

Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, August 1, 2014

STAFF REPORTS BY DEPARTMENT



Weekly Report for July 25, 2014 – July 31, 2014

City Manager's Office

Master Council Meeting Agenda Schedule
NU Sports Camp Scholarship Program Update

Community Development

Zoning Report
Community Development Monthly Report - July

Economic Development

Monthly Economic Development Report

Law Department

Weekly Liquor License Application Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

August 4, 2014

Board of Animal Control

www.cityofevanston.org/animalcontrolboard

Rules Committee - cancelled

Human Services Committee

www.cityofevanston.org/humanservices

August 5, 2014

Zoning Board of Appeals

www.cityofevanston.org/zoningboard

August 6, 2014

Site Plan Appearance and Review Committee

www.cityofevanston.org/siteplancommittee

Library Board – rescheduled

August 7, 2014

Arts Council's Community Relations Committee

www.cityofevanston.org/artscommunityrelations

August 8, 2014

Utilities Commission

www.cityofevanston.org/utilities



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of July 25, 2014 through July 31, 2014.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2884	2977
SERVICE REQUESTS	841	846
TOTAL CHATS	68	75
TOTAL TEXT	1	2

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

- | | |
|---------------------------------------|-----|
| 1. Building Permit Inspection Request | 118 |
| 2. Trash – Special Pick up | 70 |
| 3. Rodents – Rats | 31 |
| 4. Broken Parking Meter | 29 |
| 5. Water Bill – Final For Seller | 21 |

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	229
Administrative Services -Finance	52
Administrative Services -HR	90
Administrative Services - Other	223
Call Transfer	125
City Manager's Office	58
ComDev / Economic Development	21
ComDev/ Bldg Inspections	248
ComDev / Housing Rehab	10
ComDev / Planning/Zoning	20
Directions	43
Evanston Township	15
Fire Life Safety	32
PublicStuff Request	184
Health	87
Information	662
Law	8
Library	6
Mayor's Office	3
Other	146
Other – Social Services	6
Parks – Maintenance	3
Parks – Programs/Picnics/Permits	24
Parks – Other	13
Parks/Recreation	34
Parks – Forestry	27
Parks- Recreation Programs	45
Police	136
Public Works / Fleet	2
Public Works / Street Sanitation	136
Public Works / Engineering	74
Utilities – Power	21
Utilities – Sewer	5
Utilities – Water	96
TOTAL	2884

Evanston City Council Agenda Schedule - 2014

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2014 Meeting Dates: Jan 13, Jan 21 (Tues), Jan 27, Feb 10, Feb 17, Feb 24, Mar 10, Mar 17, Mar 24, Apr 8 (Tues), Apr 28

May 12, May 19, May 27 (Tues), June 9, June 16, June 23, July 14, July 21, July 28, Aug 11, Sept 8, Sept 15, Sept 22

Oct 13, Oct 20, Oct 27, Nov 10, Nov 17, Nov 24, Dec 8

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	8/11/2014	NU Bike Path	P	CC	Storlie	
Admin Services	8/11/2014	Mid-Year Budget Report	SPB	CC	Lyons	
Public Works	8/11/2014	Chicago/Sheridan Road Final Design Approval	SPB	CC	Robinson	
Law	8/11/2014	Appeal of Liquor Lic Denial: D&D Dogs	SPB	CC	Farrar	Ald Fiske Request: Introduction & Action
Fire/Public Works	8/11/2014	Fire Ladder Truck Purchase	B	APW	Klaiber/Robinson	
Utilities	8/11/2014	Lge Diameter Sewer Rehab - Cleveland St	B	APW	Stoneback	
Utilities	8/11/2014	South Standpipe Painting	B	APW	Stoneback	
Admin Services	8/11/2014	Police and Firefighter pension actuary	B	APW	Lyons	
Admin Services	8/11/2014	Gigabit Grant	B	APW	Lyons	
Admin Services	8/11/2014	Third Millenium/Wheel Tax Print-an-Mail Extension	B	APW	Lyons	
Public Works	8/11/2014	Contract for Watercraft Maintenance	B	APW	Robinson	
Public Works	8/11/2014	Resurfacing Contract (ALamp)	B	APW	Robinson	
CMO	8/11/2014	Azzurri of Evanston (Valli Produce)	R	APW	Bobkiewicz	
Public Works	8/11/2014	Sale of surplus property	O	APW	Robinson	Introduction
CD	8/11/2014	Sports Dome Planned Development (2454 Oakton)	O	PD	Muenzer	Introduction
CD	8/11/2014	Ordinance Variances: 910 Hinman	O	PD	Muenzer	Introduction & Action
PRCS	8/11/2014	Cradle to Career	R	HS	McRae	
CMO/Library	8/11/2014	COE/Library MOU	B	HS	Bobkiewicz/ Danczak Lyons	
CMO	8/11/2014	Medical Cannabis Dispensary	R	HS	Bobkiewicz	Presentation also
CMO	8/11/2014	Davis Transportation: financial assistance	B	EDC	Bobkiewicz	Held at Council Apr 8
CMO	8/11/2014	Res 12-R-14: Autobarn Sales Tax Sharing	R	EDC	Bobkiewicz	Held at Council Apr 8
CMO	8/11/2014	Exec Session: Real Estate	B	CC	Bobkiewicz	
	8/12/2014	Special CC meeting: Ex Session				6:00 pm, Personnel
PRCS	9/8/2014	MSYEP Recognition	P		McRae	7 pm (between APW & PD)
Mayor	9/8/2014	Keys to City	P	CC	Francellno	
Public Works	9/8/2014	Uniform Purchase Contract	B	APW	Robinson	
Public Works	9/8/2014	Davis Streetscape Furniture	B	APW	Robinson	
Public Works	9/8/2014	Final Vehicle Purchase	B	APW	Robinson	
Admin Services	9/8/2014	Deputy Treasurer	R	APW	Lyons	
Law	9/8/2014	Shared Ride	O	APW	Farrar	Introduction

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CMO/Public Works	9/8/2014	UP Viaduct Improvements	D	APW	Robinson/ Capriccioso	
CD	9/8/2014	Special use and a parking variance for 1413-1415 Howard Street	O	PD	Muenzer	Introduction
CD	9/8/2014	Extension to Orrington Hotel Planned Development	O	PD	Muenzer	Introduction
CD	9/8/2014	Site Development Allowances in oCSC District	O	PD	Muenzer	Introduction
CD	9/8/2014	ZBA Cases	B	PD	Muenzer	
PRCS	9/8/2014	PRCS "Smartphone App" presentation	P	HS	McRae	
PRCS	9/8/2014	Career Pathways contract approval	B	HS	McRae	
PRCS	9/8/2014	Noyes Tenants lease agreements	B	HS	McRae	
		FY2015 Budget Discussion				
Public Works	9/15/2014	Solid Waste Discussion	D	APW	Robinson	
Mayor	9/22/2014	Williams Shoes 60 years	PR	CC	Francellno	
CMO/Utilities	9/22/2014	GLSLCI Sustainable Municipal Water Initiative.	B	APW	Bobkiewicz/ Stoneback	
Public Works	9/22/2014	50/50 Sidewalk Contract	B	APW	Robinson	
Public Works	9/22/2014	Alley Paving Contract	B	APW	Robinson	
Public Works	9/22/2014	Salt Contracts	B	APW	Robinson	
Public Works	9/22/2014	Park Evaluation Contract Award	B	APW	Robinson	
Public Works	9/22/2014	Central St. RFP	B	APW	Robinson	
Admin Services	9/22/2014	Southwest TIF Closing	R	APW	Lyons	
CD	9/22/2014	Housing Authority of Cook County application for HOME funds	B	PD	Muenzer	
CD	9/22/2014	Ordinance Text Amendment: B-Districts/Office & Financial Institutions	O	PD	Muenzer	Introduction
CD	9/22/2014	Ordinance SPAARC/DAPR	O	PD	Muenzer	Introduction
Public Works	10/13/2014	SNAP Lighting	B	APW	Robinson	
	10/20/2014	City Council Budget Workshop				Third Monday
	10/25/2014	Public Budget Hearing				Saturday
Utilities	10/27/2014	Computerized Maintenance Management System	B	APW	Stoneback	
	11/10/2014	Council Budget Discussion				

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	11/17/2014	Council Budget Discussion				Third Monday
	11/24/2014	Budget Adoption				

Council & Committee Meetings

Mon, Aug 4	7:30 PM	Human Services Committee				
Mon, Aug 11	6:00 PM	A&PW, P&D, City Council meetings				
Tues, Aug 12	6:00 PM	Special City Council meeting: Exec Session				
Tues, Aug 19	7:30 PM	Housing & Community Dev Act Committee				
Wed, Aug 20	6:30 PM	M/W/EBE Advisory Committee				
Fri, Aug 22	7:00 AM	Housing & Homelessness Commission				
Wed, Aug 27	6:00 PM	Transportation/Parking Committee				
Wed, Aug 27	7:30 PM	Economic Development Committee				

Dept	Date	Item	Action	Committee	Staff	
CMO	TBA	Pivot Point	R	EDC	Bobkiewicz	
Public Works	TBA	BAS Contract - 8 City buildings	B	APW	Robinson	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
PRCS	TBA	Animal Shelter Contract	B	HS		
CD	TBA	Rental Licensing	O	PD		
CD	TBA	Zoning for Medical Cannabis	O	PD		
Public Works	TBA	Ecology Center Greenhouse	B	APW	Robinson	
Law	TBA	Title 9 City Code Amendments	O		Farrar	(Introduced 1.27.14)



Memorandum

To: Honorable Mayor and Members of the City Council

From: Erika Storlie, Deputy City Manager

Subject: Northwestern University Sports Camp Scholarship Program Preliminary Update

Date: August 1, 2014

Each summer, Northwestern University coaches conduct summer camps in their individual sports. The coaches use the NU fields and sports facilities to conduct 3-5 day long camps from the end of June through July. The Northwestern Camp Scholarship Program has been providing scholarships to children in the metro Chicago area to enable participation in these camps to children who otherwise would be unable to afford attendance since 2003.

