



Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, March 28, 2014

STAFF REPORTS BY DEPARTMENT



Weekly Report for March 29, 2014 – March 27, 2014

Administrative Services

Weekly Bids Advertised
January Financial Report

City Manager's Office

Master Council Meeting Agenda Schedule

Community Development

Zoning Report
March Monthly Report

Economic Development

March Monthly Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

March 31, 2014

Human Services Committee Special Meeting
www.cityofevanston.org/humanservices

City Council
www.cityofevanston.org/citycouncil

April 1, 2014

Arts Council's Arts & Business Committee
Zoning Board of Appeals

April 2, 2014

Site Plan and Appearance Review Committee
www.cityofevanston.org/siteplancommittee

April 3, 2014

Arts Council's Community Relations Committee
Commission on Aging

April 4, 2014

None



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of March 21, 2014 through March 27, 2014.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2448	2462
SERVICE REQUESTS	581	574
TOTAL CHATS	61	70
TOTAL TEXT	4	2

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

1. Trash Cart – Missing/Replacement	98
2. Trash – Special Pick-up	70
3. Building Permit Inspection Request	69
4. Broken Parking Meter	30
5. Pot Hole	17

Please see the following page for the Weekly Telephone Wrap Up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	238
Administrative Services -Finance	58
Administrative Services -HR	71
Administrative Services - Other	183
Call Transfer	94
City Manager's Office	58
ComDev / Economic Development	25
ComDev/ Bldg Inspections	167
ComDev / Housing Rehab	16
ComDev / Planning/Zoning	19
Directions	8
Evanston Township	23
Fire Life Safety	24
PublicStuff Request	162
Health	87
Information	522
Law	11
Library	2
Mayor's Office	6
Other	123
Other – Social Services	9
Parks – Maintenance	0
Parks – Programs/Picnics/Permits	27
Parks – Other	11
Parks/Recreation	4
Parks – Forestry	20
Parks- Recreation Programs	62
Police	96
Public Works / Fleet	1
Public Works / Street Sanitation	141
Public Works / Engineering	47
Utilities – Power	2
Utilities – Sewer	2
Utilities – Water	129
TOTAL	2448



Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer
Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of March 24, 2014

Date: March 28, 2014

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council.

Bids/RFPs/RFQs advertised during the Week of March 24, 2014

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council Date
Bid 14-18 Self-Supporting Salt Storage Building	Public Works	Work on this project includes demolition, removal of the existing salt dome and concrete storage building and construction of a new self-supporting salt storage building.	\$412,500	Apr 22	May 12
RFP 14-28 Material Testing Services	Public Works	Seeking proposals for Material Testing/Inspection Services on Capital Projects administered by various City Departments and Divisions under different contracts.	\$80,000	Apr 15	May 12

<p>RFP 14-23 Sewer System Modeling Services</p>	<p>Utilities</p>	<p>Seeking proposals from experienced firms for services to provide hydraulic modeling, flow monitoring, data analysis, and long-term improvement recommendations for the City's combined, relief, and storm sewer systems.</p>	<p>\$300,000</p>	<p>Apr 22</p>	<p>Jun 9</p>
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Memorandum

To: Wally Bobkiewicz, City Manager
 Martin Lyons, Assistant City Manager/Chief Financial Officer

From: Brandon Dieter, Senior Management Analyst
 Hitesh Desai, Accounting Manager

Subject: January 2014 Monthly Financial Report

Date: March 28, 2014

Please find attached the unaudited financial statements as of January 31, 2014, which represents the first month of Fiscal Year 2014. A summary by fund for total revenues, expenditures/expenses, fund balances, and cash balances is as follows:

Fund Name	Fund #	YTD	YTD	YTD	1/1/2014	1/1/2014
		1/1/2014	1/1/2014	1/1/2014	Unreserved	Cash
		Revenue	Expenses	Net	Fund Balance	Balance*
General	100	\$ 6,581,364	\$ 6,300,578	\$ 280,786	\$ 17,367,224	\$ 6,076,242
Neighborhood Stabilization	195	258,812	13,187	245,625	210,022	244,058
Motor Fuel	200	186,409	69,416	116,993	1,429,561	1,591,956
Emergency 911	205	118,297	50,156	68,141	1,209,387	1,093,647
SSA#4	210	4,588	-	4,588	(166,180)	(175,614)
CDBG	215	368	71,256	(70,888)	(292,072)	(78,383)
CDBG Loan	220	6,246	835	5,411	2,281,457	120,241
Economic Development	225	427,264	62,338	364,926	3,449,633	3,300,276
Neighborhood Improvement	235	-	-	-	149,915	149,915
Home	240	2,282	2,123	159	3,422,781	11,592
Affordable Housing	250	699	1,166	(467)	2,476,843	737,920
Washington National TIF	300	4,513	271,358	(266,845)	4,832,832	4,428,883
SSA#5	305	10,628	-	10,628	452,666	424,206
SW II TIF (Howard Hartrey)	310	1,268	12,033	(10,765)	3,330,649	3,330,650
Southwest TIF	315	-	2,458	(2,458)	330,616	330,616
Debt Service	320	151,999	356,613	(204,614)	3,152,168	1,649,478
Howard Ridge TIF	330	2,968	8,841	(5,873)	662,128	371,663
West Evanston TIF	335	7	5,602	(5,595)	537,519	532,044
Dempster-Dodge TIF	340	-	-	-	-	-
Capital Improvement	415	343,468	39,583	303,885	5,892,489	7,511,033
Special Assessment	420	58,747	14,154	44,593	2,116,686	2,112,660
Parking	505	736,892	245,126	491,766	13,779,587	13,899,722
Water	510-513	1,155,967	1,100,584	55,383	8,699,642	8,563,708
Sewer	515	911,786	462,360	449,426	4,493,229	2,990,380
Solid Waste	520	372,545	114,945	257,600	(835,551)	(1,408,980)
Fleet	600	263,834	131,103	132,731	242,174	(211,851)
Equipment Replacement	601	128,605	155,286	(26,681)	1,519,647	622,003
Insurance	605	1,506,663	1,831,577	(324,914)	(6,990,825)	399,224
Library	185	63,697	352,118	-	567,934	50,376
Library Debt Fund	186	-	-	-	-	-
Total**		\$ 13,299,916	\$ 11,674,796	\$ 1,913,541	\$ 74,322,161	\$ 58,667,665

*This is net of any interfund receivables/payables

**This summary does not include the Police or Fire Pension Funds even though detailed reports are included.

Included above are the ending balances as of January 31, 2014 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which may be used (or easily sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

Through January 31, 2014, the Special Service Area (SSA) #4 Fund is showing a negative fund balance of \$166,180 and a negative cash balance of \$175,614.

Through January 31, 2014, the Community Development Block Grant (CDBG) Fund is showing a negative fund balance of \$292,072 and a negative cash balance of \$78,383. This negative cash balance will be addressed in February as the City received CDBG disbursements from HUD totaling \$28,331 on February 10, 2014 and \$51,872 on February 13, 2014. The negative fund balance is due to accruals of expenses totaling approximately \$233,000 back to FY 2013 and will be reimbursed in February.

Through January 31, 2014, the Solid Waste Fund is showing a negative fund balance of \$835,551 and a negative cash balance of \$1,408,980.

Through January 31, 2014, the Fleet Fund is showing a negative cash balance of \$211,851.

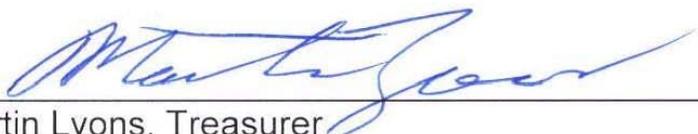
Through January 31, 2014, the Insurance Fund is showing a negative fund balance of \$6,990,825. This negative balance is primarily for claims/cases being expensed. These claims/cases have not been settled, and therefore there is no guarantee the City will actually experience this negative fund balance as estimated. Please note, the City's annual liability and property insurance payments, totaling \$594,443, are due in January, which further reduced the fund balance of the Insurance Fund. These payments will gradually be reimbursed through FY 2014 from interfund transfers to the Insurance Fund. Staff will continue to monitor the Insurance Fund and provide regular updates to the City Council in the future.

If there are any questions on the attached report, please contact me by phone at (847) 448-8158 or by email: bd Dieter@cityofevanston.org

Detailed fund summary reports can be found at the following link: <http://www.cityofevanston.org/city-budget/financial-reports/>

CERTIFICATION OF ATTACHED FINANCIAL REPORTS

As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Martin Lyons, Treasurer of the City of Evanston, hereby affirm that I have reviewed the January 31, 2014 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.


