



Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, May 22, 2015

STAFF REPORTS BY DEPARTMENT



Weekly Report for May 15, 2015 – May 21, 2015

Administrative Services

Weekly Bids Advertised during the Week of May 18, 2015

City Manager's Office

Master Council Meeting Agenda Schedule

Community Development

Zoning Report
Inspection Report

Health Department

Food Establishment Application Weekly Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

May 26, 2015

Administration & Public Works Committee

www.cityofevanston.org/apw

Human Relations Commission

www.cityofevanston.org/humanrelationscommission

Planning and Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

May 27, 2015

Board of Animal Control

<http://www.cityofevanston.org/animalcontrolboard>

Design and Project Review Committee

www.cityofevanston.org/dapr

Transportation/Parking Committee

www.cityofevanston.org/transportationcommittee

Economic Development Committee

www.cityofevanston.org/economicdev



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of May 15, 2015 through May 21, 2015.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2608	2603
SERVICE REQUESTS	724	731
TOTAL CHATS	66	48
TOTAL TEXT	13	23

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

1. Building Permit Inspection Request	103
2. Broken Parking Meter	60
3. Trash – Special Pick-up	55
4. Tree Evaluation	32
5. Rodents – Rats	26

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	233
Administrative Services -Finance	60
Administrative Services -HR	32
Administrative Services - Other	132
City Manager's Office	32
ComDev / Economic Development	16
ComDev/ Bldg Inspections	290
ComDev / Housing Rehab	6
ComDev / Planning/Zoning	29
General Assistance	13
Fire Life Safety	52
PublicStuff Request	268
Health	130
Information	328
Law	12
Library	2
Mayor's Office	10
Other/311	167
Other – Social Services	8
Parks – Maintenance	7
Parks – Programs/Picnics/Permits	48
Parks – Other	30
Parks/Recreation	65
Parks – Forestry	32
Parks- Recreation Programs	95
Police	182
Public Works / Fleet	7
Public Works / Street Sanitation	127
Public Works / Engineering	73
Tax Assessment Office	15
Utilities – Power	3
Utilities – Sewer	6
Utilities – Water	98
TOTAL	2608



Memorandum

To: Wally Bobkiewicz, City Manager

From: Erika Storlie, Deputy City Manager/ Acting Director of Administrative Services
 Ashley King, Assistant Director of Administrative Services
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of May 18, 2015

Date: May 22, 2015

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council.

Bids/RFPs/RFQs advertised during the Week of May 18, 2015

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council Date
Bid 15-43 Central Street Streetscape Improvement Project	Public Works	Work on this project includes: removal and replacement of concrete curb and sidewalk along with other streetscape elements and all incidental work.	\$750,000	Jun 23	Jul 13
Bid 15-45 Central Street Bridge Emergency Repair	Public Works	Work on this project includes: concrete repair to the pier columns, steel casing around concrete repairs and temporary shoring at one location for the Central Street Bridge over North Shore Channel.	\$60,000	Jun 23	Jul 13

Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, ~~Feb 16~~, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27
 May 11, ~~May 18~~, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, Sept 28
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	6/8/2015	Garden Club of Evanston Centennial	PR	CC	Storlie	Acting CM
CMO	6/8/2015	Community Ambassadors Recognition	P	CC	Bobkiewicz	
CMO	6/8/2015	Harley Clarke Report	SPB	CC	Bobkiewicz	
Utilities	6/8/2015	Engr Svcs for Water Plant Reliability	B	APW	Stoneback	
Utilities	6/8/2015	Water Bill Print/Mail Contract Ext	B	APW	Stoneback	
Library	6/8/2015	Library Garage Renovation Design & Engineering Contract	B	APW	Danczak Lyons	
Public Works	6/8/2015	Fungicide Purchase	B	APW	Robinson	
Public Works	6/8/2015	Service Center Apt Lease	R	APW	Robinson	
CD	6/8/2015	Amendments to DAPR Ord	O	PD	Muenzer	Introduction
CE	6/8/2015	60-O-15: Inclusionary Housing	O	PD	Muenzer	Introduction (Held in P&D on 4.27.15)
CD	6/8/2015	Light Pollution	D	PD	Muenzer	
CMO	6/8/2015	Accuity Parking	B	EDC	Bobkiewicz	
Admin Services	6/8/2015	Exec Session	B	CC	Lyons	Workers Comp
CD	6/15/2015	Preservation Proclamation & Awards	PR/P	CC	Muenzer	3rd Monday
CMO/Public Works	6/15/2015	Discussion of 2016-18 Parks & Facilities CIP	SPB	CC	Robinson/Storlie	
Public Works	6/15/2015	Fountain Square/Sherman Ave Discussion	SPB	CC	Robinson	
PRCS	6/15/2015	City-wide Youth Services Overview	SPB	CC	McRae	
PRCS	6/15/2015	Robt Crown Fundraising	SPB	APW	Lyons/Mcrae	
Public Works	6/15/2015	Snow Report	SPB	CC	Robinson	
CMO	6/15/2015	Econ Dev Update	SPB	CC	Bobkiewicz	
	6/22/2015	Cahill Plumbing 125 Years	PR	CC		
Public Works	6/22/2015	Solid Waste Contract: Residential Yard Waste	B	APW	Robinson	
Public Works	6/22/2015	Solid Waste: Condo Refuse	B	APW	Robinson	
Public Works	6/22/2015	Solid Waste: Residential Refuse	B	APW	Robinson	
Public Works	6/22/2015	Solid Waste: Commercial Franchise	B	APW	Robinson	
Admin Serv	6/22/2015	NU Parking agreement - Church St Garage	B	APW	Lyons	
Public Works	6/22/2015	Change Order: Bike Path Construction	B	APW	Robinson	
Public Works	6/22/2015	NU Alley Agreement	R	APW	Robinson	
Public Works	6/22/2015	NU Sheridan Road Utility Easements	R	APW	Robinson	
Public Works	6/22/2015	ETHS ROW Permit for parking lot/bike path	R	APW	Robinson	

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CMO	6/22/2015	Sale 1821 Ridge	O	APW	Bobkiewicz	
CMO	6/22/2015	SSA Ordinance	O	APW	Bobkiewicz	Introduction
Admin Services	6/22/2015	Budget allocation for Cannabis Tax	D	APW	Lyons	Referral from Council
Public Works	6/22/2015	Emerson/Ridge/Green Bay Viaduct	D	APW	Robinson	
CE	6/22/2015	Zoning Amend: Firearm Ranges	O	PD	Muenzer	Introduction
	7/13/2015	National Independent Retailers Month	PR	CC		
	7/13/2015	National Park & Recreation Month	PR	CC		
Admin Services	7/13/2015	FY2014 Audit	SP	CC	Lyons	
PRCS	7/13/2015	Penny Park Discussion	SP	CC		
Admin Services	7/13/2015	Vehicle Purchase	B	APW	Storlie	
Utilities	7/13/2015	Water Plant Valuation	B	APW	Stoneback	
Utilities	7/13/2015	ComEd Renewal	B	APW	Stoneback	
Utilities	7/13/2015	Energy Efficiency	B	APW	Stoneback	
Utilities	7/13/2015	Water Conservation Measures in Compliance with IDNR	O	APW	Stoneback	Introduction
Admin Services/Law	7/13/2015	Hotel Motel Tax - B&Bs	O	PD	Lyons/Farrar	Intro: Held in Committee Jan 26
Council	7/20/2015	City Manager Evaluation	B	CC	Francellno	Exec Session
Admin Serv	7/27/2015	Investment Strategies: Institutions	B	APW	Lyons	
PRCS	7/27/2015	Handyman Contract	B	APW	Mcrae	
Law/PW	7/27/2015	Sidewalk Cafes Administrative Revisions	O	EDC	Farrar/Robinson	Introduction
CMO	9/15/2015	Increased Fines for Bikes on Sidewalks	O	APW	Bobkiewicz	Introduction
Council & Committee Meetings						
Tues, May 26	6:00 PM	A&PW, P&D, City Council meetings				
Wed, May 27	6:00 PM	Transportation/Parking Committee				
Wed, May 27	7:30 PM	Economic Development Committee				
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
Public Works	tba	Solid Waste Recommendation	B	APW	Robinson	
Utilities	TBA	Computerized Maintenance Management System	B	APW	Stoneback	

