



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: June 30, 2017

## STAFF REPORTS BY DEPARTMENT



Weekly Report for June 23, 2017 – June 29, 2017

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule  
Monthly Financial Report – May 2017

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Applications Report

### **Parks, Recreation & Community Services**

Weekly Facility Usage Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, July 3, 2017**

Human Services Committee – CANCELLED AND RESCHEDULED

[www.cityofevanston.org/humanservices](http://www.cityofevanston.org/humanservices)

**Wednesday, July 5, 2017**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

**Thursday, July 6, 2017**

Commission on Aging

[www.cityofevanston.org/commissiononaging](http://www.cityofevanston.org/commissiononaging)

Housing, Homelessness and Human Relations Commission - RESCHEDULED

[www.cityofevanston.org/housingcommission](http://www.cityofevanston.org/housingcommission)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of June 23, 2017 through June 29, 2017.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2895</b>	<b>2973</b>
<b>SERVICE REQUESTS</b>	<b>815</b>	<b>895</b>
<b>TOTAL CHATS</b>	<b>45</b>	<b>28</b>
<b>TOTAL TEXT</b>	<b>49</b>	<b>46</b>

## **Top 5 Service Requests**

**Total**

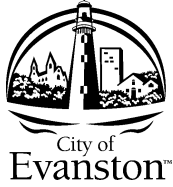
*Most requested service requests (Source: PublicStuff - Open/Closed)*

- |                                       |     |
|---------------------------------------|-----|
| 1. Building Permit Inspection Request | 106 |
| 2. Broken Parking Meter               | 67  |
| 3. Trash – Special Pick Up            | 55  |
| 4. Tree Evaluation                    | 41  |
| 5. Trash – Missed Garbage Pick Up     | 29  |

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	350
Administrative Services -Finance	33
Administrative Services –HR	33
Administrative Services - Other	72
City Clerk’s Office	69
City Manager’s Office	62
ComDev / Economic Development	43
ComDev/ Bldg Inspections	322
ComDev / Housing Rehab	32
ComDev / Planning/Zoning	52
General Assistance	6
Fire Life Safety	23
PublicStuff Request	355
Health	95
Information	490
Law	7
Library	6
Mayor’s Office	9
Other/311	190
Other – Social Services	1
Parks – Maintenance	2
Parks – Programs/Picnics/Permits	17
Parks – Other	3
Parks/Recreation	54
Parks – Forestry	44
Parks- Recreation Programs	34
Police	133
Public Works / Fleet	3
Public Works / Street Sanitation	129
Public Works / Engineering	48
Tax Assessment Office	6
Utilities – Power	8
Utilities – Sewer	9
Utilities – Water	155
<b>TOTAL</b>	<b>2895</b>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer  
 Ashley King, Finance and Budget Manager  
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of June 26, 2017

Date: June 30, 2017

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## Bids/RFPs/RFQs advertised during the Week of June 26, 2017

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 17-40 Dempster Beach Office Renovations	Public Works Agency	Work on this project includes: Repointing exterior masonry, replacing windows and exterior doors, renovating the restroom interior as described in the documents.	\$200,000	7/25	8/14

<p>Bid 17-45 Relocation of North Branch Library Books and Materials</p>	<p>Library</p>	<p>Work on this project includes: Dismantling and moving of existing shelving as identified in the Scope of Work. Packing, move and offsite storage of collection. Move and offsite storage of totes containing library staff personal effects. Move and offsite storage of miscellaneous furniture. Delivery and installation of shelving units from offsite storage. Installation of new shelving as provided by Evanston Public Library. Delivery and re-shelving of collection from offsite storage.</p>	<p>\$50,000</p>	<p>7/11</p>	<p>7/20</p>
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## Evanston City Council Agenda Schedule - 2017

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

**2017 Meeting Dates: Jan 9, Jan 17, Jan 23, Feb 13, Feb 20, Feb 27, Mar 13, Mar 20, Mar 27, Apr 10, Apr 17, Apr 24**

**May 8, May 15, May 22, Jun 12, Jun 19, Jun 26, Jul 10, Jul 17, Jul 24, Aug 14, Sept 11, Sept 18, Sept 25**

**Oct 9, Oct 16, Oct 23, Nov 13, Nov 20, Nov 27, Dec 11**

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	7/10/2017	Capital Planning Program Issues	SPB	CC	Bobkiewicz	
CMO	7/10/2017	Review of City Plans and Budget Process July - December, 2017	SPB	CC	Bobkiewicz	
PWA	7/10/2017	Water Service Shut-Off for Non-Payment Process	SPB	CC	Stoneback	
CMO	7/10/2017	Harley Clarke RFP	SPB	CC	Bobkiewicz	
PWA	7/10/2017	Water Meter Replacement - Phase 1 and Water Meter Accessories	B	APW	Stoneback	
PWA	7/10/2017	Treated Water Storage Change Order	B	APW	Stoneback	
PWA	7/10/2017	Hydrant Painting Change Order	B	APW	Stoneback	
PWA	7/10/2017	Roof and Masonry Repairs at City Facilities	B	APW	Stoneback	
CD	7/10/2017	Sidewalk Café - Sam's Chicken, 1639 Orrington	B	APW	Leonard	
Police	7/10/2017	PD Digital Voice Logger Upgrade	B	APW	Eddington	
Admin Svcs	7/10/2017	Citation Management Contract	B	APW	Storlie	
CMO	7/10/2017	BMO Harris/Purchasing Cards	B	APW	Lyons	
CMO	7/10/2017	OPEB Report	B	APW	Lyons	Accept and Place on File
CMO	7/10/2017	CAFR/Audit Report	B	APW	Lyons	Accept and Place on File
Legal	7/10/2017	IAFF/AFSCME Report	B	APW	Farrar	Accept and Place on File
PWA	7/10/2017	Block Party Regulation Amendments	O	APW	Stoneback	For Intro
Legal	7/10/2017	Liquor Licenses (Pita 1, Noodles & Co, Furious Spoon, Beer on Central, North Shore Cider (2))	O	APW	Farrar	For Intro
Legal	7/10/2017	Administrative Adjudication Code Amendments	O	APW	Farrar	For Action
Legal	7/10/2017	Time to Enter Liquor License Property Amendment	O	APW	Farrar	For Action
Legal	7/10/2017	Small Unmanned Aircraft Code Amendment	O	APW	Farrar	For Action - Held from 6/26
CD	7/10/2017	Special Use Type 2 Restaurant - Pono Ono Poke	O	PD	Leonard	For Intro and Action - Ald. Wilson
CD	7/10/2017	Special Use for Public Utility - 2506 Green Bay Rd	O	PD	Leonard	For Action
PWA	7/10/2017	Pavement Seal Applicators	O	HS	Stoneback	For Action
CD	7/10/2017	Adopting 2017 Action Plan and 2017 CD Block Grant/HOME/Emergency Grant Budgets	R	HCDA	Leonard	
CD	7/10/2017	Amending 2015 CD Block Grant Program and Authorizing Reallocation of CDBG	R	HCDA	Leonard	

