



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: June 9, 2017

STAFF REPORTS BY DEPARTMENT



Weekly Report for June 1, 2017 – June 8, 2017

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule
Monthly Economic Development Report – May 2017
Monthly Financial Report - April 2017

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Applications Report

Parks, Recreation & Community Services

Weekly Facility Usage Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, June 12, 2017

Administration and Public Works Committee

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

Rules Committee

www.cityofevanston.org/rules

City Council

www.cityofevanston.org/citycouncil

Tuesday, June 13, 2017

Board of Local Improvements - CANCELLED

www.cityofevanston.org/boardofimprovements

Arts Council

www.cityofevanston.org/artscouncil

Wednesday, June 14, 2017

Design and Project Review Committee

www.cityofevanston.org/dapr

Lighthouse Landing Committee

<https://www.cityofevanston.org/lighthousecommittee>

Plan Commission

www.cityofevanston.org/plancommission

Thursday, June 15, 2017

Harley Clarke Planning Committee

www.cityofevanston.org/harleyclarkeplanning

Parks, Recreation and Community Services Board

www.cityofevanston.org/PRCSBoard



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of June 2, 2017 through June 8, 2017.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2888	2463
SERVICE REQUESTS	872	709
TOTAL CHATS	33	28
TOTAL TEXT	48	22

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

- | | |
|---------------------------------------|-----|
| 1. Building Permit Inspection Request | 115 |
| 2. Trash – Special Pick Up | 67 |
| 3. Broken Parking Meter | 56 |
| 4. Tree Evaluation | 41 |
| 5. Recycling Missed Pickup | 22 |

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	363
Administrative Services -Finance	34
Administrative Services –HR	32
Administrative Services - Other	62
City Clerk’s Office	46
City Manager’s Office	36
ComDev / Economic Development	26
ComDev/ Bldg Inspections	307
ComDev / Housing Rehab	5
ComDev / Planning/Zoning	31
General Assistance	2
Fire Life Safety	25
PublicStuff Request	373
Health	105
Information	533
Law	12
Library	6
Mayor’s Office	3
Other/311	248
Other – Social Services	4
Parks – Maintenance	6
Parks – Programs/Picnics/Permits	35
Parks – Other	2
Parks/Recreation	87
Parks – Forestry	27
Parks- Recreation Programs	87
Police	149
Public Works / Fleet	2
Public Works / Street Sanitation	107
Public Works / Engineering	28
Tax Assessment Office	2
Utilities – Power	4
Utilities – Sewer	4
Utilities – Water	95
TOTAL	2888



Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer
 Ashley King, Finance and Budget Manager
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of June 5, 2017

Date: June 9, 2017

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of June 5, 2017

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 17-26 Large Diameter Sewer Lining Mulford Street Phase II	Public Works Agency	The City of Evanston's Public Works Agency is requesting bids for this project work includes the rehabilitation of 835 feet of brick and segmented clay tile combined sewer main using the cured-in-place pipe lining method. The sewers to be lined are 60-inches in diameter.	\$600,000	7/25	8/14

Evanston City Council Agenda Schedule - 2017

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2017 Meeting Dates: Jan 9, Jan 17, Jan 23, Feb 13, Feb 20, Feb 27, Mar 13, Mar 20, Mar 27, Apr 10, Apr 17, Apr 24

May 8, May 15, May 22, Jun 12, Jun 19, Jun 26, Jul 10, Jul 17, Jul 24, Aug 14, Sept 11, Sept 18, Sept 25

Oct 9, Oct 16, Oct 23, Nov 13, Nov 20, Nov 27, Dec 11

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	6/19/2017	City Council: Planning & Goal Setting, Priority Based Budgeting		CC		6:00 PM / Aldermanic Library
PRCS	6/26/2017	Designating July Parks and Recreation Month	PR	CC	Hemingway	
Mayor	6/26/2017	Key to City - President of Rotary International	P	CC	Francellno	
CMO	6/26/2017	Harley Clarke	SPB	CC	Bobkiewicz	
CMO	6/26/2017	2016 CAFR	SPB	CC	Lyons	
PWA	6/26/2017	Replacement of Drinking Water Fountains City-wide	D	APW	Stoneback	
PRCS	6/26/2017	Handyman Contract Renewal	B	APW	Hemingway	
PWA	6/26/2017	Downtown Transmission Main Engr Svcs	B	APW	Stoneback	
PWA	6/26/2017	Noyes Theater Lighting Replacement	B	APW	Stoneback	
PWA	6/26/2017	Emerson St Meter Engr Svcs -Meter Vault for Morton Grove/Niles	B	APW	Stoneback	
PWA	6/26/2017	Change Order 1 - 2017 Water Main & St Resurfacing Contract	B	APW	Stoneback	
CD	6/26/2017	Sidewalk Café - Asian Cajun Too	B	APW	Leonard	
Admin Svcs	6/26/2017	Pay Stations Parking Fees	B	APW	Storlie	
Admin Svcs	6/26/2017	Police & Adm Svcs Vehicle Purchase	B	APW	Storlie	
CMO	6/26/2017	Purchasing Cards	B	APW	Lyons	
CMO	6/26/2017	CCS Second Contract Extension	B	APW	Lyons	
CMO	6/26/2017	Budget Amendments - SSA4 and Snow	B	APW	Lyons	
CMO	6/26/2017	OPEB Report	B	APW	Lyons	
Legal	6/26/2017	NU Property	R	APW	Farrar	
CMO	6/26/2017	Extension of Water Contract Extension with Skokie	R	APW	Lyons	
Legal	6/26/2017	Administrative Adjudication Code Amendments	O	APW	Farrar	For Intro
Legal	6/26/2017	Time to Enter Liquor License Property - Code Amendments	O	APW	Farrar	For Intro
Legal	6/26/2017	Prevailing Wage for Public Works Projects	R	APW	Farrar	For Intro
CD	6/26/2017	Downtown Master Plan - Next Steps	D	PD	Leonard	
CD	6/26/2017	2506 Green Bay Rd - Special Use for ComEd and Fence Variation	O	PD	Leonard	For Intro
CD	6/26/2017	1324-1326 Dodge - Special Use - Indoor Recreation	O	PD	Leonard	Intro & Action (Ald. Braithwaite)
PWA	6/26/2017	Coal Tar Prohibition	O	HS	Stoneback	For Intro
CMO	7/10/2017	Capital Planning Program Issues	D	CC	Bobkiewicz	

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CMO	7/10/2017	Robert Crown Progress	D	CC	Lyons	
CMO	7/10/2017	2017 Bond Issue	O	APW	Lyons	For Intro
CD	7/10/2017	Special Use Type 2 Restaurant - Pono Ono Poke	O	PD	Leonard	For Intro and Action - Ald. Wilson
CD	7/10/2017	Zoning Code Amendment - Regulating Mailed Notices	O	PD	Leonard	For Intro
	7/17/2017	No planned meeting		CC		
Admin Svcs	7/24/2017	Cisco SmartNet Renewal 2017	B	APW	Storlie	
PRCS	7/24/2017	Moran Center Rehabilitation Agmt	R	APW	Hemingway	
PWA	7/24/2017	Modify Weed and Turf Control	O	HS	Stoneback	For Intro
CD	8/14/2017	Preservation Awards	P	CC	Leonard	
CMO	8/14/2017	Relationship of City/Library Bonds as Library Bonds are Retired	D	APW	Lyons	
PRCS	8/14/2017	YJC Career Pathways Agmt Renewal	B	APW	Hemingway	
CMO	8/14/2017	1714-20 Chicago Land Sale Contract	R	APW	Lyons	
CMO	8/14/2017	Lease of City-Owned Property at 633 Howard	O	APW	Lyons	For Intro
PRCS	11/27/2017	Noyes Tenant Leases	R	APW	Hemingway	
Council & Committee Meetings						
6/12/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				
6/19/2017	6:00 PM	City Council Planning & Goal Setting				
6/20/2017	7:00 PM	Housing & Community Development Act				
6/21/2017	6:30 PM	M/W/EBE Development Committee				
6/26/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				
6/28/2017	6:00 PM	Transportation & Parking				
6/28/2017	7:00 PM	Economic Development				
7/10/2017	5:00 PM	Human Services				
7/10/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				

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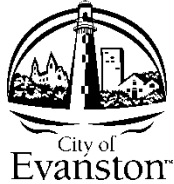
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
DEFERRED	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Law		Credit Card Analysis	D	APW	Lyons	
Admin Serv		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
Law		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



Memorandum

To: Honorable Mayor and Members of the City Council

From: Paul Zalmezak, Economic Development Division Manager

Subject: Monthly Economic Development Report for May 2017

Date: June 7, 2017

Discussion

Enclosed is the monthly report of economic development activities for the month of May 2017. The report summarizes meetings, ongoing initiatives, new businesses, marketing activities, as well as activity reports on key economic development projects and sites.

If you have any questions or would like to discuss the report further, please contact me at 847-448-8013 or pzalmezak@cityofevanston.org.

