 1, EVANSTON, IL, 60202	4	3,020,000
2014-0005850-000 8/07/14 151side rubbish, trash or waste fire 208 CUSTER AVE, EVANSTON, IL, 60201	2	110
2014-0005898-000 8/09/14 Passenger vehicle fire INTR GROVE & OAK AVE	3,200	3,200
2014-0006130-000 8/18/14 Passenger vehicle fire 525 SHERMAN AVE, EVANSTON, IL, 60202	5,600	5,600
2014-0006414-000 8/30/14 Building fire 2306 CENTRAL ST #2N, EVANSTON, IL, 60201	100	100
2014-0006450-000 8/31/14 Special outside fire, other 2527 OAKTON ST, EVANSTON, IL, 60202	1,650,000	1,650,000
Totals:	6 incidents	4,679,010

Other incidents with dollar loss:

	Dollar loss	Dollar value
2014-0005973-000 8/12/14 Assist police or other governmental agency 2451 CARDINAL LANE, WILMETTE, IL, 60091	40,000	515,000
Totals:	1 incidents	515,000

Incidents receiving aid:

2014-0005679-000 8/01/14 Cooking fire, confined to container 341 CUSTER AVE APT2, EVANSTON, IL, 60202
2014-0006288-000 8/25/14 Assist invalid 1715 CHICAGO AVE, EVANSTON, IL, 60201
2014-0006450-000 8/31/14 Special outside fire, other 2527 OAKTON ST, EVANSTON, IL, 60202
2014-0006451-000 8/31/14 Service Call, other

