



Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, May 15, 2015

STAFF REPORTS BY DEPARTMENT



Weekly Report for May 8, 2015 – May 14, 2015

Administrative Services

Weekly Bids Advertised during the Week of May 11, 2015

City Manager's Office

Master Council Meeting Agenda Schedule

Community Development

Zoning Report
Inspection Report

Health Department

Food Establishment Application Weekly Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

May 18, 2015

City Council – canceled
Harley Clarke Committee Community Meeting

May 19, 2015

Board of Ethics
www.cityofevanston.org/boardofethics
Zoning Board of Appeals
www.cityofevanston.org/zoningboard
Preservation Commission
www.cityofevanston.org/preservationcommission
Housing & Community Development Act Committee
<http://www.cityofevanston.org/housingcommunitydev>

May 20, 2015

Design and Project Review Committee
www.cityofevanston.org/dapr
Library Board
www.cityofevanston.org/libraryboard
M/W/EBE Advisory Committee
www.cityofevanston.org/mwebecommittee
Ladd Arboretum Committee
www.cityofevanston.org/laddcommittee

May 21, 2015

Emergency Telephone System Board Meeting – canceled
Park and Recreation Board
www.cityofevanston.org/recreationboard

May 22, 2015

Housing & Homelessness Commission
www.cityofevanston.org/housingcommission

May 23, 2015

Preservation Commission Symposium
www.cityofevanston.org/preservationcommission



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of May 8, 2015 through May 14, 2015.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2603	2979
SERVICE REQUESTS	731	659
TOTAL CHATS	48	48
TOTAL TEXT	23	11

Top 5 Service Requests

Total

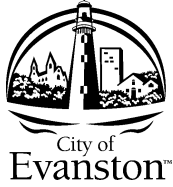
Most requested service requests (Source: PublicStuff - Open/Closed)

1. Building Permit Inspection Request	88
2. Broken Parking Meter	65
3. Trash – Special Pick-up	31
4. Rodents	30
5. Tree Evaluation	23
6. Animal Issue/Concern	23

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	268
Administrative Services -Finance	47
Administrative Services -HR	70
Administrative Services - Other	128
City Manager's Office	62
ComDev / Economic Development	14
ComDev/ Bldg Inspections	278
ComDev / Housing Rehab	2
ComDev / Planning/Zoning	11
General Assistance	10
Fire Life Safety	36
PublicStuff Request	146
Health	101
Information	288
Law	5
Library	6
Mayor's Office	5
Other/311	97
Other – Social Services	4
Parks – Maintenance	4
Parks – Programs/Picnics/Permits	32
Parks – Other	15
Parks/Recreation	52
Parks – Forestry	20
Parks- Recreation Programs	58
Police	139
Public Works / Fleet	7
Public Works / Street Sanitation	140
Public Works / Engineering	39
Tax Assessment Office	10
Utilities – Power	1
Utilities – Sewer	7
Utilities – Water	147
TOTAL	2603



Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer
 Ashley King, Assistant Director of Administrative Services
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of May 11, 2015

Date: May 15, 2015

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council.

Bids/RFPs/RFQs advertised during the Week of May 11, 2015

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council Date
RFP 15-42 Financial Advisor Services	Admin Services	Seeking proposals from experienced firms for Financial Advisor Services.		Jun 9	Jul 13

Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

**2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, ~~Feb 16~~, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27
May 11, ~~May 18~~, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, Sept 28
Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)**

