

# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: Friday, June 5, 2015

## STAFF REPORTS BY DEPARTMENT



Weekly Report for May 29, 2015 – June 4, 2015

### **Administrative Services**

Weekly Bids Advertised during the week of June 1, 2015

### **City Clerk's Office**

Monthly RETT Report for May

### **City Manager's Office**

Master Council Meeting Agenda Schedule

### **Community Development**

Zoning Report  
Inspection Report

### **Economic Development**

Monthly Economic Development Report for May

### **Fire and Life-Safety Services**

Monthly Report for May

### **Health Department**

Food Establishment Application Weekly Report

## **Law Department**

Weekly Liquor License Applications Report

## **Legislative Reading**

NWMC Weekly Briefing

## **PUBLIC NOTICES, AGENDAS & MINUTES**

### **June 8, 2015**

Board of Local Improvements

[www.cityofevanston.org/boardofimprovements](http://www.cityofevanston.org/boardofimprovements)

Administration & Public Works Committee

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning and Development Committee

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

### **June 9, 2015**

Arts Council

[www.cityofevanston.org/artscouncil](http://www.cityofevanston.org/artscouncil)

### **June 10, 2015**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Plan Committee

[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

Lighthouse Landing Complex Committee

### **June 11, 2015**

Environment Board

[www.cityofevanston.org/environmentboard](http://www.cityofevanston.org/environmentboard)

Mental Health Board

[www.cityofevanston.org/mentalhealthboard](http://www.cityofevanston.org/mentalhealthboard)

Sign Review and Appeals Board - canceled

### **June 12, 2015**

Utilities Commission

[www.cityofevanston.org/utilitiesagendas](http://www.cityofevanston.org/utilitiesagendas)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of May 29, 2015 through June 4, 2015.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2916</b>	<b>2358</b>
<b>SERVICE REQUESTS</b>	<b>815</b>	<b>693</b>
<b>TOTAL CHATS</b>	<b>83</b>	<b>58</b>
<b>TOTAL TEXT</b>	<b>30</b>	<b>18</b>

## **Top 5 Service Requests**

**Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

1. Building Permit Inspection Request	96
2. Trash – Special Pick-up	72
3. Tree Evaluation	68
4. Broken Parking Meter	51
5. Rodents - Rats	44

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	302
Administrative Services -Finance	38
Administrative Services -HR	26
Administrative Services - Other	144
City Manager's Office	35
ComDev / Economic Development	25
ComDev/ Bldg Inspections	366
ComDev / Housing Rehab	2
ComDev / Planning/Zoning	20
General Assistance	8
Fire Life Safety	38
PublicStuff Request	333
Health	157
Information	422
Law	10
Library	5
Mayor's Office	4
Other/311	190
Other – Social Services	4
Parks – Maintenance	4
Parks – Programs/Picnics/Permits	34
Parks – Other	25
Parks/Recreation	60
Parks – Forestry	45
Parks- Recreation Programs	34
Police	213
Public Works / Fleet	4
Public Works / Street Sanitation	164
Public Works / Engineering	70
Tax Assessment Office	5
Utilities – Power	5
Utilities – Sewer	5
Utilities – Water	119
<b>TOTAL</b>	<b>2916</b>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Erika Storlie, Deputy City Manager/ Acting Director of Administrative Services  
 Ashley King, Assistant Director of Administrative Services  
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of June 1, 2015

Date: June 5, 2015

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council.

**Bids/RFPs/RFQs advertised during the Week of June 1, 2015**

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council Date
RFP 15-46 Accela Electronic Document Review (EDR) and Accela Citizen (ACA)	Community Development	Seeking proposals from experienced firms to provide professional services for configuration of Accela Electronic Document Review (EDR) and Accela Citizen Access (ACA) software		Jul 21	Sep15

<b>MONTHLY RETT REPORT FOR MAY 2015</b>						
<b>DATE:</b>	JUNE 3, 2015					
<b>TO:</b>	Mayor and Aldermen					
<b>FROM:</b>	Rodney Greene, City Clerk					
<b>SUBJECT:</b>	RETT Report -- MAY 2015					
	<b>BUDGET 2015</b>	<b>\$2,875,000</b>				
	<u><b>FY 2014</b></u>		<u><b>FY 2015</b></u>			
<b>Month</b>	<b>Amount</b>	<b>Transactions</b>	<b>Month</b>	<b>Amount</b>	<b>Transactions</b>	<b>Cumulative</b>
January	102,640	52	January	120,280	52	120,280
February	164,235	57	February	95,260	51	215,540
March	112,720	71	March	376,405	88	591,945
April	238,900	95	April	294,365	127	886,310
May	259,905	115	May	231,315	106	1,117,625
June	272,295	133	June			
July	260,880	134	July			
August	309,240	126	August			
September	274,165	87	September			
October	174,350	82	October			
November	171,145	76	November			
December	150,130	75	December			
MAY 2015 revenues were reduced to reflect this expenditure: \$0						
Monthly average needed to meet budget			\$ 239,583.00			
FY 2015 Monthly Average			\$ 223,525.00			
67 exemptions @ \$100 ea. = \$6,700; CUMULATIVE \$32,900.00.						
<b>There were FIVE (5) \$ million sales in MAY 2015</b>						
05/01/2015 -- 2825 COLFAX ST, \$1,190,000.00 TAX: \$5,950.00; Seller: Hays; Buyer: Albert						
05/13/2015 -- 2723 THAYER, \$1,507,000.00 TAX: \$7,535.00; Seller: 2723 Thayer, LLC; Buyer: Robertson						
05/26/2015 -- 12-13 MILBURN PK, \$1,810,000.00 TAX: \$9,050.00; Seller: McClure; Buyer: Anderson						
05/28/2015 -- 1140 LAKE SHORE BL, \$2,825,000.00 TAX: \$14,125.00; Seller: Burnham Shores Residences LLC; Buyer: Haislet						
05/28/2015 -- 1142 JUDSON AVE, \$1,350,000.00 TAX: \$6,750.00; Seller: Blatt; Buyer: Grossman						
NSP2 sales = \$0.00; CUMULATIVE \$0.00						
NSP2 purchases = \$0; CUMULATIVE \$0						

## Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

**2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, ~~Feb 16~~, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27  
 May 11, ~~May 18~~, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, Sept 28  
 Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)**

