



Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, August 7, 2015

STAFF REPORTS BY DEPARTMENT



Weekly Report for July 31, 2015 – August 6, 2015

Administrative Services

Weekly Bids Advertised during the Week of August 3, 2015
Monthly Financial Report for June 2015

City Clerk's Office

Monthly RETT Report for July 2015

City Manager's Office

Master Council Meeting Agenda Schedule

Community Development

Community Development Department Report for July 2015
Zoning Report
Inspection Report

Fire and Life-Safety Services

Monthly Report for July

Health Department

Food Establishment Application Weekly Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

August 10, 2015

City Council – Special meeting

www.cityofevanston.org/citycouncil

August 11, 2015

Arts Council

www.cityofevanston.org/artscouncil

August 12, 2015

Design and Project Review Committee

www.cityofevanston.org/dapr

Library Board

www.cityofevanston.org/libraryboard

Plan Commission – canceled

August 13, 2015

Environment Board

www.cityofevanston.org/environmentboard

Sign Review and Appeals Board - canceled

August 14, 2015

Utilities Commission

www.cityofevanston.org/utilitiesagendas



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of July 31, 2015 through August 6, 2015.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2910	2765
SERVICE REQUESTS	812	855
TOTAL CHATS	69	60
TOTAL TEXT	18	16

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

- | | |
|---------------------------------------|-----|
| 1. Building Permit Inspection Request | 102 |
| 2. Trash – Special Pick-up | 78 |
| 3. Tree Evaluation | 55 |
| 4. Rodents – Rats | 43 |
| 5. Trees – Fallen Limb or Tree | 27 |

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	223
Administrative Services -Finance	17
Administrative Services -HR	30
Administrative Services - Other	82
City Manager's Office	45
ComDev / Economic Development	10
ComDev/ Bldg Inspections	291
ComDev / Housing Rehab	0
ComDev / Planning/Zoning	30
General Assistance	10
Fire Life Safety	40
PublicStuff Request	301
Health	148
Information	496
Law	17
Library	4
Mayor's Office	1
Other/311	159
Other – Social Services	7
Parks – Maintenance	2
Parks – Programs/Picnics/Permits	46
Parks – Other	12
Parks/Recreation	46
Parks – Forestry	172
Parks- Recreation Programs	99
Police	158
Public Works / Fleet	4
Public Works / Street Sanitation	221
Public Works / Engineering	74
Tax Assessment Office	3
Utilities – Power	6
Utilities – Sewer	3
Utilities – Water	153
TOTAL	2910



Memorandum

To: Wally Bobkiewicz, City Manager

From: Erika Storlie, Deputy City Manager/ Acting Director of Administrative Services
 Ashley King, Assistant Director of Administrative Services
 Tammi Turner, Purchasing Manager

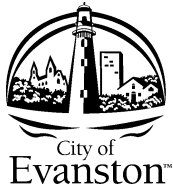
Subject: Bids/RFPs/RFQs Advertised during the Week of August 3, 2015

Date: August 7, 2015

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of August 3, 2015

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 15-53 Main Library Weatherproofing Phase 1	Library	Work on this project includes: Masonry restoration/replacement and exterior weatherproofing at the Main Library, 1703 Orrington Avenue, Evanston, IL.	\$99,200	Sep 1	Sep 16



Memorandum

To: Wally Bobkiewicz, City Manager
 Martin Lyons, Assistant City Manager/Chief Financial Officer

From: Erika Storlie, Acting Director of Administrative Services/Deputy City Mgr
 Ashley King, Assistant Director of Administrative Services
 David Meimers, Accounting Manager

Subject: June 2015 Monthly Financial Report

Date: August 7, 2015

Please find attached the unaudited financial statements as of June 30, 2015. A summary by fund for total revenues, expenditures/expenses, fund balances, and cash balances is as follows:

Fund Name	Fund #	YTD	YTD	YTD	6/30/2015	6/30/2015
		6/30/2015	6/30/2015	6/30/2015	Unreserved	Cash
		Revenue	Expenses	Net	Fund Balance	Balance*
General	100	\$ 44,318,998	\$ 41,035,521	\$ 3,283,476	\$ 19,573,881	\$ 7,501,885
General Assistance Fund	175	7,850	397,768	(389,918)	(231,228)	(428,458)
Neighborhood Stabilization	195	66	37,316	(37,250)	174,286	171,689
Motor Fuel	200	902,514	660,770	241,744	1,994,203	2,478,994
Emergency 911	205	460,799	550,607	(89,808)	825,762	626,880
SSA#4	210	175,456	161,500	13,956	(144,780)	(175,646)
CDBG	215	413,531	471,105	(57,574)	(127,635)	(305,781)
CDBG Loan	220	100,804	3,649	97,155	2,457,482	218,001
Economic Development	225	844,837	1,115,104	(270,267)	3,239,844	2,688,133
Neighborhood Improvement	235	-	-	-	169,915	169,915
Home	240	253,112	215,658	37,454	3,925,590	(10,704)
Affordable Housing	250	126,432	38,423	88,008	2,645,201	878,574
Washington National TIF	300	2,691,433	2,059,875	631,559	6,774,465	6,638,423
SSA#5	305	234,125	21,075	213,050	674,405	613,098
SW II TIF (Howard Hartrey)	310	634,237	887,901	(253,665)	2,167,882	2,152,248
Southwest TIF	315	-	-	-	905,308	893,665
Debt Service	320	7,327,327	3,632,562	3,694,765	7,270,726	5,751,129
Howard Ridge TIF	330	329,204	365,138	(35,933)	32,464	20,811
West Evanston TIF	335	91	28,409	(28,319)	479,147	479,147
Dempster-Dodge TIF	340	-	-	-	-	-
Capital Improvement	415	14,605	2,250,086	(2,235,481)	10,903,034	6,407,919
Special Assessment	420	90,858	83,571	7,287	2,525,996	2,521,785
Parking	505	4,551,059	2,996,623	1,554,437	14,979,693	14,113,241
Water	510-513	7,404,723	5,963,176	1,441,547	9,308,702	7,536,824
Sewer	515	6,129,393	6,231,681	(102,288)	4,518,409	2,430,915
Solid Waste	520	2,483,933	2,441,729	42,203	(1,100,348)	(1,526,526)
Fleet	600	1,660,189	1,332,688	327,501	213,668	(387,435)
Equipment Replacement	601	770,746	379,442	391,304	1,658,068	1,558,279
Insurance	605	8,043,171	8,271,920	(228,749)	(3,696,670)	1,332,290
Library	185	2,963,843	2,749,040	214,803	1,490,753	810,252
Library Debt Fund	186	327,940	115,537	212,403	209,994	209,994
Total**		\$ 92,933,335	\$ 84,382,338	\$ 8,550,998	\$ 93,608,224	\$ 65,369,540

*This is net of any interfund receivables/payables

**This summary does not include the Police or Fire Pension Funds even though detailed reports are included.

Included above are the ending balances as of June 30, 2015 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which may be used (or easily sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

As of June 30, 2015, the General Fund is reporting a surplus of \$3,283,476. As can be seen in the chart on page four of this memorandum, the General Fund expenditures are 44.9% of budget and revenues are 48.5% of budget. Although the mid-year General Fund report shows a surplus, staff estimates that this will be eclipsed by the end of the year due to anticipated revenue deficits. The City's Building Permit revenue budget for 2015 is \$6,700,000. This included a portion of the abuilding permit for the athletic building Northwestern University Lakefront Athletic Complex building permit was anticipated to come in during the fourth quarter of 2015. Due to extended review by the Army Corps of Engineers, the building permit is now anticipated to be received in the first quarter of 2016. This permit is estimated to bring in \$4 million in revenue. It was budgeted at \$3 million. Due to additional unanticipated building throughout the City, the estimated year end revenue is \$1,200,000 below budget. It is also currently anticipated that General Fund expenses should end 2015 under budget.

Through June 30, 2015, there is a negative cash and fund balance for the General Assistance Fund. This will be rectified via a transfer from the General Fund property taxes once the second installment has been received from the City. Cook County has lumped property taxes into one of the City's accounts; staff will divide it up based on the total received.

Through June 30, 2015, the Special Service Area (SSA) #4 Fund is showing a negative fund balance of \$144,780. There was no activity in this fund in June; the balance is a carryover from May.

Through June 30, 2015, the Community Development Block Grant (CDBG) Fund is showing a negative fund balance of \$305,781. This amount will be reimbursed from draw-downs from HUD during July.

Through June 30, 2015, the Economic Development Fund is showing a fund balance of \$3,239,844 and a cash balance of \$2,688,133. These balances include approximately \$1 million of revenue associated with the Gigabit Challenge which is anticipated to be returned to the state during August.

Through June 30, 2015, the Home Fund is showing a negative cash balance of \$10,704 due to the timing of income and the \$76,371 spent on development activities in June.

Through June 30, 2015, the Solid Waste Fund is showing a negative fund balance of \$1,100,348 and a negative cash balance of \$1,526,526.