Preliminary data received from Northwestern indicates that in 2014 camp season, 73 scholarships were provided to Evanston Youth in 11 sports. These sports were: Men's and Women's Swimming, Tennis, Basketball and Soccer, Women's Field Hockey, Women's Volleyball and Men's Football.

New for 2014 is the addition of the Youth Impact Program (YIP), where Northwestern Football Players and Coaches engage at-risk youth in academic learning and sport clinics. Northwestern worked with Youth Organization Umbrella (Y.O.U) to identify and invite Evanston youth to benefit from this opportunity. A total of 94 kids participated in the two week long program, nearly 50% of which were from Evanston.

A more detailed report on scholarship activity will be submitted at the conclusion of the camp season.



Memorandum

To: Honorable Mayor and Members of the City Council
From: Lorrie Pearson, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: August 1, 2014

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8674 or lpearson@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

Cases Received and Pending, July 25 - July 31, 2014

Zoning Reviews

Ward	Property Address	Type	Project Description	Received	Status
1	2110 Sheridan Road	Building Permit	Replace roof-top air conditioning units (NU)	07/29/14	compliant
1	425 Davis Street	Building Permit	Int. remodeling to convert space into 2 guest suites (Mather)	07/15/14	pending staff review
2	1503 Church Street	Building Permit	Add egress window	07/30/14	pending staff review
2	1800 Maple Avenue	Zoning Analysis	Certificate of Zoning Compliance for medical marijuana dispensary	07/25/14	pending staff review
2	2010 Grove Street Units 801 & 806	Building Permit	Interior remodeling	07/31/14	pending staff review
3	611 Judson Avenue	Building Permit	Rebuild rear porch at SFR	07/28/14	compliant
3	635 Chicago Avenue Unit 11	Building Permit	Expand restaurant (<i>Hunan Spring</i>)	07/30/14	pending staff review
4	1005 Ridge Avenue	Building Permit	Replace landing at SFR	07/29/14	pending staff review
5	1023 Simpson Street	Building Permit	Construct 3-unit 2-story residential building	06/02/14	pending add'l info from app.
5	1123 Noyes Street	Building Permit	Alterations to existing porch at SFR (revisions)	07/28/14	compliant
5	1423 Leonard Place	Building Permit	Construct deck at SFR	07/29/14	compliant
5	1817 Leland Avenue	Building Permit	Construct 2-car detached garage at SFR	07/28/14	pending staff review
6	2427 Colfax Street	Building Permit	Construct one-story mudroom addition at SFR	07/30/14	pending staff review
6	3321 Hayes Street	Zoning Analysis	Construct 2-car detached garage at SFR	07/31/14	pending staff review
7	1620 Central Street	Zoning Analysis	Construct 47 dwelling unit building with 58 parking spaces (Planned Dev.)	07/24/14	pending staff review
7	1717 Central Street	Zoning Analysis	Determination of use, misc. ext./int. remodel., additions (Evanston Art Ctr.)	07/17/14	pending staff review
7	1880 Campus Drive	Zoning Analysis	Construct 1-story addition to Kresge Hall (NU)	07/23/14	pending staff review
7	2510 Green Bay Road	Building Permit	Int./ext. remodeling, façade changes to create two commercial units	07/23/14	pending staff review
7	2808 Lakeside Court	Building Permit	Miscellaneous repairs and alterations to existing balcony and roof at SFR	07/29/14	compliant
8	1108 Dobson Street	Building Permit	New porch with wheelchair lift at SFR	07/25/14	pending staff review
8	125 Custer Street	Building Permit	Remodel basement at SFR	07/29/14	pending staff review
8	128-130 Chicago Avenue	Building Permit	Interior/exterior remodeling for change of use (retail service use: U-Haul)	06/26/14	pending SPAARC
9	2029 Seward Street	Building Permit	Construct detached garage at SFR	07/30/14	pending staff review
9	521 Ridge Avenue	Building Permit	One-story addition and interior remodeling at SFR	07/29/14	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	1613 Sherman Avenue	Special Use	Type 2 Restaurant - Doc Popcorn	07/30/14	ZBA 09/02/14 & pending SPAARC
1	1737 Sherman Avenue	Special Use	Type 2 Restaurant - Blaze Pizza	06/25/14	ZBA 08/05/14
2	2008 Dempster Street	Special Use	Commercial Indoor Recreation - Goldfish Swim School	07/01/14	ZBA 08/05/14
3	114 Kedzie Street	Minor Variance	Distance between structures for detached garage	05/23/14	determination after 08/15/14
3	221-223 Kedzie Street	Major Variance	0' interior side yard setbacks to rebuild a shared garage on two properties	07/03/14	ZBA 08/05/14
3	423 Greenleaf Street	Major Variance	Building lot coverage and front setback to restore a historic front porch	07/17/14	ZBA 08/19/14 & SPAARC 08/06/14
3	510 Kedzie Street	Major Variance	Building lot coverage to add 12 open parking spaces	07/18/14	ZBA 09/02/14 & SPAARC 08/20/14
3	546 Judson Avenue	Minor Variance	Building lot cov./impervious ratio to construct det. garage	07/23/14	pending Preservation
3	910 Hinman Avenue	Major Variance	Building lot coverage, impervious, side & rear setbacks for carports, parking	06/19/14	P&D 08/11/14
4	1017 Davis Street	Special Use	Commercial Indoor Recreation - Tier One Training (martial arts)	07/23/14	ZBA 09/02/14 & SPAARC 08/06/14
6	2013 Bennett Avenue	Minor Variance	Install rear yard patio	07/10/11	determination after 08/03/14
6	2115 Payne Street	Minor Variance	Construct front yard portico	07/07/14	determination after 7/30/14
6	2140 Lincolnwood Avenue	Major Variance	7.8' street side yard setback for a 1.5 story addition to SFR	07/28/14	ZBA 09/02/14 & SPAARC 08/20/14
6	2639 Lincolnwood Drive	Minor Variance	Impervious surface ratio to install patio/fire pit	05/14/14	pending revisions
7	1815 Central Street	Special Use	Animal Hospital (Berglund)	07/17/14	ZBA 09/02/14
7	2027 Noyes Street	Major Variance	Street side yard setback, building lot & impervious coverage - garage	07/17/14	ZBA 08/19/14
7	2727 Woodbine Avenue	Major Variance	Rear yard setback and distance between structures - garage	07/15/14	ZBA 08/19/14 & SPAARC 08/06/14
8	1413-1415 Howard Street	Special Use & Major Variance	Ground-floor residential and parking variance for interior remodeling	06/09/14	ZBA 08/05/14 & P&D 09/08/14
8	1909-1911 Howard Street	Special Use	Child Daycare facility	06/23/14	ZBA 09/16/14 & pending SPAARC
8	2454 Oakton Street	Planned Development	Construct commercial indoor recreation sports dome	06/12/14	P&D 08/11/14
9	648 Custer Avenue	Minor Variance	Building lot coverage for a detached 2-car garage	07/17/14	determination after 7/31/14



Memorandum

To: Honorable Mayor, Members of the City Council and City Manager

From: Mark Muenzer, Director of Community Development
Jeff Murphy, Manager, Building and Inspection Services Division

Subject: July, 2014 Community Development Department Report

Date: August 1, 2014

Please find attached the Community Development Department report for the month of July. It is organized to include both divisions of the department and reports those activities, meetings and actions that have occurred in July, 2014 as well as activities and meetings that are scheduled at this date for August, 2014. The order of the report is as follows:

1. Planning and Zoning Division
2. Building and Inspection Services Division

Should you have any questions about any item on this report please do not hesitate to contact us.

