



Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, April 24, 2015

STAFF REPORTS BY DEPARTMENT



Weekly Report for April 17, 2015 – April 23, 2015

Administrative Services

Weekly Bids Advertised during the week of April 20, 2015

City Manager's Office

Master Council Meeting Agenda Schedule

Community Development

Zoning Report

Inspection Report

Health Department

Food Establishment Application Weekly Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

April 27, 2015

Administration & Public Works Committee

www.cityofevanston.org/apw

Planning and Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

April 28, 2015

Human Relations Commission

www.cityofevanston.org/humanrelationscommission

April 29, 2015

Harley Clarke Citizens' Committee

Design and Project Review Committee

www.cityofevanston.org/dapr

April 30, 2015

Preservation Commission's Inventory and Recording of Landmarks Sub-Committee

www.cityofevanston.org/preservationcommission



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of April 17, 2015 through April 23, 2015.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2677	2604
SERVICE REQUESTS	601	651
TOTAL CHATS	44	55
TOTAL TEXT	16	64

Top 5 Service Requests

Total

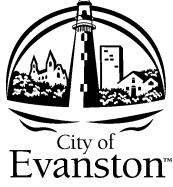
Most requested service requests (Source: PublicStuff - Open/Closed)

- | | |
|---------------------------------------|-----|
| 1. Building Permit Inspection Request | 111 |
| 2. Broken Parking Meter | 75 |
| 3. Trash – Special Pick-up | 22 |
| 4. Rodents - Rats | 21 |
| 5. Tree Evaluations | 18 |
| Water Bill – Final Bill for Seller | |

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	285
Administrative Services -Finance	47
Administrative Services -HR	34
Administrative Services - Other	174
Call Transfer	135
City Manager's Office	50
ComDev / Economic Development	16
ComDev/ Bldg Inspections	302
ComDev / Housing Rehab	3
ComDev / Planning/Zoning	29
Directions	3
Evanston Township	10
Fire Life Safety	45
PublicStuff Request	224
Health	95
Information	308
Law	3
Library	0
Mayor's Office	11
Other	151
Other – Social Services	1
Parks – Maintenance	2
Parks – Programs/Picnics/Permits	24
Parks – Other	8
Parks/Recreation	75
Parks – Forestry	28
Parks- Recreation Programs	75
Police	166
Public Works / Fleet	4
Public Works / Street Sanitation	188
Public Works / Engineering	54
Utilities – Power	0
Utilities – Sewer	5
Utilities – Water	122
TOTAL	2677



Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer
 Ashley King, Assistant Director of Administrative Services
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of April 20, 2015

Date: April 24, 2015

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council.

Bids/RFPs/RFQs advertised during the Week of April 20, 2015

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council Date
RFP 15-37 Water Plant Valuation	Utilities	Seeking proposals from reputable qualified consulting engineering firms experienced in water works valuation for engineering services related to the computation of the Reproduction Cost New Less Depreciation value of the water works properties including pumping, treatment and source of supply facilities.	\$40,000	May 19	Jun 22

