



Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, August 22, 2014

STAFF REPORTS BY DEPARTMENT



Weekly Report for August 15, 2014 – August 21, 2014

Administrative Services

There are no Bids to report

City Manager's Office

Master Council Meeting Agenda Schedule

Community Development

Zoning Report

Law Department

There are no Weekly Liquor License Applications to report

PUBLIC NOTICES, AGENDAS & MINUTES

August 25, 2014

Board of Animal Control

www.cityofevanston.org/animal-control-board

August 26, 2014

Preservation Commission

www.cityofevanston.org/preservationcommission

August 27, 2014

Site Plan Appearance and Review Committee

www.cityofevanston.org/siteplancommittee

Transportation/Parking Committee - cancelled

Economic Development Committee – cancelled

Evanston Public Library Board of Trustees Finance Committee

August 28, 2014

Chicago-Main TIF Advisory Committee

www.cityofevanston.org/chicago-main-tif-advisory-committee



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of August 15, 2014 through August 21, 2014.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2808	2715
SERVICE REQUESTS	730	746
TOTAL CHATS	68	69
TOTAL TEXT	16	8

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

- | | |
|---------------------------------------|-----|
| 1. Building Permit Inspection Request | 131 |
| 2. Trash – Special Pick up | 66 |
| 3. Rodents – Rats | 50 |
| 4. Broken Parking Meter | 37 |
| 5. Recycling - Missed Pick up | 24 |

On Friday, August 15, 2014, we launched our new SMS/Texting application.

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	285
Administrative Services -Finance	54
Administrative Services -HR	76
Administrative Services - Other	212
Call Transfer	127
City Manager's Office	45
ComDev / Economic Development	9
ComDev/ Bldg Inspections	242
ComDev / Housing Rehab	4
ComDev / Planning/Zoning	24
Directions	23
Evanston Township	13
Fire Life Safety	22
PublicStuff Request	166
Health	107
Information	676
Law	3
Library	2
Mayor's Office	5
Other	146
Other – Social Services	6
Parks – Maintenance	1
Parks – Programs/Picnics/Permits	26
Parks – Other	11
Parks/Recreation	37
Parks – Forestry	18
Parks- Recreation Programs	47
Police	120
Public Works / Fleet	2
Public Works / Street Sanitation	110
Public Works / Engineering	64
Utilities – Power	1
Utilities – Sewer	2
Utilities – Water	122
TOTAL	2808

Evanston City Council Agenda Schedule - 2014

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2014 Meeting Dates: Jan 13, Jan 21 (Tues), Jan 27, Feb 10, Feb 17, Feb 24, Mar 10, Mar 17, Mar 24, Apr 8 (Tues), Apr 28

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Oct 13, Oct 20, Oct 27, Nov 10, Nov 17, Nov 24, Dec 8

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PRCS	9/8/2014	Team Evanston Recognition	P		McRae	
Mayor	9/8/2014	Keys to City (4)	P	CC	Francellno	
CMO	9/15/2014	Inside Out Art Project	P	CC	Bobkiewicz	
CMO	9/8/2014	NU Lakefront Path Update	P	CC	Storlie	
Public Works/CMO	9/8/2014	Fountain Square Visioning	SPB	CC	Robinson/Storlie	
Public Works	9/8/2014	Uniform Purchase Contract	B	APW	Robinson	
Public Works	9/8/2014	Davis Streetscape Furniture	B	APW	Robinson	
Public Works	9/8/2014	Final Vehicle Purchase	B	APW	Robinson	
Public Works	9/8/2014	SNAP Lighting	B	APW	Robinson	
Public Works	9/8/2014	Chg Ord CIP3	B	APW	Robinson	
Public Works	9/8/2014	Pitner/Dempster Sidwalk Contract	B	APW	Robinson	
Public Works	9/8/2014	NU Utility Easement: Sheridan Rd @ Colfax	B	APW	Robinson	
Utilities	9/8/2014	Water Utility Roof Replacement	B	APW	Stoneback	
Admin Services	9/8/2014	Gigabit Grant	B	APW	Lyons	
Admin Services	9/8/2014	Deputy Treasurer	R	APW	Lyons	
CMO/Law	9/8/2014	Harley Clarke Sale & Ground Lease	O	APW	Bobkiewicz/Farrar	Intro & Action
Law	9/8/2014	Shared Ride	O	APW	Farrar	Introduction
CMO/Public Works	9/8/2014	UP Viaduct Improvements	D	APW	Robinson/Capriccioso	
CD	9/8/2014	Special use for 1413-1415 Howard Street	O	PD	Muenzer	Introduction
CD	9/8/2014	Special use for 2008 Dempster, Indoor Rec, Swim School	O	PD	Muenzer	Introduction
CD	9/8/2014	Extension to Orrington Hotel Planned Development	O	PD	Muenzer	Introduction
CD	9/8/2014	1737 Sherman, Special Use Type 2 Restaurant, Blaze Pizza	O	PD	Muenzer	
PRCS	9/8/2014	PRCS "Smartphone App" presentation	P	HS	McRae	
PRCS	9/8/2014	Career Pathways contract approval	B	HS	McRae	
PRCS	9/8/2014	Noyes Tenants lease agreements	B	HS	McRae	
PRCS	9/8/2014	Cradle to Career Funding	R	HS	McRae	
CMO	9/8/2014	Contract for SSA Consulting Services for Chicago Ave Business Districts	B	EDC	Bobkiewicz	
CMO	9/8/2014	Endorsement of 430 Asbury Class 7a Assessment from Cook County	R	EDC	Bobkiewicz	
CMO	9/8/2014	Exec Session	B	CC	Bobkiewicz	RE
Admin Services	9/10/2014	Community Budget Meeting (Not Council meeting)	D		Lyons	7:00 PM

