

Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, May 1, 2015

STAFF REPORTS BY DEPARTMENT



Weekly Report for April 24, 2015 – April 30, 2015

Administrative Services

Weekly Bids Advertised – None

City Manager's Office

Master Council Meeting Agenda Schedule

Community Development

Community Development Department Report for April

Zoning Report

Inspection Report

Health Department

Food Establishment Application Weekly Report

West Nile Virus Report

Property Standards Monthly Report for April

Law Department

Weekly Liquor License Applications Report

PUBLIC NOTICES, AGENDAS & MINUTES

May 4, 2015

Rules Committee

www.cityofevanston.org/rules

Human Services Committee

www.cityofevanston.org/humanservices

May 5, 2015

Zoning Board of Appeals

www.cityofevanston.org/zoningboard

May 6, 2015

City-School Liaison Committee

Design and Project Review Committee

www.cityofevanston.org/dapr

May 7, 2015

Commission on Aging

www.cityofevanston.org/commissiononaging

May 8, 2015

Utilities Commission

www.cityofevanston.org/utilitiesagendas



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of April 24, 2015 through April 30, 2015.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2983	2677
SERVICE REQUESTS	643	601
TOTAL CHATS	49	44
TOTAL TEXT	19	16

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

1. Building Permit Inspection Request	106
2. Broken Parking Meter	63
3. Trash – Special Pick-up	36
4. Rodents	22
5. Trash Cart – Missing/Replacement Tree Evaluation	17

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	355
Administrative Services -Finance	54
Administrative Services -HR	55
Administrative Services - Other	210
Call Transfer	112
City Manager's Office	79
ComDev / Economic Development	23
ComDev/ Bldg Inspections	338
ComDev / Housing Rehab	10
ComDev / Planning/Zoning	27
Directions	4
Evanston Township	6
Fire Life Safety	27
PublicStuff Request	227
Health	114
Information	332
Law	3
Library	6
Mayor's Office	3
Other	166
Other – Social Services	3
Parks – Maintenance	5
Parks – Programs/Picnics/Permits	31
Parks – Other	29
Parks/Recreation	63
Parks – Forestry	26
Parks- Recreation Programs	52
Police	164
Public Works / Fleet	8
Public Works / Street Sanitation	171
Public Works / Engineering	65
Utilities – Power	2
Utilities – Sewer	8
Utilities – Water	205
TOTAL	2983

Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, Feb 16 , Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27 May 11, May 18 , May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, Sept 28 Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	5/11/2015	Vogue Fabrics Proclamation	PR	CC		
Public Works	5/11/2015	Public Works Week, May 17-23	PR	APW	Robinson	
Public Works	5/11/2015	Fleet Recognition	A	APW	Robinson	
CMO	5/11/2015	Bike Safety Proclamation	PR	APW	Bobkiewicz	
Admin Services	5/11/2015	GFOA CAFR Award	A	CC	Lyons	
Public Works	5/11/2015	RFP 15-30 Pump & Aerial Tests	B	APW	Robinson	
Public Works	5/11/2015	Contract for Tuckpointing at Civic Center Building	B	APW	Robinson	
Public Works	5/11/2015	SWC Blaze Pizza	B	APW	Robinson	
Utilities	5/11/2015	ComEd Agreement for replacement of ComEd equipment at water plant	B	APW	Stoneback	
PRCS	5/11/2015	Honorary Street Name: Lytle	R	APW	McRae	
Public Works	5/11/2015	LWVE Lease Agreement	R	APW	Robinson	
Admin Serv	5/11/2015	NU Agreement for Parking Spaces at Church St Garage	R	APW	Lyons	
Public Works	5/11/2015	Land Dedication	R	APW	Robinson	
CMO	5/11/2015	631-2 Howard Lease Agreement	R	APW	Bobkiewicz	
CMO	5/11/2015	1821 Ridge Sale	O	APW	Bobkiewicz	Introduction
Public Works	5/11/2015	SA 1513: Alley Paving	O	APW	Robinson	Introduction
Public Works	5/11/2015	SA 1514: Alley Paving	O	APW	Robinson	Introduction
Law	5/11/2015	Liquor Lic (4): Cosi, Valli, Gigio's, Class T	O	APW	Farrar	Introduction
		Cancel P&D				
Law	5/11/2015	Sidewalk Cafes Administrative Revisions	O	EDC	Farrar	Introduction
CMO	5/11/2015	Curt's Café Funding	B	EDC	Bobkiewicz	
CMO	5/11/2015	RFQ for Howard St Theater	B	EDC	Bobkiewicz	
CMO	5/11/2015	Storefront Modernization Program Updates	B	EDC	Bobkiewicz	
CMO	5/11/2015	Carl Sandberg Trail	R	Rules	Bobkiewicz	
Admin Services	5/11/2015	Exec Session: Workers Comp	B	CC	Lyons	
	5/18/2015	Council Meeting Cancelled: Harley Clark Community Meeting Instead				7pm
Public Works	5/26/2015	SA 1515: Alley Paving	O	APW	Robinson	Intro & Action
Public Works	5/26/2015	Solid Waste Refuse Collections: Yard Waste, Residential, Commercial/Condo	B	APW	Robinson	
Public Works	5/26/2015	Vehicle Purchase	B	APW	Robinson	
Public Works	5/26/2015	Sidewalk Café Permit	B	APW	Robinson	
Public Works	5/26/2015	Uniform Purchase Contract	B	APW	Robinson	
Utilities	5/26/2015	3-year lease agreement extension with Comcast.	B	APW	Stoneback	

4/29/2015 5:23 PM

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Admin Services	5/26/2015	LEP - M/W/EBE Discussion	D	APW	Lyons	
Public Works	5/26/2015	Public Works Apprenticeship Program	D	APW	Robinson	
Admin Services	5/26/2015	Budget allocation for Cannabis Tax	D	APW	Lyons	Referral from Council
Public Works	5/26/2015	Civic Center Parking Lot	D	APW	Robinson	
CD	5/26/2015	Northwestern University Lakefront Subdivision	R	PD	Muenzer	
CD	5/26/2015	1823 Dempster Extension	O	PD	Muenzer	Introduction
CD	5/26/2015	318-320 Dempster St. – 2-year PD Extension	O	PD	Muenzer	Introduction
CD	5/26/2015	Amendments to DAPR Ord	O	PD	Muenzer	Introduction
Admin Services/Law	5/26/2015	Hotel Motel Tax - B&Bs	O	PD	Lyons/Farrar	Intro: Held in Committee Jan 26
CD	5/26/2015	Light Pollution	D	PD	Muenzer	
	6/8/2015	Garden Club of Evanston Centennial	PR	CC	Storlie	
CMO	6/8/2015	Community Ambassadors Recognition	P	CC	Bobkiewicz	
CMO	6/8/2015	Harley Clarke Report	P	CC	Bobkiewicz	
Utilities	6/8/2015	Engr Svcs for Water Plant Reliability	B	APW	Stoneback	
Public Works	6/8/2015	NU Alley Agreement	R	APW	Robinson	
Admin Serv	6/8/2015	Credit Card Analysis	D	APW	Lyons	
Public Works	6/8/2015	Emerson/Ridge/Green Bay Viaduct	D	APW	Robinson	
CE	6/8/2015	Zoning Amend: Firearm Ranges	O	PD	Muenzer	Introduction
	6/15/2015	Cahill Plumbing 125 Years	PR	CC		3rd Monday
CD	6/15/2015	Preservation Proclamation & Awards	PR/P	CC	Muenzer	
CMO/Public Works	6/15/2015	Discussion of 2016-18 Parks & Facilities CIP	SP	CC	Robinson/Storlie	
PRCS	6/15/2015	Fountain Square Discussion	SP	CC	McRae	
PRCS	6/15/2015	City-wide Youth Services Overview	SP	CC	McRae	
Public Works	6/15/2015	Snow Report	SP	CC	Robinson	
Utilities	6/22/2015	Water Plant Valuation	B	APW	Stoneback	
CMO	6/22/2015	SSA Ordinance	O	APW	Bobkiewicz	Introduction
CD	5/26/2015	Outdoor Lighting	D	PD	Muenzer	
	7/13/2015	National Independent Retailers Month	PR	CC		
	7/13/2015	National Park & Recreation Month	PR	CC		

