

# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: Friday, August 15, 2014

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for August 8, 2014 – August 14, 2014

### **Administrative Services**

Bids Advertised Week of August 4, 2014

### **City Manager's Office**

Master Council Meeting Agenda Schedule

### **Community Development**

Zoning Report

### **Law Department**

Weekly Liquor License Application Report

### **Legislative Reading**

NWMC Weekly Briefing

## **PUBLIC NOTICES, AGENDAS & MINUTES**

### **August 18, 2014**

Board of Animal Control

[www.cityofevanston.org/animalcontrolboard](http://www.cityofevanston.org/animalcontrolboard)

### **August 19, 2014**

Arts Council

[www.cityofevanston.org/artscouncil](http://www.cityofevanston.org/artscouncil)

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

Preservation Commission – rescheduled  
Board of Ethics

[www.cityofevanston.org/boardofethics](http://www.cityofevanston.org/boardofethics)

Housing & Community Development Act Committee - cancelled

**August 20, 2014**

Site Plan Appearance and Review Committee

[www.cityofevanston.org/siteplancommittee](http://www.cityofevanston.org/siteplancommittee)

Library Board

[www.cityofevanston.org/libraryboard](http://www.cityofevanston.org/libraryboard)

M/W/EBE Advisory Committee

[www.cityofevanston.org/mwebecommittee](http://www.cityofevanston.org/mwebecommittee)

Zoning Committee of the Plan Commission

[www.cityofevanston.org/zoningcommitteeplancommission](http://www.cityofevanston.org/zoningcommitteeplancommission)

**August 21, 2014**

Chicago-Main TIF Advisory Committee

[www.cityofevanston.org/chicago-main-tif-advisory-committee](http://www.cityofevanston.org/chicago-main-tif-advisory-committee)

**August 22, 2014**

Housing and Homelessness Commission

[www.cityofevanston.org/housingcommission](http://www.cityofevanston.org/housingcommission)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of August 8, 2014 through August 14, 2014.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2715</b>	<b>2807</b>
<b>SERVICE REQUESTS</b>	<b>746</b>	<b>798</b>
<b>TOTAL CHATS</b>	<b>69</b>	<b>72</b>
<b>TOTAL TEXT</b>	<b>8</b>	<b>1</b>

### Top 5 Service Requests

**Total**

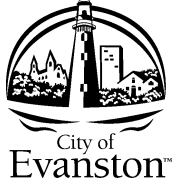
*Most requested service requests (Source: PublicStuff - Open/Closed)*

- |                                       |     |
|---------------------------------------|-----|
| 1. Building Permit Inspection Request | 117 |
| 2. Trash – Special Pick up            | 62  |
| 3. Broken Parking Meter               | 41  |
| 4. Rodents – Rats                     | 35  |
| 5. Dead Animal on Public Property     | 20  |
| Parkway Tree Trimming                 |     |
| Water Bill – final Bill For Seller    |     |

Please see the following page for the Weekly Telephone Wrap up Data

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	226
Administrative Services -Finance	41
Administrative Services -HR	76
Administrative Services - Other	228
Call Transfer	107
City Manager's Office	32
ComDev / Economic Development	24
ComDev/ Bldg Inspections	240
ComDev / Housing Rehab	3
ComDev / Planning/Zoning	21
Directions	41
Evanston Township	21
Fire Life Safety	18
PublicStuff Request	164
Health	111
Information	685
Law	8
Library	2
Mayor's Office	6
Other	92
Other – Social Services	2
Parks – Maintenance	2
Parks – Programs/Picnics/Permits	20
Parks – Other	8
Parks/Recreation	31
Parks – Forestry	36
Parks- Recreation Programs	37
Police	136
Public Works / Fleet	4
Public Works / Street Sanitation	105
Public Works / Engineering	86
Utilities – Power	10
Utilities – Sewer	4
Utilities – Water	88
<b>TOTAL</b>	<b>2715</b>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer  
 Ashley Porta, Budget Manager  
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of August 11, 2014

Date: August 15, 2014

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council.