Though operating at a surplus for the year, through June 30, 2015 the Fleet Fund is showing a negative cash balance of \$387,435. The fund balance for the Fleet Fund is

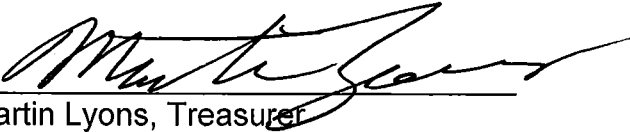
\$213,668. This is a significant improvement over the end of 2014 fund balance of negative \$113,833.

Through June 30, 2015, the Insurance Fund is showing a negative fund balance of \$3,696,670. This negative balance is primarily for claims/cases being expensed. These claims/cases have not been settled, and therefore there is no guarantee the City will actually experience this negative fund balance as estimated. The City pays for annual liability, works comp, and property liability insurance in January each year which accounts for the \$1,364,277 expense for January. The Insurance Fund's cash balance of \$1,332,290 includes transfers from the IPBC Health Insurance Pool.

If there are any questions on the attached report, please contact me by phone at (847) 859-7884 or by email: aking@cityofevanston.org. Detailed fund summary reports can be found at the following link: <http://www.cityofevanston.org/city-budget/financial-reports/>.

CERTIFICATION OF ATTACHED FINANCIAL REPORTS

As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Martin Lyons, Treasurer of the City of Evanston, hereby affirm that I have reviewed the June 30, 2015 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.


Martin Lyons, Treasurer

Report of Budget-to-Actual Revenues and Expenditures
As of June 30, 2015
(Target is 50% of FY 2015 Budget)

	General Fund			Parking Fund			Water Fund			Sewer Fund			Solid Waste Fund			
	Revenues	Budget	Actual	% of Budget	Budget	Actual	% of Budget	Budget	Actual	% of Budget	Budget	Actual	% of Budget	Budget	Actual	% of Budget
Property Tax	\$ 11,627,072	\$ 6,498,369	55.9%	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		
Sales Tax	16,405,000	7,407,792	45.2%	-	-		-	-		-	-		-	-		
State Income Tax	7,500,000	4,583,986	61.1%	-	-		-	-		-	-		-	-		
Utility Tax	8,170,000	3,997,818	48.9%	-	-		-	-		-	-		-	-		
Real Estate Transfer Tax	2,875,000	1,560,328	54.3%	-	-		-	-		-	-		-	-		
Liquor Tax	2,450,000	1,288,065	52.6%	-	-		-	-		-	-		-	-		
Other Taxes	6,289,300	2,877,961	45.8%	-	-		-	-		-	-		-	-		
Licenses, Permits, Fees	13,466,859	5,113,765	38.0%	-	-		-	-		-	-		-	-		
Charges for Services	8,130,667	4,617,627	56.8%	6,434,293	3,088,411	48.0%	15,373,000	7,224,311	47.0%	13,072,700	6,128,512	46.9%	4,022,394	1,931,533	48.0%	
Intergovernmental Revenues	725,727	454,790	62.7%	-	-		-	-		-	-		4,000	24,416	610.4%	
Interfund Transfers	7,892,893	3,821,421	48.4%	2,925,296	1,462,648	50.0%	-	-		-	-		1,055,967	527,984	50.0%	
Other Non-Tax Revenue	5,902,117	2,097,075	35.5%	2,034,004	-	0.0%	12,686,100	180,412	1.4%	1,000	958	95.8%	-	-		
Total Revenues	\$ 91,434,635	\$ 44,318,998	48.5%	\$ 11,393,593	\$ 4,551,059	39.9%	\$ 28,059,100	\$ 7,404,723	26.4%	\$ 13,073,700	\$ 6,129,470	46.9%	\$ 5,082,361	\$ 2,483,933	48.9%	
Expenditures																
Legislative	\$ 677,023	\$ 320,929	47.4%	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		
City Administration	1,903,126	804,004	42.2%	-	-		-	-		-	-		-	-		
Law Department	1,129,534	497,346	44.0%	-	-		-	-		-	-		-	-		
Administrative Services Department	8,956,805	3,369,184	37.6%	-	-		-	-		-	-		-	-		
Community Development	2,427,257	1,068,001	44.0%	-	-		-	-		-	-		-	-		
Police Department	27,820,569	13,488,545	48.5%	-	-		-	-		-	-		-	-		
Fire & Life Safety Services	14,462,599	6,755,586	46.7%	-	-		-	-		-	-		-	-		
Health Department	3,658,702	1,117,170	30.5%	-	-		-	-		-	-		-	-		
Public Works - Operating	18,048,955	8,236,365	45.6%	11,902,294	2,996,623	25.2%	-	-		-	-		5,191,820	2,441,729	47.0%	
Public Works - Capital Outlay	-	-		3,505,000	-	0.0%	-	-		-	-		-	-		
Parks, Recreation & Comm. Services	10,836,161	4,228,703	39.0%	-	-		-	-		-	-		-	-		
GA fund Transfer	-	442,398		-	-		-	-		-	-		-	-		
Transfer to Debt Service Fund	1,414,583	707,292	50.0%	-	-		-	-		-	-		-	-		
Utilities - Operating	-	-		-	-		13,451,635	3,721,836	27.7%	12,321,135	6,296,641	51.1%	-	-		
Utilities - Capital Outlay	-	-		-	-		10,538,100	2,241,340	21.3%	1,068,500	(64,960)	-6.1%	-	-		
Total Expenditures	\$ 91,335,314	\$ 41,035,522	44.9%	\$ 15,407,294	\$ 2,996,623	19.4%	\$ 23,989,735	\$ 5,963,176	24.9%	\$ 13,389,635	\$ 6,231,681	46.5%	\$ 5,191,820	\$ 2,441,729	47.0%	

MONTHLY RETT REPORT FOR JULY 2015						
DATE:	AUGUST 3, 2015					
TO:	Mayor and Aldermen					
FROM:	Rodney Greene, City Clerk					
SUBJECT:	RETT Report -- JULY 2015					
BUDGET 2015	\$2,875,000					
<u>FY 2014</u>			<u>FY 2015</u>			
Month	Amount	Transactions	Month	Amount	Transactions	Cumulative
January	102,640	52	January	120,280	52	120,280
February	164,235	57	February	95,260	51	215,540
March	112,720	71	March	376,405	88	591,945
April	238,900	95	April	294,365	127	886,310
May	259,905	115	May	231,315	106	1,117,625
June	272,295	133	June	410,790	150	1,528,415
July	260,880	134	July	503,130	157	2,031,545
August	309,240	126	August			
September	274,165	87	September			
October	174,350	82	October			
November	171,145	76	November			
December	150,130	75	December			
JULY 2015 revenues were reduced to reflect this expenditure: \$0						
Monthly average needed to meet budget			\$ 239,583.00			
FY 2015 Monthly Average			\$ 290,221.00			
54 exemptions @ \$100 ea. = \$5,400; CUMULATIVE \$44,500.00.						
There were EIGHTEEN (18) \$ million sales in JULY 2015						
07/07/2015 -- 2669 ORRINGTON, \$1,160,000.00 TAX: \$5,800.00; SELLER: Clements/Porzenheim; BUYER: Hingorani/Mehrotra						
07/08/2015 -- 2407 BENNETT, \$1,225,000.00 TAX: \$6,125.00; SELLER: Costa; BUYER: Sherwood						
07/08/2015 -- 1127 FOREST, \$1,050,000.00 TAX: \$5,250.00; SELLER: Krasnow; BUYER: Rosenthal						
07/10/2015 -- 2500 GREEN BAY RD, \$4,339,000.00 TAX: \$21,695.00; SELLER: 2500 Green Bay Road LLC; BUYER: RSR W35 Holdings LLC						
07/13/2015 -- 2800 PAYNE, \$1,395,000.00 TAX: \$6,975.00; SELLER: Levy; BUYER: Bianchi/Tysinger						
07/17/2015 -- 1025 FOREST, \$1,325,000.00 TAX: \$6,625.00; SELLER: Pascal; BUYER: Schmid						
07/22/2015 -- 1614-20 CENTRAL, \$2,850,000.00 TAX: \$14,250.00; SELLER: National Louis University; Buyer: RCS 1620 Central LLC						
07/23/2015 -- 2412 NOYES, \$1,300,000.00 TAX: \$6,500.00; SELLER: 2412 Noyes Development LLC; BUYER: Kwon						
07/27/2015 -- 2114 CENTRAL, \$2,000,000.00 TAX: \$10,000.00; SELLER: Raymond Residential LLC; BUYER: SP 2114 Central LLC						
07/27/2015 -- 1700 HINMAN, \$5,500,000.00 TAX: \$27,500.00; SELLER: Raymond Residential LLC; BUYER: SP 1700 Hinman LLC						
07/27/2015 -- 1740 HINMAN, \$3,600,000.00 TAX: \$18,000.00; SELLER: Raymond Residential LLC; BUYER: SP 1740 Hinman LLC						
07/27/2015 -- 550 SHERIDAN SQ, \$7,200,000.00 TAX: \$36,000.00; SELLER: 550 Sheridan Square LLC; BUYER: SP Sheridan Square LLC						
07/27/2015 -- 1516-20 Central, \$3,280,391.00 TAX: \$16,405.00; SELLER: 1520 Central St Gen Partnership; BUYER: SP 1516-20 Central LLC						
07/27/2015 -- 2602-04 Central, \$2,421,933.00 TAX: \$12,110.00; SELLER: Raymond & Raymond Ltd Partnership; BUYER: SP 2602 Central LLC						
07/27/2015 -- 2620 Central, \$1,097,676.00 TAX: \$5,490.00; SELLER: Raymond & Raymond Ltd Partnership; BUYER: SP 2620 Central LLC						
07/29/2015 -- 211 CUSTER, \$1,200,000.00 TAX: \$6,000.00; SELLER: Montage Management LLC; BUYER: Cypress Park Apts LLC						
07/30/2015 -- 2856 SHERIDAN PL, \$3,110,000.00 TAX: \$15,550.00; SELLER: Frank; BUYER: Brooks						
07/30/2015 -- 1000 SHERIDAN RD, \$1,450,000.00 TAX: \$7,250.00; SELLER: Upton; BUYER: O'Conor						
NSP2 sales = \$0.00; CUMULATIVE \$0.00						
NSP2 purchases = \$0; CUMULATIVE \$0						

Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, ~~Feb 16~~, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27
 May 11, ~~May 18~~, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, Sept 28
 Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)

B=Business of the City by Motion R=Resolution O=Ordinance
 D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business
 APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development
 BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	8/17/2015	Recognition of Lonnie Jeschke	A	CC	Bobkiewicz	
Public Works	8/17/2015	Fountain Square Update	SPB	CC	Robinson	
Admin Services	8/17/2015	(1) FY2014 Audit CAFR; (2) OPEB Report	SPB	CC	Lyons	
Admin Services	8/17/2015	FY2016 Budget Calendar; FY2015 Mid-Year Financial Report	SPB	CC	Storlie	
Police/Admin Services	8/17/2015	Sungard	B	APW	Eddington/Storlie	
Admin Services	8/17/2015	Budget Amendment (911 budget)	R	APW	Storlie	
Admin Services	8/17/2015	Sherman Plaza Maintenance Agreement	B	APW	Lyons	
Admin Services	8/17/2015	Towing Contract Extension	B	APW	Lyons	
Admin Services	8/17/2015	Vehicle Purchases	B	APW	Storlie	
Utilities	8/17/2015	Clearwell Repair Contract	B	APW	Stoneback	
Public Works	8/17/2015	Solid Waste: Lakeshore Condo Refuse Extension	B	APW	Lyons/Robinson	
Public Works	8/17/2015	Uniform Contract	B	APW	Robinson	
Public Works	8/17/2015	CIPIII Street Resurfacing Contract	B	APW	Robinson	
Public Works	8/17/2015	Salt Contracts with D65 & D202	B	APW	Robinson	
Public Works	8/17/2015	Central St. Bridge Repair	B	APW	Robinson	
Public Works	8/17/2015	Street Light Purchase	B	APW	Robinson	
Public Works	8/17/2015	Special Assessment 2015 Alley Paving Contract	B	APW	Robinson	
Public Works	8/17/2015	CDBG Block and Sidewalk Replacement Contract	B	APW	Robinson	
Public Works	8/17/2015	Emerson/Ridge/Green Bay Water Main Design C.O.	B	APW	Robinson	
Utilities	8/17/2015	2014 CIPP Contract B change order	B	APW	Stoneback	
Public Works	8/17/2015	Supplemental Patching Contract (C.O. #1)	B	APW	Robinson	
Public Works	8/17/2015	Pavement Marking Contract Addl locations (C.O.)	B	APW	Robinson	
Public Works	8/17/2015	Civic Center Parking Lot C.O.	B	APW	Robinson	
Admin Services	8/17/2015	PARCS Chg Order	B	APW	Lyons	
CMO	8/17/2015	928-930 Chicago Ave Façade Imporvement	B	APW	Bobkiewicz	
PRCS	8/17/2015	63-R-15 Parking Lot Agreement with Y.O.U. at Gibbs Morrison	R	APW	McRae	
CMO	8/17/2015	73-R-15, District 65 IGA for Broadcasting	R	APW	Bobkiewicz	
CMO	8/17/2015	Implementation Agreement for SSA No. 6	R	APW	Bobkiewicz	
CMO	8/17/2015	Class 7a Revisions for Little Beans	R	APW	Bobkiewicz	
CD	8/17/2015	102-O-15 Execute Sale of 1941 Jackson to CPAH	O	APW	Muenzer	Suspension of Rules: Intro & Action
Public Works	8/17/2015	ERG Viaduct & Street Lighting	D	APW	Robinson	

8/5/2015 6:05 PM

1 of 4

Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, Feb 16, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27 May 11, May 18, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, Sept 28 Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)						
B=Business of the City by Motion R=Resolution O=Ordinance D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
CMO	8/17/2015	BCC Reports	C	APW/PD	Bobkiewicz	
CD	8/17/2015	609 South Blvd Renovation	O	PD	Muenzer	Introduction
CD	8/17/2015	Special Use for a Daycare Center-Child for 2812-2814 Central	O	PD	Muenzer	Introduction
Admin Services	8/31/2015	2016 Budget Discussion	SPB	CC	Lyons	Special CC mtg
Public Works/Utilities	8/31/2015	FY2015 CIP Update (including Emerson/Ridge/Green Bay Viaduct)	SPB	CC	Lyons	
Admin Services	9/15/2015	Printer/Copier Purchase	B	APW	Storlie	
Admin Services	9/15/2015	Pubic Works Vehicle Purchase	B	APW	Storlie	
Admin Services	9/15/2015	Civic Ctr Rental Space for NSSC G205	B	APW	Storlie	
Admin Services	9/15/2015	Divvy Bike Agreement and locations	B	APW	Storlie	
Utilities	9/15/2015	Manhole Lining C.O. #2	B	APW	Stoneback	
Utilities	9/15/2015	Energy Efficiency in City Bldgs	B	APW	Stoneback	
Public Works	9/15/2015	Solid Waste Contract: Residential Yard Waste Extension	B	APW	Lyons/Robinson	
Public Works	9/15/2015	Solid Waste: Residential Refuse Extension	B	APW	Lyons/Robinson	
Public Works	9/15/2015	Solid Waste: Commercial Franchise Extension	B	APW	Lyons/Robinson	
Public Works	9/15/2015	CDBG Alley Paving Contract	B	APW	Robinson	
Admin Services	9/15/2015	Actuarial Reports	B	APW	Storlie	
Public Works	9/15/2015	Fire Station Parking Lot C.O.	B	APW	Robinson	
CMO	9/15/2015	Church St. ComEd Parking Lot Land lease	R	APW	Bobkiewicz	
Public Works	9/15/2015	NU Sheridan Road Utility Easements	R	APW	Robinson	
Admin Services	9/15/2015	GO Bond Sale	O	APW	Storlie	
CMO	9/15/2015	Increased Fines for Bikes on Sidewalks	O	APW	Bobkiewicz	Introduction
CMO	9/15/2015	Sale 1821 Ridge	O	APW	Bobkiewicz	Introduction
Law	9/15/2015	Operational Guidelines Firearm Ranges	O	PD	Farrar	Introduction: Ref from City Council 6.22.15
CD	9/15/2015	520 Main Street – Special Use for ground-floor Financial Institution	O	PD	Muenzer	Introduction
CD	9/15/2015	2525 Oakton Street – Variance for a 70' tall concrete plant enclosure	O	PD	Muenzer	Introduction
CD	9/15/2015	Amendments to the Inclusionary Housing Ordinance	O	PD	Muenzer	Introduction
Admin Services/Law	9/15/2015	Hotel Motel Tax - B&Bs	O	PD	Lyons/Farrar	Intro: Held in Committee Jan 26
Admin Services	9/15/2015	Exec Session	B	CC	Lyons	Workers Comp

Evanston City Council Agenda Schedule - 2015

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	9/21/2015	Harley Clarke	SPB	CC	Bobkiewicz	3rd Monday
CMO	9/21/2015	Downtown Performing Arts Task Force Recommendations	SPB	CC	Bobkiewicz	
PRCS	9/21/2015	Penny Park Discussion	SPB	CC	McRae	(After Rec Brd Consideration)
Admin Services	9/28/2015	GFOA Distinguished Budget Award	A	CC	Lyons/Storlie	
Public Works	9/28/2015	Civic and Service Ctr. Electric Charging Stations	B	APW	Robinson	
Fire	9/28/2015	Renaming Evanston Fire and Life Safety	R	APW	Klaiber	
Law	9/28/2015	Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	
CD	9/15/2015	999 Howard Street – Type 2 Restaurant-Maxwell Style Grill	O	PD	Muenzer	Introduction
Law/PW	9/28/2015	Sidewalk Cafes Administrative Revisions	O	EDC	Farrar/Robinson	Introduction
Mayor	10/12/2015	National Fire Prevention Week	PR	CC		
Mayor	10/12/2015	National Community Planning Month	PR	CC		
CMO	10/12/2015	Animal Welfare Board Policies	O	HS	Bobkiewicz	Introduction
Admin Serv	10/12/2015	Investment Strategies: Institutions	B	APW	Lyons	
Council & Committee Meetings						
Mon, Aug 17	6:00 PM	A&PW, P&D, City Council meetings				
Tues, Aug 18	7:00 PM	Housing & Community Dev Act Committee				
Fri, Aug 28	7:00 AM	Housing & Homelessness Commission				
Mon, Aug 31	7:00 PM	City Council meeting				
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
Utilities	TBA	Computerized Maintenance Management System	B	APW	Stoneback	
Public Works	TBA	BAS Contract - 8 City buildings	B	APW	Robinson	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
CD	TBA	Rental Licensing	O	PD		
Law	TBA	Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law	2016	Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)

