

Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, March 7, 2014

EXECUTIVE SESSION PACKET FOR MARCH 10, 2014 (HARD COPY)

STAFF REPORTS BY DEPARTMENT



Weekly Report for February 28, 2014 – March 6, 2014

Administrative Services

Weekly Bids Advertised - None

City Manager's Office

Master Council Meeting Agenda Schedule

Community Development

Zoning Report

Fire and Life Safety Services

February Monthly Report

Parks, Recreation and Community Service

Weekly Report

Legislative Reading

NWMC Director's Briefing

Illinois Municipal Review (Hard Copy)

Extras

PUBLIC NOTICES, AGENDAS & MINUTES

March 10, 2014

Board of Local Improvements

Planning & Development Committee - **CANCELLED**

Administration & Public Works Committee

www.cityofevanston.org/apw

City Council

www.cityofevanston.org/citycouncil

March 11, 2014

Public Art Committee

Housing & Community Development Act Committee

March 12, 2014

Lighthouse Landing Complex Committee

Site Plan and Appearance Review Committee

Plan Commission

Northwestern University / City Committee

March 13, 2014

Environment Board

Mental Health Board

Sign Review & Appeals Board- **CANCELLED**

ADA Advisory Board

www.cityofevanston.org/adaboard

March 14, 2014

Utilities Commission



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of February 28, 2014 through March 6, 2014.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2553	2265
SERVICE REQUESTS	411	525
TOTAL CHATS	76	65
TOTAL TEXT	0	3

NOTE: Included is a Snow Route Parking Ban, Wednesday, March 5, 2014.

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

- | | |
|--|----|
| 1. Building Permit Inspection Request | 84 |
| 2. Broken Parking Meter or Pay Station | 64 |
| 3. Trash – Special Pick up | 38 |
| 4. Snow/Ice/Hazard Removal | 21 |
| Trash – Missed Garbage Pickup | |
| 5. Snow Removal | 17 |

Please see the following page for the Weekly Telephone Wrap Up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	377
Administrative Services -Finance	47
Administrative Services -HR	77
Administrative Services - Other	197
Call Transfer	147
City Manager's Office	57
ComDev / Economic Development	23
ComDev/ Bldg Inspections	139
ComDev / Housing Rehab	13
ComDev / Planning/Zoning	14
Directions	4
Evanston Township	37
Fire Life Safety	34
PublicStuff Request	177
Health	59
Information	546
Law	6
Library	4
Mayor's Office	10
Other	120
Other – Social Services	8
Parks – Maintenance	0
Parks – Programs/Picnics/Permits	3
Parks – Other	4
Parks/Recreation	46
Parks – Forestry	7
Parks- Recreation Programs	88
Police	86
Public Works / Fleet	5
Public Works / Street Sanitation	96
Public Works / Engineering	24
Utilities – Power	4
Utilities – Sewer	4
Utilities – Water	90
TOTAL	2553

Evanston City Council Agenda Schedule - 2014

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

**2014 Meeting Dates: Jan 13, Jan 21 (Tues), Jan 27, Feb 10, Feb 17, Feb 24, Mar 10, Mar 17, Mar 24, Apr 8 (Tues), Apr 28
May 12, May 19, May 27 (Tues), June 9, June 16, June 23, July 14, July 21, July 28, Aug 11, Sept 8, Sept 15, Sept 22
Oct 13, Oct 20, Oct 27, Nov 10, Nov 17, Nov 24, Dec 8**