Bid 15-29 Church Street Boat Ramp Renovations	Public Works	Work on this project includes extension of an existing concrete boat ramp and selective repairs to an existing boat harbor at the Church Street Boat Launch Facility located east of the intersection of Church Street and Sheridan Road.	\$670.000	May 19	Jun 8
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Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, Feb 16 , Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27 May 11, May 18, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, Sept 28 Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)
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B=Business of the City by Motion R=Resolution O=Ordinance
 D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business
 APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development
 BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	5/11/2015	Vogue Fabrics Proclamation	PR	CC		
Public Works	5/11/2015	Public Works Week, May 17-23	PR	APW	Robinson	
Public Works	5/11/2015	Fleet Recognition	A	APW	Robinson	
CMO	5/11/2015	Bike Safety Proclamation	PR	APW	Bobkiewicz	
Admin Services	5/11/2015	GFOA CAFR Award	A	CC	Lyons	
Public Works	5/11/2015	RFP 15-30 Pump & Aerial Tests	B	APW	Robinson	
Public Works	5/11/2015	Contract for Tuckpointing at Civic Center Building	B	APW	Robinson	
Public Works	5/11/2015	SWC Blaze Pizza	B	APW	Robinson	
Utilities	5/11/2015	ComEd Agreement for replacement of ComEd equipment at water plant	B	APW	Stoneback	
Public Works	5/11/2015	LWVE Lease Agreement	R	APW	Robinson	
Admin Serv	5/11/2015	NU Agreement for Parking Spaces at Church St Garage	R	APW	Lyons	
Public Works	5/11/2015	Land Dedication	R	APW	Robinson	Introduction
CMO	5/11/2015	1821 Ridge Sale	O	APW	Bobkiewicz	Introduction
Public Works	5/11/2015	SA 1513: Alley Paving	O	APW	Robinson	Introduction
Public Works	5/11/2015	SA 1514: Alley Paving	O	APW	Robinson	Introduction
Law	5/11/2015	Reduce Class D Liq Lic: Cosi	O	APW	Farrar	Introduction
		Cancel P&D?				
Law	5/11/2015	Sidewalk Cafes Administrative Revisions	O	EDC	Farrar	Introduction
CMO	5/11/2015	Curt's Café Funding	B	EDC	Bobkiewicz	
CMO	5/11/2015	RFQ for Howard St Theater	B	EDC	Bobkiewicz	
CMO	5/11/2015	Storefront Modernization Program Updates	B	EDC	Bobkiewicz	
CMO	5/11/2015	Carl Sandberg Trail	R	Rules	Bobkiewicz	
Admin Services	5/11/2015	Exec Session: Workers Comp	B	CC	Lyons	
	5/18/2015	Council Meeting Cancelled: Harley Clark Community Meeting Instead				7pm
Public Works	5/26/2015	SA 1515: Alley Paving	O	APW	Robinson	Intro & Action
Public Works	5/26/2015	Solid Waste Refuse Collections: Yard Waste, Residential, Commercial/Condo	B	APW	Robinson	
Public Works	5/26/2015	Vehicle Purchase	B	APW	Robinson	
Public Works	5/26/2015	Sidewalk Café Permit	B	APW	Robinson	
Public Works	5/26/2015	Uniform Purchase Contract	B	APW	Robinson	
Utilities	5/26/2015	3-year lease agreement extension with Comcast.	B	APW	Stoneback	
Admin Services	5/26/2015	LEP - M/W/EBE Discussion	D	APW	Lyons	
Public Works	5/26/2015	Public Works Apprenticeship Program	D	APW	Robinson	