8/5/2015 6:05 PM

Evanston City Council Agenda Schedule - 2015

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Admin Serv	tba	Credit Card Analysis	D	APW	Lyons	
Admin Services	deferred	NU Parking agreement - Church St Garage	R	APW	Lyons/Storlie	
Public Works	deferred	CIP II Water Main & Street Resurfacing Contract Award	B	APW	Robinson	
Public Works	deferred	Change Order-Civic Center Lot	B	APW	Robinson	



Memorandum

To: Honorable Mayor, Members of the City Council and City Manager

From: Mark Muenzer, Director of Community Development

Subject: July, 2015 Community Development Department Report

Date: August 5, 2015

Please find attached the Community Development Department report for the month of July. It is organized to include all divisions of the department and reports those activities, meetings and actions that have occurred in July, 2015 as well as activities and meetings that are scheduled at this date for August, 2015. The order of the report is as follows:

1. Planning and Zoning Division
2. Housing and Grants Division
3. Building and Inspection Services Division

Should you have any questions about any item on this report please do not hesitate to contact me.

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
<p align="center">July 2015 Meetings/Activities</p>	<p align="center">July 7, 2015</p>
	<p>2327 Park Place: Appeal of the Zoning Administrator’s determination that decks count towards impervious surface coverage. The case continued to the July 21, 2015 ZBA hearing for further testimony.</p>
	<p>1700 Maple Avenue: Special Use for a Type 2 Restaurant, <i>Red Robin Burger Works</i>, in the RP District. The ZBA recommended unanimous approval with conditions.</p>
	<p align="center">July 21, 2015</p>
	<p>2327 Park Place: Appeal of the Zoning Administrator’s determination that decks count towards impervious surface coverage. The ZBA voted 3-2 with one abstention to overturn the Zoning Administrator’s interpretation that all decks are impervious. The case was continued to the August 4, 2015 ZBA hearing to achieve four concurrent votes to determine the case.</p>
	<p>2331 Church Street: Appeal of the Zoning Administrator’s denial of a minor variance for a 3.4’ interior side yard setback where 5’ is required for a one-story addition. The ZBA upheld the Zoning Administrator’s denial of the variance.</p>
	<p>609 South Boulevard: Major Variation request for the number of dwelling units (16 proposed where maximum of 12 is allowed), number of parking spaces (16 proposed where minimum 29 is required) and width of parking lot drive aisle (10 feet wide proposed where minimum 24 feet is required) in the MXE, Mixed Use Employment District. The motion to approve the variations failed without four concurrent votes with a 3-3 vote. The case continues to P&D on August 17, 2015 with no recommendation from the ZBA.</p>
<p align="center">August 2015 Meetings/Activities</p>	<p align="center">August 4, 2015</p>
	<p>Meeting cancelled due to a lack of quorum</p>
	<p align="center">August 18, 2015</p>
	<p>2327 Park Place: Appeal of the Zoning Administrator’s determination that decks count towards impervious surface coverage. The ZBA voted 3-2 with one abstention to overturn the Zoning Administrator’s interpretation that all decks are impervious. The case was continued to achieve four concurrent votes.</p>
	<p>520 Main Street: Special Use for a ground-floor Financial Institution, <i>First Bank & Trust</i>, in the C1a District and oDM Dempster-Main Overlay District.</p>
	<p>2115 Dewey Avenue: Variances for lot size and lot width for a non-residential use (office) in the MXE District.</p>
	<p>2525 Oakton Street: Variance for 70’ height where a maximum 60’ is permitted for a concrete plant enclosure for <i>Ozinga</i> in the I3 District.</p>

PLANNING AND ZONING	Plan Commission
July 2015 Meetings/Activities	July 8, 2015
	Zoning Ordinance Map Amendment – 1402-1408 Brown Ave: Rezoning application from R2, Single-Family Residential to R4, General Residential. There are no plans for a new development on the property at this time. The Plan Commission recommended approval of the request with a 4-1 vote.
	Administrative Rules and Procedures of the Plan Commission: The Plan Commission unanimously recommended approval of the proposed modifications to Article XIII of the Administrative Rules and Procedures of the Plan Commission.
August 2015 Meetings/Activities	August 12, 2015
	Meeting cancelled.
PLANNING AND ZONING	Comprehensive Plan Committee of the Plan Commission
July 2015 Meetings/Activities	July, 2015
	There was no Comprehensive Plan Committee meeting scheduled in July.
August 2015 Meetings/Activities	August, 2015
	There is no Comprehensive Plan Committee meeting scheduled in August.
PLANNING AND ZONING	Rules Committee of the Plan Commission
July 2015 Meetings/Activities	July, 2015
	There was no Rules Committee meeting scheduled in July.
August 2015 Meetings/Activities	August, 2015
	There is no Rules Committee meeting scheduled in August.
PLANNING AND ZONING	Zoning Committee of the Plan Commission
July 2015 Meetings/Activities	July, 2015
	There was no Zoning Committee meeting scheduled in July.
August 2015 Meetings/Activities	August, 2015
	There is no Zoning Committee meeting scheduled in August.

PLANNING AND ZONING	Preservation Commission				
July 2015 Meetings/Activities	July 21, 2015				
	2040 Orrington Avenue (L/NEHD) – Construct 3-car detached coach house/garage with demolition of existing detached garage. Approved unanimously.				
	1139 Sheridan Road (LSHD) - Restore front stoop, expand rear patio, remove windows in kitchen, family room and install new windows and doors. Restore windows on 1st floor; replace windows on 2nd and 3rd floors. Patch and replace stucco as needed, restore eaves. Install 2 AC units on the south side. Approved unanimously with the following condition: provide staff with documentation regarding the feasibility for the restoration of 2 nd and 3 rd floor windows.				
	1115 Michigan Avenue (LSHD) – Infill existing entry porch at rear elevation, remove and reduce (2) existing non-original clad windows at north and east rear elevations. Construct new entry porch and stair with wood and stucco to match existing. Approved unanimously.				
	630 Michigan Avenue (LSHD) – Construct a one-story addition and repair or replace deteriorated cedar shingles as required on east, west and south facades. Approved with the following condition: that the roof of the addition on the north elevation below the existing 2 nd floor windows be revised. Vote: 7-1.				
	1134 Michigan Avenue (LSHD) – Installation of two sliding glass doors on an existing kitchen. Installation of a stair with landing from the kitchen into the rear yard. Replacement of existing windows on the 1 st and 3 rd floors with new windows. Approved with the following conditions: pending administrative review of the window replacement and submission of construction details of the new doors. Vote: 7-1.				
	1410 Asbury Avenue (RHD) – Window Replacement, window restoration, door replacement, remove rear deck, construct new deck replacement, chimney removal and roof deck wall removal. Approved unanimously.				
	925 Edgemere Court (LSHD) – 1) Construct an elevator on north side of home, re-design and construction of new front stoop entrance; and 2) replace existing casement windows. Tabled. The Commission requested the applicant resubmit elevation drawings showing the replacement windows to match the design of the existing windows on the Spanish Mission style house. The Commission did not have concerns with the proposed elevator tower or the new front stairs and landing.				
	Inventory and Recording of Landmark Properties outside of Historic Landmark Districts– Update Nick Kalogeresis of The Lakota Group presented an overview of the Inventory and Recording of Landmarks project. The consultant completed the photography of 477 landmark buildings and accessory structures. At least 150 landmark buildings have been inventoried on site. The consultant has provided information to City staff regarding the recording of the 477 landmarks and the collection of the legal descriptions for each landmark property. A draft of the Inventory Report will be submitted in early August, 2015				
August 2015 Meetings/Activities	August 25, 2015				
	2320 Lincolnwood Drive – Construction of detached garage.				
Preservation Projects Approved by Staff	Staff Review – July 2015				
	625 GARRET PL 941 RIDGE AVE 901 EDMERERE CT 715 COLFAX ST	2030 ORRINGTON AVE 1040 MICHIGAN AVE 2320 LINCOLNWOOD DR 1416 HINMAN AVE, #5	1201 MICHIGAN AVE 725 COLFAX ST 731 COLFAX ST 1209 HINMAN AVE	1224 DEMPSTER ST 1030 FOREST AVE 1970 CAMPUS DR 1142 JUDSON AVE	