Central Street		
Project	Address	Status
Central Street Business Association	n/a	Staff is assisting with the Great merchant Grant application.
Former Subway Space	1927 Central Street	Landlord has signed a lease to an undisclosed high-end eyewear store.
Craft Beer and Cider	1930 Central Street	The building was sold; the new owner intends to open a craft beer and cider concept.
Howard Street		
Project	Address	Status
Howard Street Business Association	N/A	HSBA submitted a Great Merchant Grant Application and staff is assisting with the requests.
City Owned Property Howard Theatre Properties	717, 721-723 Howard Street	Architect was selected and lease was approved by Council. The lease has also been executed. Development of design drawings is underway and we expect to issue an RFP for construction in late summer/early fall.
City Owned Property 727-729 Howard Street	727-729 Howard Street	Due diligence ongoing for interested party (Maureen Broom / Jazz concept).
City Owned Property - Police Outpost	633 Howard Street	Working on lease with Patisserie Coralie. Anticipate Economic Development Committee June 28, 2017
Downtown		
Project	Address	Status
Downtown Performing Arts Center	N/A	Developer continues to pursue property acquisition
Sherman Plaza Retail	1620 Sherman Avenue	Target has leased vacant spaces along Sherman Avenue. March 2018 opening. Vacant 800 Degrees Pizza space available on Church Street.
Davis Street Fishmarket Space	501 Davis	Owner dividing space into three retail spaces / seeking tenants
City owned parking lot ("library parking lot")	1714-20 Chicago Avenue	Staff is negotiating contract with developer. Anticipate late July or August City Council
Former 27 Live	1012 Church	Live music venue operator has leased the space. Anticipates late June 2017 opening
Main Dempster Mile		
Project	Address	Status
Main Dempster Mile		Main Dempster Mile board meeting held June 5, 2017
600 Main Street (Main Street Metra Station)	600 Main Street	Union Pacific hiring broker to market vacant space
Former Oliver Trains & Toys	710 Main Street	Owner actively seeking tenants
Former Wiener & Still Champion Space	802 Dempster Street	Owner actively seeking tenants
Whole Foods South	1111 Chicago Ave	Whole Foods has a lease until early 2018. Owner actively seeking tenants
CEBA-Central Evanston Business Association		
Projects	Address	Status
Central Evanston Business Association (Church & Dodge Group)	N/A	Next Meeting will be on June 8, 2017 at the Gibbs-Morrison Cultural Center.
Gibbs Morrison Cultural Center	1823 Church Street	Recording studio is now open.
WestEnd / Southwest		
Project	Address	Status
WestEnd Business Association	N/A	The organization submitted a Great Merchant Grant Application and staff is assisting with the requests
West Village Business Association	N/A	The organization submitted a Great Merchant Grant Application and staff is assisting with the requests
Recycling Center - 2222 Oakton Street	2222 Oakton Street	Smylie Brothers continues to conduct due diligence activities on the potential development of a production brewery.
Sharp Edge CrossFit	1324-1326 Dodge Avenue	Owner applied for Storefront Modernization Grant and Entrepreneurship Support Program. These items will be presented to City Council on June 12, 2016.

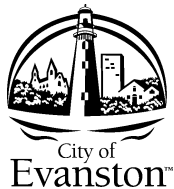
Loan Status	Borrower		Date Loan Funded	Original Loan Amount	Monthly Payment	Total Amount Paid			Balance in Arrears	Remaining Balance to be Paid [1]	Date Loan Terminates
	Name	Address				Principal	Interest	Total			
OPEN	Ward Eight	629 Howard St.	3.15.12	\$130,000.00	\$1,316.19	\$51,136.35	\$18,671.72	\$69,808.07	\$ -	\$78,863.65	12.1.22
OPEN	Evanston North Shore Contractor's Cooperative	1817 Church	8.14.12	\$200,000.00	\$1,028.26	\$11,780.77	\$17,010.51	\$28,791.28		\$188,219.23	1.5.20
OPEN	Peckish Pig (Building)	623 Howard St.	3.18.13	\$675,000.00	\$7,500.00	\$188,000.00	\$ -	\$188,000.00	\$ -	\$487,000.00	NA
OPEN	Little Beans	430 Asbury Ave.	2.1.14	\$75,000.00	\$832.65	\$10,614.95	\$7,703.35	\$18,318.30		\$64,385.05	1.31.25

Last Update 5/30/2017

Project Name	Status	Meeting Dates		Funding	Summary of Project	Latest Update	Completion Date	Staff
		ED Committee	City Council					
Sunshine Enterprises Funding	Active - Pending City Council Approval	4/25/2016	5/9/2016	\$ 50,000.00	Funding for entrepreneurship program	EDC approved 4/25; Pending City Council approval 5/9	3Q2016	PZ
Great Merchant Grant - West Village	Active - City Council Approval	3/23/2016		\$ 7,200.00	Marketing support and planters		4Q2016	CP
Boltwood	Active - City Council Approval	1/27/2016	2/8/2016		Storefront modernization grant - signage	EDC approved 1/27; Council approval 2/8 project complete, invoices submitted	2Q2016	CP
2200 Green Bay Rd	Active - City Council Approval	12/2/2015	12/14/2015	\$ 10,000.00	Storefront modernization grant for complete rehab of street-facing façade	EDC approved 12/2; Council Approved 12/14	2Q2016	cp
Dance Center Evanston	Active - City Council Approval	12/2/2015	12/14/2015	\$50,000	Storefront modernization grant for buildout of convertible classroom/performance space	EDC approved 12/2; Council Approved 12/14 theater buildout nearing completion; awaiting invoices for reimbursement	2Q2016	CP
1800 Church St.	Active - City Council Approval	12/2/2015	12/14/2015	\$50,000	Storefront Modernization grant for rehabbing 4-unit commercial space	EDC approved 12/2; Council Approved 12/14	2Q2016	CP
Memorandum of Understanding with Strawdog Theatre	Active- Pending City Council Approval	10/28/2015	11/9/2015	\$ -	Memorandum of Understanding that will guide continued discussion of bringing performing arts/Strawdog Theatre to Evanston's Howard Street	EDC approved 10/28/2015;	2Q2016	
Storefront Modernization for Dave's Rock Shop	Active- City Council Approval	10/28/2015	11/9/2015	\$ 4,500.00	New Signage at Dave's Rock Shop at 711 Main Street	EDC Approved 10/28/15; Project Complete, invoices submitted, check issued.	1Q2016	CP
2222 Oakton Street	Active- City Council Approval	7/7/2015	7/13/2015	\$ -	Lease was approved by City Council on 12/12/22016	EDC Approved 7/7/2015, City Council Approved 7/13	3Q2016	JL
Accuity	Active- City Council Approval	5/27/2015	6/8/2015	\$210,000	Five year parking agreement, 70 spaces Maple Ave G	EDC approved 5/27, City Council 6.8	3Q 2016	PZ
Curt's Café (2922 Central St.)	Active - City Council Approval	4/22/2015	5/26/2015	\$42,000	Individual stipends for students that successfully complete	City Council approved 5/26	1Q 2016	PZ
Central Street Streetscape Improvements	Active- City Council Approval	4/22/2015	5/11/2015	\$25,000	Use of Economic Development Funds to assist in streetscape	City Council approved. Improvements set to start	3Q 2015	
ZS Associates Retention Assistance	Active -- EDC Consideration; Pending City Council Approval	1/28/2015	2/9/2015	TBD	Funding for relocation and ongoing assistance in form of potential hotel/motel tax sharing agreement.	City Council approved 2/9/2015.	1Q2017	PZ
Merchant Grant - Central Street	Active- Ready for EDC		1/27/2016	\$ 9,000.00	Banner Maintenance, Website Work, Plantings, Benches	City Council Approved 3/9. Working with Public Works to provide benches and coordinate projects with Streetscape Improvements	1Q2016	CA
Merchant Grant - West End	Active- Ready for EDC		1/27/2016	\$ 9,000.00	Planters/Plantings, business plan projects	City Council Approved 3/9. Working on entryway signage as part of business plan item	1Q2016	CA
Merchant Grant - West Village	Pending- Awaiting Necessary Documents		TBD	\$ 9,000.00	Plantings, Website and Marketing	City Council Approved 3/9. Work continues on website and promotion of district events is underway	1Q2016	CA
Merchant Grant - Chicago/Dempster	Active- City Council Approval		3/9/2015	\$ 9,000.00	Planters/Plantings, Bike Racks, Small Business Saturday Promotion, Wine Walk, Open House Event	City Council Approved 3/9.	1Q2016	
Merchant Grant - Main Street	Active- City Council Approval		3/9/2015	\$ 9,000.00	Approved to use 2014 funds to complete welcome packet printing and bike rack installation. No new funding provided	City Council Approved 3/9.	1Q2016	
Merchant Grant - Central Evanston (CEBA)	Pending- Awaiting Necessary Documents		TBD	\$ 9,000.00	Branding/Logo, Banners, Plantings	City Council Approved 3/9. Worked with Public works to determine planter locations	1Q2016	CA
Merchant Grant - Hill Arts	Active - Ready for EDC		1/27/2016	\$ 9,000.00	Dr. Hill Sculpture and Memorial Garden Maintenance, Plantings, Website/Blog Development	City Council Approved 3/9. Reimbursed \$1500 for plantings.	1Q2016	CA
Merchant Grant - Howard Street	Active - Ready for EDC		1/27/2016	\$ 1,754.00	Plantings, Replacement of tree lights to LED lights	City Council Approved 3/9.	1Q2016	CA