B=Business of the City by Motion R=Resolution O=Ordinance
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business
APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Health	3/24/2014	National Public Health Week (Apr 7-13)	PR	CC	Thomas-Smith	
CMO	3/24/2014	National Volunteer Week (Apr 7-13)	PR	CC	Bobkiweicz	
Admin Services	3/24/2014	FY2013 Yr End Budget Presentation	SPB	CC	Lyons	
Admin Services	3/24/2014	FY2013 Budget Amendment	SPB	CC	Lyons	
Utilities	3/24/2014	Harris Northstar Annual Maintenance	B	APW	Stoneback	
Public Works	3/24/2014	2014 MFT Street Resurfacing Construction Contract	B	APW	Robinson	
Public Works	3/24/2014	Spring Tree Planting Purchase	B	APW	Robinson	
Public Works	3/24/2014	Central St Improvement RFP	B	APW	Robinson	
Public Works	3/24/2014	Concrete Contract Award	B	APW	Robinson	
Public Works	3/24/2014	Utilities Vehicle Purchase	B	APW	Robinson	
Public Works	3/24/2014	Police Vehicle Purchases	B	APW	Robinson	
Utilities	3/24/2014	Reservoir Study	B	APW	Stoneback	
Utilities	3/24/2014	CIPP Sewer Rehab	B	APW	Stoneback	
Utilities	3/24/2014	CIPP Sewer Spot Lining	B	APW	Stoneback	
Police	3/24/2014	ADT (Tyco) Alarm Monitoring	R	APW	Eddington	
CD	3/24/2014	430 Asbury: Little Beans	O	PD	Muenzer	Introduction
CD	3/24/2014	835 Chicago Ave/Chicago-Main	O	PD	Muenzer	Introduction
CD	3/24/2014	Evanston Housing Corp	D	PD	Muenzer	
CD	3/24/2014	2013 Consolidated Annual Performance Evaluation (CAPER)	B	HCDC	Muenzer	Final comments 3/19/14
CMO	3/24/2014	Autobarn (2 items)	B	EDC	Bobkiewicz	
Admin Services	3/24/2014	Exec Session	B	CC	Lyons	Workers Comp
Admin Services	3/31/2014	FY2013 CIP Presentation & Future Plans	P	CC	Lyons	Fourth Monday
Admin Services	3/31/2014	Discussion of City Financial Policies and Procedures	D	CC	Lyons	
Admin Services	3/31/2014	IPBC Presentation	P	CC	Lyons	
Public Works	3/31/2014	Snow Report	D	CC	Robinson	
Public Works	3/31/2014	Solid Waste Overview: Donation Boxes	D	CC	Robinson	
Township	4/8/2014	Annual Township Meeting		CC	Greene/Bobkiewicz	
Library	4/8/2014	National Library Week (Apr 13-19)	PR	CC	Danczak-Lyons	
Admin Services	4/8/2014	Appointment of Deputy Treasurer	P	CC	Lyons	
CMO	4/8/2014	CARE	SPB	CC	Bobkiewicz	(Placeholder - item on HS 4.7.14)
Admin Services	4/8/2014	Chiaravalle Bonds	B	APW	Lyons	
PRCS	4/8/2014	Noyes Leases	B	APW	McRae	

Evanston City Council Agenda Schedule - 2014

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2014 Meeting Dates: Jan 13, Jan 21 (Tues), Jan 27, Feb 10, Feb 17, Feb 24, Mar 10, Mar 17, Mar 24, Apr 8 (Tues), Apr 28

May 12, May 19, May 27 (Tues), June 9, June 16, June 23, July 14, July 21, July 28, Aug 11, Sept 8, Sept 15, Sept 22

Oct 13, Oct 20, Oct 27, Nov 10, Nov 17, Nov 24, Dec 8

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Public Works	4/8/2014	2014 Public Elm Injection Program	B	APW	Robinson	
Public Works	4/8/2014	Newspaper Boxes	D	APW	Robinson	
CMO	4/8/2014	Town Bills	B	HS	Bobkiewicz	
CMO/Utilities	4/28/2014	National Drinking Water Week (May 4-10) Awards	P	APW	Hurley	6:00 PM
Admin Services	4/28/2014	National Public Service Week (May 4-10)	P	CC	Lyons	
CD	4/28/2014	Report: Analysis of Impediments to Fair Housing Choice	SPB	CC	Muenzer	Accept and Place on File
PRCS	4/28/2014	Cradle to Career	SPB	CC	McRae	Discussion
Public Works	4/28/2014	BAS Contract - 8 City buildings	B	APW	Robinson	
Public Works	4/28/2014	Salt Dome Contract Award	B	APW	Robinson	
Public Works	4/28/2014	Engineering Supplemental Support Contract	B	APW	Robinson	
Public Works	4/28/2014	Material Testing Contract	B	APW	Robinson	
CMO	4/28/2014	Residential Lease 631-2 Howard St	R	APW	Bobkiewicz	
Public Works	4/28/2014	Ord 29-O-14: Sale of Surplus Vehicle	O	APW	Robinson	Introduction: Held at APW 2.24.14
CMO	4/28/2014	Human Rights (LGBT)	O	HS	Bobkiewicz	Introduction
CMO	4/28/2014	CARE	B	HS	Bobkiewicz	
CMO	5/12/2014	Town Bills	B	HS	Bobkiewicz	
Public Works	5/19/2014	National Public Works Week (May 18-24) - Snow Recognition	PR	CC	Robinson	
Council & Committee Meetings						
Tues, Mar 11	7:30 PM	Housing & Community Dev Act Ctte				
Wed, Mar 12	7:00 PM	Northwestern University/City Committee				
Wed, Mar 19	6:30 PM	M/W/EBE Advisory Committee				
Mon, Mar 24	6:00 PM	A&PW, P&D, City Council meetings				
Wed, Mar 26	6:00 PM	Transportation/Parking Committee				
Wed, Mar 26	7:30 PM	Economic Development Committee				
Thurs, Mar 27	5:30 PM	Emergency Telephone System Board				
Thurs, Mar 27	5:30 PM	City-School Liaison Committee (at ETHS)				
Fri, Mar 28	7:00 AM	Housing & Homelessness Commission				
Mon, Mar 31	7:00 PM	City Council meeting				

