

# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: Friday, August 8, 2014

## STAFF REPORTS BY DEPARTMENT



Weekly Report for August 1, 2014 – August 7, 2014

### **Administrative Services**

Bids Advertised Week of August 4, 2014

### **City Clerk's Office**

RETT Report - August

### **City Manager's Office**

Master Council Meeting Agenda Schedule

### **Community Development**

Zoning Report

### **Fire & Life Safety Services**

Monthly Report - July

### **Law Department**

Weekly Liquor License Application Report

### **Public Works Department**

Fleetwood-Jourdain Community Center Accessibility Memorandum

## PUBLIC NOTICES, AGENDAS & MINUTES

### **August 11, 2014**

Board of Animal Control - cancelled

Board of Local Improvements  
[www.cityofevanston.org/boardofimprovements](http://www.cityofevanston.org/boardofimprovements)  
Administrative/Public Works Committee  
[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)  
Planning & Development Committee  
[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)  
City Council  
[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**August 12, 2014**

Special City Council – Executive Session  
[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**August 13, 2014**

Site Plan Appearance and Review Committee - cancelled  
Library Board  
[www.cityofevanston.org/libraryboard](http://www.cityofevanston.org/libraryboard)  
Plan Commission  
[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

**August 14, 2014**

Environment Board  
[www.cityofevanston.org/environmentboard](http://www.cityofevanston.org/environmentboard)  
Sign Review and Appeals Board  
[www.cityofevanston.org/signreviewboard](http://www.cityofevanston.org/signreviewboard)  
Park & Recreation Board Facility Tour



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of August 1, 2014 through August 7, 2014.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2807</b>	<b>2884</b>
<b>SERVICE REQUESTS</b>	<b>798</b>	<b>841</b>
<b>TOTAL CHATS</b>	<b>72</b>	<b>68</b>
<b>TOTAL TEXT</b>	<b>1</b>	<b>1</b>

## **Top 5 Service Requests**

**Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

- |                                       |     |
|---------------------------------------|-----|
| 1. Building Permit Inspection Request | 105 |
| 2. Trash – Special Pick up            | 73  |
| 3. Broken Parking Meter               | 39  |
| 4. Rodents – Rats                     | 38  |
| 5. Dead Animal on Public Property     | 24  |

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	282
Administrative Services -Finance	55
Administrative Services -HR	87
Administrative Services - Other	224
Call Transfer	110
City Manager's Office	49
ComDev / Economic Development	11
ComDev/ Bldg Inspections	232
ComDev / Housing Rehab	2
ComDev / Planning/Zoning	22
Directions	43
Evanston Township	15
Fire Life Safety	32
PublicStuff Request	171
Health	86
Information	664
Law	4
Library	2
Mayor's Office	6
Other	101
Other – Social Services	3
Parks – Maintenance	0
Parks – Programs/Picnics/Permits	26
Parks – Other	24
Parks/Recreation	40
Parks – Forestry	35
Parks- Recreation Programs	43
Police	125
Public Works / Fleet	3
Public Works / Street Sanitation	140
Public Works / Engineering	51
Utilities – Power	6
Utilities – Sewer	1
Utilities – Water	112
<b>TOTAL</b>	<b>2807</b>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer  
 Ashley Porta, Budget Manager  
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of August 4, 2014

Date: August 8, 2014

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council.

## **Bids/RFPs/RFQs advertised during the Week of August 4, 2014**

<b>Bid/RFP/RFQ Number and Title</b>	<b>Requesting Dept.</b>	<b>Description of Project</b>	<b>Budgeted Amount</b>	<b>Bid/RFP/RFQ Opening Date</b>	<b>Anticipated Council Date</b>
Bid 14-56 2014 Paving of Various Alleys	Public Works	Work on this project includes all materials, labor, equipment and services for paving of various alleys along with all incidental restoration work in City of Evanston.	\$500,000	Sep 2	Sep 22

