

# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: Friday, April 11, 2014

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for April 4, 2014 – April 10, 2014

### **Administrative Services**

Weekly Bids Advertised  
February Treasurer's Report

### **City Manager's Office**

Master Council Meeting Agenda Schedule

### **Community Development**

Zoning Report

### **Parks, Recreation and Community Service**

Weekly Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**April 14, 2014**

None

**April 15, 2014**

Arts Council

Zoning Board of Appeals

Preservation Commission

Board of Ethics

[www.cityofevanston.org/boardofethics](http://www.cityofevanston.org/boardofethics)

**April 16, 2014**

Site Plan & Appearance Review Committee

Grocery Store Working Group

M/W/EBE Advisory Committee

Zoning Committee of the Plan Commission

[www.cityofevanston.org/zoningcommitteeplancommission](http://www.cityofevanston.org/zoningcommitteeplancommission)

**April 17, 2014**

Mayor's Youth Task Force

Chicago-Main TIF Advisory Committee

Park & Recreation Board

Sign Review and Appeals Board

[www.cityofevanston.org/signreviewboard](http://www.cityofevanston.org/signreviewboard)

**April 18, 2014**

None



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of April 4, 2014 through April 10, 2014.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2576</b>	<b>2945</b>
<b>SERVICE REQUESTS</b>	<b>578</b>	<b>592</b>
<b>TOTAL CHATS</b>	<b>67</b>	<b>90</b>
<b>TOTAL TEXT</b>	<b>1</b>	<b>4</b>

## **Top 5 Service Requests**

**Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

- |                                       |     |
|---------------------------------------|-----|
| 1. Building Permit Inspection Request | 116 |
| 2. Broken Parking Meter               | 49  |
| 3. Rodents                            | 38  |
| 4. Trash – Special Pick-up            | 36  |
| 5. Trash – Missing/Replacement Cart   | 31  |

Please see the following page for the Weekly Telephone Wrap Up Data

**Telephone Wrap-up Data** At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	255
Administrative Services -Finance	61
Administrative Services -HR	66
Administrative Services - Other	170
Call Transfer	155
City Manager's Office	51
ComDev / Economic Development	18
ComDev/ Bldg Inspections	193
ComDev / Housing Rehab	5
ComDev / Planning/Zoning	16
Directions	4
Evanston Township	36
Fire Life Safety	32
PublicStuff Request	143
Health	58
Information	473
Law	2
Library	3
Mayor's Office	3
Other	219
Other – Social Services	3
Parks – Maintenance	2
Parks – Programs/Picnics/Permits	31
Parks – Other	15
Parks/Recreation	31
Parks – Forestry	19
Parks- Recreation Programs	92
Police	96
Public Works / Fleet	5
Public Works / Street Sanitation	166
Public Works / Engineering	37
Utilities – Power	5
Utilities – Sewer	6
Utilities – Water	105
<b>TOTAL</b>	<b>2576</b>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer  
Tammi Turner, Purchasing Manager

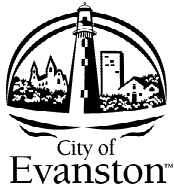
Subject: Bids/RFPs/RFQs Advertised during the Week of April 7, 2014

Date: April 11, 2014

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council.

## Bids/RFPs/RFQs advertised during the Week of April 7, 2014

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council Date
Bid 14-27 2014 Water Main Replacement and Street Resurfacing Project CIP 2	Public Works	Work on this project includes all materials, labor, equipment and services for utility improvements, and all incidental work in City of Evanston.	\$2,105,139	May 6	May 26
Bid 14-31 2014 Street Improvement Project CIP 3	Public Works	Work on this project includes all materials, labor, equipment and services for utility improvements, Street Resurfacing and all incidental work in City of Evanston.	\$1,050,000	May 6	May 26



# Memorandum

To: Wally Bobkiewicz, City Manager  
 Martin Lyons, Assistant City Manager/Chief Financial Officer

From: Brandon Dieter, Senior Management Analyst  
 Hitesh Desai, Accounting Manager

Subject: February 2014 Monthly Financial Report

Date: April 11, 2014

Please find attached the unaudited financial statements as of February 28, 2014. A summary by fund for total revenues, expenditures/expenses, fund balances, and cash balances is as follows:

Fund Name	Fund #	YTD 2/28/2014 Revenue	YTD 2/28/2014 Expenses	YTD 2/28/2014 Net	2/28/2014 Unreserved Fund Balance	2/28/2014 Cash Balance*
General	100	\$ 14,053,731	\$ 13,330,710	\$ 723,021	\$ 17,809,459	\$ 6,745,425
Neighborhood Stabilization	195	456,712	158,446	298,266	262,663	265,641
Motor Fuel	200	350,673	138,834	211,839	1,524,407	1,686,804
Emergency 911	205	267,285	101,814	165,471	1,306,717	1,120,905
SSA#4	210	35,455	80,000	(44,545)	(215,313)	(224,747)
CDBG	215	243,048	165,890	77,158	(144,026)	(84,764)
CDBG Loan	220	10,042	14,885	(4,843)	2,271,203	109,988
Economic Development	225	455,520	163,417	292,103	3,376,810	3,217,242
Neighborhood Improvement	235	-	-	-	149,915	149,915
Home	240	5,824	5,936	(112)	3,422,510	10,061
Affordable Housing	250	32,369	2,332	30,037	2,507,347	768,423
Washington National TIF	300	426,528	567,383	(140,855)	4,958,822	4,552,340
SSA#5	305	72,364	-	72,364	514,402	485,942
SW II TIF (Howard Hartrey)	310	18,043	25,554	(7,511)	3,333,903	3,333,905
Southwest TIF	315	11,643	4,917	6,726	339,800	339,800
Debt Service	320	2,013,737	357,113	1,656,624	5,013,406	3,392,217
Howard Ridge TIF	330	15,889	98,695	(82,806)	585,195	294,160
West Evanston TIF	335	12	11,202	(11,190)	531,924	526,449
Dempster-Dodge TIF	340	-	-	-	-	-
Capital Improvement	415	422,085	609,029	(186,944)	5,401,660	6,646,067
Special Assessment	420	78,314	28,308	50,006	2,122,099	2,118,074
Parking	505	1,376,847	586,710	790,137	14,077,958	14,082,133
Water	510-513	2,594,069	2,030,450	563,619	9,207,878	8,697,798
Sewer	515	2,897,767	871,293	2,026,474	6,070,277	4,047,803
Solid Waste	520	791,883	437,457	354,426	(738,725)	(1,446,524)
Fleet	600	532,218	398,771	133,447	242,890	(291,822)
Equipment Replacement	601	249,556	220,146	29,410	1,575,738	674,229
Insurance	605	2,909,277	3,086,314	(177,037)	(6,842,948)	529,277
Library	185	686,342	768,524	-	774,173	134,456
Library Debt Fund	186	-	-	-	-	-
<b>Total**</b>		<b>\$ 31,007,233</b>	<b>\$ 24,264,130</b>	<b>\$ 6,825,285</b>	<b>\$ 79,440,144</b>	<b>\$ 61,881,197</b>

