

# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: April 28, 2017

## STAFF REPORTS BY DEPARTMENT



Weekly Report for April 21, 2017 – April 27, 2017

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule  
March 2017 Monthly Financial Report

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Applications Report

### **Parks, Recreation & Community Services**

Weekly Facility Usage Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, May 1, 2017**

Human Services

[www.cityofevanston.org/humanservices](http://www.cityofevanston.org/humanservices)

**Tuesday, May 2, 2017**

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

Board of Ethics

[www.cityofevanston.org/boardofethics](http://www.cityofevanston.org/boardofethics)

**Wednesday, May 3, 2017**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

City-School Liaison Committee

[www.cityofevanston.org/cityschool](http://www.cityofevanston.org/cityschool)

**Thursday, May 4, 2017**

Commission on Aging

[www.cityofevanston.org/commissiononaging](http://www.cityofevanston.org/commissiononaging)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of April 21, 2017 through April 27, 2017.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2780</b>	<b>2525</b>
<b>SERVICE REQUESTS</b>	<b>634</b>	<b>596</b>
<b>TOTAL CHATS</b>	<b>31</b>	<b>31</b>
<b>TOTAL TEXT</b>	<b>18</b>	<b>21</b>

## **Top 5 Service Requests**

**Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

- |                                       |     |
|---------------------------------------|-----|
| 1. Building Permit Inspection Request | 131 |
| 2. Sidewalk Evaluation                | 49  |
| 3. Broken Parking Meter               | 27  |
| 4. Tree Evaluation                    | 23  |
| 5. Trash – Special Pick Up            | 21  |

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	435
Administrative Services -Finance	17
Administrative Services -HR	38
Administrative Services - Other	117
City Clerk's Office	65
City Manager's Office	33
ComDev / Economic Development	12
ComDev/ Bldg Inspections	266
ComDev / Housing Rehab	4
ComDev / Planning/Zoning	28
General Assistance	5
Fire Life Safety	26
PublicStuff Request	360
Health	74
Information	565
Law	16
Library	3
Mayor's Office	7
Other/311	214
Other – Social Services	1
Parks – Maintenance	0
Parks – Programs/Picnics/Permits	21
Parks – Other	2
Parks/Recreation	18
Parks – Forestry	19
Parks- Recreation Programs	43
Police	87
Public Works / Fleet	1
Public Works / Street Sanitation	116
Public Works / Engineering	21
Tax Assessment Office	7
Utilities – Power	0
Utilities – Sewer	5
Utilities – Water	154
<b>TOTAL</b>	<b>2780</b>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer  
 Ashley King, Finance and Budget Manager  
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of April 24, 2017

Date: April 28, 2017

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## **Bids/RFPs/RFQs advertised during the Week of April 24, 2017**

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 17-32 Fleetwood-Jourdain Center Washroom Renovations	Public Works Agency	Work on this project includes: Renovations to men's and women's washrooms at the Fleetwood-Jourdain Center located in Evanston, Illinois, to include plumbing, electrical, masonry, carpentry, and related other improvements.	\$150,000	5/30	6/27
Bid 17-34 James Park – North Baseball Field	Public Works Agency	This project includes construction of a new soccer field, and baseball field, paving, athletic equipment, irrigation, drainage, site furnishings, plumbing and landscaping at James Park located at	\$1,000,000	5/23	6/27

		the intersection of Oakton Street and Dodge Avenue in Evanston, Illinois. Bidders shall have specific qualifications for Athletic Field Construction.			
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## Evanston City Council Agenda Schedule - 2017

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

**2017 Meeting Dates: Jan 9, Jan 17, Jan 23, Feb 13, Feb 20, Feb 27, Mar 13, Mar 20, Mar 27, Apr 10, Apr 17, Apr 24**

**May 8, May 15, May 22, Jun 12, Jun 19, Jun 26, Jul 10, Jul 17, Jul 24, Aug 14, Sept 11, Sept 18, Sept 25**

**Oct 9, Oct 16, Oct 23, Nov 13, Nov 20, Nov 27, Dec 11**

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D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	5/8/2017	79th City Council Meeting		CC	Bobkiewicz	
CMO		Bills	SPB	CC	Lyons	
PWA		Purchase of Arbotect	SPB	CC	Stoneback	
CMO		Naming of 1963 Filtration Building Resolution	SPB	CC	Bobkiewicz	
Clerk		Resolutions for Council	SPB	CC	Greene	
CD		831 Emerson Planned Development Ordinance	SPB	CC	Mangum	
CMO	5/8/2017	80th City Council Meeting				
CMO	5/15/2017	Rules Committee (Resolution to SWANCC's Board) (BCC Organization)			Bobkiewicz	
	5/15/2017	Executive Session (Collective Bargaining)				
Admin Svcs	5/22/2017	Employee Service Awards	P	CC	Storlie	
Library / Admin Svcs	5/22/2017	Underground Library Parking Garage	B	APW	Danczak Lyons / Storlie	
PRCS	5/22/2017	Crown Center Concession Contract	B	APW	Hemingway	
PWA	5/22/2017	Modify Weed and Turf Control	B	APW	Stoneback	
PWA	5/22/2017	Levy Center Solar Installation	B	APW	Stoneback	
Admin Svcs	5/22/2017	Pay Stations Parking Fees	B	APW	Storlie	
Admn Svcs	5/22/2017	Purchase of Pay Boxes - Sherman	B	APW	Storlie	
CMO	5/22/2017	Quarterly Financial Report	B	APW	Lyons	
CMO	5/22/2017	Amend. To Reduce PWA Snow Budget	B	APW	Lyons	
CMO	5/22/2017	First Bank & Trust Agmt - Renewal of Lines of Credit	B	APW	Lyons	
Legal	5/22/2017	Regulation on Drones	O	APW	Farrar	
Legal	5/22/2017	Liquor License Decrease - Bistro Bordeaux	O	APW	Farrar	
CD	5/22/2017	CPAH Housing Fund	B	PD	Mangum	
CD	5/22/2017	Landmark Designation: 1726 Hinman	O	PD	Mangum	
PRCS	5/22/2017	Honorary Street Name Sign	R	HS	Hemingway	
CMO	5/22/2017	Agmt w/Main Dempster Mile Special Service Area #6	B	ED	Lyons	
CMO	5/22/2017	Storefront Modernization - 3006 Central (Central Rug & Floors)	B	ED	Lyons	
CMO	5/22/2017	Storefront Modernization - 1610 Maple (Evanston Games & Café)	B	ED	Lyons	
CMO	6/12/2017	Harley Clarke	SPB	CC	Bobkiewicz	