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Utilities	7/13/2015	ComEd Renewal	B	APW	Stoneback	
PRCS	7/20/2015	Penny Park Discussion	SP	CC		
Admin Serv	7/27/2015	Investment Strategies: Institutions	B	APW	Lyons	
PRCS	7/27/2015	Handyman Contract	B	APW	Mcrae	
CMO	9/15/2015	Increased Fines for Bikes on Sidewalks	O	APW	Bobkiewicz	Introduction

Council & Committee Meetings

Mon, May 4	6:00 PM	Rules Committee			
Mon, May 4	7:30 PM	Human Services Committee			
Wed, May 6	5:30 PM	City-School Liaison Committee			
Mon, May 11	6:00 PM	A&PW, P&D, City Council meetings			
Mon, May 18	7:00 PM	City Council meeting			
Tues, May 19	7:00 PM	Housing & Community Dev Act Committee			
Wed, May 20	6:30 PM	M/W/EBE Advisory Committee			
Thurs, May 21	5:30 PM	Emergency Telephone System Board			
Fri, May 22	7:00 AM	Housing & Homelessness Commission			
Tues, May 26	6:00 PM	A&PW, P&D, City Council meetings			
Wed, May 27	6:00 PM	Transportation/Parking Committee			
Wed, May 27	7:30 PM	Economic Development Committee			

DEFERRED

Dept	Date	Item	Action	Committee	Staff
Public Works	tba	Solid Waste Recommendation	B	APW	Robinson
Utilities	TBA	Computerized Maintenance Management System	B	APW	Stoneback
Public Works	TBA	BAS Contract - 8 City buildings	B	APW	Robinson
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar
PRCS	TBA	Animal Shelter Contract	B	HS	
4/29/2015 5:23 PM	TBA	Rental Licensing	O	PD	

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Public Works	TBA	Ecology Center Greenhouse	B	APW	Robinson	
Law	TBA	Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law	2016	Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)



Memorandum

To: Honorable Mayor, Members of the City Council and City Manager

From: Mark Muenzer, Director of Community Development

Subject: April, 2015 Community Development Department Report

Date: May 1, 2015

Please find attached the Community Development Department report for the month of April. It is organized to include all divisions of the department and reports those activities, meetings and actions that have occurred in April, 2015 as well as activities and meetings that are scheduled at this date for May, 2015. The order of the report is as follows:

1. Planning and Zoning Division
2. Housing and Grants Division
3. Building and Inspection Services Division

Should you have any questions about any item on this report please do not hesitate to contact me.

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
<p style="text-align: center;">April 2015 Meetings/Activities</p>	<p>April 21, 2015</p>
	<p>1719-1723 Howard Street: Variance for 19 parking spaces where 23 parking spaces are required for a medical office use (ACCESS Community Health Network) and a 22' two-way drive aisle where 24' is required. Unanimously recommended for approval with the following conditions:</p> <ol style="list-style-type: none"> 1. A landscape buffer is required between the parking lot and Howard Street right-of-way, as determined by DAPR. 2. A loading zone/drop-off zone on Howard Street is required. 3. The existing 8 parking spaces behind the building are staff parking only. The 11 new parking spaces in the adjacent lot are patient parking only. 4. Signage is required to slow traffic in the alley. 5. Overflow parking for staff must be coordinated via a parking agreement with St. Francis Hospital and must include a shuttle from the parking area to the facility. 6. Snow removal within the parking areas shall not be problematic to the neighboring residences. 7. The dumpster location shall not be problematic to the neighboring residences. <p>The case is scheduled for P&D on May 26, 2015.</p>
	<p>727 Forest Avenue: Variance for a 3-story flat-roofed addition to a 3-story single family residence. Unanimously approved.</p>
	<p>2307 Grey Avenue: Variance for a 2.7' interior side yard setback where 5' is required for a second story addition to align with the existing first story at a single family residence. Unanimously approved.</p>
<p style="text-align: center;">May 2015 Meetings/Activities</p>	<p>May 5, 2015</p>
	<p>1323 Ashland Avenue: Variance for a 1.6' north interior side yard setback where 5' is required, 2.5' south interior side yard setback where 5' is required, a dormer within 10.5% of the length of the side wall closest to the front façade where a dormer shall not be located within 20% of the length of the side wall closest to the front façade, all for a second story addition, and a 2.6' north interior side yard setback where 3' is required for a detached garage.</p>
	<p>825 Asbury Avenue: Variance for a 1.9' north interior side yard setback where 5' is required for a second story addition.</p>
	<p>May 19, 2015</p>
<p>1910 Wesley Avenue: Variance for a 2' rear yard setback where 25' is required and 46.4% building lot coverage where a maximum 45% is allowed, for a 1-car attached garage.</p>	
<p>1820 Dodge Avenue: Variance for a 3.5' north and south interior side yard setback where 5' is required for a new single family residence, a 2.5' north and south interior side yard setback where 4.5' is required for eaves, and a 2.5' north and south interior side yard setback where 3' is required for a 2-car detached garage. (ETHS house)</p>	

