



Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, June 19, 2015

STAFF REPORTS BY DEPARTMENT



Weekly Report for June 12, 2015 – June 18, 2015

Administrative Services

Weekly Bids Advertised during the Week of June 15, 2015

City Manager's Office

Master Council Meeting Agenda Schedule

Community Development

Zoning Report
Inspection Report

Health Department

Food Establishment Application Weekly Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

June 22, 2015

Foreign Fire Tax Board
Administration & Public Works Committee
www.cityofevanston.org/apw
Planning and Development Committee
www.cityofevanston.org/pd
City Council
www.cityofevanston.org/citycouncil

June 23, 2015

Human Relations Commission
www.cityofevanston.org/humanrelationscommission

June 24, 2015

Design and Project Review Committee
www.cityofevanston.org/dapr
Transportation/Parking Committee - canceled
Economic Development Committee - canceled

June 25, 2015

No scheduled meetings

June 26, 2015

Housing & Homelessness Commission - canceled



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of June 12, 2015 through June 18, 2015.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2786	2981
SERVICE REQUESTS	814	939
TOTAL CHATS	67	70
TOTAL TEXT	8	14

Top 5 Service Requests

Total

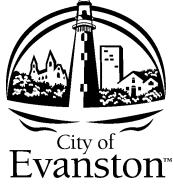
Most requested service requests (Source: PublicStuff - Open/Closed)

1. Building Permit Inspection Request	103
2. Broken Parking Meter	59
3. Trash – Special Pick-up	54
4. Tree Evaluation	53
5. Rodents – Rats	36

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	254
Administrative Services -Finance	37
Administrative Services -HR	40
Administrative Services - Other	84
City Manager's Office	39
ComDev / Economic Development	16
ComDev/ Bldg Inspections	282
ComDev / Housing Rehab	3
ComDev / Planning/Zoning	29
General Assistance	17
Fire Life Safety	40
PublicStuff Request	380
Health	150
Information	495
Law	11
Library	0
Mayor's Office	9
Other/311	176
Other – Social Services	2
Parks – Maintenance	3
Parks – Programs/Picnics/Permits	27
Parks – Other	18
Parks/Recreation	40
Parks – Forestry	55
Parks- Recreation Programs	27
Police	142
Public Works / Fleet	4
Public Works / Street Sanitation	171
Public Works / Engineering	95
Tax Assessment Office	0
Utilities – Power	5
Utilities – Sewer	20
Utilities – Water	115
TOTAL	2786



Memorandum

To: Wally Bobkiewicz, City Manager

From: Erika Storlie, Deputy City Manager/ Acting Director of Administrative Services
 Ashley King, Assistant Director of Administrative Services
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of June 15, 2015

Date: June 19, 2015

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council.

Bids/RFPs/RFQs advertised during the Week of June 15, 2015

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council Date
Bid 15-44 2015 Street Improvement Project – CIP 3	Public Works	Work on this project includes resurfacing of approximately 1.02 miles of streets at various locations, concrete curb and sidewalk replacement, minor utility repairs, and all materials, labor, equipment and all incidental work.	\$750,000	Jul 14	Jul 27
RFP 15-48 Isabella Street Deck Rehabilitation	Public Works	Seeking proposals from IDOT Structural Pre Qualified firms for: Preparation of contract documents Isabella St. Bridge Deck Rehabilitation Project.	\$150,000	Jul 30	Sep14

Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, Feb 16, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27 May 11, May 18, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, Sept 28 Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)						
B=Business of the City by Motion R=Resolution O=Ordinance D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
CD	6/29/2015	Inclusionary Housing Workshop	O	PD	Muenzer	Workshop: 6:30 pm in Parasol Room
PRCS	7/13/2015	Ethnic Arts Festival	A	CC	McRae	
PRCS	7/13/2015	National Park & Recreation Month	PR	CC	McRae	
PRCS	7/13/2015	City Wide Youth Services Overview	P	CC	McRae	(from June 15)
Admin Services	7/13/2015	FY2014 Audit	SPB	CC	Lyons	
Police	7/13/2015	Sungard Upgrade: CADS System	B	APW	Eddington	
Public Works	7/13/2015	Solid Waste Contract: Residential Yard Waste Extension	B	APW	Lyons/Robinson	
Public Works	7/13/2015	Solid Waste: Lakeshore Condo Refuse Extension	B	APW	Lyons/Robinson	
Public Works	7/13/2015	Solid Waste: Residential Refuse Extension	B	APW	Lyons/Robinson	
Public Works	7/13/2015	Solid Waste: Commercial Franchise Extension	B	APW	Lyons/Robinson	
Admin Services	7/13/2015	Financial Advisor	B	APW	Storlie	
Admin Services	7/13/2015	Vehicle Purchase	B	APW	Storlie	
Utilities	7/13/2015	Water Plant Valuation	B	APW	Stoneback	
Utilities	7/13/2015	ComEd Renewal	B	APW	Stoneback	
Utilities	7/13/2015	Energy Efficiency	B	APW	Stoneback	
Utilities	7/13/2015	SCADA Change Order	B	APW	Stoneback	
PRCS	7/13/2015	63-R-15 Parking Lot Agreement with Y.O.U. at Gibbs Morrison	R	APW	McRae	
CMO	7/13/2015	Class 7a Revisions for Little Beans	R	APW	Bobkiewicz	
Law	7/13/2015	Amendments to Panhandling Ord	O	APW	Farrar	Introduction
Law	7/13/2015	Giordanos Liquor Lic	O	APW	Farrar	Intro & Action per Aid Fiske
Utilities	7/13/2015	Water Conservation Measures in Compliance with IDNR	O	APW	Stoneback	Introduction
Admin Services	7/13/2015	Cannabis Tax Allocation	D	APW	Storlie	
CD	7/13/2015	Zoning Text Amendment: minor variation for 2nd floor additions	O	PD	Muenzer	Introduction
CD	7/13/2015	Sketchbook Expansion	O	PD	Muenzer	Introduction
CD	7/13/2015	Church Street Village Planned Development Extension (1 year)	O	PD	Muenzer	Introduction
Admin Services/Law	7/13/2015	Hotel Motel Tax - B&Bs	O	PD	Lyons/Farrar	Intro: Held in Committee Jan 26
CD	7/13/2015	Parking Lot 27	D	PD	Muenzer	
CMO	7/13/2015	Chg name: Animal Welfare Board	O	HS	Bobkiewicz	Introduction
CMO	7/13/2015	Animal Welfare Board Policies	O	HS	Bobkiewicz	Introduction
Council	7/20/2015	City Manager Evaluation	B	CC	Francellno	3rd Monday: Exec Session

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Public Works	7/27/2015	Fountain Square Update	SPB	CC	Robinson	
CMO	7/27/2015	Arts Center Task Force Report	SPB	CC	Bobkiewicz	
PRCS	7/27/2015	Penny Park Discussion	SPB	CC	McRae	
PRCS	7/27/2015	Handyman Contract	B	APW	Mcrae	
Public Works	7/27/2015	Uniform Contract	B	APW	Robinson	
CMO	7/27/2015	Church St. ComEd Parking Lot Land lease	R	APW	Bobkiewicz	
Public Works	7/27/2015	NU Sheridan Road Utility Easements	R	APW	Robinson	
Admin Serv	7/27/2015	Sale of surplus vehicles	O	APW	Storlie	Introduction
CMO	7/27/2015	Sale 1821 Ridge	O	APW	Bobkiewicz	Introduction
	7/27/2015	Emerson/Ridge/Green Bay Viaduct	D	APW	Robinson	
CD	7/27/2015	1402-08 Brown Re-soning	O	PD	Muenzer	Introduction
CD	7/27/2015	Special Use for a Daycare Center : 2812-14 Central	O	PD	Muenzer	Introduction
Law/PW	7/27/2015	Sidewalk Cafes Administrative Revisions	O	EDC	Farrar/Robinson	Introduction
Admin Services	8/17/2015	FY2016 Budget Calendar; FY2015 Mid-Year Financial Report	SPB	CC	Storlie	
CMO	9/15/2015	Increased Fines for Bikes on Sidewalks	O	APW	Bobkiewicz	Introduction
CMO	9/21/2015	Harley Clarke	SPB	CC	Bobkiewicz	3rd Monday
Mayor	Oct	National Fire Prevention Week	PR	CC		
Mayor	Oct	National Community Planning Month	PR	CC		
Admin Serv	Oct	Investment Strategies: Institutions	B	APW	Lyons	
Council & Committee Meetings						
Mon, June 29	6:30 PM	Inclusionary Housing Workshop				
Mon, July 6	6:00 PM	Rules Committee				
Mon, July 6	7:30 PM	Human Services Committee				
Wed, July 7	6:00 PM	Transportation/Parking Committee				
Wed, July 7	7:00 PM	Economic Development Committee				
Mon, July 13	6:00 PM	A&PW, P&D, City Council meetings				
Wed, July 15	6:30 PM	M/W/EBE Advisory Committee				
Mon, July 20	7:00 PM	City Council meeting: Exec Session				