B=Business of the City by Motion    R=Resolution    O=Ordinance  
 D=Discussion    C=Communication    P=Presentation    A=Announcement    PR=Proclamation    SPB=Special Order Business  
 APW=Administration & Public Works    PD=Planning & Development    HS=Human Services    EDC=Economic Development  
 BUD=Budget    OC=Other    EXS=Executive Session    SPC=Special City Council Meeting    CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CD	6/15/2015	Preservation Proclamation & Awards	PR/P	CC	Muenzer	3rd Monday
Police	6/15/2015	Promotions	A	CC	Eddington	
CMO/Public Works	6/15/2015	Discussion of 2016-18 Parks & Facilities CIP	SPB	CC	Robinson/Storlie	
Public Works	6/15/2015	Fountain Square/Sherman Ave Discussion	SPB	CC	Robinson	
PRCS	6/15/2015	City-wide Youth Services Overview	SPB	CC	McRae	
PRCS	6/15/2015	Robt Crown Fundraising	SPB	APW	Lyons/McRae	
Public Works	6/15/2015	Snow Report	SPB	CC	Robinson	
CMO	6/15/2015	Econ Dev Update	SPB	CC	Bobkiewicz	
Admin Services	6/15/2015	Exec Session		CC	Storlie	workers comp
	6/22/2015	Cahill Plumbing 125 Years	PR	CC		
CMO	6/22/2015	Single Source Purch Broadcast Equip	B	APW	Bobkiewicz	
Public Works	6/22/2015	Solid Waste Contract: Residential Yard Waste Extension	B	APW	Robinson	
Public Works	6/22/2015	Solid Waste: Lakeshore Condo Refuse Extension	B	APW	Robinson	
Public Works	6/22/2015	Solid Waste: Residential Refuse Extension	B	APW	Robinson	
Public Works	6/22/2015	Solid Waste: Commercial Franchise Extension	B	APW	Robinson	
Public Works	6/22/2015	Siemens BAS Contract	B	APW	Robinson	
Public Works	6/22/2015	Schneider BAS Contract	B	APW	Robinson	
Public Works	6/22/2015	CIP II Water Main & Street Resurfacing Contract Award	B	APW	Robinson	
Public Works	6/22/2015	Church Street Boat Ramp Contract Award	B	APW	Robinson	
Admin Services	6/22/2015	Vehicle Purchase	B	APW	Storlie	
Public Works	6/22/2015	Sidewalk Café	B	APW	Robinson	
Utilities	6/22/2015	Engr Svcs for Water Plant Reliability	B	APW	Stoneback	
Utilities	6/22/2015	SCADA Change Order	B	APW	Stoneback	
Utilities	6/22/2015	Pitner Avenue Water Main Lining	B	APW	Stoneback	
Police	6/22/2015	Sungard Upgrade: CADS System	B	APW	Eddington	
Admin Services	6/22/2015	Prevailing Wage	R	APW	Storlie	
Admin Services	6/22/2015	IMRF Authorized Agent	R	APW	Storlie	
Admin Services	6/22/2015	NU Parking agreement - Church St Garage	R	APW	Lyons	
Public Works	6/22/2015	NU Alley Agreement	R	APW	Robinson	
Public Works	6/22/2015	ETHS ROW Improvements for parking lot/bike path	R	APW	Robinson	
CMO	6/22/2015	Class 7a Revisions for Little Beans	R	APW	Bobkiewicz	

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CMO	6/22/2015	Chg name: Animal Welfare Board	O	APW	Bobkiewicz	Introduction
CMO	6/22/2015	Sale 1821 Ridge	O	APW	Bobkiewicz	Introduction
CMO	6/22/2015	SSA Ordinance	O	APW	Bobkiewicz	Introduction
Admin Services	6/22/2015	Budget allocation for Cannabis Tax	D	APW	Lyons	Referral from Council
CD	6/22/2015	Church Street Village Planned Development Extension ( 1 year)	O	PD	Muenzer	Introduction
	7/13/2015	National Independent Retailers Month	PR	CC		
	7/13/2015	National Park & Recreation Month	PR	CC		
Admin Services	7/13/2015	FY2014 Audit	SP	CC	Lyons	
PRCS	7/13/2015	Penny Park Discussion	SP	CC		
Admin Services	7/13/2015	Vehicle Purchase	B	APW	Storlie	
Public Works	7/13/2015	Change Order-Civic Center Lot	B	APW	Robinson	
Utilities	7/13/2015	Water Plant Valuation	B	APW	Stoneback	
Utilities	7/13/2015	ComEd Renewal	B	APW	Stoneback	
Utilities	7/13/2015	Energy Efficiency	B	APW	Stoneback	
Utilities	7/13/2015	Water Conservation Measures in Compliance with IDNR	O	APW	Stoneback	Introduction
CD	7/13/2015	Sketchbook Expansion	O	PD	Muenzer	Introduction
Admin Services/Law	7/13/2015	Hotel Motel Tax - B&Bs	O	PD	Lyons/Farrar	Intro: Held in Committee Jan 26
Council	7/20/2015	City Manager Evaluation	B	CC	Francellno	Exec Session
Admin Serv	7/27/2015	Investment Strategies: Institutions	B	APW	Lyons	
PRCS	7/27/2015	Handyman Contract	B	APW	Mcrae	
Public Works	7/27/2015	NU Sheridan Road Utility Easements	R	APW	Robinson	
Public Works	7/27/2015	Emerson/Ridge/Green Bay Viaduct	D	APW	Robinson	
Law/PW	7/27/2015	Sidewalk Cafes Administrative Revisions	O	EDC	Farrar/Robinson	Introduction
CMO	9/15/2015	Increased Fines for Bikes on Sidewalks	O	APW	Bobkiewicz	Introduction
Mayor	Oct	National Fire Prevention Week	PR	CC		
Mayor	Oct	National Community Planning Month	PR	CC		
<b>Council &amp; Committee Meetings</b>						
Mon, June 8 6/5/2015 9:49 AM	6:00 PM	A&PW, P&D, City Council meetings				

6/5/2015 9:49 AM



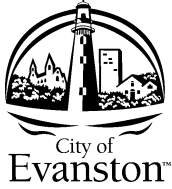
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Wed, June 10	7:00 PM	NU-City Meeting				
Mon, June 15	7:00 PM	City Council meeting				
Tues, June 16	7:00 PM	Housing & Community Dev Act Committee				
Wed, June 17	6:30 PM	M/W/EBE Advisory Committee				
Mon, June 22	6:00 PM	A&PW, P&D, City Council meetings				
Wed, June 24	6:00 PM	Transportation/Parking Committee				
Wed, June 24	7:30 PM	Economic Development Committee				
Fri, June 26	7:00 AM	Housing & Homelessness Commission				
<b>DEFERRED</b>						
<b>Dept</b>	<b>Date</b>	<b>Item</b>	<b>Action</b>	<b>Committee</b>	<b>Staff</b>	
Utilities	TBA	Computerized Maintenance Management System	B	APW	Stoneback	
Public Works	TBA	BAS Contract - 8 City buildings	B	APW	Robinson	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
CD	TBA	Rental Licensing	O	PD		
Law	TBA	Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law	2016	Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv	tba	Credit Card Analysis	<b>D</b>	APW	Lyons	



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Damir Latinovic, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: June 5, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or [dlatinovic@cityofevanston.org](mailto:dlatinovic@cityofevanston.org) if you have any questions or need additional information.