<b>MONTHLY RETT REPORT FOR JULY 2014</b>						
<b>DATE:</b>	AUGUST 1, 2014					
<b>TO:</b>	Mayor and Aldermen					
<b>FROM:</b>	Rodney Greene, City Clerk					
<b>SUBJECT:</b>	RETT Report -- JULY 2014					
<b>BUDGET 2014</b>	<b>\$2,875,000</b>					
<b><u>FY 2013</u></b>	<b><u>FY 2014</u></b>					
<b>Month</b>	<b>Amount</b>	<b>Transactions</b>	<b>Month</b>	<b>Amount</b>	<b>Transactions</b>	<b>Cumulative</b>
January	122,065	55	January	102,640	52	102,640
February	86,775	56	February	164,235	57	266,875
March	137,094	75	March	112,720	71	379,595
April	275,644	118	April	238,900	95	618,495
May	378,779	123	May	259,905	115	878,400
June	270,866	131	June	272,295	133	1,150,695
July	527,936	134	July	260,880	134	1,411,575
August	297,970	142	August			
September	537,470	97	September			
October	561,435	81	October			
November	531,675	82	November			
December	227,470	98	December			
JULY 2014 revenues were reduced to reflect this expenditure: \$0						
Monthly average needed to meet budget			\$ 239,583.00			
FY 2014 Monthly Average			\$ 201,653.00			
56 exemptions @ \$100 ea. = \$5,600; CUMULATIVE \$38,900						
<b>There were three (6 ) \$ million sales in JULY 2014</b>						
07/11/2014 -- 1030 Lake Shore, \$1,462,500.00 Tax \$7,315.00; Seller: Chicago Title Land Trust Co; Buyer: Bush						
07/16/2014 -- 305 Greenleaf, \$1,140,000.00 Tax \$5,700.00; Seller: Canham; Buyer: Mui/Yu						
07/16/2014 -- 1216-26 Harvard Terr, \$2,350,000.00 Tax \$11,750.00; Seller: Chicago Title Land Trust Co.; Buyer: CDS Harvard LLC						
07/23/2014 -- 2845 Sheridan Pl, \$1,300,000.00 Tax \$6,500.00; Seller: Chambliss; Buyer: Kleinschmidt						
07/29/2014 -- 2848 Sheridan Pl, \$1,750,000.00 Tax \$8,750.00; Seller: Holbrook; Buyer: Gallun						
07/31/2014 -- 2011 Orrington, \$1,099,000.00 Tax \$5,495.00; Seller: Pierce; Buyer: Nelson/Bieseabach						
NSP2 sales = \$0.00; CUMULATIVE \$782,001						
NSP2 purchases = \$0; CUMULATIVE \$0						

## Evanston City Council Agenda Schedule - 2014

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

**2014 Meeting Dates: Jan 13, Jan 21 (Tues), Jan 27, Feb 10, Feb 17, Feb 24, Mar 10, Mar 17, Mar 24, Apr 8 (Tues), Apr 28  
May 12, May 19, May 27 (Tues), June 9, June 16, June 23, July 14, July 21, July 28, Aug 11, Sept 8, Sept 15, Sept 22  
Oct 13, Oct 20, Oct 27, Nov 10, Nov 17, Nov 24, Dec 8**

B=Business of the City by Motion R=Resolution O=Ordinance  
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business  
APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development  
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PRCS	9/8/2014	Team Evanston Recognition	P		McRae	
Mayor	9/8/2014	Keys to City	P	CC	Francellno	
CMO	9/8/2014	NU Lakefront Path Update	P	CC	Storlie	
Public Works	9/8/2014	Uniform Purchase Contract	B	APW	Robinson	
Public Works	9/8/2014	Davis Streetscape Furniture	B	APW	Robinson	
Public Works	9/8/2014	Final Vehicle Purchase	B	APW	Robinson	
Public Works	9/8/2014	SNAP Lighting	B	APW	Robinson	
Public Works	9/8/2014	Chg Ord CIP3	B	APW	Robinson	
Utilities	9/8/2014	Water Utility Roof Replacement	B	APW	Stoneback	
Admin Services	9/8/2014	Gigabit Grant	B	APW	Lyons	
Admin Services	9/8/2014	Deputy Treasurer	R	APW	Lyons	
Law	9/8/2014	Shared Ride	O	APW	Farrar	Introduction
CMO/Public Works	9/8/2014	UP Viaduct Improvements	D	APW	Robinson/ Capriccioso	
CD	9/8/2014	Special use for 1413-1415 Howard Street	O	PD	Muenzer	Introduction
CD	9/8/2014	Special use for 2008 Dempster, Indoor Rec, Swim School	O	PD	Muenzer	Introduction
CD	9/8/2014	Extension to Orrington Hotel Planned Development	O	PD	Muenzer	Introduction
CD	9/8/2014	Site Development Allowances in oCSC District	O	PD	Muenzer	Introduction
CD	9/8/2014	1737 Sherman, Special Use Type 2 Restaurant, Blaze Pizza	O	PD	Muenzer	
PRCS	9/8/2014	PRCS "Smartphone App" presentation	P	HS	McRae	
PRCS	9/8/2014	Career Pathways contract approval	B	HS	McRae	
PRCS	9/8/2014	Noyes Tenants lease agreements	B	HS	McRae	
PRCS	9/8/2014	Cradle to Career Funding	R	HS	McRae	
PRCS	9/15/2014	MSYEP Recognition	P	CC	McRae	
CMO	9/15/2014	Inside Out Art Project	P	CC	Bobkiewicz	
CMO	9/15/2014	Cultural Arts Update	D	CC	Bobkiewicz	
Admin Services	9/15/2014	FY2015 Budget Discussion	D	CC	Lyons	
Public Works	9/15/2014	Solid Waste Discussion	D	CC	Robinson	
Mayor	9/22/2014	Williams Shoes 60 years	PR	CC	Francellno	
CMO/Utilities	9/22/2014	GLSLCI Sustainable Municipal Water Initiative.	B	APW	Bobkiewicz/ Stoneback	
Public Works	9/22/2014	50/50 Sidewalk Contract	B	APW	Robinson	
Public Works	9/22/2014	Alley Paving Contract	B	APW	Robinson	
Public Works	9/22/2014	Salt Contracts	B	APW	Robinson	
Public Works	9/22/2014	Park Evaluation Contract Award	B	APW	Robinson	