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PRCS	9/15/2014	MSYEP Recognition	P	CC	McRae	Third Monday
CMO	9/15/2014	Cultural Arts Update	D	CC	Bobkiewicz	
Admin Services	9/15/2014	FY2015 Budget Discussion	D	CC	Lyons	
Public Works	9/15/2014	Solid Waste Discussion	D	CC	Robinson	
Mayor	9/22/2014	Williams Shoes 60 years	PR	CC	Francellno	
CMO/Utilities	9/22/2014	GLSLCI Sustainable Municipal Water Initiative.	B	APW	Bobkiewicz/Stoneback	
Public Works	9/22/2014	50/50 Sidewalk Contract	B	APW	Robinson	
Public Works	9/22/2014	Alley Paving Contract	B	APW	Robinson	
Public Works	9/22/2014	Salt Contracts	B	APW	Robinson	
Public Works	9/22/2014	Park Evaluation Contract Award	B	APW	Robinson	
Public Works	9/22/2014	Central St. RFP	B	APW	Robinson	
Admin Services	9/22/2014	Southwest TIF Closing	R	APW	Lyons	
CD	9/22/2014	Housing Authority of Cook County application for HOME funds	B	PD	Muenzer	
CD	9/22/2014	1017 Davis, Spec Use Commercial Indoor Rec	O	PD	Muenzer	Introduction
CD	9/22/2014	1815 Central, Animal Hospital	O	PD	Muenzer	Introduction
CD	9/22/2014	Ordinance SPAARC/DAPR	O	PD	Muenzer	Introduction
CMO	9/22/2014	835 Chicago Avenue TIF funding	R	PD	Bobkiewicz	
CMO	9/29/2014	Bike Projects	D	CC	Bobkiewicz	Special CC meeting
CMO	10/6/2014	Joint Meeting: Human Services Funding	D	HS	Storlie	Replacing Regular Human Services Meeting
CD	10/13/2014	Ordinance Text Amendment: B-Districts/Office & Financial Institutions	O	PD	Muenzer	Introduction
CD	10/13/2014	Daycare Center: Child & Adult in C Districts	O	PD	Muenzer	Introduction
CD	10/13/2014	1613 Sherman, Spec Use, Type 2 Restaurant Doc Popcorn	O	PD	Muenzer	Introduction
CD	10/13/2014	Inclusionary Housing	O	PD	Muenzer	Action (Intro on 7/28/14; referred to subcomtte)
CD	10/13/2014	Spec Use: Daycare center at 1909-1911 Howard St	O	PD	Muenzer	Introduction
CD	10/13/2014	Site Development Allowances in oCSC District	O	PD	Muenzer	Introduction
Mayor	10/20/2014	Perennials 20 yr anniversary	PR	CC	Francellno	Third Monday
CMO	10/20/2014	Implementation of West Side Plan	P	CC	Bobkiewicz	