Merchant Grant - Noyes Street	Pending- Awaiting Necessary Documents		TBD	\$ 9,000.00	Branding/Marketing, Banners, Plantings	City Council Approved 3/9. Working to get plantings in place by late July/ early August	1Q2016	CA
Lucky Platter Façade (514 Main Street)	Closed -- Project Complete	1/28/2015	2/9/2015	TBD	Improvement of façade at 514 Main Street	Work on the Façade is complete.	1Q2015	MJ
Evanston Plaza Funding	Active -- EDC Consideration; Pending City Council Approval	1/28/2015	2/23/2015	TBD	Funding for interior and exterior rehabilitation of grocery store space at Evanston Plaza	City Council consideration scheduled for 2/23/2015.	3Q2015	PZ
Chicago + Main (835 Chicago Ave.)	Active -- City Council Approved	9/17/2014	9/22/2014	\$ 2,900,000.00	Funding for TIF eligible expenses to reduce financial gap for office component of mixed-use building.	Groundbreaking in February 2015.	4Q2016	JN
Little Beans (430 Asbury Ave.)	Active -- City Council Approved	9/17/2014	9/22/2014	\$30,000 (façade); \$95,000 (loan)	Financial assistance for play café space in former Osco-Drug building. Assistance will fund fixtures and interior build-out of space. Also approved for façade improvement project.	Working to complete; opening early February	1Q2015	Jn
Campus Gear (1720 Sherman Ave.)	Active -- City Council Approved	7/9/2014	8/11/2014	\$ 10,000.00	Façade improvement project to install new signage and place new façade on new store space.	Extension requested into summer 2015. Looking to revise	1Q2015	MJ
Davis Transportation Loan	Closed -- Loan Funded	7/9/2014	8/11/2014	\$ 140,000.00	Loan for working capital and equipment for bus company.	Staff finalized agreements; First payment due in 2015.	4Q2014	PZ
Homestead Meats	Closed -- Project Complete	5/28/2014	8/9/2014	\$ 935.00	Façade Improvement	Funding awarded and project complete	2Q2014	JN
Fitness Avenues (1910 Main Street)	Closed -- Project Complete	7/9/2014	7/28/2014	\$ 1,980.00	Façade improvement	Project Complete; Ribbon-cutting held 8/6/14	3Q2014	MJ
La Principal - 700 Main Street	Active- City Council Approval	7/7/2015	7/13/2015	\$17,888	Façade improvement project to install signage, windows, lighting, paint, and awning	EDC Approved 7/7/2015, City Council Approved 7/13. Project completed, reimbursement issued.	4Q2015	CP
FEW Spirits (918 Chicago Ave.)	Closed -- Loan Funded	10/23/2013	6/23/2014	\$ 250,000.00	Loan for purchase of new equipment for additional bottling line for distillery and working capital.	Loan is funded	2Q2014	JN
Autobarn (222 Hartrey Avenue)	Active -- City Council Approved	8/7/2013	5/28/2014	\$ 2,500,000.00	TIF assistance for build-out at 222 Hartrey, 7B support to Cook County Assessor, and extension of Sales Tax Sharing Agreement.	Under construction; construction draws currently occurring	4Q2015	JN
Just Turkey Façade	Closed -- Project Complete	2/19/2014	3/10/2014	\$ 2,090.00	Façade improvement funds for signage at 2430 Main Street for new business.	Now Open 1Q2014	1Q2014	MJ
Curt's Café (2922 Central St.)	Active -- City Council Approved	9/25/2013	10/14/2013	\$ 21,000.00	Reimbursement for up to seven Evanston resident participants who are placed in jobs.	Curt's café continues training program	4Q2014	PZ
Next Chapter (1703 Orrington Ave)	Closed -- Project Complete	9/25/2013	10/14/2013	\$ 9,900.00	Support of Entrepreneurship education program at EPL.	Next Chapter is open and offering classes	1Q2014	PZ
Now We're Cookin' (1601 Payne St.)	Active -- Project in Process	8/7/2013	9/9/2013	\$ 60,933.00	Seeking funding support for entrepreneurial training for early stage food businesses.	Funding received; status reports provided regularly	3Q2015	PZ
Music Institute of Chicago (1702 Sherman Ave.)	Closed -- Project Complete	4/24/2013	5/13/2013	\$ 165,000.00	Sought funds to support build-out of black-box theatre and other extraordinary construction expenses..	Project Complete; Ribbon-cutting held 10/23/2014	3Q2013	JN
Peckish Pig (623 Howard St.)	Closed -- Project Complete	2/27/2013	3/18/2013	\$ 200,000.00	Build-out funds for City-owned property in support of creation of restaurant at 623 Howard Street.	Peckish opened 3/13/14	1Q2014	JN
Beacon Academy	Closed -- No City Assistance Necessary	8/28/2013	NA	\$ 250,000.00	Seeking build-out assistance for interior space of school.	Determined Project did not need City funding	NA	PZ
Margarita Inn (1566 Oak Ave.)	Closed -- No City Assistance Necessary	2/27/2013	NA	\$ 230,000.00	Support following major rehabilitation of the hotel to offset costs in the form of a hotel tax sharing agreement of new incremental.	Margarita Inn was able to secure bank loan without need of City tax sharing agreement.	NA	JN
Dempster/Chicago/Main Special Service Area	Active -- Project in Process	4/29/2014	NA	TBD	Chicago/Dempster and Main/Chicago merchants came to EDC seeking funding for larger special service area.	Public meetings are scheduled for 1Q2015	4Q2015	JN
Love Your Manufacturer Day	Active - Project in Process	1/30/2017		N/A	Initiative aims to create an event/series of events that showcases products made in Evanston, that teaches young people about careers in manufacturing, and shows appreciation for Evanston manufacturers.	Staff is working on recording videos with 10 individual manufacturers.		PM

Le Tour de Noir	Active - Project in Process	2/13/2017	City Council	\$2,100.95	Initiative aims to provide support to the Black Business Consortium of Evanston/North Shore to plan and execute the second annual Tour de Noir and a business expo.	Event budget proposal was recommended by EDC on 1/25/2017. Final approval is pending from City Council on 02/13/2017.		PM
Latino Business Engagement Initiative	Active - Project in Process	11/18/2016		N/A	This initiative to identify Latinx Owned Businesses (LOBs) to learn more about the needs of this group and understand how to better engage them, while at the same time maximizing their business potential.	Held meeting on January 13, 2017. Group is exploring projects, logo, and mission statement. Staff will continue to support efforts		PM
Relocation of Police Outpost	Active -- Project in Process	4/29/2014	NA	TBD	Staff is actively working to identify opportunity for leasing of 633 Howard Street for retail/restaurant use.	Police Outpost is in process of relocation to 745 Howard Street.	2Q2015	JN



Memorandum

To: Wally Bobkiewicz, City Manager
 Martin Lyons, Assistant City Manager/Chief Financial Officer

From: Ashley King, Finance & Budget Manager

Subject: April 2017 Monthly Financial Report

Date: June 2, 2017

Please find attached the unaudited financial statements as of April 30, 2017. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

Fund	Fund Description	YTD Revenues	YTD Expenses	YTD Net	Fund Balance	Cash Balance
100	GENERAL FUND	40,229,368	36,529,714	3,699,654	18,292,843	10,901,398
176	HEALTH AND HUMAN SERVICES	286,384	191,885	94,499	165,305	165,305
175	GENERAL ASSISTANCE FUND	462,776	276,542	186,234	772,622	772,622
180	GOOD NEIGHBOR FUND	1,000,000	333,333	666,667	666,667	666,667
185	LIBRARY FUND	3,485,243	1,940,762	1,544,481	2,195,193	2,195,098
195	NEIGHBORHOOD STABILIZATION	49	11,274	(11,225)	(11,225)	121,185
200	MOTOR FUEL TAX FUND	645,016	285,997	359,020	1,772,698	1,595,997
205	EMERGENCY TELEPHONE (E911)	321,296	277,851	43,445	206,506	(10,641)
210	SPECIAL SERVICE AREA (SSA) #4	165,829	82,250	83,579	(108,697)	(108,697)
215	CDBG FUND		143,686	(143,686)	(79,580)	(79,579)
220	CDBG LOAN	21,802	1,450	20,352	231,273	231,273
235	NEIGHBORHOOD IMPROVEMENT				169,915	169,915
240	HOME FUND	40,732	45,248	(4,516)	(2,139)	(2,139)
250	AFFORDABLE HOUSING FUND	86,213	25,902	60,311	1,461,499	1,461,500
186	LIBRARY DEBT SERVICE FUND				16,803	16,803
300	WASHINGTON NATIONAL TIF	2,423,163	141,335	2,281,829	7,906,505	7,985,424
310	HOWARD-HARTREY TIF	1,320	644,993	(643,672)	(0)	-
330	HOWARD-RIDGE TIF FUND	296,241	44,551	251,690	251,606	253,875
335	WEST EVANSTON TIF FUND	4,969	13,489	(8,521)	408,739	417,061
340	DEMPSTER-DODGE TIF FUND				(29,415)	(29,415)
345	CHICAGO-MAIN TIF		43,158	(43,158)	91,919	91,919
350	SPECIAL SERVICE AREA (SSA) #6	116,728		116,728	195,022	195,023
320	DEBT SERVICE FUND	6,860,125		6,860,125	7,606,180	7,620,976
415	CAPITAL IMPROVEMENTS FUND	183,702	1,594,583	(1,410,881)	10,107,077	11,490,677
420	SPECIAL ASSESSMENT FUND	177,360	87,809	89,551	3,088,767	3,085,230
505	PARKING SYSTEM FUND	2,095,804	2,464,016	(368,211)	7,413,913	6,923,083
510	WATER FUND	5,749,327	4,465,946	1,283,380	8,786,387	6,910,634
515	SEWER FUND	4,234,976	3,921,271	313,706	4,916,903	3,381,062
520	SOLID WASTE FUND	1,616,864	1,407,255	209,608	(716,890)	(1,387,860)
600	FLEET SERVICES FUND	1,142,013	962,202	179,812	942,556	234,484
601	EQUIPMENT REPLACEMENT FUND	555,569	126,582	428,987	1,314,320	1,314,319
605	INSURANCE FUND	5,613,875	5,832,492	(218,617)	(2,515,641)	308,726

Included above are the ending balances as of April 30, 2017 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which can be used (or easily

sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

During the 2016 Audit Process, a number of changes were made to the methodology behind Evanston's financial reporting. As a result, the April financial report has fund balances that look significantly different than those presented in March. In most instances, they are more closely aligned with cash. These changes are further explained in Attachment 1: Fund Balance Changes.

As of April 30, 2017, the General Fund is reporting a net surplus of \$3,699,654. The General Fund balance is \$18,292,843 with a cash balance of \$10,901,398. This year shows the Economic Development Fund merged with the General Fund—increasing both Fund and Cash balances. The attached supplemental charts show the General Fund Revenues at 33.8% of budget and expenses lower at 30.78%. This revenue number reflects receipt of 50% of property taxes; permit revenue, however, is well-below estimates.