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Public Works	9/22/2014	Central St. RFP	B	APW	Robinson	
Admin Services	9/22/2014	Southwest TIF Closing	R	APW	Lyons	
CD	9/22/2014	Housing Authority of Cook County application for HOME funds	B	PD	Muenzer	
CD	9/22/2014	1017 Davis, Spec Use Commercial Indoor Rec	O	PD	Muenzer	Introduction
CD	9/22/2014	1815 Central, Animal Hospital	O	PD	Muenzer	Introduction
CD	9/22/2014	Ordinance SPAARC/DAPR	O	PD	Muenzer	Introduction
CMO	9/22/2014	835 Chicago Avenue TIF funding	R	PD	Bobkiewicz	
CD	10/13/2014	Ordinance Text Amendment: B-Districts/Office & Financial Institutions	O	PD	Muenzer	Introduction
CD	10/13/2014	Daycare Center: Child & Adult in C Districts	O	PD	Muenzer	Introduction
CD	10/13/2014	1613 Sherman, Spec Use, Type 2 Restaurant Doc Popcorn	O	PD	Muenzer	Introduction
CD	10/13/2014	Inclusionary Housing	O	PD	Muenzer	Action (Intro on 7/28/14; referred to subcomtte)
	10/20/2014	City Council Budget Workshop				Third Monday
	10/25/2014	Public Budget Hearing				Saturday
Utilities	10/27/2014	Computerized Maintenance Management System	B	APW	Stoneback	
	11/10/2014	Council Budget Discussion				
	11/17/2014	Council Budget Discussion				Third Monday
	11/24/2014	Budget Adoption				
<b>Council &amp; Committee Meetings</b>						
Mon, Aug 11	6:00 PM	A&PW, P&D, City Council meetings				
Tues, Aug 12	6:00 PM	Special City Council meeting: Exec Session				
Tues, Aug 19	7:30 PM	Housing & Community Dev Act Committee				
Wed, Aug 20	6:30 PM	M/W/EBE Advisory Committee				
Fri, Aug 22	7:00 AM	Housing & Homelessness Commission				
Wed, Aug 27	6:00 PM	Transportation/Parking Committee				



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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Economic Development Committee						
Wed, Aug 27	7:30 PM	Economic Development Committee				
Dept	Date	Item	Action	Committee	Staff	
Utilities	TBA	South Standpipe Painting	B	APW	Stoneback	
CMO	TBA	Pivot Point	R	EDC	Bobkiewicz	
Public Works	TBA	BAS Contract - 8 City buildings	B	APW	Robinson	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
PRCS	TBA	Animal Shelter Contract	B	HS		
CD	TBA	Rental Licensing	O	PD		
CD	TBA	Zoning for Medical Cannabis	O	PD		
Public Works	TBA	Ecology Center Greenhouse	B	APW	Robinson	
Law	TBA	Title 9 City Code Amendments	O		Farrar	(Introduced 1.27.14)



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Lorrie Pearson, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: August 8, 2014

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8674 or [lpearson@cityofevanston.org](mailto:lpearson@cityofevanston.org) if you have any questions or need additional information.