Evanston City Council Agenda Schedule - 2014

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2014 Meeting Dates: Jan 13, Jan 21 (Tues), Jan 27, Feb 10, Feb 17, Feb 24, Mar 10, Mar 17, Mar 24, Apr 8 (Tues), Apr 28			
May 12, May 19, May 27 (Tues), June 9, June 16, June 23, July 14, July 21, July 28, Aug 11, Sept 8, Sept 15, Sept 22			
Oct 13, Oct 20, Oct 27, Nov 10, Nov 17, Nov 24, Dec 8			

B=Business of the City by Motion R=Resolution O=Ordinance
 D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business
 APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development
 BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Dept	Date	Item	Action	Committee	Staff	
CMO	tba	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	tba	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
	tba	C.A.R.E. 25 Yr Proclamation	PR	CC		
PRCS	tba	Animal Shelter Contract	B	HS		
CD	tba	Rental Licensing	O	PD		
CD	tba	Zoning for Medical Cannabis	O	PD		
CD	tba	Aquaponics Spc Use	O	PD		
CD	tba	Urban Farms Spc Use	O	PD		
CD	tba	Neighborhood Gardens Spc Use	O	PD		
Public Works	tba	Ecology Center Greenhouse	B	APW	Robinson	
Law	3/24/2014	Title 9 City Code Amendments	O		Farrar	(Introduced 1.27.14)



Memorandum

To: Honorable Mayor and Aldermen

From: Melissa Klotz, Interim Zoning Administrator, Planning & Zoning Division

Subject: Weekly Zoning Report

Date: March 7, 2014

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8153 or mklotz@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update
Cases Received and Pending, February 28 - March 6, 2014

Zoning Reviews

Ward	Property Address	Type	Project Description	Received	Status
1	1611-1619 Chicago Avenue	Building Permit	8 story addition to North Shore Residence (Planned Development)	03/06/14	pending staff review
2	1418 Grey Avenue	Building Permit	Construct 2-car detached garage at SFR	03/06/14	compliant
2	2000 Dempster Street	Zoning Analysis	Temporary use for theater group at Temperance Beer Co.	02/07/14	pending staff review
3	425 Dempster Street	Building Permit	Construct 2-story addition, misc. int/ext work (Chiaravalle Montessori School)	01/22/14	pending SPAARC
5	1910 Wesley Avenue	Zoning Analysis	Construct 1-car attached garage at SFR	02/20/14	pending additional info from applicant
6	2412 Central Park Avenue	Building Permit	Construct one story addition to SFR (revisions).	03/04/14	compliant
6	2630 Lawndale Avenue	Building Permit	Construct 1-story addition at SFR	03/06/14	compliant
7	1030 Central Street	Zoning Analysis	Temporary use for theater group - outdoors (at golf course)	02/26/14	pending staff review
7	2211 Campus Drive	Building Permit	Construct Graduate School Building (Kellogg/NU).	02/13/14	pending SPAARC
7	2335 Hartrey Avenue	Building Permit	Demo existing, construct 1-car detached garage at SFR	03/06/14	non-compliant
8	727-729 Howard Street	Zoning Analysis	Temporary use for theater group	02/26/14	pending staff review
9	1107 Monroe Street	Building Permit	Demo existing, construct 2-car detached garage at SFR	03/04/14	compliant

