

Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Thursday, July 2, 2015

STAFF REPORTS BY DEPARTMENT
No 311 Weekly Update to Report

Administrative Services

Weekly Bids Advertised during the Week of July 2, 2015
May 2015 Monthly Financial Report

City Manager's Office

Master Council Meeting Agenda Schedule

Community Development

Community Development Department Report for June 2015
Zoning Report
Inspection Report

Economic Development

Monthly Economic Development Report for June 2015

Health Department

Food Establishment Application Weekly Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

July 6, 2015

Rules Committee

www.cityofevanston.org/rules

Human Services Committee - canceled

July 7, 2015

Transportation/Parking Committee

www.cityofevanston.org/transportationcommittee

Zoning Board of Appeals

www.cityofevanston.org/zoningboard

Economic Development Committee

www.cityofevanston.org/economicdev

July 8, 2015

Design and Project Review Committee

www.cityofevanston.org/dapr

Plan Commission

www.cityofevanston.org/plancommission

July 9, 2015

Commission on Aging

www.cityofevanston.org/commissiononaging

Environment Board

www.cityofevanston.org/environmentboard

Mental Health Board

www.cityofevanston.org/mentalhealthboard

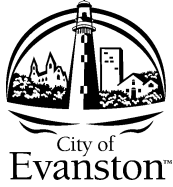
Sign Review and Appeals Board

www.cityofevanston.org/signreviewboard

July 10, 2015

Utilities Commission

www.cityofevanston.org/utilitiesagendas



Memorandum

To: Wally Bobkiewicz, City Manager

From: Erika Storlie, Deputy City Manager/ Acting Director of Administrative Services
 Ashley King, Assistant Director of Administrative Services
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of June 29, 2015

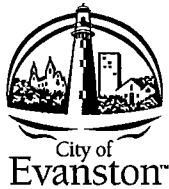
Date: July 2, 2015

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council.

Bids/RFPs/RFQs advertised during the Week of June 29, 2015

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council Date
RFP 15-51 Howard Street Traffic Signal	Public Works	Seeking proposals from experienced firms for: the preparation of contract documents for Howard Street traffic signal/intersection improvement project at Kedzie Ave. /Shopping Ctr. and Sacramento Ave./Shopping Ctr.	\$500,000	Aug 4	Sep 14
RFP 15-50 City Facility Energy Efficiency Upgrades	Utilities	Seeking proposals from experienced firms for the evaluation and implementation of energy efficiency upgrades to multiple City-owned facilities.	\$50,000	Aug 4	Aug 17

<p>Bid 15-47 Rehabilitation of Concrete in Water Plant Clearwells 1 and 2</p>	<p>Utilities</p>	<p>Work on this project generally consists of includes crack repair and concrete patch repair in concrete potable water storage tanks and filter basins as shown in the Drawings and specified herein.</p>	<p>\$2,000,000</p>	<p>Jul 28</p>	<p>Aug 17</p>
<p>Bid 15-49 2015 CDBG Block Curb & Sidewalk Program</p>	<p>Public Works</p>	<p>Work on this project includes all materials, labor, equipment and services for removal, re-grading, and replacement of sidewalk, parkway, and curb at various locations.</p>	<p>\$99,711</p>	<p>Jul 28</p>	<p>Aug 17</p>



Memorandum

To: Wally Bobkiewicz, City Manager
 Martin Lyons, Assistant City Manager/Chief Financial Officer

From: Erika Storlie, Acting Director of Administrative Services/Deputy City Mgr
 Ashley King, Assistant Director
 David Meimers, Accounting Manager

Subject: May 2015 Monthly Financial Report

Date: July 1, 2015

Please find attached the unaudited financial statements as of May 31, 2015. A summary by fund for total revenues, expenditures/expenses, fund balances, and cash balances is as follows:

Fund Name	Fund #	YTD 5/31/2015 Revenue	YTD 5/31/2015 Expenses	YTD 5/31/2015 Net	5/31/2015 Unreserved Fund Balance	5/31/2015 Cash Balance*
General	100	\$ 38,333,027	\$ 34,463,509	\$ 3,869,518	\$ 20,159,923	\$ 8,237,917
General Assistance Fund	175	7,846	336,872	(329,026)	(170,336)	(367,567)
Neighborhood Stabilization	195	52	31,598	(31,546)	179,989	177,392
Motor Fuel	200	739,767	348,298	391,468	2,143,927	2,628,718
Emergency 911	205	420,012	452,312	(32,300)	883,270	684,387
SSA#4	210	175,456	161,500	13,956	(144,780)	(175,646)
CDBG	215	409,805	407,697	2,109	(67,953)	(245,924)
CDBG Loan	220	92,540	2,361	90,179	2,450,506	211,025
Economic Development	225	809,726	943,636	(133,910)	3,376,201	2,824,490
Neighborhood Improvement	235	-	-	-	169,915	169,915
Home	240	178,805	137,304	41,501	3,929,637	(6,657)
Affordable Housing	250	125,734	6,329	119,404	2,676,597	909,970
Washington National TIF	300	2,691,227	1,410,023	1,281,205	7,424,112	7,016,711
SSA#5	305	234,125	-	234,125	695,480	634,173
SW II TIF (Howard Hartrey)	310	634,083	530,590	103,492	2,525,039	2,509,405
Southwest TIF	315	-	-	-	905,308	893,665
Debt Service	320	7,112,269	1,430,763	5,681,506	9,257,466	7,737,870
Howard Ridge TIF	330	312,878	349,982	(37,104)	31,293	19,640
West Evanston TIF	335	70	23,827	(23,758)	483,708	483,708
Dempster-Dodge TIF	340	-	-	-	-	-
Capital Improvement	415	1,225	1,770,265	(1,769,040)	11,369,476	6,874,361
Special Assessment	420	88,136	745	87,391	2,606,101	2,601,890
Parking	505	3,573,326	2,297,563	1,275,764	14,701,020	13,840,349
Water	510-513	6,112,560	4,595,163	1,517,397	9,384,551	8,101,935
Sewer	515	5,022,654	4,917,305	105,349	4,726,046	3,106,230
Solid Waste	520	2,085,477	2,007,159	78,319	(1,064,232)	(1,447,943)
Fleet	600	1,385,691	1,100,724	284,967	171,133	(429,969)
Equipment Replacement	601	649,794	246,889	402,905	1,669,669	1,569,880
Insurance	605	6,701,294	6,944,007	(242,713)	(3,710,634)	1,297,851
Library	185	2,920,647	2,273,137	647,510	1,923,460	1,242,959
Library Debt Fund	186	323,840	63,990	259,850	257,441	255,841
Total**		\$ 80,818,226	\$ 67,189,559	\$ 13,628,666	\$ 98,685,892	\$ 71,356,575

*This is net of any interfund receivables/payables

**This summary does not include the Police or Fire Pension Funds even though detailed reports are included.

Included above are the ending balances as of May 31, 2015 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which may be used (or easily sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

As of May 31, 2015, the General Fund is reporting a surplus of \$3,869,518. As can be seen in the chart on page four of this memorandum, the General Fund expenditures are 36.2% of budget and revenues are 41.9% of budget. Please note that revenues and expenses arrive at various times throughout the year (i.e. property taxes, parks summer programming, etc) and are not always evenly divided among months.

As of May 31, 2015, the General Assistance Fund is reporting a negative cash balance of \$367,567. This is due to the fact that the first installment of property taxes is 55% of the previous year's levy. Since there wasn't a 2014 levy to the City for this, monies have not been received yet.

Through May 31, 2015, the Special Service Area (SSA) #4 Fund is showing a negative cash balance of \$144,780. The only expense in this fund for May was professional fee per the City's agreement with Downtown Evanston (Evmark).

Through May 31, 2015, the Community Development Block Grant (CDBG) Fund is showing a negative fund balance of \$245,924. This amount will be reimbursed from draw downs from HUD in June.

Through May 31, 2015, the Economic Development Fund is showing a fund balance of \$3,376,201 and a cash balance of \$2,824,490. These balances include approximately \$1 million of revenue associated with the Gigabit Challenge a majority of which is anticipated to be returned to the state.

Through May 31, 2015, the Solid Waste Fund is showing a negative fund balance of \$1,064,232 and a negative cash balance of \$1,447,943.

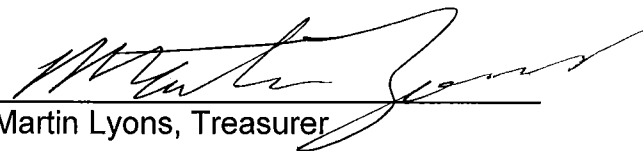
Though operating at a surplus for the year, through May 31, 2015 the Fleet Fund is showing a negative cash balance of \$429,969. The fund balance for the Fleet Fund is \$171,133. This is a significant improvement over the end of 2014 fund balance of negative \$113,833.

Through May 31, 2015, the Insurance Fund is showing a negative fund balance of \$3,710,634. This negative balance is primarily for claims/cases being expensed. These claims/cases have not been settled, and therefore there is no guarantee the City will actually experience this negative fund balance as estimated. The City pays for annual liability, works comp, and property liability insurance in January each year which accounts for the \$1,364,277 expense for January. The Insurance Fund's cash balance of \$1,297,891 includes a transfers from the IPBC Health Insurance Pool.

If there are any questions on the attached report, please contact me by phone at (847) 859-7884 or by email: aking@cityofevanston.org. Detailed fund summary reports can be found at the following link: <http://www.cityofevanston.org/city-budget/financial-reports/>.