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

Planning and Zoning – AUGUST, 2014 UPCOMING MEETINGS/ACTIVITIES

<p>Zoning Board of Appeals</p>	<p>August 5, 2014, 7:00 PM: 1737 Sherman Avenue: Special use permit for a Type 2 Restaurant, <i>Blaze Pizza</i>. 2008 Dempster Street: Special use permit for Commercial Indoor Recreation, <i>Goldfish Swim School</i>. 221-223 Kedzie Street: Variances: 0' interior side yard setbacks to rebuild a shared garage. 1413-1415 Howard Street: Special use permit for ground-floor residential and a parking variance for 10 spaces where 13 are required for the conversion of a mixed-use residential/commercial building into a multifamily residential building. The applicant is working on a revised site plan that will not need additional variances.</p> <p>August 19, 2014, 7:00 PM: 2727 Woodbine Avenue: Variances for a 2' rear yard setback where 3' is required and 3' between a principal and accessory structure where 10' is required; to construct a detached garage. 423 Greenleaf Street: Variances for a 7' front yard setback for a roofed porch where 24.3' is required, and 42.9% building lot coverage where a maximum 30% is allowed. 2027 Noyes Street: Variances for a 7' street side yard setback where 15' is required, 34.6% building lot coverage where 30% is allowed, and 50.4% impervious surface coverage where 45% is allowed; to construct a 3-car detached garage.</p>
<p>Plan Commission</p>	<p>August 13, 2014 7:00 PM Zoning Ordinance Text Amendment – Site Development Allowances in oCSC-Central Street Overlay District Staff is requesting approval of an amendment to the Zoning Ordinance to eliminate Section 6-15-14-10 Site Development Allowances which prohibits any site development allowances for planned developments in the Central Street Overlay District. The section is not consistent with the City's past practice to allow applicants to seek site development allowances for planned developments in all zoning districts throughout the City, including along Central Street. It is also in conflict with the Zoning Ordinance and other planning documents of the City that encourage planned developments for greater efficiencies of land use and design whereby site development allowances may be necessary to achieve such efficiencies and public benefits.</p>
<p>Comp Plan Committee of the Plan Commission</p>	<p>August: No Comprehensive Plan Committee was held.</p>
<p>Zoning Committee of the Plan Commission</p>	<p>August 20, 2014 7:00 PM Zoning Ordinance Text Amendment – Office and Financial Institution Uses in B1-Business and B2-Business Districts Staff is requesting approval of an amendment to the Zoning Ordinance to amend the list of permitted and special uses in the B1 and B2 zoning districts. Specifically, staff is proposing to allow office and financial institution uses as Special Use on the ground floors of properties in B1 and B2 district with frontage along Dempster Street or Main Street. The office and financial institution uses above the ground floor would continue to be allowed as permitted uses. The intent of the amendment is to encourage more retail and service uses on the ground floors along Dempster Street and Main Street business districts and improve the pedestrian character of those commercial districts. At its May 21, 2014 meeting, the Zoning Committee of the Plan Commission made a unanimous recommendation to the Plan Commission for approval of the amendment but the approval was to include such restriction for all properties in all B1, B2 and B3 districts in the City. The Plan Commission, however, at its June 11, 2014 meeting unanimously remanded the matter back to the Zoning Committee for further refinement noting that not all B districts in the City are the same and that the proposed text amendment need only address certain B districts. As such, staff modified the proposal to affect only the properties in B1 and B2 districts with frontage along Dempster Street or Main Street.</p> <p>Zoning Ordinance Text Amendment – Daycare Center– Child and Adult in C1 and C2 districts. Staff is requesting approval of an amendment to the Zoning Ordinance to allow Daycare Centers – Child and Adult as Special Use in the C1 and C2 Commercial Districts. The uses are already allowed as a special use in C1a Commercial Mixed Use district and all B districts among others.</p>

Housing & Community Development Act Committee	<p>August 19, 2014 7:30 PM No agenda items requiring action by the committee have been identified at this time.</p> <p>August 27, 2014 4:00 PM: Due date for applications for 2015 CDBG funding. Committee meetings to review applications are scheduled for September 4, 9 and 16 at 7 PM in council Chambers and the funding allocation meeting is September 23, also at 7:00 PM in Council Chambers.</p>
Housing & Homelessness Commission	<p>August 22, 2014, 7:00 AM: Meeting agenda has not been determined at this time, but will likely include a presentation from Sue Murphy on the costs to increase temperature threshold, increase hours of operation and look at the need for additional locations for emergency cold weather shelter.</p>
Sign Board	<p>August 14, 2014 – Meeting tentatively scheduled to hear a variance from Starbucks for a change to the existing freestanding sign at 1901 Dempster.</p>
Preservation Commission	<p>August 12, 2014 is the deadline for submitting applications for the next Preservation Commission meeting on August 26, 2014.</p>

Planning and Zoning – JULY, 2014 MEETINGS/ACTIVITIES

Zoning Board of Appeals	<p>July 1, 2014, 7:00 PM:</p> <p>1409 Dodge Avenue/1825 Greenwood Street: Variances for a 14.4' front yard setback, 8.5' street side yard setback, 1.9' east interior side yard setback, 1.7' east interior side yard setback, 6.6' rear yard setback, and 2 on-site parking spaces where 3 are required; all to redevelop an existing single family home and auto repair establishment into a single family home and 2-unit residence with a pending map amendment to the R4 District. The variances were recommended for approval. The case proceeded to P&D July 14, 2014 and was approved by City Council July 28, 2014.</p> <p>1315 Lee Street: Variances for 42.7% building lot coverage, 62% impervious surface coverage, and a 3' east interior side yard setback for a 1.5-car detached garage. The case was granted.</p> <p>1026 Davis Street: Variances for a 9.9' rear yd setback & 0 on-site parking spaces for a new 2-story retail/restaurant building to include Taco Diablo & Lulus restaurants on the east half and retail space(s) in the west half. The variance was recommended for approval and proceeded to P&D July 14, 2014 and was approved by City Council July 28, 2014.</p> <p>July 15, 2014, 7:00 PM:</p> <p>1413-1415 Howard Street: Special use permit for ground-floor residential and a parking variance for 10 spaces where 13 are required for the conversion of a mixed-use residential/commercial building into a multifamily residential building. The applicant submitted a revised site plan to the ZBA that featured less parking and would require different variances. The applicant then requested to continue the case to August 5, 2014 to determine if revisions could be made to avoid additional variances. The case was continued to August 5, 2014.</p> <p>1501 Central Street: Special use permit for the replacement of 2 existing scoreboards and one new ribbon-style scoreboard at Northwestern University's Ryan Field. The special use was recommended for approval. The case proceeded to P&D and City Council on July 28, 2014 and was approved.</p> <p>910 Hinman Avenue: Variances for 56.3% building lot coverage, 81% impervious surface coverage, 0' rear and north interior side yard setbacks for a carport, and a parking variance for 9 spaces (7 on-site, 2 off-site) where 11 are required; all for the construction of a new 4-story, 7-unit multifamily residence. The case was recommended for approval, and is scheduled for P&D and City Council on August 11, 2014.</p> <p>2330 Orrington Avenue: Variance for a 5' street side yard setback for a patio. The case was approved.</p>
Plan Commission	<p>July 9, 2014 7:00 PM: Meeting cancelled due to lack of agenda items.</p> <p>July 23, 2014 7:00 PM</p> <p>2454 Oakton St. – Sports Dome Planned Development</p> <p>The applicant is proposing approximately 67,660-square foot sports dome structure and surface parking lot in rear of GFS Food Store. The air-tight dome structure will include a 200'x325' multi-purpose play surface that can be divided into multiple fields for soccer, lacrosse, tennis, indoor baseball, indoor golf and other sport activities. The facility will also be available for party rentals. The Plan Commission unanimously made a positive recommendation to the City Council.</p>