EVANSTON FIRE DEPARTMENT
Prepared: 9/03/14, 16:47:34
Program: FI263L

Incident Summary Report
8/01/14 to 8/31/14

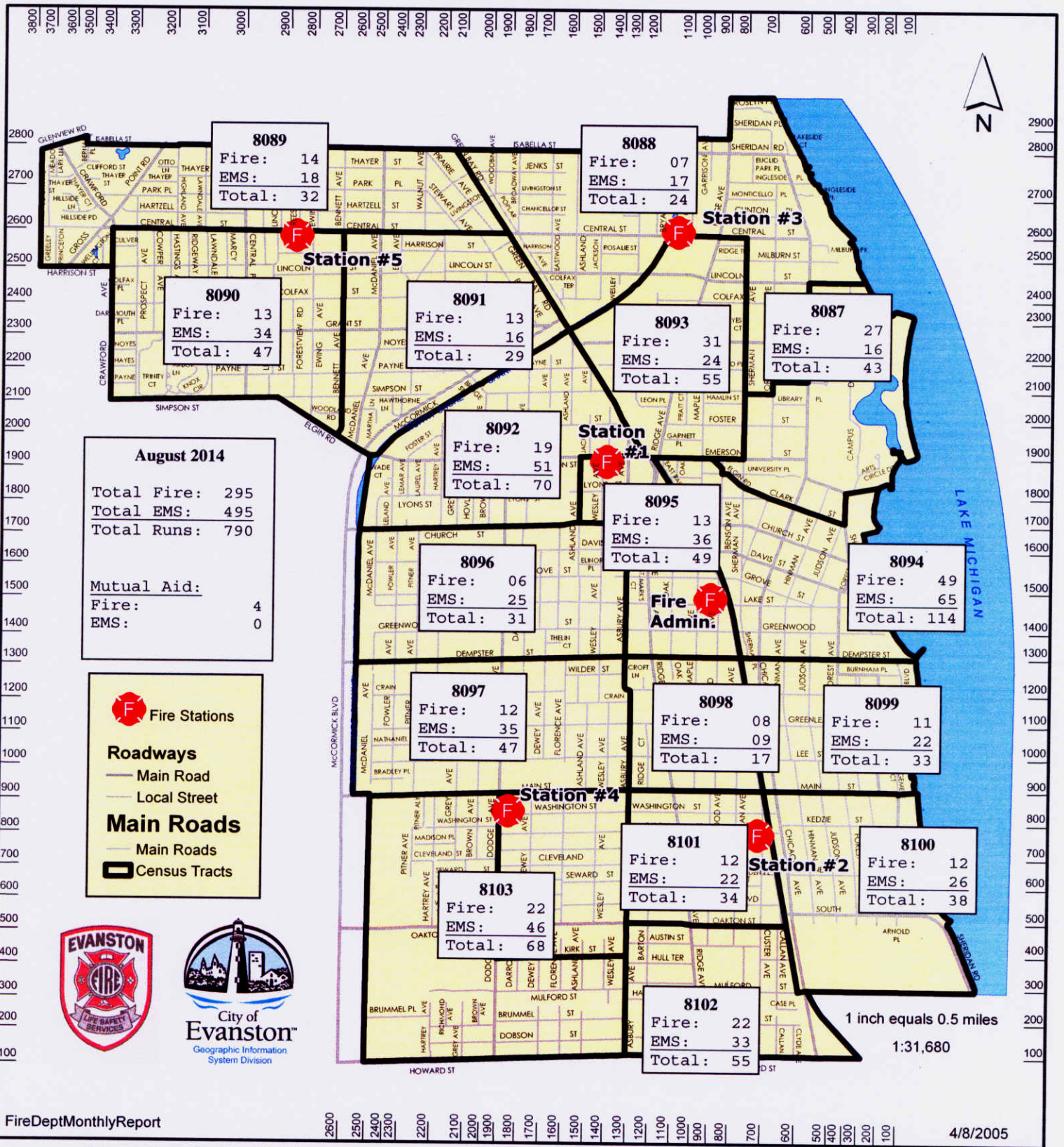
Page 3

Incidents receiving aid:

2018 SHERMAN AVE #1E, EVANSTON, IL, 60201
2014-0006452-000 8/31/14 Good intent call, other
1513 GREENLEAF ST, EVANSTON, IL, 60202
2014-0006453-000 8/31/14 EMS call, excluding vehicle accident with injury
2120 CAMPUS DR, EVANSTON, IL, 60201
2014-0006454-000 8/31/14 EMS call, excluding vehicle accident with injury
1618 SHERMAN AVE, EVANSTON, IL, 60201
2014-0006455-000 8/31/14 EMS call, excluding vehicle accident with injury
1454 ELMWOOD AVE, EVANSTON, IL, 60201

Total: 8 incidents

Evanston Fire and Life Safety Services Responses by Census Tract August 2014



This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: September 5, 2014

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
4	Bangers & Lace	810 Grove Street	D	Restaurant (alcoholic liquor)	11am-2am (Sat-Sun); 2pm-2am (Mon-Fri)	08/22/14	10/9/14 Liquor Control Review Board meeting
6	CVS (Green Bay Road)	3333 Central Street	F	Grocery Store (alcoholic liquor)	8am – 10pm (Mon-Sun)	08/26/14	10/9/14 Liquor Control Review Board meeting
8	Shell Gas Station	2494 Oakton Street	O	Gas Station (beer only)	8am – 12 am (Mon-Sun)	08/28/14	10/9/14 Liquor Control Review Board meeting

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING SEPTEMBER 5, 2014

Welcome Brian!!

I am pleased to report that Brian Pigeon began his career with the Northwest Municipal Conference on Tuesday as our new NWMC Program Associate for Transportation. In June, Brian received his Master of Public Administration from DePaul University and most recently served as an intern with the Chicago Transportation Authority.

Among other transportation related duties, Brian will serve as the Planning Liaison for the North Shore Council of Mayors, replacing Chris Staron, who has moved to the role of NWMC Policy Analyst. Welcome aboard, Brian!! *Staff contacts: Mark Fowler, Larry Bury*

RSVP Today for the September 11 NWMC Golf Outing

The rain-interrupted NWMC Golf Outing will resume on Thursday, September 11 at the Arboretum Golf Club in *Buffalo Grove*. Registration and lunch will begin at 11:30 a.m., with the shotgun start set for 1:00 p.m. The tournament awards, including presentation of the Ahrens Cup, will be held at 5:30 p.m.

We hope that you are able to rejoin us for the outing. If you were not able to play on the original date, please note that we have plenty of spaces available. To register for the outing, please contact Marina Durso, 847-296-9200, ext. 122 or mdurso@nwmc-cog.org. *Staff contacts: Marina Durso, Larry Bury*

Register Today for the October 14 NWMC Surplus Vehicle and Equipment Auction

The next NWMC Surplus Vehicle and Equipment Auction event is scheduled for Tuesday, October 14, 2:00 p.m. at Manheim Arena in Bolingbrook. Chris Hegg from Manheim has been busy contacting all members and, to date, *Des Plaines, Evanston, Lincolnshire, Lincolnwood, Palatine, Prospect Heights, Rolling Meadows* and non-member Elmhurst have registered.

Now is the time to prepare vehicles and sales ordinances to transform your discards into cash before winter sets in and turns valuable assets into lot rot. For more information, please contact staff or Manheim Field Sales Representative Christine Hegg, 708-382-1766 or chris.hegg@manheim.com. *Staff contact: Ellen Dayan*

NWMC Environmental Best Practices Committee Agenda Set

The first NWMC Environmental Best Practices Committee of the year will feature presentations from two companies with experience helping municipalities convert to alternative fuels. David Grunin from World CNG will discuss conversions of fleets from gasoline to compressed natural gas (CNG) while Tim Milburn of Green Ways 2Go will focus on alternative fuel infrastructure. Edith Makra, Director of Environmental Initiatives for the Metropolitan Mayors Caucus, will also provide an update on the Greenest Region Compact.