CERTIFICATION OF ATTACHED FINANCIAL REPORTS

As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Martin Lyons, Treasurer of the City of Evanston, hereby affirm that I have reviewed the May 31, 2015 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



Martin Lyons, Treasurer

Report of Budget-to-Actual Revenues and Expenditures As of May 31, 2015 (Target is 41.66% of FY 2015 Budget)

Revenues	General Fund			Parking Fund			Water Fund			Sewer Fund			Solid Waste Fund		
	Budget	Actual	% of Budget	Budget	Actual	% of Budget	Budget	Actual	% of Budget	Budget	Actual	% of Budget	Budget	Actual	% of Budget
Property Tax	\$ 11,627,072	\$ 6,484,412	55.9%	-	-	-	-	-	-	-	-	-	-	-	-
Sales Tax	16,405,000	6,158,288	37.5%	-	-	-	-	-	-	-	-	-	-	-	
State Income Tax	7,500,000	4,029,498	53.7%	-	-	-	-	-	-	-	-	-	-	-	
Utility Tax	8,170,000	3,452,049	42.3%	-	-	-	-	-	-	-	-	-	-	-	
Real Estate Transfer Tax	2,875,000	1,149,422	40.0%	-	-	-	-	-	-	-	-	-	-	-	
Liquor Tax	2,450,000	1,040,833	42.5%	-	-	-	-	-	-	-	-	-	-	-	
Other Taxes	6,289,300	2,445,215	38.9%	-	-	-	-	-	-	-	-	-	-	-	
Licenses, Permits, Fees	13,466,859	4,477,409	33.2%	-	-	-	-	-	-	-	-	-	-	-	
Charges for Services	8,130,667	3,866,610	47.6%	6,434,293	2,354,453	36.6%	15,373,000	5,960,337	38.8%	13,072,700	5,022,009	38.4%	4,022,364	1,621,075	40.3%
Intergovernmental Revenues	725,727	383,693	52.9%	-	-	-	-	-	-	-	-	-	-	-	-
Interfund Transfers	7,892,893	3,184,518	40.3%	2,925,296	1,218,873	41.7%	-	-	-	-	-	-	4,000	24,416	610.4%
Other Non-Tax Revenue	5,902,117	1,651,080	28.0%	2,034,004	-	0.0%	12,686,100	152,223	1.2%	1,000	722	72.2%	1,055,967	439,986	41.7%
Total Revenues	\$ 91,434,635	\$ 38,333,027	41.9%	\$ 11,393,593	\$ 3,573,326	31.4%	\$ 28,059,100	\$ 6,112,560	21.8%	\$ 13,073,700	\$ 5,022,731	38.4%	\$ 5,082,361	\$ 2,085,477	41.0%
Expenditures															
Legislative	\$ 677,023	\$ 242,228	35.8%	-	-	-	-	-	-	-	-	-	-	-	-
City Administration	1,903,126	671,121	35.3%	-	-	-	-	-	-	-	-	-	-	-	
Law Department	1,129,534	414,329	36.7%	-	-	-	-	-	-	-	-	-	-	-	
Administrative Services Department	7,542,222	1,883,201	25.0%	-	-	-	-	-	-	-	-	-	-	-	
Community Development	2,427,257	907,211	37.4%	-	-	-	-	-	-	-	-	-	-	-	
Police Department	27,820,569	11,239,473	40.4%	-	-	-	-	-	-	-	-	-	-	-	
Fire & Life Safety Services	14,462,599	5,646,009	39.0%	-	-	-	-	-	-	-	-	-	-	-	
Health Department	3,658,702	1,301,532	35.6%	-	-	-	-	-	-	-	-	-	-	-	
Public Works - Operating	18,048,955	6,829,407	37.8%	11,902,294	2,287,563	19.3%	-	-	-	-	-	-	5,191,820	2,007,159	38.7%
Public Works - Capital Outlay	-	-	0.0%	3,505,000	-	0.0%	-	-	-	-	-	-	-	-	-
Parks, Recreation & Comm. Services	10,836,161	2,454,775	22.7%	-	-	-	-	-	-	-	-	-	-	-	
Capital Improvement Transfer	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Transfer to Debt Service Fund	1,414,583	958,074	67.7%	-	-	-	13,451,635	3,003,219	22.3%	12,321,135	4,982,265	40.4%	-	-	
Utilities - Operating	-	-	-	-	-	-	10,538,100	1,591,944	15.1%	1,068,500	(64,960)	-6.1%	-	-	
Utilities - Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Expenditures	\$ 89,920,731	\$ 32,547,361	36.2%	\$ 15,407,294	\$ 2,287,563	14.9%	\$ 23,989,735	\$ 4,595,163	19.2%	\$ 13,389,635	\$ 4,917,305	36.7%	\$ 5,191,820	\$ 2,007,159	38.7%

Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, Feb 16 , Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27
May 11, May 18 , May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, Sept 28
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PRCS	7/13/2015	Ethnic Arts Festival	A	CC	McRae	
HHS	7/13/2015	Community Health Survey	A	CC	Thomas-Smith	
PRCS	7/13/2015	National Park & Recreation Month	PR	CC	McRae	
PRCS	7/13/2015	City Wide Youth Services Overview	P	CC	McRae	(from June 15)
Police	7/13/2015	Sungard Upgrade: CADS System	B	APW	Eddington	
Public Works	7/13/2015	Baker Park Construction Award	B	APW	Robinson	
Public Works	7/13/2015	Central Street Streetscape Contracts Award	B	APW	Robinson	
CMO	7/13/2015	Single Source Broadcast Equipment Purch	B	APW	Storlie	
Admin Services	7/13/2015	Financial Advisor	B	APW	Storlie	
Admin Services	7/13/2015	SW TIF Distribution	B	APW	Lyons	
Admin Services	7/13/2015	Parking Access Revenue Control System	B	APW	Lyons	
Utilities	7/13/2015	Water Plant Valuation	B	APW	Stoneback	
Police/Fire/Admin Services/Law	7/13/2015	Amendments to Civil Service Commission Rules	B	APW	Storlie	
CD	7/13/2015	Easement for Parking Lot 27	R	APW	Muenzer	
Utilities	7/13/2015	ComEd Renewal	O	APW	Stoneback	Introduction
Law	7/13/2015	Giordanos Liquor Lic	O	APW	Farrar	Intro & Action per Ald Fiske
Law	7/13/2015	6 Liquor Licenses: Class J (22-23 oz); The Merion; Hyatt House; 700 Main Street; 800 Degrees Pizza; Cheesies	O	APW	Farrar	Introduction
Admin Services	7/13/2015	Cannabis Tax Allocation	D	APW	Storlie	
CD	7/13/2015	Zoning Text Amendment: minor variation for 2nd floor additions	O	PD	Muenzer	Introduction
CD	7/13/2015	Sketchbook Expansion	O	PD	Muenzer	Introduction
CD	7/13/2015	Church Street Village Planned Development Extension (1 year)	O	PD	Muenzer	Introduction
CMO	7/13/2015	Chg name: Animal Welfare Board	O	HS	Bobkiewicz	Introduction
CMO	7/13/2015	Recycling Center Tenant	R	EDC	Bobkiewicz	
CD	7/13/2015	Preservation Commission: Amendment to Membership	O	Rules	Muenzer	Introduction
Council	7/20/2015	City Manager Evaluation	B	CC	Francellno	3rd Monday: Exec Session
Public Works	7/27/2015	Fountain Square Update	SPB	CC	Robinson	
CMO	7/27/2015	Arts Center Task Force Report	SPB	CC	Bobkiewicz	
PRCS	7/27/2015	Penny Park Discussion	SPB	CC	McRae	(After Rec Brd Consideration)
Admin Services	7/27/2015	FY2014 Audit; CAFR-OPEB Report	SPB	CC	Lyons	

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Admin Services	7/27/2015	Pubic Works Vehicle Purchase	B	APW	Storlie	
Admin Services	7/27/2015	Printer/Copier Purchase	B	APW	Storlie	
Admin Services	7/13/2015	G205 Rental Space for NSSC	B	APW	Storlie	
Public Works	7/27/2015	Salt Contracts	B	APW	Robinson	
Public Works	7/27/2015	Solid Waste Contract: Residential Yard Waste Extension	B	APW	Lyons/Robinson	
Public Works	7/27/2015	Solid Waste: Lakeshore Condo Refuse Extension	B	APW	Lyons/Robinson	
Public Works	7/27/2015	Solid Waste: Residential Refuse Extension	B	APW	Lyons/Robinson	
Public Works	7/27/2015	Solid Waste: Commercial Franchise Extension	B	APW	Lyons/Robinson	
Utilities	7/27/2015	Glenbrooks Excavating C.O.	B	APW	Stoneback	
PRCS	7/27/2015	63-R-15 Parking Lot Agreement with Y.O.U. at Gibbs Morrison	R	APW	McRae	
CMO	7/27/2015	Class 7a Revisions for Little Beans	R	APW	Bobkiewicz	
CMO	7/27/2015	Church St. ComEd Parking Lot Land lease	R	APW	Bobkiewicz	
Public Works	7/27/2015	NU Sheridan Road Utility Easements	R	APW	Robinson	
Admin Serv	7/27/2015	Deputy Treasurer	R	APW	Storlie	
Admin Serv	7/27/2015	Sale of surplus vehicles	O	APW	Storlie	Introduction
CMO	7/27/2015	Sale 1821 Ridge	O	APW	Bobkiewicz	Introduction
Law	7/27/2015	Amendments to Panhandling Ord	O	APW	Farrar	Introduction
Public Works	7/27/2015	Multi-Family Recycling Update	D	APW	Robinson	
CD	7/27/2015	1402-08 Brown: Zoning Amendment R2 to R4	O	PD	Muenzer	Introduction
CD	7/27/2015	Special Use for a Daycare Center : 2812-14 Central	O	PD	Muenzer	Introduction
Admin Services	8/17/2015	FY2016 Budget Calendar; FY2015 Mid-Year Financial Report	SPB	CC	Storlie	
Public Works	8/17/2015	Civic Center Parking Lot C.O.	B	APW	Robinson	
Utilities	8/17/2015	Clearwell Repair Contract	B	APW	Stoneback	
Utilities	8/17/2015	Energy Efficiency	B	APW	Stoneback	
Public Works	8/17/2015	Uniform Contract	B	APW	Robinson	
Public Works	8/17/2015	Emerson/Ridge/Green Bay Viaduct	D	APW	Robinson	
Admin Services/Law	8/17/2015	Hotel Motel Tax - B&Bs	O	PD	Lyons/Farrar	Intro: Held in Committee Jan 26
CMO	8/17/2015	Animal Welfare Board Policies	O	HS	Bobkiewicz	Introduction
Law/PW	8/17/2015	Sidewalk Cafes Administrative Revisions	O	EDC	Farrar/Robinson	Introduction
CMO	9/15/2015	Increased Fines for Bikes on Sidewalks	O	APW	Bobkiewicz	Introduction