Martin Lyons, Treasurer

City of Evanston
 Report of Budget-to-Actual Revenues and Expenditures
 As of January 31, 2014
 (Target is 8.3% of FY 2014 Budget)

	General Fund			Parking Fund			Water Fund			Sewer Fund			Solid Waste Fund														
	Revenues	Budget	Actual	% of Budget	Budget	Actual	% of Budget	Budget	Actual	% of Budget	Budget	Actual	% of Budget	Budget	Actual	% of Budget											
Property Tax	\$	12,271,386	\$	51,717	0.4%	\$	-	\$	-		\$	-	\$	-	\$	-											
Sales Tax		15,790,000		1,150,000	7.3%		-		-		-	-		-		-											
State Income Tax		7,076,170		471,000	6.7%		-		-		-	-		-		-											
Utility Tax		8,220,000		631,000	7.7%		-		-		-	-		-		-											
Real Estate Transfer Tax		2,875,000		104,115	3.6%		-		-		-	-		-		-											
Liquor Tax		2,375,000		367,504	15.5%		-		-		-	-		-		-											
Other Taxes		5,940,053		335,690	5.7%		-		-		-	-		-		-											
Licenses, Permits, Fees		12,622,280		1,758,254	13.9%		-		-		-	-		-		-											
Charges for Services		7,936,754		582,745	7.3%		6,434,293		493,118	7.7%		13,913,400		1,139,004	8.2%		12,922,700		911,786	7.1%		3,889,033		284,548	7.3%		
Intergovernmental Revenues		721,272		53,551	7.4%		-		-		-	-		-		-		-		-		25,000		-	0.0%		
Interfund Transfers		7,742,893		656,728	8.5%		2,925,296		243,774	8.3%		-		-		-		-		-		1,055,967		87,997	8.3%		
Other Non-Tax Revenue		5,614,490		419,060	7.5%		2,034,004		-	0.0%		6,413,816		16,963	0.3%		2,195,165		-	0.0%		-		-			
Total Revenues	\$	89,185,298	\$	6,581,364	7.4%	\$	11,393,593	\$	736,892	6.5%	\$	20,327,216	\$	1,155,967	5.7%	\$	15,117,865	\$	911,786	6.0%	\$	4,970,000	\$	372,545	7.5%		
Expenditures																											
Legislative	\$	677,621	\$	49,065	7.2%	\$	-	\$	-		\$	-	\$	-		\$	-	\$	-		\$	-	\$	-		-	
City Administration		1,941,115		118,918	6.1%		-		-		-	-		-		-		-		-		-		-		-	
Law Department		1,045,232		63,685	6.1%		-		-		-	-		-		-		-		-		-		-		-	
Administrative Services Department		8,826,606		412,812	4.7%		-		-		-	-		-		-		-		-		-		-		-	
Community Development		2,652,887		125,963	4.7%		-		-		-	-		-		-		-		-		-		-		-	
Police Department		26,876,444		1,998,489	7.4%		-		-		-	-		-		-		-		-		-		-		-	
Fire & Life Safety Services		14,072,488		1,243,165	8.8%		-		-		-	-		-		-		-		-		-		-		-	
Health Department		3,009,286		155,513	5.2%		-		-		-	-		-		-		-		-		-		-		-	
Public Works - Operating		17,884,613		1,296,447	7.2%		10,714,333		245,126	2.3%		-		-		-		-		-		5,309,082		114,945	2.2%		
Public Works - Capital Outlay		-		-			5,180,000		-	0.0%		-		-		-		-		-		-		-		-	
Parks, Recreation & Comm. Services		10,483,281		758,479	7.2%		-		-		-	-		-		-		-		-		-		-		-	
Capital Improvement Transfer		936,500		78,042	8.3%		-		-		-	-		-		-		-		-		-		-		-	
Transfer to Debt Service Fund		609,000		-	N/A		-		-		-	-		-		-		-		-		-		-		-	
Utilities - Operating		-		-			-		-		13,451,635		1,040,929	7.7%		13,006,620		462,360	3.6%		-		-		-		-
Utilities - Capital Outlay		-		-			-		-		10,538,100		59,655	0.6%		3,272,500		-	0.0%		-		-		-		-
Total Expenditures	\$	89,015,073	\$	6,300,578	7.1%	\$	15,894,333	\$	245,126	1.5%	\$	23,989,735	\$	1,100,584	4.6%	\$	16,279,120	\$	462,360	2.8%	\$	5,309,082	\$	114,945	2.2%		

Evanston City Council Agenda Schedule - 2014

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2014 Meeting Dates: Jan 13, Jan 21 (Tues), Jan 27, Feb 10, Feb 17, Feb 24, Mar 10, Mar 17, Mar 24, Apr 8 (Tues), Apr 28

May 12, May 19, May 27 (Tues), June 9, June 16, June 23, July 14, July 21, July 28, Aug 11, Sept 8, Sept 15, Sept 22

Oct 13, Oct 20, Oct 27, Nov 10, Nov 17, Nov 24, Dec 8

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Township	4/8/2014	Annual Township Meeting		CC	Greene/Bobkiewicz	
Library	4/8/2014	National Library Week (Apr 13-19)	PR	CC	Danczak-Lyons	
CMO	4/8/2014	CARE	SPB	CC	Bobkiewicz	(Placeholder - item on HS 4.7.14)
Admin Services	4/8/2014	TEFRA Hearing: Chiaravalle	B	CC	Lyons	
Admin Services	4/8/2014	Chiaravalle Trailer Agreement	B	APW	Lyons	
Admin Services	4/8/2014	Chiaravalle Easement	B	APW	Lyons	
Admin Services	4/8/2014	Chiaravalle Bonds	O	APW	Lyons	Introduction
Public Works	4/8/2014	Spring Tree Planting Purchase	B	APW	Robinson	Fundraising at CC
Public Works	4/8/2014	2014 Public Elm Injection Program	B	APW	Robinson	
Public Works	4/8/2014	Hot Asphalt Purchase	B	APW	Robinson	
Public Works	4/8/2014	Groot Contract Extension	B	APW	Robinson	
Utilities	4/8/2014	Reservoir & Clearwell Study	B	APW	Stoneback	Held 3.24.14 APW
Public Works	4/8/2014	NWCASA Lease	R	APW	Robinson	
Public Works	4/8/2014	4-Way Stop Broadway/Jenks	O	APW	Robinson	Introduction
Public Works	4/8/2014	Ord 23-O-14: Donation Boxes	O	APW	Robinson	Introduction
Law	4/8/2014	Liquor Ordinances (5)	O	APW	Farrar	Introduction
CD	4/8/2014	Howard St Leases (2)	O	APW	Muenzer	Introduction
	4/8/2014	Howard Police Substation	D	APW		
PRCS	4/8/2014	Honorary Street Names: Hecky Powell and Crown Family	B	PD	McRae	
CD	4/8/2014	1901 Dempster (Starbucks)	O	PD	Muenzer	Introduction
CD	4/8/2014	1515 Chicago Ave	O	PD	Muenzer	Introduction
CD	4/8/2014	Evanston Housing Corp Update	D	PD	Muenzer	
CMO	4/8/2014	Town Bills	B	HS	Bobkiewicz	
CMO	4/8/2014	Autobarn (2 items)	B	EDC	Bobkiewicz	
CMO/Utilities	4/28/2014	National Drinking Water Week (May 4-10) Awards	PR	APW	Hurley	6:00 PM
Admin Services	4/28/2014	National Public Service Week (May 4-10)	PR	CC	Lyons	
Admin Services	4/28/2014	CAFR Award	A	CC	Lyons	
Public Works	4/28/2014	Tree City USA Award	A	CC	Robinson	
Public Works	4/28/2014	I "heart" Evanston Trees II Fundraising	A	CC	Robinson	
PRCS	4/28/2014	Cradle to Career	P/D	CC	McRae	Discussion
Admin Services	4/28/2014	Discussion of City Financial Policies and Procedures	D	CC	Lyons	
Admin Services	4/28/2014	IPBC Presentation	P	CC	Lyons	
CD	4/28/2014	Report: Analysis of Impediments to Fair Housing Choice	SPB	CC	Muenzer	Accept and Place on File
PRCS	4/28/2014	Summer Lunch Program Grant	B	APW	McRae	
Admin Services	4/28/2014	Appointment of Deputy Treasurer	B	APW	Lyons	

3/28/2014 11:04 AM

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Public Works	4/28/2014	Crack Sealing Contract award	B	APW	Robinson	
Public Works	4/28/2014	BAS Contract - 8 City buildings	B	APW	Robinson	
Public Works	4/28/2014	Salt Dome Contract Award	B	APW	Robinson	
CMO	4/28/2014	Residential Lease 631-2 Howard St	R	APW	Bobkiewicz	
Public Works	4/28/2014	Ord 29-O-14: Sale of Surplus Vehicle	O	APW	Robinson	Introduction: Held at APW 2.24.14
Admin Services	4/28/2014	MWEBE: Update on 5% Referral; MWEBE/LEP Ord Revision	O	APW	Lyons	
Public Works	4/28/2014	Newspaper Boxes	D	APW	Robinson	
CD	4/28/2014	835 Chicago Ave	O	PD	Muenzer	Action (Introduced Mar 24, 2014)
CD	4/28/2014	711 Emerson parking Variance	O	PD	Muenzer	Introduction
CD	4/28/2014	726 Clarke - Type 2 Restaurant	O	PD	Muenzer	Introduction
CD	4/28/2014	1701 Simpson - Type 2 Restaurant	O	PD	Muenzer	Introduction
CMO	4/28/2014	Human Rights (LGBT)	O	HS	Bobkiewicz	Introduction
Health	4/28/2014	Code Amendments for Property Maintenance	O	HS	Thomas-Smith	
PRCS	4/28/2014	Noyes Leases	B	HS	McRae	
CD	5/12/2014	HOME funds for Community Partners for Affordable Housing	B	CC	Muenzer	
CD	5/12/2014	Grant for Homeless Management Information Systems (HMIS)	B	CC	Muenzer	
Public Works	5/12/2014	Engineering Supplemental Support Contract	B	APW	Robinson	
Public Works	5/12/2014	Material Testing Contract	B	APW	Robinson	
CMO	5/12/2014	Town Bills	B	HS	Bobkiewicz	
Public Works	5/19/2014	National Public Works Week (May 18-24) - Snow Recognition	PR	CC	Robinson	Third Monday
Admins Services	5/19/2014	Continuation: CIP	D	CC	Lyons	
Admins Services	5/19/2014	M/W/EBE Committee	P	CC	Lyons	
	5/26/2014					
	6/9/2014					
Admins Services	6/16/2014	Continuation: CIP	D	CC	Lyons	Third Monday
	July	Snow Issues Update				
Council & Committee Meetings						
Mon APR 7 11:04 AM	6:00 PM	Rules Committee				