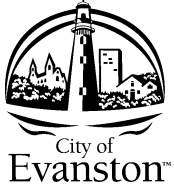
Evanston City Council Agenda Schedule - 2015

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Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)			

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Tues, July 21	7:00 PM	Housing & Community Dev Act Committee				
Wed, July 22	6:00 PM	Transportation/Parking Committee				
Wed, July 22	7:30 PM	Economic Development Committee				
Thurs, July 23	5:30 PM	Emergency Telephone Board				
Fri, July 24	7:00 AM	Housing & Homelessness Commission				
Mon, July 27	6:00 PM	A&PW, P&D, City Council meetings				
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
Utilities	TBA	Computerized Maintenance Management System	B	APW	Stoneback	
Public Works	TBA	BAS Contract - 8 City buildings	B	APW	Robinson	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
CD	TBA	Rental Licensing	O	PD		
Law	TBA	Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law	2016	Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv	tba	Credit Card Analysis	D	APW	Lyons	
Admin Services	deferred	NU Parking agreement - Church St Garage	R	APW	Lyons/Storlie	
Public Works	deferred	CIP II Water Main & Street Resurfacing Contract Award	B	APW	Robinson	
Public Works	deferred	Change Order-Civic Center Lot	B	APW	Robinson	



Memorandum

To: Honorable Mayor and Members of the City Council
From: Damir Latinovic, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: June 19, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

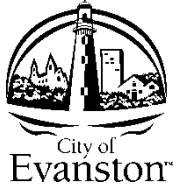
Please contact me at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update
Cases Received and Pending, June 12 - June 18, 2015

Zoning Reviews					
Ward	Property Address	Type	Project Description	Received	Status
1	601-721 University Place	Zoning Analysis	Proposed subdivision in U1 District (Northwestern University)	12/29/14	pending additional info from applicant
1	2350 Orrington Avenue	Zoning Analysis	Construct 2 story SFR w/ 2-car det. garage/coach house (Kendall)	05/27/15	pending additional info from applicant
3	835 Chicago Avenue	Building Permit	Construct 9-story, mixed use commercial/residential building (112 du's)	05/28/15	pending DAPR
3	1226 Judson Avenue	Building Permit	Construct 1-story addition @ SFR	06/15/15	compliant
3	815 Chicago Avenue	Building Permit	Replace existing roof-top a/c condensing units.	06/15/15	compliant
4	1022 Ridge Court	Building Permit	Construct 2-story addition	05/13/15	pending additional info from applicant
4	1561-63 Sherman Avenue	Building Permit	Replace existing roof-top a/c condensing units (Pete Miller's)	06/16/15	compliant
4	1126 Elmwood Avenue	Zoning Analysis	Convert 2-flat to SFR. Construct addition, 2-car det. garage w/ coach house.	06/18/15	non-compliant
5	2019 Pratt Court	Building Permit	Construct 2nd story addition, front porch at SFR	05/26/15	pending additional info from applicant
5	1719 McDaniel Avenue	Building Permit	Construct pergola w/ retractable awning @ SFR.	06/15/15	compliant
6	3330 Central Street	Building Permit	Interior/exterior remodeling (Starbucks)	02/12/15	pending Special Use
7	2751 Ashland Avenue (formerly 1600 Isabella)	Building Permit	Interior/exterior additions to NU Baseball Field	08/19/14	DAPR 06/24/15
7	1926 Central Street	Building Permit	Interior remodeling for change of use (from retail to Type 1 Restaurant).	06/11/15	Pending DAPR
7	12 Milburn Park	Building Permit	Interior remodeling, new terrace, curb-cut and driveway @ SFR.	06/16/15	compliant
7	1725 Jenks Street	Building Permit	Construct 1-story porch, rear yard deck @ SFR.	06/15/15	compliant
8	128-130 Chicago Avenue	Building Permit	Int./ext. remodeling for change of use (U-Haul).	05/20/15	non-compliant
8	727 Case Street	Building Permit	Construct 2-car detached garage @ SFR.	06/15/15	compliant
8	101-103 Chicago Avenue	Building Permit	Interior remodeling for retail, medical (optometrist) office.	06/17/01	compliant
9	2108 Cleveland Street	Building Permit	Construct rear yard shed @ SFR.	06/15/15	compliant