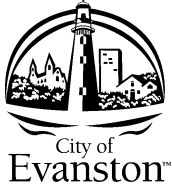
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Public Works	TBA	BAS Contract - 8 City buildings	B	APW	Robinson	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
CD	TBA	Rental Licensing	O	PD		
Law	TBA	Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law	2016	Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv	tba	Credit Card Analysis	D	APW	Lyons	



Memorandum

To: Honorable Mayor and Members of the City Council

From: Damir Latinovic, Interim Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: May 22, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

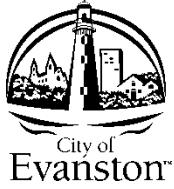
Zoning Weekly Update
Cases Received and Pending, May 15 - 21, 2015

Zoning Reviews

Ward	Property Address	Type	Project Description	Received	Status
1	2751 Ashland Avenue (formerly 1600 Isabella)	Building Permit	Interior/exterior additions to NU Baseball Field	08/19/14	DAPR 06/04/15
1	1900 Sherman Avenue	Building Permit	Modify existing wireless installation	05/19/15	compliant
1	601-721 University Place	Zoning Analysis	Proposed subdivision in U1 District (Northwestern University)	12/29/14	pending additional info from applicant
1	701 University Place	Building Permit	Int./ext. remodeling Alpha Phi Sorority (NU).	05/19/15	compliant
2	1135 Hartrey Avenue	Building Permit	Relocation of existing telecommunications equip. (Sprint)	05/19/15	compliant
2	1460 Florence Avenue	Building Permit	Demolish existing, construct 2-car detached garage.	05/19/15	compliant
2	1900 Greenwood Street	Building Permit	Int./ext. remodeling to create 9 office spaces and 8 open parking spaces	05/20/15	DAPR 05/27/15
2	1909-11 Howard Street	Building Permit	Interior/exterior remodeling (child day care)	03/19/15	DAPR 05/27/15
2	1910 Dempster Street	Building Permit	Proposed exterior renovations (Valli Produce)	05/11/15	DAPR 05/27/15
2	2405 Bradley Place	Building Permit	Concrete patio at SFR.	05/20/15	compliant
2	3330 Central Street	Building Permit	Interior/exterior remodeling (Starbucks)	02/12/15	pending Special Use
3	1735 Asbury Avenue	Building Permit	Construct new deck, driveway addition/basketball court (revisions)	04/24/15	pending revisions
3	739 Chicago Avenue	Building Permit	Interior remodeling for medical (dentist) office	05/21/15	pending additional info from applicant
4	1022 Ridge Court	Building Permit	Construct 2-story addition	05/13/15	pending additional info from applicant
5	1739 Dodge Avenue	Building Permit	Int./ext. for fire damage at SFR	05/21/15	compliant
6	2825 Colfax Street	Building Permit	Interior remodeling at SFR.	05/20/15	compliant
7	2627 Poplar Avenue	Building Permit	Replace front landing, step at SFR.	05/19/15	compliant
8	128-130 Chicago Avenue	Building Permit	Int./ext. remodeling for change of use (U-Haul).	05/20/15	pending staff review
8	428 Darrow Avenue	Building Permit	Install rear yard paver patio at SFR.	05/19/15	compliant
9	1212 Monroe Street	Building Permit	Construct 2nd story addition, 2-car detached garage at SFR	05/21/15	compliant
9	534 Sherman Avenue	Building Permit	Int./ext. remodeling for multi-family (5 dwelling units) residence	05/21/15	DAPR 06/10/15

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
2	1804 Washington Street	Zoning Complaint	Automobile Repair establishment in residential district	09/16/14	Drive-by insp. on-going
2	2331 Church Street	Minor Variance	Side yard setback to construct 1-story addition	04/29/15	determination after 05/18/15
6	2812-2814 Central Street	Special Use	Child Daycare - <i>Little Green Tree House</i>	04/28/15	ZBA 06/16/15 & pending DAPR
8	1719-1723 Howard Street	Major Variance	19 parking spaces where 23 are required & 22' aisle width where 24' is required for medical office	02/10/15	P&D 05/26/15
9	503 Custer Avenue	Minor Variance	Install 4'h aluminum front yard fence	04/29/15	determination after 05/20/15