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	1515 Chicago Avenue	Planned Development	8 story extended stay hotel	12/27/14	PC 03/12/14
1	711 Emerson Street	Major Variance	Construct 2 open parking spaces that are not in the rear yard	03/05/14	ZBA 04/01/14, pending SPAARC
1	726 Clark Street	Special Use	Type 2 Restaurant (Kung Fu Tea)	03/05/14	ZBA 04/01/14, pending SPAARC
2	1460 Dewey Avenue	Major Variance	Rear setback for addition, front setback for roofed porch, fence	02/20/14	ZBA 03/18/14
2	1508 Florence Avenue	Minor Variance	side yard setbacks to construct dormer additions at SFR	02/11/14	determination after 03/07/14
2	1901 Dempster Street	Special Use	Type 2 Restaurant (Starbucks) and Drive-Thru	02/20/14	ZBA 03/18/14
3	622 Sheridan Square	Major Variance	Increase from 30 unit res. building to 31 units (lot area per dwelling unit)	02/18/14	ZBA 03/18/14
3	699 Sheridan Road	Minor Variance	Side yard setback to install a/c condensing unit	03/06/14	pending
3	835 Chicago Avenue	Planned Development	9 story mixed use retail, office and residential tower	12/30/13	P&D 03/24/14
5	1701 Simpson Street	Special Use	Type 2 Restaurant (Frio Gelato)	03/06/14	ZBA 04/01/14, SPAARC 03/12/14
5	2014 Pratt Court	Minor Variance	Front yard setback to rebuild and enlarge open front porch at SFR	01/31/14	determination after 03/10/14
6	2312 Prospect Avenue	Minor Variance	Building lot coverage variance to construct 1-story addition	02/12/14	determination after 03/07/14
6	2547 Hastings Avenue	Minor Variance	Install 6'h wood fence in front yard (corner lot)	03/06/14	pending
6	2916 Grant Street	Minor Variance	install 5'h wood fence in street side yard (corner lot).	03/06/14	pending
7	1715 Chancellor Street	Minor Variance	Side yard setbck, bldg lot coverage to construct 2-story addition3/6/2014	06/06/14	pending
9	430 Asbury Avenue	Special Use	Commercial Indoor Recreation & Drive-Thru - <i>Little Beans Café</i>	12/12/13	P&D 03/24/14

EVANSTON FIRE & LIFE-SAFETY SERVICES



MONTHLY REPORT FEBRUARY 2014

General information:

Total number of calls	Fire - 281	EMS - 464	Exposures - 0	Unknown - 0	All - 745
Average calls per day	Fire - 10.03	EMS - 16.57	All - 26.60		
Total number of arson calls	0				
Estimated dollar loss	Fire - 5,465	Other - 3,500	All - 8,965	Arson - 0	
Estimated value	Fire - 107,053,400	Other - 30,000	All - 107,083,400	Arson - 0	
Percentage saved	Fire - 99.99%	Other - 88.33%	All - 99.99%	Arson - .00%	
Total injuries	Fire service - 1	Civilian fire - 0	EMS - 0	Arson - 0	
Total fatalities	Fire service - 0	Civilian fire - 0		Arson - 0	
Total apparatus responses	Emergency - 1,403	Non-emergency - 197	All - 1,600		
Average responses per day	Emergency - 50.10	Non-emergency - 7.03	All - 57.14		
Average apparatus per call	Fire - 2.40	EMS - 1.98	All - 2.14		
Average turnout time	Emergency - 0:00:50	Non-emergency - 0:01:12	All - 0:00:54		
Average response time	Emergency - 0:03:14	Non-emergency - 0:04:51	All - 0:03:33		
Average contain time	Emergency - 0:00:00	Non-emergency - 0:00:00	All - 0:00:00		
Average total time	Emergency - 0:39:15	Non-emergency - 0:16:09	All - 0:34:43		
Total man hours	Fire - 424	EMS - 1,004	All - 1,429		
Average personnel per call	Fire - 6.34	EMS - 4.95	All - 5.47		
Total aid given calls	4				
Total aid received calls	6				

Total calls by incident group:

	Count	Average response time	Aid given	Exposures
100-173 Fire	7	0:03:26	0	0
300-381 Rescue and emergency medical service incidents	464	0:03:12	0	0
400-482 Hazardous conditions (no fire)	18	0:03:41	0	0
500-571 Service call	116	0:04:49	3	0
600-672 Good intent call	18	0:02:31	1	0
700-751 and 7009 False alarm and false call	121	0:03:45	0	0
900-911 Special incident type	1	0:03:05	0	0

Total calls by incident type:

	Count	Aid given	Aid received	Exposures
111 Building fire	1	0	0	0
113 Cooking fire, confined to container	2	0	0	0
118 Trash or rubbish fire, contained	1	0	0	0
131 Passenger vehicle fire	2	0	0	0
151 151side rubbish, trash or waste fire	1	0	0	0
321 EMS call, excluding vehicle accident with injury	441	0	6	0
322 Motor Vehicle Accident	12	0	0	0
323 Motor vehicle/pedestrian accident (MV Ped)	2	0	0	0
331 Lock-in (if lock out, use 511)	1	0	0	0
353 Removal of victim(s) from stalled elevator	7	0	0	0
381 Rescue or EMS standby	1	0	0	0
411 Gasoline or other flammable liquid spill	1	0	0	0
412 Gas leak (natural gas or LPG)	6	0	0	0
421 Chemical hazard (no spill or leak)	1	0	0	0
424 Carbon monoxide incident	2	0	0	0
440 Electrical wiring/equipment problem, other	3	0	0	0
441 Heat from short circuit (wiring), defective/worn	2	0	0	0
442 Overheated motor	2	0	0	0
445 Arcing, shorted electrical equipment	1	0	0	0
500 Service Call, other	47	2	0	0
511 Lock-out	11	0	0	0
521 Water evacuation	2	0	0	0