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Admin Services	10/20/2014	City Council Budget Workshop	B	CC		
Admin Services	10/25/2014	Special City Council Meeting: Public Budget Hearing		CC	Lyons	Saturday, 9am
Utilities	10/27/2014	Computerized Maintenance Management System	B	APW	Stoneback	
Admin Services	11/10/2014	Council Budget Discussion		CC	Lyons	
Admin Services	11/17/2014	Council Budget Discussion		CC	Lyons	Third Monday
Admin Services	11/24/2014	Budget Adoption	R	APW	Lyons	
Council & Committee Meetings						
Wed, Sept 3	6:00 PM	Rules Committee				
Wed, Sept 3	7:30 PM	Human Services				
Thus, Sept 4	7:00 PM	Housing & Community Dev Act Committee				
Mon, Sept 8	6:00 PM	A&PW, P&D, City Council				
Tues, Sept 9	7:00 PM	Housing & Community Dev Act Committee				
Wed, Sept 10	7:00 PM	Community Budget (Not Council) meeting				
Mon, Sept 15	7:00 PM	City Council				
Tues, Sept 16	7:00 PM	Housing & Community Dev Act Committee				
Wed, Sept 17	6:30 PM	M/W/EBE Advisory Committee				
Wed, Sept 17	7:30 PM	Economic Development Committee				
Mon, Sept 22	6:00 PM	A&PW, P&D, City Council				
Tues, Sept 23	7:00 PM	Housing & Community Dev Act Committee				
Wed, Sept 24	6:00 PM	Transportation/Parking Committee				
Fri, Sept 26	7:00 AM	Housing & Homelessness Commission				
Mon, Sept 29	7:00 PM	Special Council meeting: Bikes				
Dept	Date	Item	Action	Committee	Staff	
Utilities	TBA	South Standpipe Painting	B	APW	Stoneback	
CMO	TBA	Pivot Point	R	EDC	Bobkiewicz	
Public Works	TBA	BAS Contract - 8 City buildings	B	APW	Robinson	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
PRCS	TBA	Animal Shelter Contract	B	HS		
CD	TBA	Rental Licensing	O	PD		
CD	TBA	Zoning for Medical Cannabis	O	PD		
Public Works	TBA	Ecology Center Greenhouse	B	APW	Robinson	
Law	TBA	Title 9 City Code Amendments	O		Farrar	
						(Introduced 1.27.14)



Memorandum

To: Honorable Mayor and Members of the City Council
From: Lorrie Pearson, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: August 22, 2014

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8674 or lpearson@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

Cases Received and Pending, August 15 - 22, 2014

Zoning Reviews

Ward	Property Address	Type	Project Description	Received	Status
1	718-34 Noyes Street	Building Permit	Repair/replace rear porches/stairs @ MFR.	08/21/14	pending staff review
1	1856 Sherman Avenue	Building Permit	Install 6'/8'h fence @ commercial parking lot	08/20/14	pending staff review
1	707 Colfax Street	Zoning Analysis	Construct 2-story SFR on vacant lot (Kendall)	08/21/14	pending staff review
1	711 Colfax Street	Zoning Analysis	Construct 2-story SFR on vacant lot (Kendall)	08/21/14	pending staff review
1	2360 Orrington Avenue	Zoning Analysis	Construct 2-story SFR on vacant lot (Kendall)	08/21/14	pending staff review
2	1815 Ridge Avenue	Zoning Analysis	Construct 9-story, 155 DU/mixed use building	08/19/14	pending staff review
2	1100 Dewey Avenue	Building Permit	Construct 2-car detached garage @ SFR	08/20/14	pending staff review
2	1722 Madison Street	Building Permit	Construct 1-story addition @ SFR.	08/21/14	pending staff review
2	825 Greenwood Street	Building Permit	Int./ext. remodeling @ SFR.	08/21/14	pending staff review
3	1231 Hinman Avenue	Zoning Analysis	Construct addition, deck @ SFR	08/11/14	pending staff review
3	727 Forest Avenue	Zoning Analysis	Construct 3-story addition @ SFR	08/13/14	pending staff review
3	910 Hinman Avenue	Building Permit	Construct 4-story, 7 DU building	08/14/14	Pending SPAARC
4	1017 Davis Street	Building Permit	Interior remodeling commercial indoor rec.	08/19/14	pending staff review
4	713 Main Street	Zoning Analysis	Cert. of Zoning Compliance to estab. office use (Home care Agency)	08/19/14	pending staff review
4	1017 Maple Avenue	Building Permit	Construct 2-car detached garage @ SFR	08/20/14	pending staff review
4	1235 Maple Avenue	Building Permit	Construct 2-car detached garage @ SFR	08/20/14	pending staff review
5	1924 Wesley Avenue	Building Permit	Construct 2-story addition @ SFR	08/12/14	pending staff review
5	1019 Simpson Street	Building Permit	Construct 2-story SFR w/ Coach House	08/12/14	pending staff review
5	2045 Brown Avenue	Building Permit	Misc. int/ext. remodeling (community center)	08/12/14	pending staff review
5	1810-12 Darrow Avenue	Building Permit	Misc. ext. renovations @ MFR	08/14/14	pending staff review
6	3313 Colfax Street	Building Permit	Construct dormer additions @ SFR.	08/19/14	pending staff review
6	2333 Hastings Avenue	Zoning Analysis	Construct front, side porches @ SFR.	08/19/14	pending staff review
6	2620 Princeton Avenue	Building Permit	Install rear yard paver patio @ SFR.	08/20/14	pending staff review
6	2144 Lincolnwood Drive	Building Permit	Interior remodeling to basement @ SFR.	08/21/14	pending staff review