**Zoning Weekly Update**  
**Cases Received and Pending, May 29 - June 4, 2015**

<b>Zoning Reviews</b>					
<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	601-721 University Place	Zoning Analysis	Proposed subdivision in U1 District (Northwestern University)	12/29/14	pending additional info from applicant
1	2350 Orrington Avenue	Zoning Analysis	Construct 2 story SFR w/ 2-car det. garage/coach house (Kendall)	05/27/15	<b>pending additional info from applicant</b>
1	800 Elgin Road	Building Permit	Misc. concrete repairs at parking garage	06/01/15	compliant
2	1612 Wesley Avenue	Building Permit	Construct 1-story addition at SFR.	06/01/15	compliant
2	1811 Monroe Street	Building Permit	Rebuild existing rear yard stairs at SFR.	06/04/15	compliant
3	739 Chicago Avenue	Building Permit	Interior remodeling for medical (dentist) office	05/21/15	pending additional info from applicant
3	534 Sheridan Square	Building Permit	Int./ext. remodeling for multi-family (5 dwelling units) residence	05/21/15	<b>DAPR 06/10/15</b>
3	835 Chicago Avenue	Building Permit	Construct 9-story, mixed use commercial/residential building (112 du's)	05/28/15	<b>pending DAPR</b>
4	1022 Ridge Court	Building Permit	Construct 2-story addition	05/13/15	pending additional info from applicant
4	1241 Dempster Street	Building Permit	Install 6' metal fence in front yard	06/01/15	pending staff review
4	1251 Dempster Street	Building Permit	Install 6' metal fence in front yard	06/01/15	pending staff review
4	1126 Elmwood Avenue	Zoning Analysis	Convert 2-flat to SFR, construct 1-story addition, 2-car detached garage.	06/01/15	non-compliant
5	2019 Pratt Court	Building Permit	Construct 2nd story addition, front porch at SFR	05/26/15	pending additional info from applicant
5	2021 Dodge Avenue	Zoning Analysis	Establish 1 legal open parking space in rear yard (Property Standards violation)	06/01/15	pending staff review
5	1930 Ridge Avenue	Building Permit	Replace existing stairs/landing (Reserve at Evanston)	06/01/15	compliant
6	3330 Central Street	Building Permit	Interior/exterior remodeling (Starbucks)	02/12/15	pending Special Use
6	2204 Payne Street	Building Permit	Install rear yard deck at SFR.	06/04/15	compliant
6	2121 Lincolnwood Drive	Building Permit	Install rear yard patio at SFR	06/04/15	pending add'l info from applicant
6	2044 Ewing Avenue	Zoning Analysis	Demolish existing 1-car detached garage, construct 2-car attached garage	06/04/15	non-compliant
7	2751 Ashland Avenue (formerly 1600 Isabella)	Building Permit	Interior/exterior additions to NU Baseball Field	08/19/14	<b>DAPR 06/17/15</b>

7	1626 Lincoln Street	Building Permit	Repairs to existing front/rear porch and stairs at SFR.	06/01/15	compliant
8	128-130 Chicago Avenue	Building Permit	Int./ext. remodeling for change of use (U-Haul).	05/20/15	pending staff review
8	2209 Howard Street	Building Permit	Replace roof-top a/c condensing units (Target)	06/01/15	compliant
8	323 Ashland Avenue	Building Permit	Construct 2-story addition at SFR.	06/01/15	compliant
9	1611 Oakton Street	Building Permit	Garage renovation at SFR.	06/04/15	compliant

### Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	2004 Orrington Avenue	Minor Variance	Install 4'h aluminum front yard fence	05/28/15	determination after 06/12/15
2	1804 Washington Street	Zoning Complaint	Automobile Repair establishment in residential district	09/16/14	Drive-by insp. on-going
2	2331 Church Street	Minor Variance	Side yard setback to construct 1-story addition	04/29/15	pending revisions
2	2438 Main Street	Substitution of Special Use	Type 2 Restaurant - <i>Brue Coffee</i> (previously <i>Starbucks Coffee</i> )	06/02/15	determination after 06/18/15
2	1325 Dodge Avenue	Minor Variance	Rear yard setback, construct 2-car det. garage	06/01/15	determination after 06/15/15
3	821a-821b Chicago Avenue	Special Use	Craft Brewery - <i>Sketchbook Brewing Co.</i>	05/22/15	<b>ZBA 06/16/15</b>
4	933 Ridge Avenue	Minor Variance	Side yard setbacks construct 2-story addition	06/01/15	determination 06/15/15
6	2719 Elgin Road	Minor Variance	Install 4'h wood picket fence in front yard	05/28/15	determination after 06/12/15
6	2812-2814 Central Street	Special Use	Child Daycare - <i>Little Green Tree House</i>	04/28/15	<b>ZBA 06/16/15 &amp; DAPR 06/10/15</b>
9	1529 Madison Street	Minor Variance	Construct 2-car detached garage in required street side yard	05/28/15	determination after 06/12/15



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: June 5, 2015

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

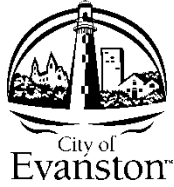
**Inspector Weekly Update**  
**Cases Received, June 5, 2015**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Spancrete has been completed through 5th floor, the electrical and plumbing subtrades continue to work on ground floor mechanicals. Iron work is beginning on the 6th floor steel. Jobsite is well kept, public right of ways are clean and secured. Fences stand plumb and secured. Neighboring catch baskets at storm structures are clear of debris.	6/1/15
1	1619 Chicago Avenue (The Merion)	Residential Addition	Work continues for foundation and grade level structure. Fences, sidewalks and catch basins are clean and in good condition. No dust or mud created at time of inspection.	6/1/15
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Sidewalks and streets are clean and clear of debris. Weeds on parkway and fence are maintained. Soil erosion reports are up to date.	6/1/15
2	2008 Dempster Street (Goldfish Swim School)	Interior Remodel	Grading is completed along the north wall and grass seed is in place. Interior construction work is complete and the pool is now open to the public. Exterior landscaping work is being done. The parking lot is scheduled to be seal coated and striped by 6/15/15.	6/2/15
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Caisson installation continues. Fences and sidewalks in good condition and catch baskets are clean. No dust or mud was being created at the time of inspection.	6/1/15
3	425 Dempster Street (Chiaravalle Montessori School)	Commercial Addition	Exterior and interior work continues to move forward. The gymnasium floor is in and has been sealed and painted. Carpeting was being laid in the classrooms on the second floor. The concrete retaining walls at the lower level facing the west entrance are now being formed for steps. The job site is being maintained with the windscreens and fencing in place and secured. No construction debris in the public right of way.	6/2/15
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	Right of Way and Building Permits were posted at the job site. Ground breaking has taken place and windscreens and fencing are in place and secured. No construction debris was in the public right of way.	6/2/15
4	1029 - 1035 Davis Street	One Story Commercial	Workers are installing concrete masonry units along the east side of the building. The windscreen and fencing are in place and no construction debris was in the public right of way.	6/2/15

4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	This is a five story newly constructed building intended as an antique glass and watch museum. The exterior job site is being maintained with windscreen and fencing in place and secured. No construction debris in the public right of way. Drywall work continues to progress. Painting is completed on first and second floor. Plywood substrate being installed on first and second floors. The third, fourth and fifth floor mechanical rooms are framed and waiting for drywall and further electrical installation. Elevator is functional but more work is pending.	6/2/15
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Formwork is in progress for northeast and northwest towers on 5th floor. Concrete structure at southeast and southwest towers is completed and mechanical work is in progress at all levels. Window glazings have begun installation at southwest tower. Jobsite is well kept, tire washing is in place, fences and silt fences are in good shape and all catch baskets are cleared on a weekly basis.	6/1/15
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Fences are in good condition, floor tile removal has been completed and floor scarifying will be next week. Fire sprinkler system installation completed but not online and new water services not installed yet. Exterior dryvit installation has begun at the north side of building as well as some interior electrical service main pipes are being installed.	6/2/15
8	1216-1226 Harvard Terrace	Monitoring	No evidence of any construction was observed.	6/2/15





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Paul Zalmezak, Acting Economic Development Division Manager

Subject: Monthly Economic Development Report for May 2015

Date: June 2, 2015

## Discussion

Enclosed is the monthly report of economic development activities for the month of May 2015. The report summarizes meetings, ongoing initiatives, new businesses, marketing activities, as well as activity reports on key economic development projects and sites.

Please contact me at 847/448-8013 or [pzalmezak@cityofevanston.org](mailto:pzalmezak@cityofevanston.org) if you have any questions or would like to discuss the information contained further.