Total calls by incident type:		Count	Aid given	Aid received	Exposures
522	Water or steam leak	1	0	0	0
531	Smoke or odor removal	1	0	0	0
551	Assist police or other governmental agency	10	0	0	0
553	Public service	3	0	0	0
554	Assist invalid	31	0	0	0
555	Defective elevator, no occupants	9	0	0	0
571	Cover assignment, standby, moveup	1	1	0	0
600	Good intent call, other	6	0	0	0
611	Dispatched & canceled en route	4	1	0	0
651	Smoke scare, odor of smoke	8	0	0	0
700	False alarm or false call, other	1	0	0	0
710	Malicious, mischievous false call, other	2	0	0	0
711	Municipal alarm system, malicious false alarm	1	0	0	0
714	Central station, malicious false alarm	1	0	0	0
730	System malfunction, other	1	0	0	0
731	Sprinkler activation due to malfunction	6	0	0	0
733	Smoke detector activation due to malfunction	20	0	0	0
734	Heat detector activation due to malfunction	2	0	0	0
735	Alarm system sounded due to malfunction	11	0	0	0
736	CO detector activation due to malfunction	32	0	0	0
740	Unintentional transmission of alarm, other	1	0	0	0
743	Smoke detector activation, no fire - unintentional	20	0	0	0
744	Detector activation, no fire - unintentional	4	0	0	0
745	Alarm system activation, no fire - unintentional	18	0	0	0
746	Carbon monoxide detector activation, no CO	1	0	0	0
900	Special type of incident, other	1	0	0	0

Fire incidents with dollar loss:		Dollar loss	Dollar value
2014-0001118-000	2/10/14 Cooking fire, confined to container 2500 CENTRAL ST, EVANSTON, IL, 60201	15	2,050,000
2014-0001215-000	2/13/14 Trash or rubbish fire, contained 2141 SHERMAN AVE, EVANSTON, IL, 60201	400	400
2014-0001233-000	2/14/14 Passenger vehicle fire 2000 DOBSON ST, EVANSTON, IL, 60202	3,000	3,000
2014-0001311-000	2/17/14 Building fire 2145 SHERIDAN RD, EVANSTON, IL, 60201	2,050	105,000,000
Totals:		4 incidents	5,465 107,053,400

Other incidents with dollar loss:		Dollar loss	Dollar value
2014-0001314-000	2/17/14 Assist police or other governmental agency 2145 SHERIDAN RD, EVANSTON, IL, 60201	3,500	30,000
Totals:		1 incidents	3,500 30,000

Incidents receiving aid:	
2014-0000924-000	2/02/14 EMS call, excluding vehicle accident with injury 1929 JACKSON AVE, EVANSTON, IL, 60201
2014-0000944-000	2/03/14 EMS call, excluding vehicle accident with injury 3200 GRANT ST, EVANSTON, IL, 60201
2014-0001219-000	2/13/14 EMS call, excluding vehicle accident with injury 3200 GRANT ST, EVANSTON, IL, 60201
2014-0001319-000	2/17/14 EMS call, excluding vehicle accident with injury