Mon APR 7 11:04 AM

6:00 PM

Rules Committee

Evanston City Council Agenda Schedule - 2014

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Mon, Apr 7	7:30 PM	Human Services Committee				
Tues, Apr 8	6:00 PM	A&PW, P&D, Town Board & City Council				
Wed, Apr 16	6:30 PM	M/W/EBE Advisory Committee				
Tues, Apr 22	7:30 PM	Housing & Community Development Act Ctte				
Wed, Apr 23	6:00 PM	Transportation/Parking Committee				
Wed, Apr 23	7:30 PM	Economic Development Committee				
Fri, Apr 25	7:00 AM	Housing & Homelessness Commission				
Mon, Apr 28	6:00 PM	A&PW, P&D, City Council				
Dept	Date	Item	Action	Committee	Staff	
CMO	tba	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	tba	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
	tba	C.A.R.E. 25 Yr Proclamation	PR	CC		
PRCS	tba	Animal Shelter Contract	B	HS		
CD	tba	Rental Licensing	O	PD		
CD	tba	Zoning for Medical Cannabis	O	PD		
CD	tba	Aquaponics Spc Use	O	PD		
CD	tba	Urban Farms Spc Use	O	PD		
CD	tba	Neighborhood Gardens Spc Use	O	PD		
Public Works	tba	Ecology Center Greenhouse	B	APW	Robinson	
Law	3/24/2014	Title 9 City Code Amendments	O		Farrar	(Introduced 1.27.14)



Memorandum

To: Honorable Mayor and Aldermen

From: Melissa Klotz, Interim Zoning Administrator, Planning & Zoning Division

Subject: Weekly Zoning Report

Date: March 28, 2014

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8153 or mklotz@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update
Cases Received and Pending, March 21 - 27, 2014

Zoning Reviews

Ward	Property Address	Type	Project Description	Received	Status
1	1317 Judson Avenue	Building Permit	Construct 2nd floor addition at SFR (revisions)	03/24/14	compliant
1	1611 Chicago Avenue	Building Permit	Re-build two (2) marquee structures at North Shore Hotel.	03/20/14	pending SPAARC
1	1611-1619 Chicago Avenue	Building Permit	8 story addition to North Shore Residence (Planned Development)	03/06/14	pending SPAARC
2	1825 Greenwood Street/ 1409 Dodge Avenue	Zoning Analysis	Proposed Map Amendment to R4 (from I2), with interior/exterior renovations and	03/12/14	pending staff review
3	100 Dempster Street	Zoning Analysis	Construct two 1-story additions at SFR	03/25/14	non-compliant
3	1116 Michigan Avenue	Zoning Analysis	Construct 2-car detached garage, rear porch/patio at SFR.	03/25/14	compliant
3	425 Dempster Street	Building Permit	Construct 2-story addition, misc. int/ext work (Chiaravalle Montessori School)	01/22/14	SPAARC 4/2/14
3	622 Sheridan Square	Building Permit	de-convert duplex unit into two units at MFR (variance granted)	03/25/14	compliant
3	910 Hinman Avenue	Zoning Analysis	Construct 4-story, 7 unit multi-family residence on vacant lot	03/25/14	pending additional info from applicant
5	1000 Foster Street	Zoning Analysis	Demolish existing and construct 3-story mixed-use commercial and 2 Dus.	03/21/14	pending staff review
5	1920 Emerson Street	Building Permit	Interior remodeling to de-convert du	03/24/14	compliant
5	2046 Dodge Avenue	Building Permit	Construct 2-story SFR on vacant lot (revisions)	03/24/14	compliant
7	1030 Central Street	Zoning Analysis	Temporary use for theater group - outdoors (at golf course)	02/26/14	pending staff review
7	1712 Chancellor Street	Zoning Analysis	Construct 1-story addition at SFR	03/25/14	non-compliant
7	2211 Campus Drive	Building Permit	Construct Graduate School Building (Kellogg/NU).	02/13/14	SPAARC 04/9/14
8	727-729 Howard Street	Zoning Analysis	Temporary use for theater group	02/26/14	pending staff review
9	746 Florence Avenue	Zoning Analysis	Construct hen coop in the rear yard at single family residence.	03/21/14	pending staff review
9	802 Florence Avenue	Zoning Analysis	Subdivide one lot of record into two lots of record.	03/26/14	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	1515 Chicago Avenue	Planned Development	8 story extended stay hotel	12/27/13	P&D 04/08/14
1	711 Emerson Street	Major Variance	Construct 2 open parking spaces that are not in the rear yard	03/05/14	ZBA 04/01/14
1	726 Clark Street	Special Use	Type 2 Restaurant (Kung Fu Tea)	03/05/14	ZBA 04/01/14
2	1580 Dewey Avenue	Major Variance	Interior side yard setback to construct 2-story addition to legally nonconforming 2-flat	03/17/14	ZBA 04/15/14 & pending SPAARC
2	1825 Greenwood Street/ 1409 Dodge Avenue	Map Amendment	Rezone from I2 to R4 to convert to 3 dwelling units	03/12/14	pending staff review
2	1901 Dempster Street	Special Use	Type 2 Restaurant (Starbucks) and Drive-Through	02/20/14	ZBA 04/01/14 & P&D 04/08/14
3	1040 Michigan Avenue	Minor Variance	Interior side yard setback to construct 1-story addition at SFR	03/25/14	determination after 04/11/14
3	699 Sheridan Road	Minor Variance	Side yard setback to install a/c condensing unit	03/06/14	pending staff review
3	835 Chicago Avenue	Planned Development	9 story mixed use retail, office and residential tower	12/30/13	P&D 03/24/14
5	1523 Payne Street	Major Variance	Street side yard and rear yard setback for 2nd story addition to warehouse	03/19/14	ZBA 04/15/14 & pending SPAARC
5	1701 Simpson Street	Special Use	Type 2 Restaurant (Frio Gelato)	03/06/14	ZBA 04/01/14
5	1910 Wesley Avenue	Major Variance	Impervious surface ratio and front yard setback for 1-car attached garage	03/28/14	ZBA 05/06/14 & SPAARC 04/02/14
5	2114 Jackson Avenue	Special Use	Commercial Indoor Recreation (Precision Multisport Fitness)	03/26/14	ZBA 05/06/14 & SPAARC 04/16/14
6	2425 Noyes Street	Minor Variance	Side yard setback to construct 2nd story addition at SFR	03/25/14	determination after 04/10/14
6	2533 Lawndale Avenue	Major Variance	Impervious surface ratio to construct 2-car detached garage.	03/19/14	ZBA 04/15/14 & pending SPAARC
6	2547 Hastings Avenue	Minor Variance	Install 6'h wood fence in front yard (corner lot)	03/06/14	determination after 03/28/14
6	2904 Colfax Street	Minor Variance	4'h aluminum fence in street side yard	03/25/14	determination after 04/10/14
6	2916 Grant Street	Minor Variance	Install 5'h wood fence in street side yard (corner lot).	03/06/14	determination after 03/27/14
7	1715 Chancellor Street	Minor Variance	Side yard setback and building lot coverage to construct 2-story addition	03/06/14	determination after 04/10/14
9	1718 Cleveland Street	Major Variance	Open parking in street side yard and 6' fence	03/17/14	ZBA 04/15/14 & SPAARC 04/09/14



Memorandum

To: Honorable Mayor, Members of the City Council and City Manager

From: Mark Muenzer, Director of Community Development
Jeff Murphy, Manager, Building and Inspection Services Division

Subject: March, 2014 Community Development Department Report

Date: March 28, 2014

Please find attached the Community Development Department report for the month of March. It is organized to include both divisions of the department and reports those activities, meetings and actions that have occurred in March, 2014 as well as activities and meetings that are scheduled at this date for April, 2014. The order of the report is as follows:

1. Planning and Zoning Division
2. Building and Inspection Services Division

Should you have any questions about any item on this report please do not hesitate to contact us.