4/24/2015 11:33 AM

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Admin Services	5/26/2015	Budget allocation for Cannabis Tax	D	APW	Lyons	Referral from Council
Public Works	5/26/2015	Civic Center Parking Lot	D	APW	Robinson	
CD	5/26/2015	Northwestern University Lakefront Subdivision	R	PD	Muenzer	
CD	5/26/2015	1823 Dempster Extension	O	PD	Muenzer	Introduction
CD	5/26/2015	Amendments to DAPR Ord	O	PD	Muenzer	Introduction
Admin Services/Law	5/26/2015	Hotel Motel Tax - B&Bs	O	RD	Lyons/Farrar	Intro: Held in Committee Jan 26
CD	5/26/2015	Light Pollution	D	PD	Muenzer	
	6/8/2015	Garden Club of Evanston Centennial	PR	CC	Storlie	
CMO	6/8/2015	Community Ambassadors Recognition	P	CC	Bobkiewicz	
CMO	6/8/2015	Harley Clarke Report	P	CC	Bobkiewicz	
Utilities	6/8/2015	Engr Svcs for Water Plant Reliability	B	APW	Stoneback	
Public Works	6/8/2015	NU Alley Agreement	R	APW	Robinson	
Public Works	6/8/2015	Emerson/Ridge/Green Bay Viaduct	D	APW	Robinson	
CE	6/8/2015	Zoning Amend: Firearm Ranges	O	PD	Muenzer	Introduction
	6/15/2015	Cahill Plumbing 125 Years	PR	CC		3rd Monday
CD	6/15/2015	Preservation Proclamation & Awards	PR/P	CC	Muenzer	
CMO/Public Works	6/15/2015	Discussion of 2016-18 Parks & Facilities CIP	SP	CC	Robinson/Storlie	
PRCS	6/15/2015	Fountain Square Discussion	SP	CC	McRae	
PRCS	6/15/2015	City-wide Youth Services Overview	SP	CC	McRae	
Public Works	6/15/2015	Snow Report	SP	CC	Robinson	
Utilities	6/22/2015	Water Plant Valuation	B	APW	Stoneback	
CMO	6/22/2015	SSA Ordinance	O	APW	Bobkiewicz	Introduction
	7/13/2015	National Independent Retailers Month	PR	CC		
	7/13/2015	National Park & Recreation Month	PR	CC		
Utilities	7/13/2015	ComEd Renewal	B	APW	Stoneback	
PRCS	7/20/2015	Penny Park Discussion	SP	CC		
Admin Serv	7/27/2015	Investment Strategies: Institutions	B	APW	Lyons	
PRCS	7/27/2015	Handyman Contract	B	APW	Mcrae	

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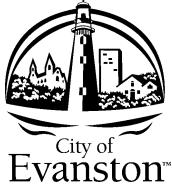
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	9/15/2015	Increased Fines for Bikes on Sidewalks	O	APW	Bobkiewicz	Introduction

Council & Committee Meetings

Mon, Apr 27	6:00 PM	A&PW, P&D, City Council meetings				
Mon, May 4	6:00 PM	Rules Committee				
Mon, May 4	7:30 PM	Human Services Committee				
Wed, May 6	5:30 PM	City-School Liaison Committee				
Mon, May 11	6:00 PM	A&PW, P&D, City Council meetings				
Mon, May 18	7:00 PM	City Council meeting				
Tues, May 19	7:00 PM	Housing & Community Dev Act Committee				
Wed, May 20	6:30 PM	M/W/EBE Advisory Committee				
Thurs, May 21	5:30 PM	Emergency Telephone System Board				
Fri, May 22	7:00 AM	Housing & Homelessness Commission				
Tues, May 26	6:00 PM	A&PW, P&D, City Council meetings				
Wed, May 27	6:00 PM	Transportation/Parking Committee				
Wed, May 27	7:30 PM	Economic Development Committee				

DEFERRED

Dept	Date	Item	Action	Committee	Staff	
Public Works	tba	Solid Waste Recommendation	B	APW	Robinson	
Utilities	TBA	Computerized Maintenance Management System	B	APW	Stoneback	
Public Works	TBA	BAS Contract - 8 City buildings	B	APW	Robinson	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
PRCS	TBA	Animal Shelter Contract	B	HS		
CD	TBA	Rental Licensing	O	PD		
Public Works	TBA	Ecology Center Greenhouse	B	APW	Robinson	
Law	TBA	Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law	2016	Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)



Memorandum

To: Honorable Mayor and Members of the City Council

From: Damir Latinovic, Interim Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: April 24, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

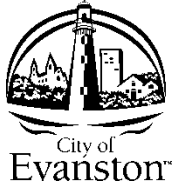
Zoning Weekly Update
Cases Received and Pending, April 17 - April 23, 2015