## **Bids/RFPs/RFQs advertised during the Week of August 8, 2014**

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council Date
Bid 14-57 2014 Manhole Structure Lining	Utilities	Work on this project includes the cleaning, surface preparation and lining of sewer manholes and valve vaults within City of Evanston.	\$60,000	Sep 9	Sep 22
Bid 14-43 CIPP Sewer Rehab Contract-B	Utilities	Work on this project includes rehabilitation of approximately 3,040 ft. combined sewer and storm main, 8-inch to 30-inch in diameter, using the cured-in-place pipe (CIPP) lining rehabilitation.	\$400,000	Sep 9	Sep 22

\*Bid 14-43 CIPP Sewer Rehab Contract-B not advertised, only contractors pre-qualified under City of Evanston RFQ 13-60 will be allowed to bid.

## Evanston City Council Agenda Schedule - 2014

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

**2014 Meeting Dates: Jan 13, Jan 21 (Tues), Jan 27, Feb 10, Feb 17, Feb 24, Mar 10, Mar 17, Mar 24, Apr 8 (Tues), Apr 28**

**May 12, May 19, May 27 (Tues), June 9, June 16, June 23, July 14, July 21, July 28, Aug 11, Sept 8, Sept 15, Sept 22**

**Oct 13, Oct 20, Oct 27, Nov 10, Nov 17, Nov 24, Dec 8**

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PRCS	9/8/2014	Team Evanston Recognition	P		McRae	
Mayor	9/8/2014	Keys to City (4)	P	CC	Francellno	
CMO	9/8/2014	NU Lakefront Path Update	P	CC	Storlie	
Public Works/CMO	9/8/2014	Fountain Square Visioning	SPB	CC	Robinson/Storlie	
Public Works	9/8/2014	Uniform Purchase Contract	B	APW	Robinson	
Public Works	9/8/2014	Davis Streetscape Furniture	B	APW	Robinson	
Public Works	9/8/2014	Final Vehicle Purchase	B	APW	Robinson	
Public Works	9/8/2014	SNAP Lighting	B	APW	Robinson	
Public Works	9/8/2014	Chg Ord CIP3	B	APW	Robinson	
Utilities	9/8/2014	Water Utility Roof Replacement	B	APW	Stoneback	
Admin Services	9/8/2014	Gigabit Grant	B	APW	Lyons	
Admin Services	9/8/2014	Deputy Treasurer	R	APW	Lyons	
Law	9/8/2014	Shared Ride	O	APW	Farrar	Introduction
CMO/Public Works	9/8/2014	UP Viaduct Improvements	D	APW	Robinson/Capriccioso	
CD	9/8/2014	Special use for 1413-1415 Howard Street	O	PD	Muenzer	Introduction
CD	9/8/2014	Special use for 2008 Dempster, Indoor Rec, Swim School	O	PD	Muenzer	Introduction
CD	9/8/2014	Extension to Orrington Hotel Planned Development	O	PD	Muenzer	Introduction
CD	9/8/2014	Site Development Allowances in oCSC District	O	PD	Muenzer	Introduction
CD	9/8/2014	1737 Sherman, Special Use Type 2 Restaurant, Blaze Pizza	O	PD	Muenzer	
PRCS	9/8/2014	PRCS "Smartphone App" presentation	P	HS	McRae	
PRCS	9/8/2014	Career Pathways contract approval	B	HS	McRae	
PRCS	9/8/2014	Noyes Tenants lease agreements	B	HS	McRae	
PRCS	9/8/2014	Cradle to Career Funding	R	HS	McRae	
CMO	9/8/2014	Exec Session	B	CC	Bobkiewicz	RE
Admin Services	9/10/2014	Community Budget Meeting (Not Council meeting)	D		Lyons	7:00 PM
PRCS	9/15/2014	MSYEP Recognition	P	CC	McRae	Third Monday
CMO	9/15/2014	Inside Out Art Project	P	CC	Bobkiewicz	
CMO	9/15/2014	Cultural Arts Update	D	CC	Bobkiewicz	
Admin Services	9/15/2014	FY2015 Budget Discussion	D	CC	Lyons	
Public Works	9/15/2014	Solid Waste Discussion	D	CC	Robinson	
Mayor	9/22/2014	Williams Shoes 60 years	PR	CC	Francellno	

## Evanston City Council Agenda Schedule - 2014

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

**2014 Meeting Dates: Jan 13, Jan 21 (Tues), Jan 27, Feb 10, Feb 17, Feb 24, Mar 10, Mar 17, Mar 24, Apr 8 (Tues), Apr 28  
May 12, May 19, May 27 (Tues), June 9, June 16, June 23, July 14, July 21, July 28, Aug 11, Sept 8, Sept 15, Sept 22  
Oct 13, Oct 20, Oct 27, Nov 10, Nov 17, Nov 24, Dec 8**