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

Planning and Zoning – APRIL, 2014 UPCOMING MEETINGS/ACTIVITIES

<p>Zoning Board of Appeals</p>	<p>April 1, 2014, 7:00 PM: 711 Emerson Street: Variance for two open parking spaces that are not within the rearmost 30' of the property. The case was recommended for approval by the Preservation Commission on March 18, 2014. 726 Clark Street: Special Use for a Type 2 Restaurant, <i>Kung Fu Tea</i>. 1701 Simpson Street: Special Use for a Type 2 Restaurant, <i>Frio Gelato</i>. 1901 Dempster Street: Special Use for a Type 2 Restaurant and Drive-Thru for <i>Starbucks</i>.</p> <p>April 15, 2014, 7:00 PM: 1580 Dewey Avenue: Variance for a 28 square foot two-story addition to a legally nonconforming two-flat with a 3' interior side yard setback where 5' is required. 2533 Lawndale Avenue: Variance for a 2-car detached garage with an impervious surface coverage of 65% where a maximum 45% is permitted (with an existing legally-nonconforming 63% impervious surface coverage). 1523 Payne Street: Variance for a second-story addition to an existing office and warehouse building with a .1' street side yard setback where 10' is required and a 1.6' rear yard setback where 5' is required. 1718 Cleveland Street: Variance for one open parking space in the street side yard that is not within the rearmost 30' of the property, and a 6' high solid wood fence in the street side yard where fences are not permitted.</p>
<p>Plan Commission</p>	<p>April 9, 2014 7: 00 PM Zoning Ordinance Text Amendment - Micro Breweries – Staff is proposing to establish a new zoning definition and land use regulations for micro-breweries consistent with the City’s Liquor Code. The proposal received a positive recommendation from the Zoning Committee of the Plan Commission at its February 19, 2014 meeting.</p> <p>Zoning Ordinance Text Amendment – Aquaponics - Staff is proposing to establish a new zoning definition & land use regulations for aquaponics establishments. Aquaponics is the symbiotic propagation of plants & fish in an indoor or outdoor re-circulating environment that results in the harvest of said plants or fish. The proposal received a positive recommendation from the Zoning Committee of the Plan Commission and the Plan Commission in Spring & Summer of 2012. Due to the priority of other projects & lack of any proposals for aquaponics establishments in the City, the proposed text amendment was never presented to the City Council. Because the official recommendation by the Plan Commission took place approximately 20 months ago, staff is presenting the same proposal again to the Plan Commission.</p> <p>Main Street Transit Oriented Development (TOD) Study-Recommendation for adoption. In February, 2013, the City entered into an agreement with Parsons Brinkckerhoff to study and propose a plan to enhance the multi-modal mobility between the Main Street Train Stations, the Main Street Business District and the surrounding neighborhoods. The study is funded 75% through an RTA grant and a 25% City contribution. Staff and the consultant will present the Main St. TOD Plan for adoption.</p>
<p>Comp Plan Committee of the Plan Commission</p>	<p>There are no Comprehensive Plan Committee meetings scheduled in April.</p>
<p>Zoning Committee of the Plan Commission</p>	<p>April 16, 2014 7:00 PM. Zoning Ordinance Map Amendment - Research Park (RP) Rezoning – Staff is proposing to rezone all properties zoned Research Park (RP). Staff is proposing to reclassify the properties into C2-Commercial, D2-Downtown Retail Core, D3-Downtown Core Development and D4-Downtown Transition zoning districts.</p>

Housing & Community Development Act Committee	<p>April 22, 2014, 7:30 PM: Agenda has not been finalized, but will likely include discussion of how to allocate \$124,680 in 2014 CDBG funding that is over the amount used in the CDBG allocations made on an estimated grant in fall of 2013.</p> <p>HUD released 2014 entitlement grant amounts by community on March 19. The City's CDBG grant is \$1,624,680, about 8% more than estimated. HOME is \$270,217, which is 20% above estimate; and ESG is \$135,550, which is 30% above estimate. Staff is consulting with HUD to determine if, based on the policy memo released in December 2013, the 2014 Action Plan needs to be formally amended or if it may be resubmitted with the updated SF-424 form for approval.</p>
Housing & Homelessness Commission	<p>April 25, 2014, 7:00 AM: Meeting agenda has not been determined at this time, but will likely include an overview of fund balances for the HOME fund and Affordable Housing Fund, an application for HOME funds from Community Partners for Affordable Housing as well as an application for Homeless Management Information System (HMIS) from the Affordable Housing Fund.</p>
Sign Board	<p>April 10, 2014 – No variation requests have been received at this time. The Agenda is open until April 3, 2014</p>
Preservation Commission	<p>April 1, 2014 is the deadline for submitting applications for the next Preservation Commission meeting on April 15, 2014.</p>

Planning and Zoning – MARCH, 2014 MEETINGS/ACTIVITIES

Zoning Board of Appeals	<p>March 4, 2014, 7:00 PM: 430 Asbury Avenue: Special Use for a Commercial Indoor Recreation Facility and Drive-Thru for <i>Little Beans Café</i>. The Special Use was recommended for unanimous approval and was approved at P&D/Council on March 24, 2014.</p> <p>March 18, 2014, 7:00 PM: 1901 Dempster Street: Special Use for a Type 2 Restaurant and Drive-Thru for <i>Starbucks</i>. The applicant did not attend, so the case was continued to the April 1, 2014 ZBA hearing, and P&D on April 8, 2014. 1460 Dewey Avenue: Variances for a front yard setback for an open roofed porch, rear yard setback for a one-story addition, and front yard fence. The case was approved 5-0 with a modified fence height and location. 622 Sheridan Square: Variance for number of dwelling units per lot size to convert a dwelling unit that was previously two units back into two units for a total of 31 multi-family dwelling units. The case was approved 5-0.</p>
Plan Commission	<p>March 12, 2014 7: 00 PM: 1515 Chicago Ave. – Special Use for a Planned Development An 8-story, 85-ft. tall extended stay hotel. The proposed hotel would include 116 rooms and 35 open parking spaces. The Plan Commission made a positive recommendation (by vote of 5:0) to approve the proposed Planned Development with several conditions. The project will be presented to the P&D Committee on April 8, 2014.</p>
Comp Plan Committee of the Plan Commission	<p>There were no Comprehensive Plan Committee meetings scheduled in March.</p>
Zoning Committee of the Plan Commission	<p>March 19, 2014 7:00 PM. – Meeting was cancelled due to lack of agenda items.</p>
Housing & Community Devel Act Committee	<p>March 11, 2014, 7:30 PM: The public was invited to provide input on the draft 2013 Consolidated Annual Performance and Evaluation Report, as required in the City's public participation plan for its HUD entitlement funding. No one attended the meeting for that purpose. The committee discussed comment submitted in writing and recommended approval of the draft CAPER to City Council. Public comment submitted in writing was incorporated in the CAPER, as required.</p>
Housing & Homelessness Commission	<p>March 28, 2014, 7:00 AM: Working group updates and discussion about Fair Housing and Inclusionary Housing ordinances.</p>
Sign Board	<p>March 13, 2014: No meeting was held due to the lack of any variation requests.</p>