Zoning Reviews

Ward	Property Address	Type	Project Description	Received	Status
1	601-721 University Place	Zoning Analysis	Proposed subdivision in U1 District (Northwestern University)	12/29/14	pending additional info from applicant
2	1605 Thelin Court	Building Permit	Construct rear porch at SFR	04/22/15	compliant
2	1711 Lake Street	Building Permit	Interior/exterior remodeling at SFR (revisions)	04/21/15	compliant
2	1800 Greenwood Street	Building Permit	Rebuild existing dormers "in kind"	04/21/15	compliant
2	1804 Maple Avenue	Building Permit	Interior/exterior remodeling for medical marijuana dispensary (office)	04/21/15	DAPR 05/6/15
2	1815 Ridge Avenue	Zoning Analysis	Construct 9-story, 155 DU/mixed use building (Planned Development)	08/19/14	pending staff review
2	1900-1908 Greenwood St	Zoning Analysis	Convert space into 9 offices/storage and add 9 open parking spaces	04/23/15	pending additional info from applicant
2	2212 Madison Place	Building Permit	Install at grade terrace in front yard at SFR	04/20/15	compliant
3	1336 Chicago Avenue	Building Permit	Misc. site improvements for additional site lighting (Bank of America)	04/01/15	DAPR 05/6/15
3	934 Michigan Avenue	Building Permit	Install roof top solar heating panels at SFR	04/23/15	compliant
4	1325 Lake Street	Building Permit	Construct 2-car detached garage at SFR	04/21/15	non-compliant
4	1560 Sherman Avenue	Building Permit	Interior remodel for office use	04/21/15	compliant
4	904 Sherman Avenue	Zoning Analysis	Certificate of Zoning Compliance for Shoreline Athletics (Personal Training Studio)	04/21/15	compliant
5	1228 Simpson Street	Building Permit	Replace front steps/landing sidewalk at SFR	04/20/15	compliant
5	1818 Grey Avenue	Building Permit	Replace concrete parking slab "in kind"	04/20/15	compliant
6	3022 Thayer Street	Building Permit	Construct 2-car detached garage at SFR	04/20/15	compliant
6	3330 Central Street	Building Permit	Interior/exterior remodeling (Starbucks)	02/12/15	pending Special Use
7	2507 Ashland Avenue	Building Permit	Install rear yard patio at SFR	04/20/15	compliant
7	2608 Orrington Avenue	Building Permit	Construct dormer addition at SFR (revisions)	04/21/15	compliant
7	2751 Ashland Avenue (formerly 1600 Isabella)	Building Permit	Interior/exterior additions to NU Baseball Field	08/19/14	pending DAPR
8	1909-11 Howard Street	Building Permit	Interior/exterior remodeling (child day care)	03/19/15	pending additional info from applicant
8	216 Richmond Avenue	Building Permit	Construct rear yard deck at SFR	04/20/15	compliant
8	222 Hartrey Avenue	Building Permit	Interior/exterior remodeling (Autobarn)	03/26/15	DAPR 4/29/15
8	805 Mulford Street	Zoning Analysis	Construct new 8-unit condo building with 12 underground parking spaces	01/07/15	pending additional info from applicant