The meeting will be held on Wednesday, September 24, 2:00 p.m. at the NWMC offices. All are welcome to attend. The purpose of the committee is for NWMC members to share practices, programs and products that are environmentally friendly. Please contact Mike Walczak if you are interested in serving on the committee for the coming year, 847-296-9200, ext. 134 or mwalczak@nwmc-cog.org. *Staff contact: Mike Walczak*

SPC Extends Office Supplies Contract with Warehouse Direct

The Suburban Purchasing Cooperative (SPC) is pleased to announce the extension of the office supplies

contract with Warehouse Direct of *Des Plaines* through August 31, 2015. The SPC contract is piggybacked on the contract from Los Angeles County (MA-IS-1140050 Independent Stationers Groups Contract), who recently exercised their second option year extension.

The office supply program has fixed prices on 1,300 quality core products and over 28,000 non-core products, plus electronic data management and merged print services. SPC members are eligible to receive up to a 1% e-commerce rebate paid in the form of a credit towards future purchases. In addition to the Office Supplies Contract, Warehouse Direct also holds the SPC Janitorial Contract #135. Orders for office supplies and janitorial supplies may be consolidated or placed separately. There are no minimum order requirements and standard next day delivery is free. For questions or additional information, please contact staff or Warehouse Direct Senior Procurement Analyst Spencer Touchie, 847-631-7188 or stouchie@warehousedirect.com or Account Executive Rick Schackle, 847-631-7428 or rickschackle@warehousedirect.com. *Staff contact: Ellen Dayan*

Don't Miss Out on DCEO Illinois Energy Now Grant Opportunities

Many thanks to *Crystal Lake Public Works Director Victor Ramirez* and *Assistant Public Works Director AJ Reineking* for hosting the NWMC Public Works Directors meeting on Thursday, and conducting tours of facility upgrades funded by Illinois Energy Now grants. The energy efficiency projects include new lighting upgrades implemented at the public works garage and city hall complex and installation of a high speed turbo aeration blower and efficient exterior lighting at the wastewater treatment plant.

Metropolitan Mayors Caucus Project Coordinator for Environmental Initiatives Jeffrey Walter discussed how municipalities can maximize up to \$4 million in grants available from Illinois Energy Now to take advantage of the state's portfolio of funding. Michael Stanch, Energy Solutions Manager for 360 Energy Group was on hand to explain how his group provides technical expertise at no cost to municipalities for their consulting services to help navigate the application process and maximize multiple grant program opportunities. Grant reimbursements can be up to \$300,000 per facility location for projects including boiler and chiller replacements, HVAC system tune-ups, indoor and outdoor lighting upgrades, heat distribution system upgrades, pipe insulation and more. Please visit www.mayorscaucus.org for additional information.

Since 2011, 61 public sector energy efficiency projects have been completed in fourteen NWMC communities including: *Barrington; Crystal Lake; Fox River Grove; Glencoe; Highland Park; Kenilworth; Lake Forest; Libertyville; Lincolnwood; Niles; Northbrook; Northfield; Schaumburg; and, Wilmette*. In total, \$1,075,202 worth of incentives was received to offset \$1,734,323 in project costs, resulting in \$306,242 in annual energy savings. The simple payback on these projects is 2.15 years.

For information on how to receive in-depth energy assessments through the Smart Energy Design Assistance Center (SEDAC) to identify cost and energy savings opportunities, obtain grants, save money, improve energy efficiency and facilitate the application process, please contact Jeffrey Walter, 312-201-4508 or jwalter@mayorscaucus.org or Mike Stanch, 312-264-8568 or michael@360eg.com. *Staff contact: Ellen Dayan*

Hanover Park, Cook County Combine for Recycling & Pharmaceutical Collection Event

On Saturday, September 27, the *Village of Hanover Park's* Annual Recycling Event will feature a pharmaceutical collection in conjunction with the Cook County Department of Environmental Control. The event will be held from 9:00 a.m. to 1:00 p.m., rain or shine, at the Hanover Park Metra Station, 1975 W. Lake Street.

Cook County will be collecting unused pharmaceuticals and over-the-counter medications as well as inhalers and mercury thermometers. Hanover Park will be providing paper shredding and recycling of many household items. Please note that non-residents are welcome. For a list of items that will be accepted, [click here](#). Please visit <http://blog.cookcountyil.gov/sustainability/2014/09/02/hanover-park-recycling-and-pharmaceutical-collection-event-september-27th/> for a link to the Cook County blogpost about the event. *Staff contact: Mark Fowler*

Meetings and Events

NWMC Finance Committee will meet on Wednesday, September 10, at Noon at the NWMC offices.

NWMC Monthly Board Meeting will be held on Wednesday, September 10, at 7:00 p.m. at Oakton Community College, Room 1604, in *Des Plaines*.

NWMC Legislative Committee will meet on Wednesday, September 17, at 8:30 a.m. at the NWMC offices.

NWMC Environmental Best Practices Committee will meet on Wednesday, September 24, at 2:00 pm at the NWMC offices.

NWMC Transportation Committee will meet on Thursday, September 25 at 8:30 a.m. at the NWMC offices.