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: May 22, 2015

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

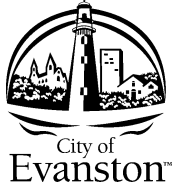
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, May 22, 2015

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	1515 Chicago Avenue (Hyatt House)	New Hotel	The job is active with iron workers on the 5th floor, 4th floor steel is now completed and awaiting spancrete. At 2nd and 3rd floors spancrete is completed and 4th floor will be set for spancrete next week. The plumbing trade is working on underground distribution. The job is well kept, public right of ways are secured and clean. The alley traffic control, barricades and signage are in place. Neighboring storms structures and catch baskets are clear of debris.	5/20/2015
1	1619 Chicago Avenue (The Merion)	Residential Addition	Fences and sidewalks in good condition and the catch baskets are clean of debris and mud. Foundation work continues with areas of backfill on site.	5/19/2015
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fence and sidewalks are clean and in good condition. Soil erosion reports are current. Public Works will determine replacement of damaged sidewalks at various stages of project completion.	5/19/2015
2	2008 Dempster Street (Goldfish Swim School)	Interior Remodel	Job site is being maintained. Windscreens and fencing are in place and secured. No construction debris in right of way. Exterior masonry walls are almost complete. Grading completed along the north wall and is seeded. Pool is now filled with water and filtering. Pool area enclosure is in place, glazed and the doors have are installed.	5/20/2015
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Fences and sidewalks are clear and in good condition. Catch basins are clean. Caisson installation has begun and foundation retaining wall at the south property line continues.	5/19/2015
3	425 Dempster Street (Chiaravalle Montessori School)	Commercial Addition	Job site is being maintained. Windscreens and fencing are in place and secured. No construction debris in public right of way. The dry-walling is completed with electrical contractors are pulling wires at various locations on first and second floor, which appears to be for the fire suppression system. Gymnasium flooring has been installed. All bathroom fixtures are now installed. The concrete retaining walls at the west lower level are completed and awaiting installation of a ramp/stairs.	5/20/2015
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	Job site is maintained in a state of rough grade. Construction sliding gates have been installed. Windscreens and fencing are in place and secured. Public right of way is clear. Several stacks of bricks on pallets are located on the property along the rear fence line. It appears these bricks will be used to repair the masonry walls of the building.	5/20/2015
4	1029 - 1035 Davis Street	One Story Commercial	Windscreens and fencing are in place. Several pallets of CMU blocks are placed on the job site. No construction debris in the public right of way.	5/20/2015

4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	The exterior job site is being maintained. Windscreens and fencing are in place and secured. Public right of way is clear. Drywall and electrical work is progressing. Plywood substrate is being installed on the 1st and 2nd floors. The 3rd, 4th and 5th floor mechanical rooms have been studded and are waiting for drywall and electrical. Elevator is functional but more work is pending.	5/20/2015
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	The project is very active with ironworkers, concrete, framers, electricians and mechanical contractors. Concrete work on the south towers is completed and north towers must extend up two more floors. Fences with windscreen are in place, silt fences are present and stand plumb. All storm structures neighboring the project are being cleaned regularly. Tire wash area is also in operation and kept clear of debris.	5/20/2015
8	222 Hartrey Avenue (Autobarn)	Roof/Interior Demolition	Construction fences in good condition. Sandblasting is nearing completion and floor finishing preparation work is underway.	5/19/2015
8	1216-1226 Harvard Terrace	Monitoring	No evidence of construction was observed. The exterior is being maintained.	5/20/2015



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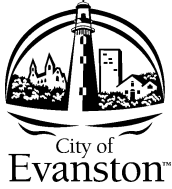
From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: May 22, 2015

There were no new applications for food establishments for the week of May 17, 2015.

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.