B=Business of the City by Motion R=Resolution O=Ordinance
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	5/18/2015	Council Meeting Cancelled: Harley Clark Community Meeting Instead				7pm
CMO	5/26/2015	Purple Line Express	A	CC	Bobkiewicz	Tuesday
CMO	5/26/2015	Recognition of Jonathan Williams-Kinsel	A	CC	Bobkiewicz	
Public Works	5/26/2015	Solid Waste Refuse Collections: Yard Waste, Residential, Lakeshore\Condo	B	APW	Robinson	
Public Works	5/26/2015	Material Testing	B	APW	Robinson	
Public Works	5/26/2015	Currey Park Contract Award	B	APW	Robinson	
Public Works	5/26/2015	Ecology Center Renovation Classroom/Greenhouse	B	APW	Robinson	
PRCS	5/26/2015	2015 Summer Food Program	B	APW	McRae	
Admin Services	5/26/2015	Dell Virtual Desktops	B	APW	Lyons	
Public Works	5/26/2015	Sidewalk Cafés	B	APW	Robinson	
Utilities	5/26/2015	3-year lease agreement extension with Comcast.	R	APW	Stoneback	
Utilities	5/26/2015	ComEd Agreement for replacement of ComEd equipment at water plant	R	APW	Stoneback	
CMO	5/26/2015	SWANCC Reps	R	APW	Bobkiewicz	
Public Works	5/26/2015	MFT: CIP III	R	APW	Robinson	
Public Works	5/26/2015	SA 1515: Alley Paving	O	APW	Robinson	Intro & Action
Admin Services	5/26/2015	Amend Title 10 Residential Parking District M	O	APW	Lyons	Introduction
Admin Services	5/26/2015	Amend Title 10 Residential Parking EVS District	O	APW	Lyons	Introduction
Admin Services	5/26/2015	Amend Title 10 Residential Parking District 4	O	APW	Lyons	Introduction
Admin Services	5/26/2015	Amend Title 10 Residential Parking District A	O	APW	Lyons	Introduction
Admin Services	5/26/2015	LEP - M/W/EBE Discussion	D	APW	Lyons	
Public Works	5/26/2015	Public Works Apprenticeship Program	D	APW	Robinson	
CD	5/26/2015	Northwestern University Subdivision	R	PD	Muenzer	
CD	5/26/2015	318-320 Dempster St. – 2-year PD Extension	O	PD	Muenzer	Introduction
CD	5/26/2015	Parking relief 1719 Howard St	O	PD	Muenzer	Introduction
Law	5/26/2015	Drone Ord	B	PD	Farrar	Accept & File
CMO	5/26/2015	56-R-15: SAFE, VAO Agreement	R	HS	Bobkiewicz	
CMO	5/26/2015	43-R-15: Curt's Café Grant	R	EDC	Bobkiewicz	Held 5/11/15
	6/8/2015	Garden Club of Evanston Centennial	PR	CC	Storlie	Wally off

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CMO	6/8/2015	Community Ambassadors Recognition	P	CC	Bobkiewicz	
CMO	6/8/2015	Harley Clarke Report	SPB	CC	Bobkiewicz	
Utilities	6/8/2015	Engr Svcs for Water Plant Reliability	B	APW	Stoneback	
Library	6/8/2015	Library Garage Renovation Design & Engineering Contract	B	APW	Danczak Lyons	
PRCS	6/8/2015	Robt Crown Fundraising	B	APW	Lyons/Mcrae	
Admin Serv	6/8/2015	NU Parking agreement - Church St Garage	B	APW	Lyons	
Public Works	6/8/2015	Vehicle Purchase	B	APW	Robinson	
Public Works	6/8/2015	Change Order: Bike Path Construction	B	APW	Robinson	
Public Works	6/8/2015	NU Alley Agreement	R	APW	Robinson	
Public Works	6/8/2015	Service Center Apt Lease	R	APW	Robinson	
Public Works	6/8/2015	NU Sheridan Road Utility Easements	R	APW	Robinson	
Public Works	6/8/2015	ETHS ROW Permit for parking lot/bike path	R	APW	Robinson	
CMO	6/8/2015	Sale 1821 Ridge	O	APW	Bobkiewicz	
Admin Services	6/8/2015	Budget allocation for Cannabis Tax	D	APW	Lyons	Referral from Council
Admin Serv	6/8/2015	Credit Card Analysis	D	APW	Lyons	
CD	6/8/2015	Amendments to DAPR Ord	O	PD	Muenzer	Introduction
CE	6/8/2015	60-O-15: Inclusionary Housing	O	PD	Muenzer	Introduction (Held in P&D on 4.27.15)
CD	6/8/2015	Light Pollution	D	PD	Muenzer	
Admin Services	6/8/2015	Exec Session	B	CC	Lyons	Workers Comp
CD	6/15/2015	Preservation Proclamation & Awards	PR/P	CC	Muenzer	3rd Monday
CMO/Public Works	6/15/2015	Discussion of 2016-18 Parks & Facilities CIP	SP	CC	Robinson/Storlie	
Public Works	6/15/2015	Fountain Square/Sherman Ave Discussion	SP	CC	Robinson	
PRCS	6/15/2015	City-wide Youth Services Overview	SP	CC	McRae	
Public Works	6/15/2015	Snow Report	SP	CC	Robinson	
CMO	6/15/2015	Econ Dev Update	SP	CC	Bobkiewicz	
	6/22/2015	Cahill Plumbing 125 Years	PR	CC		
Utilities	6/22/2015	Water Plant Valuation	B	APW	Stoneback	
CMO	6/22/2015	SSA Ordinance	O	APW	Bobkiewicz	Introduction
Public Works	6/22/2015	Emerson/Ridge/Green Bay Viaduct	D	APW	Robinson	
CE	6/22/2015	Zoning Amend: Firearm Ranges	O	PD	Muenzer	Introduction