Through April 30, 2017, the SSA #4 Fund is showing a negative fund and cash balance of \$108,697. This is due to the timing of payments to the Downtown Evanston group.

Through April 30, 2017, the Home Fund is showing a negative cash balance of \$2,139.

Through April 30, 2017, the CDBG Fund is showing a negative cash balance of \$79,579. This will be reimbursed with draw-downs during May.

Through April 30, 2017, the Capital Fund is showing a fund balance of \$10,107,077 and a cash balance of \$11,490,677. As the year-end close process for 2016 continues through May, expenses are anticipated to increase to reflect payables due to IDOT and other organizations which will be paid in 2017. This will reduce the fund balances

Through April 30, 2017, the enterprise funds (Parking, Water, and Sewer) have balances above average due to the timing of capital projects for 2017.

Through April 30, 2017, the Solid Waste Fund has a negative fund balance of \$716,890 and a negative cash balance of \$1,387,860.

Through April 30, 2017, the Insurance Fund is showing a negative fund balance of \$2,515,641 with a cash balance of \$308,726. Advanced Disposal fees were all held in escrow in the Insurance Fund. After the settlement, these are these are treated as revenues in the General Fund.

If there are any questions on the attached report, please contact me by phone at (847) 859-7884 or by email: aking@cityofevanston.org. Detailed fund summary reports can be found at: <http://www.cityofevanston.org/city-budget/financial-reports/>.

CERTIFICATION OF ATTACHED FINANCIAL REPORTS

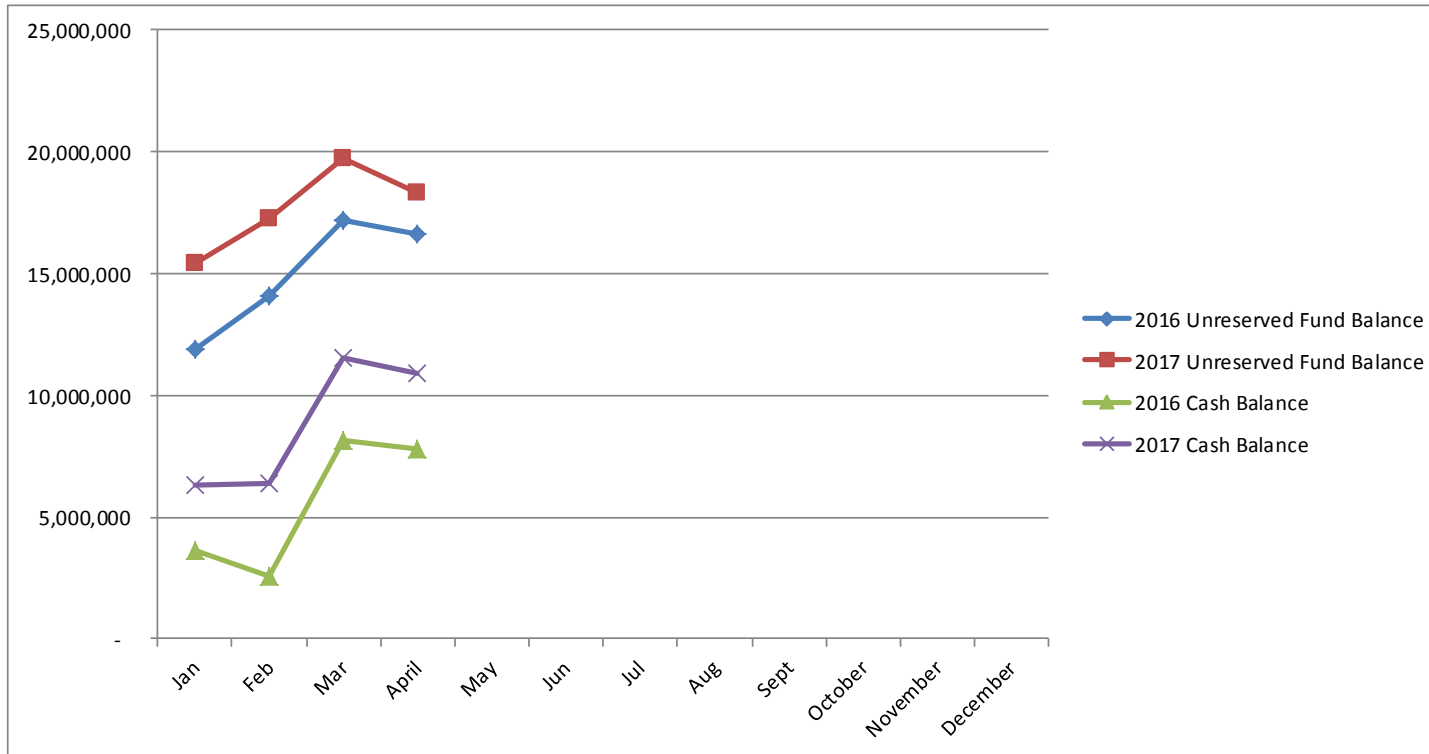
As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Martin Lyons, Treasurer of the City of Evanston, hereby affirm that I have reviewed the April 30, 2017 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.

A handwritten signature in black ink, appearing to read "Martin Lyons", written over a horizontal line.

Martin Lyons, Treasurer

2016 v 2017 Fund and Cash Balance-- General Fund

	Jan	Feb	Mar	April
2016 Unreserved Fund Balance	11,859,782	14,097,256	17,193,730	16,597,583
2017 Unreserved Fund Balance	15,453,984	17,244,431	19,734,012	18,292,843
2016 Cash Balance	3,656,830	2,587,845	8,182,090	7,808,208
2017 Cash Balance	6,338,271	6,393,110	11,561,044	10,901,398





April 2017 Financial Report

Through 04/30/17

Summary Listing

Classification	2017 Budget	April Actual	YTD Actual	%	2016 Actual
Fund Category Governmental Funds					
Fund Type GENERAL FUND					
Fund 100 - GENERAL FUND					
Property Taxes	28,639,628	336,682	14,750,708	51.50%	27,302,687
Other Taxes	49,402,274	4,070,956	15,722,522	31.83%	44,156,868
License	5,496,150	91,046	1,117,589	20.33%	6,851,422
Permit	11,648,000	277,946	1,616,421	13.88%	11,012,646
Fee	115,500	1,507	88,508	76.63%	70,395
Fines and Forfeitures	3,810,000	247,981	921,458	24.19%	3,611,901
Parking Charges for Services	640,000	213,333	235,547	36.80%	687,835
Parks and Recreation Charges for Services	5,650,895	425,629	1,909,452	33.79%	5,401,563
Other Charges for Services	2,642,500	140,781	957,760	36.24%	2,687,897
Interfund Transfers	7,705,774	627,310	2,509,239	32.56%	8,099,626
Intergovernmental Revenue	839,965	27,844	190,585	22.69%	988,671
Other Revenue	2,138,046	38,008	200,897	9.40%	1,588,331
Interest Income	50,100	4,055	8,682	17.33%	30,285
REVENUE TOTAL	118,778,832	6,503,079	40,229,368	33.87%	112,490,127
CITY COUNCIL	498,189	30,560	123,343	24.76%	433,601
CITY CLERK	275,488	23,377	91,827	33.33%	294,665
CITY MANAGER'S OFFICE	9,694,367	553,814	1,923,512	19.84%	7,471,734
LAW	1,038,137	66,227	230,421	22.20%	1,052,130
ADMINISTRATIVE SERVICES	9,700,879	697,468	2,656,122	27.38%	9,164,947
COMMUNITY DEVELOPMENT	2,804,668	170,041	691,682		2,510,408
POLICE	38,223,842	2,527,683	13,935,137	36.46%	37,817,627
FIRE MGMT & SUPPORT	24,294,001	1,442,514	8,816,398	36.29%	23,235,714
HEALTH	3,582,312	244,481	907,125	25.32%	3,097,351
PUBLIC WORKS	-	-	-		(1,475)
PARKS, REC. AND COMMUNITY SERV.	12,361,460	807,216	2,877,567	23.28%	11,997,476
PUBLIC WORKS AGENCY	16,212,848	1,099,579	4,276,580	26.38%	14,488,137
EXPENSE TOTAL	118,686,191	7,662,959	36,529,714	30.78%	111,562,315
Fund 100 - GENERAL FUND Totals					
REVENUE TOTALS	118,778,832	6,503,079	40,229,368	34%	112,490,127
EXPENSE TOTALS	118,686,191	7,662,959	36,529,714	31%	111,562,594
Fund 100 - GENERAL FUND Net Gain	92,641	(1,159,880)	3,699,654		927,533