Memorandum

To: Honorable Mayor and Members of the City Council
From: Theresa Whittington, Liquor Licensing Manager
Subject: Weekly Liquor License Application Report
Date: May 22, 2015

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
1	Hyatt House Evanston	1515 Chicago Ave	D	Restaurant (Alcohol)	5pm – 10 pm (Mon – Fri) 12 pm – 10 pm (Sat-Sun)	5/14/15	Under Review
2	Valli Produce	1910 Dempster	F	Grocery Store	8 am – 10 pm; Sun-Sat	03/18/15	Pending City Council Action
4	Gigio's Pizzeria	1001 Davis Street	D	Restaurant (Alcohol)	11am-7pm (sun); 11am – 9pm (M-TH); 11am – 10PM (Fri-Sat)	4/3/15	Pending City Council Action
4	La Principal	700 Main Street	D	Restaurant (Alcohol)	11am – Midnight Tues-Sun	5/13/15	Under Review

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING MAY 22, 2015

***On this Memorial Day – We Remember and Express Our Gratitude
To Those Who Gave Their Lives in Service to Our Nation***

Register Today for the June 24 NWMC Annual Gala

Invitations are out for the NWMC Annual Gala, scheduled for Wednesday, June 24 at the Hilton Orrington Hotel in *Evanston*. The reception and silent auction will be held beginning at 5:30 p.m., with the dinner and program to commence at 7:00 p.m.

Highlights of the evening will be the inauguration of the NWMC officers for 2015-2016 and the awarding of the first ever NWMC Communicopia Award, to be presented to the Conference member who contributes the most popular gift basket for the silent auction. As previously reported, the NWMC Golf Outing was discontinued in order for the organization to focus on the Annual Gala as our primary fundraiser.

We hope you are able to join us in Evanston and contribute to the next chapter in the success of the NWMC. Please RSVP by Friday, June 12 to Marina Durso, mdurso@nwmc-cog.org or 847-296-9200, ext. 122. *Staff contacts: Mark Fowler, Marina Durso, Karol Heneghan*

Reminder – Apply Today for CMAP, RTA, Cook County Planning Funds

The Chicago Metropolitan Agency for Planning (CMAP) and Regional Transportation Authority (RTA) are accepting applications for the latest round of their popular planning programs for local governments: CMAP's Local Technical Assistance (LTA) Program and the RTA's Community Planning Program. New this year, the Cook County Department of Public Health's (CCDPH) Healthy HotSpot initiative will also provide funding for local active transportation (pedestrian and bicycle) plans in suburban Cook County. Just one application is needed to be considered for all three programs. Program details and applications are available online at the [RTA website](#). Applications are due on Thursday, June 25 at noon.

Applications can be submitted by local governments (municipalities and counties) as well as other units of government or by nongovernmental groups. Projects can also contain multijurisdictional components. The most common types of projects include transportation plans (bicycle and pedestrian plans), subarea or corridor plans and comprehensive plans. Examples of applications from the two programs can be found at the [RTA website](#) and the [CMAP website](#). Please note that the LTA program now includes the requirement of a local match. Depending on population and tax capacity, municipalities will be required to provide up to a 20 percent local match. Please contact NWMC staff to discuss an idea of a multijurisdictional project or for assistance with an application. *Staff contacts: Mike Walczak, Brian Pigeon*

Save on Shipping Costs with State UPS Contract

Public Service Announcement: Local governments can utilize the State of Illinois contract with UPS in order to significantly reduce shipping and freight costs. According to Illinois Chief Procurement Officer (CPO) for General Services Matt Brown, the UPS/IL fee schedule is significantly lower than market rates and may be used for inbound, outbound and third party shipping and freight. To view the state contract, please visit <https://www.illinois.gov/cpo/general/Documents/Joint%20Purchasing%20Contracts/UPS%20Contract%20Final.pdf>. For questions or additional information, please contact UPS Enterprise Accounts Manager Patrick Boyce, 317-292-1626 or pboyce@ups.com. *Staff contact: Ellen Dayan*

Complete and Forward the ADA 25 Survey Today!

From the desk of Metropolitan Mayors Caucus Environmental Initiatives Coordinator Jeffrey Walter:

“On behalf of Mayor Erin Smith, Village of Lakewood, and the Mayors Caucus ADA 25 Task Force, you are invited to participate in a brief survey to identify best practices in community inclusion for persons with disabilities in the Chicago Metropolitan Region. The information collected from this survey will be summarized to share best practices in accessibility in our region.