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Law	6/22/2015	Sidewalk Cafes Administrative Revisions	O	EDC	Farrar	Introduction
	7/13/2015	National Independent Retailers Month	PR	CC		
	7/13/2015	National Park & Recreation Month	PR	CC		
Admin Services	7/13/2015	FY2014 Audit	SP	CC	Lyons	
Utilities	7/13/2015	ComEd Renewal	B	APW	Stoneback	
Admin Services/Law	7/13/2015	Hotel Motel Tax - B&Bs	O	PD	Lyons/Farrar	Intro: Held in Committee Jan 26
PRCS	7/20/2015	Penny Park Discussion	SP	CC		
Admin Serv	7/27/2015	Investment Strategies: Institutions	B	APW	Lyons	
PRCS	7/27/2015	Handyman Contract	B	APW	Mcrae	
CMO	9/15/2015	Increased Fines for Bikes on Sidewalks	O	APW	Bobkiewicz	Introduction

Council & Committee Meetings

Mon, May 18	7:00 PM	Harley Clarke Community Meeting
Tues, May 19	7:00 PM	Housing & Community Dev Act Committee
Wed, May 20	6:30 PM	M/W/EBE Advisory Committee
Thurs, May 21	5:30 PM	Emergency Telephone System Board
Fri, May 22	7:00 AM	Housing & Homelessness Commission
Tues, May 26	6:00 PM	A&PW, P&D, City Council meetings
Wed, May 27	6:00 PM	Transportation/Parking Committee
Wed, May 27	7:30 PM	Economic Development Committee

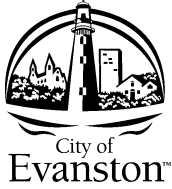
DEFERRED

Dept	Date	Item	Action	Committee	Staff
Public Works	tba	Solid Waste Recommendation	B	APW	Robinson
Utilities	TBA	Computerized Maintenance Management System	B	APW	Stoneback
Public Works	TBA	BAS Contract - 8 City buildings	B	APW	Robinson
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss

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Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
PRCS	TBA	Animal Shelter Contract	B	HS		
CD	TBA	Rental Licensing	O	PD		
Public Works	TBA	Ecology Center Greenhouse	B	APW	Robinson	
Law	TBA	Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law	2016	Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)



Memorandum

To: Honorable Mayor and Members of the City Council

From: Damir Latinovic, Interim Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: May 15, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update
Cases Received and Pending, May 8 - 14, 2015