No.	Project	2015 Deliverable	Latest Update	Area of ED Plan	Staff	Deadline
1	West End Business Association	Revision and Completion of items on "punch list" generated by West End businesses.	Next District meeting is scheduled for 6/24/2015. Punch list continues to be updated. Entryway signage continuing to move forward with sign manufacturer discussion	Business District Vitality	MJ	Ongoing
2	West Village Merchants Association	Work with WVBA to create series of events to bring visitors to the area; Increase number of participating members from the area.	WVBA is hosting arts related events, largely focusing on music, to bring residents and potential customers to the area. Next one to happen in June	Business District Vitality	MJ	Ongoing
3	Main Street Merchants Association	Merge with Chicago/Dempster with creation of SSA	Steering Committee is finalizing work plan; SSA adoption scheduled for July 2015.	Business District Vitality	CP	Ongoing
4	Chicago/Dempster Merchants Association	Merge with Main Street with creation of SSA	Steering Committee is finalizing work plan; SSA adoption scheduled for July 2015.	Business District Vitality	CP	Ongoing
5	Dr. Hill Arts District	Establish meeting/event calendar.	Staff is regrouping with District leadership to plan meetings.	Business District Vitality	MJ	Ongoing
6	Central Evanston Business Association	Increase number of registered businesses and events hosted by the association; Establish meeting/event calendar.	Group is scaling back plans for a community event for June to go on in conjunction with Juneteenth celebrations at the Gibbs-Morrison Center.	Business District Vitality	MJ	Ongoing
7	Noyes Merchant District	Continue to support creation of group; establish regular meeting schedule and activities.	The group met on 5/13/15. Small group working on completion of Merchant Grant items.	Business District Vitality	MJ	Ongoing
8	Creation of Special Service Area for South East Evanston	Establish SSA; Start Implementation of SSA Goals & Objectives and define management structure.	Public Hearing held on 4/27/15; Adoption of SSA Ordinances slated for late June/early July 2015.	Business District Vitality	JN/CP	4Q2015
9	Purple Line Pilot Project	Support the Purple Line Pilot Project for Expanded Hours; Promote later ridership to add an additional Purple Line train week day evenings.	Meeting with DT Evanston Week of 5/11 to discuss promotion plan for DT Evanston during week of pilot.	Business District Vitality	JN	3Q2015
10	Retail Attraction Efforts (from Chicago and other area communities)	X # of visits to local retailers in Chicago and other neighboring communities to encourage 2nd location expansions into Evanston	Visited Highland Park on 5/1 and Wicker Park/Bucktown.	Business Attraction	CP	Ongoing
11	Business District Investments/Tree Replacement	Identify areas for improvement/clean-up in business districts and utilize ED funds to augment existing CIP efforts.	Nyden/Maiworm toured business districts and identified areas to address and improve. Nyden developing list of items to repair; Maiworm to price/determine timing of repairs.	Business District Vitality	JN	4Q2015
12	Church/Dodge Reinvestment/Business Attraction	Complete façade projects at NWC of Church & Dodge; Support leasing of available commercial space. Introduction of new City Cultural Center at 1823 Church Street.	Businesses at the corner of Church & Dodge considering façade improvement for awnings. First Slice conducted walk through of Gibbs Morrison Center 5/7/2015. Phillyz Best taking over Fatty's Burger space.	Business Attraction	MJ	Ongoing
13	Update of www.evanstonedge.com	Updated website.	Working with Community Engagement to refine content on Evanston Edge. Relocating Edge to new platform.	Business Attraction/Retention	CP	3Q2015
14	Howard Street Theatre Project (727-729 Howard Street)	Development of RFQ to identify credible theatre group to locate on Howard Street. Coordinate with group to build/construct theatre on Howard.	RFP for Theatre Group due 6/12/15.	Business District Vitality	JN	4Q2015
15	Demo of 717 Howard Street	Demolish 717 Howard Street.	Refining bid responses to demolish. Updated scope of work puts all bids so far over \$25k. Still need one more updated bid.	Business District Vitality	CP	2Q2015

No.	Project	2015 Deliverable	Latest Update	Area of ED Plan	Staff	Deadline
16	Howard Street Police Outpost Redevelopment	Utilization of property at 633 Howard Street for commercial use.	Coffee shop user identified in Fall 2014 has withdrawn interest in property. Staff seeking new tenant with similar proposal for utilization of space.	Business District Vitality	JN	3Q2015
17	Downtown Evanston Beer Festival	Convene first Evanston beer event.	Meeting with brewers and FEW to determine food, pricing, and event details in late May.	Business District Vitality	JN	3Q2015
18	Recycling Center RFQ/P	Determine future utilization of property.	Staff is reviewing responses to RFQ; recommendation on how to move forward to be discussed at June EDC meeting	Business Attraction/Retention	JN	3Q2015
19	Support Workforce Development Activities	Support workforce development goals throughout year.	Promotion of SYEP program to local employers; Curt's Café funding approved at 5/26 Council Meeting.	Workforce Development	JN	4Q2015
20	Main/Chicago TIF Committee	Improvement of streetscapes and underlying infrastructure in Chicago/Main area.	Identification of infrastructure improvements to the Main/Chicago area.). Coordination with Main/Chicago TIF Committee and SSA Steering Committee.	Business District Vitality	JN	Ongoing
21	Central Street Streetscape Improvements	Creation of "pilot area" for proposed Central Street/Green Bay improvements; Promotion of 50/50 sidewalk program	Consultant reviewing public comments and beginning implementation of "pilot area". Parking options presented to 4/22/2015 EDC and Parking & Transportation meetings. Parking studies to be conducted	Business District Vitality	MJ	??
22	Food-Based Businesses in Southeast Evanston	Attraction and support of food-related and retail businesses to the Chicago Avenue corridor.	Bake 425 opening soon. Frio Gelato opened on 4/25/15.	Business Attraction/Retention	JN	Ongoing

Targeted Properties

6/3/2015

No.	Project	Staff	Desired Outcome	Status
1	Church Street Plaza	PAZ	Occupied with Retail Uses	Owner rep (Mcaffery interests) continues to market the space / considering options based on overall re-tenanting plan.
2	633 Howard Street (Police Outpost Space)	JLN	Occupied with Food Retail Uses	Staff is expecting proposal from potential restaurant/coffee operator in June 2015.
3	Howard Theatre Properties (717, 721-723, 727-729 Howard)	JLN	Redevelopment As Theatre	RFQ issued in early May, responses due June 12, 2015. Interviews with prospective groups are ongoing.
4	Oakton/Asbury	JLN	Little Beans	7a process still in process. Finalizing loan funding reimbursement.
5	Evanston Auto Glass	MMJ	Relocation/ Façade	Relocation of Ultimate Fitness to this space not moving forward at this space. Owner is seeking to sell the building or have short term (1 -2 year) leases.
6	Walgreens - Green Bay Road	MMJ	Updated Walgreens	New ownership of the shopping area expected to close on property in coming week. At that point more specific discussion on Walgreens updates will occur.
7	Evanston Plaza	PAZ	Occupied with Retail Uses	Valli Produce closed \$16 million purchase of property on 9/18/2014. City council 2/23 - \$2 million for phase I / store rebuild. Job Fair scheduled for 6/2/2015 & 6/3/2015. Valli/Azzuri presented plans for both the store improvements and the Unified Business Center plans for the signage in the plaza at the 5/28 DAPR meeting and committee recommended approval.
8	Tom Thumb Redev	PAZ	Part of Larger Redevelopment	Building demolished. Construction underway. Diablo/ lulu's first floor, upper story banquet/outdoor deck/event space. Applied for business license on 10/16/2014. "Lulu's & Taco Diablo" targeting December 2015 opening.
9	Dempster/Chicago Harry Major Bldg	JLN	Food User	Bake 425 opening in early June.
10	Price Properties - Main Street (Lupita's, Wine Goddess, etc.)	JLN	Occupied with Retail Uses	Lupita's is leased to La Principal (Lucky Platter team); Former Rock Shop Space under consideration by plant shop
11	Main/Chicago	JLN	Mixed Use Redevelopment	Under Construction.
12	Evanston Dance Center	MMJ	Occupied Space	A new lease has been signed that includes options to extend the lease. A new lease has been signed that includes options to extend the lease. Expansion plan revisions have been approved.