PLANNING AND ZONING	Plan Commission
<p>April 2015 Meetings/Activities</p>	<p>April 8, 2015</p>
	<p>Zoning Ordinance Text Amendment – Personal Service Establishment: A new zoning land use definition for a Personal Service Establishment that would include nail salons, hair salons, barber shops and tanning salons. Staff is proposing a distance separation of 500 feet between such uses for the use to be allowed as a Permitted Use. Special Use approval would be required for establishments located less than 500 feet from an existing Personal Service Establishment. At the February Plan Commission meeting, the case was referred to the Zoning Committee for further refinement. The Zoning Committee reviewed the case on March 18, made minor changes to the proposal and sent it to the Plan Commission without a positive or negative recommendation. The Plan Commission unanimously recommended approval of the proposed text amendment.</p>
	<p>Administrative Rules and Procedures of the Plan Commission: The Plan Commission unanimously recommended approval of the proposed modifications to the Administrative Rules and Procedures of the Plan Commission.</p>
<p>May 2015 Meetings/Activities</p>	<p>May 13, 2015</p>
	<p>Zoning Ordinance Text Amendment – Firearm Ranges: The proposal will establish a new zoning land use definition for Firearm Ranges and land use regulations consistent with recent changes to Title 9, Chapter 8, Weapons adopted by the City Council. Firearm Ranges would only be permitted in I1, I2 and I3 districts and a minimum of 350 feet from an existing school, child daycare facility or public park.</p>

PLANNING AND ZONING	Comprehensive Plan Committee of the Plan Commission
<p>April 2015 Meetings/Activities</p>	<p>April, 2015</p>
	<p>There was no Comprehensive Plan Committee meeting scheduled in April.</p>
<p>May 2015 Meetings/Activities</p>	<p>May, 2015</p>
	<p>There is no Comprehensive Plan Committee meeting scheduled in May.</p>

PLANNING AND ZONING	Rules Committee of the Plan Commission
<p>April 2015 Meetings/Activities</p>	<p>April, 2015</p>
	<p>There was no Rules Committee meeting scheduled in April.</p>
<p>May 2015 Meetings/Activities</p>	<p>May, 2015</p>
	<p>There is no Rules Committee meeting scheduled in May.</p>

PLANNING AND ZONING	Zoning Committee of the Plan Commission
<p>April 2015 Meetings/Activities</p>	<p>April, 2015</p>
	<p>There was no Zoning Committee meeting scheduled in April.</p>
<p>May 2015 Meetings/Activities</p>	<p>May, 2015</p>
	<p>There is no Zoning Committee meeting scheduled in May.</p>

PLANNING AND ZONING	Preservation Commission
<p style="text-align: center;">April 2015 Meetings/Activities</p>	April 2, 2015
	<p>Preservation Sub-Committee for Inventory and Recording of Landmarks on Deeds (Project Start meeting)</p>
	April 21, 2015
	<p>1030 Lake Shore Blvd (C/LSHD) – West rear elevation: construct a 2nd story addition over existing garage with casement windows, J. Hardie siding and smooth panels with open deck and railing. Remove two windows on the second floor. Replace with smaller casement windows; infill around new windows with J. Hardie siding and add a new door to deck. On first floor, remove five windows and install taller casement windows. Replace overhead garage door with new panel door. Approved</p>
	<p>1226 Judson Avenue (LSHD) – Remove partially covered deck at rear of house and construct a new 1-story family room and mudroom addition on its place. Replace 2nd story vinyl casement windows at existing sunroom (1924) with wood double hung windows. Tabled</p>
	<p>1115 Lake Street (RHD) - Install vinyl siding over existing wood siding only. Siding will have the same exposure as the existing siding (3 inch). Siding can be removed at a later time if desired to expose original siding so that integrity of structure would not be impaired. Siding will not cover any architectural features of the home such as window trim, soffits, fascia, crown moldings or corner post. Tabled</p>
	<p>619 Clark Street - Replace existing double hung wood and steel windows with aluminum double hung windows. Approved</p>
	<p>733 Colfax Street (NEHD) – New single family house with a detached garage, coach house and perimeter fence. Approved</p>
	<p>1323 Ashland (L) – Remove previously COA approved vinyl siding to expose existing wood siding and details. Remove dangerous front stairs and railing, and rebuild to meet building codes. Modify porch railing height & newel posts to meet building codes. Modify window locations and sizes and add new windows as necessitated by floor plan changes and building codes. Remove one front door. Replace previously COA approved vinyl windows with building code compliant vinyl windows. Add compatible shed dormers and skylights to existing gable roof. Add compatible mudroom addition, deck and stairs. Add 2 car garage. Replace mismatched gutters and downspouts. Add fence to east and south sides of backyard. Approved (Zoning variances recommended)</p>
	April 30, 2015
<p>Sub-Committee on Inventory and Recording of Landmarks – Training session for Volunteers</p>	
<p style="text-align: center;">May 2015 Meetings/Activities</p>	May 19, 2015
	<p>2004 Orrington Avenue – Proposed corner lot fence. Requires fence variation</p>
	May 23, 2015
<p>Symposium on Adding on to Historic Structures: A Dialogue between Preservationists and Architects</p>	

Staff Review – May 2015	
May 2015 Meetings/Activities continued	2306 Orrington Avenue (NEHD) 625 Garrett Place (NEHD) 585 Ingleside Place (L) 2404 Ridge Avenue (L) 410 Florence Avenue (L) 806 Ridge Avenue (L) 2043 Orrington Avenue (NEHD) 616 Noyes Street (NEHD) 1019 Hinman Avenue (LSHD) 1322 Judson Avenue (L/LSHD) 941 Ridge Avenue (RHD) 1702 Chicago Avenue (L) 619 University Place (L) 2247 Orrington Avenue (NEHD) 1019 Michigan Avenue (LSHD) 1322 Judson Avenue (L/LSHD) 1026 Michigan Avenue (L/RHD) 729 Sheridan Road (LSHD) 941 Ridge Avenue (RHD) 1101 Ridge Avenue (L/RHD) 1224 Oak Avenue (RHD) 2127 Maple Avenue (L) 585 Ingleside Place (L) 1218 Forest Avenue (L/LSHD) 1554 Asbury Avenue (RHD)
PLANNING AND ZONING	APPROVED & ACTIVE PLANNED DEVELOPMENTS
1890 Maple/ 1881 Oak E2	The development of 356 dwelling units is complete. The Temporary Certificate of Occupancy was issued on March 11, 2015. Awaiting final engineering approval for issuance of the Final Certificate of Occupancy.
1611 Chicago Ave. North Shore Residence/ Merion	Renovations in the existing structure are ongoing. The full building permit for the 8-story addition has also been issued; construction is ongoing.
1515 Chicago Ave. Hyatt House Extended Stay Hotel	The 8-story 114-room hotel with 33 on-site parking spaces was approved by the City Council on 4/28/2014. The full building permit was issued on 2/27/2015. The construction is ongoing.
Church St. Village 1629-1691 Church	On 08/11/2014, the applicant received an extension to complete the 13 unfinished units in Buildings 2 and 3 and to obtain a building permit for the construction of the last eight-unit Building 1 no later than 08/11/2015. The applicant must complete construction by 08/11/17. The applicant has reactivated the building permits and is working on completing the 13 unfinished units in Buildings 2 and 3.
2454 Oakton St. Sports Dome	The indoor recreation facility (multi-sports dome) was approved by City Council on 08/11/2014.
835 Chicago Ave. (Chicago/Main)	The 9-story 112-unit residential building with office and retail space is now under construction.
1620 Central Street	The four-story 47-unit multiple-family residential building was approved by the City Council on 04/27/2015.
1571 Maple Avenue	The 12-story 101-unit mixed-use development was approved by the City Council on 04/13/2015.