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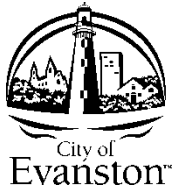
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Mayor	7/10/2017	Appointments/Re-Appointments (3)		CC	Francellno	
	7/17/2017	No planned meeting		CC		
PWA	7/24/2017	Groot to Address Overflowing Dumpster	D	APW	Stoneback	
Admin Svcs	7/24/2017	Residency Requirements for Employees	B	APW	Storlie	per Ald. Fleming,
Admin Svcs	7/24/2017	Ex-Offender Hiring Policy	B	APW	Storlie	per Ald. Fleming
Admin Svcs	7/24/2017	Cisco SmartNet Renewal 2017	B	APW	Storlie	
PRCS	7/24/2017	Amd. To NU/Golf Course Football Parking Agmt	B	APW	Hemingway	
PWA	7/24/2017	Alley and Street Improvements	B	APW	Stoneback	
PWA	7/24/2017	Garage Floor Coatings	B	APW	Stoneback	
PWA	7/24/2017	Change Order #2 - Arch Svcs at Robert Crown	B	APW	Stoneback	
CD	7/24/2017	Sidewalk Café - Furious Spoon	B	APW	Leonard	
PRCS	7/24/2017	Moran Center Rehabilitation Agmt	R	APW	Hemingway	
Legal	7/24/2017	NU Property	R	APW	Farrar	
CMO	7/24/2017	2017 Bond Issue	O	APW	Lyons	For Intro
Admin Svcs	7/24/2017	Immobilization (Boot) Amendments	O	APW	Storlie	For Intro
CD	7/24/2017	Zoning Code Amendment - Regulating Mailed Notices	O	PD	Leonard	For Intro
CD	8/14/2017	Preservation Awards	P	CC	Leonard	
CMO	8/14/2017	Relationship of City/Library Bonds as Library Bonds are Retired	D	APW	Lyons	
CMO	8/14/2017	Budget Amendments - SSA4 and Snow	B	APW	Lyons	
PRCS	8/14/2017	YJC Career Pathways Agmt Renewal	B	APW	Hemingway	
CMO	8/14/2017	1714-20 Chicago Land Sale Contract	R	APW	Lyons	
CMO	8/14/2017	Lease of City-Owned Property at 633 Howard	O	APW	Lyons	For Intro
CD	8/14/2017	1726 Hinman Ave - Landmark Status	O	PD	Leonard	For Action - continued from 6/26
PWA	9/25/2017	Modify Weed and Turf Control	O	HS	Stoneback	For Intro
PRCS	9/25/2017	Removal of Expired Honorary St Name Signs	B	HS	Hemingway	
PRCS	11/27/2017	Noyes Tenant Leases	R	APW	Hemingway	







# Memorandum

To: Wally Bobkiewicz, City Manager  
 Martin Lyons, Assistant City Manager/Chief Financial Officer

From: Ashley King, Finance & Budget Manager

Subject: May 2017 Monthly Financial Report

Date: June 29, 2017

Please find attached the unaudited financial statements as of May 31, 2017. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

Fund	Fund Description	YTD Revenues	YTD Expenses	YTD Net	Fund Balance	Cash Balance
100	GENERAL FUND	46,871,502	43,829,090	3,042,412	17,635,601	10,376,936
176	HEALTH AND HUMAN SERVICES	357,980	266,552	91,429	162,235	162,235
175	GENERAL ASSISTANCE FUND	474,124	350,720	123,404	709,792	709,792
180	GOOD NEIGHBOR FUND	1,000,000	416,667	583,333	583,333	583,333
185	LIBRARY FUND	3,578,758	2,411,923	1,166,835	1,817,547	1,817,452
195	NEIGHBORHOOD STABILIZATION	74	16,345	(16,271)	(16,271)	116,139
200	MOTOR FUEL TAX FUND	809,470	357,496	451,974	1,865,652	1,688,951
205	EMERGENCY TELEPHONE (E911)	404,518	411,538	(7,020)	156,041	(169,431)
210	SPECIAL SERVICE AREA (SSA) #4	177,765	82,250	95,515	(96,761)	(96,761)
215	CDBG FUND	-	183,591	(183,591)	(119,485)	(119,485)
220	CDBG LOAN	24,745	1,450	23,295	234,216	234,216
235	NEIGHBORHOOD IMPROVEMENT	-	-	-	169,915	169,915
240	HOME FUND	55,177	60,892	(5,715)	(3,338)	(3,338)
250	AFFORDABLE HOUSING FUND	86,813	29,336	57,477	1,458,665	1,458,665
186	LIBRARY DEBT SERVICE FUND	-	38,227	(38,227)	(21,424)	(21,425)
300	WASHINGTON NATIONAL TIF	2,451,420	2,230,819	220,601	5,845,277	5,924,196
310	HOWARD-HARTREY TIF	1,320	644,993	(643,672)	(0)	6,016,012
330	HOWARD-RIDGE TIF FUND	304,036	312,627	(8,591)	(8,675)	(6,406)
335	WEST EVANSTON TIF FUND	5,252	16,981	(11,729)	405,531	413,853
340	DEMPSTER-DODGE TIF FUND	-	32,432	(32,432)	(61,847)	(61,847)
345	CHICAGO-MAIN TIF	-	14,030	(14,030)	121,047	121,047
350	SPECIAL SERVICE AREA (SSA) #6	117,199	-	117,199	195,493	195,493
320	DEBT SERVICE FUND	7,237,646	1,982,485	5,255,162	6,001,216	6,016,012
415	CAPITAL IMPROVEMENTS FUND	601,740	2,100,084	(1,498,344)	10,019,614	10,868,153
420	SPECIAL ASSESSMENT FUND	179,166	109,761	69,405	3,068,621	3,065,084
505	PARKING SYSTEM FUND	4,860,289	3,414,315	1,445,973	9,198,637	9,068,464
510	WATER FUND	6,649,373	6,145,434	503,939	8,084,048	6,487,244
515	SEWER FUND	5,143,099	5,399,820	(256,721)	4,355,377	3,151,707
520	SOLID WASTE FUND	2,045,902	1,629,254	416,647	(556,136)	(1,173,228)
600	FLEET SERVICES FUND	1,428,902	1,168,646	260,257	1,023,001	314,929
601	EQUIPMENT REPLACEMENT FUND	691,850	175,335	516,516	1,401,849	1,401,848
605	INSURANCE FUND	7,170,479	7,336,476	(165,998)	(2,463,023)	361,345
<b>TOTAL</b>		<b>92,728,601</b>	<b>81,169,570</b>	<b>11,559,031</b>	<b>71,165,747</b>	<b>69,071,103</b>

Included above are the ending balances as of May 31, 2017 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which can be used (or easily sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

During the 2016 Audit Process, a number of changes were made to the methodology behind Evanston's financial reporting. As a result, the April and May financial report has fund balances that look significantly different than those presented in March. In most instances, they are more closely aligned with cash.

As will be noted in the June 30 report, revenues for 2017 are expected to not reach budgeted amounts, which means the current surplus will not remain through the end of the year and staff will be identifying options at the July 10, 2017 Council meeting.

As of May 31, 2017, the General Fund is reporting a net surplus of \$3,042,412. The General Fund balance is \$17,635,601 with a cash balance of \$10,376,936. This year shows the Economic Development Fund merged with the General Fund—increasing both Fund and Cash balances. The attached supplemental charts show the General Fund Revenues at 39.5% of budget and expenses lower at 36.9%. This revenue number reflects receipt of 50% of property taxes; permit revenue, however, is well-below estimates.

Through May 31, 2017, the E911 Fund is showing a negative fund cash balance of \$169,431. This is due to purchase of new software.

Through May 31, 2017, the SSA #4 Fund is showing a negative fund and cash balance of \$96,761. This is due to the timing of payments to the Downtown Evanston group.

Through May 31, 2017, the Home Fund is showing a negative cash balance of \$3,338. This will be reimbursed with draw-downs during June.

Through May 31, 2017, the CDBG Fund is showing a negative cash balance of \$119,485. This will be reimbursed with draw-downs during June.

Through May 31, 2017, the Capital Fund is showing a fund balance of \$10,019,614 and a cash balance of \$10,868,153. As the year-end close process for 2016 continues through May, expenses are anticipated to increase to reflect payables due to IDOT for work done in 2016 but recently billed in 2017. This will reduce the fund balances

Through May 31, 2017, the enterprise funds (Parking, Water, and Sewer) have balances above average due to the timing of capital projects for 2017.