<p>Comp Plan Committee of the Plan Commission</p>	<p>July: No Comprehensive Plan meeting was held.</p>
<p>Zoning Committee of the Plan Commission</p>	<p>July 16, 2014 7:00 PM Meeting cancelled due to lack of agenda items.</p>
<p>Housing & Community Development Act Committee</p>	<p>July 17, 2014, 7:30 PM: Meeting was canceled due to lack of agenda items requiring action by the committee. July 22, 2014, 6:00 PM: A public meeting to present the Analysis of Impediments to Fair Housing Choice (AI) was held. The AI is a requirement of the city's CDBG funding and will be used to inform the development of the city's 2015-2019 Consolidated Plan.</p>
<p>Housing & Homelessness Commission</p>	<p>July 25, 2014, 7:00 AM: Agenda items included a request from the Housing Authority of Cook County for a \$150,000 HOME loan for the redevelopment of 2 senior/disabled buildings, the Walchirk and Pearlman and a discussion about the expansion of emergency shelter for cold weather.</p>
<p>Sign Board</p>	<p>July 10, 2014 – Meeting cancelled due to lack of agenda items.</p>
<p>Preservation Commission</p>	<p>The Preservation Commission reviewed the following projects at its July 22, 2014 meeting: 114 Kedzie Street (LSHD) – Cameron Davis/Katelyn Varhely, owners. Construction of new 20' x 20' detached garage in the rear of the property, with a roof top deck. Exterior finish is LP Smartside. Requires zoning variation: 6-4-6-2 (C) No accessory building shall be located within 10' of the nearest wall of the principal building. Proposed setback from detached garage to principal building = 8.6'. [Construction/Zoning Variation]. Cameron Davis, owner, presented the application. It was motioned and seconded to approve a COA for the construction of the new garage as submitted. The motion passed. Vote: 7 ayes, 0 nays. It was motioned and seconded to recommend approval of the zoning variation as requested. The motion passed. Vote; 7 ayes, 0 nays. 2231 Ewing Avenue (L) - Kristen Kubach, owner; Thomas Wesely, applicant. Add one car parking pad sidewalk with access off alley at northeast corner of property. Required minor Zoning variation: Maximum building lot coverage in the R1 District is 30%. Proposed building lot coverage of 32% (one open parking space counts as 200 sq ft of building lot coverage) [Alteration/Zoning Variation]. Thomas Wesely, landscape architect, presented the application. It was motioned and seconded to approve a COA for the construction of the one car open parking as submitted. The motion passed. Vote: 7 ayes, 0 nays. It was motioned to recommend the zoning variation as requested. The motion passed. Vote: 7 ayes, 0 nays. 71712 Michigan Avenue (LSHD) – Ian Barford, owner. Demolish existing garage and construct new 22'x20' detached garage. [Construction/Demolition] Anna Barford, owner, presented the application. Garry Shumaker made suggestions to bring the design of the garage more in keeping with the style of the house, i.e. a gable roof instead of the pitched roof or bringing the windows higher to meet a trim band as on the house. It was motioned to approve the COA for the construction of the new garage as presented. The motion passed. Vote: 6 ayes, 1 nay. It was motioned to approve the COA for the demolition of the existing garage. The motion passed. Vote: 7 ayes, 0 nays. 546 Judson Avenue (LSHD) – Geri Shapiro, owner. Demolish existing garage and construct new 22'x20' detached garage. Requires zoning variations: Maximum allowed building lot coverage is 30%. Proposed 36.5% building lot coverage (increase from 34.4% previously). Maximum allowed impervious surface coverage is 45%. Proposed 51.6% impervious surface coverage (increase from 49.0% previously). [Construction/Demolition/Zoning Variation] Geri Shapiro, owner, asked the Commission to table her application since the representative of the garage company was not present. The Commission tabled this item.</p>

Preservation Projects
Approved by Staff

Staff reviewed/approved in July 2014 the following Certificate of Appropriateness applications:

1631 Ashland Avenue - Remove garage concrete floor, pour new concrete floor. Remove 2 existing garage doors (8' w) , replace with 1 garage door 16'x7' door, frame new door opening and install new service door 2/8/x 6/8 on north side. Remove brick & stucco chimney down to floor and patch roof. Repair, re-coat existing stucco exterior finish.

1016 Judson Avenue - Renovation of front porch, rebuild lower half of porch.

1100 Dempster Street - Exterior alterations: window and doors replacement; rebuilding front porch and deck (pending COA application).

1322 Davis Street - Exterior alterations: new deck.

2400 Colfax Street - Replace existing wood with aluminum clad casement dormer windows on third story mansard roof with vinyl double hung windows to match the existing windows on the newer buildings. Replace existing roof shingles with three-dimensional architectural asphalt shingle.

727 Reba Place - Exterior alterations: construct wheelchair ramp (pending determination if major or minor work)

1020 Lakeshore Blvd - Replace chain link fence along the north and south property line (within the front yard) with new steel fence (same height 4' and location and opacity).

2212 Sherman Avenue - Grind and re-point approximately 1000 SF of the rear common brick wall at alley side. Use type "N" mortar and minimize any damage to the existing brick.

711 Emerson Street - Revised permit plans: South front elevation - no change. North rear elevation - remove existing door to basement, infill opening with siding and brick at foundation base, install new door and steps to basement. East elevation - additional casement window under deck and basement casement window at the north end. West elevation - two additional basement casement windows in existing bay. Two open parking spaces within the required 30' from the north rear property line (west of rear yard tree). Asphalt driveway to access two open parking spaces and green open space between driveway and house (zoning compliant).

2040 Orrington Avenue - Construct 2-story rear addition with a covered rear deck and porch. Install fence on street side yard of corner lot. The proposed deck (north) requires a fifteen foot (15') setback from the north (Simpson Street) property line. Proposed setback = 12'. Required setback from edge of canopy to north (Simpson Street) property line = 13.5'. Proposed setback = 12'. Fences are not permitted in a street side yard of a corner lot in any residential district. Fences located in a street side yard of a corner lot in any residential district must have a minimum opacity (openness) of 30%. Fences located in a street side yard of a corner lot in any residential district shall not exceed four feet (4') in height. Proposed height = 6' (5' H wood + 1' lattice) 3/18/14: COA for alterations approved. ZV recommended and fence variation for 4' solid and 1' lattice fence, for a 5' high fence total.

2247 Orrington Avenue - Add a wood frame canopy and composite classical columns at the south side house entry, and extend a roof and add brackets at the west entry door to the garage. Replace the existing non-historical man-door to the garage with a painted wood door, similar to the existing side entry doors.

728 Lincoln Street - New single family home with detached garage, coach house and fence.

730 Lincoln Street - New single family home with detached garage, coach house and fence.

425 Grove, Apt 4C - Scope of work includes removal of existing original wood windows in bathroom (1) and kitchen (2) and replacement with new Marvin Ultimate aluminum clad-wood windows with Bronze exterior. Exterior perimeter trimmed with color matching aluminum trim. Interior to be painted white. Divided lites to match existing lite patterns using Simulated Divided Lites with Spacer Bars.

717 University Place - Remove existing stairs, brick terrace and any foundation wall at perimeter of terrace. Construct a new accessibility ramp, entry terrace and entry stairs on the exterior of the building north elevation facing the interior court yard. Exterior material is stone to match the existing.

1817 Asbury Avenue - Replace existing asphalt shingles on house roof with new IKO architectural asphalt shingles (Harvard Slate color).

1011 Sheridan Road - Remove existing wood deck at rear of house. Construct new terrace on the same foot print as the wood deck with minor adjustments for the steps. The exterior finish of the walls and piers will be natural stone (Chilton Country Manor), and paving set on a concrete footing with gravel backfill. The guardrail is aluminum.

100 Dempster Street - Construct 1-story addition to front façade; construct 1-1/2 rear addition. The front addition requires a twenty-seven feet (27') setback from the front property line. Proposed = 21.75'. The rear addition requires a thirty foot (30') setback from the rear property line. Proposed = 26.6' 4/15/14 The Preservation Commission approved, ZV recommended.

1016 Judson Avenue - Renovation of front porch, rebuild lower half of porch.

- 1550 Asbury Avenue** - Remove and replace existing roof, remove existing cedar siding add insulation to wall; replace siding with fiber cement panels.
- 1330 Ridge Avenue** - Replace 3 existing AC units on roof of office building.
- 3200 Harrison Street** - Replace existing asphalt shingles on house roof with new architectural asphalt shingles. Color to match new roof on garage.
- 2511 Orrington Avenue** - Construction of a 2-story masonry addition to an existing single family home. The addition is at the rear portion of the home. 2/18/14 COA approved with the provision that, on the east elevation first floor where the grouping of windows be reduced from 4 to 3. 6/19/2014: Permit drawings comply with condition.
- 624 Garrett Place** - Install 12' high gazebo in backyard, west of detached garage.
- 411 Grove Street** - Demolition of porch concrete landing, steps and walkway at front entry. Construction of new, slightly larger footprint wood open entry, landing, steps and new brick walkway. Remove existing wood entry door, wood and glass sidelight panel. Replace with new wood and glass entry door and flanking panels within existing original pilasters and head detail.
- 805 Colfax Street** - Remove existing deck. Construct new deck extension 4' x 10'-6" of existing deck. All new posts, railing and posts to match existing posts, railing and decking. All cedar wood material to be used. Minor zoning variation recommended approval to retain the approximately 10' existing side yard setback on a corner lot. Required setback = 15'.
- 2247 Orrington Avenue** - Add a wood frame canopy and composite classical columns at the south side house entry, and extend a roof and add brackets at the west entry door to the garage. Replace the existing non-historical man-door to the garage with a painted wood door, similar to the existing side entry doors.
- 1500 Ashland Avenue** - Replace existing asphalt shingles from house roof in kind.
- 747 Forest Avenue** - Install a patio walkway constructed of brick pavers in rear yard, east and south of attached garage.
- 535 Judson Avenue** - Remove the metal siding from the entire exterior of the house and restoring and repairing the original wood clapboard that is beneath the metal.
- 611 Judson Avenue** - Demo and replace existing rear porch in same location and same size.
- 115 Kedzie Street** - Replacing existing asphalt shingles with new architectural asphalt shingles.
- 1242 Maple Avenue** - Install new brick paver walkway in rear yard - from house to existing walkway in alley.
- 1327 Lake Street** - Exterior alterations - west elevation: remove vent hood, infill opening with wood siding to match existing. North elevation: replace picture window with 2 double hung wood windows and replace wood door to basement in kind.
- 1144 Asbury Avenue** - Remove existing asphalt shingles from principal structure and attached garage and install new GAF architectural asphalt shingles.
- 1005 Ridge Avenue** - Replace existing concrete apron and front stoop entry concrete stairs in kind. Reconstruct 2 concrete pillars on either side of stairs. Repair porch columns and replace capitals in kind. Replace balcony railing above porch roof.
- 1400 Maple Avenue** - Install 6' H x 38' L cedar shadow box style fence along the west property line.
- 1633 Asbury Avenue** - Rebuild brick chimney using new brick to match color, texture and size of existing brick on house.
- 1203 Maple Avenue** - Install solar thermal panels. Panels to be install flush to roof with profile (above plane of roof) 5".
- 2949 Harrison Street** - Install solar water system on shed roof on the north behind gable roof. Install panels as far as possible from Hurd Avenue.
- 2505 Orrington Avenue** - Replace existing asphalt shingles on house roof with new 35 architectural asphalt shingles.