HOUSING & GRANTS	Housing & Community Development Act Committee
April 2015 Meetings/Activities	April 21, 2015
	The April 21 meeting was cancelled due to lack of agenda items requiring action by the committee. City received notification from HUD on April 28 that its Neighborhood Revitalization Strategy Area (NRSA) Plan that was submitted as part of the 2015-2019 Consolidated Plan is approved. HUD has also reviewed the City's 2015-2019 Consolidated Plan and 2015 Action Plan. The HUD Chicago Field Office is waiting for Congressional Release of funds, which is required before grant agreements may be developed and executed. The City will be notified when this occurs.
May 2015 Meetings/Activities	May 19, 2015
	The HCDA Committee meeting is May 19 at 7 PM in room 2402. The agenda has not been finalized, but will include a report on the City's CDBG Revolving Loan Fund. A follow up meeting to the January 27 Human Services Funding meeting is expected to be held in May relating to the combined application process for CDBG Public Services and Mental Health Board funding for FY2016. Staff will submit a response to findings and concerns relating to HUD's monitoring in January 2015 of the City's 2012 and 2013 CDBG program on May 4, 2015, as required.
HOUSING & GRANTS	Housing and Homelessness Commission
April 2015 Meetings/Activities	April 24, 2015
	Application from the Alliance to End Homelessness for funding for the HMIS database as well as moving the Handyman program from CDBG to the Affordable Housing Fund. Both applications were approved and will be taken to the May 4 Human Services Committee.
May 2015 Meetings/Activities	May 22, 2015
	The agenda has not been finalized at this point but will likely include the finalization of working groups and the presentation of fund reports.
HOUSING & GRANTS	NSP 2
NSP2 Properties	For Sale Properties: There are two units of for sale housing, 713 Brummel and 619 Case Place #1. Two offers have been received for 713 Brummel; income certification and underwriting of the first offer is underway. A revised strategy for 619 Case Place is being developed due to the inability of buyers to secure financing. Homebuyer counseling will be provided on a one-on-one basis for buyers as needed. June 30 is targeted for the sale of the remaining properties.
	Rental Properties: The wait list for LiveEvanston scattered site rental units will be open to accept pre-applications between May 18 and May 22. Advertisements will run in the Evanston Round Table, Chicago Tribune and Sun-Times, following the program's affirmative marketing plan. Pre-applications may be picked up at the leasing office during business hours at 1580 Foster Street beginning May 18. Households that meet pre-screening income limits and other eligibility requirements will be placed on the wait list in the order received, following the tenant selection plan.
Rehabilitation/ Clearance Work	Information on site remediation has been submitted to the IEPA in order to get a No Final Remediation letter. Disposition of the cleared site will be determined before program closeout.
Land Banked Properties	The ETHS house at 1941 Jackson Ave that is being redeveloped through a partnership with Community Partners for Affordable Housing. will be sold to an income eligible household by CPAH. Priority is being given to ETHS and City of Evanston employees who meet the income restrictions to purchase the home. Staff is developing disposition plans for the cleared lots at 2122 Darrow, 2142 Dewey and 2113 Dewey. 1509 Emerson will be land banked for development as part of the second phase of Emerson Square.
Grant Closeout	The City has expended its \$18.15 million NSP2 grant, as well as a substantial portion of the \$4 million in program income on eligible activities. Staff has completed the compliance review for ownership properties and that process is underway for rental properties. File reviews of all completed properties are being conducted as required for grant closeout.

BUILDING & INSPECTION SERVICES		Housing Rehabilitation		
Ward	Address	Status		
2	1802 Greenleaf	Final disbursements being prepared in CDM.		
2	2409 Lee	Rehab – 1 Unit – Application for assistance sent to client 4/27/2015.		
5	1814 Grey	Rehab – TREE – Application for assistance sent to client 4/27/2015.		
5	1739 Brown	DEMO – Complete.		
8	1428 Dobson	1 Unit – In Progress.		
8	1823 – 1831 Brummel	Patricia Lloyd Townhomes – 5-Units – In Progress.		
9	638 Elmwood Ave	Rehab – 1 Unit – Application for assistance sent to client 4/24/2015.		
9	1119 Washington	Rehab – 3 Unit – Application for assistance can be submitted once conversion to 2 Unit is complete.		
9	820 Oakton Unit 3A	Rehab – 1 Unit – Client's employment status changed. Client may re-apply for assistance on July 1 st .		
BUILDING & INSPECTION SERVICES		Sign Review and Appeals Board		
April 2015 Meetings/Activities		April 9, 2015		
		2 items for consideration – Panino's Pizza, 1968 Dempster St. - Tabled Whole Foods Market, 2748 Green Bay Rd. - Approved		
May 2015 Meetings/Activities		May 14, 2015		
		Agenda not finalized. 2 possible variances.		
BUILDING & INSPECTION SERVICES		New Business Application Status		
Ward	Property Address	Business Name	Received	Status
2	920 Pitner Ave.	Devontry, LLC	02/24/2015	Pending inspections.
2	1890 Maple Ave.	Standard Parking	4/14/2015	Awaiting payment of fees.
2	1908 Dempster St.	AT&T Authorized Retailer	4/20/2015	Pending inspections.
2	2300-2302 Main St.	Connexion	02/18/2015	General Business License issued 4/14/2015.
3	1015 Chicago Ave.	Autobarn Mazda of Evanston	4/22/2015	Pending inspections.
3	1315 Sherman Pl.	Kettelkamp & Kettelkamp Landscape Architecture, LLC	01/09/2015	General Business License issued 4/8/2015.
4	922 Davis St.	IMC Connect, Inc.	03/31/2015	General Business License issued 4/9/2015.
4	912 Sherman Ave.	The Collage Café	4/15/2015	In review.
4	704 Main St.	Cultivate Urban Rainforest & Gallery	4/16/2015	In review.
4	618 Davis St.	American Mattress, Inc.	03/31/2015	Pending inspections.
4	1569 Sherman Ave.	Body by Marilyn	02/27/2015	General Business License issued 4/8/2015.
4	1416 Lake St. #2	Beautifully Broken	02/06/2015	Awaiting payment of fees.
4	1416 Lake St. #2	Mindstate of Emotions	01/23/2015	Awaiting payment of fees.
5	2118 Ashland	Evanston Imprintables (manufacturing)	03/24/2015	Pending inspections.
7	2538 Green Bay Rd.	JC Licht, LLC	01/26/2015	Pending inspections.