Please submit responses online by Friday, May 29, or designate an appropriate member of your staff to complete the survey. The survey will take approximately 10 minutes to complete. [Click here to begin.](#)

Additionally, we ask for your assistance in forwarding it on to any other organizations you know of in your community who work collaboratively on inclusion and accessibility issues for persons with disabilities, including:

- Local governments and townships
- Libraries, park districts, and special recreation organizations
- Chambers of commerce
- Schools and community colleges
- Cultural organizations such as museums and theaters

If you forward the survey, the direct link is: <https://www.surveymonkey.com/s/MMCaccessibilitysurvey>

If you would like to review a list of questions in advance, please [click here](#).

For questions or assistance, please contact Jeffrey Walter, Project Coordinator, Metropolitan Mayors Caucus, 312-201-4508, jwalter@mayorscaucus.org

The Americans with Disabilities Act (ADA) protects the rights of everyone - on the street, in public places, and at work. This July marks the 25th anniversary of signing the ADA into law. ADA 25 Chicago is a collaborative effort amongst businesses, public agencies, and non-profit organizations throughout our region to leverage this milestone in continuing to improve the accessibility, inclusion, and quality of life for people with disabilities-often considered the last frontier of civil rights. For more information, see www.ada25chicago.org

In support of this effort, the Mayors Caucus has established an [ADA 25 Task Force](#) of mayors to spearhead a number of key regional initiatives. This survey will collect data on what steps communities have already taken to be as inclusive as possible for persons with disabilities, as well as model best practices to move our region forward in these areas. We encourage you to complete the survey no matter where you are in this process.” *Staff contact: Mark Fowler*

Liquor Control Commission to Offer Free BASSET Classes for Cook County Retailers

From the desk of Illinois Liquor Control Commission Education Manager Ted Penesis:

“With the summer season approaching this weekend, communities in Cook County are reminded of the new alcohol server training law taking effect on July 1, 2015. To ease the transition the Illinois Liquor Control Commission is providing a number of FREE Beverage Alcohol Seller/Server Education & Training (BASSET) classes throughout the NWMC coverage area prior to the law’s effective date.

The new law requires all alcohol servers and “bouncers” (i.e., employees responsible for checking patrons’ identification for entry into a liquor-licensed premise) in Cook County ON-PREMISE liquor establishments – i.e. bars, restaurants, and banquet facilities – to complete a four-hour Beverage Alcohol Sellers/Servers Education & Training (BASSET) class by July 1, 2015, or within 120 days if hired after July 1, 2015. Any person trained between July 1, 2012 and July 1, 2015 does not need to be retrained until three years after their previous certification date.

Signed into law this past August, House Bill 5926 (Public Act 098-0939) also mandates that all BASSET cards in Illinois shall expire three (3) years after certification – including those who sell packaged liquor for off-premise consumption. In other words, if your community currently has a local ordinance requiring all sellers and servers to attend BASSET, their BASSET card will expire three (3) years from the date of issuance listed on the card.”

Cook County municipalities are encouraged to forward the information to their local businesses and chambers of commerce. Please visit <http://www.illinois.gov/ilcc/Pages/CalendarList.aspx> to register for the free classes. For more information on BASSET, please visit www.illinois.gov/ILCC/basset or contact ILCC Education Manager Ted Penesis at 312-814-4802 or ted.penesis@illinois.gov. *Staff contact: Mark Fowler*

Meetings and Events

NWMC Bicycle and Pedestrian Committee will meet on Tuesday, May 26 at 10:30 a.m. at the NWMC offices in *Des Plaines*.

NWMC Environmental Best Practices Committee will meet on Wednesday, May 27 at 2:00 p.m. at the NWMC offices in *Des Plaines*.

NWMC Transportation Committee will meet on Thursday, May 28 at 8:30 a.m. at the NWMC offices in *Des Plaines*.

NWMC Executive Board will meet on Wednesday, June 3 at 8:30 a.m. at the NWMC offices in *Des Plaines*.