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Law	9/15/2015	Operational Guidelines Firearm Ranges	O	PD	Farrar	Introduction: Ref from City Council 6.22.15
CMO	9/21/2015	Harley Clarke	SPB	CC	Bobkiewicz	3rd Monday
Fire	9/21/2015	Renaming Evanston Fire and Life Safety	R	APW	Klaiber	
Mayor	Oct	National Fire Prevention Week	PR	CC		
Mayor	Oct	National Community Planning Month	PR	CC		
Admin Serv	Oct	Investment Strategies: Institutions	B	APW	Lyons	

Council & Committee Meetings

Mon, July 6	6:00 PM	Rules Committee				
Mon, July 6	7:30 PM	Human Services Committee				
Tues, July 7	6:00 PM	Transportation/Parking Committee				
Tues, July 7	7:00 PM	Economic Development Committee				
Mon, July 13	6:00 PM	A&PW, P&D, City Council meetings				
Wed, July 15	6:30 PM	M/W/EBE Advisory Committee				
Mon, July 20	7:00 PM	City Council meeting: Exec Session				
Tues, July 21	7:00 PM	Housing & Community Dev Act Committee				
Wed, July 22	6:00 PM	Transportation/Parking Committee				
Wed, July 22	7:30 PM	Economic Development Committee				
Thurs, July 23	5:30 PM	Emergency Telephone Board				
Fri, July 24	7:00 AM	Housing & Homelessness Commission				
Mon, July 27	6:00 PM	A&PW, P&D, City Council meetings				

DEFERRED

Dept	Date	Item	Action	Committee	Staff	NOTES
Utilities	TBA	Computerized Maintenance Management System	B	APW	Stoneback	
Public Works	TBA	BAS Contract - 8 City buildings	B	APW	Robinson	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
CD	TBA	Rental Licensing	O	PD		

7/2/2015 10:40 AM

Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, Feb 16, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27 May 11, May 18, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, Sept 28 Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)						
B=Business of the City by Motion R=Resolution O=Ordinance D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Law	TBA	Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law	2016	Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv	tba	Credit Card Analysis	D	APW	Lyons	
Admin Services	deferred	NU Parking agreement - Church St Garage	R	APW	Lyons/Storlie	
Public Works	deferred	CIP II Water Main & Street Resurfacing Contract Award	B	APW	Robinson	
Public Works	deferred	Change Order-Civic Center Lot	B	APW	Robinson	



Memorandum

To: Honorable Mayor, Members of the City Council and City Manager

From: Mark Muenzer, Director of Community Development

Subject: June, 2015 Community Development Department Report

Date: July 1, 2015

Please find attached the Community Development Department report for the month of June. It is organized to include all divisions of the department and reports those activities, meetings and actions that have occurred in June, 2015 as well as activities and meetings that are scheduled at this date for July, 2015. The order of the report is as follows:

1. Planning and Zoning Division
2. Housing and Grants Division
3. Building and Inspection Services Division

Should you have any questions about any item on this report please do not hesitate to contact me.

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
June 2015 Meetings/Activities	June 2, 2015
	Meeting cancelled due to a lack of cases.
	June 16, 2015
	<p>821a-821b Chicago Avenue: Special Use for a Craft Brewery, <i>Sketchbook Brewing Co.</i>, in the C1a Commercial Mixed Use District. The case received unanimous recommendation for approval with conditions.</p> <p>2812-2814 Central Street: Special Use for a Daycare Center – Child, <i>Little Green Tree House</i>, in the B1a Business District and oCSC Central Street Overlay District. The ZBA unanimously recommended denial of the request.</p>
July 2015 Meetings/Activities	July 7, 2015
	<p>1700 Maple Ave: Special Use for a Type II Restaurant – <i>Red Robin Burger Works</i>, in the RP, Research Park District.</p>
	<p>2327 Park Place: Appeal from the Zoning Administrator’s decision that decks count towards Impervious Surface Coverage.</p>
	July 21, 2015
	<p>2331 Church Street: Appeal from the Zoning Administrator’s decision to deny a Minor Variation for a side yard setback to construct a one-story addition.</p> <p>609 South Boulevard: Major Variation request for the number of dwelling units (16 proposed where maximum of 12 is allowed), number of parking spaces (16 proposed where minimum 29 is required) and width of parking lot drive aisle (10 feet wide proposed where minimum 24 feet is required) in the MXE, Mixed Use Employment District.</p>
PLANNING AND ZONING	Plan Commission
June 2015 Meetings/Activities	June 10, 2015
	<p>Zoning Ordinance Text Amendment – Minor Variation for 2nd Floor Additions to Nonconforming Structures: The proposal, received as an aldermanic reference, will classify 2nd floor additions to nonconforming single-family and two-family residences as a minor variation that can be approved by staff rather than a major variation which needs approval by the ZBA. The Plan Commission forwarded a unanimous recommendation for approval.</p>
July 2015 Meetings/Activities	July 8, 2015
	<p>Zoning Ordinance Map Amendment – 1402-1408 Brown Ave: The applicant is requesting rezoning approval from R2, Single-Family Residential to R4, General Residential. There are no plans for a new development on the property at this time.</p>

PLANNING AND ZONING	Comprehensive Plan Committee of the Plan Commission
June 2015 Meetings/Activities	June, 2015 There was no Comprehensive Plan Committee meeting scheduled in June.
July 2015 Meetings/Activities	July, 2015 There is no Comprehensive Plan Committee meeting scheduled in July.
PLANNING AND ZONING	Rules Committee of the Plan Commission
June 2015 Meetings/Activities	June, 2015 There was no Rules Committee meeting scheduled in June.
July 2015 Meetings/Activities	July, 2015 There is no Rules Committee meeting scheduled in July.
PLANNING AND ZONING	Zoning Committee of the Plan Commission
June 2015 Meetings/Activities	June, 2015 There was no Zoning Committee meeting scheduled in June.
July 2015 Meetings/Activities	July, 2015 There is no Zoning Committee meeting scheduled in July.
PLANNING AND ZONING	Preservation Commission
June 2015 Meetings/Activities	June 16, 2015
	1700 Asbury Avenue (RHD) – 1. Remove an existing window on the 1st floor at the west side of the house. 2. A new wood window is proposed on the 1st floor at the west side of the house. 3. A new window and French double door is proposed on the 1st floor at the north side of the house (not visible from the public way). Approved.
	2320 Lincolnwood Drive (L) – Remove two garage doors from attached garage on the front facade. Infill opening with new double hung wood windows. Approved.
	2522 Lincoln Street (L) – Expansion of existing 2-car detached garage to create 3 rd bay. Approved.
	1225 Hinman Avenue (LSHD) –Remove existing second floor enclosed porch above deck and mudroom; remove existing wood deck; remove existing mudroom entry on the rear of the house. Construct 1-story mudroom addition, 2.5 -story kitchen, family room and master bedroom addition and a new rear deck. Approved.
	1025 Asbury Avenue (RHD) – Demolition of 18’x20’ detached garage & construction of 20’x24’ detached garage. Approved.
	2511 Orrington Avenue (L) – Demolition of existing 3-car detached garage; construct new 4-car detached garage facing the alley, with 3-season screen pavilion facing the yard. Approved.
	614 Clark Street (L) –Rebuilding the existing rear 3-story porch and stairs. Proportional columns proposed to continue from grade to the third floor. The existing roof & cornice will remain. Approved for administrative review, subject to conditions from the Commission.
	June 23-25, 2015
Illinois Main Street and Historic Preservation Conference 2015, Carbondale, Illinois. Diane Williams, Chair of the Preservation Commission made a presentation entitled: Centering on Downtowns: Balance and Authenticity in Comprehensive Planning.	

July 2015 Meetings/Activities	July 16, 2015		
	There are no items scheduled at this time.		
Preservation Projects Approved by Staff	Staff Review – June 2015		
	1034 SHERIDAN RD 1215 HINMAN AV 1139 JUDSON AV 1218 FOREST AV 2030 ORRINGTON AV 2131 TECH DR 901 EDGEMERE CT 1621 WESLEY AV	1239 OAK AV 1326 ASBURY AV 1835 HINMAN AV 1414 FOREST AV 2315 SHERMAN AV 601 FOREST AV 1413 WESLEY AV 2418 PARK PL	625 GARRETT PL 1003 HINMAN AV 735 MICHIGAN AV 721 SHERIDAN RD 1225 HINMAN AV 1232 FOREST AV 941 RIDGE AV
PLANNING AND ZONING	APPROVED & ACTIVE PLANNED DEVELOPMENTS		
1890 Maple/ 1881 Oak E2	The development of 356 dwelling units is complete. The Temporary Certificate of Occupancy was issued on March 11, 2015. Awaiting final engineering approval for issuance of the Final Certificate of Occupancy.		
1611 Chicago Ave. North Shore Residence/ Merion	Renovations in the existing structure are ongoing. The full building permit for the 8-story addition has also been issued; construction is ongoing.		
1515 Chicago Ave. Hyatt House Extended Stay Hotel	The 8-story 114-room hotel with 33 on-site parking spaces was approved by the City Council on 4/28/2014. The full building permit was issued on 2/27/2015. The construction is ongoing.		
1629-1691 Church St. Church St. Village	On 08/11/2014, the applicant received an extension to complete the 13 unfinished units in Buildings 2 and 3 and to obtain a building permit for the construction of the last eight-unit Building 1 no later than 08/11/2015. The applicant has completed construction on the 13 units in Buildings 1 and 2 but has submitted a request for an extension of the PD to obtain the permit for the Building 1 by August 11, 2016. The Request is scheduled for the P&D Committee on July 13, 2015.		
2454 Oakton St. Sports Dome	The indoor recreation facility (multi-sports dome) was approved by City Council on 08/11/2014. The building permit for the foundation only has been approved and is awaiting issuance.		
835 Chicago Ave. (Chicago/Main)	The building permit for the foundation work only for the 9-story 112-unit residential building has been issued and construction is ongoing. The application for a full building permit has been submitted and is under review.		
1620 Central Street	The four-story 47-unit multiple-family residential building was approved by the City Council on 04/27/2015.		
1571 Maple Avenue	The 12-story 101-unit mixed-use development was approved by the City Council on 04/13/2015.		