BUILDING & INSPECTION SERVICES		Permit Application Status		
Ward	Property Address	Project Description	Received	Status
1	811 Church	Restaurant – Interior remodel	1/20/15	Under Review
1	1622 Sherman	Epic Burger	3/16/15	Approved
1	1735 Benson	The Stained Glass Restaurant	3/20/15	Under review
1	625 Garrett	Deans residence – NU	3/20/15	Approved
1	619 University	Kappa Alpha Theta residence hall – Exterior accessibility features	4/13/15	Approved
1	927 Noyes – Unit #108	Actors Gymnasium – Interior finishes	4/23/15	Approved
1	1703 Orrington	Main Branch Library – HVAC upgrades	4/23/15	Approved
2	2020 Greenwood	Proposed inside storage facility – Interior improvements only	2/9/15	Approved
2	1101 Dodge	8 Unit multi-family dwellings	3/6/15	Under Review
2	2020 Greenwood	Proposed inside storage – Exterior improvements only	3/27/15	Under Review
2	1007 Church – Unit #100	Interior remodel	4/7/15	Approved
2	1934 Dempster	Dance Academy – expanding into adjoining space	4/14/15	Under Review
2	1804 Maple	City owned lease space – Pharmacy	4/22/15	Under Review
3	900 Chicago	Bakery/retail – Interior remodel	2/11/15	Approved
3	918 Judson	Interior remodel 8 units – condo	3/13/15	Approved
3	1241 Chicago	Jimmy Johns – Interior remodel	3/6/15	Under Review
3	1336 Chicago	Parking lot lighting	4/1/15	Under Review
4	1029 Davis	New Building – 5 Retail spaces	9/30/14	Approved
4	620 Davis	Restaurant	1/30/15	Under Review
4	1603 Orrington	Interior remodel	2/16/15	Approved
4	1000 Grove	McGaw YMCA – Basement remodel	4/2/15	Approved
4	1560 Sherman – Unit #100	Interior remodel	4/9/15	Approved
4	1560 Sherman – Unit #1260	Interior remodel	4/9/15	Approved
4	828 Davis – Units 210-210	Interior remodel	4/9/15	Under Review
4	1515 Wilder – 3 flat	Whole building remodel	4/13/15	Under Review
4	614 Davis	Type I restaurant	4/15/15	Under Review
4	1560 Sherman – Unit #650	Interior remodel	4/21/15	Under Review
6	3330 Central	Starbucks – Interior remodel	2/9/15	Approved
6	3330 Central	Starbucks – Exterior remodel	2/9/15	Under Review
7	2751 Ashland	Rocky Miller Stadium – New press box, bleacher and support structures	8/5/14	Under Review
7	2247 Campus – NU	Lakeside Athletic Center – Playing fields relocation/resurfacing	2/23/15	Approved
7	2145 Sheridan – NU	Lab revisions	3/12/15	Approved
7	1897 Campus – NU	Lacrosse and football fields – parking lot	3/25/15	Under Review
7	1897 Sheridan – NU	University Hall – Office remodel	3/25/15	Approved
7	2235 Campus – NU	Lacrosse/football fields & parking lot	3/25/15	Approved
7	1812 Central	Nail salon/spa	4/1/15	Under Review
7	2247 Campus – NU	Playing field irrigation with pumps and building	4/7/15	Approved
7	1121 Leonard – 3 Flat	Interior remodel	4/16/15	Under Review
7	50 Arts Center Circle – NU	Pick-Staiger Hall – Interior remodel – ticketing	4/22/15	Under Review
8	128-132 Chicago	U-Haul Truck Rental – Interior and exterior remodeling	6/23/14	Under Review
8	1413-1415 Howard	Convert commercial to 6 dwelling units	11/4/14	Under Review
8	1909 -1911 Howard	Day care	3/13/15	Under Review
8	222 Hartrey	Autobarn Automobile repair and storage	3/20/15	Under Review



DATE: May 1, 2015
 TO: Wally Bobkiewicz, City Manager
 FROM: Mark Muenzer, Director of Community Development
 Gary Gerdes, Building and Inspection Services Manager
 SUBJECT: Building Permit & Construction Value Financial Report for April, 2015

BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of April 2015	\$ 373,944
Total Permit Fees Collected Fiscal Year 2015	\$ 2,248,839
Total Permit fees Collected for the Month of April 2014	\$ 679,258
Total Permit Fees Collected Fiscal Year 2014	\$ 2,360,813

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR APRIL 2015	\$ 21,948,393
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2015	\$ 120,503,370
TOTAL CONSTRUCTION VALUE FOR APRIL 2014	\$ 33,946,440
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2014	\$ 177,329,908



Memorandum

To: Honorable Mayor and Members of the City Council

From: Damir Latinovic, Interim Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: May 1, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update
Cases Received and Pending, April 24 - April 30, 2015

Zoning Reviews

Ward	Property Address	Type	Project Description	Received	Status
1	601-721 University Place	Zoning Analysis	Proposed subdivision in U1 District (Northwestern University)	12/29/14	P&D 05/26/15
2	1735 Asbury Avenue	Building Permit	Construct new deck, driveway addition/basketball court (revisions)	04/24/15	pending revisions
2	1804 Maple Avenue	Building Permit	Interior/exterior remodeling for medical marijuana dispensary (office)	04/21/15	DAPR 05/13/15
2	1815 Ridge Avenue	Zoning Analysis	Construct 9-story, 155 DU/mixed use building (Planned Development)	08/19/14	pending staff review
2	1900-1908 Greenwood St	Zoning Analysis	Convert space into 9 offices/storage and add 9 open parking spaces	04/23/15	DAPR 05/06/15
3	1030 Lake Shore Drive	Building Permit	Construct 2nd story addition at SFR (rev.)	04/29/15	compliant
3	1336 Chicago Avenue	Building Permit	Misc. site improvements for additional site lighting (Bank of America)	04/01/15	DAPR 05/06/15
3	601 Forest Avenue	Building Permit	Exterior site renovations to Baker Park (C.O.E.)	04/29/15	DAPR 05/13/15
4	1007 Davis Street	Building Permit	Interior remodeling for Type 1 restaurant	04/29/15	compliant
4	1564 Asbury Avenue	Building Permit	Replace sidewalk, stairs at SFR	04/29/15	compliant
6	2204 Harrison Street	Building Permit	Replace sidewalk and steps at SFR	04/29/15	compliant
6	2427 Colfax Street	Building Permit	Install rear yard patio at SFR	04/29/15	compliant
6	2607 Hartzell Street	Building Permit	Construct 1-story addition at SFR	04/29/15	compliant
6	2714 Thayer Street	Building Permit	Install at grade terrace at SFR	04/28/15	compliant
6	3205 Park Place	Building Permit	Construct rear yard deck at SFR	04/28/15	compliant
6	3330 Central Street	Building Permit	Interior/exterior remodeling (Starbucks)	02/12/15	pending Special Use
7	2751 Ashland Avenue (formerly 1600 Isabella)	Building Permit	Interior/exterior additions to NU Baseball Field	08/19/14	pending DAPR
8	1909-11 Howard Street	Building Permit	Interior/exterior remodeling (child day care)	03/19/15	pending additional info from applicant
8	641 Howard Street	Building Permit	Replace existing garage overhead door (auto parts-retail)	04/28/15	compliant
9	618 South Blvd.	Building Permit	Install a/c condensing unit at SFR	04/29/15	compliant