B=Business of the City by Motion    R=Resolution    O=Ordinance  
D=Discussion    C=Communication    P=Presentation    A=Announcement    PR=Proclamation    SPB=Special Order Business  
APW=Administration & Public Works    PD=Planning & Development    HS=Human Services    EDC=Economic Development  
BUD=Budget    OC=Other    EXS=Executive Session    SPC=Special City Council Meeting    CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO/Utilities	9/22/2014	GLSLCI Sustainable Municipal Water Initiative.	B	APW	Bobkiewicz/Stoneback	
Public Works	9/22/2014	50/50 Sidewalk Contract	B	APW	Robinson	
Public Works	9/22/2014	Alley Paving Contract	B	APW	Robinson	
Public Works	9/22/2014	Salt Contracts	B	APW	Robinson	
Public Works	9/22/2014	Park Evaluation Contract Award	B	APW	Robinson	
Public Works	9/22/2014	Central St. RFP	B	APW	Robinson	
Admin Services	9/22/2014	Southwest TIF Closing	R	APW	Lyons	
CD	9/22/2014	Housing Authority of Cook County application for HOME funds	B	PD	Muenzer	
CD	9/22/2014	1017 Davis, Spec Use Commercial Indoor Rec	O	PD	Muenzer	Introduction
CD	9/22/2014	1815 Central, Animal Hospital	O	PD	Muenzer	Introduction
CD	9/22/2014	Ordinance SPAARC/DAPR	O	PD	Muenzer	Introduction
CMO	9/22/2014	835 Chicago Avenue TIF funding	R	PD	Bobkiewicz	
CMO	9/29/2014	Bike Projects	D	CC	Bobkiewicz	
CMO	10/6/2014	Joint Meeting: Human Services Funding	D	HS	Storlie	Replacing Regular Human Services Meeting
CD	10/13/2014	Ordinance Text Amendment: B-Districts/Office & Financial Institutions	O	PD	Muenzer	Introduction
CD	10/13/2014	Daycare Center: Child & Adult in C Districts	O	PD	Muenzer	Introduction
CD	10/13/2014	1613 Sherman, Spec Use, Type 2 Restaurant Doc Popcorn	O	PD	Muenzer	Introduction
CD	10/13/2014	Inclusionary Housing	O	PD	Muenzer	Action (Intro on 7/28/14; referred to subcomtte)
CMO	10/20/2014	Implementation of West Side Plan	P	CC	Bobkiewicz	Third Monday
Admin Services	10/20/2014	City Council Budget Workshop	B	CC		
Admin Services	10/25/2014	Special City Council Meeting: Public Budget Hearing		CC	Lyons	Saturday, 9am
Utilities	10/27/2014	Computerized Maintenance Management System	B	APW	Stoneback	
Admin Services	11/10/2014	Council Budget Discussion		CC	Lyons	
Admin Services	11/17/2014	Council Budget Discussion		CC	Lyons	Third Monday

## Evanston City Council Agenda Schedule - 2014

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

<b>2014 Meeting Dates: Jan 13, Jan 21 (Tues), Jan 27, Feb 10, Feb 17, Feb 24, Mar 10, Mar 17, Mar 24, Apr 8 (Tues), Apr 28</b> <b>May 12, May 19, May 27 (Tues), June 9, June 16, June 23, July 14, July 21, July 28, Aug 11, Sept 8, Sept 15, Sept 22</b> <b>Oct 13, Oct 20, Oct 27, Nov 10, Nov 17, Nov 24, Dec 8</b>						
B=Business of the City by Motion    R=Resolution    O=Ordinance D=Discussion    C=Communication    P=Presentation    A=Announcement    PR=Proclamation    SPB=Special Order Business APW=Administration & Public Works    PD=Planning & Development    HS=Human Services    EDC=Economic Development BUD=Budget    OC=Other    EXS=Executive Session    SPC=Special City Council Meeting    CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Admin Services	11/24/2014	Budget Adoption	R	APW	Lyons	
<b>Council &amp; Committee Meetings</b>						
Tues, Aug 19	7:30 PM	Housing & Community Dev Act Committee				
Wed, Aug 20	6:30 PM	M/W/EBE Advisory Committee				
Fri, Aug 22	7:00 AM	Housing & Homelessness Commission				
Wed, Aug 27	6:00 PM	Transportation/Parking Committee				
Wed, Aug 27	7:30 PM	Economic Development Committee				
Dept	Date	Item	Action	Committee	Staff	
Utilities	TBA	South Standpipe Painting	B	APW	Stoneback	
CMO	TBA	Pivot Point	R	EDC	Bobkiewicz	
Public Works	TBA	BAS Contract - 8 City buildings	B	APW	Robinson	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
PRCS	TBA	Animal Shelter Contract	B	HS		
CD	TBA	Rental Licensing	O	PD		
CD	TBA	Zoning for Medical Cannabis	O	PD		
Public Works	TBA	Ecology Center Greenhouse	B	APW	Robinson	
Law	TBA	Title 9 City Code Amendments	O		Farrar	(Introduced 1.27.14)





# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Lorrie Pearson, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: August 15, 2014

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8674 or [lpearson@cityofevanston.org](mailto:lpearson@cityofevanston.org) if you have any questions or need additional information.

## Zoning Weekly Update

### Cases Received and Pending, August 8 - 15, 2014

#### Zoning Reviews

Ward	Property Address	Type	Project Description	Received	Status
1	425 Davis Street	Building Permit	Int. remodeling to convert space into 2 guest suites (Mather)	07/15/14	compliant
2	1741 Wesley Avenue	Zoning Analysis	Demo existing, construct 2-story SFR	08/08/14	pending staff review
2	2020 Greenwood Street	Zoning Analysis	Proposed change of use from Light Manufacturing to Storage Facility	08/08/14	pending staff review
3	1231 Hinman Avenue	Zoning Analysis	Construct addition, deck @ SFR	08/11/14	pending staff review
3	727 Forest Avenue	Zoning Analysis	Construct 3-story addition @ SFR	08/13/14	pending staff review
3	910 Hinman Avenue	Building Permit	Construct 4-story, 7 DU building	08/14/14	Pending SPAARC
4	1523 Lee Street	Building Permit	Replace front stairs/landing @ SFR	08/14/14	compliant
5	2113 Maple Avenue	Building Permit	Construct 2nd story addition (revisions)	08/11/14	compliant
5	1918 Dewey Avenue	Building Permit	A/C condensing unit @ SFR	08/14/14	compliant
5	1924 Wesley Avenue	Building Permit	Construct 2-story addition @ SFR	08/12/14	pending staff review
5	1019 Simpson Street	Building Permit	Construct 2-story SFR w/ Coach House	08/12/14	pending staff review
5	2045 Brown Avenue	Building Permit	Misc. int/ext. remodeling (community center)	08/12/14	pending staff review
5	1810-12 Darrow Avenue	Building Permit	Misc. ext. renovations @ Multi-Fam. Residence	08/14/14	pending staff review
6	2632 Gross Point Road	Building Permit	Construct extended awning over existing patio (Sarkis Restaurant).	08/05/14	SPAARC 8/20
6	2204 Harrison Street	Building Permit	Demo existing, construct 2-car detached garage @ SFR (revisions).	08/11/14	compliant
6	2121 Bennett Avenue	Building Permit	Foundation repair @ SFR.	08/13/14	compliant
6	2216 Payne Street	Building Permit	Install fireplace @ new SFR (revisions)	08/14/14	compliant
6	3014 Hartzell Street	Building Permit	Construct 2-car detached garage @ SFR (revisions)	08/14/14	compliant
6	2720 Payne Street	Building Permit	Construct 2-story addition @ SFR (rev)	08/14/14	compliant
7	1620 Central Street	Zoning Analysis	Construct 47 dwelling unit building with 58 parking spaces (Planned Dev.)	07/24/14	pending staff review
7	2743 Broadway Avenue	Building Permit	Int./ext. remodeling, new deck @ SFR (revisions).	08/11/14	compliant
7	2723 Prairie Avenue	Building Permit	Install a/c condensing unit @ SFR	08/13/14	compliant
7	1501 Central Street	Building Permit	Repl./install new scoreboards (NU)	08/11/14	Pending SPAARC
7	2723 Prairie Avenue	Building Permit	Construct rear yard deck @ SFR	08/14/14	pending staff review