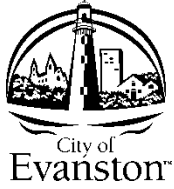
Zoning Reviews

Ward	Property Address	Type	Project Description	Received	Status
1	2751 Ashland Avenue (formerly 1600 Isabella)	Building Permit	Interior/exterior additions to NU Baseball Field	08/19/14	DAPR 06/04/15
1	601-721 University Place	Zoning Analysis	Proposed subdivision in U1 District (Northwestern University)	12/29/14	pending additional info from applicant
1	828 Colfax Street	Zoning Analysis	Construct 2-car detached garage at SFR	05/13/15	pending staff review
2	1804 Maple Avenue	Building Permit	Interior/exterior remodeling for medical marijuana dispensary (office)	04/21/15	DAPR 05/20/15
2	1909-11 Howard Street	Building Permit	Interior/exterior remodeling (child day care)	03/19/15	DAPR 05/27/15
2	1910 Dempster Street	Building Permit	Proposed exterior renovations (Valli Produce)	05/11/15	DAPR 05/27
2	3330 Central Street	Building Permit	Interior/exterior remodeling (Starbucks)	02/12/15	pending Special Use
3	1019 Michigan Avenue	Building Permit	Construct 1-story additon at SFR (rev.)	05/13/15	compliant
3	1415 Sherman Avenue	Building Permit	Install a/c condensing unit at SFR.	05/11/15	compliant
3	1735 Asbury Avenue	Building Permit	Construct new deck, driveway addition/basketball court (revisions)	04/24/15	pending revisions
4	1022 Ridge Court	Building Permit	Construct 2-story addition	05/13/15	pending staff review
4	819 Greenleaf Street	Zoning Analysis	Install brick paver patio at SFR.	05/13/15	pending staff review
4	990 Grove Street	Zoning Analysis	Change of use from office to Religious Inst. (Living Faith Church)	05/13/15	compliant
5	1915 Wesley Avenue	Building Permit	Int/ext. remodeling at SFR (rev.)	05/13/15	compliant
6	2321 Thayer Street	Building Permit	Construct 2-story SFR w/ 2-car detached garage/coach house (rev.)	05/12/15	compliant
6	2454 Oakton Street	Building Permit	New foundation for a sports facility (Sports dome)	05/14/15	pending staff review
6	2501 Elm Avenue	Zoning Analysis	1-car detached garage at SFR	05/14/15	pending staff review
6	2522 Lincoln Street	Building Permit	Construct addition to existing detached garage at SFR.	05/12/15	compliant
6	2536 Bennett Avenue	Zoning Analysis	Remove concrete walkway and replace with gravel with a pergola at SFR	05/14/15	pending staff review
6	2645 Lawndale Avenue	Building Permit	Construct 2nd story additon at SFR	05/12/15	compliant
6	2920 Payne Street	Building Permit	Construct 2-story additon at SFR (rev.)	05/13/15	compliant
6	3022 Thayer Street	Building Permit	Construct 2-car detached garage at SFR.	05/13/15	compliant
7	1800 Sherman Avenue	Building Permit	Interior remodeling (NU)	05/11/15	compliant
7	2019 Pratt Court	Building Permit	Second story addition, interior and exterior renovations to SFR	05/07/15	pending staff review
7	2307 Grey Avenue	Building Permit	Construct 2nd story addition/deck at SFR	05/12/15	compliant
7	555 Clark Street	Building Permit	Interior remodeling (NU)	05/11/15	compliant

7	739 Central Street	Building Permit	Replace concrete sidewalks/patio to brick pavers at SFR.	05/12/15	compliant
8	3025 Normandy Place	Building Permit	Remove concrete patio and install new paver patio at SFR	05/07/15	pending staff review
9	1124 Madison Street	Building Permit	Construct 1-story addition, new rear porch and int. remodel at SFR	05/14/15	pending staff review
9	1307 Washington Street	Zoning Analysis	Convert rear building to coach house.	05/13/15	pending staff review
9	1623 Washington Street	Building Permit	Replace existing landing/steps at SFR.	05/11/15	compliant
9	2111 Warren Street	Building Permit	Construct 2-car detached garage at SFR.	05/12/15	compliant

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
2	1804 Washington Street	Zoning Complaint	Automobile Repair establishment in residential district	09/16/14	Drive-by insp. on-going
2	2331 Church Street	Minor Variance	Side yard setback to construct 1-story addition	04/29/15	determination after 05/18/15
4	1323 Ashland Avenue	Major Variance	Interior side yard setbacks for dormer addition, dormer location, interior side yard setback for a detached garage	03/20/15	ZBA 05/19/15
5	1820 Dodge Avenue	Major Variance	Interior side yard setbacks for new SFR & garage (ETHS house)	04/22/15	ZBA 05/19/15
5	1910 Wesley Avenue	Major Variance	Rear yard setback for a 1-car attached garage	04/17/15	ZBA 05/19/15
6	2812-2814 Central Street	Special Use	Child Daycare - <i>Little Green Tree House</i>	04/28/15	ZBA 06/16/15 & pending DAPR
8	1719-1723 Howard Street	Major Variance	19 parking spaces where 23 are required & 22' aisle width where 24' is required for medical office	02/10/15	P&D 05/26/15
9	503 Custer Avenue	Minor Variance	Install 4'h aluminum front yard fence	04/29/15	determination after 05/20/15