**Zoning Weekly Update**  
**Cases Received and Pending, August 1 - 7, 2014**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	425 Davis Street	Building Permit	Int. remodeling to convert space into 2 guest suites (Mather)	07/15/14	pending staff review
1	1830 Sherman Avenue	Zoning Analysis	Certificate of Zoning Compliance for medical marijuana dispensary	08/01/14	pending staff review
1	728 Lincoln Street	Building Permit	Construct 2-story SFR on vacant lot (revisions)	08/06/14	compliant
1	730 Lincoln Street	Building Permit	Construct 2-story SFR on vacant lot (revisions)	08/06/14	compliant
1	711 Emerson Street	Building Permit	Int./ext. remodeling to convert SFR to 3-unit multi-fam. residence (revisions).	08/07/14	compliant
2	1503 Church Street	Building Permit	Add egress window	07/30/14	pending staff review
2	1010 Grove Street	Building Permit	Interior remodeling	07/31/14	pending staff review
2	1507 Church Street	Building Permit	Install basement egress window @ SFR.	08/06/14	compliant
2	746 Brown Avenue	Zoning Analysis	Misc.site work/flatwork @ SFR.	08/07/14	pending staff review
2	1741 Wesley Avenue	Zoning Analysis	Demo existing, construct 2-story SFR	08/07/14	pending staff review
2	2020 Greenwood Street	Zoning Analysis	Proposed change of use from Light Manufacturing to Storage Facility	08/07/14	pending staff review
2	729 Brown Avenue	Building Permit	Misc. sidewalk/flatwork @ SFR.	08/07/14	compliant
3	635 Chicago Avenue Unit 11	Building Permit	Expand restaurant ( <i>Hunan Spring</i> )	07/30/14	pending staff review
3	924 Sheridan Road	Building Permit	Interior remodeling to basement @ SFR.	08/07/14	compliant
3	704 Judson Avenue	Building Permit	Install egress basement window @ SFR	08/07/14	compliant
3	221/223 Kedzie Avenue	Building Permit	Construct 2-car det. garage for shared driveway @ SFR.	08/07/14	compliant
4	1005 Ridge Avenue	Building Permit	Replace landing at SFR	07/29/14	pending staff review
4	1510 Asbury Avenue	Zoning Analysis	Construct 2-story addition @ SFR.	08/05/14	pending staff review
5	1023 Simpson Street	Building Permit	Construct 3-unit 2-story residential building	06/02/14	pending add'l info from app.
5	1825 Dodge Avenue	Building Permit	Construct rear yard storage shed @ SFR	08/06/14	pending staff review
5	1920 Brown Avenue	Building Permit	Construct 2-car detached garage @ SFR.	08/07/14	compliant
6	2427 Colfax Street	Building Permit	Construct one-story mudroom addition at SFR	07/30/14	pending staff review
6	3321 Hayes Street	Zoning Analysis	Construct 2-car detached garage at SFR	07/31/14	pending staff review
6	3031 Thayer Street	Building Permit	Construct 2nd story addition (revisions)	08/06/14	compliant

6	2632 Gross Point Road	Building Permit	Construct extended awning over existing patio (Sarkis Restaurant).	08/05/14	SPAARC 8/21
6	2428 Payne Street	Building Permit	Construct covered front entry @ SFR.	08/05/14	pending staff review
6	2700 Grant Street	Zoning Analysis	Construct 2-car detached garage @ SFR.	08/05/14	pending staff review
6	2511 Hartzell Street	Building Permit	Construct 1-story mudroom addition @ SFR	08/06/14	pending staff review
7	1717 Central Street	Zoning Analysis	Determination of use, misc. ext./int. remodel., additions (Evanston Art Ctr.)	07/17/14	pending staff review
7	1880 Campus Drive	Zoning Analysis	Construct 1-story addition to Kresge Hall (NU)	07/23/14	pending staff review
7	1620 Central Street	Zoning Analysis	Construct 47 dwelling unit building with 58 parking spaces (Planned Dev.)	07/24/14	pending staff review
7	2808 Garrison Avenue	Building Permit	Stair replacement/porch repair @ SFR.	08/07/14	compliant
8	128-130 Chicago Avenue	Building Permit	Interior/exterior remodeling for change of use (retail service use: U-Haul)	06/26/14	pending SPAARC
8	125 Custer Street	Building Permit	Remodel basement at 2-family residence	07/29/14	pending staff review
8	310 Asbury Avenue	Zoning Analysis	Install rear yard patio @ SFR.	08/06/14	pending staff review
9	521 Ridge Avenue	Building Permit	One-story addition and interior remodeling at SFR	07/29/14	pending staff review
9	2029 Seward Street	Building Permit	Construct detached garage at SFR	07/30/14	pending staff review
9	1604-14 Washington Street	Building Permit	Misc.site work/flatwork @ multi-fam. Residence.	08/07/14	pending staff review
9	2029 Seward Street	Building Permit	Construct 2-car detached garage @ SFR.	08/07/14	compliant

### Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	1613 Sherman Avenue	Special Use	Type 2 Restaurant - Doc Popcorn	07/30/14	ZBA 09/02/14 & pending SPAARC
1	1737 Sherman Avenue	Special Use	Type 2 Restaurant - Blaze Pizza	06/25/14	P&D 09/08/14
2	2008 Dempster Street	Special Use	Commercial Indoor Recreation - Goldfish Swim School	07/01/14	P&D 09/08/14
3	114 Kedzie Street	Minor Variance	Distance between structures for detached garage	05/23/14	determination after 08/15/14
3	423 Greenleaf Street	Major Variance	Building lot coverage and front setback to restore a historic front porch	07/17/14	ZBA 08/19/14
3	510 Kedzie Street	Major Variance	Building lot coverage to add 12 open parking spaces	07/18/14	ZBA 09/02/14 & SPAARC 08/20/14
3	546 Judson Avenue	Minor Variance	Building lot cov./impervious ratio to construct det. garage	07/23/14	pending Preservation
3	910 Hinman Avenue	Major Variance	Building lot coverage, impervious, side & rear setbacks for carports, parking	06/19/14	P&D 08/11/14
4	1017 Davis Street	Special Use	Commercial Indoor Recreation - Tier One Training (martial arts)	07/23/14	ZBA 09/02/14
4	941 Asbury Avenue	Minor Variance	wood fence in front yard	08/07/14	determination after 08/25/14
6	2013 Bennett Avenue	Minor Variance	Install rear yard patio	07/10/11	determination after 08/03/14
6	2115 Payne Street	Minor Variance	Construct front yard portico	07/07/14	determination after 7/30/14
6	2140 Lincolnwood Avenue	Major Variance	7.8' street side yard setback for a 1.5 story addition to SFR	07/28/14	ZBA 09/02/14 & SPAARC 08/20/14
6	2341 Ridgeway Avenue	Minor Variance	Bldg. lot cov./imp. Surf construct det. garage	08/07/14	determination after 08/25/14
7	1815 Central Street	Special Use	Animal Hospital (Berglund)	07/17/14	ZBA 09/02/14
7	2027 Noyes Street	Major Variance	Street side yard setback, building lot & impervious coverage - garage	07/17/14	ZBA 08/19/14
7	2727 Woodbine Avenue	Major Variance	Rear yard setback and distance between structures - garage	07/15/14	ZBA 08/19/14
8	1413-1415 Howard Street	Special Use & Major Variance	Ground-floor residential and parking variance for interior remodeling	06/09/14	P&D 09/08/14
8	1909-1911 Howard Street	Special Use	Child Daycare facility	06/23/14	ZBA 09/16/14 & pending SPAARC
8	2454 Oakton Street	Planned Development	Construct commercial indoor recreation sports dome	06/12/14	P&D 08/11/14
9	648 Custer Avenue	Minor Variance	Building lot coverage for a detached 2-car garage	07/17/14	determination after 08/04/14

# EVANSTON FIRE & LIFE-SAFETY SERVICES



## MONTHLY REPORT JULY 2014

**General information:**

Total number of calls . . . . .	Fire - 346	EMS - 513	Exposures - 0	Unknown - 0	All - 859
Average calls per day . . . . .	Fire - 11.16	EMS - 16.54	All - 27.70		
Total number of arson calls . . . . .	0				
Estimated dollar loss . . . . .	Fire - 97,645	Other - 40,500	All - 138,145	Arson - 0	0
Estimated value . . . . .	Fire - 2,791,210	Other - 40,500	All - 2,831,710	Arson - 0	0
Percentage saved . . . . .	Fire - 96.50%	Other - .00%	All - 95.12%	Arson - .00%	
Total injuries . . . . .	Fire service - 0	Civilian fire - 0	EMS - 0	Arson - 0	0
Total fatalities . . . . .	Fire service - 0	Civilian fire - 0		Arson - 0	0
Total apparatus responses . . . . .	Emergency - 1,644	Non-emergency - 220	All - 1,864		
Average responses per day . . . . .	Emergency - 53.03	Non-emergency - 7.09	All - 60.12		
Average apparatus per call . . . . .	Fire - 2.41	EMS - 2.00	All - 2.16		
Average turnout time . . . . .	Emergency - 0:00:45	Non-emergency - 0:01:06	All - 0:00:49		
Average response time . . . . .	Emergency - 0:03:03	Non-emergency - 0:04:37	All - 0:03:21		
Average contain time . . . . .	Emergency - 0:00:00	Non-emergency - 0:00:00	All - 0:00:00		
Average total time . . . . .	Emergency - 0:36:54	Non-emergency - 0:18:25	All - 0:33:18		
Total man hours . . . . .	Fire - 526	EMS - 1,166	All - 1,692		
Average personnel per call . . . . .	Fire - 6.52	EMS - 5.26	All - 5.77		
Total aid given calls . . . . .	5				
Total aid received calls . . . . .	3				