Project Name	Status	Meeting Dates		Funds Invested	Summary of Project	Latest Update	Completion Date
		ED Committee	City Council				
Accuity	Active- City Council Approval	5/27/2015	6/8/2015	\$210,000	Five year parking agreement, 70 spaces Maple Ave Garage - \$42,000 Individual stipends for students that successfully complete the program and are placed in jobs. Workforce Development funding program to EDC in September	EDC approved 5/27, City Council 6.8	3Q 2016
Curt's Café (2922 Central St.)	Active - City Council Approval	4/22/2015	5/26/2015	\$42,000		City Council approved 5/26	1Q 2016
Central Street Streetscape Improvements	Active- EDC Consideration Pending City Council Approval	4/22/2015	5/11/2015	\$25,000	Use of Economic Development Funds to assist in streetscape projects for Funding for relocation and ongoing assistance in form of potential hotel/motel tax sharing agreement.	City Council consideration scheduled for 5/11/2015	3Q 2015
ZS Associates Retention Assistance	Active -- EDC Consideration; Pending City Council Approval	1/28/2015	2/9/2015	TBD		City Council approved 2/9/2015.	1Q2017
Merchant Grant - Central Street	Active- City Council Approval		3/9/2015	\$ 9,000.00	Banner Maintenance, Website Work, Plantings, Benches	City Council Approved 3/9. Working with Public Works to provide benches.	4Q 2015
Merchant Grant - West End	Active- City Council Approval		3/9/2015	\$ 9,000.00	Planters/Plantings, business plan projects	City Council Approved 3/9. Working on entryway signage as part of business plan item	4Q 2015
Merchant Grant - West Village	Active- City Council Approval		3/9/2015	\$ 9,000.00	Plantings, Website and Marketing	City Council Approved 3/9. Work continues on website and promotion of district events is underway	4Q 2015
Merchant Grant - Chicago/Dempster	Active- City Council Approval		3/9/2015	\$ 9,000.00	Planters/Plantings, Bike Racks, Small Business Saturday Promotion, Wine Walk, Open House Event	City Council Approved 3/9.	4Q 2015
Merchant Grant - Main Street	Active- City Council Approval		3/9/2015	\$ 9,000.00	Approved to use 2014 funds to complete welcome packet printing and bike rack installation. No new funding provided	City Council Approved 3/9.	4Q 2015
Merchant Grant - Central Evanston (CEBA)	Active- City Council Approval		3/9/2015	\$ 9,000.00	Branding/Logo, Banners, Plantings	City Council Approved 3/9. Worked with Public works to determine planter locations	4Q 2015
Merchant Grant - Hill Arts	Active- City Council Approval		3/9/2015	\$ 9,000.00	Dr. Hill Sculpture and Memorial Garden Maintenance, Plantings, Website/Blog Development	City Council Approved 3/9. Reimbursed \$1500 for plantings.	4Q 2015
Merchant Grant - Howard Street	Active- City Council Approval		3/9/2015	\$ 1,754.00	Plantings, Replacement of tree lights to LED lights	City Council Approved 3/9.	4Q 2015
Merchant Grant - Noyes Street	Active- City Council Approval		3/9/2015	\$ 9,000.00	Branding/Marketing, Banners, Plantings	City Council Approved 3/9. Working to get plantings in place by mid-late June.	4Q 2015
Lucky Platter Façade (514 Main Street)	Closed -- Project Complete	1/28/2015	2/9/2015	TBD	Improvement of façade at 514 Main Street	Work on the Façade is complete.	1Q2015
Evanston Plaza Funding	Active -- EDC Consideration; Pending City Council Approval	1/28/2015	2/23/2015	TBD	Funding for interior and exterior rehabilitation of grocery store space at Evanston Plaza	City Council consideration scheduled for 2/23/2015.	3Q2015
Chicago + Main (835 Chicago Ave.)	Active -- City Council Approved	9/17/2014	9/22/2014	\$ 2,900,000.00	Funding for TIF eligible expenses to reduce financial gap for office component of mixed-use building	Groundbreaking in February 2015.	4Q2016
Little Beans (430 Asbury Ave.)	Active -- City Council Approved	9/17/2014	9/22/2014	\$30,000 (façade); \$95,000 (loan)	Financial assistance for play café space in former Osco-Drug building. Assistance will fund fixtures and interior build-out of space. Also approved for façade improvement project.	Working to complete; opening early February	1Q2015
Campus Gear (1720 Sherman Ave.)	Active -- City Council Approved	7/9/2014	8/11/2014	\$ 10,000.00	Façade improvement project to install new signage and place new façade on new store space.	Extension requested into spring 2015	1Q2015
Davis Transportation Loan	Closed -- Loan Funded	7/9/2014	8/11/2014	\$ 140,000.00	Loan for working capital and equipment for bus company	Staff finalized agreements; First payment due in 2015	4Q2014
Homestead Meats	Closed -- Project Complete	5/28/2014	8/9/2014	\$ 935.00	Façade Improvement	Funding awarded and project complete	2Q2014
Fitness Avenues (1910 Main Street)	Closed -- Project Complete	7/9/2014	7/28/2014	\$ 1,980.00	Façade improvement	Project Complete; Ribbon-cutting held 8/6/14	3Q2014
FEW Spirits (918 Chicago Ave.)	Closed -- Loan Funded	10/23/2013	6/23/2014	\$ 250,000.00	Loan for purchase of new equipment for additional bottling line for distillery and working capital.	Loan is funded	2Q2014
Autobarn (222 Hartrey Avenue)	Active -- City Council Approved	8/7/2013	5/28/2014	\$ 2,500,000.00	TIF assistance for build-out at 222 Hartrey. 7B support to Cook County Assessor, and extension of Sales Tax Sharing Agreement.	Under construction; construction draws currently occurring	4Q2015
Just Turkey Façade	Closed -- Project Complete	2/19/2014	3/10/2014	\$ 2,090.00	Façade improvement funds for signage at 2430 Main Street for new business.	Now Open 1Q2014	1Q2014
Curt's Café (2922 Central St.)	Active -- City Council Approved	9/25/2013	10/14/2013	\$ 21,000.00	Reimbursement for up to seven Evanston resident participants who are placed in jobs.	Curt's café continues training program	4Q2014
Next Chapter (1703 Orrington Ave)	Closed -- Project Complete	9/25/2013	10/14/2013	\$ 9,900.00	Support of Entrepreneurship education program at EPL.	Next Chapter is open and offering classes	1Q2014
Now We're Cookin' (1601 Payne St.)	Active -- Project in Process	8/7/2013	9/9/2013	\$ 60,933.00	Seeking funding support for entrepreneurial training for early stage food businesses.	Funding received; status reports provided regularly	3Q2015
Music Institute of Chicago (1702 Sherman Ave.)	Closed -- Project Complete	4/24/2013	5/13/2013	\$ 165,000.00	Sought funds to support build-out of black box theatre and other extraordinary construction expenses.	Project Complete; Ribbon-cutting held 10/23/2014	3Q2013
Peckish Pig (623 Howard St.)	Closed -- Project Complete	2/27/2013	3/18/2013	\$ 200,000.00	Build-out funds for City-owned property in support of creation of restaurant at 623 Howard Street.	Peckish opened 3/13/14	1Q2014
Beacon Academy	Closed -- No City Assistance Necessary	8/28/2013	NA	\$ 250,000.00	Seeking build-out assistance for interior space of school.	Determined Project did not need City funding	NA
Margarita Inn (1566 Oak Ave.)	Closed -- No City Assistance Necessary	2/27/2013	NA	\$ 230,000.00	Support following major rehabilitation of the hotel to offset costs in the form of a hotel tax sharing agreement of new incremental.	Margarita Inn was able to secure bank loan without need of City tax sharing agreement.	NA
Dempster/Chicago/Main Special Service Area	Active -- Project in Process	4/29/2014	NA	TBD	Chicago/Dempster and Main/Chicago merchants came to EDC seeking funding for larger special service area.	Public meetings are scheduled for 1Q2015	4Q2015
Relocation of Police Outpost	Active -- Project in Process	4/29/2014	NA	TBD	Staff is actively working to identify opportunity for leasing of 633 Howard Street for retail/restaurant use.	Police Outpost is in process of relocation to 745 Howard Street.	2Q2015