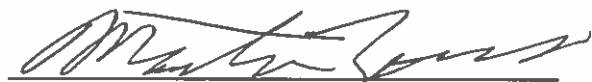
Through May 31, 2017, the Solid Waste Fund has a negative fund balance of \$556,136 and a negative cash balance of \$1,173,228.

Through May 31, 2017, the Insurance Fund is showing a negative fund balance of \$2,463,023 with a cash balance of \$361,345.

If there are any questions on the attached report, please contact me by phone at (847) 859-7884 or by email: [aking@cityofevanston.org](mailto:aking@cityofevanston.org). Detailed fund summary reports can be found at: <http://www.cityofevanston.org/city-budget/financial-reports/>.

#### CERTIFICATION OF ATTACHED FINANCIAL REPORTS

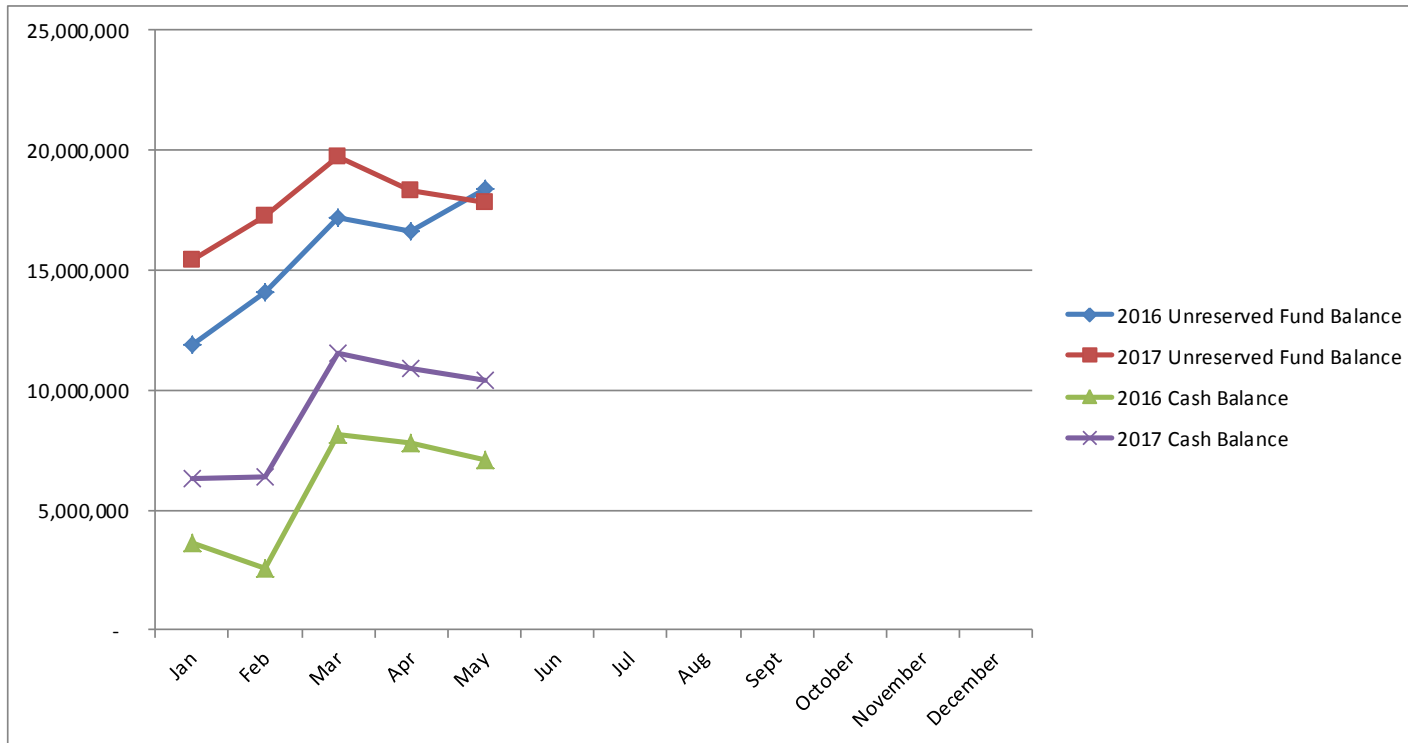
As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Martin Lyons, Treasurer of the City of Evanston, hereby affirm that I have reviewed the May 31, 2017 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



Martin Lyons, Treasurer

## 2016 v 2017 Fund and Cash Balance-- General Fund

	Jan	Feb	Mar	Apr	May
2016 Unreserved Fund Balance	11,859,782	14,097,256	17,193,730	16,597,583	18,375,173
2017 Unreserved Fund Balance	15,453,984	17,244,431	19,734,012	18,292,843	17,839,404
2016 Cash Balance	3,656,830	2,587,845	8,182,090	7,808,208	7,101,333
2017 Cash Balance	6,338,271	6,393,110	11,561,044	10,901,398	10,376,936



# May 2017 Financial Report

Through 05/31/17

Summary Listing

## Fund 100 - GENERAL FUND

Classification	2017 Budget	May Actual	YTD Actual	% of Budget	Prior Year Total Actual
Property Taxes	28,639,628.00	296,720.78	15,047,428.76	52.5%	27,302,687.33
Other Taxes	49,402,274	3,165,971	18,888,494	38.2%	44,156,868
License	5,496,150	481,139	1,598,727	29.1%	6,851,422
Permit	11,648,000	262,198	1,878,619	16.1%	11,012,646
Fee	115,500	2,457	90,965	78.8%	70,395
Fines and Forfeitures	3,810,000	259,179	1,180,638	31.0%	3,611,901
Parking Charges for Services	640,000	213,333	448,881	70.1%	687,835
Parks and Recreation Charges for Services	5,650,895	999,218	2,908,670	51.5%	5,401,563
Other Charges for Services	2,642,500	215,502	1,173,261	44.4%	2,687,897
Interfund Transfers	7,705,774	627,310	3,136,548	40.7%	8,099,626
Intergovernmental Revenue	839,965	43,549	234,134	27.9%	988,671
Other Revenue	2,138,046	73,071	273,968	12.8%	1,588,331
Interest Income	50,100	2,487	11,169	22.3%	30,285
<b>REVENUE TOTAL</b>	<b>118,778,832</b>	<b>6,642,135</b>	<b>46,871,502</b>	<b>39.5%</b>	<b>112,490,127</b>
CITY COUNCIL	498,189	62,680	186,022	37.3%	433,601
CITY CLERK	275,488	22,220	114,047	41.4%	294,665
CITY MANAGER'S OFFICE	9,878,454	484,877	2,408,389	24.4%	7,471,734
LAW	854,050	59,300	289,722	33.9%	1,052,130
ADMINISTRATIVE SERVICES	9,700,879	746,586	3,402,708	35.1%	9,164,947
COMMUNITY DEVELOPMENT	2,804,668	180,151	871,833	31.1%	2,510,408
POLICE	38,223,842	2,361,170	16,296,308	42.6%	37,817,627
FIRE MGMT & SUPPORT	24,294,001	1,287,965	10,104,363	41.6%	23,235,714
HEALTH	3,582,312	234,043	1,141,168	31.9%	3,097,351
PARKS, REC. AND COMMUNITY SERV.	12,361,460	797,068	3,674,635	29.7%	11,996,280
PUBLIC WORKS AGENCY	16,212,848	1,063,316	5,339,896	32.9%	14,488,137
<b>EXPENSE TOTAL</b>	<b>118,686,191</b>	<b>7,299,376</b>	<b>43,829,090</b>	<b>36.9%</b>	<b>111,562,594</b>
Fund 100 - GENERAL FUND Totals					
REVENUE TOTALS	118,778,832	6,642,135	46,871,502	39%	112,490,127
EXPENSE TOTALS	118,686,191	7,299,376	43,829,090	37%	111,562,594
Fund 100 - GENERAL FUND Net Gain (Loss)	92,641	(657,242)	3,042,412		927,533