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	711 Emerson Street	Zoning Complaint	Open parking location and parking stall size	01/20/15	2nd violation letter mailed 03/02/15
2	1804 Washington Street	Zoning Complaint	Automobile Repair establishment in residential district	09/16/14	Drive-by insp. on-going
4	1323 Ashland Avenue	Major Variance	Interior side yard setbacks for dormer addition, dormer location, interior side yard setback for a detached garage	03/20/15	ZBA 05/05/15
5	1707 Hartrey Avenue	Minor Variance	Rear yard setback, enclose existing porch	04/15/15	Withdrawn by applicant
5	1820 Dodge Avenue	Major Variance	Interior side yard setbacks for new SFR & garage (ETHS house)	04/22/15	ZBA 05/19/15
5	1820 Lemar Avenue	Minor Variance	Building lot coverage for a 2-car detached garage	04/21/15	determination after 05/03/15
5	1910 Wesley Avenue	Major Variance	Rear yard setback for a 1-car attached garage	04/17/15	ZBA 05/19/15 & DAPR 05/06/15
6	2109 Central Park Avenue	Zoning Complaint	Illegal Fence	03/12/15	Violation letter mailed 3/16/15
6	2320 Isabella Street	Minor Variance	Building lot coverage for 1-story addition	02/19/15	pending additional info from applicant
6	2812-2814 Central Street	Special Use	Child Daycare - <i>Little Green Tree House</i>	04/28/15	ZBA 06/02/15 & pending DAPR
8	1719-1723 Howard Street	Major Variance	19 parking spaces where 23 are required & 22' aisle width where 24' is required for medical office	02/10/15	P&D 05/26/15
9	1124 Madison Street	Minor Variance	Side yard setback for an addition	04/21/15	determination after 05/03/15
9	825 Asbury Avenue	Major Variance	Interior side yard setback for a second story addition to SFR	04/06/15	ZBA 05/05/15
2	2331 Church Street	Minor Variance	Side yard setback to construct 1-story addition	04/29/15	determination after May 13
9	503 Custer Avenue	Minor Variance	Install 4'h aluminum front yard fence	04/29/15	determination after May 13



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: May 1, 2015

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

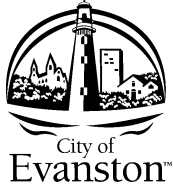
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, May 01, 2015

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Job site is active. Five floors of steel and two floors of spancrete are completed. Crains are working towards erecting more floors. Job site is clean and well kept with all public right of ways clean and secured.	4/30/15
1	1619 Chicago Avenue (The Merion)	Residential Addition	Sidewalks are clear and clean. Fences are in good condition. Foundation work is in progress.	4/29/15
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Sidewalks are clear and fences are in good condition. Job site is being maintained. Two new foundations are completed.	4/29/15
2	2008 Dempster Street (Goldfish Swim School)	Interior Remodel	Site is being maintained. Windscreens and fencing are in place and secured. No construction debris in the public right of way. Interior construction work is proceeding. Pool floor and ledge areas are being tiled. Pool filter and all associated plumbing are being installed.	4/28/15
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Jersey barriers are in place for temporary sidewalk. Construction fence is in place. Excavation has started at the south end of the property.	4/28/15
3	425 Dempster Street (Chiaravalle Montessori School)	Commercial Addition	Site is being maintained. Windscreens and fencing are in place and secured. No construction debris in the public right of way. Interior construction work continues to move forward. The majority of the interior has been dry-walled and sewer lateral is being worked on at the west side of the building.	4/28/15
3	414-424 South Boulevard	Monitoring	No evidence of construction work at the time of inspection. Minor debris in front yard in the form of a discarded auto tire, this was forwarded to Property Standards and tire was removed.	4/28/15
4	1026 Davis Street (Taco Diablo/LuLu's)	Demolition	Site is maintained in a state of rough grade. Windscreens and fencing are in place and secured. There is no construction debris in the public right of way. There are several pallets of bricks on the property, it appears these bricks will be used to repair masonry walls. No construction observed at the time of inspection.	4/28/15
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Site is being maintained. Windscreen and fencing are in place and secured. No debris in the public right of way. Electrical and drywall work continues to progress forward. The basement, first and second floors are taped, sanded and primed. The remaining floors have been studded in and are waiting for electrical and drywall installation.	4/28/15

7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Job site is very active with concrete being poured for third floor on north tower. Stairwells and elevator shafts are completed. Framing and form work in progress for more floors of construction at both east and west towers. Job site is well kept, traffic directions in place, no debris in public right of way, construction fences and silt fencing are in place.	4/30/15
8	222 Hartrey Avenue (Autobarn)	Roof/Interior Demolition	Construction fence is in place. Interior demo continues at the time of inspection.	4/29/15
8	1216-1226 Harvard Terrace	Monitoring	No evidence of any construction was observed.	4/28/15
9	702 South Boulevard	Monitoring	There was no evidence of auto shop repair work being performed at the time of inspection. Property is being maintained.	4/28/15



Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

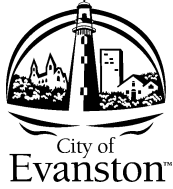
Subject: Food Establishment Application Weekly Report

Date: April 30, 2015

The table below is the weekly report of all applications for Food Establishments received during the week of April 26, 2015

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.

Establishment Name	Address	Ward	Application Received on	Type	Proposed Opening Date
Wheel & Sprocket	1027 Davis St	4	4/28/2015	Retail Establishment with Consumable Goods	Existing Business



Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: West Nile Virus

Date: May 1, 2015

History of West Nile Virus in Evanston

Late, in the summer of 2001 the City of Evanston began to receive calls from residents finding dead birds on their property. West Nile Virus had already become established in New York during the summer of 1999. Birds, Humans, Horses, and an array of other animals tested positive for West Nile Virus during the years to come as the virus spread across the continental United States. In 2002, the State of Illinois led the nation in cases of West Nile Virus fever/encephalitis (884) and fatalities (64). It was at this time, federal and state funds were made available to recognized Local Health Departments to assist in the education, surveillance, and prevention of the virus. According to the Illinois Department of Public Health, in 2014 there were 42 human cases throughout Illinois, compared to 2013 in which 117 human cases of West Nile Virus were reported statewide which resulted in 11 deaths.