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: May 15, 2015

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

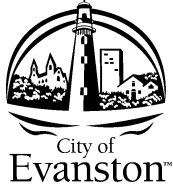
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, May 15, 2015

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Steel skeleton of building now has 4 floors complete. The concrete pre-cast planks are completed on 1st and 2nd floors and will advance to 3rd and 4th floors. Plumbing is progressing and will complete deep lateral distribution by weeks end. Following this, a complete rough grade will be established and plumbing branch drains and electrical will be installed below slab. Job has good appearance and fences are plumb and secure. Public right of ways are protected and neighboring catch basins are emptied regularly.	5/12/15
1	1619 Chicago Avenue (The Merion)	Residential Addition	Fences and sidewalks in good condition and the catch baskets are clean of debris and mud. Foundation work continues with areas of backfill on site.	5/13/15
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Weeds at fence and parkway have been cut as requested. Fence and sidewalks are clean and in good condition. Soil erosion reports are current. Public Works will determine replacement of damaged sidewalks at various stages of project completion.	5/13/15
2	2008 Dempster Street (Goldfish Swim School)	Interior Remodel	Job site is being maintained. Wind screens and fencing are in place and secured. No construction debris in right of way. Exterior masonry walls are almost complete. Grading completed along the north wall and is seeded. Pool is now filled with water and filtering equipment to be turned on 5/13/15. Pool area enclosure is in place and waiting for doors to be installed.	5/13/15
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Site is excavated approximately six feet below grade. Fences and sidewalks clear and in good condition. Catch basins clean.	5/13/15
3	425 Dempster Street (Chiaravalle Montessori School)	Commercial Addition	Job site is being maintained. Wind screens and fencing are in place and secure. No construction debris in public right of way. The majority of the interior has been drywalled with electric contractors pulling wires at various locations on first and second floor.	5/12/15
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	Job site is maintained in a state of rough grade. Permit has been issued but construction has not yet begun. Wind screens and fencing are in place and secured. Public right of way is clear.	5/12/15
4	1029 - 1035 Davis Street	One Story Commercial	Wind screens and fencing are in place. The loose bricks on the Davis side of property along with the rubbish previously observed have been removed.	5/12/15

4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	The exterior job site is being maintained. Wind screens and fencing are in place and secure. Public right of way is clear. Electrical work is progressing. Plywood substrate is being installed on the 1st floor. The 3rd, 4th and 5th floor mechanical rooms have been studded and are waiting for drywall and electrical. Elevator is functional but more work is pending.	5/12/15
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Site is active with crews forming concrete floors at the northeast and northwest towers. Concrete floors of south towers are complete and mechanicals are under way. Job appears clean and well kept throughout. All neighboring storm baskets have been cleared out, silt fences are in place and were repaired as well as the floating silt fence at the shore of the pond. Construction fences are in place and secure.	5/14/15
8	222 Hartrey Avenue (Autobarn)	Roof/Interior Demolition	Construction fences in good condition. Garage doors at west side of building are installed. Sandblasting of ceilings, walls and beams are under way.	5/13/15
8	1216-1226 Harvard Terrace	Monitoring	No evidence of construction was observed. The exterior is being maintained.	5/13/15



Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

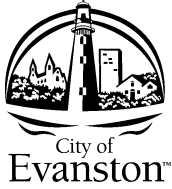
Subject: Food Establishment Application Weekly Report

Date: May 15, 2015

The table below is the weekly report of all applications for Food Establishments received during the week of May 10, 2015.

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.