6	2944 Colfax Street	Building Permit	Construct 2-story addition @ SFR.	08/21/14	pending staff review
7	1620 Central Street	Zoning Analysis	Construct 47 dwelling unit building with 58 parking spaces (Planned Dev.)	07/24/14	pending staff review
7	1501 Central Street	Building Permit	Repl./install new scoreboards (NU)	08/11/14	pending staff review
7	2723 Prairie Avenue	Building Permit	Construct rear yard deck @ SFR	08/14/14	pending staff review
7	1814 Central Street	Zoning Analysis	Determination of use:Type 2 vs. Bakery	08/14/14	pending staff review
7	1600 Isabella Street	Building Permit	Int./ext. additions to NU Baseball Field.	08/19/14	pending staff review
7	715 Milburn Street	Building Permit	Construct 2-car detached garage @ SFR	08/20/14	pending staff review
7	1932 Central Street	Building Permit	Front façade renovations (Blue Stone Restaurant)	08/20/14	pending staff review
8	128-130 Chicago Avenue	Building Permit	Interior/exterior remodeling for change of use (retail service use: U-Haul)	06/26/14	pending SPAARC
8	1611 Dobson Street	Zoning Analysis	Construct 2-car detached garage	08/13/14	pending staff review
8	332 Custer Avenue	Building Permit	Rebuild rear porch @ MFR.	08/20/14	pending staff review
9	430 Asbury Avenue	Building Permit	Misc. int/ext. remodeling (Little Beans)	08/13/14	SPAARC 8/27

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	1613 Sherman Avenue	Special Use	Type 2 Restaurant - Doc Popcorn	07/30/14	ZBA 09/23/14 & SPAARC 08/27
1	1737 Sherman Avenue	Special Use	Type 2 Restaurant - Blaze Pizza	06/25/14	P&D 09/08/14 determination after 8/25
1	805 Colfax Street	Minor Variance	street side yd setbck for new deck	08/06/14	
2	1840 Oak Avenue	Major Variance	Reduce required off-street parking	07/31/14	ZBA 9/23 & SPAARC 08/27 determination after 08/25/
3	114 Kedzie Street	Minor Variance	Distance between structures for detached garage	05/23/14	
3	510 Kedzie Street	Major Variance	Building lot coverage to add 12 open parking spaces	07/18/14	ZBA 09/09/14
4	1017 Davis Street	Special Use	Commercial Indoor Recreation - Tier One Training (martial arts)	07/23/14	ZBA 09/09/14 determination after 09/05
4	1555 Oak Avenue	Minor Variance	Install 6'h wrought iron fence on corner lot	08/14/14	determination after 8/25
4	941 Asbury Avenue	Minor Variance	Install 4'h front yard fence	08/11/14	
6	2341 Ridgeway Avenue	Minor Variance	Bldg. lot cov./imp. Surf construct det. garage	08/07/14	determination after 09/05
6	2700 Grant Street	Minor Variance	Street side yd setback to construct det. garage.	08/14/14	determination after 09/05
7	1815 Central Street	Special Use	Animal Hospital (Berglund)	07/17/14	ZBA 09/09/14
7	2027 Noyes Street	Minor Variance	Street side yard setback, building lot & impervious coverage - garage	TBD	Pending application Formerly Major Variance
7	2727 Woodbine Avenue	Major Variance	Rear yard setback and distance between structures - garage	07/15/14	ZBA 09/09/14
7	1118 Colfax Street	Major Variance	Convert porch to habitable space/reduce front yard setback to 15'	08/07/14	ZBA 9/23 & SPAARC 08/27
8	1413-1415 Howard Street	Special Use & Major Variance	Ground-floor residential and parking variance for interior remodeling	06/09/14	P&D 09/08/14
8	1909-1911 Howard Street	Special Use	Child Daycare facility	06/23/14	ZBA 09/23/14 & pending SPAARC determination after 09/12
8	156 Asbury Avenue	Minor Variance	Install 6'h wrought iron fence in front yard	08/21/14	