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	2004 Orrington Avenue	Minor Variance	Install 4'h aluminum front yard fence	05/28/15	determination after 06/12/15
2	1804 Washington Street	Zoning Complaint	Automobile Repair establishment in residential district	09/16/14	Drive-by insp. on-going
2	2331 Church Street	Minor Variance	Side yard setback to construct 1-story addition	04/29/15	pending revisions
2	2438 Main Street	Substitution of Special Use	Type 2 Restaurant - <i>Brue Coffee</i> (previously <i>Starbucks Coffee</i>)	06/02/15	determination after 06/18/15
2	1402-1408 Brown Ave	Map Amendment	Rezoning from R2 to R4	06/12/15	PC 07/08/15
2	1325 Dodge Avenue	Minor Variance	Rear yard setback, construct 2-car det. garage	06/01/15	determination after 06/15/15
2	1700 Maple Avenue	Special Use	Type 2 Restaurant - <i>Red Robin Burger Works</i>	06/05/15	ZBA 07/07/15 & DAPR 06/24/15
2	1414 Pitner Avenue	Zoning Complaint	Illegal trade contractor business in R2 District	06/17/15	Viol. letter mailed. Re-inspection pending
3	821a-821b Chicago Avenue	Special Use	Craft Brewery - <i>Sketchbook Brewing Co.</i>	05/22/15	P&D 07/13/15
4	933 Ridge Avenue	Minor Variance	Side yard setbacks construct 2-story addition	06/01/15	determination 06/15/15
4	1815 Cleveland Street	Zoning Complaint	Illegal auto-repair business in R2 District.	06/18/15	Viol. letter mailed. Re-inspection pending
6	2327 Park Place	Appeal	Appeal of Zoning Administrator's determination that decks count toward impervious surface calculation.	06/04/15	ZBA 07/07/15
6	2719 Elgin Road	Minor Variance	Install 4'h wood picket fence in front yard	05/28/15	determination after 06/12/15
6	2812-2814 Central Street	Special Use	Child Daycare - <i>Little Green Tree House</i>	04/28/15	P&D 07/27/15
6	3140 Central Street	Minor Variance	Build. Lot coverage to construct porch, deck w/ balcony	06/17/15	determination after 6/30/15
7	2835 Sheridan Place	Minor Variance	Construct 2-story SFR.	06/10/15	determination after 06/23/15
8	316 Darrow Avenue	Minor Variance	Bldg lot coverage to construct 2-car detached garage	06/17/15	determination after 6/30/15
9	1529 Madison Street	Minor Variance	Construct 2-car detached garage in required street side yard	05/28/15	determination after 06/12/15