West Nile Virus 2014

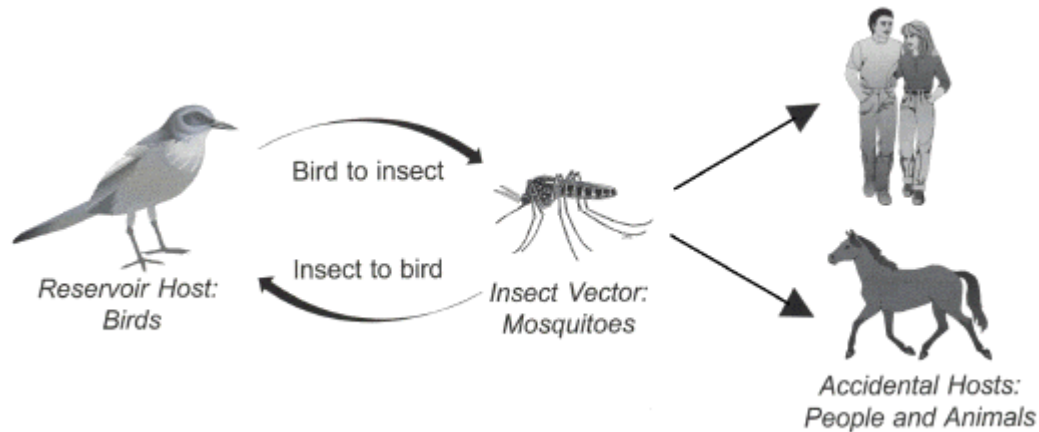
The 2014 West Nile Virus season saw the least amount of activity since the arrival of the disease in Illinois in 2002; it is believed that weather conditions contributed to this decline. With the increased rainfall and below average temperatures occurring in 2014, there were 26 cases human cases in all of Cook County. There was one human case of West Nile Virus in Evanston in 2014. Positive mosquito pools were first observed toward the beginning of August into mid-September, 15% of the total mosquito pools tested positive for the virus. In 2014 the City of Evanston submitted birds for West Nile Virus testing but, none were found to be positive for the virus.

Origins and Description of West Nile Virus

West Nile Virus is an arbovirus (transmitted via mosquito) to birds and mammals. It originated in Africa, near the Nile River and is now active throughout the continental United States. Although the virus's exact route of entry into the United States is unknown, the rapid transport of people, animals, and commodities is thought to have assisted the spread of West Nile Virus. The virus does not show any signs of

being eradicated. The mosquitoes transmitting West Nile have the ability to overwinter in sewers and storm drains. As temperatures rise in late spring and early summer, mosquitoes seek out warm stagnant water to lay their eggs. In order to lay eggs a female mosquito must first obtain a blood meal. Uninfected mosquitoes can become infected after feeding on infected birds as shown in Table 1. Those infected mosquitoes can then infect more birds and can also infect humans, horses, and other animals as the mosquito does not need to obtain the blood meal from a specific type of animal.

Figure 1. West Nile Virus Transmission Cycle



Transmission Statistics and Symptoms of West Nile Virus

About one in 150 people infected with West Nile Virus develop severe illness, including high fever, headache, neck stiffness, stupor, disorientation, coma, tremors, convulsions, muscle weakness, vision loss, numbness and paralysis. These symptoms may last several weeks, and neurological effects may be permanent. Up to 20 percent of the people who become infected have symptoms such as fever, headache, and body aches, nausea, vomiting, and sometimes swollen lymph glands or a skin rash on the chest, stomach and back. Symptoms can last for as short as a few days, though even healthy people have become sick for several weeks. Approximately 80% of individuals infected with West Nile Virus will have no symptoms. Those above the age of 50 or who have already compromised immune systems are most at risk for developing the most severe symptoms. At this time, there is no vaccination for West Nile Virus in humans, only horses. It is also not known if there is any immunity to the virus once a person has become infected.

Funding

The City of Evanston has been awarded grants from Cook County and the Illinois Department of Public Health. These grants provide for all mosquito sampling equipment and submittal of birds and mosquitoes to state laboratories as necessary. An intern is tasked with testing mosquitoes, responding to inquiries about West Nile Virus, and providing public education focused on prevention.

City of Evanston Activities

Beginning in 2003 the City of Evanston began receiving funds from the State of Illinois and Cook County for West Nile Surveillance and Lavaciding. City Environmental Health Practitioners tested dead birds and mosquitoes for the presence of West Nile Virus practices that will continue in 2015. Additionally, the City of Evanston provides education during a number of events occurring during the summer months including Custer Street Fair, the Farmers Market, Ethnic and Lakeshore Art Fairs, as well as visiting senior care homes to provide updates on West Nile Virus. The City of Evanston's Communicable Disease Surveillance Specialist will perform interviews of any residents that have tested positive for West Nile Virus in an attempt to determine the source of infection.

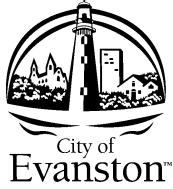
Spraying for Mosquitoes

In 1927 the City of Evanston voted in favor of the North Shore Mosquito Abatement District (NSMAD) spraying areas of the city in an effort to lessen the count of mosquitoes. The NSMAD will spray when they find significant clusters of dead birds, birds and mosquitoes testing positive, and/ or human cases. The City of Evanston is notified at least 24 hours in advance of spraying, more information can be found at www.nsmad.com or by calling (847) 446-9434.

Avoiding West Nile Virus

Mosquitoes that transmit West Nile Virus are out during the hours of dusk and dawn. If residents are out at these times they are encouraged to wear long pants and shirts with long sleeves, or apply mosquito repellent according to the label on the repellent. Current approved repellent includes those with a concentration of at least 30% DEET, or products containing picaridin or lemon oil of eucalyptus. Residents are also advised to remove stagnant water cites on their own properties, mosquitoes can breed in a container the size of a small paper Dixie cup. Dog bowls, unmaintained gutters, bird baths, kiddie pools, abandoned pools, children's toys all serve as excellent breeding containers for West Nile Virus.

Residents can call 311 with questions or information pertaining to dead birds, stagnant water or West Nile Virus.



Memorandum

To: Honorable Mayor and Members of the City Council
From: Carl Caneva, Assistant Director Health Department
Subject: Property Standards Monthly Report
Date: May 1, 2015

Below is the monthly summary report of field inspections for April 2015. The report, organized by ward, includes the property address and current notes of activity. Please contact me at 847-859-7831 or ccaneva@cityofevanston.org if you have any questions or would like to request more frequent property reports.

Ward: 2

LAKE STREET, 1608 15-0481 4/30/15

An interior inspection was conducted on 4-22-15. Inspection information will be updated when the inspector returns to the office next week.

MAIN STREET, 1925 14-1677 4/30/15

No change in foreclosure activity. Judgment of foreclosure entered, case pending. Next foreclosure date is June 10th for affirmation order. Notice of water termination for non-payment has been mailed. Termination is scheduled for the week of the 27th if payment has not been received. Address is not on the list of water accounts that were shut off. Inspector will provide updates as available upon his return to the office next week.

Ward: 5

EMERSON STREET, 2224 15-0455 4/23/15

City staff has visited the property. A notice of zoning violation has been mailed.

Ward: 8

CALLAN AVENUE, 117 15-0087 4/29/15

An inspection was performed on 04/29/15 and no debris was present and the area is still monitored and will be cited as necessary.

CALLAN AVENUE, 150 15-0088 4/29/15

An area inspection was performed and no debris was present and the area is still being monitored and will be cited as necessary.

CLYDE AVENUE, 135 15-0086 4/29/15

An area inspection was performed and no debris was present and the area is still being monitored and will be cited as necessary.

CUSTER AVENUE, 112-120 15-0091 4/29/15

An area inspection was performed on 04/29/2015 and the property is free and clear of all debris. This area will continue to be monitored and cited as needed.