HOUSING & GRANTS	Housing & Community Development Act Committee
<p>June 2015 Meetings/Activities</p>	<p>June 16, 2015</p>
	<p>The HCDA Committee met on June 16. The agenda included a review of the draft joint application process for CDBG Public Services and Mental Health Board funding for 2016 and other categories of CDBG funding. New CDBG funding guidelines will be implemented in 2016 that allow non-profits to apply for public facility funds once every three years rather than annually. This would result in applications for larger, more comprehensive capital improvement projects rather than multiple, small deferred maintenance projects that are often partially funded and result in carryover. In addition, applications for Housing funds will not be accepted at this time from non-profits to rehab units they own that house special needs populations, as the purpose of the City's annual CDBG allocation process is to fund housing programs that maintain and improve the City's affordable ownership and rental housing stock.</p> <p>The City received its CDBG, HOME and ESG grant agreements from the HUD Chicago Field Office; executed agreements will be submitted to HUD by July 3. Staff will prepare subrecipient agreements for agencies that include the requirements in the new Omni Circular that became effective December 26, 2014. First payments to recipients of Public Services funding will be released in August, pending execution of subrecipient agreements and receipt of reports, as required.</p>
<p>July 2015 Meetings/Activities</p>	<p>July 21, 2015</p>
	<p>The HCDA Committee and Mental Health Board will hold a joint meeting on July 21 at 7 PM in room 2402 to review Pre-Applications/Letters of Intent from new applicants for 2016 CDBG Public Services and MHB funding. Those approved for full applications will be notified on July 22 and will be able to complete the full application. The full application will also be opened on July 22 for programs funded in 2015 with either CDBG or MHB that are applying for renewal funding in 2016.</p> <p>All applicants for CDBG-Public Services and MHB funds must submit their Pre-Application/LOI by 4PM on July 10 in ZoomGrants. Applicants for CDBG Public Facilities & Infrastructure or Housing funds must submit Pre-Applications in ZoomGrants by 4PM on July 17. Additional detail and the schedule for mandatory Pre-Application meetings are on the City website at www.cityofevanston.org/grantapplications</p> <p>Full applications must be submitted in ZoomGrants by 4PM on August 21. The schedule for application review meetings that will take place in September will be developed based on the total applicant pool. Applicants will be notified of the date of their application review in early August.</p>
HOUSING & GRANTS	Housing and Homelessness Commission
<p>June 2015 Meetings/Activities</p>	<p>June 26, 2015</p>
	<p>This meeting was cancelled due to the lack of agenda items</p>
<p>July 2015 Meetings/Activities</p>	<p>July 24, 2015</p>
	<p>The agenda has not been finalized at this point but will likely include the finalization of working groups and the presentation of fund reports.</p>

HOUSING & GRANTS	NSP 2
NSP2 Properties	<p>For Sale Properties: 713 Brummel is under contract and is expected to close by early July, pending completion of the required eight hours of homebuyer counseling by the purchaser. A revised strategy for 619 Case Place is being developed due to the inability of buyers to secure financing. Homebuyer counseling will be provided on a one-on-one basis for buyers as needed.</p> <p>Rental Properties: The wait list for LiveEvanston scattered site rental units will be open to accept pre-applications between July 6 and July 11. Advertisements will run in the Evanston Round Table, Chicago Tribune and Sun-Times, following the program's affirmative marketing plan. Pre-applications may be picked up at the leasing office during business hours at 1580 Foster Street beginning May 18. Households that meet pre-screening income limits and other eligibility requirements will be placed on the wait list in the order received, following the tenant selection plan.</p>
Rehabilitation/ Clearance Work	Information on site remediation has been submitted to the IEPA and receipt of the No Final Remediation letter is expected in July. Disposition of the cleared site will be determined before program closeout.
Land Banked Properties	The ETHS house at 1941 Jackson Ave that is being redeveloped through a partnership with Community Partners for Affordable Housing will be sold to an income eligible household by CPAH. Priority is being given to ETHS and City of Evanston employees who meet the income restrictions to purchase the home. Staff is developing disposition plans for the cleared lots at 2122 Darrow, 2142 Dewey and 2113 Dewey. 1509 Emerson will be land banked for development as part of the second phase of Emerson Square.
Grant Closeout	The City has expended its \$18.15 million NSP2 grant, as well as a substantial portion of the \$4 million in program income on eligible activities. Staff has completed the compliance review for ownership properties and that process is underway for rental properties. The HUD Chicago Field Office will conduct desk monitoring of NSP2 finances on July 29 and 30. File reviews of all completed properties are being conducted as required for grant closeout.

BUILDING & INSPECTION SERVICES		Housing Rehabilitation
Ward	Address	Status
2	1319 McDaniel	REHAB – House Demolition – Waiting on Bids.
2	1023 Darrow	Client requested payoff information and copy of loan documents. Research completed and documents sent to client. The City will re-write terms of rehabilitation loan to 0% interest.
2	1233 Fowler	Mortgage for Rehabilitation released – Paid in full.
2	1523 McDaniel	Mortgage for Rehabilitation released – Paid in full.
2	2315 Lake	Client requested payoff information and copy of loan documents. Research completed and documents sent to client. The City will re-write terms of rehabilitation loan to 0% interest.
2	2006 Lake	Mortgage for Rehabilitation released – Paid in full.
2	1314 Darrow	Client requested payoff information and copy of loan documents. Research completed and documents sent to client.
2	1584 Dewey	Client requested payoff information and copy of loan documents. Research completed and documents sent to client.
2	1904 Greenleaf	REHAB – Failed Sewer Lateral – Rehab Program does not cover repair of common areas – Client denied assistance.
5	1737 McDaniel – Unit B	Mortgage for Rehabilitation released – Paid in full.
5	1731 Grey	Compliance Follow-up Letter sent to client.
5	1814 Grey	REHAB – Tree Removal - Waiting on Appraisal amount.
5	1908 Foster	Mortgage for Rehabilitation released – Paid in full.
5	1806 Grey	REHAB – Garage Demo - Waiting on Appraisal amount.
5	1933 Jackson	Client requested payoff information and copy of loan documents. Research completed and documents sent to client.
5	1939 Hartrey	Mortgage for Rehabilitation released – Paid in full.
5	1720 Grey	REHAB – 1 Unit - Application received 6/26/2015.

6	3309 Simpson	Compliance Follow-up Letter sent to client.
8	1823 – 1831 Brummel	Patricia Lloyd Townhomes – 5-Units – In Progress.
8	2117 Howard – Unit 2C	Client requested payoff information and copy of loan documents. Research completed and documents sent to client.
8	219 Hartrey	REHAB – 1 Unit - Scope of Work under review.
8	147 Custer	REHAB – 1 Unit – Waiting on Appraisal amount.
9	606-C South Blvd	Client requested payoff information and copy of loan documents. Research completed and documents sent to client.

Applications Received	Applications Approved	Current Projects	Completed Projects
(Mo) / (YTD)	(Mo) / (YTD)	(YTD)	(YTD)
1/9	0/0	1	0

BUILDING & INSPECTION SERVICES	Sign Review and Appeals Board
June 2015 Meetings/Activities	June 11, 2015 Meeting cancelled for lack of agenda items.
July 2015 Meetings/Activities	July, 14, 2015 2 items on agenda: 2020 Greenwood Ave. – Greenwood Storage LLC – sign variance. Sign Ordinance – Text amendment, window signage.

BUILDING & INSPECTION SERVICES		New Business Application Status		
Ward	Property Address	Business Name	Received	Status
1	1501-A Chicago Ave.	Dragonfly Collections – New Location	6/1/2015	General Business License issued 6/24/2015.
2	1908 Dempster St.	Play it Again Sports	5/1/2015	Permit #15INTR-0206 applied for on 4/28/2015.
2	1890 Maple Ave.	Standard Parking	4/14/2015	Awaiting payment of fees.
2	1108 Dodge Ave.	Wildcat Hi-Lift	6/5/2015	In review.
2	1908 Dempster St.	AT&T Authorized Retailer	4/20/2015	Pending inspections.
3	928 Chicago Ave.	The Little Light Bazaar	5/1/2015	Pending inspections.
3	1015 Chicago Ave.	Autobarn Mazda of Evanston	4/22/2015	General Business License issued 6/10/2015.
4	800 Dempster St.	Evanston Float Center	5/22/2015	Build-out in progress. Permit #15INTR-0206.
4	828 Davis St. #210	Multilingual Connections	6/10/2015	Pending inspections.
4	704 Main St.	Cultivate Urban Rainforest & Gallery	4/16/2015	Build-out in progress. Permit #15ELEC-0109.
4	1234 Sherman Ave.	Evanston Stitchworks	6/9/2015	Pending inspections.
4	1416 Lake St. #2	Beautifully Broken	02/6/2015	Awaiting payment of fees.
4	1416 Lake St. #2	Mindstate of Emotions	01/23/2015	Awaiting payment of fees.
5	2118 Ashland	Evanston Imprintables (manufacturing location)	03/24/2015	General Business License issued 6/25/2015.
5	2123 Ashland	Clay and Amperage Studio	5/26/2015	Fire/Life Safety modifications required.
5	1601 Payne St	Scale Creep Miniatures	5/4/2015	Fire/Life Safety modifications required.
7	2538 Green Bay Rd.	JC Licht, LLC	01/26/2015	Pending inspections.