# May 2017 Financial Report

Through 05/31/17  
Summary Listing

## Fund 505 - PARKING SYSTEM FUND

Classification	2017 Budget	May Actual	YTD Actual	%	Prior Year Total Actual
Permit	-	-	1,250		3,350
Parking Charges for Services	6,737,875	677,832	2,668,088	39.6%	6,340,992
Parks and Recreation Charges for Services	65,000	-	56,000	86.2%	168,500
Interfund Transfers	4,120,636	2,060,318	2,060,318	50.0%	3,711,768
Intergovernmental Revenue	12,125	-	-	0.0%	-
Other Revenue	203,216	8,206	56,973	28.0%	195,895
Interest Income	35,070	4,768	17,660	50.4%	38,159
<b>REVENUE TOTAL</b>	<b>11,173,922</b>	<b>2,751,123</b>	<b>4,860,289</b>	43.5%	<b>10,458,663</b>
Employee Pay	26,000	3,875	8,360	32.2%	26,465
Benefits	1,117,119	81,333	378,102	33.8%	1,206,649
Pensions	104,802	7,661	35,340	33.7%	229,588
Services	3,222,411	426,019	1,288,270	40.0%	2,846,933
Supplies	278,864	20,607	75,569	27.1%	237,610
Capital Outlay	3,020,000	90,671	610,638	20.2%	(24,598)
Insurance and Other Chargebacks	524,102	45,247	216,822	41.4%	504,784
Depreciation Expense	-	-	-		2,836,672
Contingencies	11,000	-	2,222	20.2%	5,910
Debt Service	4,331,771	141,632	141,632	3.3%	390,235
Miscellaneous	304,000	27,032	126,242	41.5%	255,626
Interfund Transfers	1,584,683	106,224	531,118	33.5%	1,303,783
<b>EXPENSE TOTAL</b>	<b>14,524,752</b>	<b>950,300</b>	<b>3,414,315</b>	23.5%	<b>9,819,656</b>
Fund 505 - PARKING SYSTEM FUND Totals					
REVENUE TOTALS	\$11,173,922	\$2,751,123	\$4,860,289	43%	\$10,458,663
EXPENSE TOTALS	\$14,524,752	\$950,300	\$3,414,315	24%	\$9,819,656
Fund 505 - PARKING SYSTEM FUND Net Gain	(\$3,350,830)	\$1,800,824	\$1,445,973	(43%)	\$639,007

# May 2017 Financial Report

Through 05/31/17

Summary Listing

## Fund 510 - WATER FUND

Classification	2017 Budget	May Actual	YTD Actual	%	Prior Year Total Actual
Fee	70,000	10,219	38,145	54.5%	90,592
Water Charges for Services	17,324,000	865,374	6,547,392	37.8%	15,851,052
Sewer Charges for Services	36,000	4,026	18,575	51.6%	51,737
Other Charges for Services	135,000	31	108	0.1%	168,482
Other Revenue	6,828,400	17,289	33,023	0.5%	306,143
Interest Income	1,600	3,106	12,130	758.1%	16,116
<b>REVENUE TOTAL</b>	<b>24,395,000</b>	<b>900,046</b>	<b>6,649,373</b>	27.3%	<b>16,484,123</b>
Employee Pay	183,365	6,864	50,322	27.4%	193,328
Benefits	4,037,387	369,579	1,525,010	37.8%	3,898,385
Pensions	368,658	33,733	143,138	38.8%	888,372
Services	2,250,760	244,536	770,181	34.2%	1,743,993
Supplies	1,360,390	78,682	308,748	22.7%	876,885
Capital Outlay	14,982,119	168,293	996,083	6.6%	36,713
Insurance and Other Chargebacks	1,174,064	97,925	470,885	40.1%	1,110,835
Depreciation Expense	-	-	-	-	1,973,593
Contingencies	1,000	-	-	0.0%	1,000
Debt Service	1,438,470	388,016	421,769	29.3%	633,708
Miscellaneous	62,980	-	-	0.0%	238,468
Interfund Transfers	3,502,313	291,859	1,459,297	41.7%	3,502,313
<b>EXPENSE TOTAL</b>	<b>29,361,507</b>	<b>1,679,488</b>	<b>6,145,434</b>	20.9%	<b>15,097,592</b>
Fund <b>510 - WATER FUND</b> Totals					
REVENUE TOTALS	24,395,000	900,046	6,649,373		16,484,123
EXPENSE TOTALS	29,361,507	1,679,488	6,145,434		15,097,592
Fund <b>510 - WATER FUND</b> Net Gain (Loss)	(4,966,507)	(779,442)	503,939		1,386,531



# May 2017 Financial Report

Through 05/31/17  
Summary Listing

## Fund 515 - SEWER FUND

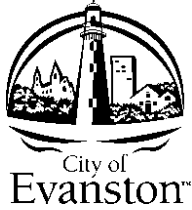
Classification	2017 Budget	May Actual	YTD Actual	%	Prior Year Total Actual
Sewer Charges for Services	12,501,500	907,035	5,139,844	41.1%	13,027,160
Other Charges for Services	19,650	-	-	0.0%	21,600
Other Revenue	604,165	-	-	0.0%	3,087
Interest Income	1,000	1,088	3,256	325.6%	4,450
<b>REVENUE TOTAL</b>	<b>13,126,315</b>	<b>908,123</b>	<b>5,143,099</b>	<b>39.2%</b>	<b>13,056,297</b>
Employee Pay	57,040	2,873	12,191	21.4%	37,763
Benefits	859,043	79,890	326,854	38.0%	862,355
Pensions	73,398	7,448	30,967	42.2%	204,330
Services	908,500	7,245	41,785	4.6%	109,493
Supplies	92,300	9,830	16,830	18.2%	48,058
Capital Outlay	2,819,700	164,450	885,450	31.4%	15,370
Insurance and Other Chargebacks	432,953	35,777	178,355	41.2%	414,270
Depreciation Expense	-	-	-		3,461,103
Debt Service	8,370,946	1,088,397	3,494,191	41.7%	1,336,366
Miscellaneous	1,500	-	-	0.0%	5,000
Interfund Transfers	991,677	82,640	413,198	41.7%	773,873
<b>EXPENSE TOTAL</b>	<b>14,607,057</b>	<b>1,478,550</b>	<b>5,399,820</b>	<b>37.0%</b>	<b>7,267,980</b>
Fund 515 - SEWER FUND Totals					
REVENUE TOTALS	13,126,315	908,123	5,143,099	39%	13,056,297
EXPENSE TOTALS	14,607,057	1,478,550	5,399,820	37%	7,267,980
Fund 515 - SEWER FUND Net Gain (Loss)	(1,480,742)	(570,427)	(256,721)	17%	5,788,316