CUSTER AVENUE, 149 15-0089 4/29/15

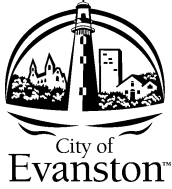
An area inspection was performed and no debris was present and the area is still being monitored and will be cited as necessary.

DOBSON STREET, 710 15-0090 4/29/15

An area inspection was performed on 04/22/2015 and no debris was present. The area will continue to be monitored and cited as necessary.

Case Place & Callan Avenue 15-0092 4/29/15

An area inspection was performed and no debris was present and the area is still being monitored and will be cited as necessary.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: May 1, 2015

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
2	Valli Produce	1910 Dempster	F	Grocery Store	8 am – 10 pm; Sun-Sat	03/18/15	Pending City Council Approval
4	Gigio's Pizzeria	1001 Davis Street	D	Restaurant (Alcohol)	11am-7pm (sun); 11am – 9pm (M-TH); 11am – 10PM (Fri-Sat)	4/3/15	Pending City Council Approval

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING MAY 1, 2015

Who Will Win the Inaugural NWMC Communicopia Award?

This week, staff sent information to the membership on the inaugural “NWMC Communicopia Award”, to be presented at the June 24 NWMC Annual Gala. At the gala, each NWMC member has been requested to donate a basket of items for silent auction that best represents their community. In addition to bidding on the baskets, each gala attendee will vote on the best basket, with the winner to receive the award.

Members are requested to send their baskets by Wednesday, June 10 to Marina Durso at the NWMC offices. For additional information, please contact Marina, 847-296-9200, ext. 122 or mdurso@nwmc-cog.org. *Staff contacts: Mark Fowler, Marina Durso*

Spring NWMC Auction Update – Last Call to Register!

There's just over a week left to turn surplus vehicles and equipment into cash by selling them at the NWMC Surplus Vehicle and Equipment Auction on Tuesday, May 12, 1:00 p.m. at America's Auto Auction Chicago, 14001 S. Karlov Avenue in Crestwood. To date, 15 entities selling 50 vehicles and 16 pieces of equipment will participate in the inaugural event at America's Auto Auction and there is still plenty of room available.

Please visit <http://www.nwmc-cog.org/Products-and-Services/Auction/NWMC-Americas-Auto-Auction-Registration-Packet-03.aspx> to download the registration packet or obtain additional information. Please contact staff or General Sales Manager Fred Uhter, fred.uhter@americasautoauction.com, 773-294-7213 or 708-389-4488 with any questions. *Staff contact: Ellen Dayan*

Bike/Ped Committee Discuss Evanston Divvy Program, Safe Routes to School & LTA

On Tuesday, *Evanston Assistant to the City Manager Ylda Capriccioso* addressed the NWMC Bicycle and Pedestrian Committee regarding expansion of the Divvy bike share program into *Evanston*. She highlighted the program's funding, cost sharing agreements with the City of Chicago, public input and proposed station locations. Station locations are in the process of being finalized with the program expected to roll out in early 2016.

The committee was also joined by Nancy Wagner and Erin McMillan of the Active Transportation Alliance, who outlined the organization's campaign to strengthen Illinois' existing Safe Routes to School program. Safe Routes to School is a federally-funded program focused on making walking and biking to school safer through educational programming and infrastructure improvements. Several NWMC members have successfully applied for funding through this program. For more information on the Active Transportation Alliance's campaign, please visit www.activetrans.org/safe-routes-school-0.

Lastly, the committee discussed the Local Technical Assistance (LTA) program available through the Chicago Metropolitan Agency for Planning (CMAP). This program assists municipalities in planning projects that advance the goals of the *GOTO2040* plan. CMAP opened a call for projects today, which will close on Thursday, June 25. Previous LTA planning efforts have assisted with comprehensive plans, zoning plans and bicycle/pedestrian plans. For information on the LTA program, please visit www.cmap.illinois.gov/programs-and-resources/lta. *Staff contacts: Mike Walczak, Brian Pigeon*

Skokie to Host 3CMA Regional Conference

On Thursday, June 4, the *Village of Skokie* will host the City-County Communications and Marketing Association (3CMA) regional conference. The conference provides “government communicators with

enhanced skills and creative ideas to better communicate with the public, elected officials and the media.” Planned sessions include: crisis communications; marketing on a budget; explaining municipal finances to the public; communications policy development; and, “30 Ideas in 30 Minutes”.

The conference will be held from 8:00 a.m. to 5:00 p.m. at Oakton Community College’s Skokie campus, 7701 Lincoln Avenue. The cost to attend is \$99 for 3CMA members, \$125 for non-members. Please visit <http://www.3cma.org/skokie> for additional information and/or to register. *Staff contact: Mark Fowler*

MWRD Outlines Voluntary Flood-Prone Property Acquisition Program

From the Desk of Metropolitan Water Reclamation District’s Mick Cosme:

The Metropolitan Water Reclamation District (MWRD) has developed a pre-application process for its Flood-Prone Property Acquisition Program. MWRD mailed a letter announcing the pre-application process to all Cook County communities on Monday, April 20. There are two avenues municipalities can utilize to participate in MWRD's program:

1. **Local Sponsor Assistance Program:** MWRD's top priority will be to facilitate the Illinois Emergency Management Agency's (IEMA) federally funded program by assisting Local Sponsor communities in providing their share of the cost for property acquisition.
2. **Local Government Application Program:** MWRD will consider applications directly from local governments requesting property acquisition of specific flood-prone structures.

A primary goal of this process is to enable communities to submit potential acquisitions without requiring a tremendous allocation of resources on their part. This will allow MWRD to prioritize the submittals and then invite the most eligible local governments to submit a formal application and supporting documentation for further review and consideration. If ultimately selected, the local government will be responsible for managing the process to purchase parcels, acceptance of ownership, removal of existing structures, restriction future development, maintenance and reporting.

The deadline for submit the pre-application and the required accompanying information is May 22. Please contact Richard Fisher at 312-751-5479 if you require additional information. *Staff contacts: Chris Staron, Mark Fowler*

Meetings and Events

NWMC Executive Board will meet on Wednesday, May 6 at 8:30 a.m. at the NWMC offices in *Des Plaines*.

NWMC Board of Directors will meet on Wednesday, May 13, at 7:00 p.m. at the *Barrington Village Hall*, 200 S. Hough Street. A buffet dinner will be served at 6:30 p.m. **Please note location change.**

NWMC Legislative Committee will meet on Wednesday, May 20, at 8:30 a.m. at the NWMC offices in *Des Plaines*.

NWMC Bicycle and Pedestrian Committee will meet on Tuesday, May 26 at 10:30 a.m. at the NWMC offices in *Des Plaines*.

NWMC Environmental Best Practices Committee will meet on Wednesday, May 27 at 2:00 p.m. at NWMC offices in *Des Plaines*.

NWMC Transportation Committee will meet on Thursday, May 28 at 8:30 a.m. at NWMC offices in *Des Plaines*.