\*This is net of any interfund receivables/payables

\*\*This summary does not include the Police or Fire Pension Funds even though detailed reports are included.

Included above are the ending balances as of February 28, 2014 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which may be used (or easily sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

Despite having received only approximately 28.9% of the first Property Tax distribution, and snow removal and associated costs exceeding budget by an estimated \$459,539 through February 28, 2014, the General Fund is reporting a surplus of \$723,021. However, due to the timing of payroll, the City will have 3 pay dates in December 2014 (December 4, 18 and 31), which will reduce this surplus. Staff will continue to report on the actual expenses incurred each month along with this anticipated higher expense in December 2014.

Through February 28, 2014, the Special Service Area (SSA) #4 Fund is showing a negative fund balance of \$166,180 and a negative cash balance of \$224,747.

Through February 28, 2014, the Community Development Block Grant (CDBG) Fund is showing a negative fund balance of \$144,026 and a negative cash balance of \$84,764. These negative balances are due to the fact the 2014 Department of Housing and Urban Development (HUD) budget has not been approved to date. As a result, the City has not received its 2014 Community Block Grant Funding disbursement from the HUD.

Through February 28, 2014, the Economic Development Fund is showing a fund balance of \$3,376,810 and a cash balance of \$3,217,242. These balances include approximately \$1 million of revenue associated with the Gigabit Challenge.

Through February 28, 2014, the Solid Waste Fund is showing a negative fund balance of \$738,725 and a negative cash balance of \$1,446,524.

Through February 28, 2014, the Fleet Fund is showing a negative cash balance of \$291,822.

Through February 28, 2014, the Insurance Fund is showing a negative fund balance of \$6,842,948. This negative balance is primarily for claims/cases being expensed. These claims/cases have not been settled, and therefore there is no guarantee the City will actually experience this negative fund balance as estimated. Please note, the City's annual liability and property insurance payments, totaling \$594,443, were paid in January, which further reduced the fund balance of the Insurance Fund. These payments will gradually be reimbursed through FY 2014 from interfund transfers to the Insurance Fund. Staff will continue to monitor the Insurance Fund and provide regular updates to the City Council in the future.

If there are any questions on the attached report, please contact me by phone at (847) 448-8158 or by email: [bdieter@cityofevanston.org](mailto:bdieter@cityofevanston.org)

Detailed fund summary reports can be found at the following link:  
<http://www.cityofevanston.org/city-budget/financial-reports/>

#### CERTIFICATION OF ATTACHED FINANCIAL REPORTS

As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Martin Lyons, Treasurer of the City of Evanston, hereby affirm that I have reviewed the February 28, 2014 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.

  
\_\_\_\_\_  
Martin Lyons, Treasurer



City of Evanston  
 Report of Budget-to-Actual Revenues and Expenditures  
 As of February 28, 2014  
 (Target is 16.6% of FY 2014 Budget)