7	1814 Central Street	Zoning Analysis	Determination of use:Type 2 vs. Bakery	08/14/14	pending staff review
8	128-130 Chicago Avenue	Building Permit	Interior/exterior remodeling for change of use (retail service use: U-Haul)	06/26/14	pending SPAARC
8	414 Dewey Avenue	Building Permit	Replace front stairs/landing/sidewalks @ SFR	08/13/14	compliant
8	1611 Dobson Street	Zoning Analysis	Construct 2-car detached garage	08/13/14	pending staff review
9	430 Asbury Avenue	Building Permit	Misc. int/ext. remodeling (Little Beans)	08/13/14	SPAARC 8/27

### Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	1613 Sherman Avenue	Special Use	Type 2 Restaurant - Doc Popcorn	07/30/14	ZBA 09/23/14 & pending SPAARC
1	1737 Sherman Avenue	Special Use	Type 2 Restaurant - Blaze Pizza	06/25/14	P&D 09/08/14
2	2008 Dempster Street	Special Use	Commercial Indoor Recreation - Goldfish Swim School	07/01/14	P&D 09/08/14
2	1840 Oak Avenue	Major Variance	Reduce required off-street parking	07/31/14	ZBA 9/23 & pending SPAARC
3	114 Kedzie Street	Minor Variance	Distance between structures for detached garage	05/23/14	determination after 08/15/14
3	423 Greenleaf Street	Major Variance	Building lot coverage and front setback to restore a historic front porch	07/17/14	ZBA 08/19/14
3	510 Kedzie Street	Major Variance	Building lot coverage to add 12 open parking spaces	07/18/14	ZBA 09/09/14 & SPAARC 08/20/14
3	546 Judson Avenue	Minor Variance	Building lot cov./impervious ratio to construct det. garage	07/23/14	pending Preservation
4	1017 Davis Street	Special Use	Commercial Indoor Recreation - Tier One Training (martial arts)	07/23/14	ZBA 09/09/14
4	941 Asbury Avenue	Minor Variance	wood fence in front yard	08/07/14	determination after 08/28
4	1555 Oak Avenue	Minor Variance	Install 6'h wrought iron fence on corner lot	08/14/14	determination after 08/30
6	2013 Bennett Avenue	Minor Variance	Install rear yard patio	07/10/11	determination after 08/03/14
6	2115 Payne Street	Minor Variance	Construct front yard portico	07/07/14	determination after 7/30/14
6	2140 Lincolnwood Avenue	Major Variance	7.8' street side yard setback for a 1.5 story addition to SFR	07/28/14	ZBA 09/09/14 & SPAARC 08/20/14
6	2341 Ridgeway Avenue	Minor Variance	Bldg. lot cov./imp. Surf construct det. garage	08/07/14	pending staff review
6	2700 Grant Street	Minor Variance	setback var. to construct 2-car detached garage	08/13/14	determination after 08/30
7	1815 Central Street	Special Use	Animal Hospital (Berglund)	07/17/14	ZBA 09/09/14
7	2027 Noyes Street	Minor Variance	Street side yard setback, building lot & impervious coverage - garage	TBD	Pending application Formerly Major Variance
7	2727 Woodbine Avenue	Major Variance	Rear yard setback and distance between structures - garage	07/15/14	ZBA 08/19/14
7	1118 Colfax Street	Major Variance	Convert porch to habitable space/reduce front yard setback to 15'	08/07/14	ZBA 9/23 & pending SPAARC
8	1413-1415 Howard Street	Special Use & Major Variance	Ground-floor residential and parking variance for interior remodeling	06/09/14	P&D 09/08/14
8	1909-1911 Howard Street	Special Use	Child Daycare facility	06/23/14	ZBA 09/23/14 & pending SPAARC
9	648 Custer Avenue	Minor Variance	Building lot coverage for a detached 2-car garage	07/17/14	determination after 08/04/14