Planning and Zoning – APPROVED & ACTIVE PLANNED DEVELOPMENTS

1717 Ridge (former Sienna vacant site)	The property was recently sold and is approximately 90% leased.
AMLI Development - 737 Chicago Avenue	The site of this mixed use Planned Development with 214 residential rental units is open and 68% leased.
1700 Central Street	The site of this mixed use Planned Development with 80 residential rental units is open and 75% leased.
1890 Maple/1881 Oak	The development of 356 residential rental units is under construction with a full building permit.
North Shore Residence/The Merion 1611 Chicago Ave	Renovations in the existing structure are ongoing. The full building permit for the 8-story addition has been issued; construction is ongoing.
1515 Chicago Ave- Hyatt House Extended Stay Hotel	The 8-story 114-room hotel with 33 on-site parking spaces was approved by the City Council on April 28, 2014. The applicant is expected to submit an application and plans for a building permit in the summer of 2014.

NSP2

NSP2 Properties	<p>739 Dobson #1 closed on 7/7/14; 713 Mulford and 445 Sherman #203 are under contract with closings anticipated by September. One property, 619 Case #1, is listed without an offer. Due to low inventory, registration for the homebuyer program was closed in April and a list of additional interested parties is being maintained until all properties are sold. Potential buyers with contracts on homes have completed homebuyer counseling. Homebuyer counseling will be provided on a one-on-one basis for additional buyers as needed.</p> <p>The wait lists for Emerson Square and LiveEvanston scattered site rentals are currently closed. Wait lists for scattered site units may be opened in the months ahead for some unit sizes, depending on lease renewals.</p>
Rehabilitation/Clearance Work	<p>Site remediation work to clean up contamination at 2113 Dewey following the demolition of the blighted residential structure on that site continues. Disposition of the cleared site will be determined before program closeout. Rehab of 241 Callan, a five unit rental property, is expected to be complete by fall. Work includes roofing, minor interior work and improvements to landscaping and parking. The building was occupied when foreclosed upon and the tenants were retained when purchased with NSP2.</p>
Emerson Square	<p>All buildings are complete and units rented and occupied. As Built construction documents have been provided to the City and are being reviewed. Pending final approval of the park and other infrastructure, the street and park will be dedicated to the City.</p>
Land Banked Properties	<p>HUD approved land banking of five properties where the housing acquired was demolished due to deteriorated condition because there are insufficient funds to redevelop them at this time. Disposition of one property, 1941 Jackson Ave, through a Development & Affordable Housing Agreement with ETHS & Community Partners for Affordable Housing was approved by Council at the September 23, 2013 meeting. The house built by ETHS students in ETHS' Geometry In Construction class was moved to the foundation at 1941 Jackson Ave on 6/16/14. The general contractor will complete all remaining work to obtain a certificate of occupancy. The completed house will be sold to an income eligible household by CPAH. Any properties whose disposition has not been determined prior to grant closeout will be land banked for up to 10 years.</p>

BUILDING & INSPECTION SERVICES – Permit Application Status

The largest permit of the month was for Northwestern University's Kellogg School for \$4,002,400. All the rest were comparable in revenue.

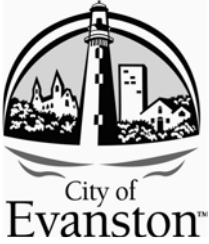
Ward	Property Address	Project Description	Received	Status
1	1611 Chicago	Interior remodel - basement	6/12/14	Approved
1	1515 Chicago	Hyatt Properties Reapplication for Construction Management Plans	5/28/14	Under Review
2	1901 Dempster	Starbucks interior and exterior improvements	6/8/14	Approved
3	635 Chicago	Yofresh - new type 2 restaurant	6/2/14	Approved
3	1034 Chicago	Autobarn – Fiat Sales	6/30/14	Approved
3	835 Chicago	Sketchbook Brewery	6/30/14	Approved
4	1300 Oak	Evanston Nursing – additional and interior remodel	5/6/14	Approved
4	810 Grove	Bangers and Lace – new restaurant	4/16/14	Approved
4	1501 Sherman	Remodel 1st and 2nd floors of existing hotel	12/27/13	Reviewed
5	1023 Simpson	3 Unit Dwelling Unit	6/2/14	Reviewed
6	2400 Colfax	Three Crowns Park – Window replacement	5/6/14	Approved
7	2211 Campus	NWU - Kellogg School of Management	2/13/14	Issued
7	1700 Central	The Woodshed – new restaurant	6/2/14	Approved
7	1710 Central	Coldwell Banker – interior remodel	6/20/14	Approved
7	1501 Central	Ryan Stadium – Concrete repairs, east facade	6/12/14	Approved
7	2029 Sheridan	Kresge Hall – Interior and exterior steam piping replacement	6/18/14	Approved
7	2650 Ridge	Evanston Hospital – interior remodeling common spaces	7/16/14	Approved
8	623 Howard	Peckish Pig – Outdoor Patio, dining	5/8/14	Approved
8	128-132 Howard	U-Haul Truck rental – Interior and exterior improvements	6/23/14	Reviewed

BUILDING & INSPECTION SERVICES - Housing Rehabilitation

Ward	Address	Housing Rehab Event
2	1802 Greenleaf	Approved - Rehab is out to bid– 1 unit
5	1720 Grey	Approved – Architect is revising drawing - 1unit
8	1428 Dobson	Work in progress – 1 Unit
8	132 – 136 Ridge	Multi-Family Rehab - 6 Units – Substantially complete
8	957 – 959 Dobson	Multi-Family Rehab – 6 Units – Substantially complete, roof asbestos abatement underway
8	961 – 963 Dobson	Multi-Family Rehab – 6 Units – In progress
8	1831 – 23 Brummel	Patricia Lloyd Townhomes – Developing Scope of Work/Cost estimate – 5 Units

BUILDING & INSPECTION SERVICES - New Business Application Status

Ward	Property Address	Business Name	Received	Status
1	500 Davis St Ste 104	HearUSA	07/14/2014	Under review by Planning and Zoning
2	2401 Lee St	Lupe's Lawn Service	07/07/2014	Under review by Planning and Zoning
2	1810 Maple St	Enterprise Rent-A-Car	06/24/2014	General Business License issued 7/17/2014
2	2002 Dempster St.	Jan's Antiques, LLC	04/24/2014	Pending Fire/Life-Safety inspection
3	516 Dempster St	Morton Cleaner's, Inc.	06/18/2014	General Business License issued 7/7/2014
3	1303 Chicago Ave.	Studio Armadi, LLC	11/20/2013	Build-out in progress
4	1042 Ashland Ave.	Century Lawn Care Co.	5/31/2014	Under review by Planning and Zoning
4	636 Church St. Ste.312	Cardinal Construction & Maintenance	6/24/2014	General Business License issued 7/4/2014
4	1400 Greenleaf St	Center for Raydiant Day	07/08/2014	General Business License issued 7/18/2014
4	743 Main St	Quake Collectibles	07/09/2014	General Business License issued 7/18/2014
4	1017 Davis St	Tier One Training Center, Inc.	06/25/2014	Build-out in progress
4	960 Grove St Ste 8	The Tangerine Owl Project	07/08/2014	Pending Fire/Life-Safety inspection
4	960 Grove St Ste 8	Nazo Computational Intelligence	07/08/2014	Pending Fire/Life-Safety inspection
5	2114 Jackson Ave.	Precision Multisport	05/20/2014	Build-out in progress
8	745 Howard St.	ISSA Corporation	06/24/2014	Business Owner looking for a different location
N/A	Not Evanston based	Scott Byron & Co., Inc.	07/07/2014	General Business License issued 7/7/2014
N/A	Peddler's License	Joshua Louk – Pest Control Sales	07/16/2014	Peddler's License issued 7/16/2014
N/A	Peddler's License	Gabriel Monarrez – Pest Control Sales	07/16/2014	Peddler's License issued 7/16/2014
N/A	Peddler's License	Ted Borowy – Flags, Hats, T-Shirts	07/03/2014	Peddler's License issued 7/3/2014
N/A	Peddler's License	Jason Adams – Buttons	07/21/2014	Peddler's License issued 7/21/2014
N/A	Peddler's License	Carlos Pereda – Pest Control Sales	07/03/2014	Peddler's License issued 7/3/2014