PLANNING AND ZONING	APPROVED & ACTIVE PLANNED DEVELOPMENTS
1890 Maple/ 1881 Oak E2	The development of 356 dwelling units is complete. The Temporary Certificate of Occupancy was issued on March 11, 2015. Awaiting final engineering approval for issuance of the Final Certificate of Occupancy.
1611 Chicago Ave. North Shore Residence/ Merion	Renovations in the existing structure are ongoing. The full building permit for the 8-story addition has also been issued; construction is ongoing.
1515 Chicago Ave. Hyatt House Extended Stay Hotel	The 8-story 114-room hotel with 33 on-site parking spaces was approved by the City Council on 4/28/2014. The full building permit was issued on 2/27/2015. The construction is ongoing.
1629-1691 Church St. Church St. Village	On 08/11/2014, the applicant received an extension to complete the 13 unfinished units in Buildings 2 and 3 and to obtain a building permit for the construction of the last eight-unit Building 1 no later than 08/11/2015. The applicant has completed construction on the 13 units in Buildings 1 and 2 but has requested an extension of the PD to obtain the permit for the Building 1 by August 11, 2016. The request for extension was approved by the City Council on July 27, 2015.
2454 Oakton St. Sports Dome	The indoor recreation facility (multi-sports dome) was approved by City Council on 08/11/2014. The building permit for the foundation was issued on July 29, 2015 and the construction has commenced. The application for a full building permit was submitted on 07/23/2015 and is under review.
835 Chicago Ave. (Chicago/Main)	The building permit for the foundation work only for the 9-story 112-unit residential building has been issued and construction is ongoing. The full building permit was issued on 08/03/2015.
1620 Central Street	The four-story 47-unit multiple-family residential building was approved by the City Council on 04/27/2015. The application for a building permit was submitted on 07/20/2015 and is currently under review.
1571 Maple Avenue	The 12-story 101-unit mixed-use development was approved by the City Council on 04/13/2015.

HOUSING & GRANTS	Housing & Community Development Act Committee
July 2015 Meetings/Activities	July 21, 2015
	<p>The HCDA Committee and Mental Health Board held a joint meeting on July 21 at 7 PM in Room 2402 to review Pre-Applications/Letters of Intent from six new applicants for 2016 CDBG Public Services and MHB funding. Three were approved for full applications: North Shore Senior Center/Grandparents Raising Grandchildren and Interfaith Action/Emergency Overnight Shelter Expansion applying for CDBG-PS, and Trilogy/Evanston Mental Health Care Coordinator applying for MHB funds. Dates for application review meetings were finalized and are September 10 (agencies with applications for both CDBG-PS and MHB), September 12 (MHB applicants only) and September 24 (CDBG applicants only). Full applications were opened for all approved Pre-Applications on July 22 and are due in ZoomGrants by 4PM on August 21.</p> <p>2015 subrecipient agreements including the new requirements in compliance with the new Omni Circular have been provided to 12 agencies receiving 2015 CDBG Public Services funding. First payments will be released in August, pending execution of subrecipient agreements and receipt of reports, as required. Scopes of work and budgets are being finalized for 2015 Public Facilities and Infrastructure projects.</p>
August 2015 Meetings/Activities	August 18, 2015
	<p>The August 18 meeting of the HCDA has been cancelled as there are no agenda items that require action by the committee.</p> <p>Full applications for 2016 CDBG funding must be submitted in ZoomGrants by 4PM on August 21. Additional information about the Application Review meetings will be provided to agencies by mid-August.</p>

HOUSING & GRANTS	Housing and Homelessness Commission
July 2015 Meetings/Activities	July 24, 2015
	This meeting was cancelled due to the lack of agenda items
August 2015 Meetings/Activities	August 28, 2015
	The agenda has not been finalized at this point but will likely include the finalization of working groups and the presentation of fund reports.
HOUSING & GRANTS	NSP 2
NSP2 Properties	<p>For Sale Properties: the sale of 713 Brummel to an income eligible household closed on July 14. A revised strategy for 619 Case Place to change its disposition to rental is being developed due to the inability of buyers to secure financing. This is the last unit that needs to be occupied by an income eligible household in order to close out the City's NSP2 grant.</p> <p>Rental Properties: The wait list for LiveEvanston rental units opened in early July. Households that completed pre-applications and meet pre-screening income limits and other eligibility requirements will be placed on the wait list in the order received, following the tenant selection plan.</p>
Rehabilitation/Clearance Work	The City received a No Further Remediation letter for the IEPA for 2113 Dewey Avenue following submission of the completed site remediation work there. Plans for the disposition of the lot are underway; expansion of a business located in the area is being explored.
Land Banked Properties	The transfer of the EHS house at 1941 Jackson Ave to Community Partners for Affordable Housing will be completed in August. CPAH has a buyer, an EHS employee, for the property. Staff is developing disposition plans for the cleared lots at 2122 Darrow, 2142 Dewey and 2113 Dewey. 1509 Emerson will be land banked for development as part of the second phase of Emerson Square.
Grant Closeout	The City has expended its \$18.15 million NSP2 grant, as well as a substantial portion of the over \$4 million in program income on eligible activities. Staff has completed the compliance review for ownership properties and that process is underway for rental properties. The HUD Chicago Field Office conducted desk monitoring of NSP2 finances on July 29 and 30; the closing conference is tentatively scheduled for August 5. File reviews of all completed properties are being conducted as required for grant closeout. HUD will provide technical assistance to the City to ensure that all expenditures and accomplishments are correctly reflected in DRGR prior to grant closeout.

BUILDING & INSPECTION SERVICES		Housing Rehabilitation		
Ward	Address	Status		
2	1319 McDaniel	REHAB – House Demolition – Demo bids in. Waiting on approval from the property owner.		
2	1624 Fowler	REHAB – 1 Unit – Application received 7/27/2015.		
2	2425 Davis	REHAB – 1 Unit – Application received 7/24/2015.		
5	1814 Grey	REHAB – Tree Removal – Property appraisal received. Client approved. Environmental review complete.		
5	1806 Grey	REHAB – Garage Demo – Property appraisal received. Client approved. Environmental review in progress.		
5	1720 Grey	REHAB – 1 Unit – Property appraisal received. Client approved pending additional application items.		
8	1823 – 1831 Brummel	Patricia Lloyd Townhomes – 5-Units – Windows installed. Lead clearance test scheduled for 7/31/15.		
8	219 Hartrey	REHAB – 1 Unit - Property appraisal received. Scope of work complete. Mortgage being prepared.		
8	1332 Brummel	Application for Rehabilitation sent to client on 7/23/2015.		
8	142 Callan	REHAB – 1 Unit – Application received 7/22/2015.		
8	147 Custer	REHAB – 1 Unit – Property appraisal received. Client approved pending additional application items.		
Applications Received		Applications Approved	Current Projects	Completed Projects
(Mo) / (YTD)		(Mo) / (YTD)	(YTD)	(YTD)
3/12		4/4	20 of 40	1
				0

BUILDING & INSPECTION SERVICES	Sign Review and Appeals Board
July 2015 Meetings/Activities	July, 14, 2015
	2 items on agenda: 2020 Greenwood Ave. – Greenwood Storage LLC – sign variance – CANCELLED BY APPLICANT Sign Ordinance – Text amendment, window signage – Approved to send to City Council
August 2015 Meetings/Activities	August 13, 2015
	No agenda items at this time.

BUILDING & INSPECTION SERVICES		New Business Application Status		
Ward	Property Address	Business Name	Received	Status
1	1701 Sherman Ave.	Sprint	6/30/2015	Pending inspections.
2	1908 Dempster St.	Play it Again Sports	5/1/2015	Permit #15INTR-0206 applied for on 4/28/2015.
2	1890 Maple Ave.	Standard Parking	4/14/2015	Awaiting payment of fees.
2	1108 Dodge Ave.	Wildcat Hi-Lift	6/5/2015	Non-compliant. Special use permit required.
2	1908 Dempster St.	AT&T Authorized Retailer	4/20/2015	Pending inspections.
3	705 Chicago Ave.	Ad Hoc Home	6/30/2015	Pending inspections.
3	1309 Chicago Ave.	Herbertte	6/29/2015	General Business License issued 7/24/2015.
3	928 Chicago Ave.	The Little Light Bazaar	5/1/2015	Pending inspections.
4	800 Dempster St.	Evanston Float Center	5/22/2015	Build-out in progress. Permit #15INTR-0206.
4	828 Davis St. #210	Multilingual Connections	6/10/2015	General Business License issued 7/8/2015.
4	704 Main St.	Cultivate Urban Rainforest & Gallery	4/16/2015	General Business License issued 7/14/2015.
4	1234 Sherman Ave.	Evanston Stitchworks	6/9/2015	General Business License issued 6/30/2015.
4	1416 Lake St. #2	Beautifully Broken	02/6/2015	Business License application withdrawn.
4	1416 Lake St. #2	Mindstate of Emotions	01/23/2015	Business License application withdrawn.
5	2123 Ashland Ave.	Clay and Amperage Studio	5/26/2015	Business License application withdrawn.
5	1123 Emerson St. #204	Taishan Works, Inc. dba Phora Group	7/16/2015	Pending inspections.
5	1601 Payne St.	Scale Creep Miniatures	5/4/2015	Fire/Life Safety modifications required.
7	1920 Harrison St.	Nielsen's Fine Laundry	7/9/2015	Pending inspections.
7	2538 Green Bay Rd.	JC Licht, LLC	01/26/2015	Pending inspections.