	General Fund			Parking Fund			Water Fund			Sewer Fund			Solid Waste Fund														
	Revenues	Budget	Actual	% of Budget	Budget	Actual	% of Budget	Budget	Actual	% of Budget	Budget	Actual	% of Budget	Budget	Actual	% of Budget											
Property Tax	\$	12,271,386	\$	1,774,972	14.5%	\$	-	\$	-		\$	-	\$	-	\$	-											
Sales Tax		15,790,000		2,300,000	14.6%		-		-		-	-		-		-											
State Income Tax		7,076,170		1,197,284	16.9%		-		-		-	-		-		-											
Utility Tax		8,220,000		1,490,761	18.1%		-		-		-	-		-		-											
Real Estate Transfer Tax		2,875,000		274,255	9.5%		-		-		-	-		-		-											
Liquor Tax		2,375,000		572,925	24.1%		-		-		-	-		-		-											
Other Taxes		5,940,053		671,251	11.3%		-		-		-	-		-		-											
Licenses, Permits, Fees		12,622,280		2,560,148	20.3%		-		-		-	-		-		-											
Charges for Services		7,936,754		1,025,663	12.9%		6,434,293		889,298	13.8%		13,913,400		2,561,877	18.4%		12,922,700		2,897,767	22.4%		3,889,033		615,888	15.8%		
Intergovernmental Revenues		721,272		105,802	14.7%		-		-		-	-		-		-		-		-		25,000		-	0.0%		
Interfund Transfers		7,742,893		1,313,455	17.0%		2,925,296		487,549	16.7%		-		-		-		-		-		1,055,967		175,995	16.7%		
Other Non-Tax Revenue		5,614,490		767,215	13.7%		2,034,004		-	0.0%		6,413,816		32,192	0.5%		2,195,165		-	0.0%		-		-			
<b>Total Revenues</b>	<b>\$</b>	<b>89,185,298</b>	<b>\$</b>	<b>14,053,731</b>	<b>15.8%</b>	<b>\$</b>	<b>11,393,593</b>	<b>\$</b>	<b>1,376,847</b>	<b>12.1%</b>	<b>\$</b>	<b>20,327,216</b>	<b>\$</b>	<b>2,594,069</b>	<b>12.8%</b>	<b>\$</b>	<b>15,117,865</b>	<b>\$</b>	<b>2,897,767</b>	<b>19.2%</b>	<b>\$</b>	<b>4,970,000</b>	<b>\$</b>	<b>791,883</b>	<b>15.9%</b>		
<b>Expenditures</b>																											
Legislative	\$	677,621	\$	97,644	14.4%	\$	-	\$	-		\$	-	\$	-		\$	-	\$	-		\$	-	\$	-		-	
City Administration		1,941,115		240,830	12.4%		-		-		-	-		-		-		-		-		-		-		-	
Law Department		1,045,232		137,503	13.2%		-		-		-	-		-		-		-		-		-		-		-	
Administrative Services Department		8,826,606		762,059	8.6%		-		-		-	-		-		-		-		-		-		-		-	
Community Development		2,652,887		348,567	13.1%		-		-		-	-		-		-		-		-		-		-		-	
Police Department		26,876,444		4,217,392	15.7%		-		-		-	-		-		-		-		-		-		-		-	
Fire & Life Safety Services		14,072,488		2,366,749	16.8%		-		-		-	-		-		-		-		-		-		-		-	
Health Department		3,009,286		318,773	10.6%		-		-		-	-		-		-		-		-		-		-		-	
Public Works - Operating		17,884,613		3,113,242	17.4%		10,714,333		586,710	5.5%		-		-		-		-		-		5,309,082		437,457	8.2%		
Public Works - Capital Outlay		-		-			5,180,000		-	0.0%		-		-		-		-		-		-		-		-	
Parks, Recreation & Comm. Services		10,483,281		1,470,368	14.0%		-		-		-	-		-		-		-		-		-		-		-	
Capital Improvement Transfer		936,500		156,083	16.7%		-		-		-	-		-		-		-		-		-		-		-	
Transfer to Debt Service Fund		609,000		101,500	16.7%		-		-		-	-		-		-		-		-		-		-		-	
Utilities - Operating		-		-			-		-		13,451,635		1,903,119	14.1%		13,006,620		871,293	6.7%		-		-		-		-
Utilities - Capital Outlay		-		-			-		-		10,538,100		127,331	1.2%		3,272,500		-	0.0%		-		-		-		-
<b>Total Expenditures</b>	<b>\$</b>	<b>89,015,073</b>	<b>\$</b>	<b>13,330,710</b>	<b>15.0%</b>	<b>\$</b>	<b>15,894,333</b>	<b>\$</b>	<b>586,710</b>	<b>3.7%</b>	<b>\$</b>	<b>23,989,735</b>	<b>\$</b>	<b>2,030,450</b>	<b>8.5%</b>	<b>\$</b>	<b>16,279,120</b>	<b>\$</b>	<b>871,293</b>	<b>5.4%</b>	<b>\$</b>	<b>5,309,082</b>	<b>\$</b>	<b>437,457</b>	<b>8.2%</b>		

## Evanston City Council Agenda Schedule - 2014

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

**2014 Meeting Dates: Jan 13, Jan 21 (Tues), Jan 27, Feb 10, Feb 17, Feb 24, Mar 10, Mar 17, Mar 24, Apr 8 (Tues), Apr 28**

**May 12, May 19, May 27 (Tues), June 9, June 16, June 23, July 14, July 21, July 28, Aug 11, Sept 8, Sept 15, Sept 22**

**Oct 13, Oct 20, Oct 27, Nov 10, Nov 17, Nov 24, Dec 8**

B=Business of the City by Motion    R=Resolution    O=Ordinance

D=Discussion    C=Communication    P=Presentation    A=Announcement    PR=Proclamation    SPB=Special Order Business

APW=Administration & Public Works    PD=Planning & Development    HS=Human Services    EDC=Economic Development

BUD=Budget    OC=Other    EXS=Executive Session    SPC=Special City Council Meeting    CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	4/28/2014	Town Board meeting		CC	Bobkiewicz	
Mayor/Utilities	4/28/2014	National Drinking Water Week (May 4-10) Awards	PR	APW	Biggs/Hurley/ Francellno	6:00 PM
Admin Services	4/28/2014	National Public Service Week (May 4-10)	PR	CC	Lyons	
CMO	4/28/2014	CARE (2): RFQ for Volunteer Ogn; Report on Legal Options for CARE funds	SPB	CC	Bobkiewicz/Farrar	
Admin Services	4/28/2014	CAFR Award	A	CC	Lyons	
Public Works	4/28/2014	Tree City USA Award	A	CC	Robinson	
Public Works	4/28/2014	I "heart" Evanston Trees II Fundraising	A	CC	Robinson	
PRCS	4/28/2014	Cradle to Career Discussion/Presentation	P	CC	McRae	Discussion
Admin Services	4/28/2014	Discussion of City Financial Policies and Procedures	P	CC	Lyons	
Admin Services	4/28/2014	IPBC Presentation	P	CC	Lyons	
CD	4/28/2014	Report: Analysis of Impediments to Fair Housing Choice	SPB	CC	Muenzer	Accept and Place on File
PRCS	4/28/2014	Summer Lunch Program Grant	B	APW	McRae	
Admin Services	4/28/2014	Appointment of Deputy Treasurer	B	APW	Lyons	
Public Works	4/28/2014	Crack Sealing Contract award	B	APW	Robinson	
Public Works	4/28/2014	Sherman Plaza Planter Rodent Abatement	B	APW	Robinson	
Public Works	4/28/2014	Sheridan Road Design Contract	B	APW	Robinson	
Public Works	4/28/2014	Salt Dome Contract Award	B	APW	Robinson	
Public Works	4/28/2014	Arrington Lighting Purchase	B	APW	Robinson	
Utilities	4/28/2014	Municipal Aggregation	B	APW	Stoneback	
Law	4/28/2014	Ord 42-O-14 & 49-O-14: Lic P-1 Craft Beer	O	APW	Farrar	Introduction
Law	4/28/2014	Donation Boxes (tentative)	O	APW	Farrar	Introduction
Public Works	4/28/2014	Ord 29-O-14: Sale of Surplus Vehicle	O	APW	Robinson	Introduction: Held at APW 2.24.14
Admin Services	4/28/2014	Ord 37-O-14 & 38-O-14: Parking	O	APW	Lyons	Introduction
Admin Services	4/28/2014	MWEBE: Update on 5% Referral; MWEBE/LEP Ord Revision	O	APW	Lyons	Introduction
Law	4/28/2014	Ord 40-O-14 & 52-O-14: Township Duties	O	CC	Farrar	Action
Admin Services	4/28/2014	Ord 51-O-14: Chiaravalle Bonds	O	CC	Lyons	Action
Public Works	4/28/2014	Ord 41-O-14: 4-Way Stop Jenks	O	CC	Robinson	Action
Law	4/28/2014	4 Liquor License Ordinances	O	CC	Farrar	Action
Public Works	4/28/2014	Newspaper Boxes	D	APW	Robinson	
CD	4/28/2014	726 Clark - Type 2 Restaurant	O	PD	Muenzer	Introduction
CD	4/28/2014	1701 Simpson - Type 2 Restaurant	O	PD	Muenzer	Introduction