BUILDING & INSPECTION SERVICES		Permit Application Status		
Ward	Property Address	Project Description	Received	Status
1	811 Church	Restaurant – Interior remodel	1/20/15	Under Review
1	1735 Benson	The Stained Glass Restaurant	3/20/15	Approved
1	701 University	NU – Commercial kitchen	4/30/15	Approved
1	820 Foster	Symphony – Interior remodel	5/7/15	Approved
1	1714 Hinman	Interior remodel	5/15/15	Approved
1	601 University	HVAC and lighting	5/16/15	Approved
1	1710 Orrington	Pedestrian tunnel	5/28/15	Approved
1	1714 Hinman	Interior remodel	5/15/15	Approved
1	1500 Hinman	Boiler and water pump replacement	6/1/15	Approved
1	1737 Sherman	Blaze Pizza – revised seating layout	6/8/15	Approved
1	633 Clark	NU – Crown Plaza	6/14/15	Under Review
2	1804 Maple	City owned lease space – Pharmacy	4/22/15	Under Review
2	1910 Dempster	Evanston Plaza – Exterior façade improvements	5/1/15	Approved
2	1900 Greenwood	9 unit live/work	5/20/15	Approved
2	1801 Maple	500 ton chiller and HVAC repairs	6/3/15	Approved
2	1890 Maple	Exhale Yoga Studio	6/25/15	Under Review
3	1336 Chicago	Parking lot lighting	4/1/15	Under Review
3	609 Forest – Baker park	COE property improvement	4/29/15	Approved
3	835 Chicago	9 story high rise – tower review	5/15/15	Under review
3	534 Sheridan Square	5 flat – Complete rehab	5/19/15	Under Review
3	739 Chicago	Dental office	5/21/15	Under Review
3	910 Hinman	6 car garage	6/22/15	Under Review
3	928 Hinman	Structural repairs – roof	6/25/15	Under Review
4	620 Davis	Restaurant	1/30/15	Under Review
4	1515 Wilder – 3 flat	Whole building remodel	4/13/15	Approved
4	614 Davis	Type I restaurant	4/15/15	Approved
4	700 Main St	Interior remodel – Restaurant	5/4/15	Approved
4	1001 Davis	Gigio's Pizza – Interior remodel	5/21/15	Approved
4	1560 Sherman – Suite #1350	Interior remodel	5/30/15	Approved
4	618 ½ Church	Restaurant	6/12/15	Approved
4	1603 Orrington – Suite #1703	Interior demo – Partition walls	6/16/15	Approved
5	1229 Emerson	Interior demo	6/8/15	Approved
6	3330 Central	Starbucks – Exterior remodel	2/9/15	Under Review
6	3200 Grant	Interior remodel 3 rd and 4 th floors	6/4/15	Approved
7	2751 Ashland	Rocky Miller Stadium – New press box, bleacher and support structures	8/5/14	Under Review
7	1897 Campus – NU	Lacrosse and football fields – Parking lot	3/25/15	Under Review
7	1812 Central	Nail salon/spa	4/1/15	Approved
7	1121 Leonard – 3 Flat	Interior remodel	4/16/15	Approved
7	50 Arts Center Circle – NU	Pick-Staiger Hall – Interior remodel – ticketing	4/22/15	Approved

BUILDING & INSPECTION SERVICES		Permit Application Status (continued)		
Ward	Property Address	Project Description	Received	Status
7	2510 Green Bay Rd	Hackstudio – Interior revisions	5/19/15	Approved
7	1870 Sheridan Rd	Alice Millar Chapel – NU – Elevator and accessibility upgrades	5/21/15	Approved
7	2131 Tech Dr.	NU – Exterior restoration	5/21/15	Under Review
7	1926 Central	Restaurant	6/4/15	Under Review
7	2190 Campus – NU	Ryan Hall – Laboratory revisions – HVAC	6/9/15	Approved
7	2240 Campus – NU	Frances Searle – Interior remodel – offices – HVAC	6/15/15	Approved
7	1501 Central – NU	Ryan Field – Façade repairs -- Guardrails	6/19/15	Under Review
7	2145 Sheridan – NU	Tech Building – HVAC and electrical revisions – Laboratory	6/25/15	Approved
8	128-132 Chicago	U-Haul Truck Rental – Interior and exterior remodeling	6/23/14	Under Review
8	1413-1415 Howard	Convert commercial to 6 dwelling units	11/4/14	Approved
8	1909 -1911 Howard	Day care	3/13/15	Approved
8	222 Hartrey	Autobarn – Automobile repair and storage	3/20/15	Approved
8	2454 Oakton	Sports Dome – Foundation only	5/14/15	Approved
8	331 Howard	Interior remodel	5/14/15	Approved
8	101 Hartrey	6 flat interior remodel – Kitchen and baths	6/2/15	Under Review
8	101-103 Chicago/525 Howard	Interior remodel – 1 st floor office, 2 nd floor 2 dwellings	6/10/15	Under Review
8	333 Howard	Interior demolition	6/17/15	Approved
9	1620 Washington	3 flat – Exterior/interior remodel	6/4/15	Under Review
9	609 South Blvd.	Interior Demolition – Multi-family conversion	6/17/15	Approved



DATE: July 1, 2015
 TO: Wally Bobkiewicz, City Manager
 FROM: Mark Muenzer, Director of Community Development
 Gary Gerdes, Building and Inspection Services Manager
 SUBJECT: Building Permit & Construction Value Financial Report for June, 2015

BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of June 2015	\$ 550,085
Total Permit Fees Collected Fiscal Year 2015	\$ 3,033,547
Total Permit fees Collected for the Month of June 2014	\$ 251,071
Total Permit Fees Collected Fiscal Year 2014	\$ 2,865,731

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR JUNE 2015	\$ 27,501,875
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2015	\$ 158,863,685
TOTAL CONSTRUCTION VALUE FOR JUNE 2014	\$ 14,613,875
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2014	\$ 203,743,286



Memorandum

To: Honorable Mayor and Members of the City Council
From: Damir Latinovic, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: July 1, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

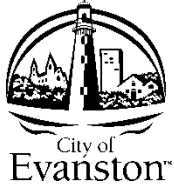
Zoning Weekly Update
Cases Received and Pending, June 26 - July 1, 2015

Zoning Reviews

Ward	Property Address	Type	Project Description	Received	Status
1	2350 Orrington Avenue	Zoning Analysis	Construct 2 story SFR w/ 2-car det. garage/coach house (Kendall)	05/27/15	pending additional info from applicant
1	633 Clark Street	Building Permit	Renovations to Rebecca Crown Center (NU)	6/25/2015	pending DAPR
1	715 Colfax Street	Building Permit	Construct 2-story SFR w/ 2-car det. garage/coach house (Kendall)	06/30/15	compliant
2	1818 Maple Avenue	Building Permit	Replace a/c roof-top units (Hilton Gardens Hotel).	06/29/15	compliant
3	835 Chicago Avenue	Building Permit	Construct 9-story, mixed use commercial/residential building (112 du's)	05/28/15	pending DAPR
3	910 Hinman Avenue	Building Permit	Construct 6-car det. garage at MFR.	06/23/15	pending additional info from applicant
3	925 Edgemere Court	Zoning Analysis	2-story addition for an elevator an SFR	06/24/15	pending staff review
4	1022 Ridge Court	Building Permit	Construct 2-story addition	05/13/15	pending additional info from applicant
5	2019 Pratt Court	Building Permit	Construct 2nd story addition and front porch at SFR	05/26/15	pending additional info from applicant
6	2210 Lincolnwood Blvd.	Building Permit	Construct 2-car detached garage at SFR.	06/30/15	compliant
6	2320 Lincolnwood Drive	Building Permit	Convert att. garage into habitable space at SFR.	06/25/15	pending additional info from applicant
6	2425 Cowper Avenue	Building Permit	Construct 2-car detached garage at SFR.	06/30/15	compliant
6	3330 Central Street	Building Permit	Interior/exterior remodeling (Starbucks)	02/12/15	pending Special Use
7	1501 Central Street	Building Permit	Misc. façade repair improvements to Ryan Field (NU)	06/24/15	DAPR 7/8/15
7	1926 Central Street	Building Permit	Interior remodeling for change of use (from retail to Type 1 Restaurant).	06/11/15	Pending DAPR
7	2216 Payne Street	Building Permit	Install rear yard patio at SFR.	06/29/15	compliant

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
2	1804 Washington Street	Zoning Complaint	Automobile Repair establishment in residential district	09/16/14	Drive-by insp. on-going
2	2331 Church Street	Appeal	Side yard setback to construct 1-story addition	04/29/15	ZBA 07/21/15
2	1402-1408 Brown Ave	Map Amendment	Rezoning from R2 to R4	06/12/15	PC 07/08/15
2	1325 Dodge Avenue	Minor Variance	Rear yard setback, construct 2-car det. garage	06/01/15	determination after 06/15/15
2	1700 Maple Avenue	Special Use	Type 2 Restaurant - <i>Red Robin Burger Works</i>	06/05/15	ZBA 07/07/15
2	1414 Pitner Avenue	Zoning Complaint	Illegal trade contractor business in R2 District	06/17/15	Viol. letter mailed. Re-inspection pending
3	821a-821b Chicago Avenue	Special Use	Craft Brewery - <i>Sketchbook Brewing Co.</i>	05/22/15	P&D 07/13/15
4	933 Ridge Avenue	Minor Variance	Side yard setbacks construct 2-story addition	06/01/15	determination after 06/15/15
4	1815 Cleveland Street	Zoning Complaint	Illegal auto-repair business in R2 District.	06/18/15	Viol. letter mailed. Re-inspection pending
5	2002 Darrow Avenue	Zoning Complaint	Auto repair establishment in res. District	06/25/15	Violation letter to be mailed week of 6/29/15
5	1739 Grey Avenue	Minor Variance	front yard setback variance to construct 2nd story addition	07/01/15	determination after 07/14/15
6	2327 Park Place	Appeal	Appeal of Zoning Administrator's determination that decks count toward impervious surface calculation.	06/04/15	ZBA 07/07/15
6	2812-2814 Central Street	Special Use	Child Daycare - <i>Little Green Tree House</i>	04/28/15	P&D 07/27/15
6	3140 Central Street	Minor Variance	Build. Lot coverage to construct porch, deck w/ balcony	06/17/15	determination after 6/30/15
7	2835 Sheridan Place	Minor Variance	Rear and side yard to construct 2-story SFR.	06/10/15	determination after 06/23/15
8	316 Darrow Avenue	Minor Variance	Bldg lot coverage to construct 2-car detached garage	06/17/15	determination after 6/30/15
9	609 South Boulevard	Major Variance	Number of dwelling units, # of parking spaces and parking aisle width, for conversion of warehouse to 17 condo DUs	06/25/15	ZBA 07/21/15 & pending DAPR



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: July 3, 2015

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

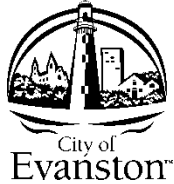
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, July 3, 2015