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: June 19, 2015

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

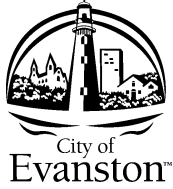
Inspector Weekly Update

Cases Received, June 19, 2015

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Job is progressing quickly. Steel is set up to the 7th floor, precast concrete planks are being set on 6th floor by crane. Slush coat of concrete is completed on 2nd floor and is in progress on the 3rd. Steel fireproofing application is being applied and is completed on the 2nd and 3rd floor. Steel stud work has begun on 2nd floor as well as coring for subtrades such as plumbing and electrical.	6/17/2015
1	1619 Chicago Avenue (The Merion)	Residential Addition	All fences and sidewalks are in good condition and catch basins are clean. No mud or dust created at the time of inspection. Foundation work continues at a slow pace.	6/17/2015
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks are in good condition with no dust or mud created at time of inspection. Public Works will determine sidewalk replacement at various stages of construction. Contractor was instructed that all temporarily moved fencing for lot access should not obstruct the walkways.	6/16/2015
2	2008 Dempster Street (Goldfish Swim School)	Interior Remodel	Project has been completed and Final Certificate of Occupancy has been issued. Project will be removed from weekly report.	6/15/2015
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Fences and sidewalks are in good condition with the catch basins clean. No dust or mud created at time of inspection. Foundation sheet pile installation is underway.	6/18/2015
3	425 Dempster Street (Chiaravalle Montessori School)	Commercial Addition	Job site is being maintained with the windscreens and fencing in place and secured. No debris is in the public right of way. Gymnasium floor is installed, painted and sealed. Carpet is installed on the second floor. Steps leading to the lower level are completed and exterior siding is stained and hung on the alley side of the building. At the time of inspection the work crews were working on opening the wall which connected the older section with the new section.	6/15/2015
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	Work is in progress with several footings poured. Work is proceeding on the forms for other footings located at the southeast corner of the property. Windscreens and fencing are in place and secured. There is no construction debris in the public right of way.	6/15/2015
4	1029 - 1035 Davis Street	One Story Commercial	Workers are installing concrete masonry units along the east side of the building. The windscreen and fencing are in place. Foreman was advised to keep public right of way in front of the job site entry gate clean.	6/15/2015
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	The exterior job site is being maintained with windscreen and fencing in place and secured. No construction debris is in the public right of way. Drywall work continues to progress. Painting is completed on first and second floor. Plywood substrate being installed on first and second floors. The third, fourth and fifth floor mechanical rooms are framed and waiting for drywall and further electrical installation.	6/15/2015

7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Job is very active. The concrete deck work forming on the last floors of the north towers is nearly complete. Glazings are being installed in upper floors of south towers as well as mechanical work such as HVAC and plumbing. The job site is well kept with materials staged neatly, construction fences and silt fences are in place and stand plumb. Tire washout area is in effect for all delivery trucks. Catch baskets at neighboring storm structures are present and are emptied weekly.	6/18/2015
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Fences are in good condition. The interior clean up/prep and exterior Dryvit installation continues.	6/18/2015
8	1216-1226 Harvard Terrace	Monitoring	No signs of construction work was observed on this vacant lot. The property is being maintained.	6/15/2015



Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: June 19, 2015

The table below is the weekly report of all applications for Food Establishments received during the week of June 14, 2015.

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.

Establishment Name	Address	Ward	Application Received on	Type	Proposed Opening Date
Kikka (Sushi@Whole Foods)	2748 Green Bay Rd	7	6/15/2015	Food Establishment	Not yet announced
Pita Mediterranean Grill	1926 Central St	7	6/18/2015	Food Establishment	Not yet announced



Memorandum

To: Honorable Mayor and Members of the City Council
From: Theresa Whittington, Liquor Licensing Manager
Subject: Weekly Liquor License Application Report
Date: June 19, 2015

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
1	Hyatt House Evanston	1515 Chicago	D	Restaurant (Alcohol)	5pm – 10 pm (Mon – Fri) 12 pm – 10 pm (Sat-Sun)	5/14/15	Pending City Council Approval
1	The Merion (New Owners)	1611 Chicago	C	Hotel/Restaurant (Alcohol)	11am – 1am (M-TH) 11am – 2am (Fri-Sat) Noon – 1am (Sun)	5/29/15	Pending City Council Approval
1	Giordano's	1527 Chicago	D	Restaurant (Alcohol)	11am – Midnight (M-F)	6/4/15	Pending City Council Approval
1	800 Degrees Pizzeria	812 Church	D	Restaurant (Alcohol)	11am – 1am (M-TH) 11am – 2am (Fri-Sat) Noon – 1am (Sun)	6/9/15	Pending City Council Approval
4	La Principal	700 Main Street	D	Restaurant (Alcohol)	11am – Midnight Tues-Sun	5/13/15	Pending City Council Approval

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING JUNE 19, 2015

Bicycle and Pedestrian Committee Visits Wilmette

On Tuesday, the NWMC Bicycle and Pedestrian Committee met at the *Wilmette Village Hall*. Representatives from the Wilmette's public works department briefed the committee on a recently completed survey of biking in the village as well as bicycle parking options at local Metra and CTA stations.