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CD	4/28/2014	Ord 53-O-14: 1515 Chicago Ave	O	CC	Muenzer	Action (Introduced Apr 8, 2014)
CD	4/28/2014	835 Chicago Ave	O	CC	Muenzer	Action (Introduced Mar 24, 2014)
CMO	4/28/2014	Human Rights (LGBT)	O	HS	Bobkiewicz	Introduction
Health	4/28/2014	Code Amendments for Property Maintenance	O	HS	Thomas-Smith	
PRCS	4/28/2014	Noyes Leases	B	HS	McRae	
CMO	4/28/2014	Ord 54-O-14 Animal Control Board	O	HS	Farrar	Action
CMO	4/28/2014	Res 12-R-14: Autobarn Sales Tax Sharing	R	EDC	Bobkiewicz	Held at Council Apr 8
Police	5/12/2014	National Police Week (May11-17)	PR	CC	Mayor	National Police Officers Memorial Day: May 15
CD	5/12/2014	National Preservation Month	PR	CC	Mayor	
CD	5/12/2014	HOME funds for Community Partners for Affordable Housing	B	CC	Muenzer	
CD	5/12/2014	Grant for Homeless Management Information Systems (HMIS)	B	CC	Muenzer	
Public Works	5/12/2014	Engineering Supplemental Support Contract	B	APW	Robinson	
Public Works	5/12/2014	Material Testing Contract	B	APW	Robinson	
Public Works	5/12/2014	Harley Davidson Lease	B	APW	Robinson	
Public Works	5/12/2014	Otis Elevators Renewal	B	APW	Robinson	
CMO	5/12/2014	Town Bills (Apr 2014)	B	HS	Bobkiewicz	
CMO	5/12/2014	Howard Street Police Substation	B	EDC	Bobkiewicz	
Public Works	5/19/2014	National Public Works Week (May 18-24) - Snow Recognition	PR	CC	Robinson	Third Monday
City Manager	5/19/2014	ECAP Revised	P	CC	Bobkiewicz	
Admins Services	5/19/2014	Continuation: CIP	D	CC	Lyons	
Admins Services	5/19/2014	M/W/EBE Committee	P	CC	Lyons	
CD	5/27/2014	711 Emerson parking Variance	O	PD	Muenzer	Introduction
Utilities	6/9/2014	Sewer System Modeling Services	B	APW	Stoneback	
Public Works	6/9/2014	Vehicle Purchase	B	APW	Robinson	
Public Works	6/9/2014	BAS Contract - 8 City buildings	B	APW	Robinson	
Admins Services	6/16/2014	Continuation: CIP	D	CC	Lyons	Third Monday
Mayor	6/23/2014	IRMCO's 100th Anniversary	PR	CC	Francellno	

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May 12, May 19, May 27 (Tues), June 9, June 16, June 23, July 14, July 21, July 28, Aug 11, Sept 8, Sept 15, Sept 22
Oct 13, Oct 20, Oct 27, Nov 10, Nov 17, Nov 24, Dec 8

B=Business of the City by Motion R=Resolution O=Ordinance  
 D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business  
 APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development  
 BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PRCS	July	National Park/Recreation Month	PR	CC	Mayor	
	July	Snow Issues Update				

### Council & Committee Meetings

Wed, Apr 16	6:30 PM	M/W/EBE Advisory Committee				
Tues, Apr 22	7:30 PM	Housing & Community Development Act Ctte				
Wed, Apr 23	6:00 PM	Transportation/Parking Committee				
Wed, Apr 23	7:30 PM	Economic Development Committee				
Fri, Apr 25	7:00 AM	Housing & Homelessness Commission				
Mon, Apr 28	6:00 PM	A&PW, P&D, City Council				

Dept	Date	Item	Action	Committee	Staff	
CMO	tba	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	tba	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
	tba	C.A.R.E. 25 Yr Proclamation	PR	CC		
PRCS	tba	Animal Shelter Contract	B	HS		
CD	tba	Rental Licensing	O	PD		
CD	tba	Zoning for Medical Cannabis	O	PD		
CD	tba	Aquaponics Spc Use	O	PD		
CD	tba	Urban Farms Spc Use	O	PD		
CD	tba	Neighborhood Gardens Spc Use	O	PD		
Public Works	tba	Ecology Center Greenhouse	B	APW	Robinson	
Law	3/24/2014	Title 9 City Code Amendments	O		Farrar	(Introduced 1.27.14)



# Memorandum

To: Honorable Mayor and Aldermen

From: Melissa Klotz, Interim Zoning Administrator, Planning & Zoning Division

Subject: Weekly Zoning Report

Date: April 11, 2014

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8153 or [mklotz@cityofevanston.org](mailto:mklotz@cityofevanston.org) if you have any questions or need additional information.