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	1515 Chicago Avenue (Hyatt House)	New Hotel	The final floor of steel is being set at time of inspection. Precast concrete deck planks have now reached the 7th floor. The ground level below slab mechanicals have been installed and concrete has been poured. Framing layout has begun at 2nd and 3rd floors. Job is well kept with the public right of way protected and free of construction debris. Fences are secure and stand plumb with windscreen and lockable gates in place. Neighboring storm structure catch baskets have been cleared of debris.	6/30/15
1	1619 Chicago Avenue (The Merion)	Residential Addition	First level concrete walls are approximately 35% completed. Fences and sidewalks are in good condition and catch basin is clean.	7/1/15
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Portions of the sidewalk have been replaced as required by Public Works. Weeds and grass have been cut. Fences are in good condition. Soil retention reports are current. No dust or mud was being created at time of inspection.	7/1/15
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Fences and sidewalks are in good condition. Sheeting at all property lines are completed. Catch basin is clean.	7/1/15
3	425 Dempster Street (Chiaravalle Montessori School)	Commercial Addition	The addition portion of the work is nearing completion. Most finishes such as carpet and paint have been applied through all three floors. Concrete flatwork at the east and west sides of the building need to be completed. The focus of the job has now shifted to the connection of the existing building to the new addition. The job is well kept and the landscape is being prepared for sod. The construction fences have mostly been removed except for the area where the concrete flatwork is being done.	6/30/15
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	The site is secure and the fence is in good order. Water retention and grade beams have been installed. The Project Superintendent confirmed the sidewalk construction canopy will be installed prior to building the exterior walls along Davis street.	6/30/15
4	1029 - 1035 Davis Street	One Story Commercial	Masonry work was stopped until a sidewalk construction canopy is installed along Davis and Oak streets. The City is requiring the General Contractor to obtain a Right of Way permit and to install the canopy prior to going further.	6/30/15
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Construction fence is in good condition. Dumpster is on site. Electrical on the upper floors is ready for inspection.	6/30/15

7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	The concrete deck work is completed at both North and South towers. The steel links between the east and west portions of the building are now under construction. Glazings are still in progress at the south towers. MEP has begun at the Northeast tower and ground floor of the Northwest tower. Job site is well kept. Silt and construction fences are in place and stand plumb. Tire wash area is operational and all catch baskets at neighboring storm structures are cleared on a weekly basis.	7/1/15
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Exterior dryvit work continues and all fences are in good condition. Permit was issued July 2, 2015.	7/1/15



Memorandum

To: Honorable Mayor and Members of the City Council

From: Paul Zalmezak, Acting Economic Development Division Manager

Subject: Monthly Economic Development Report for June 2015

Date: June 29, 2015

Discussion

Enclosed is the monthly report of economic development activities for the month of June 2015. The report summarizes meetings, ongoing initiatives, new businesses, marketing activities, as well as activity reports on key economic development projects and sites.

Please contact me at 847/448-8013 or pzalmezak@cityofevanston.org if you have any questions or would like to discuss the information contained further.

No.	Project	2015 Deliverable	Latest Update	Area of ED Plan	Deadline
1	Central Street Business Association	Ongoing support of business district.	Working with business association to complete Merchant Grant projects. Planning for July events.	Business District Vitality	Ongoing
2	West End Business Association	Revision and Completion of items on "punch list" generated by West End businesses.	Last Meeting held 6/24/2015. Entryway signage design being reviewed. Planning for Manufacturing Day (October 1, 2015) has started	Business District Vitality	Ongoing
3	West Village Merchants Association	Work with WVBA to create series of events to bring visitors to the area; Increase number of participating members from the area.	WVBA is hosting arts related events, largely focusing on music, to bring residents and potential customers to the area. Latest one held 6/24/15.	Business District Vitality	Ongoing
4	Main Street Merchants Association	Merge with Chicago/Dempster with creation of SSA	Steering Committee is finalizing work plan; SSA adoption scheduled for July 2015.	Business District Vitality	Ongoing
5	Chicago/Dempster Merchants Association	Merge with Main Street with creation of SSA	Steering Committee is finalizing work plan; SSA adoption scheduled for July 2015.	Business District Vitality	Ongoing
6	Dr. Hill Arts District	Establish meeting/event calendar.	Staff is regrouping with District leadership to plan meetings.	Business District Vitality	Ongoing
7	Central Evanston Business Association	Increase number of registered businesses and events hosted by the association; Establish meeting/event calendar.	Group participated in Juneteenth celebrations at the Gibbs-Morrison Center. Moving forward with district marketing/beautification efforts.	Business District Vitality	Ongoing
8	Noyes Merchant District	Continue to support creation of group; establish regular meeting schedule and activities.	The group met on 5/13/15. Small group working on completion of Merchant Grant items.	Business District Vitality	Ongoing
9	Creation of Special Service Area for South East Evanston	Establish SSA; Start Implementation of SSA Goals & Objectives and define management structure.	Public Hearing held on 4/27/15; Adoption of SSA Ordinances slated for late June/early July 2015.	Business District Vitality	4Q2015
10	Purple Line Pilot Project	Support the Purple Line Pilot Project for Expanded Hours; Promote later ridership to add an additional Purple Line train week day evenings.	Pilot through July 10th. June 25th count day / event	Business District Vitality	3Q2015
11	Retail Attraction Efforts (from Chicago and other area communities)	X # of visits to local retailers in Chicago and other neighboring communities to encourage 2nd location expansions into Evanston	Visited Highland Park on 5/1 and Wicker Park/Bucktown.	Business Attraction	Ongoing
12	Business District Investments/Tree Replacement	Identify areas for improvement/clean-up in business districts and utilize ED funds to augment existing CIP efforts.	Nyden/Maiworm toured business districts and identified areas to address and improve. Nyden developing list of items to repair; Maiworm to price/determine timing of repairs.	Business District Vitality	4Q2015

No.	Project	2015 Deliverable	Latest Update	Area of ED Plan	Deadline
13	Church/Dodge Reinvestment/Business Attraction	Complete façade projects at NWC of Church & Dodge; Support leasing of available commercial space. Introduction of new City Cultural Center at 1823 Church Street.	Businesses at Church & Dodge considering façade improvement for awnings. First Slice lease negotiations nearing completion. Phillyz Cheesesteak & More operating in former Fatty's Burger space.	Business Attraction	Ongoing
14	Update of www.evanstonedge.com	Updated website.	Working with Community Engagement to refine content on Evanston Edge. Relocating Edge to WP Engine and updating layout.	Business Attraction/Retention	3Q2015
15	Howard Street Theatre Project (727-729 Howard Street)	Development of RFQ to identify credible theatre group to locate on Howard Street. Coordinate with group to build/construct theatre on Howard.	RFP for Theatre Group due 6/12/15. EDC review on 7/7/2015	Business District Vitality	4Q2015
16	Demo of 717 Howard Street	Demolish 717 Howard Street.	Low bid was WreckCon Specs, LLC of Evanston at \$27,500. Approved by Council on 6/22/15.	Business District Vitality	2Q2015
17	Howard Street Police Outpost Redevelopment	Utilization of property at 633 Howard Street for commercial use.	Coffee shop user identified in Fall 2014 has withdrawn interest in property. Staff seeking new tenant with similar proposal for utilization of space.	Business District Vitality	3Q2015
18	Recycling Center RFQ/P	Determine future utilization of property.	RFQ released 4/3; press event on 4/6. Three responses, 7/7 EDC authorize Smylie negotiations	Business Attraction/Retention	3Q2015
19	Support Workforce Development Activities	Support workforce development goals throughout year.	Promotion of SYEP program to local employers; Curt's Café funding approved. New workforce program proposal fall 2015	Workforce Development	4Q2015
20	Main/Chicago TIF Committee	Improvement of streetscapes and underlying infrastructure in Chicago/Main area.	Identification of infrastructure improvements to the Main/Chicago area.). Coordination with Main/Chicago TIF Committee and SSA Steering Committee.	Business District Vitality	Ongoing

Top Project Priorities

6/29/2015

No.	Project	2015 Deliverable	Latest Update	Area of ED Plan	Deadline
21	Central Street Streetscape Improvements	Creation of "pilot area" for proposed Central Street/Green Bay improvements; Promotion of 50/50 sidewalk program	Consultant beginning implementation of "pilot area". Parking options presented to 4/22/2015 EDC and Parking & Transportation meetings. Parking studies completed and being analyzed.	Business District Vitality	3Q2015
22	Food-Based Businesses in Southeast Evanston	Attraction and support of food-related and retail businesses to the Chicago Avenue corridor.	Bake 425 grand opening July 11. Frio Gelato opened on 4/25/15.	Business Attraction/Retention	Ongoing

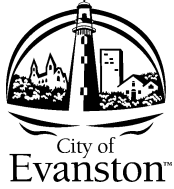
Loan Status	Borrower		Date Loan Funded	Original Loan Amount	Monthly Payment	Total Amount Paid			Balance in Arrears	Remaining Balance to be Paid [1]	Date Loan Terminates
	Name	Address				Principal	Interest	Total			
CLSD	Corrado Cutlery	1634 Payne St.	1.25.12	\$ 31,500.00	\$ 437.50	\$ 15,770.00	\$ -	\$ 15,770.00	\$ -	\$ -	NA
OPEN	Ward Eight	629 Howard St.	3.15.12	\$ 362,650.00	\$ 2,000.00	\$ 56,750.00	\$ -	\$ 56,750.00	\$ -	\$ 305,900.00	NA
OPEN	Ward Eight	629 Howard St.	3.15.12	\$ 130,000.00	\$ 1,316.19	\$ 28,594.43	\$ 12,210.43	\$ 40,804.86	\$ -	\$ 101,405.57	12.1.22
	Evanston North Shore Contractor's Cooperative	1817 Church	8.14.12	\$ 200,000.00	\$ 1,028.26	\$ 2,028.93	\$ 3,112.37	\$ 5,141.30		\$ 197,971.07	1.5.20
OPEN	Chicken & Waffles	2424 Dempster St.	10.1.12	\$ 202,937.63	\$ 1,184.29	\$ 374.21	\$ 1,994.37	\$ 2,368.58	\$ (2,368.58)	\$ 200,569.05	10.1.32
OPEN	Peckish Pig (Building)	623 Howard St.	3.18.13	\$ 675,000.00	\$ 5,500.00	\$ 49,500.00	\$ -	\$ 49,500.00	\$ -	\$ 625,500.00	NA
OPEN	Curt's Café	2922 Central St.	5.11.14	\$ 15,000.00	\$ 651.37	\$ 9,478.81	\$ 21.19	\$ 9,500.00	\$ -	\$ 5,521.19	4.11.17
OPEN	FEW Spirits	918 Chicago Ave.	6.27.14	\$ 250,000.00	\$ 2,775.51	\$ 15,602.96	\$ 12,152.14	\$ 27,855.10	\$ -	\$ 234,397.04	8.30.24
OPEN	Davis Transportation	1040 Wesley Ave.	10.1.14	\$ 140,000.00	\$ 3,287.90	\$ 943.95	\$ 700.00	\$ 1,643.95	\$ (20,645.55)	\$ 146,700.00	12.31.18
OPEN	Peckish Pig (Patio Work)	623 Howard St.	8.27.14	\$ 18,412.00	NA	\$ 18,412.00		\$ 18,412.00	\$ -	\$ -	NA