# May 2017 Financial Report

Through 05/31/17  
Summary Listing

## Fund 520 - SOLID WASTE FUND

Classification	2017 Budget	May Actual	YTD Actual	%	Prior Year Total Actual
License	275,000	42,110	83,374	30.3%	170,144
Other Charges for Services	3,632,394	288,024	1,488,082	41.0%	3,586,453
Interfund Transfers	1,055,967	87,997	439,986	41.7%	1,055,967
Other Revenue	238,000	10,907	34,460	14.5%	274,808
<b>REVENUE TOTAL</b>	<b>5,201,361</b>	<b>429,038</b>	<b>2,045,902</b>	39.3%	<b>5,087,372</b>
Employee Pay	45,000	7,264	11,071	24.6%	43,025
Benefits	644,768	51,356	217,085	33.7%	620,226
Pensions	60,473	5,222	20,796	34.4%	151,916
Services	3,679,126	98,733	1,104,812	30.0%	3,438,311
Supplies	53,050	1,207	5,016	9.5%	54,768
Capital Outlay	25,750	4,358	10,622	41.2%	6,034
Insurance and Other Chargebacks	149,325	10,873	48,596	32.5%	138,618
Debt Service	21,046	920	920	4.4%	2,251
Miscellaneous	15,000	-	-	0.0%	12,232
Interfund Transfers	504,807	42,067	210,336	41.7%	499,493
<b>EXPENSE TOTAL</b>	<b>5,198,345</b>	<b>221,999</b>	<b>1,629,254</b>	31.3%	<b>4,966,872</b>
Fund 520 - SOLID WASTE FUND Totals					
<b>REVENUE TOTALS</b>	5,201,361	429,038	2,045,902	39%	5,087,372
<b>EXPENSE TOTALS</b>	5,198,345	221,999	1,629,254	31%	4,966,872
Fund 520 - SOLID WASTE FUND Net Gain	3,016	207,039	416,647	13,815%	120,500



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: June 28, 2017

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

## Zoning Weekly Update

Cases Received and Pending, June 21, 2017 - June 27, 2017

### Zoning Reviews

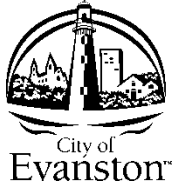
Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	811 Lincoln Street	R1	Building Permit	2-story addition and new deck at SFR	05/18/17	non-compliant, pending minor variation application
1	2130 Orrington Avenue	R1	Building Permit	Bluestone patio and walk	06/20/17	pending staff review
1	1865 Sherman Avenue	U1	Building Permit	Install vertical platform lift (NU)	06/20/17	pending staff review
2	1711 Church Street	MXE	Building Permit	Building to be demolished, enlarge and reconfigure driveway and entrance onto Church Street (Advanced Disposal)	05/26/17	pending additional information
2	1620 Crain Street	R3	Building Permit	Replace patio, new deck	06/13/17	pending staff review
2	2020 Greenwood Street	I2	Zoning Analysis	Subdivide property into 2 lots (Greenwood Storage)	06/13/17	pending staff review
2	1881 Oak Avenue	RP	Building Permit	Install new swing door and new revolving door (E2 apartments)	06/14/17	pending staff review
2	1006 Florence Avenue	R3	Building Permit	New SFR with detached garage	06/27/17	pending staff review
3	605 Judson Avenue	R1	Building Permit	Exterior and interior renovation of SFR, new terrace, stairs, walks, new 2-car detached garage	05/02/17	pending revisions from the applicant
3	416 Dempster Street	R1	Zoning Analysis	Replace concrete patio with brick, replace concrete parking pad with concrete	05/11/17	pending additional information from the applicant
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	1122 Michigan Avenue	R1	Building Permit	Interior remodel	06/27/17	pending staff review
4	1450-1508 Sherman Avenue	D4	Zoning Analysis	Construct 16-story building with first floor commercial, 292 dwelling units and 172 parking spaces (revised plans) (Planned Development)	04/04/17	non-compliant, pending revisions from the applicant, PD application submitted
4	1630 Chicago Avenue	D3	Building Permit	Interior build out for Type 2 restaurant (Pono Ono Poke)	06/13/17	pending special use application
4	1507-1511 Wilder Street	R3	Zoning Analysis	Construct new 2-unit townhomes on each lot for a total of 4 townhomes	06/13/17	pending staff review
4	813 Crain Street	R4	Zoning Analysis	Construct roofed front and side porch, landing and steps at multi-family dwelling	06/27/17	pending staff review
5	1925 Hartrey Avenue	R3	Building Permit	New front porch	05/15/17	non-compliant, pending revisions or variation application
5	2309 Foster Street	R3	Building Permit	Rebuild rear exit stair, raise roof to provide code compliant headroom at multi-family dwelling	06/23/17	pending staff review
6	2400 Marcy Avenue	R1	Building Permit	Addition to SFR	05/05/17	non-compliant, pending revisions
6	2500 Hartzell Street	R1	Building Permit	Install paver and stone patio, and paver walk	05/08/17	pending additional information from the applicant
6	3308 Noyes Street	R1	Building Permit	1-story addition	05/12/17	non-compliant, pending revisions from the applicant
6	2517 Central Street	R5	Building Permit	Construct 2-story deck and stairs (multi-family dwelling)	05/23/17	non-compliant, pending minor variation application
6	2530 Marcy Avenue	R1	Building Permit	Replace retaining wall	06/13/17	pending staff review
6	2526 Hartzell Street	R1	Building Permit	Interior renovations	06/14/17	pending staff review
6	3307 Noyes Street	R1	Building Permit	1-story addition	06/19/17	pending staff review

6	3233-3249 Central Street	R4	Zoning Analysis	Demo existing apartment building, construct new 2-story, 14-unit apartment building with garage and surface parking (revised plan)	06/19/17	pending staff review
6	2306 Harrison Street	R1	Building Permit	Front porch repairs	06/21/17	pending staff review
6	2400 Lawndale Avenue	R1	Building Permit	New patio	06/21/17	pending staff review
7	2119 Colfax Street	R1	Building Permit	Interior remodel, 2nd floor and new front porch addition	05/22/17	non-compliant, pending minor variation application
7	630 Clinton Place	R1	Building Permit	Interior and exterior renovations (NU)	05/23/17	non-compliant, pending revisions from the applicant
7	2712 Bryant Avenue	R1	Building Permit	Addition to SFR	05/08/17	non-compliant, pending revisions from the applicant
7	801 Ridge Terrace	R1	Building Permit	Replace deck and porch	06/01/17	non-compliant, pending revision from the applicant
7	1316 Livingston Street	R1	Building Permit	2-story addition	06/14/17	pending staff review
7	2528 Sheridan Road	R1	Building Permit	Install stone walkways and landscaping	06/14/17	pending additional information from the applicant
7	1317 Livingston Street	R1	Zoning Analysis	Remove concrete driveway, replace with smaller footprint, add walk and stairways	06/14/17	pending staff review
7	2115 Lincoln Street	R1	Building Permit	Remove existing terrace, install paver terrace	06/16/17	pending staff review
7	819 Clinton Place	R1	Building Permit	New paver patio and timber wall	06/21/17	pending staff review
7	2143 Hartrey Avenue	R1	Building Permit	Interior remodel	06/22/17	pending staff review
7	2316 Bryant Avenue	R1	Zoning Analysis	Remove concrete walk, replace with paver walk, enlarge front stoop	06/22/17	pending staff review
8	128-130 Chicago Avenue	C1	Zoning Analysis	Construct 4-story building with ground-floor retail to include retail landscape establishment, open garden yard, 10 dwelling units above, open parking lot	03/31/17	non-compliant, pending revisions
8	1027 Hull Terrace	R3	Building Permit	Construct 2-story deck	05/30/17	non-compliant, pending minor variation application
8	721 Howard Street	B3	Building Permit	Interior remodel for a dinner theater (Howard Street Theater)	06/07/17	<b>pending preliminarily DAPR</b>
9	1125 Madison Street	R1	Building Permit	Construct paver patios at SFR	09/22/16	<b>pending ZBA 7/11/17</b>
9	1626 Main Street	R3	Building Permit	Interior remodel and 2-story addition	05/23/17	pending additional information from the applicant
9	918 Madison Street	R1	Building Permit	2-car garage	06/16/17	pending staff review
9	900 South Boulevard	R1	Building Permit	Replace shed	06/19/17	pending staff review
9	1030 Cleveland Street	R2	Building Permit	Replace existing stairs, pour concrete pad	06/21/17	pending staff review