**Total calls by incident group:**

	Count	Average response time	Aid given	Exposures
100-173 Fire	13	0:03:24	0	0
300-381 Rescue and emergency medical service incidents	513	0:02:55	1	0
400-482 Hazardous conditions (no fire)	24	0:04:19	0	0
500-571 Service call	145	0:04:38	3	0
600-672 Good intent call	26	0:03:01	1	0
700-751 and 7009 False alarm and false call	137	0:03:27	0	0
900-911 Special incident type	1	0:02:14	0	0

**Total calls by incident type:**

	Count	Aid given	Aid received	Exposures
111 Building fire	1	0	0	0
113 Cooking fire, confined to container	1	0	0	0
118 Trash or rubbish fire, contained	1	0	0	0
131 Passenger vehicle fire	2	0	0	0
150 150side rubbish fire, other	1	0	0	0
151 151side rubbish, trash or waste fire	5	0	0	0
154 Dumpster or other outside trash receptacle fire	1	0	0	0
161 Outside storage fire	1	0	0	0
321 EMS call, excluding vehicle accident with injury	487	0	2	0
322 Motor Vehicle Accident	15	0	1	0
323 Motor vehicle/pedestrian accident (MV Ped)	2	0	0	0
331 Lock-in (if lock out, use 511 )	2	0	0	0
353 Removal of victim(s) from stalled elevator	6	0	0	0
354 Trench/below-grade rescue	1	1	0	0
400 Hazardous condition, other	1	0	0	0
411 Gasoline or other flammable liquid spill	3	0	0	0
412 Gas leak (natural gas or LPG)	4	0	0	0
424 Carbon monoxide incident	7	0	0	0
440 Electrical wiring/equipment problem, other	1	0	0	0
441 Heat from short circuit (wiring), defective/worn	2	0	0	0
442 Overheated motor	1	0	0	0
444 Power line down	2	0	0	0

**Total calls by incident type:**

	Count	Aid given	Aid received	Exposures
445 Arcing, shorted electrical equipment	2	0	0	0
462 Aircraft standby	1	0	0	0
500 Service Call, other	47	0	0	0
511 Lock-out	8	0	0	0
550 Public service assistance, other	4	0	0	0
551 Assist police or other governmental agency	11	2	0	0
552 Police matter	1	0	0	0
553 Public service	10	0	0	0
554 Assist invalid	53	0	0	0
555 Defective elevator, no occupants	10	0	0	0
571 Cover assignment, standby, moveup	1	1	0	0
600 Good intent call, other	11	0	0	0
611 Dispatched & canceled en route	5	1	0	0
651 Smoke scare, odor of smoke	9	0	0	0
653 Smoke from barbecue, tar kettle	1	0	0	0
700 False alarm or false call, other	2	0	0	0
710 Malicious, mischievous false call, other	1	0	0	0
711 Municipal alarm system, malicious false alarm	1	0	0	0
714 Central station, malicious false alarm	3	0	0	0
730 System malfunction, other	10	0	0	0
732 Extinguishing system activation due to malfunction	2	0	0	0
733 Smoke detector activation due to malfunction	18	0	0	0
734 Heat detector activation due to malfunction	2	0	0	0
735 Alarm system sounded due to malfunction	22	0	0	0
736 CO detector activation due to malfunction	9	0	0	0
740 Unintentional transmission of alarm, other	6	0	0	0
741 Sprinkler activation, no fire - unintentional	1	0	0	0
743 Smoke detector activation, no fire - unintentional	27	0	0	0
744 Detector activation, no fire - unintentional	1	0	0	0
745 Alarm system activation, no fire - unintentional	28	0	0	0
746 Carbon monoxide detector activation, no CO	4	0	0	0
900 Special type of incident, other	1	0	0	0