[1] Total reflects only principal.
Last Update 6/1/2015

No.	Project	Desired Outcome	Status
1	Church Street Plaza	Occupied with Retail Uses	Owner rep (Mcaffery interests) continues to market the space / considering options based on overall re-tenanting plan. Red Robin Burger Works negotiating lease of first floor former Borders
2	633 Howard Street (Police Outpost Space)	Occupied with Food Retail Uses	Staff is expecting proposal from potential restaurant/coffee operator in June 2015.
3	Howard Theatre Properties (717, 721-723, 727-729 Howard)	Redevelopment As Theatre	RFQ issued in early May, responses due June 12, 2015. Interviews with prospective groups are ongoing.
4	Oakton/Asbury	Little Beans	7a process still in process. Finalizing loan funding reimbursement.
5	Evanston Auto Glass	Relocation/ Façade	Ultimate Fitness relocating to Morton Grove. Owner is seeking to sell the building or have short term (1 -2 year) leases.
6	Walgreens - Green Bay Road	Updated Walgreens	New owner has closed on the property. Immediate landscaping and cosmetic improvements to occur with a more specific discussion on Walgreens updates to happen in near future.
7	Evanston Plaza	Occupied with Retail Uses	Valli Produce closed \$16 million purchase of property on 9/18/2014. City council 2/23 - \$2 million for phase I / store rebuild. Job Fair held 6/2/2015 & 6/3/2015. 100 hired. Estimated 85 Evanstonians. Grand opening planned Mid August. Valli/Azzuri presented plans for both the store improvements and the Unified Business Center plans for the signage in the plaza which was approved by DAPR and Sign Review Board.
8	Tom Thumb Redev	Part of Larger Redevelopment	Building demolished. Construction underway. Diablo/ lulu's first floor, upper story banquet/outdoor deck/event space. Applied for business license on 10/16/2014. "Lulu's & Taco Diablo" targeting December 2015 opening. Acquired Studio Media building next door.
9	Dempster/Chicago Harry Major Bldg	Food User	Bake 425 opening in July 11.
10	Price Properties - Main Street (Lupita's, Wine Goddess, etc.)	Occupied with Retail Uses	Lupita's is leased to La Principal (Lucky Platter team); Cultivate plant shop opening in old Daves Rock Shop space.
11	Main/Chicago	Mixed Use Redevelopment	Under Construction.
12	Evanston Dance Center	Occupied Space	A new lease has been signed that includes options to extend the lease. Expansion plan revisions have been approved and buildout is underway. Targeted completion in September.

Project Name	Status	Meeting Dates		Funds Invested	Summary of Project	Latest Update	Completion Date
		ED Committee	City Council				
Accuity	Active- City Council Approval	5/27/2015	6/8/2015	\$210,000	Five year parking agreement, 70 spaces Maple Ave Garage - \$42,000 annually	EDC approved 5/27, City Council 6.8. Accuity signed lease at 1007 Church and has announced relocation to employees	3Q 2016
Curt's Café (2922 Central St.)	Active - City Council Approval	4/22/2015	5/26/2015	\$42,000	Individual stipends for students that successfully complete the program and are placed in jobs. Workforce Development funding program to EDC in September	City Council approved 5/26	1Q 2016
Central Street Streetscape Improvements	Active- EDC Consideration Pending City Council Approval	4/22/2015	5/11/2015	\$25,000	Use of Economic Development Funds to assist in streetscape projects for Central Street	City Council consideration scheduled for 5/11/2015	3Q 2015
ZS Associates Retention Assistance	Active -- EDC Consideration; Pending City Council Approval	1/28/2015	2/9/2015	TBD	Funding for relocation and ongoing assistance in form of potential hotel/motel tax sharing agreement.	City Council approved 2/9/2015.	1Q2017
Merchant Grant - Central Street	Active- City Council Approval		3/9/2015	\$ 9,000.00	Banner Maintenance, Website Work, Plantings, Benches	City Council Approved 3/9. Working with Public Works to provide benches.	4Q 2015
Merchant Grant - West End	Active- City Council Approval		3/9/2015	\$ 9,000.00	Planters/Plantings, business plan projects	City Council Approved 3/9. Working on entryway signage as part of business plan item	4Q 2015
Merchant Grant - West Village	Active- City Council Approval		3/9/2015	\$ 9,000.00	Plantings, Website and Marketing	City Council Approved 3/9. Work continues on website and promotion of district events is underway	4Q 2015
Merchant Grant - Chicago/Dempster	Active- City Council Approval		3/9/2015	\$ 9,000.00	Planters/Plantings, Bike Racks, Small Business Saturday Promotion, Wine Walk, Open House Event	City Council Approved 3/9.	4Q 2015
Merchant Grant - Main Street	Active- City Council Approval		3/9/2015	\$ 9,000.00	Approved to use 2014 funds to complete welcome packet printing and bike rack installation. No new funding provided	City Council Approved 3/9.	4Q 2015
Merchant Grant - Central Evanston (CEBA)	Active- City Council Approval		3/9/2015	\$ 9,000.00	Branding/Logo, Banners, Plantings	City Council Approved 3/9. Worked with Public works to determine planter locations	4Q 2015
Merchant Grant - Hill Arts	Active- City Council Approval		3/9/2015	\$ 9,000.00	Dr. Hill Sculpture and Memorial Garden Maintenance, Plantings, Website/Blog Development	City Council Approved 3/9. Reimbursed \$1500 for plantings.	4Q 2015
Merchant Grant - Howard Street	Active- City Council Approval		3/9/2015	\$ 1,754.00	Plantings, Replacement of tree lights to LED lights	City Council Approved 3/9.	4Q 2015
Merchant Grant - Noyes Street	Active- City Council Approval		3/9/2015	\$ 9,000.00	Branding/Marketing, Banners, Plantings	City Council Approved 3/9. Working to get plantings in place by mid/late June.	4Q 2015
Lucky Platter Façade (514 Main Street)	Closed -- Project Complete	1/28/2015	2/9/2015	TBD	Improvement of façade at 514 Main Street	Work on the Façade is complete.	1Q2015
Evanston Plaza Funding	Active -- EDC Consideration; Pending City Council Approval	1/28/2015	2/23/2015	TBD	Funding for interior and exterior rehabilitation of grocery store space at Evanston Plaza	City Council consideration scheduled for 2/23/2015.	3Q2015
Chicago + Main (835 Chicago Ave.)	Active -- City Council Approved	9/17/2014	9/22/2014	\$ 2,900,000.00	Funding for TIF eligible expenses to reduce financial gap for office component of mixed-use building.	Groundbreaking in February 2015.	4Q2016
Little Beans (430 Asbury Ave.)	Active -- City Council Approved	9/17/2014	9/22/2014	\$30,000 (façade); \$95,000 (loan)	Financial assistance for play café space in former Osco-Drug building. Assistance will fund fixtures and interior build-out of space. Also approved for façade improvement project.	Working to complete; opening early February	1Q2015
Campus Gear (1720 Sherman Ave.)	Active -- City Council Approved	7/9/2014	8/11/2014	\$ 10,000.00	Façade improvement project to install new signage and place new façade on new store space.	Extension requested into spring 2015	1Q2015
Davis Transportation Loan	Closed -- Loan Funded	7/9/2014	8/11/2014	\$ 140,000.00	Loan for working capital and equipment for bus company.	Staff finalized agreements; First payment due in 2015.	4Q2014
Homestead Meats	Closed -- Project Complete	5/28/2014	8/9/2014	\$ 935.00	Façade Improvement	Funding awarded and project complete	2Q2014
Fitness Avenues (1910 Main Street)	Closed -- Project Complete	7/9/2014	7/28/2014	\$ 1,980.00	Façade improvement	Project Complete; Ribbon-cutting held 8/6/14	3Q2014

Project Name	Status	Meeting Dates		Funds Invested	Summary of Project	Latest Update	Completion Date
		ED Committee	City Council				
FEW Spirits (918 Chicago Ave.)	Closed -- Loan Funded	10/23/2013	6/23/2014	\$ 250,000.00	Loan for purchase of new equipment for additional bottling line for distillery and working capital.	Loan is funded	2Q2014
Autobarn (222 Hartrey Avenue)	Active -- City Council Approved	8/7/2013	5/28/2014	\$ 2,500,000.00	TIF assistance for build-out at 222 Hartrey, 7B support to Cook County Assessor, and extension of Sales Tax Sharing Agreement.	Under construction; construction draws currently occurring	4Q2015
Just Turkey Façade	Closed -- Project Complete	2/19/2014	3/10/2014	\$ 2,090.00	Façade improvement funds for signage at 2430 Main Street for new business.	Now Open 1Q2014	1Q2014
Curt's Café (2922 Central St.)	Active -- City Council Approved	9/25/2013	10/14/2013	\$ 21,000.00	Reimbursement for up to seven Evanston resident participants who are placed in jobs.	Curt's café continues training program	4Q2014
Next Chapter (1703 Orrington Ave)	Closed -- Project Complete	9/25/2013	10/14/2013	\$ 9,900.00	Support of Entrepreneurship education program at EPL.	Next Chapter is open and offering classes	1Q2014
Now We're Cookin' (1601 Payne St.)	Active -- Project in Process	8/7/2013	9/9/2013	\$ 60,933.00	Seeking funding support for entrepreneurial training for early stage food businesses.	Funding received; status reports provided regularly	3Q2015
Music Institute of Chicago (1702 Sherman Ave.)	Closed -- Project Complete	4/24/2013	5/13/2013	\$ 165,000.00	Sought funds to support build-out of black-box theatre and other extraordinary construction expenses..	Project Complete; Ribbon-cutting held 10/23/2014	3Q2013
Peckish Pig (623 Howard St.)	Closed -- Project Complete	2/27/2013	3/18/2013	\$ 200,000.00	Build-out funds for City-owned property in support of creation of restaurant at 623 Howard Street.	Peckish opened 3/13/14	1Q2014
Beacon Academy	Closed -- No City Assistance Necessary	8/28/2013	NA	\$ 250,000.00	Seeking build-out assistance for interior space of school.	Determined Project did not need City funding	NA
Margarita Inn (1566 Oak Ave.)	Closed -- No City Assistance Necessary	2/27/2013	NA	\$ 230,000.00	Support following major rehabilitation of the hotel to offset costs in the form of a hotel tax sharing agreement of new incremental.	Margarita Inn was able to secure bank loan without need of City tax sharing agreement.	NA
Dempster/Chicago/Main Special Service Area	Active -- Project in Process	4/29/2014	NA	TBD	Chicago/Dempster and Main/Chicago merchants came to EDC seeking funding for larger special service area.	Public meetings are scheduled for 1Q2015	4Q2015
Relocation of Police Outpost	Active -- Project in Process	4/29/2014	NA	TBD	Staff is actively working to identify opportunity for leasing of 633 Howard Street for retail/restaurant use.	Police Outpost is in process of relocation to 745 Howard Street.	2Q2015