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: August 15, 2014

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

**Liquor Licensing Weekly Report**  
**Liquor Applications Received and Pending**

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROPOSED HOURS for LIQUOR SALES</b>	<b>DATE REC'D</b>	<b>STATUS<sup>1</sup></b>
1	Mumbai Grill	1728 Sherman Ave	D	Restaurant: Alcoholic Liquor	Mon-Sun: 11:30 am - 10:30 pm	6/2/14	Pending City Council Approval
6	CVS Pharmacy	3333 Central Street	F or G	Grocery Store	M-F 8 am – 10 pm	08/07/14	8/27/14 Liquor Board Meeting <i>(Tentative – application incomplete)</i>
7	Ten Mile House (fka The Wood Shed)	1700 Central Street	D	Restaurant: Alcoholic Liquor	Mon – Sun: 11am – 2am	6/19/14	Pending City Council Approval

---

<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING AUGUST 15, 2014**

## ***NWMC Publishes FY2013-2014 Annual Report***

The FY2013-2014 NWMC Annual Report was posted to the Conference website this week. Please visit <http://www.nwmc-cog.org/Member-Resources/Annual-Report.aspx>, to view and download the report, which provides a snapshot of the past year's accomplishments as well as organizational information including the NWMC leadership, committees, membership and staff. *Staff contacts: Mark Fowler, Marina Durso*

## ***Foster Coach/Horton Emergency Vehicles to Offer Free Maintenance Training Class***

On Wednesday, October 1 and Thursday, October 2, the Suburban Purchasing Cooperative (SPC) ambulance program vendor Foster Coach Sales, Inc./Horton Emergency Vehicles will conduct a free training class to better familiarize municipal maintenance personnel with the repair, service and maintenance of ambulances. While this class is geared to the Horton Type I Additional Duty ambulance units (SPC Contract #133), there will also be useful information applicable to other units. A Horton service manager and a senior electrical engineer will be there to instruct and answer questions, as well as a service technician from Foster Coach Sales, Inc., and personnel from International Navistar Corporation.

Topics to be presented include:

- Heating and Air Conditioning Maintenance & Repair
- Air Suspension Maintenance & Repair
- Intelliplex & HOPS Repairs
- General Maintenance/Seasonal Checks
  - Torque Hardware (door stays, crash steps, nader pins, latches, body mounts)
  - Lubrication (crash steps, door handles, hinges)
- HVAC Filter Replacement

The class closest to NWMC members will be held on Wednesday, October 1 at the *Glenview Police Department*, 2500 East Lake Avenue. The class on Thursday, October 2 will be held at the Lockport Fire Protection District, 19623 Renwick Road in Lockport. Both classes will start at 9:30 a.m. and conclude at 3:30 p.m. Lunch and refreshments will be provided and attendees will be issued a Certificate of Completion.

Please visit [http://www.nwmc-cog.org/SPC-Documents/SPC\\_FCS\\_Service\\_Workshop-Registration.aspx](http://www.nwmc-cog.org/SPC-Documents/SPC_FCS_Service_Workshop-Registration.aspx) to access the registration forms and additional information. Please note that the RSVP deadline is Monday, September 1 and class sizes are limited to a maximum of 50 participants, so please register as soon as possible. For questions or additional information, please contact Steve Foster, 800-369-4215, ext. 3, or [steve@fostercoach.com](mailto:steve@fostercoach.com). *Staff contact: Ellen Dayan*

## ***NWMC Fall Auction is Just 2 Months Away!***

The NWMC Fall Surplus Vehicle and Equipment Auction will be held in just two months on Tuesday, October 14, 2:00 p.m. at Manheim Arena in Bolingbrook. Now is the time to prepare vehicles and sales ordinances to transform your discards into cash before winter sets in and turns valuable assets into lot rot. For more information, please contact staff or Manheim Field Sales Representative Christine Hegg, 708-382-1766 or [chris.hegg@manheim.com](mailto:chris.hegg@manheim.com). *Staff contact: Ellen Dayan*

### ***NWMC Partners with BACOG for NWPA Presentation***

NWMC members not on Lake Michigan water are invited to the Tuesday, August 26 meeting of the Barrington Area Council of Governments (BACOG) for a presentation from the Northwest Water Planning Alliance (NWPA). Dr. Tim Loftus will discuss the recently adopted 2014-16 strategic plan for the NWPA communities, where the goal is a sustainable water supply from shared groundwater and river resources. He will also review the new NWPA/ISWS water reporting web tool that takes the place of reporting for the Illinois Water Inventory Program. The presentation, including a question and answer session, will be recorded for local cable television.