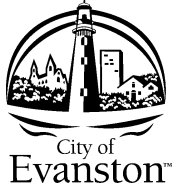
**Zoning Weekly Update**  
**Cases Received and Pending, April 4 - 10, 2014**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1611 Chicago Avenue	Building Permit	Rebuild two marquee structures at North Shore Hotel.	03/20/14	<b>SPAARC 04/23/14</b>
1	1611-1619 Chicago Avenue	Building Permit	8 story addition to North Shore Residence (Planned Development)	03/06/14	<b>SPAARC 04/23/14</b>
1	711 Emerson Street	Zoning Analysis	Convert SFR to 2-flat; establish 2 open parking spaces in rear yard (revisions)	04/08/14	pending staff review
2	1740 Ridge Avenue	Building Permit	Install roof-top condensing units at commercial office building.	04/07/14	compliant
2	1817 Washington Street	Zoning Analysis	Shed, patio, and fence at Fire Station 4	04/04/14	pending SPAARC
2	1825 Greenwood Street	Zoning Analysis	Map amendment I2 to R4, construct two second story additions (revisions)	04/10/14	non-compliant
3	120 Dempster Street	Building Permit	Construct attic addition, front porch, rear addition at SFR	04/07/14	compliant
3	649 Hinman Avenue	Building Permit	Roof-top a/c condensing unit at MFR	04/08/14	compliant
4	1403 Greenleaf Street	Building Permit	Construct 2nd story addition at SFR.	04/09/14	non-compliant
5	1000 Foster Street	Zoning Analysis	Demolish existing and construct 3-story mixed-use commercial & 2 DUs.	03/21/14	pending staff review
5	1019 Simpson Street	Zoning Analysis	Demolish SFR and construct 4 DU structure with temporary coach house	04/07/14	pending staff review
6	3015 Simpson Street	Building Permit	Construct 2-story rear addition at SFR	04/07/14	compliant
7	2211 Campus Drive	Building Permit	Construct Graduate School Building (Kellogg/NU).	02/13/14	<b>SPAARC 04/09/14</b>
8	1413-1415 Howard Street	Zoning Analysis	Interior remodel to add 7 additional DUs (15 total)	04/07/14	pending staff review
9	1115 Monroe Street	Building Permit	Construct 2-story addition at SFR (revisions).	04/09/14	compliant

### Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	1515 Chicago Avenue	Planned Development	8 story extended stay hotel	12/27/13	<b>City Council 04/28/14</b>
1	711 Emerson Street	Major Variance	Construct 2 open parking spaces that are not in the rear yard	03/05/14	pending revisions
1	726 Clark Street	Special Use	Type 2 Restaurant (Kung Fu Tea)	03/05/14	<b>P&amp;D 04/28/14</b>
2	1580 Dewey Avenue	Major Variance	Interior side yard setback to construct 2-story addition to legally nonconforming 2-flat	03/17/14	<b>ZBA 04/15/14</b>
2	1825 Greenwood Street/ 1409 Dodge Avenue	Map Amendment	Rezone from I2 to R4 to convert to 3 dwelling units	03/12/14	<b>ZC 05/21/14</b>
3	1040 Michigan Avenue	Minor Variance	Interior side yard setback to construct 1-story addition at SFR	03/25/14	determination after 04/11/14
3	635 Chicago Avenue #7	Special Use	Type 2 Restaurant (YoFresh Yogurt Café)	04/01/14	<b>ZBA 05/06/14 &amp; SPAARC 04/16/14</b>
3	699 Sheridan Road	Minor Variance	Side yard setback to install a/c condensing unit	03/06/14	pending staff review
3	699 Sheridan Road	Minor Variance	Setback to install a/c condensing unit	04/10/14	pending staff review
3	835 Chicago Avenue	Planned Development	9 story mixed use retail, office and residential tower	12/30/13	<b>P&amp;D 04/28/14</b>
3	910 Hinman Avenue	Major Variance	Building lot coverage, impervious surface, and open parking for 7 DUs	04/07/14	<b>ZBA 05/20/14 &amp; SPAARC 04/23/14</b>
4	1314 Wilder Street	Minor Variance	Front yrd setback to construct 2nd story addition.	04/03/14	pending staff review
5	1523 Payne Street	Major Variance	Street side yard and rear yard setback for 2nd story addition to warehouse	03/19/14	<b>ZBA 04/15/14</b>
5	1701 Simpson Street	Special Use	Type 2 Restaurant (Frio Gelato)	03/06/14	<b>P&amp;D 04/28/14</b>
5	1910 Wesley Avenue	Major Variance	Impervious surface ratio and front yard setback for 1-car attached garage	03/28/14	<b>ZBA 05/06/14</b>
5	2114 Jackson Avenue	Special Use	Commercial Indoor Recreation (Precision Multisport Fitness)	03/26/14	<b>ZBA 05/06/14 &amp; SPAARC 04/16/14</b>
6	2425 Noyes Street	Minor Variance	Side yard setback to construct 2nd story addition at SFR	03/25/14	determination after 04/10/14
6	2533 Lawndale Avenue	Major Variance	Impervious surface ratio to construct 2-car detached garage.	03/19/14	<b>ZBA 04/15/14</b>
6	2904 Colfax Street	Minor Variance	4'h aluminum fence in street side yard	03/25/14	determination after 04/10/14
7	1715 Chancellor Street	Minor Variance	Side yard setback and building lot coverage to construct 2-story addition	03/06/14	determination after 04/10/14
7	1906 Grant Street	Minor Variance	Bldng lot coverage to construct a 2-car detached garage	04/03/14	pending staff review
9	1718 Cleveland Street	Major Variance	Open parking in street side yard and 6' fence	03/17/14	pending revisions
9	802 Florence Avenue	Major Variance	Minimum lot size and required parking for lot subdivision	04/02/14	<b>ZBA 05/06/14 &amp; pending SPAARC</b>
9	903 Monroe Street	Minor Variance	Install 4'h wood fence in street side yd	04/10/14	pending staff review



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Joe McRae, Director, Parks, Recreation and Community Services