April 2017 Financial Report

Through 04/30/17
Summary Listing

Classification	2017 Budget	April Actual	YTD Actual	%	2016 Actual
Fund Category Proprietary Funds					
Fund Type Enterprise Funds					
Fund 505 - PARKING SYSTEM FUND					
Permit	-	650	1,250		3,350
Parking Charges for Services	6,737,875	401,650	1,976,895	29.34%	6,340,992
Parks and Recreation Charges for Services	65,000	56,000	56,000	86.15%	168,500
Interfund Transfers	4,120,636	-	-	0.00%	3,711,768
Intergovernmental Revenue	12,125	-	-	0.00%	-
Other Revenue	203,216	13,326	48,767	24.00%	195,895
Interest Income	35,070	4,340	12,892	36.76%	38,159
REVENUE TOTAL	11,173,922	475,967	2,095,804	18.76%	10,458,663
Employee Pay	26,000	615	4,485	17.25%	26,465
Benefits	1,117,119	79,636	296,769	26.57%	1,206,649
Pensions	104,802	7,366	27,679	26.41%	96,279
Services	3,222,411	202,598	862,251	26.76%	2,846,933
Supplies	278,864	17,630	54,962	19.71%	237,610
Capital Outlay	3,020,000	257,212	519,967	17.22%	(24,598)
Insurance and Other Chargebacks	524,102	44,248	171,576	32.74%	504,784
Depreciation Expense	-	-	-	#DIV/0!	2,836,672
Contingencies	11,000	1,534	2,222	20.20%	5,910
Debt Service	4,331,771	-	-	0.00%	390,235
Miscellaneous	304,000	17,447	99,211	32.64%	255,626
Interfund Transfers	1,584,683	106,224	424,894	26.81%	1,303,783
EXPENSE TOTAL	14,524,752	734,509	2,464,016	16.96%	9,686,347
Fund 505 - PARKING SYSTEM FUND					
REVENUE TOTALS	11,173,922	475,967	2,095,804	18.76%	10,458,663
EXPENSE TOTALS	14,524,752	734,509	2,464,016	16.96%	9,686,347
Fund 505 - PARKING SYSTEM FUND	(3,350,830)	(258,542)	(368,211)		772,316



April 2017 Financial Report

Through 04/30/17

Summary Listing

Classification	2017 Budget	April Actual	YTD Actual	%	2016 Actual
Fund Category Proprietary Funds					
Fund Type Enterprise Funds					
Fund 510 - WATER FUND					
Fee	70,000	10,774	27,926	39.89%	90,592
Water Charges for Services	17,324,000	1,794,374	5,682,018	32.80%	15,851,052
Sewer Charges for Services	36,000	3,583	14,549	40.41%	51,737
Other Charges for Services	135,000	57	77	0.06%	168,482
Other Revenue	6,828,400	6,181	15,733	0.23%	306,143
Interest Income	1,600	2,798	9,023	563.96%	16,536
REVENUE TOTAL	24,395,000	1,817,767	5,749,327	23.57%	16,484,543
Employee Pay	183,365	9,733	43,458	23.70%	193,328
Benefits	4,037,387	306,739	1,155,431	28.62%	3,898,385
Pensions	368,658	28,843	109,406	29.68%	517,024
Services	2,250,760	114,288	525,646	23.35%	1,743,992
Supplies	1,360,390	45,895	230,066	16.91%	876,885
Capital Outlay	14,982,119	1,066,998	827,790	5.53%	36,713
Insurance and Other Chargebacks	1,174,064	97,865	372,960	31.77%	1,110,835
Depreciation Expense	-	-	-		1,973,593
Contingencies	1,000	-	-	0.00%	1,000
Debt Service	1,438,470	33,752	33,752	2.35%	633,708
Miscellaneous	62,980	-	-	0.00%	238,468
Interfund Transfers	3,502,313	291,859	1,167,438	33.33%	3,502,313
EXPENSE TOTAL	29,361,507	1,995,973	4,465,947	15.21%	14,726,244
Fund 510 - WATER FUND Totals					
REVENUE TOTALS	24,395,000	1,817,767	5,749,327	23.57%	16,484,123
EXPENSE TOTALS	14,568,688	851,004	3,553,486	24.39%	14,681,792
Fund 510 - WATER FUND Net Gain (Loss)	9,826,312	966,763	2,195,841		1,802,330



April 2017 Financial Report

Through 04/30/17
Summary Listing

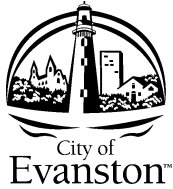
Classification	2017 Budget	April Actual	YTD Actual	%	2016 Actual
Fund Category Proprietary Funds					
Fund Type Enterprise Funds					
Fund 515 - SEWER FUND					
<i>Charges for Services</i>					
Sewer Charges for Services	12,501,500	1,162,045	4,232,809	33.86%	13,027,160
Other Charges for Services	19,650	-	-	0.00%	21,600
Other Revenue	604,165	-	-	0.00%	3,087
Interest Income	1,000	934	2,168	216.76%	4,450
REVENUE TOTAL	13,126,315	1,162,979	4,234,976	32.26%	13,056,297
Employee Pay	57,040	1,386	9,318	16.34%	37,763
Benefits	859,043	61,766	246,964	28.75%	862,355
Pensions	73,398	5,796	23,520	32.04%	118,021
Services	908,500	6,339	34,539	3.80%	109,493
Supplies	92,300	3,723	7,000	7.58%	48,058
Capital Outlay	2,819,700	721,000	721,000	25.57%	15,370
Insurance and Other Chargebacks	432,953	35,709	142,578	32.93%	414,270
Depreciation Expense	-	-	-		3,461,103
Debt Service	8,370,946	266,839	2,405,794	28.74%	1,336,366
Miscellaneous	1,500	-	-	0.00%	5,000
Interfund Transfers	991,677	82,640	330,559	33.33%	773,873
EXPENSE TOTAL	14,607,057	1,185,198	3,921,271	26.85%	7,181,672
Fund 515 - SEWER FUND Totals					
REVENUE TOTALS	13,126,315	1,162,979	4,234,976	32.26%	13,056,297
EXPENSE TOTALS	14,607,057	1,185,198	3,921,271	26.85%	7,181,672
Fund 515 - SEWER FUND Net Gain (Loss)	(1,480,742)	(22,218)	313,706		5,874,625



April 2017 Financial Report

Through 04/30/17
Summary Listing

Classification	2017 Budget	April Actual	YTD Actual	%	2016 Actual
Fund Category Proprietary Funds					
Fund Type Enterprise Funds					
Fund 520 - SOLID WASTE FUND					
License	275,000	-	41,263	15.00%	170,144
Other Charges for Services	3,632,394	307,023	1,200,058	33.04%	3,586,453
Interfund Transfers	1,055,967	87,997	351,989	33.33%	1,055,967
Other Revenue	238,000	10,186	23,554	9.90%	274,808
REVENUE TOTAL	5,201,361	405,206	1,616,864	31.09%	5,087,372
Employee Pay	45,000	1,057	3,808	8.46%	43,025
Benefits	644,768	46,614	165,729	25.70%	620,226
Pensions	60,473	4,377	15,574	25.75%	87,672
Services	3,679,126	308,445	1,006,079	27.35%	3,438,311
Supplies	53,050	175	3,810	7.18%	54,768
Capital Outlay	25,750	3,979	6,264	24.33%	6,034
Insurance and Other Chargebacks	149,325	10,231	37,723	25.26%	138,618
Debt Service	21,046	-	-	0.00%	2,251
Miscellaneous	15,000	-	-	0.00%	12,232
Interfund Transfers	504,807	42,067	168,269	33.33%	499,493
EXPENSE TOTAL	5,198,345	416,946	1,407,255	27.07%	4,902,628
Fund 520 - SOLID WASTE FUND Totals					
REVENUE TOTALS	5,201,361	405,206	1,616,864	31.09%	5,087,372
EXPENSE TOTALS	5,198,345	416,946	1,407,255	27.07%	4,902,628
Fund 520 - SOLID WASTE FUND Net	3,016	(11,740)	209,608		184,744



Memorandum

To: Wally Bobkiewicz, City Manager
Martin Lyons, Assistant City Manager/Chief Financial Officer

From: Andrew Villamin, Accounting Manager
Ashley King, Finance & Budget Manager

Subject: Changes to Fund Balance Policy

Date: June 8, 2017

Governmental Accounting Standards Board (GASB) issued GASB 63 to provide guidance for reporting deferred outflows of resources, deferred inflows of resources, and net position in a statement of financial position and related disclosures. A deferred outflow of resources is defined as “a consumption of net assets by the government that is applicable to a future reporting period,” and a deferred inflow of resources is defined as “an acquisition of net assets by the government that is applicable to a future reporting period.” The Deferred Outflows of Resources and Deferred Inflows of Resources are required to be reported as separate sections in the statement of financial position in the CAFR.

As a result of this new requirement, Evanston’s Fund Balance presentation has changed, specifically treatment of property tax levy revenue. Property tax used to be recognized as revenue when tax is levied, thereby included in the fund balance. This was the major reason for the difference between Cash and Fund Balance. Under the new accounting treatment, property tax receivable are offset by the Deferred Inflows of Resources. This results in no net effect in the Fund Balance. Revenue is recognized when cash is received during the year and tax receivable is adjusted upon availability of the new tax levy.

Currently for financial reporting, in the absence of other assets or other liabilities, cash should approximate fund balance. Other assets such as other receivables, and other liabilities such as accounts payable, may be more evident at the end of the year because of additional emphasis on accruals.

The below schedule is a comparison of balances of selected Funds between December 31, 2016 and April 30, 2017.

- Good Neighbor—Cash received in 2016 was deferred as revenue until 2017.
- Parking and Solid Waste – The difference between Cash and Fund Balance is principally due to receivable generated from operations offset by accounts payable.

Attachment 1: Fund Balance Policy

- Insurance Fund – The negative Fund Balance is due to Claims Payable offset by Receivable from IPBC.
- Other Funds – The December 31, 2016 differences were the result of year-end accruals.

A full chart of the differences is shown on the next page.