EVANSTON FIRE DEPARTMENT
Prepared: 3/03/14, 14:16:58
Program: FI263L

Incident Summary Report
2/01/14 to 2/28/14

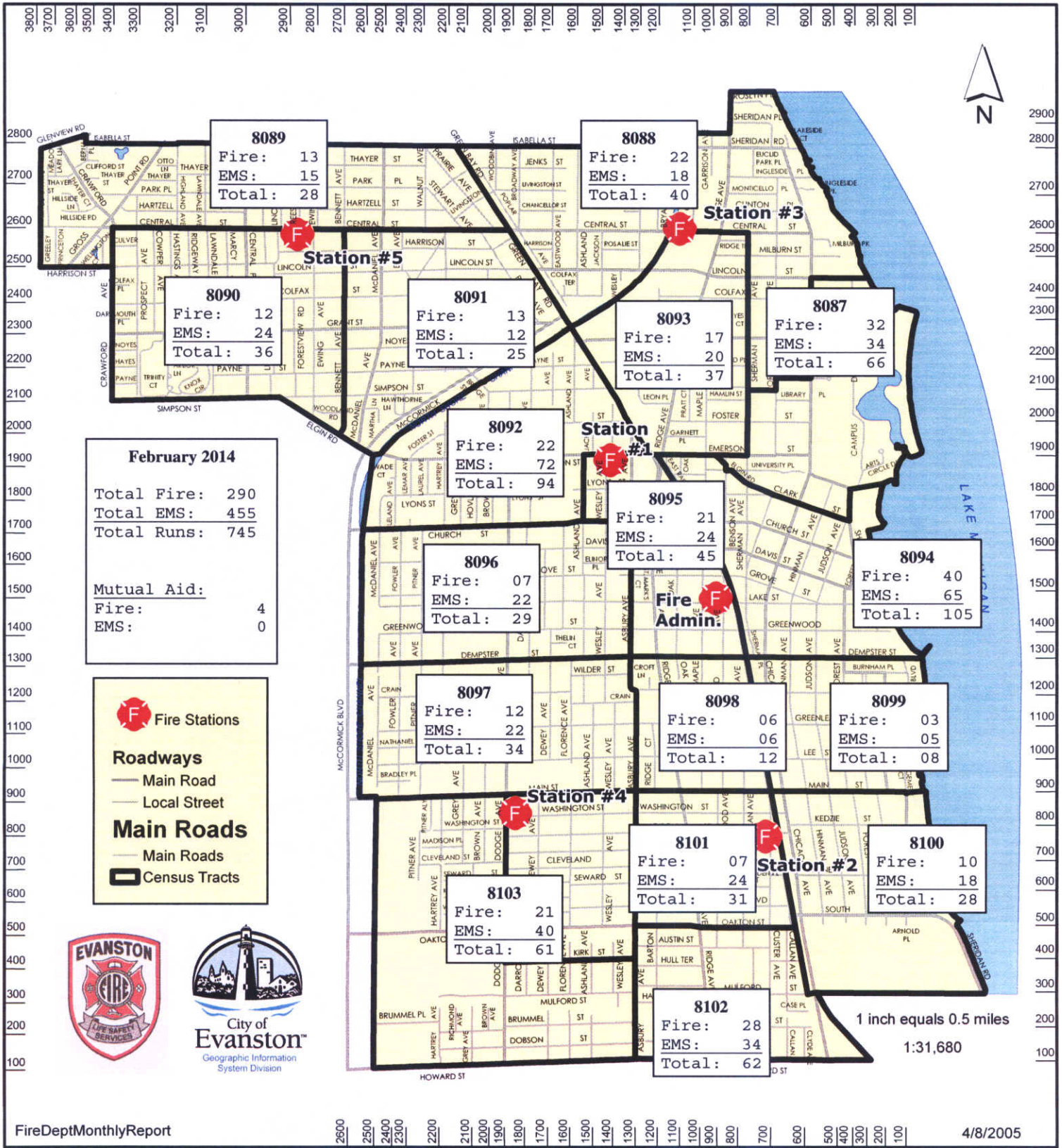
Page 3

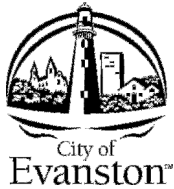
Incidents receiving aid:

2018 WESLEY AVE, EVANSTON, IL, 60201
2014-0001451-000 2/22/14 EMS call, excluding vehicle accident with injury
1206 MONROE ST, EVANSTON, IL, 60202
2014-0001519-000 2/24/14 EMS call, excluding vehicle accident with injury
800 ELGIN RD, EVANSTON, IL, 60201

Total: 6 incidents

Evanston Fire and Life Safety Services Responses by Census Tract February 2014





Memorandum

To: Wally Bobkiewicz, City Manager

From: Joe McRae, Director, Parks, Recreation and Community Services

Subject: Weekly Summary

Date: March 7, 2014

- The Mayor's Summer Youth Employment Job Fair will be held on April 19, 2014, from 9am – 2pm at Evanston Township High School. In 2013, the Mayor's Summer Youth Employment Program employed approximately 345 Evanston youth. This year the goal is 500 youth.
- The Greater Chicago Food Depository's Producemobile, continues to distribute free fresh fruits and vegetables on a first-come, first-served basis every second Tuesday of the month at Robert Crown. On March 11 it will also provide flower, sugar, rice, and other dry goods. In addition, Connections for the Homeless will have a health care navigator on site to enroll people under the Affordable Care Act. The City of Evanston will provide bus transportation to Robert Crown on March 11 to pick up any interested residents (see bus schedule below). The return route will begin at 11:30am.
 - 7:50am 1615 Emerson
 - 7:55am 1001 Emerson
 - 8:00am 1900 Sherman
 - 8:05am 2300 Noyes Court
- The Chandler-Newberger Center is holding a free Youth Tennis Play Day on Saturday, March 15 from 8:30am-11:40am for boys and girls in grades 3-5. The Play Day is an opportunity for youth to continue to develop and enhance their skills, while being introduced to competition in a low pressure setting. Tennis racquets will be provided for those who do not have their own.
- Fleetwood –Jourdain received \$500 grant from Disney Friends for Change for its Grow Me Something Good project. The funds will be used to start a nutritional program teaching urban youth the importance of proper nutrition.
- Drop by Robert Crown Community Center and Ice Complex for the annual speed skating competition from 8am-5pm on Sun., March 16. Admission is FREE. Public Skating from 2-3:30pm will be cancelled.