**Fire incidents with dollar loss:**

	Dollar loss	Dollar value
2014-0004911-000 7/04/14 Cooking fire, confined to container 318 SHERMAN AVE, EVANSTON, IL, 60202	35	2,050,000
2014-0004927-000 7/05/14 151side rubbish, trash or waste fire INTR LEE & EDGEMERE CT	150	150
2014-0004932-000 7/05/14 Outside storage fire 1811 DAVIS ST, EVANSTON, IL, 60202	1,500	1,500
2014-0005031-000 7/08/14 Building fire 2637 STEWART AVE, EVANSTON, IL, 60201	90,000	730,000
2014-0005101-000 7/11/14 151side rubbish, trash or waste fire 320 DODGE AVE, EVANSTON, IL, 60202	50	50
2014-0005184-000 7/14/14 151side rubbish, trash or waste fire 1326 DEWEY AVE, EVANSTON, IL, 60202	200	200
2014-0005610-000 7/30/14 Passenger vehicle fire 1117 HOWARD ST, EVANSTON, IL, 60202	5,500	8,500
2014-0005627-000 7/30/14 Dumpster or other outside trash receptacle fire 708 SEWARD ST, EVANSTON, IL, 60202	210	810
<b>Totals:</b>	8 incidents	97,645 2,791,210