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	325 Greenwood Street	R1	Major Variation	Building lot coverage and interior side yard setback to demoish garage and establish 1 open parking space	06/22/17	<b>ZBA 07/18/17</b>
1	2014 Orrington Avenue	R1	Special Use/ Major Variation	Expansion of use of a Religious Institution, front yard setback and third story addition	02/17/17	<b>pending Preservation, DAPR &amp; ZBA</b>
1	811 Lincoln Street	R1	Minor Variation	Building lot coverage for 2-story addition and rear deck to SFR	06/16/17	Determination after 07/11/17

3	1018 Michigan Avenue	R1	Appeal	Appeal of Zoning Administrator's decision to deny minor variation for building lot coverage for a 3-car detached garage	05/05/17	<b>ZBA 07/11/17</b>
4	1630 Chicago Avenue	D3	Special use	Type 2 restaurant (Pono Ono Poke)	05/26/17	<b>P&amp;D &amp; CC 07/10/17</b>
4	901 Grove Street	D3	Substitution of Special Use	Wintrust Financial Corp. to locate at the former Chase Bank, existing bank building with drive-thru	06/02/17	Determination after 06/23/17
4	1207 Elmwood Avenue, Unit A	R3	Fence Variation	Install front yard fence at 2-unit townhome	06/14/17	Determination after 07/07/17
6	2403 Hastings Avenue	R1	Minor Variation	Building lot coverage for new SFR	06/15/17	Determination after 07/06/17
6	2517 Central Street	R5	Minor Variation	Building lot coverage to replace existing rear stairs with larger 2-story deck and stairs at multi-family dwelling	06/28/17	Determination after 07/14/17
7	2119 Colfax Street	R1	Minor Variation	Front setback for a 2nd floor and front porch addition	06/06/17	Determination after 06/30/17
7	2506 Green Bay Road	B1a	Special Use/ Fence Variation	Replacing existing substation equipment with new equipment, remove fence with brick wall (ComEd substation)	04/26/17	<b>CC 07/10/17</b>
7	811 Clinton Place	R1	Minor Variation	Building lot coverage for addition to SFR	06/23/17	Determination after 07/14/17
8	120 Dodge Avenue	R4	Special Use/Major Variation	Construct 1-story addition at Dobson Plaza	03/20/17	<b>pending DAPR &amp; ZBA</b>
8	1004 Harvard Terrace	R2	Minor Variation	Building lot coverage for a new 2-car detached garage	06/07/17	Determination after 06/27/17
8	1027 Hull Terrace	R3	Minor Variation	Building lot coverage to replace existing rear stairs with larger 2-story deck and stairs at multi-family dwelling	06/28/17	pending notice
9	1125 Madison Street	R1	Appeal	Appeal of Zoning Administrator's determination that gravel improvements constitute a patio	05/16/17	<b>pending ZBA 7/11/17</b>



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: June 30, 2017

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

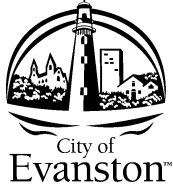
# Inspector Weekly Update

Cases Received, June 30, 2017

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks are in good condition. Grass on parkway is maintained. No construction activity at time of inspection.	6/26/2017
2	1613-27 Church Street (Church Street Village)	New 8 Unit Townhomes	Landscaping has been completed. Certificate of Occupancy was issued for entire project. Project will be removed from weekly report.	6/26/2017
4	1571 Maple Avenue	Mixed Use Building	Rough work for the MEP contractors continues on floors 11 and 12. Masons have completed the east elevation and the maintenance/delivery garage bays on east exposure. Construction fence and dust control screening is in place and plumb. Project is kept orderly. Road closure at Elmwood Avenue will end June 30.	6/28/2017
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Fences, sidewalks and barriers are in good condition. Demolition of interior is near completion. Clean up from the demo should be finished this week.	6/26/2017
7	1620 Central Avenue	New 47 Unit Apartment Building	Certificate of Occupancy has been issued for all units. Project close-out will occur after common area completion and required submittals.	6/28/2017
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	The building demolition is nearly complete. The new corrugated metal roofing is being installed starting at roof center. Construction and windscreen fences are in place. The catch basins on site are protected and cleared.	6/29/2017
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	The webbing support work between arches continues to move forward. Perimeter wall installation continues on the north wall of the ground floor concourse. Electrical and HVAC ductwork continues on the second floor concourse level. Street cleaning is done on a regular basis. Construction and soil erosion fencing are in place and plumb. Job site is kept in order.	6/29/2017
7	560 Lincoln (NU Residence Hall)	New Dormitory	Job is in the finishing stage. Flooring, interior doors, plumbing fixtures and electrical fixtures are being installed throughout. Exterior of the project is in good condition with all construction fences in place and plumb. Neighboring storm structures are emptied as needed.	6/29/2017





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Acting Assistant Director Health and Human Services  
Department

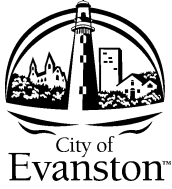
Subject: Food Establishment Application Weekly Report

Date: June 30, 2017

The table below is the weekly report of all applications for Food Establishments received during the week of June 25, 2017

Please contact me at 847/448-8289 or [iogbo@cityofevanston.org](mailto:iogbo@cityofevanston.org) if you have any questions or need additional information.

Establishment Name	Address	Ward	Application Received on	Type	Proposed Opening Date
Target	1620 Sherman	1	6/27/2017	Food Establishment License	Not yet determined



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: June 30, 2017

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

## Liquor Licensing Weekly Report

Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS <sup>1</sup>
2	Furious Spoon	1700 Maple Ave	D	Restaurant (Liquor)	Sun-Thu: 11 am – 1 am; Fri-Sat: 11 am – 2 am	5/19/17	Pending City Council Introduction
7	Beer on Central	1930 Central street	K	Wine, Beer and Spirits Shop (with onsite consumption)	Mon-Thu: 11am – 8pm; Fri-Sat: 11am-9pm; Sun: 11am-7pm	6/9/17	Pending City Council Introduction
8	North Shore Cider(requesting change from P-4 to P-3)	707 West Howard	P-3	Craft Winery with on-site consumption (currently has P-4 (off-site consumption only)	Sun: 12 pm- 6pm; Thu: 4pm-10pm; Fri: 4pm-12am; Sat: 12PM- 12 am	6/16/17	Pending City Council Introduction

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<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# PRCS Facility Usage Report

Date: **Friday, June 30, 2017**

Facility	Reserved Time	Reservee	Reservation Purpose
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**Location: Dawes Park**

Dawes Park Lagoon Shelter	9:00am - 1:00pm	City of Evanston Recreation	Aquatic and Art Camp
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**Location: Elliott Park**

Elliott Park Picnic Table A	5:00pm - 9:00pm	Litoff, Jewish Reconstructionist Congregati	
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**Location: Fleetwood-Jourdain**

Foster Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
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**Location: Garden Park**

Garden Park Picnic Table A	5:00pm - 7:00pm	Kubiak, Paul	
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**Location: James Park**

James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games

**Location: Leahy Park**

Leahy Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
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**Location: Lovelace Park**

Lovelace Park Soccer Field	9:00am - 3:30pm	Evanston Soccer Association	Team Evanston Summer Camps
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**Location: Mason Park**

Mason Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
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# PRCS Facility Usage Report