Subject: Weekly Summary

Date: April 1, 2014

- The City of Evanston has the opportunity to win \$20,000 for Twiggs Park and we need everyone's help! The Twiggs Community Garden has been entered into the Seeds of Change® Grant Program with an opportunity to receive one of two (2) \$20,000 or one of fifteen (15) \$10,000 grants. Grants will be awarded to organizations that help support and develop sustainable, community-based gardening and farming programs that focus on teaching people where their food comes from and the delicious ways it can end up on your plate. The top 50 most voted for gardens move forward in the grant process. Your support would be helpful during the public voting phase. Visit [www.seedsofchangegrant.com](http://www.seedsofchangegrant.com) and click on "Vote Now." Enter "Twiggs Community Garden" in Evanston, click "search" and then finish voting. From now until April 21, site visitors will have the opportunity to vote one time per day!
- The City of Evanston is seeking 30+ volunteers to help with the Mayor's Summer Youth Employment Job Fair on April 19, from 7:30am to 3:30pm at Evanston Township High School. The day's event serves Evanston youth age 14-18 who are looking for summer jobs. Volunteers are needed to serve as hall monitors and assist students in registering and completing applications. Volunteers can work from 7am - 12pm or 12pm - 2pm (or both!). Sign up online at [www.volunteerevanston.org](http://www.volunteerevanston.org)
- Women Out Walking (W.O.W.) is hosting a Fitness and Nutrition Workshop at Fleetwood-Jourdain 9:45am – 12pm on April 12. The workshop will introduce WOW participants and other interested community members to practical hints, tips and ideas on how to eat, look and feel better by making a few simple changes in your everyday eating habits. The workshop will be followed by a workout that will begin with stretching exercises to warm your body up and a mild cardio workout. Also being offered is a Bellicon Trampoline Class.

All WOW participants in attendance will be entered into a drawing for a four week personal training package.



- Fleetwood-Jourdain is offering a 6 week Core Cardio class where participants will learn how to use the stability ball to work their core; focus on leverage moves; and use weights, pilates and plank runs to raise their heart rate and strengthen their core. The 6 week series sessions are 7p – 8pm on Tues and Thurs from May 1 to June 11. Contact: Jelani Summers, Program Manager Ph: 847-448-8254 Email: [jsummers@cityofevanston.org](mailto:jsummers@cityofevanston.org).
- The Downtown Farmers Market is ready for its 39th season. All spaces have been assigned and banners will go up soon. So far we have 10 Home Grown Artists signed up for this season.
- The Friends of the Evanston Farmers' Markets have secured additional grant money to help support our matching funds for our LINK/SNAP customers. This will help our LINK customers to purchase locally grown and healthy options at the market. They are also working on food demos with guest chefs from Evanston businesses. District #65 will be doing some educational programming for children as well.
- The Evanston Environmental Association and the City of Evanston invite you to come to the 2014 Evanston Green Ball from 7pm to 10pm on May 30 at the Levy Center. Admission to the Ball includes: Live entertainment by the fabulous Gizzae reggae band, "Taste of Evanston" appetizers from the best local restaurants and food providers, Eco fashions by talented local designers, Sustainably made Green Line Pale Ale Beer by Goose Island Brewing Company, Photos with popular Ecology Center "critters", Fantastic raffle prizes and more. Come in festive casual attire. This event will benefit the Evanston Ecology Center, which is celebrating its 40th anniversary this year, and highlight Evanston's vibrant "green" community groups, organizations and individuals making a difference. Early Bird Tickets can be purchased online. Tickets also are available at the Ecology Center (2024 McCormick Blvd) for cash or check only. Space is limited. Advance purchase is recommended. For more details about the Ball, including sponsorship opportunities, go to <http://www.evanstonenvironment.org/greenball.html>
- Fleetwood-Jourdain's annual Children's Day Program will be held from 2pm to 5pm on May 4. There will be a face painter, games, food, and a performance by the Jesse White Tumblers. Last year, hundreds of children and parents attended this special afternoon. Admission is free to children age 2-13 years accompanied by a parent.
- On Tuesday April 8, the Greater Chicago Food Depository's Producersmobile was back for its monthly visit at Robert Crown. People started lining up to get tickets to receive fresh fruit and vegetables as early as 6:30am. Once again, the Recreation Bus was used to make pickups at certain senior citizen housing complexes which made for a very successful day. Total participants for the day were about 360. The Produce Mobile will return next month on Tuesday May 13, 2014 from 9:30am – 11:30am.

- On Saturday April 12 the Robert Crown Center will hold its 5th Annual Spring Flea Market from 9am - 4pm. Admission is free, and the concession stand will be open for business for this event.
- In recognition of Tune-Out TV Week April 22 – 24, Robert Crown Center will offer free ice-skating for up to 50 children on the studio rink. Skate sessions will be from 6:15pm – 7:30pm on April 22 and April 24.



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING APRIL 11, 2014**

## ***NWMC Board Approves FY14-15 Budget; Receives Officer Nominations***

Thank you to the twenty-four NWMC members who attended Wednesday night's board meeting. The membership unanimously approved the FY2014-2015 NWMC Budget, which implements the financial action items from the 2013 NWMC Strategic Plan and sets the foundation for the long term financial stability of the organization. Special thanks to *NWMC Treasurer and Evanston City Manager Wally Bobkiewicz* for his leadership in facilitating the strategic plan and setting the roadmap for the organization's financial future. The Board also forwarded the following slate of NWMC officers for FY2014-2015 for final consideration at the May 14 meeting:

President: *Elizabeth B. Tisdahl*  
*Mayor, City of Evanston*

Vice President: *Jeffrey S. Braiman*  
*President, Village of Buffalo Grove*

Secretary: *Tom Rooney*  
*Mayor, City of Rolling Meadows*

Treasurer: *Juliana Maller*  
*Manager, Village of Hanover Park*

In other Board action, the membership discussed legislation advancing in the General Assembly, including bills that the Conference opposes, the minimum manning bill (House Bill 5485) and the fire department consolidation bill (Senate Bill 1681). The board also discussed the final report from Governor Quinn's Northeastern Illinois Public Transit Task Force. Finally, the Board recommended participation in the upcoming Illinois Municipal League Lobby Day, scheduled for Wednesday, April 30 in Springfield. *Staff contacts: Mark Fowler, Larry Bury*

## ***Mark Your Calendars for the NWMC Banquet and Golf Outing***

The NWMC Officers for FY14-15 will be installed at the NWMC Annual Banquet, scheduled for Wednesday, June 25 at the Green Acres Country Club in *Northbrook*. The banquet will begin with a reception at 6:00 p.m., followed by dinner at 7:00 p.m. Save the date cards have been sent by staff and formal invitations will be sent shortly.