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	711 Emerson Street	Zoning Complaint	Open parking location and parking stall size	01/20/15	2nd violation letter mailed 03/02/15
2	1804 Washington Street	Zoning Complaint	Automobile Repair establishment in residential district	09/16/14	Drive-by insp. on-going
3	825 Chicago Avenue	Special Use	Craft Brewery and Banquet Hall (Sketchbook Brewery)	04/16/15	pending additional info from applicant
4	1323 Ashland Avenue	Major Variance	Interior side yard setbacks for dormer addition, dormer location, interior side yard setback for a detached garage	03/20/15	ZBA 05/05/15
5	1707 Hartrey Avenue	Minor Variance	Rear yard setback, enclose existing porch	04/15/15	determination after 04/27/15
5	1820 Dodge Avenue	Major Variance	Interior side yard setbacks for new SFR & detached garage (ETHS house)	04/22/15	ZBA 05/19/15 & DAPR 04/29/15
5	1820 Lemar Avenue	Minor Variance	Building lot coverage for a 2-car detached garage	04/21/15	determination after 05/03/15
5	1910 Wesley Avenue	Major Variance	Rear yard setback for a 1-car attached garage	04/17/15	ZBA 05/19/15 & DAPR 05/06/15
6	2109 Central Park Avenue	Zoning Complaint	Illegal Fence	03/12/15	Violation letter mailed 3/16/15
6	2320 Isabella Street	Minor Variance	Building lot coverage for 1-story addition	02/19/15	pending additional info from applicant
6	2747 Crawford Avenue	Minor Variance	Rear yard setback for a 2-car detached garage	03/27/15	determination after 04/14/15
7	2608 Orrington Avenue	Major Variance	Establish one open parking space in the interior side yard	04/09/15	ZBA 05/05/15 & DAPR 04/29/15
8	1719-1723 Howard Street	Major Variance	19 parking spaces where 23 are required & 22' aisle width where 24' is required for medical office	02/10/15	P&D 05/11/15
9	1124 Madison Street	Minor Variance	Side yard setback for an addition	04/21/15	determination after 05/03/15
9	825 Asbury Avenue	Major Variance	Interior side yard setback for a second story addition to SFR	04/06/15	ZBA 05/05/15



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: April 24, 2015

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

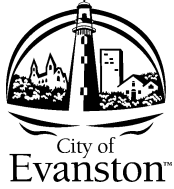
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, April 24, 2015

Field Reports

Ward	Property Address	Construction Type	Inspector notes	Received
1	1515 Chicago Avenue (Hyatt House)	New Hotel	The job is making progress with two floors of steel now erected. First floor of spancrete is in place and second floor of spancrete is being hoisted via crane. The job is clean and well kept with all public right of ways clean and secured.	4/22/15
1	1619 Chicago Avenue (The Merion)	Residential Addition	Sidewalks are clear and clean. Fences in good condition. Foundation work is in progress.	4/22/15
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Sidewalks are clear and fences are in good condition. Job site is being maintained. Two foundations are completed.	4/21/15
2	2008 Dempster Street (Goldfish Swim School)	Interior Remodel	Site is being maintained. Windscreens and fencing are in place and secured. No construction debris is in the public right of way. Interior construction work is proceeding. Pool floor and ledge areas are being tiled. Pool filter is waiting to be installed.	4/22/15
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Jersey barriers are in place for temporary sidewalk. Construction fence is in place. Excavation has started at the south end of the property.	4/22/15
3	425 Dempster Street (Chiaravalle Montessori School)	Commercial Addition	Site is being maintained. Windscreens and fencing are in place and secured. No construction debris is in the public right of way. Interior construction work continues to move forward. The majority of the interior has been dry-walled and sewer lateral is being worked on at the west side of the building.	4/22/15
3	414-424 South Boulevard	Monitoring	No evidence of construction work at the time of inspection. Minor debris in front yard in the form of a discarded auto tire, this will be forwarded to Property Standards for further follow up.	4/22/15
4	1026 Davis Street (Taco Diablo/LuLu's)	Demolition	Site is maintained in a state of rough grade. Windscreens and fencing are in place and secured. There is no construction debris in the public right of way. There are several pallets of bricks on the property, it appears these bricks will be used to repair masonry walls.	4/22/15
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Site is being maintained. Windscreen and fencing are in place and secured. No debris in the public right of way. Electrical and drywall work continues to progress forward. The basement, first and second floors are taped and sanded. The remaining floors have been studded in and are waiting for drywall and electrical installation.	4/22/15

7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Job site is well kept and very active. Fences and windscreens are secured and in place as well as silt fences. All catch baskets are empty and no site water migration was observed. Concrete work for floors is moving forward and mechanical rough is in progress on all lower levels.	4/22/15
8	222 Hartrey Avenue (Autobarn)	Roof/Interior Demolition	Construction fence is in place. Interior demo work is underway. Interior masonry walls were being installed at the time of inspection without a permit. Contractor notified and no further work will be done until permit is obtained.	4/22/15
8	1216-1226 Harvard Terrace	Monitoring	No evidence of any construction was observed.	4/22/15
9	702 South Boulevard	Monitoring	There was no evidence of auto shop repair work being performed at the time of inspection.	4/22/15



Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: April 17, 2015

There have been no food establishment applications received this week.