DATE: August 1, 2014

TO: Wally Bobkiewicz, City Manager

FROM: Mark Muenzer, Director of Community Development
Jeffrey Murphy, Division Manager, Building and Inspection Services

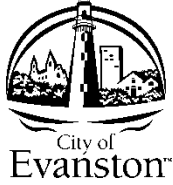
SUBJECT: Building Permit & Construction Value Financial Report for July 2014

BUILDING PERMIT FEES

TOTAL PERMIT FEES COLLECTED FOR THE MONTH OF JULY 2014	\$	4,283,437
TOTAL PERMIT FEES COLLECTED FISCAL YEAR TO DATE JULY 2014	\$	7,119,723
TOTAL PERMIT FEES COLLECTED FOR THE MONTH OF JULY 2013	\$	275,483
TOTAL PERMIT FEES COLLECTED FISCAL YEAR TO DATE JULY 2013	\$	3,289,997

CONSTRUCTION VALUES

TOTAL NEW CONDOMINIUM CONVERSION CONSTRUCTION VALUE	\$	-
TOTAL NEW SINGLE FAMILY CONSTRUCTION VALUE	\$	-
TOTAL NEW COMMERCIAL CONSTRUCTION VALUE	\$	195,746,636
TOTAL EXISTING RESIDENTIAL CONSTRUCTION VALUE	\$	1,522,150
TOTAL EXISTING COMMERCIAL CONSTRUCTION VALUE	\$	-
TOTAL EXTERIOR REMODEL CONSTRUCTION VALUE	\$	1,043,535
TOTAL INTERIOR ONLY REMODEL CONSTRUCTION VALUE	\$	2,782,000
TOTAL NEW/EXISTING GARAGE CONSTRUCTION VALUE	\$	238,769
TOTAL DECK AND PORCH CONSTRUCTION VALUE	\$	71,000
TOTAL ROOFING ONLY CONSTRUCTION VALUE	\$	423,148
TOTAL NEW/EXISTING MISC. CONSTRUCTION VALUE	\$	852,057
TOTAL CONSTRUCTION VALUE FOR JULY 2014	\$	203,867,836
TOTAL CONSTRUCTION VALUE FISCAL YEAR TO DATE JULY 2014	\$	407,611,122
TOTAL CONSTRUCTION VALUE FOR JULY 2013	\$	14,099,180
TOTAL CONSTRUCTION VALUE FISCAL YEAR TO DATE JULY 2013	\$	183,733,280



Memorandum

To: Honorable Mayor and Members of the City Council

From: Johanna Nyden, Economic Development Division Manager

Subject: Monthly Economic Development Report for July 2014

Date: July 29, 2014

Discussion

Enclosed is the monthly report of economic development activities for the month of July 2014. The report summarizes meetings, ongoing initiatives, new businesses, marketing activities, as well as activity reports on key economic development projects and sites. An additional section to the report that will be included in all future report is a status report on all Economic Development Loans. Previously this report had been provided to the Economic Development Committee every six months.

Please contact me at 847/448-8014 or jnyden@cityofevanston.org if you have any questions or would like to discuss the information contained further.

July 2014 UPCOMING MEETINGS & EVENTS

<p>Economic Development Committee</p>	<p>The next regularly scheduled meeting of the Economic Development Committee will be Wednesday, August 27, 2014 at 7:30 pm in room 2200 of the Civic Center.</p> <p>The Economic Development Committee held a meeting on July 9, 2014. The agenda included: Items for Consideration: A) Consideration of Funding Requests for the Great Merchants Grant; B) Consideration of Financial Assistance for Campus Gear for the Façade Improvement Program; C) Consideration of Financial Assistance for Fitness Avenues for the Façade Improvement Program</p> <p>Items for Discussion: A) Financial Assistance to Culvers B) Financial Assistance to Davis Transportation;</p> <p>Communications: A) Semi-Annual Status on Economic Development Loans; B) Second Quarter Report for Now We're Cookin'; C) Second Quarter Report from Curt's Café; D) Announcements/Updates from EDC Members; E) Monthly Economic Development Communication; F) Real Estate Transfer Tax Report;</p>
<p>Howard Street Business Association</p>	<p>The next Association meeting will be held in August.</p>
<p>Evanston West Village Business Assoc. (EWWBA)</p>	<p>The next Association meeting will be held in August.</p>
<p>WestEnd Business Association</p>	<p>The last association meeting was held on July 29, 2014. The next meeting will be August 26, 2014.</p>
<p>Central Evanston Business Association (CEBA)</p>	<p>Businesses in area bound by McCormick to Green Bay/Simpson to Church have formed a business association. A meeting was recently held on July 30th. Next meeting is scheduled August 13th at 9:30AM.</p>
<p>Business District Head Meeting</p>	<p>This is a meeting of key representatives from Evanston's business and merchant groups. The next meeting will be held on August 19, 2014.</p>

On-Going Activities

<p>Health and Wellness Initiative</p>	<p>The next meeting of the Health & Wellness working group will be 3rd quarter 2014.</p>
<p>New Business Openings, Expansion, and/or Relocations – June/July 2014</p>	<p>Quake Collectibles (734 Main Street); Homestead Meats (1305 Chicago Avenue); Morton Cleaners (516 Dempster Street); Marie's Flowers Co.(1808 Dempster Street); Precision Multisport (2114 Ashland Avenue); El Pueblito Mexican Grill (1805 Howard Street); Boltwood Restaurant (804 Davis Street); North Shore Kitchen & Baths (900 Chicago Avenue); Lyfe Kitchen (1603 Orrington Avenue); Bookends and Beginnings (1712 Sherman Avenue, Alley 1); BTRacing (1910 Greenwood)</p>

Marketing	Staff continues to utilize evanstonedge.com to feature local businesses, and also comprehensive twitter, linked in, Pinterest and Facebook strategies.
Technology/ Entrepreneurship /Innovation Events	<p>Economic Development Staff in collaboration with Library Staff launched NextChapter Evanston - Entrepreneurship workshops, mentoring, and events for Evanston’s earliest stage businesses to be housed on the 3rd floor of the Main Library. Private partners have been offering seminars at no cost to attendees. Latest updates on http://www.nextchapterevanston.com/</p> <p>Staff continues its outreach to individual growth companies and entrepreneurs to determine ways in which the city can support the start-up climate in Evanston.</p> <p>Staff has supported / co-hosted several RISE! events. RISE! is Evanston’s high growth company CEO peer-to-peer network.</p> <p>Staff has begun adding Evanston-based startups to the builtinchicago.org digital startup community to raise the profile of Evanston’s startup community. http://www.builtinchicago.org/companies/map-chicago-startups</p>
Small Business Assistance	<p>Economic Development staff continues to work with existing businesses, assisting them in pursuing physical upgrades and expansions, facilitating them through the various permitting processes, etc. Staff is also working with several new small businesses ranging from cafes and restaurants to retailers, small office users and entertainment uses. Since the start of 2014, staff has worked with 18 leads for potential new small businesses.</p> <p>Staff presented to the Economic Development Committee on May 28, 2014 a potential revision to the façade improvement program to support retail development in Evanston through small business assistance for interior build out. Program to be marketed as the Storefront Improvement Program. Final draft to Economic Development Committee planned August 2014.</p>
Façade Improvement Program	Staff continues to meet and work with other businesses interested in the program. Recently approved projects include Just Turkey, Homestead Meats and Fitness Avenues. Inquiries have been received which staff expects to have applications for over the next several months. A revision of the program is currently underway which would allow for some interior build-out to be included in the list of eligible projects. Will be brought for discussion to the August Economic Development Committee meeting. See above.
Vacancy Rates	<p>Vacancy rates as of 1st Quarter 2014 are:</p> <p>8.7% for office 7.9% for industrial 10.4% for retail/restaurant spaces</p>
Great Merchant Grant Program	Revisions to the program were approved at the June 23, 2014 City Council meeting. A total of nine commercial districts have been approved for funding in the 2014 cycle.