- The 2014 Coe Pops & Mom basketball league has twelve teams with roughly 120 participants ranging from the age of 14-18 years old. The twelve participating teams are Morehouse University, Howard University, Clark-Atlanta University, Tennessee State University, Delaware State University, Florida A&M University, Jackson State University, Hampton University, Grambling State University, Central State University and Shaw University. Two games are held every Tuesday and Thursday nights starting at 7pm followed by a game a 8pm. Leading the league in wins is Morehouse University and Howard University with 5 wins and 0 loses. Leading the league in scoring is Henry Woo of Morehouse University averaging 21 points per game.
- It's not too late to register for Spring Break Camp April 7-11. Registration is available for a wide variety of camps, including camps focusing on field trips, tennis, ecology, arts, chess, basketball and volleyball. Sign up with the online registration system or contact the community centers.



DIRECTOR'S WEEKLY BRIEFING



By NWMC Executive Director Mark L. Fowler

WEEK ENDING MARCH 7, 2014

One Week Left to Nominate NWMC Officers for FY14-15

Just a friendly reminder that nominations for NWMC President, Vice-President, Secretary and Treasurer are to be submitted to Mark Fowler by fax, 847-296-9207 or email, mfowler@nwmc-cog.org no later than **Friday, March 14**. The Nominating Committee is comprised of the following individuals who will review nominations for FY2014-2015:

Current NWMC President:	President Sandra E. Frum, Northbrook
Prior Year NWMC President:	President William McLeod, Hoffman Estates
At-Large:	Mayor George Van Dusen, Skokie
At-Large:	President Karen Darch, Barrington
At-Large:	Manager Wally Bobkiewicz, Evanston

The Nomination Committee will present its recommended slate of officers at the April 9 NWMC Membership Meeting. According to the NWMC By-laws, other nominations may be made at the April membership meeting or by mail if received prior to that meeting date. Election shall be by a majority of those present and voting at the May 14 membership meeting. Officers will be sworn in at the NWMC Annual Banquet on June 25. *Staff contacts: Mark Fowler, Larry Bury*

Time to Enroll in the NWMC EAP

The Conference is pleased to offer participation in the Employee Assistance Program (EAP) to municipalities, townships, park districts and libraries. Currently there are sixteen municipalities and organizations that participate in this program. Bensinger, DuPont & Associates is the current EAP provider and offers confidential, cost free referrals and assessment service twenty-four hours a day for employees and their families. Areas of assistance include substance abuse, mental health, family and marital problems, financial and legal matters.

The fee for program participation is \$25.00 per employee per year and the contract year begins May 1. If you are not currently a member of the EAP program and would like to join or obtain additional information, please contact Karol Heneghan, 847-296-9200, ext. 124 or kheneghan@nwmc-cog.org. Staff will forward renewal forms to current participants on April 1. *Staff contact: Karol Heneghan*

Ford Escape Factory Order Cut Off Date Announced

Ford Motor Company has announced that the factory order cutoff date for the 2014 Escape Sport Utility Vehicle (Suburban Purchasing Cooperative Contract #129) is Friday, May 30. Program vendor Currie Motors of Frankfort currently offers the 2014 Ford Escape S (Front Wheel Drive) for \$18,577.00 and the 2014 Ford Escape SE 4x4 for \$22,445.00. For additional information or questions, please contact Tom Sullivan, 815-464-9200 or CurrieFleet@gmail.com. *Staff contact: Ellen Dayan*

Time Running Out to Register for NWMC Legislative Days

Legislation affecting local government continues to move through the process in Springfield, making attendance at this year's NWMC Legislative Days more critical than ever. Members will meet on Tuesday, March 25, 2:00 p.m. at the Illinois Municipal League offices for a briefing of the issues/events for the week

and legislation being monitored by the Conference. From there, members will head to the Capitol for committee hearings and then to the Sangamo Club for our annual informal dinner with our legislators.

Wednesday, March 26 will begin with committee hearings and lobbying in the capitol with a midday break to hear Governor Quinn deliver his budget address. The remainder of the day as well as Thursday, March 27 will be spent talking to our legislators about the governor's address and providing input on other legislation in advance of Friday's deadline to advance bills out of committee.

Staff previously emailed the registration forms, tentative schedule and hotel information. Please return the registration form and make hotel reservations as soon as possible. *Staff contacts: Mark Fowler, Larry Bury*

What Do You Think of the SPC?