COMPRATIVE BALANCES – December 31, 2016 and April 30, 2017

		12/31/16					4/30/17				
		Cash	Defrd Out(In)flow	Other Assets	Other Liabilities	Fund Balance	Cash	Defrd Out(In)flow	Other Assets	Other Liabilities	Fund Balance
180	Good Neighbor	1,000,000	(1,000,000)			0	666,667				666,667
210	SSA #4		(329,460)	329,460	(192,276)	(192,276)	(108,697)	(329,460)	329,460		(108,697)
215	CDBG Fund		(196,352)	617,755	(357,297)	64,106	(79,579)	(196,352)	196,352		(79,579)
220	CDBG Loan	288,859	(1,894,669)	1,895,985	(79,254)	210,921	231,273	(1,894,669)	1,894,669		231,273
240	Home		(4,890,677)	4,910,749	(17,695)	2,377	(2,139)	(4,890,677)	4,890,677		(2,139)
250	Affordable Housing	1,406,230	(961,657)	961,657	(5,042)	1,401,188	1,461,500	(961,657)	961,657		1,461,500
186	Library	370,175	(345,955)	345,955	(353,372)	16,803	16,803	(345,955)	345,955		16,803
310	Howard Hartrey	726,204		85,304	(167,836)	643,672	0				0
350	SSA #6	165,699	(210,000)	210,000	(87,405)	78,294	195,023	(210,000)	210,000		195,023
505	Parking	8,323,966	634,718	708,084	(1,884,644)	7,782,124	7,106,415	634,718	710,217	(1,037,437)	7,413,913
520	Solid Waste		366,892	758,164	(2,096,279)	(971,223)	(1,387,860)	366,892	690,273	(430,920)	(761,615)
601	Equipment Replacement	1,243,651		8,645	(366,963)	885,333	1,314,319				1,314,319
605	Insurance Fund	554,851		2,438,261	(5,290,136)	(2,297,024)	308,726		2,437,950	(5,262,317)	(2,515,641)



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: June 7, 2017

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update
Cases Received and Pending, May 31, 2017 - June 6, 2017

Zoning Reviews

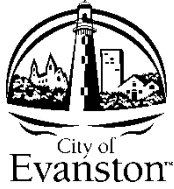
Ward	Property Address	Type	Project Description	Received	Status
1	811 Lincoln Street	Building Permit	2-story addition and new deck at SFR	05/18/17	non-compliant, pending revisions or variation application
1	640 Emerson Street	Building Permit	New porch, accessible stairs and ramp (NU - Gamma Phi Beta)	05/19/17	pending preliminary/final DAPR 06/14/17
1	640 Emerson Street	Building Permit	New kitchen hood	05/22/17	pending preliminary/final DAPR 06/14/17
1	2380 Orrington Avenue	Building Permit	Install walk at SFR	06/01/17	pending staff review
1	1834 Chicago Avenue	Building Permit	Porch replacement (United Campus Ministry)	06/02/17	pending staff review
2	1123 Pitner Avenue	Building Permit	Interior alterations and addition to SFR	05/03/17	non-compliant, pending revisions and additional information from the applicant
2	1700 Maple Avenue	Building Permit	Interior renovation to existing commercial space (Furious Spoon)	05/17/17	pending staff review
2	1711 Church Street	Building Permit	Building to be demolished, enlarge and reconfigure driveway and entrance onto Church Street (Advanced Disposal)	05/26/17	pending staff review
2	1910 Dempster Street	Building Permit	Interior remodel (Valli Produce)	06/05/17	pending staff review
2	2101 Madison Place	Building Permit	Basement remodel	06/06/17	pending staff review
3	605 Judson Avenue	Building Permit	Exterior and interior renovation of SFR, new terrace, stairs, walks, new 2-car detached garage	05/02/17	pending revisions from the applicant
3	416 Dempster Street	Zoning Analysis	Replace concrete patio with brick, replace concrete parking pad with concrete	05/11/17	pending additional information from the applicant
3	425 Lee Street	Building Permit	Install permeable paver patio and walk	05/12/17	pending additional information from the applicant
3	935 Chicago Avenue	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	1031 Michigan Avenue	Building Permit	Extend existing asphalt to provide 2 off-street parking spaces	05/23/17	pending additional information from the applicant
3	1134 Michigan Avenue	Building Permit	Replace patio	05/26/17	pending staff review
3	910 Judson Avenue	Building Permit	Replace existing open porches at multi-family dwelling	05/31/17	pending staff review
4	1027 Sherman Avenue	Building Permit	Interior remodel of office spaces, bathrooms, replace exterior stair, add exterior stair (Evanston Lumber)	02/16/17	pending major variation
4	1450-1508 Sherman Avenue	Zoning Analysis	Construct 16-story building with first floor commercial, 298 dwelling units and 192 parking spaces (Planned Development)	04/04/17	non-compliant, pending revisions from the applicant
4	1239 Asbury Avenue	Zoning Analysis	Subdivide property to create new property lines around existing SFR, 2 options (Beth Emet)	05/16/17	pending additional information from the applicant
4	924 Maple Avenue	Building Permit	New deck	05/22/17	pending staff review
4	1402 Elinor Place	Building Permit	Interior remodel	05/25/17	pending staff review

5	1925 Hartrey Avenue	Building Permit	New front porch	05/15/17	non-compliant, pending revisions or variation application
5	1823 Church Street	Building Permit	Paving, landscaping, stormwater improvements (Gibbs-Morrison Cultural Center)	06/01/17	pending staff review
5	2020 Ridge Avenue	Building Permit	1st and 2nd floor renovation (NU)	06/05/17	pending staff review
5	2024 Sherman Avenue	Building Permit	New 20'x3' concrete slab	06/06/17	pending staff review
6	2742 Bennett Avenue	Building Permit	Interior renovation and new concrete walk at SFR	04/07/17	pending revisions from the applicant
6	2751 Reese Avenue	Building Permit	2nd-story addition to SFR	05/02/17	non-compliant, pending minor variation application
6	2400 Marcy Avenue	Building Permit	Addition to SFR	05/05/17	non-compliant, pending revisions
6	2500 Hartzell Street	Building Permit	Install paver and stone patio, and paver walk	05/08/17	pending additional information from the applicant
6	3308 Noyes Street	Building Permit	1-story addition	05/12/17	non-compliant, pending revisions from the applicant
6	2332 Prospect Avenue	Building Permit	2-story addition	05/23/17	pending staff review
6	2517 Central Street	Building Permit	Construct 2-story deck and stairs (multi-family dwelling)	05/23/17	pending staff review
6	2303 Thayer Street	Building Permit	1st floor addition	05/25/17	pending staff review
6	2149 Lincolnwood Drive	Building Permit	New 24x24 detached garage	05/26/17	pending staff review
6	2614 Isabella Street	Building Permit	New detached garage	05/26/17	pending staff review
6	2531 Lawndale Avenue	Building Permit	Interior remodel to SFR	05/31/17	pending staff review
6	2433 Cowper Avenue	Building Permit	Replace concrete steps, sidewalls and railing to basement	06/05/17	pending staff review
6	2628 Gross Point Road	Zoning Analysis	New restaurant with drive-thru (Nic's Organic Fast Food)	06/06/17	pending staff review
7	2022 Central Street	Building Permit	Interior and exterior remodel (Lush Wine and Spirits)	04/15/16	pending final DAPR 06/14/17
7	2315 Bryant Avenue	Building Permit	Reposition of existing wall, new sitting area	03/15/17	non-compliant, pending minor variation application
7	2145 Sheridan Road	Building Permit	Addition to existing university building, wing infill (NU - Technology Institute)	05/01/17	pending Preservation and DAPR 06/21/17
7	2119 Colfax Street	Building Permit	Interior remodel, new dormer, new front porch (revisions)	05/22/17	non-compliant, pending variation application
7	630 Clinton Place	Building Permit	Interior and exterior renovations (NU)	05/23/17	non-compliant, pending revisions from the applicant
7	2712 Bryant Avenue	Building Permit	Addition to SFR	05/08/17	non-compliant, pending revisions from the applicant
7	2331 Sheridan Road	Building Permit	Interior alteration, new exterior stairs (NU - Phi Gamma Delta)	05/16/17	pending Preservation and DAPR 06/21/17
7	2130 Harrison Street	Building Permit	Interior renovation and fireplace	05/23/17	pending staff review
7	2652 Asbury Avenue	Building Permit	Interior remodel to SFR	05/31/17	pending staff review
7	801 Ridge Terrace	Building Permit	Replace deck and porch	06/01/17	pending staff review
7	2120 Pioneer Road	Building Permit	New detached garage	06/02/17	pending staff review
8	128-130 Chicago Avenue	Zoning Analysis	Construct 4-story building with ground-floor retail to include retail landscape establishment, open garden yard, 10 dwelling units above, open parking lot	03/31/17	pending additional information from the applicant

8	227 Richmond Avenue	Building Permit	Replace concrete steps and portion of walk	05/23/17	pending staff review
8	1027 Hull Terrace	Building Permit	Construct 2-story deck	05/30/17	pending staff review
8	181 Asbury Avenue	Building Permit	Construct new 10'x16' concrete slab at a townhome	05/31/17	pending staff review
9	1125 Madison Street	Building Permit	Construct paver patios at SFR	09/22/16	pending ZBA 7/11/17
9	1626 Main Street	Building Permit	Interior remodel and 2-story addition	05/23/17	pending staff review
9	544 Wesley Avenue	Building Permit	Remove concrete and replace with paver installation	06/01/17	pending staff review
9	1213 Cleveland Street	Building Permit	Replace existing porch and stairs (multi-family dwelling)	06/06/17	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	2014 Orrington Avenue	Special Use/ Major Variation	Expansion of use of a Religious Institution, front yard setback and third story addition	02/17/17	pending Preservation, DAPR & ZBA
2	1324-1326 Dodge Avenue	Special Use	Commercial indoor recreation - Sharp Edge CrossFit	05/12/17	P&D & CC 06/26/17
3	1018 Michigan Avenue	Appeal	Appeal of Zoning Administrator's decision to deny minor variation for building lot coverage for a 3-car detached garage	05/05/17	ZBA 06/20/17
4	818 Lake Street	Major Variation	Front yard and interior side setbacks to raise roof and add a 2nd-story mezzanine	05/12/17	ZBA 06/20/17
4	1027 Sherman Avenue	Major Variation	Expansion of a nonconforming use and side yard setback for exterior stair	05/26/17	ZBA 06/20/17
4	1630 Chicago Avenue	Special use	Type 2 restaurant (Pono Ono Poke)	05/26/17	DAPR 06/14/17, ZBA 06/20/17, P&D & CC 07/10/17
4	901 Grove Street	Substitution of Special Use	Wintrust Financial Corp. to locate at the former Chase Bank, existing bank building with drive-thru	06/02/17	pending public notice
6	2751 Reese Street	Minor Variation	Side yard setbacks for 2nd-story addition to SFR	04/24/17	Determination after 06/13/17
6	2605 Thayer Street	Minor Variation	Building lot, impervious surface and a/c setback for addition to SFR	05/24/17	Determination after 06/14/17
7	2119 Colfax Street	Minor Variation	Front setback for a dormer addition on the second story, and a roofed front porch	06/06/17	pending public notice
7	2506 Green Bay Road	Special Use/ Fence Variation	Replacing existing substation equipment with new equipment, remove fence with brick wall (ComEd substation)	04/26/17	P&D 06/26/17 & CC 07/10/17
7	2315 Bryant Avenue	Minor Variation	Front yard setback for front porch	05/12/17	Determination after 06/07/15
8	120 Dodge Avenue	Special Use/Major Variation	Construct 1-story addition at Dobson Plaza	03/20/17	pending DAPR & ZBA
9	1125 Madison Street	Appeal	Appeal of Zoning Administrator's determination that gravel improvements constitute a patio	05/16/17	pending ZBA 7/11/17