Establishment Name	Address	Ward	Application Received on	Type	Proposed Opening Date
Phillyz Cheesesteaks and More	1903 Church St	5	5/14/2015	Food Establishment	No Yet Determined



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: May 15, 2015

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
1	Hyatt House Evanston	1515 Chicago Ave	D	Restaurant (Alcohol)	5pm – 10 pm (Mon – Fri) 12 pm – 10 pm (Sat-Sun)	5/14/15	Under Review
2	Valli Produce	1910 Dempster	F	Grocery Store	8 am – 10 pm; Sun-Sat	03/18/15	Pending City Council Action
4	Gigio's Pizzeria	1001 Davis Street	D	Restaurant (Alcohol)	11am-7pm (sun); 11am – 9pm (M-TH); 11am – 10PM (Fri-Sat)	4/3/15	Pending City Council Action
4	La Principal	700 Main Street	D	Restaurant (Alcohol)	11am – Midnight Tues-Sun	5/13/15	Under Review

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING



By NWMC Executive Director Mark L. Fowler

WEEK ENDING MAY 15, 2015

NWMC Board Elects 2015-2016 Officers; Joins ProtectMyTown.com

Thank you to the twenty-four NWMC members who attended Wednesday night's board meeting at the *Village of Barrington* and unanimously elected the following individuals to serve as officers for FY2015-2016:

President:	Tom Rooney Mayor, City of Rolling Meadows
Vice-President:	Matthew Bogusz Mayor, City of Des Plaines
Secretary:	Dean Argiris President, Village of Wheeling
Treasurer:	Juliana Maller Manager, Village of Hanover Park

The officers will be inaugurated at the June 24 NWMC Annual Gala in *Evanston* (see article below). The membership also voted unanimously to issue the 2015 Irwin A. Bock Awards for Excellence in Public Administration to the *City of Evanston* and the *Village of Niles* for their environmental initiatives. The Bock Awards will be presented at the Annual Gala.

In other board action, the membership voted unanimously to join the Protect My Town Website and Campaign, coordinated by the DuPage Mayors and Managers Conference and designed to protect local government revenues (see article below). On a related note, the board unanimously approved a resolution reiterating the NWMC's top legislative priority – to ensure that local governments have sufficient revenues to provide quality public services. Finally, the membership approved the updated NWMC Employee Manual as well as resolutions honoring retiring Oakton Community College President Peg Lee and approving the planning liaison scope of services and budget. *Staff contacts: Mark Fowler, Larry Bury*

Register Today for the June 24 NWMC Annual Gala

Invitations were sent this week for the NWMC Annual Gala, scheduled for Wednesday, June 24 at the Hilton Orrington Hotel in *Evanston*. The reception and silent auction will be held beginning at 5:30 p.m., with the dinner and program to commence at 7:00 p.m.

Highlights of the evening will be the inauguration of the NWMC officers for 2015-2016 and the awarding of the first ever NWMC Communicopia Award, to be presented to the Conference member who contributes the most popular gift basket for the silent auction. As previously reported, the NWMC Golf Outing was discontinued in order for the organization to focus on the Annual Gala as our primary fundraiser.

We hope you are able to join us in *Evanston* and contribute to the next chapter in the success of the NWMC. Please RSVP by Friday, June 12 to Marina Durso, mdurso@nwmc-cog.org or 847-296-9200, ext. 122. *Staff contacts: Mark Fowler, Marina Durso, Karol Heneghan*

Protect My Town!

As reported above, the NWMC Board unanimously voted Wednesday night to approve formal participation in an initiative of the DuPage Mayors and Managers Conference (DMMC) to protect local government

revenues. In addition to recent press conferences in which a number of NWMC representatives participated, the DMMC (in conjunction with Serafin & Associates) has created a website and toolkit for local officials to highlight the significance of this issue to residents and legislators. Please visit www.ProtectMyTown.com as well as <https://www.youtube.com/watch?v=PpzUm-2fXR0>, which is an explanatory video featuring DMMC President and Downers Grove Mayor Martin Tully.

Staff sent an email to the membership earlier today with links to the website and video as well as components of the toolkit. The website automatically generates a customized letter to legislators to be sent by local officials and residents. Mayors are also encouraged to record a local introduction to the video broadcast. Please utilize these tools as you see fit and encourage your residents to make their voices heard. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

NWMC Spring Auction a Success!