On Wednesday, staff emailed a link to an online survey for members to provide input on the Suburban Purchasing Cooperative (SPC). The survey seeks information on familiarity with the SPC, purchasing experience through the Cooperative as well as the opportunity for input on the SPC catalog and programs for future consideration.

Please visit <http://survey.constantcontact.com/survey/a07e8v9806vhr2cj5p3/a0138hshwzklb/questions> to take the survey and provide your valued input. Thank you in advance for your participation. *Staff contact: Ellen Dayan*

NWMC Surplus Vehicle and Equipment Auction Set for Tuesday, May 20

It's time think about which vehicles and surplus equipment your town should retire and sell off at the NWMC Surplus Vehicle and Equipment Auction scheduled for Tuesday, May 20, 2:00 p.m. at Manheim Arena in Bolingbrook. As you look around, we are sure you'll find that lot rot and the ravages of sub-zero temperatures and salt have crept into your fleets and need to be remedied. Regardless of corrosion, damage, rust or mileage, there's ample time to prepare vehicles and sales ordinances to transform your discards into cash. For information or questions, please contact staff or Manheim Field Sales Representative Christine Hegg, 708-382-1766 or chris.hegg@manheim.com. *Staff contact: Ellen Dayan*

Pension Fairness Coalition Continues to Add Members

The Pension Fairness for Illinois Communities Coalition gained the following commitments this week: the *Village of Barrington*; the Metro West Council of Government; and, the South Suburban Mayors and Managers Association. It is critical for municipalities and other stakeholders to convince the General Assembly that reform for both downstate (all systems outside Chicago) and Chicago police and fire pension systems needs to be passed this spring.

For those municipalities and interest groups that have not yet joined the Coalition, we request that you please review the membership materials previously sent by the NWMC. Your support is needed to help local governments work toward a fair and equitable solution that protects Illinois taxpayers and secures sustainable pensions for public safety employees. *Staff contacts: Mark Fowler, Larry Bury*

Illinois Tollway to Host I-90, Elgin O'Hare Construction Open Houses

The Illinois Tollway has scheduled public open house meetings to share the latest information about the Jane Addams Memorial Tollway (I-90) Rebuilding and Widening Project and the Elgin O'Hare Western Access project.

The Jane Addams (I-90) open house will provide updates for the western segment from Rockford to Elgin and the eastern segment from Elgin to the Kennedy Expressway. The public open house will be held on Thursday, March 13 from 4:00 p.m. to 7:00 p.m. at the *Schaumburg Prairie Center for the Arts*, 201

Schaumburg Court in *Schaumburg*. Please visit <http://www.illinoistollway.com/construction-and-planning/community-outreach/i-90-corridor-planningcouncil> for more information.

Two public open houses about the Elgin O'Hare Western Access project are being held in Bensenville and Wood Dale. The Bensenville open house will be held on Tuesday, March 11, from 3:00 p.m. to 6:00 p.m. at the Bensenville Village Hall (12 South Center Street) and the Wood Dale open house will be held on Wednesday, March 12, from 4:00 p.m. to 7:00 p.m. at the Wood Dale Junior High (655 North Wood Dale Road). More information on the project can be found by visiting <http://www.illinoistollway.com/construction-and-planning/projects-by-roadway/elgin-o-hare-western-access/eowa-corridor-overview>. *Staff contacts: Mike Walczak, Chris Staron*

State to Host Mortgage Relief Project Event in Palatine

On Saturday, April 5, the State of Illinois is sponsoring an event to help homeowners struggling with their mortgage. The Mortgage Relief Project, which is part of the Illinois Foreclosure Prevention Network established by Governor Quinn, can help residents take advantage of programs to help lower mortgage payments and avoid foreclosure. Free housing counseling will be available as well as information to recognize mortgage fraud.

Hosted locally by State Representative Tom Morrison, the event will be held from 9:00 a.m. to 1:00 p.m. at the *Palatine Village Hall*, 200 E. Wood Street. Residents wishing to register for the event or receive more information about the Mortgage Relief Project should visit www.idfpr.com or call 800-532-8785. *Staff contact: Mark Fowler*

Meetings and Events

NWMC Finance Committee Meeting will be held on Wednesday, March 12 at 12 Noon at the NWMC offices.

NWMC Monthly Board Meeting will be held on Wednesday, March 12, at 7:00 p.m. at Oakton Community College Room 1604 in *Des Plaines*.

NWMC Bike & Pedestrian Committee will meet on Tuesday, March 18, at 10:30 a.m. at the NWMC offices.

NWMC Legislative Committee will meet on Wednesday, March 19, 8:30 a.m. at the NWMC offices.