Loan Status	Borrower		Date Loan Funded	Original Loan Amount	Monthly Payment	Total Amount Paid			Balance in Arrears	Remaining Balance to be Paid [1]	Date Loan Terminates
	Name	Address				Principal	Interest	Total			
CLSD	Corrado Cutlery	1634 Payne St.	1.25.12	\$ 31,500.00	\$ 437.50	\$ 15,770.00	\$ -	\$ 15,770.00	\$ -	\$ -	NA
OPEN	Ward Eight	629 Howard St.	3.15.12	\$ 362,650.00	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	NA
OPEN	Ward Eight	629 Howard St.	3.15.12	\$ 130,000.00	\$ 1,316.19	\$ 26,646.86	\$ 11,522.65	\$ 38,169.51	\$ -	\$ 103,353.14	12.1.22
	Evanston North Shore Contractor's Cooperative	1817 Church	8.14.12	\$ 200,000.00	\$ 1,028.26	\$ 1,620.61	\$ 2,492.43	\$ 4,113.04		\$ 198,379.39	1.5.20
OPEN	Chicken & Waffles	2424 Dempster St.	10.1.12	\$ 202,937.63	\$ 1,184.29	\$ 374.21	\$ 1,994.37	\$ 2,368.58	\$ (1,184.29)	\$ 200,569.05	10.1.32
OPEN	Peckish Pig (Building)	623 Howard St.	3.18.13	\$ 675,000.00	\$ 5,500.00	\$ 44,000.00	\$ -	\$ 44,000.00	\$ -	\$ 631,000.00	NA
OPEN	Curt's Café	2922 Central St.	5.11.14	\$ 15,000.00	\$ -	\$ 8,500.00	\$ -	\$ 8,500.00	\$ -	\$ 6,500.00	4.11.17
OPEN	FEW Spirits	918 Chicago Ave.	6.27.14	\$ 250,000.00	\$ 2,775.51	\$ 14,007.41	\$ 10,972.18	\$ 25,079.59	\$ -	\$ 235,992.59	8.30.24
OPEN	Davis Transportation	1040 Wesley Ave.	10.1.14	\$ 140,000.00	\$ 3,287.90	\$ 943.95	\$ 700.00	\$ 1,643.95	\$ (20,645.55)	\$ 146,700.00	12.31.18
OPEN	Peckish Pig (Patio Work)	623 Howard St.	8.27.14	\$ 18,412.00	NA	\$ 18,412.00		\$ 18,412.00	\$ -	\$ -	NA

[1] Total reflects only principal.

Last Update 6/1/2015

# EVANSTON FIRE & LIFE-SAFETY SERVICES



## MONTHLY REPORT MAY 2015

**General information:**

Total number of calls . . . . .	Fire - 272	EMS - 548	Exposures - 0	Unknown - 0	All - 820
Average calls per day . . . . .	Fire - 8.77	EMS - 17.67	All - 26.45		
Total number of arson calls . . . . .	0				
Estimated dollar loss . . . . .	Fire - 19,602	Other - 127,000	All - 146,602	Arson - 0	
Estimated value . . . . .	Fire - 20,900	Other - 826,000	All - 846,900	Arson - 0	
Percentage saved . . . . .	Fire - 6.21%	Other - 84.62%	All - 82.68%	Arson - .00%	
Total injuries . . . . .	Fire service - 0	Civilian fire - 0	EMS - 0	Arson - 0	
Total fatalities . . . . .	Fire service - 0	Civilian fire - 0		Arson - 0	
Total apparatus responses . . . . .	Emergency - 1,569	Non-emergency - 185	All - 1,754		
Average responses per day . . . . .	Emergency - 50.61	Non-emergency - 5.96	All - 56.58		
Average apparatus per call . . . . .	Fire - 2.32	EMS - 2.04	All - 2.13		
Average turnout time . . . . .	Emergency - 0:00:47	Non-emergency - 0:01:13	All - 0:00:51		
Average response time . . . . .	Emergency - 0:03:05	Non-emergency - 0:04:48	All - 0:03:21		
Average contain time . . . . .	Emergency - 0:00:00	Non-emergency - 0:00:00	All - 0:00:00		
Average total time . . . . .	Emergency - 0:38:38	Non-emergency - 0:19:28	All - 0:35:38		
Total man hours . . . . .	Fire - 399	EMS - 1,211	All - 1,611		
Average personnel per call . . . . .	Fire - 6.23	EMS - 5.02	All - 5.43		
Total aid given calls . . . . .	5				
Total aid received calls . . . . .	9				

Total calls by incident group:	Count	Average response time	Aid given	Exposures
100-173 Fire	9	0:03:21	0	0
300-381 Rescue and emergency medical service incidents	548	0:03:04	1	0
400-482 Hazardous conditions (no fire)	21	0:03:29	0	0
500-571 Service call	130	0:04:37	2	0
600-672 Good intent call	26	0:02:59	2	0
700-751 and 7009 False alarm and false call	86	0:03:14	0	0

Total calls by incident type:	Count	Aid given	Aid received	Exposures
111 Building fire	1	0	0	0
113 Cooking fire, confined to container	1	0	0	0
131 Passenger vehicle fire	2	0	0	0
142 Brush or brush-and-grass mixture fire	2	0	0	0
151 151side rubbish, trash or waste fire	2	0	0	0
154 Dumpster or other outside trash receptacle fire	1	0	0	0
321 EMS call, excluding vehicle accident with injury	506	1	9	0
322 Motor Vehicle Accident	30	0	0	0
323 Motor vehicle/pedestrian accident (MV Ped)	3	0	0	0
324 Motor vehicle accident with no injuries	1	0	0	0
331 Lock-in (if lock out, use 511 )	1	0	0	0
350 Extrication, rescue, other	1	0	0	0
351 Extrication of victim(s) from building/structure	1	0	0	0
353 Removal of victim(s) from stalled elevator	5	0	0	0
412 Gas leak (natural gas or LPG)	7	0	0	0
422 Chemical spill or leak	1	0	0	0
424 Carbon monoxide incident	5	0	0	0
441 Heat from short circuit (wiring), defective/worn	4	0	0	0
442 Overheated motor	3	0	0	0
444 Power line down	1	0	0	0
500 Service Call, other	39	1	0	0
511 Lock-out	6	0	0	0
521 Water evacuation	1	0	0	0