Preservation Commission	<p>The Preservation Commission review the following projects at its March 18, 2014 meeting:</p> <p>1509 Ridge Avenue (L/RHD) – Skip Spanjer, applicant/contractor. Remove and replace existing 58” x 72” monument sign with new aluminum frame and steel posts double faced illuminated sign, setback 7’-6” from property line. The top sign box is 30” x 7’-4” with routed aluminum faces wit translucent white Plex copy reading: “ST. MARKS Episcopal Church.” The bottom aluminum box is fabricated with White Plex faces with 4” high “Zip Lite” white changeable copy with black out background. The fabricated end poles with decorative arch has illuminated, double faced Logo shield on top. All aluminum surfaces are sprayed with Satin Burgundy and Beige Acrylic Polyurethane finish [Sign Advisory Review]; Result: The Commission recommended to the Sign and Appeals Board approval of the proposed sign with a 9’-10” setback from the front property line. Vote: 5 ayes, 1 nay.</p> <p>1040 Michigan Avenue (LSHD) Catherine Hales & Matt Pearlman, owners. Demolish deck at W. end (rear) of house & construct 1-story, 225 s.f. addition (enlarge kitchen and covered porch/stair). Rebuild basement stair enclosure at northwest corner of house. Relocate two exiting windows on the 2nd story at west end (rear) of the house. Replace storm aluminum windows with wood storm windows. The maximum building lot coverage allowed in the R1 District is 30%. Proposed building coverage = 31.5%. The proposed addition requires a five foot (5’) setback from the north property line. Proposed setback = 3.8’ [Alteration/Demolition/Zoning Variation]; Result: The Commission approved the COA for the proposed work. Vote: 6 ayes, 0 nays. The Commission recommended approval of the requested zoning variation. Vote: 6 ayes, 0 nays.</p> <p>2040 Orrington Avenue (L/NEHD) – John Potter, applicant and Sherri & Ed Donovan, owners. Construct 2-story rear addition with a covered rear deck and porch. Install fence on street side yard of corner lot. The proposed deck (north) requires a fifteen foot (15’) setback from the north (Simpson Street) property line. Proposed setback = 12’. Required setback from edge of canopy to north (Simpson Street) property line = 13.5’. Proposed setback = 12’. Fences are not permitted in a street side yard of a corner lot in any residential district. Fences located in a street side yard of a corner lot in any residential district must have a minimum opacity (openness) of 30%. Fences located in a street side yard of a corner lot in any residential district shall not exceed four feet (4’) in height. Proposed height = 6’ (5’ H wood + 1’ lattice) [Alteration/Zoning & Fence Variations]; Result: The Commission approved the COA for the proposed work. Vote: 6 ayes, 0 nays. The Commission recommended the zoning variation for the setbacks as submitted. Vote: 6 ayes, 0 nays. The Commission recommended the fence variation for a 4’ solid and 1’ lattice fence (5’ high total). Vote: 5 ayes, 1 nay.</p> <p>711 Emerson Street (L) – Adam Wilmot, applicant. Convert single family residence into 2-family residence. Exterior alterations: North – new double hung egress window. East – remove screen and railing, infill with exterior wall and reuse two existing windows. Establish three (3) parking spaces on the west interior yard. “Open parking when located in any residential district must be within thirty feet (30’) of the rear property line.” Major zoning variation required [Alteration/Zoning Variation]; Result: The Commission approved the COA for the alteration to the house. Vote: 6 ayes, 0 nays. The Commission recommended the zoning variation for 3 parking spaces (2 beyond the 30’ of the rear property line) with a permeable surface for the driveway. Vote: 4 ayes, 2 nays.</p> <p>728 Lincoln Street – Lot 3 (NEHD) – North Shore Builders I, LLC, owner/Tony Meyers, applicant. New single family home with garage, coach house and fence [Construction]; Result: The Commission approved the COA for construction. Vote: 6 ayes, 0 nays.</p> <p>732 Lincoln Street – Lot 1 (NEHD) – North Shore Builders I, LLC, owner/Tony Meyers, applicant. New single family house with garage, coach house and fence [Construction]; Result: The Commission approved the COA for construction. Vote: 6 ayes, 0 nays.</p> <p>2370 Orrington Avenue – Lot 10 (NEHD) - North Shore Builders I, LLC, owner/Tony Meyers, applicant. New single family house with attached garage and fence [Construction]; Result: The Commission tabled this item to allow the applicant the revision on the rear elevation. Vote: 6 ayes, 0 nays.</p>
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Preservation Projects Approved by Staff	<p>Staff reviewed/approved in March 2014 the following applications for Certificate of Appropriateness applications:</p> <p>1037 Ridge Avenue - Replace 11 double hung wood windows with new architectural Pella Windows Architectural Series (wood windows to be primed and painted) to match the existing.</p> <p>807 Judson, Unit G - Remove and preserve a single face brick from the building's south wing elevation and install a 11" x 4.5" aluminum dampered vent cap painted to match the brick color.</p> <p>699 Sheridan Road - Locate condensing units on the rear (south) facade adjacent to the neighbors CMU garage. This location is 4'-3" from the lot line. Requires minor variation for setback of less than 6'. Zoning variation recommended for approval.</p> <p>1020 Lake Shore Blvd. - Replace existing brick wall along the north, south and west property lines (6'-8"x210'L) New brick and lime stone cap to match existing material in color, size and texture. Same location and existing foundation.</p> <p>227-231 Main Street - Main Street: Remove existing tiles, install new underlayment, reinstall tiles on 2 sections (per diagram). New copper valley, new copper chimney flashing and new lead coated copper gutter on rear.</p> <p>634 Foster Street - Install 20KW natural gas stanby generator on the west interior side yard, adjacent to chimney. 1318 Forest Avenue - Add new IB deck shield to 3 roof walk off porches. Add 1 downspout.</p>
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Planning and Zoning – APPROVED & ACTIVE PLANNED DEVELOPMENTS

1717 Ridge (former Sienna vacant site)	The property was recently sold and is approximately 90% leased.
AML Development - 737 Chicago Avenue	The site of this mixed use Planned Development with 214 residential rental units is open and 68% leased.
1700 Central Street	The site of this mixed use Planned Development with 80 residential rental units is open and 60% leased.
1890 Maple/1881 Oak	The development of 258 residential rental units is under construction with a full building permit.
North Shore Residence - 1611 Chicago Ave	Renovations in the existing structure are ongoing. The full building permit for the 8-story addition is under review and construction is to begin in May.

NSP2

Available Properties	<p>615 Case #3 is scheduled to close on March 28; 619 Case 1 is scheduled to close on April 4. 1421 Emerson, 1217 Mulford Unit 1 and 739 Dobson #1 are under contract. Three properties are listed for sale: 2020 Brown, 445 Sherman 713 Mulford. Due to low inventory and high demand from potential buyers who are already registered, registration will be closed by April 1. A list of additional interested parties will be maintained until all properties are sold. Homebuyer counseling will continue for people who are pre-approved for purchase until remaining homes are sold, expected to be by June 2014.</p> <p>The waiting lists for Emerson Square and LiveEvanston scattered site rentals are currently closed. Wait lists for scattered site units may be opened in the months ahead for some unit sizes, depending on lease renewals.</p>
Rehabilitation/Clearance Work	Rehab is complete and certificates of occupancy obtained for 1921 Darrow and 730 Brummel, which comprise four rental units. Both properties are being leased. Nicor has shut off gas to 2113 Dewey, so demolition and site cleanup of environmental contaminants will begin in April. Disposition of the cleared site will be determined before program closeout.
Emerson Square	All buildings are complete and units rented and occupied. The city provided a punch list for the park and other infrastructure for final work before the street and park are dedicated to the City.
Land Banked Properties	HUD approved land banking of properties where the housing acquired was demolished due to deteriorated condition because there are insufficient funds to redevelop them at this time. Disposition of one property, 1941 Jackson Ave, through a Development & Affordable Housing Agreement with ETHS & Community Partners for Affordable Housing was approved by Council at the September 23 meeting. ETHS students are building a house for the site in ETHS' new Geometry In Construction class. The completed house will be sold to an income eligible household by CPAH. Any properties whose disposition has not been determined prior to grant closeout will be land banked for up to 10 years.

BUILDING & INSPECTION SERVICES – Permit Application Status as of MARCH 31, 2013

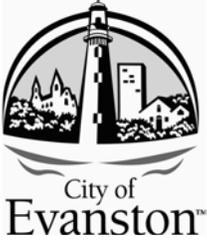
Ward	Property Address	Project Description	Received	Status
1	101 Ridge	Remodel interior and storefront of existing store/ gas station	12/17/13	Issued
2	1829 Dempster	Renovate exterior and interior of existing Burger King	10/23/13	Issued
2	1120 Dodge	Remodeling into Goldfish Swim School	11/13/13	Reviewed
2	2025 Dempster	Remodel into soccer practice facility	12/26/13	Issued
3	425 Dempster	Addition to the Montessori school	01/17/14	Reviewed
3	1231 Chicago	Cleaning and tailoring store	01/17/14	Issued
4	1560 Oak Avenue	Interior and exterior remodeling to the <i>Museum of Time & Glass</i>	08/21/13	Approved
4	820 Davis	Remodel 2nd floor offices	05/22/13	Approved
4	1009 Davis	Remodel into restaurant	11/25/13	Issued
4	1501 Sherman	Remodel 1st and 2nd floors of existing hotel	12/27/13	Reviewed
4	1007 Davis	Create new restaurant	01/02/14	Approved
7	1022 Central	Convert store into "Hospitality Suite" for hospital visitors	12/02/13	Issued
7	1841 Sheridan	Build-out of non-parking portion of new building for Visitor Center	12/23/13	Approved
7	2311 Campus	NWU North Parking Garage build-out of non-parking area for Comm. Center	01/17/14	Approved
8	100 Asbury	Make small addition to IHOP seating area	12/3/13	Approved

BUILDING & INSPECTION SERVICES - Housing Rehabilitation

Ward	Address	Housing Rehab Event
8	1428 Dobson	Work in Progress – 1 Unit
8	143 Custer	Rehab application under review – 1 Unit
2	1623 McDaniel	Rehab application under review - 1 Unit
8	132 – 136 Ridge	Multi-Family Rehab - bidding - 6 Units
8	957 – 959 Dobson	Multi-Family Rehab – bidding - 6 Units
8	961 – 963 Dobson	Multi-Family Rehab – bidding - 6 Units
8	1831 – 23 Brummel	Patricia Lloyd Townhomes – HUD Environmental Report – 5 Units

BUILDING & INSPECTION SERVICES - New Business Application Status

Ward	Property Address	Business Name	Received	Status
1	1712 Sherman Ave.	Bookman's Alley – New Ownership	11/15/13	Lease being signed 3/24/14.
1	518 Davis St.	Davis Cleaners – New Ownership	2/24/14	General business license issued 3/4/14.
2	1910 Greenwood St.	BTRACING	3/7/14	Building consultation inspections underway.
2	1910 Main St.	Fitness Avenues	2/3/14	General business license issued 2/26/14.
2	2306 Main St.	The Fitness Matrix, LLC	2/11/14	General business license issued 3/20/14.
3	1303 Chicago Ave.	Studio Armadi, LLC	11/20/13	Build-out underway - permit # 13INTR-0442.
4	1603 Orrington, Ste. 600	Lee Cummings and Associates	3/3/14	General business license issued 3/6/14.
6	2901-A Central St.	A Better Life – One2One Yoga	12/10/13	General business license issued 3/17/14.