The NWMC Golf Outing will be held on Thursday, August 21 at the Arboretum Club in *Buffalo Grove*. The outing will begin with a lunch buffet at 11:00 a.m. followed by a shotgun start at 12:30 p.m. and dinner at 6:00 p.m. Save the date cards were sent to the membership and sponsors this week. Please mark your calendars! *Staff contacts: Mark Fowler, Larry Bury, Karol Heneghan, Marina Durso*

## ***Warehouse Direct to Offer Facility Tour***

On Wednesday, May 21, Warehouse Direct Workplace Solutions will host a tour of their new facility located at 2100 South Mount Prospect Road in *Des Plaines*. Warehouse Direct Workplace Solutions is

the Suburban Purchasing Cooperative (SPC) program vendor for both of the Office Supply and Janitorial Supply contracts. Municipal staff representing Purchasing, Administration, Public Works, Facilities, Police, Fire and IT Departments, as well as anyone who places orders for office supplies or janitorial supplies are encouraged to attend.

Tours will be held between 10:00 a.m. and 2:00 p.m., with lunch served at noon. Product specialists will be on hand to answer questions and review the services Warehouse Direct offers, including office and janitorial supplies, managed print services, coffee & break room supplies, furniture design and promotional products. Participants will learn how to earn e-commerce rebates and take advantage of bundling office supply orders with janitorial supply orders through Warehouse Direct to save paperwork, time and money. Please RSVP to Margaret Dawson, [margaretdawson@warehousedirect.com](mailto:margaretdawson@warehousedirect.com) or 847-631-7177. *Staff contact: Ellen Dayan*

### ***Time to Enroll in the NWMC EAP***

The Conference is pleased to offer participation in the NWMC Employee Assistance Program (EAP) to municipalities, townships, park districts and libraries. Currently there are sixteen municipalities and organizations that participate in this program. Bensinger, DuPont & Associates is the program provider and offers confidential, cost free referrals and assessment service twenty-four hours a day for employees and their families. Areas of assistance include substance abuse, mental health, family and marital problems, financial and legal matters.

The fee for program participation is \$25.00 per employee per year and the contract year begins May 1. If you are not currently a member of the EAP program and would like to join or obtain additional information, please contact Karol Heneghan, 847-296-9200, ext. 124 or [kheneghan@nwmc-cog.org](mailto:kheneghan@nwmc-cog.org). *Staff contact: Karol Heneghan*

### ***NW Council Technical Committee Recommends Townsend, Approves Program Changes***

The Northwest Council of Mayors Technical Committee met on Thursday at the *Barrington Village Hall* and voted to recommend *Schaumburg Village Manager Brian Townsend* to fill the vacancy on the council left by former Prospect Heights Administrator Anne Marrin. The recommendation will be considered by the full Northwest Council at the May 9 NWMC Board meeting.

The committee also approved a series of changes to the current Surface Transportation Program, including: a cost increase for right-of-way acquisition for the *Arlington Heights Arthur/Davis/US 14* intersection improvement; moving the *Rolling Meadows Meacham Road* reconstruction project to the unfunded "B" list; funding for *Wheeling's* intersection improvement at Dundee Road and Community Drive; splitting the Salem Drive and Bode Road improvements between *Schaumburg* and *Hoffman Estates*; and, new funding for *Schaumburg's* intersection improvement project at Algonquin and Meacham Roads, reconstruction of Plum Grove Road from Wiley Avenue to Higgins Road, reconstruction of Woodfield Road from Meacham to I-290 and a series of arterial lighting projects. New projects from *Buffalo Grove* (Lake-Cook Road lighting) and *Barrington* (Lake Zurich Road realignment) were also approved and placed on the unfunded "B" list. *Staff contact: Mike Walczak*

### ***Is That Old Car Worth Money?***

Now that the weather is starting to improve, it is time to think about which vehicles and surplus equipment your town should retire and sell at the NWMC Surplus Vehicle and Equipment Auction, scheduled for Tuesday, May 20, 2:00 p.m. at Manheim Arena in Bolingbrook. A little over a month remains to prepare vehicles and sales ordinances to transform your discards into cash. Please visit [http://www.nwmc-cog.org/Products-and-Services/Auction/2014\\_NWMC\\_Vehicle\\_Pickup-Drop\\_off\\_Request.aspx](http://www.nwmc-cog.org/Products-and-Services/Auction/2014_NWMC_Vehicle_Pickup-Drop_off_Request.aspx) to download the NEW form to schedule pick up/drop off requests. Please note the good news that transportation rates remain the same as last year! To find out your rates, please visit <http://www.nwmc-cog.org>

[cog.org/Products-and-Services/Auction/Auction\\_Transportation\\_Rates-05-20-14.aspx](http://cog.org/Products-and-Services/Auction/Auction_Transportation_Rates-05-20-14.aspx). Please contact staff or Manheim Field Sales Representative Christine Hegg, 708-382-1766 or [chris.hegg@manheim.com](mailto:chris.hegg@manheim.com) for more information. *Staff contact: Ellen Dayan*

### ***Let Call One Help You Gain Control of Your Phone Bills***

The Suburban Purchasing Cooperative (SPC) Telecommunications vendor Call One invites all SPC members and contract participants to attend a lunch and learn meeting on the SPC Telecommunications Program. The session for NWMC members is scheduled for Tuesday, May 13, 11:30 a.m. to 1:00 p.m. at the *Northfield Village Hall*, 361 Happ Road. This informative, 90 minute session will cover the following agenda:

- Reasons why analog services are experiencing increases of over 100% in the past couple years
- Options available to avoid these increases
- Overview of the 2014 SPC contract award
- State of the telecommunications industry
- Update on legacy services and new service offerings (POTS, PRI, SIP)
- Low baud replacement program (Alarms, Water/SCADA, Radio Towers)
- Call One product and services update
- Q&A

Village Managers, Assistant Village Managers, and/or IT Department Managers are encouraged to attend or send representatives. If you are unable to attend the May 13 presentation, other sessions are scheduled as follows:

Tuesday, May 6  
11:30 a.m. to 1:00 p.m.  
DuPage Mayors & Managers Conference (DMMC)  
1220 Oak Brook Road  
Oak Brook

Wednesday, May 7  
11:30 a.m. to 1:00 p.m.  
South Suburban Mayors & Managers Association (SSMMA)  
1904 W. 174th Street  
East Hazel Crest

Call One expects to add at least one more presentation with Will County Governmental League (WCGL) on a date to be determined. Please RSVP no later than one week before the session to Call One Association Relationship Developer Phillip Barnett, [pbarnett@callone.com](mailto:pbarnett@callone.com) or 312-235-3870 (direct) or 847-814-7445 (cell). For additional information or questions, please contact staff or Call One Association Director Bob Kintz, [rkintz@callone.com](mailto:rkintz@callone.com) or 312-506-5003 (direct) or 630-465-1485 (cell). *Staff contact: Ellen Dayan*

### ***SPC Extends Ford Explorer & Taurus Contracts***

The Suburban Purchasing Cooperative (SPC) Governing Board has awarded the second of three possible one-year contract extensions on the 2015 Ford Explorer (Contract #124A) and Ford Taurus (Contract #125A) to Bredemann Ford of *Glenview* from June 1, 2014 through May 31, 2015. The price on the 2015 Explorer increased \$1,143.00 or 4.66%, to \$25,676.00. The price on the 2015 Ford Taurus also increased \$113.00 or .53%, to \$21,407.00.

The SPC reserves the right to extend these contracts for one more one-year term upon mutual agreement of

both the vendor and the SPC on a negotiated basis. For questions or additional information, please contact Duey Schroeder, 847-998-4024 (office), 847-878-9103 (cell) or [DueySchroeder@bredemann.com](mailto:DueySchroeder@bredemann.com). *Staff contact: Ellen Dayan*

### ***ICMA, Hoffman Estates to Host Community Engagement Workshop***

On Thursday, May 1, the International City/County Management Association's Center for Management Strategies is conducting a workshop entitled "Engaging Your Community: It's More than Three Minutes at the Microphone!" The workshop will provide participants with "an overview of engagement trends and best practices and help participants identify first steps toward building an effective, coordinated civic engagement program for their organizations."

The workshop will be held from 8:30 a.m. to 4:45 p.m. at the *Hoffman Estates Village Hall*, 1900 Hassell Road. Individual registration is \$239, including lunch and all workshop materials. The cost for additional registrants from the same organization is \$199 each. To register, please visit [https://www.regonline.com/builder/site/default.aspx?EventID=1499701&utm\\_source=ICMA&utm\\_medium=direct\\_email&utm\\_campaign=WorkshopCE](https://www.regonline.com/builder/site/default.aspx?EventID=1499701&utm_source=ICMA&utm_medium=direct_email&utm_campaign=WorkshopCE). *Staff contact: Mark Fowler*

### ***MWRD Offers Training for New Watershed Management Ordinance***

The effective date of the Metropolitan Water Reclamation District's (MWRD) Watershed Management Ordinance (WMO) is Thursday, May 1. The MWRD will conduct training on the WMO for municipal staff, municipal engineers and consulting engineers starting next week. The training schedule is as follows:

Wednesday, April 16, 2014

Following the Poplar Creek and Upper Salt Creek Watershed Planning Council meeting  
11:30 a.m. – 3:30 p.m. Prairie Center for the Arts  
201 Schaumburg Court, *Schaumburg*

Monday, April 21, 2014

11:00 a.m. – 3:00 p.m.  
*Lincolnwood Village Hall*  
6900 N. Lincoln Avenue, *Lincolnwood*

Tuesday, April 29, 2014

12:00 p.m. – 4:00 p.m. Northlake City Hall Council Chamber Room  
55 E. North Avenue, *Northlake*

Tuesday, June 3, 2014

Following the North Branch of the Chicago River Watershed Planning Council meeting  
11:00 a.m. – 3:00 p.m.  
*Lincolnwood Village Hall*  
6900 N. Lincoln Avenue, *Lincolnwood*

Thursday, June 5, 2014

12:00 p.m. – 4:00 p.m. Northlake City Hall  
55 E. North Avenue, *Northlake*

Tuesday, June 17, 2014

12:00 p.m. – 4:00 p.m. Prairie Center for the Arts  
201 Schaumburg Court, *Schaumburg*

Additionally, a draft Technical Guidance Manual has been published on the WMO webpage, [wmo.mwrld.org](http://wmo.mwrld.org). As a reminder, municipalities must submit their existing development plans list to the MWRD by May 1 and municipalities seeking to become authorized to administer the WMO must also

submit letters of intent by that date to the District. Multi-county municipalities seeking to adopt and enforce a collar county storm water ordinance must submit letters of intent to the District. Please visit the website for more information regarding the existing development plans list, authorized municipalities, and multi-county municipalities. *Staff contacts: Chris Staron, Mark Fowler*

### ***Meetings and Events***

*NWMC Legislative Committee* will meet on Wednesday, April 16 at 8:30 a.m. at the *NWMC offices*.

*NWMC Transportation Committee* will meet on Thursday, April 24 at 8:30 a.m. at the *NWMC offices*.

*NWMC Executive Board* will meet on Wednesday, May 7 at 8:30 a.m. at the *NWMC offices*.