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.



Memorandum

To: Honorable Mayor and Members of the City Council
From: Theresa Whittington, Liquor Licensing Manager
Subject: Weekly Liquor License Application Report
Date: April 24, 2015

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
2	Valli Produce	1910 Dempster	F	Grocery Store	8 am – 10 pm; Sun-Sat	03/18/15	Pending City Council Approval
4	Gigio's Pizzeria	1001 Davis Street	D	Restaurant (Alcohol)	11am-7pm (sun); 11am – 9pm (M-TH); 11am – 10PM (Fri-Sat)	4/3/15	Pending City Council Approval
7	Whole Foods Market	2478 Green Bay Road	F-1	Grocery Store with onsite consumption	8 am – 10 pm; Sun-Sat	04/27/15	Pending City Council Action

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING APRIL 24, 2015

One Week Left to Enroll in the NWMC EAP

The deadline to enroll in NWMC Employee Assistance Program (EAP) is Friday, May 1. The NWMC offers this valuable program to municipalities, townships, park districts and libraries. Bensing, DuPont & Associates (BDA) is the program provider and offers confidential, cost free referrals and assessment services twenty-four hours a day for employees and their families. Areas of assistance include dealing with issues such as substance abuse, mental health, family and marital problems, financial and legal matters.

The fee to participate in the EAP program is \$25.00 per employee per year and the contract term is May 1, 2015 through April 30, 2016. To join the program or obtain additional information, please contact Karol Heneghan, 847-296-9200, ext. 124 or kheneghan@nwmc-cog.org. *Staff contact: Karol Heneghan*

Spring NWMC Auction Update – Still Time to Register!

There's still time to turn surplus vehicles and equipment into cash by selling them at the NWMC Surplus Vehicle and Equipment Auction on Tuesday, May 12, 1:00 p.m. at America's Auto Auction Chicago, 14001 S. Karlov Avenue in Crestwood.

To date, 14 entities with 40 vehicles will participate in the inaugural event at America's Auto Auction and there is still plenty of room available. Please visit <http://www.nwmc-cog.org/Products-and-Services/Auction/NWMC-Americas-Auto-Auction-Registration-Packet-03.aspx> to download the registration packet or obtain additional information. Please contact staff or General Sales Manager, Fred Uhter, 773-294-7213, 708-389-4488 or fred.uhter@americasautoauction.com for questions or additional information. *Staff contact: Ellen Dayan*

Bikeway Steering Committee Considers Routes

On Wednesday, the steering committee for the Bikeway Feasibility Study met at the *Barrington Village Hall*. This study, funded by the Chicago Metropolitan Agency for Planning (CMAP) Local Technical Assistance (LTA) program, seeks to identify bicycle corridors connecting the Crabtree Forest Preserve with the Fox River Trail.