DATE: March 28, 2014
 TO: Wally Bobkiewicz, City Manager
 FROM: Mark Muenzer, Director of Community Development
 Jeffrey Murphy, Division Manager, Building and Inspection Services

SUBJECT: Building Permit & Construction Value Financial Report for March 2014

BUILDING PERMIT FEES

TOTAL PERMIT FEES COLLECTED FOR THE MONTH OF MARCH 2014	\$	142,526
TOTAL PERMIT FEES COLLECTED FISCAL YEAR TO DATE MARCH 2014	\$	1,681,555
TOTAL PERMIT FEES COLLECTED FOR THE MONTH OF MARCH 2013	\$	422,517
TOTAL PERMIT FEES COLLECTED FISCAL YEAR TO DATE MARCH 2013	\$	1,149,547

CONSTRUCTION VALUES

TOTAL NEW CONDOMINIUM CONVERSION CONSTRUCTION VALUE	\$	-
TOTAL NEW SINGLE FAMILY CONSTRUCTION VALUE	\$	87,000
TOTAL NEW COMMERCIAL CONSTRUCTION VALUE	\$	95,500
TOTAL EXISTING RESIDENTIAL CONSTRUCTION VALUE	\$	585,440
TOTAL EXISTING COMMERCIAL CONSTRUCTION VALUE	\$	-
TOTAL EXTERIOR REMODEL CONSTRUCTION VALUE	\$	150,000
TOTAL INTERIOR ONLY REMODEL CONSTRUCTION VALUE	\$	4,101,998
TOTAL NEW/EXISTING GARAGE CONSTRUCTION VALUE	\$	70,500
TOTAL DECK AND PORCH CONSTRUCTION VALUE	\$	93,450
TOTAL ROOFING ONLY CONSTRUCTION VALUE	\$	232,097
TOTAL NEW/EXISTING MISC. CONSTRUCTION VALUE	\$	1,332,060
TOTAL CONSTRUCTION VALUE FOR MARCH 2014	\$	6,748,045
TOTAL CONSTRUCTION VALUE FISCAL YEAR TO DATE MARCH 2014	\$	143,383,468
TOTAL CONSTRUCTION VALUE FOR MARCH 2013	\$	26,303,671
TOTAL CONSTRUCTION VALUE FISCAL YEAR TO DATE MARCH 2013	\$	65,038,183



Memorandum

To: Honorable Mayor and Members of the City Council

From: Johanna Nyden, Economic Development Division Manager

Subject: Monthly Economic Development Report for March 2014

Date: March 28, 2014

Discussion

Enclosed is the monthly report of economic development activities for the month of March 2014. The report summarizes meetings, ongoing initiatives, new businesses, marketing activities, as well as activity reports on key economic development projects and sites.

Please contact me at 847/448-8014 or jnyden@cityofevanston.org if you have any questions or would like to discuss the information contained further.

March 2014 UPCOMING MEETINGS & EVENTS

<p>Economic Development Committee</p>	<p>The next regularly scheduled meeting of the Economic Development Committee will be Wednesday, April 23, 2014 at 7:30 pm.</p> <p>The Economic Development Committee held a Joint meeting with Transportation & Parking Committee on March 26, 2014 to discuss the Wayfinding and Signage Program. The Economic Development Committee then met separately. The agenda included:</p> <p>Items for Discussion: A) Presentation of Economic Development Plan Year-to-Date Activities; B) Arts/Entertainment/Sacred Spaces Presentation.</p> <p>Communications: A) Announcements/Updates from EDC Members; B) Monthly Economic Development Communication; C) Real Estate Transfer Tax Report.</p>
<p>Howard Street Business Association</p>	<p>Tuesday, April 8, 2014 at 7pm at the Police Outpost at 633 Howard Street.</p>
<p>Evanston West Village Business Assoc. (EWWBA)</p>	<p>The Association held a gathering of local businesses on March 27, 2014. The next meeting is to be determined</p>
<p>WestEnd Business Association</p>	<p>The last association meeting was held on March 25, 2014. The next meeting will be April 29, 2014.</p>
<p>Business District Head Meeting</p>	<p>This is a meeting of key representatives from Evanston's business and merchant groups. The next meeting will be held on April 15, 2014.</p>

On-Going Activities

<p>Health and Wellness Initiative</p>	<p>The next meeting of the Health & Wellness working group will be in April 2014. Focus will be on summer and fall event planning.</p>
<p>New Business Openings, Expansion, and/or Relocations –March 2014</p>	<p>The Fitness Matrix (2306 Main Street), DMK Burger & Fish (815 Noyes Street); Brew Camp (821 Chicago Avenue); the Peckish Pig (623 Howard Street); Orangetheory Fitness (2800 Central Street); The Emerson Grill (1608 Emerson Street); and The Comb (729 Chicago Avenue)</p>
<p>Marketing</p>	<p>Staff continues to utilize evanstonedge.com to feature local businesses, and also comprehensive twitter, linked in, and Facebook strategies. With the addition of Pinterest Places, staff will be updating a Pinterest Page to utilize this new technology.</p>
<p>Technology/ Entrepreneurship /Innovation</p>	<p>Economic Development Staff in collaboration with Library Staff launched NextChapter Evanston - Entrepreneurship workshops, mentoring, and events for Evanston's earliest stage businesses to be housed on the 3rd floor of the Main Library. Private partners have begun offering seminars at no cost to attendees. Launch event planned for April.</p>

<p>Events</p>	<p>On February 27th, in partnership with the Technology Innovation Center economic development staff presented Evanston Edge Startup Showcase at 27 Live. City staff organized, managed the invitation list and promoted the event. The TIC selected the companies to present and underwrote the cost of the event (estimated to be \$3500). Five companies were each given five minutes to present their business and a particular challenge they are facing followed up with a five minute question and answer session from an audience of just over 100. Attendees included investors, entrepreneurs, representatives of state legislators, non-profits, city staff, and the chamber of commerce. Positive attendee feedback suggested these types of events are impactful and encouraged the city to continue similar programming. Staff is now planning a showcase for health and wellness startups.</p> <p>Staff continues its outreach to individual growth companies and entrepreneurs to determine ways in which the city can support the start-up climate in Evanston.</p> <p>Staff has supported / co-hosted several RISE! events. RISE! is Evanston's high growth company CEO peer-to-peer network.</p> <p>Staff has begun adding Evanston-based startups to the builtinchicago.org digital startup community to raise the profile of Evanston's startup community. http://www.builtinchicago.org/companies/map-chicago-startups</p>
<p>Small Business Assistance</p>	<p>Economic Development staff continues to work with existing businesses, assisting them in pursuing physical upgrades and expansions, facilitating them through the various permitting processes, etc. Staff is also working with several new small businesses ranging from cafes and restaurants to retailers, small office users and entertainment uses. Since the start of 2014, staff has worked with 15 leads for potential new small businesses.</p>
<p>Façade Improvement Program</p>	<p>Staff continues to meet and work with other businesses interested in the program. Several inquiries have been received and new restaurant Just Turkey recently approved for a project at the March 10th Council meeting. A revision of the program is currently underway which would allow for some interior build-out to be included in the list of eligible projects. Will be brought for discussion to April Economic Development Committee meeting.</p>
<p>Vacancy Rates</p>	<p>Vacancy rates as of 4th Quarter 2014 are: 11.8% for office 4.3% for industrial 7.7% for retail/ restaurant spaces</p>
<p>Great Merchant Grant Program</p>	<p>Staff expects to bring a revised program for discussion to the April 2014 Economic Development Committee meeting.</p>

KEY ECONOMIC DEVELOPMENT SITE ACTIVITY REPORT

Site location	Overview of Development Opportunities	Bldg. Area	Site Area (Approx.)	Next Steps
1817 Church St.	City Council approved a \$200,000 construction loan funded from the West Evanston TIF to Evanston North Shore Contractors Cooperative to redevelop 1817 Church Street as a contractor cooperative.	NA	5,764	The Evanston North Shore Contractors Cooperative is in the midst of interior demo/build out. Second floor expansion is under construction. Construction completion anticipated mid-2015.
Evanston Plaza	WHI Real Estate Partners LLC and Bonnie Investment Group have formed a partnership to revitalize the center.	N/A	212,373	Bonnie Management continues to market the plaza to national retailers, services, etc. Staff remains in contact with Bonnie Management on a regular basis. Several independent grocers have expressed interest in the former Dominick's site. There are currently 8 years remaining on the lease at Evanston Plaza.
Asbury/ Oakton	Staff has on-going conversations with property owner regarding potential business prospects that might be well-suited for the site. Property owner is currently not interested in selling the property.	14,000	19,000	Little Beans Café is starting special use process for café and drive-thru coffee/prepared foods service. Received approval from City Council/P&D on March 24. Little Beans is working to finalize lease with property owner.
Chicago/ Main	Staff has worked with developer to create a mixed-use office/retail development.	90,000	30,424	The developer continues to move forward a mixed use retail, office, and residential building. The developer has started formal development process; Plan Commission recommended approval to City Council on 2/26/14; Introduction at Planning & Development was on 3/24/2014. Additional parking and traffic impact issues are under consideration; the project will return to City Council/P&D Committee on 4/28/2014.
1801-1805 Church	Vacant former gas station property owned by Daniel Cheifetz.	n/a	11,000	Site is currently in litigation. City Council previously approved resolution granting authority to negotiate purchase of property.