NWMC staff discussed the Chicago Metropolitan Agency for Planning's (CMAP) preliminary rankings of applications for the Congestion Mitigation and Air Quality (CMAQ) and Transportation Alternatives Program (TAP). Staff also discussed CMAP's Local Technical Assistance (LTA) program and corridors identified in the NWMC Bike Plan that may benefit from further study through the program. Special thanks to *Wilmette Director of Engineering Services Brigitte Berger* for presenting to the committee and hosting the meeting. *Staff contact: Brian Pigeon*

NWMC Committee Sign Up Reminder

Just a friendly reminder that the Conference has issued the annual call for members to register their NWMC committee preferences for this year. An information packet was sent to the membership earlier this month that included information on each committee and a registration form, which is due back to staff by Thursday, July 2.

Members are requested to consider which of the core committees (Bicycle and Pedestrian, Finance, Legislative or Transportation) or non-core committees (Attorneys, Fire Core Cost Containment, Utilities Regulation, Upper Des Plaines River and Tributaries Advisory or the Lower Des Plaines, Poplar & Salt Creek and North Branch Chicago River Watershed Planning Councils) they are interested in joining. Members are requested to return their committee registration form to Larry Bury, lbury@nwmc-cog.org or fax, 847-296-9207. *Staff contact: Larry Bury*

NWMC Public Works Directors Recap Auction, Tour Auto Truck Group Facility

Many thanks to Suburban Purchasing Cooperative (SPC) Truck Equipment vendor Auto Truck Group (SPC Contract #141) for hosting a lunch and learn for NWMC Public Works Directors on Thursday at their impressive *Bartlett* facility. President Jim Dondlinger was ably assisted by Municipal Account Manager Brett Wise, Marketing Manager Eric Schoenfeld, Account Manager John Smulski and Marketing Associate, Carissa Saia as they discussed the history, products and services offered by Auto Truck Group.

The SPC is proud to offer our members access to products and services from vendors such as Auto Truck Group, one of the leading work truck upfitters in North America. Founded in 1918, Auto Truck Group serves the continental United States and Canada with ten service centers and ship-through service with four of the top OEM manufacturers. Auto Truck Group specializes in the design, manufacture and installation of truck equipment for a wide variety of customers, trades, and industries. For additional information on Auto Truck, please contact Brett Wise, 224-567-1493 (cell), 630-860-5600 (office) or bwise@autotruck.com.

America's Auto Auction Commercial Accounts Manager Bruce Uhter addressed the group to discuss the results of May 12 NWMC Surplus Vehicle and Equipment Auction, which realized gross sales of nearly \$200,000. He also discussed the benefits of the program and encouraged everyone to participate in the fall auction at their Crestwood facility. While the auction will be held in October, a final date is yet to be determined. For additional information on America's Auto Auction, please contact General Sales Manager Fred Uhter, 772-294-7213 or fred.uhter@americasautoauction.com. *Staff contact: Ellen Dayan*

Reminder – June 25 Planning Grant Deadline Approaching

The Chicago Metropolitan Agency for Planning (CMAP) and Regional Transportation Authority (RTA) are accepting applications for the latest round of their popular planning programs for local governments – CMAP’s Local Technical Assistance (LTA) Program and the RTA’s Community Planning Program. New this year, the Cook County Department of Public Health (CCDPH) will also provide funding for local active transportation (pedestrian and bicycle) plans in suburban Cook County. Just one application is needed to be considered for all three programs. Program details and applications are available by visiting the RTA website, <http://www.rtachicago.com/plans-programs/grants-projects/community-planning/application-submittal-procedures/2016-community-planning-programs-call-for-projects>.