EVANSTON FIRE DEPARTMENT  
Prepared: 8/07/14, 9:07:26  
Program: FI263L

Incident Summary Report  
7/01/14 to 7/31/14

Page 3

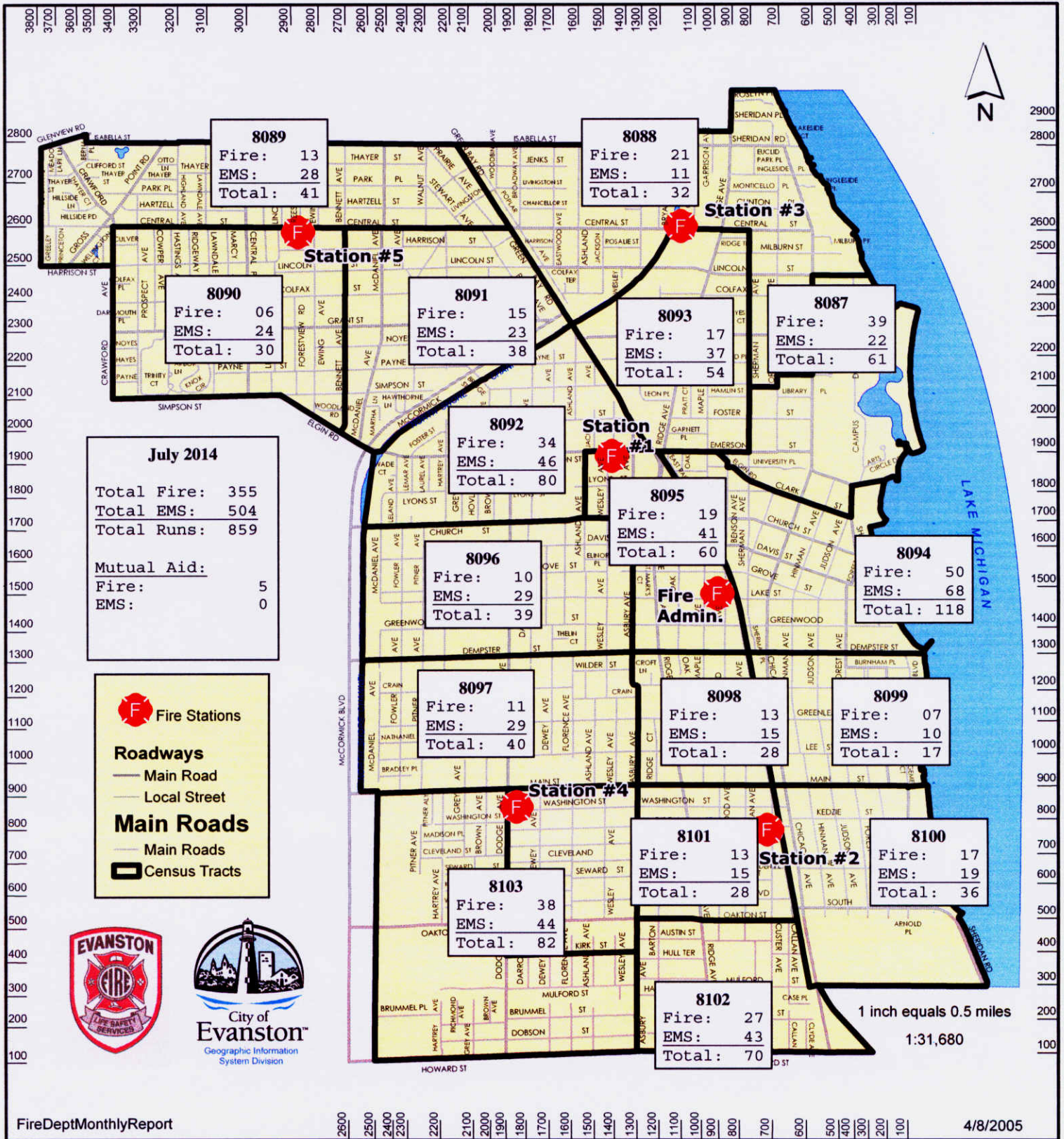
**Other incidents with dollar loss:**

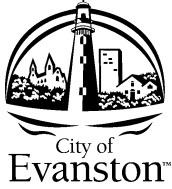
			<b>Dollar loss</b>	<b>Dollar value</b>
2014-0005032-000	7/08/14	Assist police or other governmental agency 2637 STEWART AVE, EVANSTON, IL, 60201	30,000	30,000
2014-0005456-000	7/24/14	Assist police or other governmental agency 635 CHICAGO AVE #10, EVANSTON, IL, 60201	10,500	10,500
<b>Totals:</b>			2 incidents	40,500

**Incidents receiving aid:**

2014-0004901-000	7/04/14	EMS call, excluding vehicle accident with injury 233 ASBURY AVE, EVANSTON, IL, 60202		
2014-0005602-000	7/29/14	Motor Vehicle Accident INIR CENTRAL & POPLAR AVE		
2014-0005603-000	7/29/14	EMS call, excluding vehicle accident with injury INIR FOSTER & SHERMAN AVE		
<b>Total:</b>			3 incidents	

# Evanston Fire and Life Safety Services Responses by Census Tract July 2014





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: August 8, 2014

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

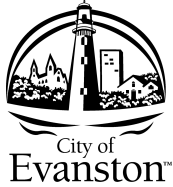
Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

**Liquor Licensing Weekly Report  
Liquor Applications Received and Pending**

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROPOSED HOURS for LIQUOR SALES</b>	<b>DATE REC'D</b>	<b>STATUS<sup>1</sup></b>
1	Mumbai Grill	1728 Sherman Ave	D	Restaurant: Alcoholic Liquor	Mon-Sun: 11:30 am - 10:30 pm	6/2/14	Pending City Council Approval
1	D&D Dogs	825 Noyes Street	D	Restaurant: Alcoholic Liquor	Mon – Sat: 11 am – 8 pm Sun: 11 am – 5 pm <i>(applicant amended hrs . on 7/25/14)</i>	6/18/14	Pending City Council Approval
6	CVS Pharmacy	3333 Central Street	F or G	Grocery Store	M-F 8 am – 10 pm	08/07/14	8/27/14 Liquor Board Meeting <i>(Tentative – application incomplete)</i>
7	Ten Mile House <i>(fka The Wood Shed)</i>	1700 Central Street	D	Restaurant: Alcoholic Liquor	Mon – Sun: 11am – 2am	6/19/14	Pending City Council Approval

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<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Suzette Robinson, Director of Public Works  
Sat Nagar, P.E., City Engineer  
Anil Khatkhate, Project Manager

Subject: Response to City Council Citizen's Comments  
Fleetwood-Jourdain Community Center Accessibility

Date: August 6, 2014

The City Council recently requested an update on the accessibility of the Fleetwood Jourdain center.

Fleetwood has two public entrances, one located on the east façade adjacent to the parking lot and a second located on the south facade along Foster Street. Both entrances meet applicable code related to ADA accessibility.

East Entrance: This entrance contains two parking spaces clearly marked for accessible parking including required signs displaying the international graphic symbol of a wheelchair bound person. A curb ramp is provided from the parking lot to access the sidewalk leading to the building entrance. The entrance doorway is flush with adjacent grade. At the entrance door a push pad is provided to operate the door. The door threshold has beveled ends to ease wheelchairs over the threshold.



[Two accessible parking spaces and a curb ramp to access Fleetwood](#)



[East entrance from the parking lot](#)

South Entrance: This entrance includes a wide depressed curb at Foster Street for easy drop off and wheelchair access. A level sidewalk leads to the building's entrance door. A push pad is provided on the right wall close to the entrance doors. The threshold for this door is approximately ¼" high, meeting accessibility requirements. The interior set of doors is always left in the open position when Fleetwood is open.



[Depressed curb at Foster Street for south entrance drop-off](#)



[South entrance](#)



[Accessible sidewalk to south entrance and park west of Fleetwood](#)

In response to the comment regarding the availability of wheelchairs, Fleetwood has three wheelchairs available for use for patrons that have a need. The wheelchairs are provided on a first come, first request basis. The provision of wheelchairs is a courtesy that not many recreation centers offer. Finally with regards to the circular drive, the removal of the drive provided additional outdoor seating and green space to the center.