BUILDING & INSPECTION SERVICES		Permit Application Status		
Ward	Property Address	Project Description	Received	Status
1	811 Church	Restaurant – Interior remodel	1/20/15	Approved
1	633 Clark	NU – Crown Plaza	6/14/15	Under review
1	533 Davis	Type I restaurant	7/2/15	Under review
1	721 University	NU – Evans Scholars, Interior remodel	7/23/15	Approved
2	1804 Maple	City owned lease space – Pharmacy	4/22/15	Approved
2	1890 Maple	Exhale Yoga Studio	6/25/15	Approved
2	1801 Maple – Suite #2435	NU	7/7/15	Approved
2	1801 Maple – Suite #2160	NU	7/7/15	Approved
3	1336 Chicago	Parking lot lighting	4/1/15	Approved
3	835 Chicago	9 story high rise – tower review	5/15/15	Approved
3	534 Sheridan Square	5 flat – Complete rehab	5/19/15	Approved
3	739 Chicago	Dental office	5/21/15	Approved
3	910 Hinman	6 car garage	6/22/15	Under review
3	928 Chicago	Structural repairs – roof	6/25/15	Approved
3	222 Main St.	Balcony reconstruction	6/30/15	Approved
4	620 Davis	Restaurant	1/30/15	Approved
4	622 Davis	Interior remodel	7/6/15	Approved
4	1560 Sherman – #510	Interior remodel	7/7/15	Approved
4	1603 Orrington – Suite 950	Office remodel	7/9/15	Approved
4	1560 Sherman – #511	Office remodel	7/17/15	Approved
4	1603 Orrington – #1500	Office remodel	7/17/15	Approved
4	800 Dempster	Physical Therapy office	7/21/15	Under review
4	1016 ½ Church	Roof – structural repairs	7/21/15	Approved
4	1612 Benson - Dunkin' Donuts	Interior remodel - CTA station	7/27/15	Approved
4	1560 Sherman - #1370	Office build out	7/28/15	Under review
5	1832 Dodge – 3 flat	Interior remodel – 1 st floor	7/17/15	Approved
5	823 Gaffield	Condo - kitchen/bath remodel	7/27/15	Approved 7/27/2015
6	3200 Grant	Interior remodel 3 rd & 4 th floors	6/4/15	Under review
7	2751 Ashland	Rocky Miller Stadium – New press box, bleacher and support structures	8/5/14	Approved
7	1897 Campus – NU	Lacrosse and football fields – Parking lot	3/25/15	Under Review

BUILDING & INSPECTION SERVICES		Permit Application Status (continued)		
Ward	Property Address	Project Description	Received	Status
7	2131 Tech Dr.	NU – Exterior restoration	5/21/15	Under Review
7	1926 Central	Pita Grill – Restaurant	6/4/15	Under Review
7	1501 Central – NU	Ryan Field – Façade repairs -- Guardrails	6/19/15	Under Review
7	2332 Campus – NU	Electrical vault	7/1/15	Approved
7	2315 Campus – NU	Communications building, Interior revision	7/1/15	Approved
7	2026 Campus – NU	Boiler/flue – Mechanical revisions	7/9/15	Approved
7	1923 Harrison	Plumbing risers entire structure	7/14/15	Approved
7	2650 Ridge – Evanston Hospital	Interior remodel – Surgical pathology lab	7/23/15	Under Review
7	1949 Campus - NU - Wirtz Center	Interior remodel - auditorium	7/17/15	Approved 7/24/15
7	1620 Central	47 Unit - Multi-family	7/20/15	Reviewed 7/30/15
7	2145 Sheridan - NU - Cook Hall	Basement remodel - HVAC	7/24/15	Under review
8	128-132 Chicago	U-Haul Truck Rental – Interior and exterior remodeling	6/23/14	Under Review
8	2454 Oakton – Sports Dome	Foundation permit	5/14/15	Approved
8	101 Hartrey	6 flat interior remodel – Kitchen and baths	6/2/15	Under Review
8	101-103 Chicago/525 Howard	Interior remodel – 1 st floor office, 2 nd floor 2 dwellings	6/10/15	Under Review
8	2209 Howard – Target	Interior remodel – store fixtures/electrical	7/6/15	Approved
8	1723 Howard – Access Health	Interior demolition	7/14/15	Approved
9	1620 Washington	3 flat – Exterior/interior remodel	6/4/15	Under Review
9	809-815 Ridge	Structural roof repairs	6/26/15	Approved
9	1401 Seward	Multi-family remodel	7/7/15	Approved



DATE: August 3, 2015
 TO: Wally Bobkiewicz, City Manager
 FROM: Mark Muenzer, Director of Community Development
 Gary Gerdes, Building and Inspection Services Manager
 SUBJECT: Building Permit & Construction Value Financial Report for July, 2015

BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of July 2015	\$ 542,946
Total Permit Fees Collected Fiscal Year 2015	\$ 3,576,493
Total Permit fees Collected for the Month of July 2014	\$ 4,283,437
Total Permit Fees Collected Fiscal Year 2014	\$ 7,119,723

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR JULY 2015	\$ 30,876,916
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2015	\$ 189,740,601
TOTAL CONSTRUCTION VALUE FOR JULY 2014	\$ 203,867,836
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2014	\$ 407,611,122



Memorandum

To: Honorable Mayor and Members of the City Council
From: Damir Latinovic, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: August 7, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update
Cases Received and Pending, July 31 - August 6, 2015

Zoning Reviews					
Ward	Property Address	Type	Project Description	Received	Status
1	1112 Lake Street	Building Permit	Convert existing concrete driveway/sidewalk to brick pavers @ SFR.	08/03/15	compliant
1	633 Clark Street	Building Permit	Misc. sitework to terrace/plaza (Northwestern-Rebecca Crown Plaza).	07/23/15	pending DAPR
3	1142 Judson Avenue	Building Permit	Install a/c condensing unit @ SFR.	08/03/15	compliant
3	1200 Judson Avenue	Building Permit	Construct dormer addition @ SFR.	08/05/15	pending staff review
3	640 Judson Avenue	Zoning Analysis	Re-build existing coach house @ SFR.	08/05/15	pending staff review
4	1026 Asbury Avenue	Building Permit	Construct 1-story screened porch addition	08/05/15	pending staff review
4	1212 Dryden Place	Zoning Analysis	Construct 2-story SFR w/ attached garage.	08/06/15	pending staff review
4	1464 Asbury Avenue	Zoning Analysis	Replace existing concrete sidewalks @ SFR.	08/04/15	compliant
4	1603 Orrington Avenue	Building Permit	Interior remodeling (general office)	08/03/15	compliant
4	990 Grove Street	Building Permit	Repairs to parking garage floor	08/04/15	compliant
6	2155 McDaniel Avenue	Building Permit	Install rear yard patio @ SFR.	08/04/15	compliant
6	2825 Colfax Street	Building Permit	Construct 2-car det. garage @ SFR.	08/03/15	compliant
6	3330 Central Street	Building Permit	Interior/exterior remodeling (Starbucks)	02/12/15	pending Special Use
7	1316 Isabella Street	Building Permit	Construct 2nd floor addition @ SFR.	08/05/15	compliant
7	1604 Lincoln Street	Zoning Analysis	Demo. existing SFR, construct new 2-story SFR with 2-car det. garage	08/04/15	pending staff review
7	1620 Central Street	Building Permit	Construct new 4-story, 47 DU multifamily residence with 54 parking spaces	07/21/15	pending staff review
7	1620 Jenks Street	Building Permit	Int./ext. remodeling @ SFR.	08/05/15	pending staff review
7	1817 Lincoln Street	Zoning Analysis	Construct hen coop at single family residence	08/04/15	pending staff review
9	910 South Blvd.	Zoning Analysis	Construct 1-story addition @ SFR.	08/05/15	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
2	1325 Dodge Avenue	Minor Variance	Rear yard setback for a 2-car det. garage	06/01/15	determination after 06/15/15
2	1414 Pitner Avenue	Zoning Complaint	Illegal trade contractor business in R2 District	06/17/15	Viol. letter mailed. Re-inspection pending
2	1804 Washington Street	Zoning Complaint	Automobile repair establishment in residential district	09/16/14	Drive-by insp. ongoing
3	520 Main Street	Special Use	Ground-floor Financial Institution (<i>First Bank & Trust</i>) in the oDM Overlay	07/23/15	ZBA 08/18/15
3	910 Hinman Avenue	Major Variance	Building lot coverage for a detached garage at MFR (previously approved carport)	07/30/15	ZBA 09/01/15 & DAPR 08/12/15
4	1815 Cleveland Street	Zoning Complaint	Illegal auto-repair business in R2 District.	06/18/15	Viol. letter mailed. Re-inspection pending
5	1115 Emerson Street	Substitution of Special Use	Type 2 Restaurant - <i>Pizza Hut</i> (previously <i>Wings Over Evanston</i>)	07/10/15	determination after 08/04/15
5	2002 Darrow Avenue	Zoning Complaint	Auto repair establishment in res. district	06/25/15	investigation is ongoing
5	2115 Dewey Avenue	Major Variance	Lot width and size for non-residential (office) use	07/23/15	ZBA 08/18/15
5	2400 Lyons Street	Major Variance	Front, street side yard, interior side yard setbacks for a second story addition to a SFR	08/03/15	ZBA 09/01/15 & DAPR 08/12/15
5	910 Noyes Street	Substitution of Special Use	Type 2 Restaurant - <i>Coffee Lab</i> (previously <i>Rollin' To Go</i>)	07/24/15	determination after 08/11/15
6	2044 Ewing Avenue	Minor Variance	Rear yard setback for a 2-car detached garage	07/15/15	determination after 7/30/15
6	2206 Grant Street	Minor Variance	Building lot coverage, side yard setbacks to construct 2-story addition, 2-car det. garage	07/15/15	determination after 8/6/15
6	2327 Park Place	Appeal	Appeal of Zoning Administrator's determination that decks count toward impervious surface calculation.	06/04/15	ZBA 08/18/15
6	2327 Pioneer Road	Zoning Complaint	Illegal shed (no permit)	07/29/15	Violaton letter mailed
6	2536 Ewing Avenue	Substitution of Special Use	Convenience Store (previously 7-11)	08/04/15	pending staff review
6	2812-2814 Central Street	Special Use	Child Daycare - <i>Little Green Tree House</i>	04/28/15	P&D 08/17/15
8	999 Howard Street	Special Use	Type 2 Restaurant - <i>Maxwell Style Grill</i>	08/04/15	ZBA 09/01/15 & DAPR 08/19/15
9	2525 Oakton Avenue	Major Variance	70' building height for a concrete plant enclosure (<i>Ozinga</i>)	07/23/15	ZBA 08/18/15