Memorandum

To: Honorable Mayor and Members of the City Council

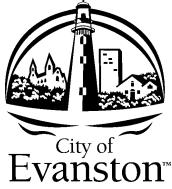
From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: July 2, 2015

There were no new applications for food establishments for the week of June 26, 2015.

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: July 2, 2015

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
1	Hyatt House Evanston	1515 Chicago	D	Restaurant (Alcohol)	5pm – 10 pm (Mon – Fri) 12 pm – 10 pm (Sat-Sun)	5/14/15	Pending City Council Approval
1	The Merion (New Owners)	1611 Chicago	C	Hotel/Restaurant (Alcohol)	11am – 1am (M-TH) 11am – 2am (Fri-Sat) Noon – 1am (Sun)	5/29/15	Pending City Council Approval
1	Giordano's	1527 Chicago	D	Restaurant (Alcohol)	11am – Midnight (M-F)	6/4/15	Pending City Council Approval
1	800 Degrees Pizzeria	812 Church	D	Restaurant (Alcohol)	11am – 1am (M-TH) 11am – 2am (Fri-Sat) Noon – 1am (Sun)	6/9/15	Pending City Council Approval
4	La Principal	700 Main Street	D	Restaurant (Alcohol)	11am – Midnight Tues-Sun	5/13/15	Pending City Council Approval

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING JULY 3, 2015

HAVE A SAFE & HAPPY JULY 4TH!!!

Editor's Note: The NWMC offices will be closed on Friday, July 3 in observance of Independence Day.

Executive Board Makes Regional Appointments; Discusses State Budget Dilemma

The NWMC Executive Board met on Wednesday with new *NWMC President and Rolling Meadows Mayor Tom Rooney* chairing his first meeting. The board discussed the June 24 NWMC Annual Gala and gave feedback to staff to begin planning for next year's event. The board also unanimously approved the following regional appointments:

- *NWMC Past-President and Evanston Mayor Elizabeth Tisdahl* and *NWMC President and Rolling Meadows Mayor Tom Rooney* as the Delegate and Alternate Delegate to the Metropolitan Mayors Caucus
- *Schaumburg Village President Al Larson* as the North and Northwest Cook County representative to the Chicago Metropolitan Agency for Planning Board
- *Park Ridge Mayor Marty Maloney* to the Central Tri-State Tollway Corridor Planning Council

The Executive Board also approved a recommendation to have the Conference serve as the fiscal agent for a grant proposal from the *City of Evanston* to conduct a "Small City Bike Share Peer Exchange." The city is seeking a \$5,000 grant from the Urban Sustainability Director's Network to host a conference on bike sharing programs with three other similarly sized cities (Fayetteville, Arkansas; Dearborn, Michigan and Northampton, Massachusetts). Finally, the board discussed the state budget impasse and potential impacts on local government revenues and operations. Please see the article below for more information. *Staff contacts: Mark Fowler, Larry Bury*

Today's the Day! Last Call to Sign Up for a NWMC Committee

Today, Thursday, July 2, is the deadline for members to register their NWMC committee preferences for this year. A packet was sent to the membership last month that included information on each committee and a registration form.

Members are requested to consider which of the core committees (Bicycle and Pedestrian, Finance, Legislative or Transportation) or non-core committees (Attorneys, Fire Core Cost Containment, Utilities Regulation, Upper Des Plaines River and Tributaries Advisory or the Lower Des Plaines, Poplar & Salt Creek and North Branch Chicago River Watershed Planning Councils) they are interested in joining. Members are requested to return their committee registration form to Larry Bury, lbury@nwmc-cog.org or fax, 847-296-9207. *Staff contact: Larry Bury*

Uncertainty Rules as State Enters Fiscal Year Without Budget

The new state fiscal year began on Wednesday, July 1 without a state budget in place. Governor Rauner did sign appropriation and reappropriation bills for school and transportation funding while vetoing all other appropriation bills sent to him by the General Assembly. The Governor criticized the budget passed by the Democrats in May as being \$3 to \$4 billion out of balance and unconstitutional. Additionally, the Governor continues to insist that reforms, such as changes to the workers compensation system and a property tax freeze, be included in the budget negotiations.

On Wednesday, the Senate passed Senate Bill 2040, which provides one month of funding to continue state operations but the House failed to pass House Bill 4190, which would have also provided a one month state budget. The Governor and Republicans in the General Assembly opposed these short-term budget bills. The House is scheduled to be back in Springfield on Wednesday July 8, at which time they could potentially take up the Senate short-term budget.

Even without a state budget, the state is statutorily mandated to disburse money from the Local Government Distributive Fund (LGDF) and Local Government Tax Fund (Sales Tax). Comptroller Munger has stated that most local government payments can be made because they are not tied to a state appropriation.

In the absence of a state budget, Governor Rauner has pledged to fight to pay state workers and continue state operations; however, the legal authority to do so has been called into question. The Attorney General has issued legal guidance that only certain employees can be paid (at the federal minimum wage) in the absence of appropriation authority. On June 10, Comptroller Munger said that nearly all payments from her office will stop on July 1 and noted that state workers will be asked to come to work with no idea of when they will be paid. Whether or not state operations will continue and at what level remains an open question as the state moves into the new fiscal year.

Staff continues to closely monitor the state budget impasse and assess how local governments will be affected if the impasse continues. Staff will provide additional information to the membership as events warrant. *Staff contacts: Larry Bury, Chris Staron*

NWMC Local Government Communicators to Talk Municipal Facebook Pages

The NWMC Local Government Communicators Committee has set the agenda for their Wednesday, July 15 meeting. The committee will recap the June 4 3CMA regional meeting held in Skokie as well as conduct a discussion on managing municipal Facebook pages.

The meeting will be held from 11:30 a.m. to 1:00 p.m. at the Schaumburg Prairie Center for the Arts. For more information or to add a staff member to the committee, please contact NWMC staff or *Chairperson Ann Tennes, Village of Skokie Director of Marketing and Communications*, ann.tennes@skokie.org or 847-933-8234. *Staff contacts: Mark Fowler, Chris Staron*

SPC Ambulance Program Compliance Information Update

As an update to information provided in the April 24 [NWMC Director's Weekly Briefing](#), Illinois Department of Public Health (IDPH) Ambulance Compliance Section Chief Keith Buhs issued a June 30 memo http://www.nwmc-cog.org/SPC-Documents/SPC_IDPH-position-on-KKK-A-1822F.aspx to EMS System Coordinators, IDPH Regional Coordinators and IDPH Ambulance Inspection Staff to address questions regarding changes in federal procurement specifications regarding ambulances. As reported, the proposed changes, primarily to the cot retention systems, could add considerable cost to any ambulance ordered after July 1.

In his letter, Chief Buhs states that, "Therefore, until changes are made to the IDPH EMS Administrative Code, Illinois providers are, and will continue to be held to the 2007 version of the KKK-A-1822F standard. In other words, the 2007 KKK-A-1822F standard remains the standard in Illinois until the IDPH EMS Administrative Code is changed. IDPH is in agreement with greater safety standards for the transportation of patients. IDPH is currently reviewing and considering the updated ambulance build standards for potential future inclusion into the IDPH EMS Administrative Code. The Department will be seeking input from stakeholders as we move forward on identifying components of new ambulance build standards."

Despite the guidance from IDPH, the Suburban Purchasing Cooperative (SPC) Additional Duty Ambulance (Contract #133) vendor and Foster Coach President Steve Foster, advises placing orders with the new mounts, as most manufacturers will make the customer sign a waiver if they do not order the mounts. Should you have any questions or require additional information, please contact staff, Keith Buhs, 217-557-

3895 or Keith.Buhs@illinois.gov or Steve Foster, 800-369-4215, ext. 3, 815-499-0215 (cell) or steve@fostercoach.com). *Staff contact: Ellen Dayan*

Mayors Caucus to Host July 10 Quarterly Meeting

The Metropolitan Mayors Caucus (MMC) has set its next quarterly meeting for Friday, July 10 from 12:15 p.m. to 3:00 p.m. at the Chicago Cultural Center, 78 East Washington Street in Chicago. The meeting will begin with lunch provided student chefs of the Chicago Public Schools' Culinary Arts Program. The business portion of the meeting will begin at 1:00 p.m.

Please RSVP your attendance to MMC Executive Director Dave Bennett, dbennett@mayorscaucus.org or 312-201-4505 by noon on Wednesday, July 8. *Staff contacts: Mark Fowler, Mike Walczak*

Meetings and Events

NWMC Local Government Communicators Committee will meet Wednesday, July 15 from 11:30 a.m. to 1:00 p.m. at the *Schaumburg Prairie Center for the Arts*, 201 Schaumburg Court.

NWMC Bicycle and Pedestrian Committee will meet Tuesday, July 21 at 10:30 a.m. at the NWMC offices in *Des Plaines*.