The project consultants presented the committee with the quantitative and qualitative scores of five previously identified corridors, recommending the top three scoring routes for further analysis. The committee also discussed the estimated cost of proposed on-street and off-street facilities. A public meeting on the three proposed routes will be held in early May, with the time and location to be determined. The steering committee will reconvene in late May with a formal study report to be submitted in late June. *Staff contacts: Mike Walczak, Brian Pigeon*

Niles Demonstrates Electric Public Services Vehicle

The NWMC Environmental Best Practices Committee met on Wednesday at the *Niles Public Services Building* and took an up-close look at the village's first 100 percent electrically-powered vehicle, a new cargo van. The van, which was purchased in February, will be used by the Department of Public Services to store and transport tools and other equipment. Public Services staff explained the anticipated fuel and maintenance costs savings with the electric vehicle over a traditional gasoline-powered one and also discussed other technical aspects including the charging time and battery life. The vehicle was paid for in part by a grant from the Clean Drive Chicago program. Special thanks to Niles staff including *Assistant Village Manager Hadley Skeffington-Vos, Public Services Director Mary Anderson, Fleet Manager Mike Haws* and *Utilities Superintendent Jack Grana* for hosting the meeting. *Staff contact: Mike Walczak*

Federal Specification Changes May Lead to SPC Ambulance Cost Increases

The Suburban Purchasing Cooperative (SPC) has been informed by the SPC ambulance program vendor of potential cost increases related to changes in federal procurement specifications governing ambulances. Foster Coach Sales has notified staff that proposed changes, primarily to cot retention systems on KKK-1822 Federal Procurement Specifications (to which Illinois adheres), may be implemented effective July 1, which will add considerable cost to any ambulance ordered after July 1, 2015.

SPC Contract #133 for Horton 623 Type I Additional Duty Ambulance and other optional models is held by Foster Coach Sales of Sterling, IL. Foster has advised that the specification changes could increase the cost of each unit up to \$22,000. Stryker is currently working on a less expensive fastening system that may be in the \$5,000 range, but it will not be available until late this year. For additional questions or information, please contact Steve Foster, 800-369-4215, ext 3, 815-499-0125 (cell) or steve@foster.coach.com. *Staff contact: Ellen Dayan*

Wheeling to Host Capital Bill Listening Tour

Acting Illinois Transportation Secretary Randy Blankenhorn has undertaken a statewide listening tour to hear from local elected officials and other stakeholders on their priorities for future investment in our transportation system. These meetings could ultimately lead to a package of recommendations for consideration by Governor Rauner and General Assembly this spring.

On Thursday, May 7, the *Village of Wheeling* and the NWMC will host a meeting with Acting Secretary Blankenhorn, elected officials and staff. The event will be held at 9:00 a.m. at the Wheeling Village Hall, 2 Community Boulevard. For more information on the listening tour, please visit www.idot.illinois.gov. The Conference Transportation Committee will also discuss the event as it relates to the recently approved NWMC Transportation Priorities at its meeting on Thursday, April 30. *Staff contacts: Mike Walczak, Brian Pigeon*

May 1 Deadline for Projects on MWRD Existing Development Plans List

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) Watershed Management Ordinance (WMO) allows the District to compile an Existing Development Plans List (grandfathered projects) for proposed developments that have received preliminary approval from a municipality. All developments included on the list are subject to the Legacy Sewer Permit Ordinance; however, a complete permit application for each development must be submitted by next Friday, May 1.

Projects that require a Sewerage System Permit must complete construction within the three (3) year time period as allowed under the conditions of the approved permit. Permit Applications submitted after May 1 must follow the requirements of the WMO. For more information, please visit wmo.mwrd.org. *Staff contacts: Chris Staron, Mark Fowler*

Meetings and Events

NWMC Bicycle and Pedestrian Committee will meet on Tuesday, April 28 at 10:30 a.m. at the NWMC offices in *Des Plaines*. **Please note this is the fourth Tuesday.**

NWMC Transportation Committee will meet on Thursday, April 30 at 8:30 a.m. at the NWMC offices in *Des Plaines*. **Please note this is the fifth Thursday.**

NWMC Executive Board will meet on Wednesday, May 6 at 8:30 a.m. at the NWMC offices in *Des Plaines*.

NWMC Board of Directors will meet on Wednesday, May 13, at 7:00 p.m. at the *Barrington Village Hall, 200 S. Hough Street*. **Please note location change.**