1911-1917 Church Street	Tawani Enterprises purchased the property in October 2013 to be redeveloped as a "educational and cultural center " .	N/A - no defined plan yet for redevelopment	15,825	Tawani on schedule to demolish the buildings 1 st quarter 2014. Have secured water and sewer disconnection permits..
1901 Dempster (former KFC)	Property was purchased on 1/30/2014 by new owner who is seeking to redevelop the property.	TBD	20,225	Property has been purchased. Property owner is working with staff to redevelop property into a Starbucks. Special Use for Type 2 restaurant and drive-through will go before Planning & Development/City Council at the April 8, 2014 meeting.
623-627 Howard	The City of Evanston purchased this property in mid-October 2011. Peckish Pig will open in mid-March with brew-pub concept.	NA	10,000	See status update below.
727-729 Howard Street/721-723 Howard Street	City-owned properties located on Howard Street. Staff is currently working with a theatre company to try to relocate to this building on Howard Street.	4,000	4,000	City Council did not approve award of the lowest bid for this project. A revised concept is in process. City acquired 721-723 Howard Street in support of the performing arts space. In the meantime, itinerate theatres are considering the space.
Former "Borders" site- Maple	Downtown Evanston is primary contact with the representatives from Arthur Hill regarding refilling this space; Staff is assisting Downtown Evanston in looking for prospects.	21,900	NA	New property owner is working to determine prospects for property.
1615 Oak Street	Smylie Brothers Brew Pub will be opening a restaurant and Brewery in the downtown area.	11,000	13,000	Interior construction is underway. Construction is underway with plans to open in May/June 2014.
737 Chicago Avenue	AMLI residential development has available ground floor commercial space for lease	1,186 to 7,900	NA	Staff is working with the broker to find retail/service users.
1720 Central Street	Central Station Apartment Development has available ground floor commercial space for lease	10,650	NA	Staff is working with the broker and several interested businesses interested in opening in the available commercial spaces. A bank, restaurant, and specialty shops are all potential tenants.
1011 Chicago Avenue/ 222 Hartrey Avenue	Autobarn is working to relocate portions of the service and warehousing of vehicles to 222 Hartrey.	100,000+	100,000	Staff is working to develop a financial assistance package to rehabilitate Chicago Avenue properties and rehabilitate 222 Hartrey properties to expand Autobarn operations. Agreements for the Sales Tax Sharing Agreement and TIF

				assistance will be at City Council on 3/24/14.
Dominick's Locations	In mid-October, Safeway announced the closure of all Dominick's on January 1, 2014. The City has two locations: Evanston Plaza (approx. 45,000 square feet) and Green Bay Road (Approx. 40,000 square feet).	90,000	100,000+	Staff is working with the ownership of both properties to determine likely outcome and re-occupancy of sites. Whole Foods announced that it would be purchasing the Green Bay location and will open in mid-2015. Private negotiations remain ongoing for Evanston Plaza site. Grocery Store Working Group had first meeting January 29, 2014 and will meet again on April 16, 2014.

**2014/2013 Economic Development Committee Recommended for Approval Project Tracker
(Projects approved by EDC/City Council within the last 12 months)**

Project Name	Status	Meeting Dates	Funds Invested	Summary of Project	Latest Update	Completion Date
Just Turkey Façade (2430 Main St.)	Active – Pending City Council Approval	EDC: 2/19/2014 CC: 3/10/2014	\$2,090	Seeking façade improvement funds for signage at 2430 Main Street for new business.	EDC recommended unanimous approval for \$2,090 in 50/50 façade assistance at 2/19/2014 meeting. Will commence and finish work in 1 st week of April.	1Q2014
Autobarn (Chicago/Hartrey Ave.)	Active – Pending City Council Approval	EDC: 8/7/2013; 2/19/2014 CC:4/8/2014	\$2.5M	Seeking TIF assistance for build-out at 222 Hartrey, 7B support to Cook County Assessor, and extension of Sales Tax Sharing Agreement	EDC recommended approval of \$2.5M in TIF funding and 48 month extension of sales tax sharing agreement; Resolution for 7b was approved at 11/25/13 City Council meeting.	4Q2014
Career Institute (990 Grove St.)	Closed – No City Assistance is Necessary	EDC: 11/22/2013	\$25,000	Build-Out Assistance at 990 Grove for Career Institute to support development of programs that will train individuals in medical fields	Declined City Assistance	NA
1801 Dempster Facade	Active – City Council Approved	EDC 10/23/2013 CC: 11/25/2013	\$15,185	Renovate 10/23 façade	Property owner is preparing to start work in May 2014.	2Q2014
FEW Spirits (918 Chicago Ave.)	Active – Pending City Council Approval	EDC: 10/23/2013 CC: TBD	\$250,000	Loan for purchase of new equipment for additional bottling line for distillery and working	Staff has drafted loan documentation for City Council; waiting for	2Q2014

				capital.	information on equipment that will be purchased.	
Curt's Café (2922 Central St.)	Active – City Council Approved	EDC: 9/25/2013 CC: 10/14/2013	\$21,000	Reimbursement for up to seven Evanston resident participants who are placed in jobs.	Curt's Café continues training program.	3Q2014
NextChapter Entrepreneurship Program (1703 Orrington Ave.)	Closed – Project Complete and Funding Provided	EDC: 9/25/2013 CC: 10/14/2013	\$9,900	Support creation of Entrepreneurship education program at the EPL.	NextChapter is open and offering classes.	1Q2014
Beacon Academy	Closed – No City Assistance Necessary	EDC: 8/28/2013 CC: NA	\$250,000	Seeking build-out assistance for interior space of school.	Determined Project did not need City funding.	NA
Now We're Cookin' (1601 Payne St.)	Active – Project In Process	EDC: 8/7/2013 CC: 9/9/2013	\$60,933	Seeking funding support for entrepreneurial training for early stage food businesses	Funding received, status update was provided at January 2014 EDC meeting. Next update will be April 2014 EDC.	3Q2014
Music Institute of Chicago (1702 Sherman Ave.)	Closed – Project Complete and Funding Provided	EDC: 4/24/2013 CC: 5/13/2013	\$165,000	Sought funds to support build-out of black box theatre and other extraordinary construction expenses	Project Complete – Ribbon-Cutting held on Oct 23, 2013.	3Q2013
Peckish Pig (623 Howard St.)	Closed – Project Complete and Funding Provided	EDC: 2/27/2013 CC: 3/18/2013	\$200,000	Build-out funds for City-owned property in support of creation of restaurant at 623 Howard Street	Peckish opened March 13 and will participate in a ribbon-cutting on April 3, 2014.	1Q2014
Margarita Inn (1566 Oak Ave.)	Closed – No City Assistance Necessary	EDC: 2/27/2013 CC: NA	\$230,000	Support following major rehabilitation of the hotel to offset costs in the form of a hotel tax sharing agreement of new incremental hotel occupancy taxes not to exceed approved amount.	Margarita Inn was able to secure bank loan without the need of City tax sharing agreement; never found necessary to move to City Council.	NA



DIRECTOR'S WEEKLY BRIEFING



By NWMC Executive Director Mark L. Fowler

WEEK ENDING MARCH 28, 2014

NWMC Descends on Springfield – See Today's Legislative Update

Thank you to the thirty-five NWMC members and staff who traveled to the Capitol this week to take part in the NWMC's Legislative Day activities. It was a busy week with members lobbying their own legislators, other lawmakers and key staff on NWMC legislative priorities and other bills impacting local government. The week was highlighted by our annual informal dinner with our legislators and Governor Quinn's budget address. Please see today's [NWMC Legislative Update](#) for the latest on all of the action from Springfield. *Staff contacts: Mark Fowler, Larry Bury*

NWMC Featured in Chicago Tribune Front Page Article on Vehicle Stickers

On Thursday, the Chicago Tribune featured a front-page article on the status of vehicle stickers in suburban communities. The article cited a 2010 NWMC survey which showed that nine of the twenty-seven responding municipalities did not require vehicle stickers. The article further featured recent discussion at the *Des Plaines* City Council on the issue as well as information on the *City of Evanston's* change to a wheel tax in lieu of the traditional vehicle stickers. Other NWMC members cited in the article include *Buffalo Grove* and *Glencoe*. Please visit <http://www.chicagotribune.com/news/local/suburbs/ct-suburban-vehicle-stickers-met-20140327,0,618592.story> to view the article. *Staff contact: Mark Fowler*

Chrysler Extends Factory Cut-Off Date on 2014 Dodge Charger Police Pursuit Vehicle

Chrysler Motors recently announced that the factory order cut-off date on the 2014 Dodge Charger Police Pursuit Vehicle has been extended from April 30 to July 25, 2014. The Suburban Purchasing Cooperative (SPC) currently offers the vehicle through Napleton Fleet Group of Westmont (Contract #120). For questions or additional information, please contact Bob Barr, rbarr@napletonfleet.com or 630-455-2911. *Staff contact: Ellen Dayan*

NWMC Surplus Vehicle and Equipment Auction Set for Tuesday, May 20

It's time think about which vehicles and surplus equipment your town should retire and sell off at the NWMC Surplus Vehicle and Equipment Auction, scheduled for Tuesday, May 20, 2:00 p.m. at Manheim Arena in Bolingbrook. There's ample time to prepare vehicles and sales ordinances to transform your discards into cash. For information or questions, please contact staff or Manheim Field Sales Representative Christine Hegg, 708-382-1766 or chris.hegg@manheim.com. *Staff contact: Ellen Dayan*

Transportation Committee Talks Transit Reform, Pace Planning Efforts

The Transportation Committee met on Thursday and received a staff update on the work of the Northeastern Illinois Public Transit Task Force. The task force's final report, which is expected to recommend the creation of a single regional transit agency as well as ethics and financing reforms, is due to be presented to Governor Quinn on Monday, March 31.