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: June 9, 2017

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

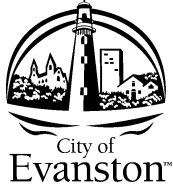
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, June 9, 2017

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks are in good condition. All other construction conditions comply. No construction activity at time of inspection.	6/5/2017
2	1613-27 Church Street (Church Street Village)	New 8 Unit Townhomes	Landscaping has been completed. Sidewalks and exterior portions of jobsite are in good condition. All construction conditions comply. Occupancy certificates for five units have been issued.	6/5/2017
4	1571 Maple Avenue	Mixed Use Building	Rough work for the MEP contractors continues on floors 11 and 12. Masons have completed the east elevation and are starting on the maintenance/delivery garage bays on east exposure. Drywall installation continues to move forward on 2nd to 6th floor. Construction fence and dust control screening is in place and plumb. Project is kept orderly.	6/7/2017
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Building permit has been issued for 828 Lofts. Water and sewer disconnects and installations are in progress. Construction management plan can be found on approved Planned Development page of the City website.	6/5/2017
7	1620 Central Avenue	New 47 Unit Apartment Building	First floor units are nearing completion. 2nd, 3rd and 4th floor units are completed. The parking stripes are being painted in the garage. There were no obstructions in the public right of way at the time of inspection.	6/7/2017
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	Demolition and removal of roof are under way. The super structure of the building and select cast concrete panel walls will stay in place and be incorporated into the new building. The fences have wind screens and lockable gates. The surrounding storm structures are protected by catch baskets.	6/8/2017
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	The webbing support work between arches continues to move forward. Perimeter walls continue being installed on the north wall of the ground floor concourse. Street cleaning is done on a regular basis. Construction and soil erosion fencing are in place and plumb. Job site is kept in order.	6/7/2017
7	560 Lincoln (NU Residence Hall)	New Dormitory	Job is in the finishing stage. Flooring, interior doors and plumbing fixtures are being installed throughout. Exterior of the project is in good condition with all construction fences in place and plumb. Neighboring storm structures are emptied as needed.	6/8/2017



Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Acting Assistant Director Health and Human Services
Department

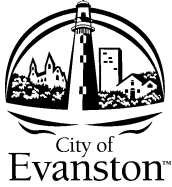
Subject: Food Establishment Application Weekly Report

Date: June 9, 2017

The table below is the weekly report of all applications for Food Establishments received during the week of June 4, 2017.

Please contact me at 847/448-8289 or iogbo@cityofevanston.org if you have any questions or need additional information.

Establishment Name	Address	Ward	Application Received on	Type	Proposed Opening Date
Kafein	1621 Chicago	1	6/7/2017	Change of Ownership	Currently Open
Rock N Ravioli	1012 Church	4	6/5/2017	Food Establishment	Not Yet Determined



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: June 9, 2017

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
2	Furious Spoon	1700 Maple Ave	D	Restaurant (Liquor)	Sun-Thu: 11 am – 1 am; Fri-Sat: 11 am – 2 am	5/19/17	Pending Liquor Board Meeting

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



PRCS Facility Usage Report

Date: Friday, June 9, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Bent Park			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practice
Location: Dawes Park			
Dawes Park Lagoon Shelter	12:00pm - 5:00pm	Haile, Sossina	
Location: Fleetwood-Jourdain			
Foster Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Location: James Park			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 8	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
Location: Leahy Park			
Leahy Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Location: Lighthouse Beach			
Fire Circle	4:00pm - 9:00pm	Patrick Hunt	
Location: Lovelace Park			
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practice
Location: Mason Park			
Mason Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games



PRCS Facility Usage Report

Date: **Saturday, June 10, 2017**

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Baker Park			
Baker Park	9:00am - 10:00am	Ev Baseball&Softball	EBSA Games
Baker Park	1:00pm - 4:00pm	Ev Baseball&Softball	EBSA Games
Location: Bent Park			
Bent Park Soccer Field	8:00am - 7:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Bent Park	3:00pm - 6:00pm	Serrano	Picnic
Location: Butler Park			
Butler Park Soccer Field	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
Location: Dawes Park			
Dawes Park Lagoon Shelter	1:00pm - 6:00pm	Rogulich, Sandra	Graduation Party
Location: Elliott Park			
Elliott Park Picnic Table A	9:00am - 11:00am	Chang, Sarah	
Elliott Park Picnic Table A	1:00pm - 3:00pm	Khatri, Borat	
Elliott Park Picnic table B	1:00pm - 5:00pm	Jawtelle, Meredith	
Elliott Park Picnic Table A	3:00pm - 7:00pm	Shreve, Jennifer	
Location: Fleetwood-Jourdain			
Foster Park Field	8:00am - 6:00pm	Ev Baseball&Softball	EBSA Games
Location: Garden Park			
Garden Park Picnic Table A	5:00pm - 7:00pm	Protter, Neil	
Location: James Park			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 8	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Soccer 1	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 2	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Location: Leahy Park			
Leahy Park Field	8:00am - 4:00pm	Ev Baseball&Softball	EBSA Games
Leahy Park	8:00am - 8:00pm	Loren Berlin	birthday Party
Location: Lighthouse			
Lighthouse Picnic Tables	4:00pm - 9:00pm	Sword, Shannon	Rehearsal Dinner
Location: Lighthouse Beach			
Fire Circle	6:00pm - 11:00pm	Ecology Center	
Lighthouse Beach - SAND R	6:00pm - 8:00am	City of Evanston Recreation	Ecology Center Campout
Location: Lovelace Park			
Lovelace Park Soccer Field	8:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games



PRCS Facility Usage Report

Date: Saturday, June 10, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Lovelace Park			
Lovelace Picnic Tables	2:00pm - 10:00pm	Mendoza, Alexjanda Torres	Graduation Party
Location: Mason Park			
Mason Park Field	8:00am - 4:00pm	Ev Baseball&Softball	EBSA Games
Location: Robert Crown Center			
Robert Crown Diamond West	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
Robert Crown Diamond East	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
Location: Tallmadge Park			
Tallmadge Park Soccer Field	8:00am - 12:00pm	Lacrosse Evasnton Youth	Evanston Youth Lacrosse Practice & Games
Tallmadge Park North Ballfiel	1:00pm - 4:00pm	Ev Baseball&Softball	EBSA Games
Tallmadge Park South Ballfiel	1:00pm - 4:00pm	Ev Baseball&Softball	EBSA Games
Location: Twiggs Park			
Twiggs Park Baseball/Open A	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games



PRCS Facility Usage Report

Date: Sunday, June 11, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Bent Park			
Bent Park Soccer Field	8:00am - 12:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Location: Centennial Park			
Centennial Park Picnic Table	9:00am - 1:00pm	Boyajian, Alex	Family Event
Centennial Park Picnic Table	9:00am - 1:00pm	Boyajian, Alex	Family Event
Location: Dawes Park			
Dawes Park Picnic Table C	11:00am - 3:00pm	bonjoc jr., rodolfo	
Dawes Park Picnic Table D	11:00am - 3:00pm	Barry Traeger	
Dawes Park Lagoon Shelter	2:00pm - 5:00pm	Matthew Norris	
Location: James Park			
James Park Soccer 1	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 2	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 3	9:00am - 12:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 4	9:00am - 12:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Diamond 1 (Light	11:00am - 2:30pm	Jody Schuster	Ross Freeland Memorial Softball Tournament
James Park Diamond 2 (Light	11:00am - 2:30pm	Jody Schuster	Ross Freeland Memorial Softball Tournament
James Park Diamond 3 (Light	11:00am - 2:30pm	Jody Schuster	Ross Freeland Memorial Softball Tournament
James Park Diamond 4 (Light	11:00am - 2:30pm	Jody Schuster	Ross Freeland Memorial Softball Tournament
James Park Diamond 5	12:00pm - 3:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	12:00pm - 3:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	12:00pm - 3:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 1 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Location: Leahy Park			
Leahy Park	9:00am - 12:00pm	Carolyn	Birthday Party
Location: Lighthouse			
Lighthouse Picnic Tables	8:30am - 12:30pm	Church, St. Matthews Episcopal	
Location: Lighthouse Beach			
Fire Circle	10:00am - 9:00pm	Debbie Lesch	
Location: Lovelace Park			
Lovelace Park Soccer Field	8:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Lovelace Picnic Tables	1:00pm - 5:00pm	Marie Cabiya	Birthday Party
Location: Mason Park			
Mason Park Field	8:00am - 12:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Location: Robert Crown Center			
Robert Crown Diamond West	6:00pm - 7:00pm	City of Evanston Recreation	
Robert Crown Diamond East	6:00pm - 7:00pm	City of Evanston Recreation	
Robert Crown Diamond West	7:00pm - 8:00pm	City of Evanston Recreation	