Going Once, Going Twice, SOLD!! On Tuesday, bidding was fast and furious at the NWMC Surplus Vehicle and Equipment Auction, held at America's Auto Auction in Crestwood. Fifty-one (51) vehicles and sixteen (16) pieces of equipment were offered, with gross sales exceeding \$195,000 for the eleven participating member municipalities.

Thank you to *Arlington Heights, Bannockburn, Evanston, Glenview, Lincolnshire, Northbrook, Schaumburg, Skokie, Streamwood, Wilmette and Winnetka* for making the first auction with America's Auto Auction a success. Staff is currently working with America's Auto Auction to schedule a date for the fall auction. In the meantime, if you prefer the perceived simplicity of disposing of vehicles on the Internet, America's Auto Auction competes with GovDeals.com and other online auctioneers with their online marketing site, giving our members 24/7 access to a large automotive dealer base and nationwide exposure for vehicles in the virtual marketplace. For questions or additional information, please contact staff or Fred Uhter, 773-294-7213 (cell), 708-389-4488 (office), or Fred.uhter@americasautoauction.com. *Staff contact: Ellen Dayan*

Northwest Council of Mayors Seeks Municipal Manager

The Northwest Council of Mayors Technical Committee will meet on Thursday, June 4, 8:30 a.m. at the *Barrington Village Hall*. Please forward any project updates or requests to NWMC Transportation Director Mike Walczak by Thursday, May 28. In addition, there is an opening on the committee for a village manager/administrator. If you are interested in serving on the committee, please contact Mike Walczak, 847-296-9200, ext. 134 or mwalczak@nwmc-cog.org. *Staff contact: Mike Walczak*

SPC Extends 2016 Ford Escape, Fusion & Transit Connect Contracts

The Suburban Purchasing Cooperative (SPC) is pleased to announce that Ford Motor Company has agreed to three contract extensions with Currie Motors of Frankfort for 2016 model vehicles with no price increases. The contracts are as follows:

2016 Ford Escape (Contract #129)

Final contract extension from September 19, 2015 through September 18, 2016

Escape S (Front WD) \$18,966.00

Escape SE 4x4 \$22,445.00

2016 Ford Fusion (Contract #130)

Final contract extension from September 19, 2015 through September 18, 2016

Fusion S \$17,043.00

Fusion SE \$18,832.00

Fusion SE Hybrid \$24,475.00

2016 Ford Transit Connect XL Cargo Van (Contract #139) - \$18,986.00

Second of 3 possible, one-year contract extensions from September 17, 2015 through September 16, 2016

For questions or additional information about these contracts, please contact staff or Tom Sullivan, 815-464-9200 or CurrieFleet@gmail.com. *Staff contact: Ellen Dayan*

SPC to Promote Cooperative Purchasing Programs @ APWA

The SPC has also been invited by Auto Truck Group of *Bartlett* to promote their Truck Equipment (Contract #141), as well as all other SPC Contracts at their booth during the American Public Works Association (APWA) Expo. The Expo will be held on Wednesday and Thursday May 20 & 21 at the Marriott Schaumburg, 1551 N. Thoreau Drive in *Schaumburg*. Show hours are 7:00 a.m. to 3:00 p.m. on both days.

Please visit <http://chicago.apwa.net/MenuHomepage/245/Expo-Details> for additional information about the APWA Expo. We hope to see lots of familiar faces there! For questions or additional information about SPC Truck Equipment contract, please contact staff or Brett Wise, 630-860-5600, 224-567-1493 (cell) or bwise@autotruck.com. *Staff contact: Ellen Dayan*

Metropolitan Planning Council Hosts Transportation Week Forum

On Wednesday, transportation stakeholders from across the region gathered at the Union League Club of Chicago to participate in a forum entitled “Infrastructure Week 2015: Broke, Broken and Out of Time”. The event was hosted by the Metropolitan Planning Council, Brookings Metropolitan Policy Program and Union League Club of Chicago Public Affairs Committee. This three-part forum focused on transportation infrastructure, water and sewer infrastructure and innovative ways to finance those projects.