**Date:** Saturday, July 1, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Baker Park</b>			
Baker Park	9:00am - 10:00am	Ev Baseball&Softball	EBSA Games
Baker Park	1:00pm - 4:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Centennial Park</b>			
Centennial Park Picnic Table	3:00pm - 7:00pm	Zhao, Shawn	
<b>Location: Dawes Park</b>			
Dawes Park Picnic Table C	11:00am - 3:00pm	Mathew, Sarah	
Dawes Park Picnic Table D	1:00pm - 7:00pm	Valerie Engel Schiff	
Dawes Park Lagoon Shelter	4:00pm - 7:00pm	Catherine Basic	
<b>Location: Elliott Park</b>			
Elliott Park Picnic table B	11:00am - 1:00pm	Judy Schachter	
Elliott Park Picnic table C	5:00pm - 9:00pm	Gomez, Alfredo	
<b>Location: Ingraham Park</b>			
Ingraham Park	2:00pm - 2:00pm	Muse of Fire Theatre Company	
<b>Location: James Park</b>			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Cricket Field	9:00am - 5:00pm	Evanston Cricket Club	Evanston Cricket Club Games
<b>Location: Larimer Park</b>			
Larimer Park	2:00pm - 8:00pm	Jessica Brown	Graduation Party
<b>Location: Lighthouse</b>			
Lighthouse Picnic Tables	1:00pm - 8:00pm	Burnusuzyan, Marutyun	Picnic
<b>Location: Lighthouse Beach</b>			
Lighthouse Beach - SAND R	9:30am - 5:30pm	stare, beth	Birthday party
<b>Location: Tallmadge Park</b>			
Tallmadge Park	10:00am - 2:00pm	kLAVA, Dewi	Family Gathering
Tallmadge Park North Ballfiel	1:00pm - 4:00pm	Ev Baseball&Softball	EBSA Games
Tallmadge Park South Ballfiel	1:00pm - 4:00pm	Ev Baseball&Softball	EBSA Games



# PRCS Facility Usage Report

Date: Sunday, July 2, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
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**Location: Centennial Park**

Centennial Park Picnic Table	3:00pm - 7:00pm	Matt LAne	
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**Location: Dawes Park**

Dawes Park Picnic Table A	9:00am - 7:00pm	Andrea D. Hammell	
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**Location: Elliott Park**

Elliott Park Picnic table B	9:00am - 1:00pm	Alvia, Rachel	
Elliott Park Picnic Table A	1:00pm - 3:00pm	Amanda Hargrove	
Elliott Park Picnic table C	3:00pm - 7:00pm	Thiam, Fatou	

**Location: Fleetwood-Jourdain**

Foster Park Field	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
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**Location: Ingraham Park**

Ingraham Park	2:00pm - 6:00pm	Muse of Fire Theatre Company	Much Ado About Nothing
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**Location: James Park**

James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
James Park Cricket Field	9:00am - 5:00pm	Evanston Cricket Club	Evanston Cricket Club Games

**Location: Lovelace Park**

Lovelace Picnic Tables	8:00am - 9:00pm	Kimmons, Ricky	Family Reunion
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**Location: Mason Park**

Mason Park Field	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
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**Location: Merrick Rose Garden**

Merrick Rose Garden	10:00am - 1:00pm	king, Megan	Wedding
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# PRCS Facility Usage Report

**Date:** Monday, July 3, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Elliott Park</b>			
Elliott Park Picnic table B	1:00pm - 5:00pm	Moreno, Alfredo	
<b>Location: Ingraham Park</b>			
Ingraham Park	2:00pm - 6:00pm	Muse of Fire Theatre Company	Much Ado About Nothing
<b>Location: James Park</b>			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Lighthouse</b>			
Lighthouse Picnic Tables	10:00am - 9:00pm	Lois Fhelgren	Family Reunion
<b>Location: Robert Crown Center</b>			
Robert Crown Football Field	6:00pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices



# PRCS Facility Usage Report

Date: **Tuesday, July 4, 2017**

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Centennial Park</b>			
Centennial Park Picnic Table	7:00am - 10:00pm	City of Evanston Recreation	4th of July Fireworks
Centennial Park Picnic Table	7:00am - 10:00pm	City of Evanston Recreation	4th of July Fireworks
Centennial Park Picnic Table	7:00am - 10:00pm	City of Evanston Recreation	4th of July Fireworks
<b>Location: Dawes Park</b>			
Dawes Park Lagoon Shelter	7:00am - 10:00pm	City of Evanston Recreation	4th of July
Dawes Park Picnic Table A	7:00am - 10:00pm	City of Evanston Recreation	4th of July
Dawes Park Picnic Table B	7:00am - 10:00pm	City of Evanston Recreation	4th of July
Dawes Park Picnic Table C	7:00am - 10:00pm	City of Evanston Recreation	4th of July
Dawes Park Picnic Table D	7:00am - 10:00pm	City of Evanston Recreation	4th of July
<b>Location: Elliott Park</b>			
Elliott Park Picnic Table A	7:00am - 10:00pm	City of Evanston Recreation	4th of July
Elliott Park Picnic table B	7:00am - 10:00pm	City of Evanston Recreation	4th of July
Elliott Park Picnic table C	7:00am - 10:00pm	City of Evanston Recreation	4th of July
<b>Location: Garden Park</b>			
Garden Park Picnic Table A	7:00am - 10:00pm	City of Evanston Recreation	4th of July
Garden Park Picnic Table B	7:00am - 10:00pm	City of Evanston Recreation	4th of July
Garden Park Picnic Table C	7:00am - 10:00pm	City of Evanston Recreation	4th of July
<b>Location: Ingraham Park</b>			
Ingraham Park	2:00pm - 6:00pm	Muse of Fire Theatre Company	Much Ado About Nothing
<b>Location: James Park</b>			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park	2:00pm - 10:00pm	CP	Haitian Community Picnic
<b>Location: Lovelace Park</b>			
Lovelace Picnic Tables	3:00pm - 8:00pm	Bindu Bommi	Family Picnic
<b>Location: Robert Crown Center</b>			
Robert Crown Diamond West	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Robert Crown Diamond East	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games





# PRCS Facility Usage Report

Date: **Wednesday, July 5, 2017**

Facility	Reserved Time	Reservee	Reservation Purpose
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**Location: Ingraham Park**

Ingraham Park	2:00pm - 6:00pm	Muse of Fire Theatre Company	Much Ado About Nothing
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**Location: James Park**

James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games

**Location: Lighthouse Beach**

Fire Circle	6:00pm - 10:00pm	Ecology Center	
Lighthouse Beach - SAND R	8:30pm - 8:00am	City of Evanston Recreation	Ecology Center Campout

**Location: Robert Crown Center**

Robert Crown Diamond West	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond East	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond West	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond East	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond West	9:15pm - 10:30pm	City of Evanston Recreation	
Robert Crown Diamond East	9:15pm - 10:30pm	City of Evanston Recreation	



# PRCS Facility Usage Report

Date: **Thursday, July 6, 2017**

Facility	Reserved Time	Reservee	Reservation Purpose
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**Location: Ingraham Park**

Ingraham Park	2:00pm - 6:00pm	Muse of Fire Theatre Company	Much Ado About Nothing
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**Location: James Park**

James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games

**Location: Robert Crown Center**

Robert Crown Diamond West	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Robert Crown Diamond East	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Robert Crown Football Field	6:00pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING JUNE 30, 2017**

## ***Appropriation Amendment Passes but State Budget Uncertainty Continues***

Today, June 30, marks the final day in Illinois' fiscal year. Earlier today, the House voted, with bipartisan support, to approve an appropriations amendment to Senate Bill 6. While lawmakers continue to meet in Springfield (the House is scheduled to be in session tomorrow), prospects for a full state budget remain uncertain. Legislative leaders continue to meet and negotiate a large package of bills to end the budget impasse. Additionally, Speaker Madigan sent a letter to bond rating agencies asking for more time to negotiate a balanced budget, which indicates that work in the General Assembly on a broad bipartisan agreement will continue into July.

For local governments, budget proposals have varied in their treatment of the Local Government Distributive Fund (LGDF) from no cut to a frozen LGDF to a ten percent reduction. The most recent amendment to Senate Bill 9 (House Amendment 2), the revenue component of the budget, does not contain a reduction to LGDF; however, the situation remains fluid.