9	609 South Boulevard	Major Variance	Number of dwelling units, # of parking spaces and parking aisle width, for conversion of warehouse to 16 condo DUs	06/25/15	P&D 08/17/15
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Memorandum

To: Honorable Mayor and Members of the City Council

From: Mark Muenzer, Director of Community Development
Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: August 7, 2015

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, August 7, 2015

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	1515 Chicago Avenue (Hyatt House)	New Hotel	All fences are in good condition, public right of way is secure and catch basins are clean. Sub-trades are working on framing, mechanical, electrical and plumbing. The two story connective portion is in progress. Masonry work has begun at ground level.	8/4/15
1	1619 Chicago Avenue (The Merion)	Residential Addition	Streets, sidewalks and fences are in good condition. The catch basin is clean. Work continues on third deck. No mud or dust was present at the time of inspection.	8/4/15
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks are in good condition. Parkway grass is cut but fence weeds need to be trimmed. Contractor has been notified. Soil erosion reports are current.	8/4/15
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Fences and sidewalks are in good condition. Catch basins are clean. Foundation work continues. No dust or mud was present at the time of inspection.	8/4/15
3	425 Dempster Street (Chiaravalle Montessori School)	Commercial Addition	Construction fencing has been removed and the area has been landscaped and seeded. The flat work is completed at the exterior stairway on the western exposure. Work continues on the connection openings. Interior rooms and hallways are finished.	8/4/15
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	The windscreens and fencing are in place and secured. The job site is kept clean. No construction debris in the right of way. The storm drain system is complete and the footing forms were placed on the west side of the property and concrete was being poured.	8/4/15
4	1029 - 1035 Davis Street	One Story Commercial	The windscreens, fencing and gates are in place and no construction debris was in the public right of way. The east exterior wall is completed and framing work continues on the remaining walls.	8/4/15
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Windscreens and fencing are in place and secured. Right of way is clean. Drywall work is progressing. The 1st and 2nd floor are painted. The 3rd, 4th and 5th floors have been partitioned and ready for electrical and drywall.	8/4/15
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	The building skeleton is complete with interior mechanical, electrical and plumbing in progress. Job is well kept with silt fences and construction fences in place and secure. Tire washing is being enforced. All storm structures have clear catch baskets.	8/3/15
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Fences in good condition and interior rough work under way. All windows and doors have been replaced and Dryvit has been installed on west side.	8/4/15

EVANSTON FIRE DEPARTMENT



MONTHLY REPORT JULY 2015

General information:

Total number of calls	Fire - 305	EMS - 511	Exposures - 0	Unknown - 0	All - 816
Average calls per day	Fire - 9.83	EMS - 16.48	All - 26.32		
Total number of arson calls	0				
Estimated dollar loss	Fire - 3,824	Other - 0	All - 3,824	Arson - 0	
Estimated value	Fire - 1,000,173	Other - 0	All - 1,000,173	Arson - 0	
Percentage saved	Fire - 99.61%	Other - .00%	All - 99.61%	Arson - .00%	
Total injuries	Fire service - 0	Civilian fire - 0	EMS - 0	Arson - 0	
Total fatalities	Fire service - 0	Civilian fire - 0		Arson - 0	
Total apparatus responses	Emergency - 1,565	Non-emergency - 196	All - 1,761		
Average responses per day	Emergency - 50.48	Non-emergency - 6.32	All - 56.80		
Average apparatus per call	Fire - 2.38	EMS - 2.01	All - 2.15		
Average turnout time	Emergency - 0:00:39	Non-emergency - 0:01:17	All - 0:00:46		
Average response time	Emergency - 0:03:03	Non-emergency - 0:04:57	All - 0:03:24		
Average contain time	Emergency - 0:00:00	Non-emergency - 0:00:00	All - 0:00:00		
Average total time	Emergency - 0:34:45	Non-emergency - 0:16:50	All - 0:31:24		
Total man hours	Fire - 416	EMS - 1,008	All - 1,424		
Average personnel per call	Fire - 6.30	EMS - 5.00	All - 5.49		
Total aid given calls	4				
Total aid received calls	9				

Total calls by incident group:

	Count	Average response time	Aid given	Exposures
100-173 Fire	11	0:03:46	0	0
300-381 Rescue and emergency medical service incidents	511	0:02:59	1	0
400-482 Hazardous conditions (no fire)	20	0:04:06	0	0
500-571 Service call	150	0:04:38	1	0
600-672 Good intent call	12	0:02:42	2	0
700-751 and 7009 False alarm and false call	112	0:03:29	0	0

Total calls by incident type:

	Count	Aid given	Aid received	Exposures
111 Building fire	2	0	0	0
113 Cooking fire, confined to container	1	0	0	0
140 Natural vegetation fire, other	1	0	0	0
142 Brush or brush-and-grass mixture fire	3	0	0	0
151 151side rubbish, trash or waste fire	3	0	0	0
154 Dumpster or other outside trash receptacle fire	1	0	0	0
321 EMS call, excluding vehicle accident with injury	477	1	8	0
322 Motor Vehicle Accident	18	0	1	0
323 Motor vehicle/pedestrian accident (MV Ped)	3	0	0	0
324 Motor vehicle accident with no injuries	3	0	0	0
331 Lock-in (if lock out, use 511)	1	0	0	0
350 Extrication, rescue, other	1	0	0	0
353 Removal of victim(s) from stalled elevator	6	0	0	0
360 Water & ice-related rescue, other	2	0	0	0
411 Gasoline or other flammable liquid spill	1	0	0	0
412 Gas leak (natural gas or LPG)	9	0	0	0
424 Carbon monoxide incident	4	0	0	0
440 Electrical wiring/equipment problem, other	1	0	0	0
441 Heat from short circuit (wiring), defective/worn	1	0	0	0
442 Overheated motor	2	0	0	0
444 Power line down	2	0	0	0
500 Service Call, other	65	1	0	0
511 Lock-out	11	0	0	0

Total calls by incident type:		Count	Aid given	Aid received	Exposures
522	Water or steam leak	1	0	0	0
551	Assist police or other governmental agency	6	0	0	0
552	Police matter	1	0	0	0
553	Public service	10	0	0	0
554	Assist invalid	49	0	0	0
555	Defective elevator, no occupants	7	0	0	0
611	Dispatched & canceled en route	4	2	0	0
650	Steam, other gas mistaken for smoke, other	1	0	0	0
651	Smoke scare, odor of smoke	5	0	0	0
653	Smoke from barbecue, tar kettle	2	0	0	0
711	Municipal alarm system, malicious false alarm	3	0	0	0
714	Central station, malicious false alarm	2	0	0	0
715	Local alarm system, malicious false alarm	1	0	0	0
730	System malfunction, other	4	0	0	0
731	Sprinkler activation due to malfunction	1	0	0	0
733	Smoke detector activation due to malfunction	6	0	0	0
734	Heat detector activation due to malfunction	2	0	0	0
735	Alarm system sounded due to malfunction	11	0	0	0
736	CO detector activation due to malfunction	11	0	0	0
740	Unintentional transmission of alarm, other	3	0	0	0
743	Smoke detector activation, no fire - unintentional	21	0	0	0
744	Detector activation, no fire - unintentional	6	0	0	0
745	Alarm system activation, no fire - unintentional	35	0	0	0
746	Carbon monoxide detector activation, no CO	6	0	0	0