Total calls by incident type:		Count	Aid given	Aid received	Exposures
531	Smoke or odor removal	1	0	0	0
550	Public service assistance, other	1	0	0	0
551	Assist police or other governmental agency	7	1	0	0
552	Police matter	2	0	0	0
553	Public service	5	0	0	0
554	Assist invalid	55	0	0	0
555	Defective elevator, no occupants	12	0	0	0
561	Unauthorized burning	1	0	0	0
600	Good intent call, other	11	0	0	0
611	Dispatched & canceled en route	5	2	0	0
650	Steam, other gas mistaken for smoke, other	1	0	0	0
651	Smoke scare, odor of smoke	8	0	0	0
653	Smoke from barbecue, tar kettle	1	0	0	0
700	False alarm or false call, other	1	0	0	0
710	Malicious, mischievous false call, other	1	0	0	0
711	Municipal alarm system, malicious false alarm	2	0	0	0
714	Central station, malicious false alarm	2	0	0	0
730	System malfunction, other	1	0	0	0
733	Smoke detector activation due to malfunction	10	0	0	0
734	Heat detector activation due to malfunction	1	0	0	0
735	Alarm system sounded due to malfunction	8	0	0	0
736	CO detector activation due to malfunction	5	0	0	0
740	Unintentional transmission of alarm, other	2	0	0	0
741	Sprinkler activation, no fire - unintentional	1	0	0	0
743	Smoke detector activation, no fire - unintentional	24	0	0	0
744	Detector activation, no fire - unintentional	7	0	0	0
745	Alarm system activation, no fire - unintentional	19	0	0	0
746	Carbon monoxide detector activation, no CO	2	0	0	0

Fire incidents with dollar loss:				Dollar loss	Dollar value
2015-0003014-000	5/01/15	151side rubbish, trash or waste fire		400	400
1615 MONROE ST, EVANSTON, IL, 60202					
2015-0003142-000	5/07/15	Passenger vehicle fire		4,500	5,700
2100 GREENLEAF ST, EVANSTON, IL, 60202					
2015-0003246-000	5/10/15	Building fire		4,000	4,000
1116 FOWLER AVE, EVANSTON, IL, 60202					
2015-0003303-000	5/12/15	Passenger vehicle fire		10,100	10,100
INTR ASHLAND & GREENLEAF ST					
2015-0003651-000	5/25/15	Dumpster or other outside trash receptacle fire		600	600
139 ASHLAND AVE, EVANSTON, IL, 60202					
2015-0003717-000	5/28/15	151side rubbish, trash or waste fire		2	100
724 DOBSON ST, EVANSTON, IL, 60201					
<b>Totals:</b>			6 incidents	19,602	20,900

Other incidents with dollar loss:				Dollar loss	Dollar value
2015-0003249-000	5/10/15	Public service assistance, other		2,000	251,000
1116 FOWLER AVE, EVANSTON, IL, 60201					
2015-0003289-000	5/12/15	Service Call, other		125,000	575,000
8115 OTTAWA AVE, NILES, IL, 60714					
<b>Totals:</b>			2 incidents	127,000	826,000

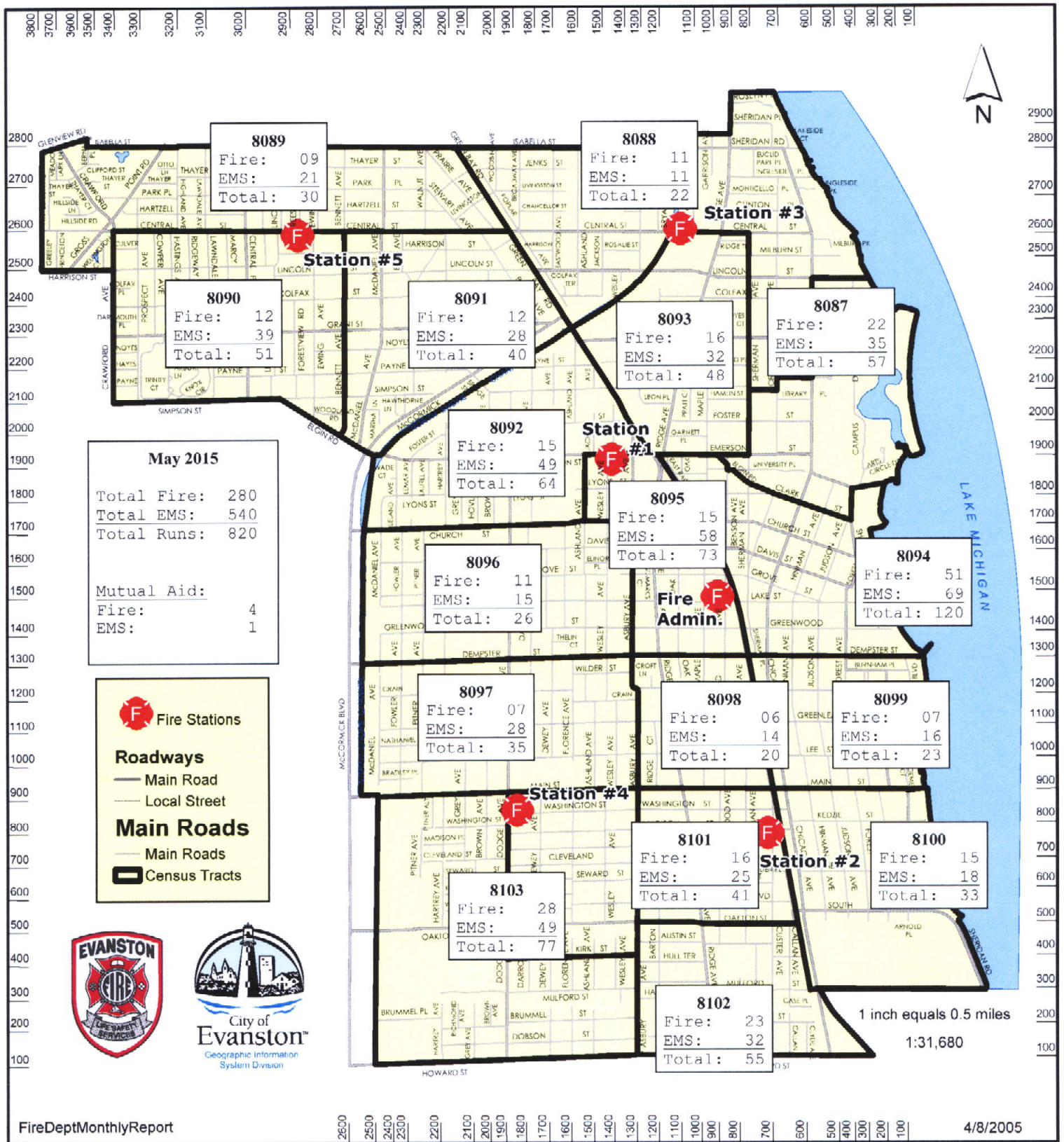
Incidents receiving aid:

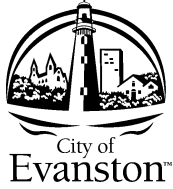
**Incidents receiving aid:**

2015-0003151-000 5/07/15 EMS call, excluding vehicle accident with injury  
1454 ELMWOOD AVE, EVANSTON, IL, 60201  
2015-0003185-000 5/08/15 EMS call, excluding vehicle accident with injury  
1211 WESLEY AVE, EVANSTON, IL, 60202  
2015-0003443-000 5/17/15 EMS call, excluding vehicle accident with injury  
2325 LEE ST, EVANSTON, IL, 60202  
2015-0003467-000 5/18/15 EMS call, excluding vehicle accident with injury  
2525 CHURCH ST, EVANSTON, IL, 60201  
2015-0003611-000 5/23/15 EMS call, excluding vehicle accident with injury  
1217 HULL TER, EVANSTON, IL, 60202  
2015-0003655-000 5/25/15 EMS call, excluding vehicle accident with injury  
1101 WASHINGTON ST, EVANSTON, IL, 60202  
2015-0003782-000 5/30/15 EMS call, excluding vehicle accident with injury  
INTR HAMLIN & SHERMAN AVE  
2015-0003806-000 5/31/15 EMS call, excluding vehicle accident with injury  
820 FOSTER ST, EVANSTON, IL, 60201  
2015-0003808-000 5/31/15 EMS call, excluding vehicle accident with injury  
1001 DEWEY AVE, EVANSTON, IL, 60202

**Total:** 9 incidents

# Evanston Fire and Life Safety Services Responses by Census Tract May 2015





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: June 5, 2015

The table below is the weekly report of all applications for Food Establishments received during the week of May 31, 2015.

Please contact me at 847/859.7831 or [ccaneva@cityofevanston.org](mailto:ccaneva@cityofevanston.org) if you have any questions or need additional information.

Establishment Name	Address	Ward	Application Received on	Type	Proposed Opening Date
The Funky Monk	618 ½ Church St	5	6/1/2015	Food Establishment	Not Yet Announced
Brue Coffee	2438 Main St	2	6/2/2015	Food Establishment	Not Yet Announced
Noyes Street Eats & Treats	910 Noyes St	5	6/4/2015	Food Establishment	Not Yet Announced



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: June 5, 2015

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

**Liquor Licensing Weekly Report  
Liquor Applications Received and Pending**

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROPOSED HOURS for LIQUOR SALES</b>	<b>DATE REC'D</b>	<b>STATUS<sup>1</sup></b>
1	Hyatt House Evanston	1515 Chicago	D	Restaurant (Alcohol)	5pm – 10 pm (Mon – Fri) 12 pm – 10 pm (Sat-Sun)	5/14/15	Pending Liquor Board Meeting
1	The Merion (New Owners)	1611 Chicago	C	Hotel/Restaurant (Alcohol)	11am – 1am (M-TH) 11am – 2am (Fri-Sat) Noon – 1am (Sun)	5/29/15	Review Pending
1	Giordano's	1527 Chicago	D	Restaurant (Alcohol)	11am – Midnight (M-F)	6/4/15	Review Pending
4	La Principal	700 Main Street	D	Restaurant (Alcohol)	11am – Midnight Tues-Sun	5/13/15	Pending Liquor Board Meeting

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<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



## ***WEEK ENDING JUNE 5, 2015***

### ***Lend Your Talents to a NWMC Committee***

The strength and effectiveness of the Northwest Municipal Conference is directly related to the active participation of our membership. On Tuesday, the Conference issued our annual call for members to volunteer their time and talents by serving on one or more NWMC committees.

Members are requested to consider which of the core committees (Bicycle and Pedestrian, Finance, Legislative or Transportation) or non-core committees (Attorneys, Fire Core Cost Containment, Utilities Regulation, Upper Des Plaines River and Tributaries Advisory or the Lower Des Plaines, Poplar & Salt Creek and North Branch Chicago River Watershed Planning Councils) they are interested in joining. Members are requested to return their committee registration form to Larry Bury via email, [lbury@nwmc-cog.org](mailto:lbury@nwmc-cog.org) or fax, 847-296-9207 by Thursday, July 2. *Staff contact: Larry Bury*

### ***Register Today for the June 24 NWMC Annual Gala***

Why wait? RSVP today for the NWMC Annual Gala, scheduled for Wednesday, June 24 at the Hilton Orrington Hotel in *Evanston*. The reception and silent auction will be held beginning at 5:30 p.m., with the dinner and program to commence at 7:00 p.m.

Highlights of the evening will be the inauguration of the NWMC officers for 2015-2016 and the awarding of the first ever NWMC Communicopia Award, to be presented to the Conference member who contributes the most popular gift basket for the silent auction. As previously reported, the NWMC Golf Outing was discontinued in order for the organization to focus on the Annual Gala as our primary fundraiser.

We hope you are able to join us in Evanston and contribute to the next chapter in the success of the NWMC. Please RSVP by Friday, June 12 to Marina Durso, [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org) or 847-296-9200, ext. 122. *Staff contacts: Mark Fowler, Marina Durso, Karol Heneghan*

### ***MWRD Announces Sewer Flow Metering Services***

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) has awarded a two-year contract for sewer flow metering services to ADS, LLC. Under this contract, municipalities can take advantage of unit pricing for installation of flow meters and rain gauges. As part of the program, ADS will: inspect metering sites; install and calibrate flow meters and rain gauges; perform maintenance; collect data via wireless transmission; post data on an internet-based sharing program; and, remove meters and gauges at the end of the metering period. Information sessions about the role of flow metering and the joint contract will be held as follows:

<b>Date and Time</b>	<b>Location</b>
June 25, 10:30 a.m.	Oakton Community College, Room 1606, 1600 East Golf Road, <i>Des Plaines</i>
June 25, 2:00 p.m.	Northlake City Hall, 55 East North Avenue

MWRD encourages local sewer system staff to attend one of the sessions. Please contact MWRD Managing Civil Engineer Maureen Durkin, 312-751-3250 or [maureen.durkin@mwrld.org](mailto:maureen.durkin@mwrld.org) with any questions about sewer flow metering services. *Staff contact: Chris Staron*

### ***Committee Discusses Cook County Transportation Plan***

The advisory committee for the Cook County Long Range Transportation Plan met Wednesday at the offices of the Chicago Community Trust. The committee discussed a draft of the plan which has been created with input from a variety of local stakeholders. The report focuses on the two main objectives of growing the economy and improving communities. It is divided into three sections: a vision for the future; challenges facing the county's transportation network; and, potential solutions to those challenges.

The draft plan will undergo revisions based on feedback from Wednesday's meeting and will be available for public comment later this summer. The final plan is expected to be submitted to Cook County Board President Toni Preckwinkle at the end of the summer. When adopted, the plan will be the county's first long-range transportation plan in 70 years. *Staff contacts: Mike Walczak, Brian Pigeon*

### ***Meetings and Events***

NWMC Legislative Committee will meet on Wednesday, June 17, at 8:30 a.m. at the NWMC offices in *Des Plaines*.

*NWMC Annual Gala* will be held on Wednesday, June 24, at the Hilton Orrington Hotel in *Evanston*. Reception and silent auction begin at 5:30 p.m., with the dinner to follow at 7:00 p.m.