Maggie Daly-Skogsbakken of Pace presented the agency's Transit Supportive Guidelines document, which can help municipal planners and elected officials work together with Pace and developers to eliminate barriers to transit usage. Assistance under the program can include review of plans for new developments, redevelopments or road projects to ensure that the planned infrastructure is transit friendly. More information is available by visiting <http://pacebus.com/guidelines/index.asp>. *Staff contacts: Mike Walczak, Chris Staron*

SPC Awards 5 New 2015 Ford Super Duty Pick Up Truck Contracts

The Suburban Purchasing Cooperative (SPC) Governing Board has awarded the following 2015 model year Ford Truck contracts:

- Ford F250 Super Duty Pick Up Truck Contract #142
\$19,630.00
Currie Motors, Frankfort, IL
- Ford F350 Super Duty Pick Up Truck Contract #143
\$20,809.00
Currie Motors, Frankfort, IL
- Ford F350 XL 4x2 Chassis Cab Contract #144
\$22,213.00
Landmark Ford, Springfield, IL
- Ford F450 XL 4x2 Chassis Cab Contract #145
\$28,149.00
Currie Motors, Frankfort, IL
- Ford F550 XL 4x2 Chassis Cab Contract #146
\$28,866.00
Currie Motors, Frankfort, IL

All five contracts run from March 18, 2014 through March 17, 2015 with the SPC reserving the right to award up to three additional one-year contract extensions on a negotiated basis. For questions or additional information on Contracts #142, 143, 144 and 145, please contact Currie Motors Commercial Accounts Manager Tom Sullivan, 815-464-9200 or curriefleet@gmail.com. For questions or additional information on Contract #143, please contact Lyle Snow, Landmark Ford, 800-798-9912 ext. 253, 217-553-2508 (cell) or lylesnow@msn.com. *Staff contact: Ellen Dayan*

SPC Awards Truck Equipment Contract to Auto Truck

The SPC Governing Board has awarded the 2014 Truck Equipment contract to Auto Truck Group of *Bartlett* for the following items:

9' Standard Heavy Duty Platform	\$ 2,487.00
12' Standard Heavy Duty Platform	\$ 2,645.00
9' Dump Body	\$ 6,010.00
11' Dump Body	\$ 6,715.00
9' Dual Rear Wheel Service Body	\$ 5,616.00
11' Dual Rear Wheel Service Body	\$ 6,846.00
9' Plow Blade with Snow Deflector	\$ 4,949.00

The contract runs from March 20, 2014 through March 19, 2015. Orders are to be placed directly through Auto Truck Group and billing is performed by the dealer. For questions or additional information, please contact Municipal Sales Manager Brett Wise, bwise@autotruck.com or 224-567-1493 (cell). *Staff contact: Ellen Dayan*

SPC Approves Price Increase for Sewer Cleaner Trucks Alternate Vendor

The SPC Governing Board has approved price increases requested by EJ Equipment of Manteno for the 10 Yard and 12 Yard Fan Catch Basin Sewer Cleaners (Contracts #127 and #128). The requested increase reflects manufacturer's price increases submitted to EJ Equipment by Trans Chicago Truck Group and by Vac Con for major components of the products, resulting in the following total prices:

- 2014 Vac-Con 10 Yard Combination Sewer Cleaner Alternate (Contract #128): \$266,229.00, or a 3.29% increase
- 2014 Vac-Con 12 Yard Combination Sewer Cleaner Alternate (Contract #127): \$287,336.00, or a 4.72% increase

For information on the EJ Equipment Sewer Cleaner Trucks, please contact Eric Lasage, 815-370-3549 or eric@ejequipment.com. Earlier this year, the SPC approved similar price increases for Vactor Sewer Cleaner Trucks through the primary vendor, Standard Equipment of Chicago. For questions about the primary contract, please contact Standard Equipment's Tom Markel, tmarkel@standardequipment.com or 312-706-9675. *Staff contact: Ellen Dayan*

Last Call to Take the SPC Survey

Monday, March 31 is the deadline to take an online survey and provide input on the Suburban Purchasing Cooperative (SPC). The survey seeks information on member familiarity with the SPC, purchasing experience through the Cooperative and provides the opportunity for input on the SPC catalog and programs for future consideration. To take the survey and provide your valuable input, please visit <http://survey.constantcontact.com/survey/a07e8v9806vhr2cj5p3/a0138hshwzklb/questions>. *Staff contact: Ellen Dayan*

Get Ready for the Call One Road Show!

Call One was awarded SPC Telecommunications Contract (#137A) from April 1, 2014 through March 31, 2015 with the SPC reserving the right to extend the contract for four (4) additional one-year terms on a negotiated basis. In order to explain the changes and answer questions regarding the new contract, Call One will be scheduling "road shows" with a tentative agenda to include:

- Quick overview of the SPC RFP award
- State of the telecommunications industry
- Update on legacy services and new service offerings (POTS, PRI, SIP)
- Low baud replacement program (alarm, water, radio towers etc.)
- Call One corporate update
- Questions & Answers

Staff will provide additional information regarding dates, times and locations as it becomes available. In the meantime, if you have questions or would like information on how the new contract will affect your municipality, please contact Call One Association Director Bob Kintz, 312-506-5003 (direct), 630-465-1485 (cell), 800-440-9440 (toll free) or rkintz@callone.com. *Staff contact: Ellen Dayan*

CMAP Conducting Municipal Survey

On Tuesday, April 1, the Chicago Metropolitan Agency for Planning (CMAP) will send questionnaires for its biennial municipal survey. CMAP conducts the survey to "inform agency work and track the progress of Go To 2040 implementation." Specifically, CMAP uses survey results to: "identify the types of technical assistance projects to provide; prioritize the development of new resources made available through the Model Codes and Ordinances project; inform policy analysis of such topics as freight and infrastructure

development; and, help track the implementation of Go To 2040 by updating indicators of progress.”

CMAAP recommends that each municipality assign one individual to facilitate completion of the survey, which is much shorter than the 2012 questionnaire. CMAAP requests that all responses be submitted by Friday, May 16. For more information, please visit <http://cmap.is/munisurvey>. *Staff contacts: Mike Walczak, Chris Staron*

Illinois Tollway Construction Ramps Up in 2014

On March 21, Governor Quinn held a press conference at the *Schaumburg Renaissance Hotel and Conference Center* to announce a \$1.4 billion investment Illinois Tollway project this year. A vast majority of the construction will affect NWMC members. The 2014 capital program includes \$729.2 million for the Jane Addams Memorial Tollway (I-90) corridor and \$282.8 million to construct the Elgin O’Hare Western Access Project. In the I-90 corridor, projects will include:

- Constructing noise walls and retaining walls on the eastern segment of I-90 between Elgin and the Tri-State Tollway (I-294) to prepare for roadway rebuilding and widening;
- Rebuilding westbound I-90 between I-294 and the Kennedy Expressway;
- Improving interchanges at Illinois Route 25 in Elgin, Barrington Road in *Hoffman Estates*, Roselle Road and Meacham Road in *Schaumburg* and Lee Street in Rosemont; and,
- Rebuilding 11 local crossroad bridges along I-90 to accommodate the widening of the roadway, including Pearl Street, Town Hall Road, Johnson Road, Shattuck Road, County Line Road, Harmony-Riley Road, Harmony Road, Hennig Road, Tyrrell Road, Bartlett Road and Higgins Road.

On the Elgin O’Hare Western Access Project, the Tollway will:

- Build new interchanges at Rohlwing Road and I-290 on Illinois Route 390 (Elgin O’Hare Expressway) and at Elmhurst Road on I-90;
- Continue new noise wall and advance work between Roselle Road and Meacham Road/Medinah Road along Illinois Route 390; and,
- Rehabilitate and widen Illinois Route 390 from Illinois Route 19 to Meacham Road/Medinah Road, as well as reconstruct and widen the route from Meacham Road/Medinah Road to Illinois Route 53.

For more information, please visit <http://www.illinoistollway.com/construction-and-planning/projects-by-roadway>. *Staff contacts: Mike Walczak, Chris Staron*

Meetings and Events

Des Plaines River Corridor Plan Steering Committee will meet on Tuesday, April 1, 10:30 a.m. at the NWMC offices.

Northwest Council of Mayors STP Methodology Working Group will meet on Tuesday, April 1, 2:00 p.m. at the NWMC offices.

NWMC Executive Board will meet on Wednesday, April 2, 8:30 a.m. at the NWMC offices.

NWMC Board of Directors Meeting will be held on Wednesday, April 9, 7:00 p.m. at Oakton Community College, Room 1604 in *Des Plaines*.

Northwest Council of Mayors Technical Committee will meet on Thursday, April 10, 8:30 a.m. at the *Barrington Village Hall*.