Applications are due on Thursday, June 25 at noon and can be submitted by local governments (municipalities and counties) as well as other units of government or by non-governmental groups. Projects can also contain multijurisdictional components. The most common types of projects include transportation plans, subarea or corridor plans and comprehensive plans. Examples of applications from the two programs can also be found by visiting the RTA website link above as well as the CMAP website, <http://www.cmap.illinois.gov/programs-and-resources/hta>. Please note that the LTA program now includes the requirement of a local match. Depending on population and tax capacity, municipalities will be required to provide up to a twenty percent local match. Please contact NWMC staff to discuss potential multijurisdictional projects or for assistance with an application. *Staff contacts: Mike Walczak, Brian Pigeon*

Governor Rauner Plans Suspension of Public Safety Grant Funding

With the start of the new state fiscal year less than two weeks away, the General Assembly and Governor Rauner continue to battle over the state budget. In preparation for the possibility of not having a budget in place on July 1, the Rauner administration has been announcing the suspension of various programs including those affecting local public safety. Earlier this month, the administration announced the following actions effective July 1:

- Suspend reimbursements for fire department training to other local governments.
- Suspend funding for small fire-fighting and ambulance equipment grants.
- Suspend the YouthBuild grants.
- Suspend the Bullying Prevention grants.
- Suspend funding for Motor Vehicle Theft Prevention grants.

These funding suspensions are part of the second round of administrative actions meant to reduce state spending. To date, the administration estimates that their actions will reduce state expenditures by \$820 million. Given that the state is facing a \$3 to \$4 billion budget hole, the administration has reported that more steps will be announced as they are finalized. To view the full list of administrative actions, please visit <http://tinyurl.com/ponvnck> and <http://tinyurl.com/o5htzq7>. *Staff contacts: Chris Staron, Larry Bury*

Mayors Caucus Expanding Data on Municipal Shared Services

The Metropolitan Mayors Caucus (MMC), in collaboration with the Roosevelt Institute, is conducting a study of shared services between municipalities and other local units of government in Northeastern Illinois. The goal is to expand upon the previous MMC 2013 case study on municipal shared services with a follow-up study on region-wide shared service projects in order to analyze benefits, obstacles, cost savings and best practices. The survey results will be used to identify best practices, inform future discussions (such as those with Governor Rauner's Local Government and Unfunded Mandates Task Force) and guide any future shared service efforts.

The MMC would greatly appreciate if you (or your designee) would take the brief, 10-15 minute [MMC Shared Service Survey](#) by Tuesday, June 30. Please contact Metropolitan Mayors Caucus Roosevelt Summer Fellow Jennifer Kim, 312-386-8788 or jkim@mayorscaucus.org with any questions. *Staff contact: Larry Bury*

UIC Seeks MPA Capstone Projects

From the desk of University of Illinois – Chicago (UIC) Professor James Thompson:

The Master of Public Administration program at the University of Illinois – Chicago is now accepting proposals for projects for the fall 2015 MPA Capstone Course.

In this course, student teams work on “real world” projects for government agencies and nonprofit organizations. Projects on which UIC students worked during the spring 2015 semester included an analysis of parking revenues and fees for the Village of Glen Ellyn and the design of a volunteer-based transportation service for the elderly for the Council on Jewish Elderly. Earlier projects have included an assessment of the KnowHow2Go campaign for the Illinois Student Assistance Commission and the development of a plan for the use of social networking tools to build awareness of the Indiana Dunes National Lakeshore for the National Park Service. NWMC members who have offered past capstone projects include the *Village of Deerfield*, *City of Evanston* and *Village of Skokie*.

The MPA Capstone Request-for-Proposals and the Capstone Application Form can be downloaded from the Capstone Course web site at <http://cuppa-pa.uic.edu/current-students/mpa/capstone/>. The deadline for capstone project submissions for the fall 2015 semester is Friday, July 17. Questions should be directed to the instructor, Professor James Thompson at jthomp@uic.edu or 312.355.0304. *Staff contact: Mark Fowler*

Meetings and Events

The North Shore Council of Mayors Technical Committee will meet Wednesday, June 24 at 8:30 a.m. at the *Skokie Village Hall*

NWMC Annual Gala will be held on Wednesday, June 24, at the Hilton Orrington Hotel in *Evanston*. Reception and silent auction begin at 5:30 p.m., with the dinner to follow at 7:00 p.m.

NWMC Bicycle and Pedestrian Committee will meet Tuesday, July 21 at 10:30 a.m. at the NWMC offices in *Des Plaines*.

NWMC Executive Board will meet Wednesday, July 1 at 8:30 a.m. at the NWMC offices in *Des Plaines*.