KEY ECONOMIC DEVELOPMENT SITE ACTIVITY REPORT

Site location	Overview of Development Opportunities	Bldg. Area	Site Area (Approx.)	Next Steps
1817 Church St.	City Council approved a \$200,000 construction loan funded from the West Evanston TIF to Evanston North Shore Contractors Cooperative to redevelop 1817 Church Street as a contractor cooperative.	NA	5,764	The Evanston North Shore Contractors Cooperative is in the midst of interior build out. Expansion is complete. Interior framing, drywall install, and painting continues. Construction completion anticipated late-2014.
Evanston Plaza	WHI Real Estate Partners LLC and Bonnie Investment Group have formed a partnership to revitalize the center.	N/A	212,373	Valli Produce is in negotiations with Safeway to take over the Dominick's site. There are currently 8 years remaining on the lease at Evanston Plaza.
Asbury/ Oakton	Little Beans, a play café for children, is working to open a space at 430 Asbury. This would be the second location in addition to a Chicago location.	14,000	19,000	Little Beans Café has completed the special use process with the City for a café and drive-thru. Lease negotiations are final and Little Beans is working on final plans for build-out and a potential façade improvement funding request from the City.
Chicago/ Main	Staff has worked with developer to create a mixed-use office/retail development.	90,000	30,424	The City Council approved this Planned Development at its 7/28/2014 meeting. The developer is requesting \$2.9 million from the City and will start the TIF funding consideration process in late August with the Main/Chicago TIF Committee.
1801-1805 Church	Vacant former gas station property owned by Daniel Cheifetz.	n/a	11,000	Site is currently in litigation. City Council previously approved resolution granting authority to negotiate purchase of property.
1911-1917 Church Street	Tawani Enterprises purchased the property in October 2013 to be redeveloped as a "educational and cultural center".	N/A - no defined plan yet for redevelopment	15,825	Tawani has demolished the building formerly on the site. No plans submitted for development.

1901 Dempster (former KFC)	Property was purchased on 1/30/2014 by new owner who is seeking to redevelop the property.	TBD	20,225	Starbucks Special Use for Type 2 restaurant and drive-through was approved at April 8 th City Council meeting. Interior and exterior work has begun and Food Establishment License is in review. Late summer/Early Fall opening is expected.
727-729 Howard Street/721-723 Howard Street/717 Howard Street	City-owned properties located on Howard Street. Staff is currently working with a theatre company to try to relocate to this building on Howard Street.	4,000	4,000	City Council did not approve award of the lowest bid for this project. A revised concept is in process. City acquired 721-723 Howard Street in support of the performing arts space. City is currently in the process of acquiring 717 Howard Street as well for additional redevelopment.
Former "Borders" site- Maple	Downtown Evanston is primary contact with the representatives from Arthur Hill regarding refilling this space; Staff is assisting Downtown Evanston in looking for prospects.	21,900	NA	New property owner is working to determine prospects for property.
737 Chicago Avenue	AMLI residential development has available ground floor commercial space for lease	1,186 to 7,900	NA	Staff is working with the broker to find retail/service users.
1720 Central Street	Central Station Apartment Development has available ground floor commercial space for lease	10,650	NA	Leases have been signed for Wood Shed restaurant for the space at the corner of Central Street and Eastwood Avenue as well as a real estate office. Several potential businesses are in negotiations.
1011 Chicago Avenue/ 222 Hartrey Avenue	Autobarn is working to relocate portions of the service and warehousing of vehicles to 222 Hartrey.	100,000+	100,000	Staff is working to develop a financial assistance package to rehabilitate Chicago Avenue properties and rehabilitate 222 Hartrey properties to expand Autobarn operations. Agreements for the Sales Tax Sharing Agreement at the 8/11/2014 City Council meeting.
Dominick's Locations	In mid-October, Safeway announced the closure of all Dominick's on January 1, 2014. The City has two locations: Evanston Plaza (approx. 45,000 square feet) and Green Bay Road (Approx. 40,000 square feet).	90,000	100,000+	Whole Foods announced that it would be purchasing the Green Bay location and will open in mid-2015. Private negotiations remain ongoing for Evanston Plaza site. Grocery Store Working Group had first meeting January 29, 2014. A follow-up meeting will be determined.

**2014/2013 Economic Development Committee Recommended for Approval Project Tracker
(Projects approved by EDC/City Council within the last 12 months)**

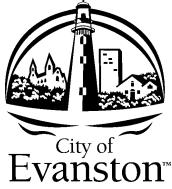
Project Name	Status	Meeting Dates	Funds Invested	Summary of Project	Latest Update	Completion Date
Just Turkey Façade (2430 Main	<i>Closed – Project Complete</i>	EDC: 2/19/2014 CC: 3/10/2014	\$2,090	Seeking façade improvement funds for signage at 2430 Main	Now Open	1Q2014

St.)				Street for new business.		
Autobarn (Chicago/Hartrey Ave.)	Active – Pending City Council Approval	EDC: 8/7/2013; 2/19/2014; 5/28/2014 CC:4/8/2014 (TIF Funding Agreement) CC: TBD (Sales Tax Agreement	\$2.5M	Seeking TIF assistance for build- out at 222 Hartrey, 7B support to Cook County Assessor, and extension of Sales Tax Sharing Agreement	City Council approved \$2.5M in TIF funding and is holding on 48 month extension of sales tax sharing agreement until concerns with neighbors can be resolved; Resolution for 7b was approved at 11/25/13 City Council meeting. EDC Recommended approval of Tax Sharing Agreement at 5/28/2014 meeting.	4Q2014
<i>Career Institute (990 Grove St.)</i>	<i>Closed – No City Assistance is Necessary</i>	<i>EDC: 11/22/2013</i>	<i>\$25,000</i>	<i>Build-Out Assistance at 990 Grove for Career Institute to support development of programs that will train individuals in medical fields</i>	<i>Declined City Assistance</i>	<i>NA</i>
<i>1801 Dempster Façade</i>	<i>Closed – Property owner does not have available funds at this time to complete façade project.</i>	<i>EDC 10/23/2013 CC: 11/25/2013</i>	<i>\$15,185</i>	<i>Renovate 10/23 façade</i>	<i>Property owner does not have available funds at this time to complete façade project.</i>	<i>NA</i>
FEW Spirits (918 Chicago Ave.)	Active – City Council Approved	EDC: 10/23/2013 CC: 6/23/2014	\$250,000	Loan for purchase of new equipment for additional bottling line for distillery and working capital.	Loan is recorded; Will fund loan within next 30 days.	2Q2014
Curt's Café (2922 Central St.)	Active – City Council Approved	EDC: 9/25/2013 CC: 10/14/2013	\$21,000	Reimbursement for up to seven Evanston resident participants who are placed in jobs.	Curt's Café continues training program.	3Q2014
<i>NextChapter Entrepreneurship Program (1703 Orrington Ave.)</i>	<i>Closed – Project Complete and Funding Provided</i>	<i>EDC: 9/25/2013 CC: 10/14/2013</i>	<i>\$9,900</i>	<i>Support creation of Entrepreneurship education program at the EPL.</i>	<i>NextChapter is open and offering classes.</i>	<i>1Q2014</i>
<i>Beacon Academy</i>	<i>Closed – No City Assistance Necessary</i>	<i>EDC: 8/28/2013 CC: NA</i>	<i>\$250,000</i>	<i>Seeking build-out assistance for interior space of school.</i>	<i>Determined Project did not need City funding.</i>	<i>NA</i>
Now We're Cookin' (1601 Payne St.)	Active – Project In Process	EDC: 8/7/2013 CC:9/9/2013	\$60,933	Seeking funding support for entrepreneurial training for early stage food businesses	Funding received, status update was provided at January 2014 EDC meeting. Quarterly report to be submitted with EDC	3Q2014

					packet for July 9th	
<i>Music Institute of Chicago (1702 Sherman Ave.)</i>	<i>Closed – Project Complete and Funding Provided</i>	<i>EDC: 4/24/2013 CC: 5/13/2013</i>	<i>\$165,000</i>	<i>Sought funds to support build-out of black box theatre and other extraordinary construction expenses</i>	<i>Project Complete – Ribbon-Cutting held on Oct 23, 2013.</i>	<i>3Q2013</i>
<i>Peckish Pig (623 Howard St.)</i>	<i>Closed – Project Complete and Funding Provided</i>	<i>EDC: 2/27/2013 CC: 3/18/2013</i>	<i>\$200,000</i>	<i>Build-out funds for City-owned property in support of creation of restaurant at 623 Howard Street</i>	<i>Peckish opened March 13 and will participate in a ribbon-cutting on April 3, 2014.</i>	<i>1Q2014</i>
<i>Margarita Inn (1566 Oak Ave.)</i>	<i>Closed – No City Assistance Necessary</i>	<i>EDC: 2/27/2013 CC:NA</i>	<i>\$230,000</i>	<i>Support following major rehabilitation of the hotel to offset costs in the form of a hotel tax sharing agreement of new incremental hotel occupancy taxes not to exceed approved amount.</i>	<i>Margarita Inn was able to secure bank loan without the need of City tax sharing agreement; never found necessary to move to City Council.</i>	<i>NA</i>
<i>Dempster/Chicago Special Service Area</i>	<i>Active – Project in Progress</i>	<i>EDC: 4/29/2014 CC: NA</i>	<i>TBD</i>	<i>Chicago/Dempster and Main/Chicago merchants came to Economic Development Committee seeking funding for larger special service area for merchant districts.</i>	<i>City is actively recruiting a consultant to manage SSA consideration process and designation if necessary.</i>	<i>2015</i>
<i>Relocation of Police Outpost</i>	<i>Active – Project in Progress</i>	<i>EDC: 4/29/2014 CC: NA</i>	<i>TBD</i>	<i>Staff is actively working to identify locations for relocation and consider opportunities for lease for the Howard Street police sub-station.</i>	<i>Staff working to determine best options for relocation.</i>	<i>4Q2014</i>
<i>Homestead Meats</i>	<i>Closed – Project Complete</i>	<i>EDC: 5/28/2014 CC:6/9/2014</i>	<i>\$935</i>	<i>Façade Improvement</i>	<i>Funding awarded and project completed. Shop is now open.</i>	<i>2Q2014</i>
<i>Campus Gear (1720 Sherman Avenue)</i>	<i>Active –Project In Progress</i>	<i>EDC: 7/9/2014 CC:TBD</i>	<i>\$10,000</i>	<i>Façade Improvement</i>	<i>Working with property owner to finalize submission to City Council.</i>	<i>3Q2014</i>
<i>Fitness Avenues (1910 Main Street)</i>	<i>Active –Project In Progress</i>	<i>EDC: 7/9/2014 CC:7/28/2014</i>	<i>\$1,890</i>	<i>Façade Improvement</i>	<i>Funding awarded to new fitness studio. Project to commence</i>	<i>3Q2014</i>