Fire incidents with dollar loss:				Dollar loss	Dollar value
2015-0004750-000	7/04/15	Cooking fire, confined to container	3200 GRANT ST, EVANSTON, IL, 60201	10	10
2015-0004773-000	7/05/15	15iside rubbish, trash or waste fire	803 SHERIDAN RD, EVANSTON, IL, 60202	100	100
2015-0005025-000	7/14/15	Building fire	814 MULFORD ST, EVANSTON, IL, 60202	510	700,010
2015-0005048-000	7/16/15	15iside rubbish, trash or waste fire	1103 EMERSON ST, EVANSTON, IL, 60201	2	2
2015-0005054-000	7/16/15	Building fire	1038 FLORENCE AVE, EVANSTON, IL, 60202	3,200	300,000
2015-0005408-000	7/28/15	Dumpster or other outside trash receptacle fire	INTR CUSTER & DOBSON ST	2	51
Totals:				6 incidents	3,824 1,000,173

Incidents receiving aid:			
2015-0004808-000	7/07/15	EMS call, excluding vehicle accident with injury	3504 HILLSIDE RD, EVANSTON, IL, 60201
2015-0004846-000	7/08/15	EMS call, excluding vehicle accident with injury	1458 CHICAGO AVE, EVANSTON, IL, 60201
2015-0005011-000	7/14/15	EMS call, excluding vehicle accident with injury	1000 GROVE ST, EVANSTON, IL, 60201
2015-0005181-000	7/20/15	EMS call, excluding vehicle accident with injury	2485 HOWARD ST, EVANSTON, IL, 60201
2015-0005326-000	7/25/15	Motor Vehicle Accident	2485 HOWARD ST, EVANSTON, IL, 60202

Incidents receiving aid:

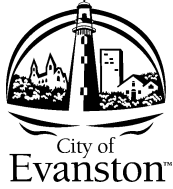
2015-0005327-000 7/25/15 EMS call, excluding vehicle accident with injury
2520 GROSS POINT RD, EVANSTON, IL, 60201
2015-0005453-000 7/30/15 EMS call, excluding vehicle accident with injury
1615 SIMPSON ST, EVANSTON, IL, 60201
2015-0005457-000 7/30/15 EMS call, excluding vehicle accident with injury
703 CHURCH ST, EVANSTON, IL, 60201
2015-0005458-000 7/30/15 EMS call, excluding vehicle accident with injury
1611 CHICAGO AVE, EVANSTON, IL, 60201

Total: 9 incidents

Evanston Fire Department Responses by Census Tract July 2015



This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: August 7, 2015

The table below is the weekly report of all applications for Food Establishments received during the week of August 2, 2015

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.

Establishment Name	Address	Ward	Application Received on	Type	Proposed Opening Date
Red Robin Works	1700 Maple Ave	2	8/3/2015	Food Establishment	Not Yet Determined



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: August 7, 2015

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
3	Starbucks	519 Mains Street	D	Restaurant (Alcohol)	2pm – 9 pm (Mon – Sun)	7/31/15	Application under review

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING



By NWMC Executive Director Mark L. Fowler

WEEK ENDING AUGUST 7, 2015

NWMC Publishes FY2014-2015 Annual Report

The FY2014-2015 NWMC Annual Report was posted to the Conference website today. Please visit http://www.nwmc-cog.org/About-NWMC/NWMC_Annual_Report-FY2014-15.aspx to view and download the report, which highlights the past year's accomplishments as well as organizational information including the NWMC leadership, committees, membership and staff. *Staff contacts: Mark Fowler, Marina Durso*

Senate Approves Property Tax Freeze Legislation, House Fate Uncertain

A two year freeze in property taxes, [Senate Bill 318 \(Pres. Cullerton / Rep. Currie\)](#), was approved in the Senate by a 37-1-18 vote on Tuesday. Senate Bill 318 sets the property tax extension limitation for all local governments, even those with home rule authority, at 0% for levy years 2016/2017 for those outside of Cook County and levy years 2017/2018 for those within Cook County. The bill includes exemptions for certain public safety related expenses and currently approved bond obligations (the full list of exemptions can be found beginning on page 13 of the enrolled version of the bill - see the link above).

Unlike previous property tax freeze bills that have been considered by the General Assembly, this version does not include the collective bargaining and prevailing wage changes that are part of Governor Rauner's Turnaround Agenda. Instead, it provides for a state transfer of \$197 million to Chicago Public Schools (CPS) to help fund their pension obligations as well as a reduction in required taxpayer contributions into the CPS pension fund. The bill also repeals the existing school funding formula on June 1, 2017 and creates a General State Aid Committee to propose a revised school funding formula for Illinois schools.

Senate Bill 318 contains no similar provisions to reduce the burden on suburban and downstate municipalities. Ultimately, this legislation takes revenue decision making authority out of the hands of locally elected officials while offering no additional tools to address current pension or other expenses.

The Conference thanks *Senator Dan Duffy* for casting the sole vote against taking away local decision making authority. Senate Bill 318 is currently scheduled for a hearing in the House Executive Committee on Wednesday, August 12. It is unclear at this time whether or not the bill will progress out of that committee in its current form. *Staff contacts: Mark Fowler, Larry Bury*

Time to Register Your Delegates for NWMC Board of Directors

On Wednesday, staff sent information to the membership to register delegates and alternate delegates for the NWMC Board of Directors. Members are requested to please remit the form by Friday, August 21 to Karol Heneghan via fax, 847-296-9207 or email kheneghan@nwmc-cog.org. *Staff contact: Karol Heneghan*

Start Planning for the Fall NWMC Auction

The NWMC is pleased to again partner with America's Auto Auction for the fall Surplus Vehicle and Equipment Auction. Now is the time to prepare vehicles and sales ordinances to transform your discards into cash before winter sets in and turns valuable assets into lot rot. Over the next few weeks, America's Auto Auction General Manager Fred Uhter will contact all NWMC members to discuss the ease and convenience of utilizing the NWMC auction program.

The auction will be held on Tuesday, October 27, 1:00 p.m. at America's Auto Auction Chicago, 14001 S. Karlov Avenue in Crestwood. Their 40 acre, state-of-the-art facility provides full service auctions for their existing dealer network, the general public and online/simulcast bidders. For more information on the fall auction, please visit <http://www.nwmc-cog.org/Products-and-Services/Surplus-Vehicle-and-Equipment-Auctions.aspx>. *Staff contact: Ellen Dayan*

IHDA Blight Reduction Funding Opportunity for Local Government

From the desk of Metropolitan Mayors Caucus Director of Housing Initiatives Allison Milld Clements:

On Monday, August 3, the Illinois Housing Development Authority (IHDA) released the application for Round 2 Funding under the Blight Reduction Program (BRP). BRP aims to decrease preventable foreclosure and stabilize neighborhoods by providing funding to municipalities and their not-for-profit partners for the acquisition, demolition and greening of eligible residential properties for their eventual repurpose and/or redevelopment. Application submissions are due September 25, 2015. More information about the program and a link to the application can be found [here](#).

The Metropolitan Mayors Caucus' Housing and Community Development Committee will be meeting next Tuesday, August 11th at 9:30am at the CMAP/Caucus office in the Willis Tower (233 S. Wacker Drive, Suite 800). A representative from IHDA will attend the meeting and be available to answer questions about the BRP program. The majority of the meeting will be focused on a presentation by two local housing experts. Chris Huecksteadt, Regional Director of Metrostudy, will be presenting an update on the new home market, providing a look at the recent past and a glimpse into the future of the housing industry. Construction pace, sales and inventory levels will all be considered as well as the economy's impact on new home demand. Geoff Smith of DePaul University's Institute for Housing Studies (IHS) will highlight regional trends and patterns in key housing market indicators such as foreclosure filing activity, levels of single family business buyers, residential vacancy, and mortgage lending. These data come from IHS's housing market indicators data portal which has recently been expanded beyond Cook County to include regional data from 2005 to 2014 for DuPage Kane, Lake, McHenry and Will counties and 261 metro area municipalities.

Please RSVP (312-201-4507 or amilld@mayorscaucus.org) if you or a member of your staff plan to attend the meeting so that you can be added to the building's security list. *Staff contact: Mike Walczak*

Meetings and Events

NWMC Bike/Ped Committee will meet on Tuesday, August 18 at 10:30 a.m. at the NWMC offices in *Des Plaines*.

NWMC Executive Board will meet on Wednesday, September 2, at 8:30 a.m. at the NWMC offices in *Des Plaines*.