PRCS Facility Usage Report

Date: Monday, June 12, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
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Location: Dawes Park

Dawes Park Lagoon Shelter	9:00am - 1:00pm	City of Evanston Recreation	Aquatic and Art Camp
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Location: Elliott Park

Elliott Park Picnic Table A	5:00pm - 7:00pm	Xu, XIn	
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Location: Fleetwood-Jourdain

Foster Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
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Location: James Park

James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games

Location: Leahy Park

Leahy Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
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Location: Mason Park

Mason Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
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Location: Robert Crown Center

Robert Crown Football Field	6:00pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
Robert Crown Diamond West	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond East	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond West	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond East	8:00pm - 9:15pm	City of Evanston Recreation	



PRCS Facility Usage Report

Date: Tuesday, June 13, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Currey Park			
Currey Park	7:30am - 6:00pm	Steve & Kate's Camp	Recreational Activities
Location: Dawes Park			
Dawes Park Lagoon Shelter	9:00am - 1:00pm	City of Evanston Recreation	Aquatic and Art Camp
Dawes Park Lagoon Shelter	5:30pm - 9:00pm	City of Evanston Recreation	Starlight Concert
Dawes Park Picnic Table A	5:30pm - 9:00pm	City of Evanston Recreation	Starlight Concert
Dawes Park Picnic Table B	5:30pm - 9:00pm	City of Evanston Recreation	Starlight Concert
Dawes Park Picnic Table C	5:30pm - 9:00pm	City of Evanston Recreation	Starlight Concert
Dawes Park Picnic Table D	5:30pm - 9:00pm	City of Evanston Recreation	Starlight Concert
Location: Fleetwood-Jourdain			
Foster Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Location: James Park			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
Location: Leahy Park			
Leahy Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Location: Lighthouse Beach			
Fire Circle	7:30pm - 10:30pm	Stitzel, Shana	
Location: Mason Park			
Mason Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Location: Robert Crown Center			
Robert Crown Diamond West	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Robert Crown Diamond East	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games



PRCS Facility Usage Report

Date: **Wednesday, June 14, 2017**

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Dawes Park			
Dawes Park Picnic Table A	8:00am - 8:00pm	Evanston Fire Dept	
Dawes Park Picnic Table B	8:00am - 8:00pm	Evanston Fire Dept	
Dawes Park Picnic Table C	8:00am - 8:00pm	Evanston Fire Dept	
Dawes Park Picnic Table D	8:00am - 8:00pm	Evanston Fire Dept	
Dawes Park Lagoon Shelter	9:00am - 1:00pm	City of Evanston Recreation	Aquatic and Art Camp
Location: Fleetwood-Jourdain			
Foster Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Location: James Park			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
Location: Leahy Park			
Leahy Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Location: Lighthouse Beach			
Fire Circle	4:00pm - 11:00pm	Alice Topping	
Location: Lovelace Park			
Lovelace Park Soccer Field	6:00pm - 8:30pm	Evanston Soccer Association	Team Evanston Soccer Games
Location: Mason Park			
Mason Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Location: Robert Crown Center			
Robert Crown Diamond West	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond East	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond West	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond East	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond West	9:15pm - 10:30pm	City of Evanston Recreation	
Robert Crown Diamond East	9:15pm - 10:30pm	City of Evanston Recreation	



PRCS Facility Usage Report

Date: Thursday, June 15, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
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Location: Centennial Park

Centennial Park Picnic Table	1:00pm - 5:00pm	McGah, Peter	
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Location: Dawes Park

Dawes Park Picnic Table A	8:00am - 8:00pm	Evanston Fire Dept	
Dawes Park Picnic Table B	8:00am - 8:00pm	Evanston Fire Dept	
Dawes Park Picnic Table C	8:00am - 8:00pm	Evanston Fire Dept	
Dawes Park Picnic Table D	8:00am - 8:00pm	Evanston Fire Dept	
Dawes Park Lagoon Shelter	9:00am - 1:00pm	City of Evanston Recreation	Aquatic and Art Camp

Location: Fleetwood-Jourdain

Foster Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
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Location: James Park

James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games

Location: Leahy Park

Leahy Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
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Location: Lighthouse Beach

Fire Circle	6:00pm - 11:00pm	Elizabeth Lopez	
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Location: Mason Park

Mason Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
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Location: Robert Crown Center

Robert Crown Diamond West	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Robert Crown Diamond East	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Robert Crown Football Field	6:00pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING JUNE 9, 2017

We Need You!

One of the Northwest Municipal Conference's greatest assets is the dedication and talents of our membership. Those who volunteer their time and effort by actively participating on the Conference's committees contribute to the organization's success and further our reputation as one of the most well respected councils of government in Illinois. In order to maintain the quality work of the Conference, we call on our members to serve on one or more NWMC committees.

Members are requested to consider on which of the various core committees (Bicycle and Pedestrian, Finance, Legislative or Transportation) or non-core committees (Attorneys or Fire Core Cost Containment) you are interested in serving. Registration packets have been emailed to the membership, so please return your preferences to Larry Bury via email, lbury@nwmc-cog.org or fax, 847-296-9207 by Friday, June 30. *Staff contact: Larry Bury*

Today's the Day! RSVP for the NWMC Annual Gala

RSVP's and gift baskets continued to come in this week in anticipation of the 2017 NWMC Annual Gala, scheduled for Wednesday, June 21 at Manzo's Banquets in *Des Plaines*. The reception and silent auction will begin at 5:30 p.m., with dinner to follow at 7:00 p.m. If you have not done so already, today is the day to reserve your seat for the organization's premier fund raising event!

The evening will serve to celebrate the tenure of outgoing *NWMC President and Des Plaines Mayor Matt Bogusz* and the inauguration of the NWMC officers for FY2017-2018. Members submitting gift baskets will compete for the NWMC Communicopia Award, given to the Conference member who contributes the most popular basket as selected by the Gala attendees. To RSVP for the Gala and/or submit gift baskets, please contact Marina Durso, mdurso@nwmc-cog.org or 847-296-9200, ext. 122. *Staff contacts: Marina Durso, Karol Heneghan*

Next NWMC Surplus Vehicle and Equipment Auction Coming Up Quickly

The next live NWMC Surplus Vehicle and Equipment Auction will be held on Tuesday, July 25 at America's Auto Auction in Crestwood. It's time to review your fleets and equipment to determine which should be sold for top dollar! For questions or additional information, please contact staff or America's Auto Auction Commercial Account Manager Bruce Uhter, Bruce.Uhter@americasautoauction, 708-389-4488 (office), 219-713-0327 (cell) or sales representative Jim Fee, 773-315-0293 or jamesfee7522@yahoo.com. *Staff contact: Ellen Dayan*

UIC Requests Local Government Projects for MPA Capstone Course

From the desk of University of Illinois-Chicago Public Administration Associate Professor Jim Thompson:

Does your municipality collect data that no one has time to analyze? Do you have projects that get postponed due to a lack of resources? Do you need expertise to assess a management or financial challenge facing your municipality? The University of Illinois at Chicago Department of Public Administration is seeking proposals for Capstone Projects for graduating Master of Public Administration students for the fall semester. These "learning in action" projects give students the opportunity to work on practical problems with the support of faculty in a real-world situation. Project proposals are due July 14. The RFP and application form can be found [here \(https://cuppa.uic.edu/academics/pa/pa-programs/master-public-administration/mpa-capstone/\)](https://cuppa.uic.edu/academics/pa/pa-programs/master-public-administration/mpa-capstone/).

Questions can be addressed to the instructor, Professor James Thompson at jthomp@uic.edu or 312.355.0304. *Staff contact: Mark Fowler*

RTA to Celebrate "Dump the Pump" Day

The Regional Transportation Authority (RTA) is encouraging local governments to promote the 12th annual "Dump the Pump Day" on Thursday, June 15. "Dump the Pump Day" encourages commuters who regularly drive to try transit for one day. During the morning rush hour, a free cup of coffee will be available to transit riders who show a Ventra Card, the Ventra mobile app or Metra ticket at the Northwest Transportation Center in *Schaumburg*, the CTA Roosevelt Station and near Ogilvie Transportation Center and Union Station in Chicago. Additional information can be found by visiting the RTA's [Dump the Pump](#) page. *Staff contacts: Mike Walczak, Brian Pigeon*

Developing Solar on Landfills and Brownfields

From the desk of Metropolitan Mayors Caucus Executive Director Dave Bennett:

Is your community interested in learning how it can develop community solar on a former landfill or brownfield site? Then you may wish to consider attending or sending someone from your town to a conference on the topic on June 12-13 at Venue Six10, 610 South Michigan Avenue, in Chicago. The event is being hosted by TRC Companies, an engineering firm that specializes in solar and brownfield redevelopment. Here's a link to their site where you can learn more about the seminar: <http://events.trcsolutions.com/solarbrownfieldsconference/>.

PLEASE NOTE: municipal officials should register under the category, landfill and brownfield site owners. The first 75 registrants can register for free. Otherwise the cost is \$250 per person. *Staff contact: Mark Fowler*

Meetings and Events

NWMC New Mayors Dinner will be held on Wednesday June 14 at 6:00 p.m. at the NWMC offices.

NWMC Legislative Committee will meet Wednesday, June 21 at 8:30 a.m. at the NWMC offices.

NWMC Annual Gala will be held Wednesday, June 21 at 5:30 p.m. at Manzo's Banquets in *Des Plaines*.