The first panel, moderated by Illinois Department of Transportation Acting Secretary Randy Blankenhorn, discussed the importance of transportation both regionally and nationally as well as the need for consistent, long-term funding. The second panel discussed how the US EPA, private sector and local governments are working to address storm and wastewater issues. A special thanks to *City of Evanston Director of Utilities Dave Stoneback* for his presentation on the city’s water management efforts. Lastly, the finance panel discussed innovative financing strategies including public-private partnerships from Detroit, Indiana and Ontario, Canada. *Staff contact: Brian Pigeon*

Homes for a Changing Region Toolkit Presentation

The Chicago Metropolitan Agency for Planning (CMAP) will host a presentation on the Homes for a Changing Region Toolkit on Wednesday, May 20 from 11:00 am to 1:30 pm at their offices, 233 South Wacker Drive, Suite 800 in Chicago. With support from the office of the Illinois Attorney General, CMAP, the Metropolitan Mayors Caucus and the Metropolitan Planning Council (MPC) have developed a toolkit that provides a step-by-step guide to the Homes for a Changing Region process, which has been tested and refined during the development of housing policy plans for over thirty communities.

The toolkit includes: process guides; a quick-and-easy data analysis model; an interactive case study library of housing strategies; outreach meeting materials; and, a vast library of free images that can be used for visual preference surveys. Speakers include: Drew Williams-Clark, AICP, Principal at CMAP, who will provide a demonstration of the various components of the Homes for a Changing Region Toolkit; Nancy Firfer, MPC Senior Advisor and former *Glenview* Village President, who will discuss her experience as an elected official who tackled housing policy head-on; and, MPC Senior Fellow King Harris, veteran of private sector workforce housing strategies, who will discuss the market-based argument for housing planning. The event is co-sponsored by the American Planning Association – Chicago Metro Section. The cost to attend the program is \$20 (\$10 students), which includes lunch. To RSVP, please email cms@ilapa.org by Monday, May 18. *Staff contacts: Mike Walczak, Brian Pigeon*

Pre-Application Deadline Approaching for MWRD Voluntary Flood-Prone Property Acquisition Program

The deadline to submit pre-applications for the Metropolitan Water Reclamation District (MWRD) Flood-Prone Property Acquisition Program is Friday, May 22. There are two avenues municipalities can utilize to participate in MWRD's program:

1. Local Sponsor Assistance Program: MWRD's top priority will be to facilitate the Illinois Emergency Management Agency's (IEMA) federally funded program by assisting Local Sponsor communities in providing their share of the cost for property acquisition.

2. Local Government Application Program: MWRD will consider applications directly from local governments requesting property acquisition of specific flood-prone structures.

A primary goal of this process is to enable communities to submit potential acquisitions without requiring a tremendous allocation of resources on their part. This will allow MWRD to prioritize the submittals and then invite the eligible local governments to submit a formal application and supporting documentation for further review and consideration. If ultimately selected, the local government will be responsible for managing the process to purchase parcels, acceptance of ownership, removal of existing structures, restriction of future development, maintenance and reporting.

The deadline to submit the pre-application and the required accompanying information is Friday, May 22. For additional information, please contact Richard Fisher, 312-751-5479. *Staff contacts: Chris Staron, Mark Fowler*

TMA of Lake-Cook Annual Meeting Features Dold, Redden

The Transportation Management Association of Lake-Cook (TMA) will host its Annual Meeting on Friday, May 29 at Baxter Healthcare in *Deerfield*. Keynote speakers will be Congressman Bob Dold and Regional Transportation Authority Executive Director Leanne Redden. The TMA will also elect its board for directors and review their 2014 annual report. Please RSVP to tim_grzesiakowski@baxter.com by Tuesday, May 27. *Staff contacts: Mike Walczak, Brian Pigeon*

Meetings and Events

NWMC Legislative Committee will meet on Wednesday, May 20 at 8:30 a.m. at the NWMC offices in *Des Plaines*.

NWMC Bicycle and Pedestrian Committee will meet on Tuesday, May 26 at 10:30 a.m. at the NWMC offices in *Des Plaines*.

NWMC Environmental Best Practices Committee will meet on Wednesday, May 27 at 2:00 p.m. at the NWMC offices in *Des Plaines*.

NWMC Transportation Committee will meet on Thursday, May 28 at 8:30 a.m. at the NWMC offices in *Des Plaines*.