The NWPA presentation will be held from 7:00 p.m. to 7:45 p.m. in the board room of the *Barrington Village Hall*, 200 S. Hough Street. The presentation will be followed by the business meeting of the BACOG Executive Board. Please RSVP to Chris Staron, [cstaron@nwmc-cog.org](mailto:cstaron@nwmc-cog.org) if you plan to attend.  
*Staff contact: Chris Staron*

### ***EPA Issues FY 2015 Brownfields Planning Grant Request for Proposals***

The Environmental Protection Agency (EPA) has announced the availability of funding to eligible entities who wish to develop an area-wide plan for brownfields assessment, cleanup and subsequent reuse. This funding is for research, technical assistance and/or training activities directed to one or more brownfield sites. Each project funded under this grant must result in an area-wide plan which includes specific implementation strategies for assessing, cleaning up and reusing the brownfields site(s) as well as related brownfields and project area revitalization strategies. The EPA anticipates awarding approximately 20 projects in total, funded at up to \$200,000 each. Please note that applicants who received a brownfield area-wide planning grants from the EPA in Fiscal Year 2010 or 2013 (FY10 or FY13) are not eligible to apply under this competition.

Northeastern Illinois was recently named an “Investing in Manufacturing Communities Partnership” community by the U.S. Department of Commerce; therefore, grant proposals from the region that support manufacturing will receive additional consideration by the EPA. The proposal submission deadline is Monday, September 22, 2014. For more information on the Brownfield Area-Wide Planning Grant Program, please visit <http://www.epa.gov/brownfields/applicat.htm>. *Staff contact: Chris Staron*

### ***Lower Des Plaines River Watershed Planning Council Update***

On Thursday, the Lower Des Plaines River Watershed Planning Council met and discussed acquisition of flood prone properties, training opportunities under the Metropolitan Water Reclamation District (MWRD) Watershed Management Ordinance (WMO) and the inflow/infiltration program. MWRD staff announced that the District now has statutory authority to pursue local stormwater projects as a result of recent legislation. Public Act 98-0652, signed into law on June 18, 2014, amends the District’s statutory authority to allow for acquisition of flood-prone properties and to plan, implement, finance and operate local stormwater management projects. Accordingly, it was necessary to amend the Cook County Stormwater Management Plan (CCSMP) to be consistent with the new law. The MWRD Board of Commissioners adopted the updated CCSMP on July 10. Additionally, the MWRD Board recently adopted policies for acquisition of flood-prone properties. The District will soon reach out to municipalities regarding partnering opportunities in the acquisition of flood-prone properties. While the District has no immediate plans for soliciting more local flood control projects, municipalities can submit candidate projects for future consideration on an ongoing basis.

The MWRD continues to offer training opportunities to better understand the Watershed Management Ordinance, which became effective on May 1. On Thursday, August 21, the District will conduct HEC-HMS hydrologic modeling training for municipal and consulting engineers. Similar sessions will be held on Thursday, August 28 and Wednesday, September 3. The workshops will be hands-on computer trainings that will introduce course participants to HEC-HMS and how to use the program for typical



WMO submittals. The morning session (8:00 a.m. – noon) will be dedicated to HEC-HMS training, with the workshop wrapping up over lunch (which will be provided). Following the training, an optional tour of the Stickney Water Reclamation Plant will be provided to attendees. The duration of the tour is approximately two hours and will conclude at 3:00 p.m. There is no registration fee for this workshop and Professional Development Hours will be provided. For specific training dates and information on how to register (required to access the Stickney water plant), please visit <http://tinyurl.com/pb7sw8r>. For more information about the WMO, please visit [wmo.mwrd.org](http://wmo.mwrd.org).

Finally, MWRD staff informed the council that the MWRD Board amended the WMO to include the new inflow and infiltration removal program. Technical guidance is currently being developed and training on implementation is anticipated in late 2014 or early 2015. *Staff contacts: Chris Staron, Mark Fowler*

### ***Meetings and Events***

The Northwest Council of Mayors Technical Committee meeting will meet August 21 at 8:30 a.m. at *Barrington Village Hall*.

*NWMC Annual Golf Outing and Dinner* will be held on Thursday, August 21 at the Arboretum Club in *Buffalo Grove*. Registration begins at 10:30 a.m. with a shotgun start at 12:30 p.m. and dinner at 6:00 p.m.

*NWMC Executive Board* will meet on Wednesday, September 3 at 8:30 a.m. at *NWMC offices*