SUMMARY OF CURRENT LOANS (AS OF JUNE 2014)

Borrower	Date Loan Funded	Total Loan Amount	Current Monthly Payment	Total Amount Paid	Balance in Arrears	Remaining Balance to be Paid	Date Loan Terminates
<i>Corrado Cutlery 716 Main St.</i>	1.25.12	\$31,500.00	\$437.50	\$11,375.00	\$0.00	\$4,375.00 if borrower complies with all loan agreements \$20,125.00* if borrower does not comply	4.1.15
<i>Ward Eight 629- 631 Howard St.</i>	3.15.12	\$362,650.00	\$2,000.00	\$35,787.59	\$0.00	\$330,650.00	Not Applicable
<i>Ward Eight 629 Howard St.</i>	3.15.12	\$130,000.00	\$1,316.19	\$23,691.42 (\$7,344.72 interest/ \$16,346.70 principal)	\$0.00	\$113,653.30	12.1.22
<i>Chicken & Waffles 2424 Dempster St.</i>	10.1.12	\$200,000.00	\$1,404.17	\$23,186.41* (\$17,087.52 Interest/\$6,098.8 9 Principal)	(\$5,080.29)	\$193,901.11	10.1.32
<i>NomadDreams LLC 1818 Dempster St.</i>	10.22.12	\$100,000.00	\$395.83 Interest only, 1 year \$646.22 Due October 1, 2014	\$3,562.47	\$0.00	\$96,437.53	9.1.18
<i>Peckish Pig 623 Howard St.</i>	3.18.13	\$675,000.00	\$5,500.00 Due October 1, 2014	\$0.00	\$0.00	\$675,000.00	Not Applicable
<i>Curt's Café 2922 Central St.</i>	5.11.14	\$15,000.00	\$0, payments start May 11, 2015	\$2,000.00	\$0.00	\$13,000.00	4.11.17



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: August 1, 2014

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
1	Mumbai Grill	1728 Sherman Ave	D	Restaurant: Alcoholic Liquor	Mon-Sun: 11:30 am - 10:30 pm	6/2/14	Pending City Council Approval
1	D&D Dogs	825 Noyes Street	D	Restaurant: Alcoholic Liquor	Mon – Sat: 11 am – 8 pm Sun: 11 am – 5 pm (applicant amended hrs . on 7/25/14)	6/18/14	Pending City Council Approval
7	Ten Mile House (fka The Wood Shed)	1700 Central Street	D	Restaurant: Alcoholic Liquor	Mon – Sun: 11am – 2am	6/19/14	Pending City Council Approval

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING AUGUST 1, 2014

Municipal Officials Discuss Changes in Sales Tax Sourcing Rules

Over fifty municipal officials on Thursday provided feedback and discussed potential refinements to recently approved changes to the Retailers' Occupation Tax. The meeting, hosted by the Metropolitan Mayors Caucus, featured an in depth discussion with Illinois Department of Revenue (IDOR) Deputy General Counsel Paul Berks regarding changes as to how sales tax revenues are sourced and specific concerns emerging from these changes. These changes were required as a result of the Hartney Fuel Oil v. Hamer case, in which a company diverted receipt of sales orders to an office outside the Chicago region in order to avoid local sales taxes despite having all other operations within the region. The changes were approved by the Joint Committee on Administrative Rules in June with an understanding the IDOR would continue to work with local governments to ensure that any potential improvements to the rules be fully considered.

Several participants expressed concern the recent changes, which apply a "three of five" factors test to determine the correct location to source the sales tax, still would allow a company to divert sales to outside the communities where the selling and distribution activities take place. Others noted that the changes to sourcing rules could undermine local sales tax revenues. During the discussion several constructive ideas emerged. Mr. Berks requested that these ideas be put in writing and submitted to the Mayors Caucus, which will compile and forward them to Mr. Berks for consideration. The following NWMC members were represented at this meeting: *Barrington, Fox Lake, Glenview, Hoffman Estates, Lake Forest, Morton Grove, Rolling Meadows, Schaumburg and Vernon Hills.* Staff contact: *Larry Bury*

NWMC Golf Outing 3 Weeks Away – Don't Miss Out!

Limited spots remain for the NWMC Golf Outing and Dinner, which will be held on Thursday, August 21, at the Arboretum Club in *Buffalo Grove*. The outing will begin with lunch at 11:00 a.m. followed by a 12:30 p.m. shotgun start. NWMC members are strongly encouraged to register today to participate in the Conference's premier fundraising event, which brings together local officials, legislators and sponsors in a relaxed, fun filled day. In addition, we urge our members to show their competitive spirit by competing for the prized Ahrens Cup.

As a reminder, we are again extending a special 20% NWMC member discount for the outing and dinner. Registration forms have been sent to members and vendors; therefore, please return the forms to Marina Durso, mdurso@nwmc-cog.org or by fax, 847-296-9207. We look forward to seeing everyone on August 21! Staff contacts: *Larry Bury, Marina Durso*

Information Sought on Small Cell Antenna Regulations

Earlier this year, a small group of municipal officials crafted a draft zoning ordinance intended to help municipalities regulate the deployment of small cellular antenna equipment in the public right-of-way. That draft ordinance was forwarded to the Illinois Municipal League for a thorough legal review prior to releasing it for use by our communities. As part of the legal review, additional background information as to what means communities are currently utilizing to regulate this technology is sought. On Thursday, two surveys were distributed to members on this subject. One is designed to inform this legal review process. The other is a request form the Village of Niles seeking information regarding interactions with carriers. Both surveys, while somewhat similar in nature, are designed for different purposes. We request members respond to both surveys. Staff contacts: *Larry Bury, Marina Durso*

How Do Cook County Residents Dispose of Hazardous Waste?

In cooperation with the Cook County Department of Environmental Control, the Delta Institute has developed a brief survey aimed at understanding how Cook County residents currently dispose of household hazardous wastes such as paints, cleaners, oils, auto fluids, batteries, fluorescent light bulbs, pesticides, poisons and pharmaceuticals. As part of the effort to collect this data from residents, the Delta Institute requests that Cook County municipalities forward the online survey to their residents. If you have any questions about this request or would like supporting materials including draft newsletter articles or social media posts, please contact the Delta Institute's Vanessa Roanhorse at 312-651-4333 or vroanhorse@delta-institute.org. The survey can be found at: <http://bit.ly/1s8dHLD>. Staff contact: Marina Durso

Final SPC Extension Approved for 2015 Ford Expedition LX 4 Door 4x4 Contract

The Suburban Purchasing Cooperative (SPC) Governing Board has approved the third and final contract extension with Landmark Ford for the 2015 Ford Expedition XL 4x4 Special Services Vehicle (SPC Contract #117A). The duration of the extension is October 5, 2014 through October 4, 2015. Ford Motor Company and Landmark Ford have agreed to rollover pricing on all 2015 Expedition models except the Expedition XLT, which is not part of the contract extension at this time. When Landmark Ford receives those price increases from Ford Motor Company, they will be submitted to the Governing Board for consideration. For additional information or questions, please contact Lyle Snow at 800-798-9912, ext 253, mobile 217-553-2508 or lylesnow@msn.com. Staff contact: Ellen Dayan

NWMC Fall Surplus Vehicle & Equipment Auction Set for October 14

Mark your calendars and get ready for the NWMC Fall Surplus Vehicle and Equipment Auction, scheduled for Tuesday, October 14, 2:00 p.m. at Manheim Arena in Bolingbrook. Now is the time to prepare vehicles and sales ordinances to transform your discards into cash before winter sets in and turns valuable assets into lot rot. For more information, please contact staff or Manheim Field Sales Representative Christine Hegg, 708-382-1766 or chris.hegg@manheim.com. Staff contact: Ellen Dayan

Meetings and Events

NWMC Annual Golf Outing and Dinner will be held on Thursday, August 21 at the Arboretum Club in Buffalo Grove. Registration begins at 10:30 a.m. with a shotgun start at 12:30 p.m. and dinner at 6:00 p.m.

NWMC Executive Board will meet on Wednesday, September 3 at 8:30 a.m. at NWMC offices