Furthermore, we anticipate that a version of a property tax freeze will again emerge, but the particulars of the freeze have not been introduced as a bill amendment. On Wednesday, the latest property freeze proposal (Senate Bill 484) failed to reach the three-fifths majority required to advance in the House. As voted on, the bill includes a four-year property tax freeze, which excludes Chicago, Cook County and a small number of distressed school districts. The bill also increases various homestead exemptions and includes exemptions for debt service and pensions. Lacking a bipartisan agreement, Republicans did not vote for the bill. Again, lawmakers are still very much considering a property tax freeze as part of a multifaceted budget agreement.

Finally, amendments were filed on a handful of bills (House Bills 114-119) to include what appear to be stopgap appropriations in the absence of a state budget. Of importance to local governments, House Bill 117, 118 and 119 include appropriations to distribute state collected local revenues such as the Motor Fuel Tax, Use Tax, Video Gaming and Casino revenues. If budget talks break down, you may see these bills emerge in some form. Staff will provide updates to the membership as they become available. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

## ***Today's the Day!! Stake Your Claim on a NWMC Committee Seat***

Just a friendly reminder that today is the day for members to submit their requests to serve on one or more of the NWMC's committees. Members are requested to consider on which of the various core committees (Bicycle and Pedestrian, Finance, Legislative or Transportation) or non-core committees (Attorneys or Fire Core Cost Containment) you are interested in serving. Registration packets have been emailed to the membership, so please return your preferences to Larry Bury via email, [lbury@nwmc-cog.org](mailto:lbury@nwmc-cog.org) or fax, 847-296-9207 by today, Friday, June 30. *Staff contact: Larry Bury*

## ***July 25 NWMC Surplus Vehicle and Equipment Auction Beginning to Fill Up***

The next live NWMC Surplus Vehicle and Equipment Auction will be held on Tuesday, July 25 at America's Auto Auction in Crestwood. It's now time to review your fleets and equipment to determine which should be sold for top dollar! So far, *Evanston, Glenview, Highland Park, Lincolnshire, Palatine, Skokie and Wilmette* have indicated their participation, along with *Olympia Fields, Oswego, Richton, Sleepy Hollow, Sugar Grove and Yorkville*. We hope to have a lot more to report after the July 4<sup>th</sup> holiday.

For questions or additional information, please contact staff or America's Auto Auction Commercial Account Manager Bruce Uhter, [Bruce.Uhter@americasautoauction](mailto:Bruce.Uhter@americasautoauction), 708-389-4488 (office), 219-713-0327 (cell) or sales representative Jim Fee, 773-315-0293 or [jamesfee7522@yahoo.com](mailto:jamesfee7522@yahoo.com). *Staff contact: Ellen Dayan*

### ***Register Today for the 2017 NWMC Elected Officials Institute***

On Thursday, June 22, staff emailed the agenda and registration information for the 2017 NWMC Elected Officials Institute. This year's Institute will be held over two evenings, Wednesday, July 19 and Wednesday, July 26. Each session will be held from 6:00 p.m. to 9:00 p.m. at the NWMC offices, 1600 E. Golf Road, Suite 0700, in Des Plaines (on the campus of Oakton Community College).

The Northwest Municipal Conference Elected Officials Institute is an education program designed to enrich both the freshman and seasoned elected official. A highly interactive format allows ample opportunity for mayors/presidents, trustees/aldermen and others to exchange ideas and explore topics vital to serving as an elected official. The 2017 agenda provides informative programs, expert presenters and in-depth discussion that will complement your service as an elected official and make the Institute a valuable experience.

Here is a quick listing of the sessions and confirmed speakers:

Wednesday, July 19:

- Welcome/Introduction to the Northwest Municipal Conference and the Elected Officials Institute  
*NWMC President and Deerfield Mayor Harriet Rosenthal, NWMC staff*
- Communicating with the Media  
*Serafin & Associates Senior Strategist Scott Burnham*
- Open Meetings Act, FOIA and Parliamentary Procedure  
*Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer Senior Partner Stewart Diamond, Associate Daniel Bolin and Associate Erin Pell*
- Understanding & Influencing Springfield  
*State Senator Tom Rooney and NWMC Legislative Consultant Taylor Anderson*

Wednesday, July 26:

- Elements of Successful Elected Official/Staff Relations  
*Former Wilmette Village President Chris Canning and Lake Forest City Manager Bob Kiely*
- Government Finance Primer  
*Buffalo Grove Director of Finance and General Services Scott Anderson*
- Intergovernmental Cooperation  
*NWMC staff*
- Communicating and Coping with Citizens  
*NWMC Past President and Des Plaines Mayor Matthew Bogusz*

The cost for the Institute is \$75 per participant, which includes a light dinner each evening, the Institute binder, all program materials and a certificate of completion. Please return the registration form by Friday, July 14 to Marina Durso, [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org). The form can be found by visiting the [2017 NWMC Elected Officials Institute webpage](#). *Staff contacts: Mark Fowler, Larry Bury*

### ***Northwest Council Technical Committee Discusses STP Allocation***

The Northwest Council of Mayors Technical Committee met this morning at the *Barrington Village Hall* to review and provide comment on the draft proposal from the Chicago Metropolitan Agency for Planning on the suballocation of Surface Transportation Program (STP) funds. The proposal, necessary to meet existing federal rules, includes: the creation of a new pot of funds to include more components of the regional comprehensive plan; more active program management of projects to ensure timely completion; and, suballocation based on various federally approved performance measures rather than the current split based on population.

Under the initial proposal, most councils would see an increase in funding, while the Northwest Council allotment would drop by approximately 25%. The Technical Committee will hold a special meeting on Thursday, July 13 at noon at the *Barrington Village Hall* to best position the councils' program for the next few years and determine a response to mitigate the proposed funding decrease. *Staff contact: Mike Walczak*

### ***North Shore Council Approves Funding Request, Discusses STP Allocation***

On Wednesday, the North Shore Council of Mayors Technical Committee met at the *Skokie Village Hall* to hear updates to the Council's federally funded transportation projects. The committee approved a cost increase request from the *Villages of Morton Grove* and *Skokie* for improvements along Austin Avenue. Chicago Metropolitan Agency for Planning (CMAP) Director of Policy and Programming Jesse Elam briefed the committee on ongoing discussions between CMAP staff, the City of Chicago, representatives from the Council of Mayors and other stakeholders regarding possible revisions to the regional allocation of Surface Transportation Program (STP) funds (see article above for additional information). The working group on this topic met Thursday and CMAP staff plan to release draft recommendations to the CMAP Board and MPO Policy Committee in October. *Staff contact: Brian Pigeon*

### ***Pace Continues Planning Work On Pulse Dempster Line***

The Corridor Advisory Group (CAG) for the Pulse Dempster Line project met on Wednesday in *Morton Grove*. Pace staff and consultants announced that work has begun on the next steps in the project development process, including a detailed environmental review in accordance with the National Environmental Policy Act (NEPA). The CAG also asked to provide input on the more detailed station locations identified in the project's previous planning phase. The Pulse Dempster Line will run from the Davis Street CTA/Metra Station in *Evanston* to the *Des Plaines* Metra Station, then south to O'Hare International Airport and provide more frequent and reliable service in the corridor along with stations featuring raised boarding platforms, heated shelters, real-time bus arrival information and other amenities.

Public involvement activities on the project will begin later this year. Construction is anticipated to take place next year with service launching in 2019, but is dependent on securing funding for the project. Pace currently has an application under review for Congestion Mitigation and Air Quality (CMAQ) funds. *Staff contact: Mike Walczak, Brian Pigeon*

### ***Meetings and Events***

*NWMC Executive Board* – next meeting is on call.