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CD	6/12/2017	Complete Streets Policy Revision	B	APW	Mangum	
PWA	6/12/2017	Citywide Generator Installation and Downtown Transmission Main Engr Svcs	B	APW	Stoneback	
PWA	6/12/2017	Fleetwood-Jourdain Restroom Improvements	B	APW	Stoneback	
Admin Svcs	6/12/2017	City Clerk Eligible for IMRF	R	APW	Storlie	
CMO	6/12/2017	Lease of City-Owned Property at 633 Howard	O	APW	Lyons	
PRCS	6/26/2017	Designation of Parks and Recreation Month	A	CC	Hemingway	
CD	6/26/2017	Preservation Awards	P	CC	Mangum	
PRCS	6/26/2017	Handyman Contract Renewal	B	APW	Hemingway	
PWA	6/26/2017	Noyes Theater Lighting Replacement	B	APW	Stoneback	
PWA	6/26/2017	Emerson St Wholesale Water meter	B	APW	Stoneback	
Legal	6/26/2017	Administrative Adjudication Code Amendments	O	APW	Farrar	
Legal	6/26/2017	Time to Enter Liquor License Property - Code Amendments	O	APW	Farrar	
PRCS	7/24/2017	Moran Center Rehabilitation Agmt	R	APW	Hemingway	
PRCS	8/14/2017	YJC Career Pathways Agmt Renewal	B	APW	Hemingway	
PRCS	11/27/2017	Noyes Tenant Leases	R	APW	Hemingway	
<b>Council &amp; Committee Meetings</b>						
5/1/2017	6:00 PM	Human Services Committee				
5/3/2017	5:30 PM	City-School Liaison Committee				
5/8/2017	6:00 PM	City Council				
5/9/2017	7:00 PM	Housing, Homelessness and Human Relations Commission				
5/15/2017	7:00 PM	Rules Committee / City Council				
5/16/2017	7:00 PM	Housing & Community Development Act Committee				
5/17/2017	6:30 PM	M/W/EBE Development Committee				
5/18/2017	5:30 PM	Emergency Telephone System Board				
5/22/2017 4/28/2017 1:18 PM	6:00 PM	Administration & Public Works, Planning & Development, City Council				



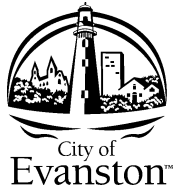
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
5/24/2017	6:00 PM	Transportation/Parking Commission				
5/24/2017	7:00 PM	Economic Development Committee				
<b><u>DEFERRED</u></b>	<b>Date</b>	<b>Item</b>	<b>Action</b>	<b>Committee</b>	<b>Staff</b>	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Law		Credit Card Analysis	D	APW	Lyons	
Admin Serv		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
Law		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



# Memorandum

To: Wally Bobkiewicz, City Manager  
 Martin Lyons, Assistant City Manager/Chief Financial Officer

From: Ashley King, Finance & Budget Manager

Subject: March 2017 Monthly Financial Report

Date: April 24, 2017

Please find attached the unaudited financial statements as of March 31, 2017. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

Fund	Fund Description	YTD Revenues	YTD Expenses	YTD Net	Fund Balance	Cash Balance
100	GENERAL FUND	33,797,810	28,860,790	4,937,020	19,734,012	11,561,044
176	HEALTH AND HUMAN SERVICES	214,788	121	214,667	250,067	285,473
175	GENERAL ASSISTANCE FUND	451,875	200,404	251,471	836,116	837,859
180	GOOD NEIGHBOR FUND	1,000,000	250,000	750,000	750,000	750,000
185	LIBRARY FUND	3,375,148	1,401,264	1,973,884	2,734,702	2,625,046
195	NEIGHBORHOOD STABILIZATION	29	8,845	(8,816)	(37,105)	123,594
200	MOTOR FUEL TAX FUND	507,284	214,498	292,786	1,706,464	1,529,763
205	EMERGENCY TELEPHONE (E911)	234,250	187,666	46,584	58,888	(7,502)
210	SPECIAL SERVICE AREA (SSA) #4	157,151	-	157,151	(35,125)	(35,125)
215	CDBG FUND	-	106,562	(106,562)	(42,456)	(42,456)
220	CDBG LOAN	19,287	1,270	18,017	175,678	228,938
235	NEIGHBORHOOD IMPROVEMENT	-	-	-	169,915	169,915
240	HOME FUND	6,973	30,371	(23,398)	(21,021)	(21,020)
250	AFFORDABLE HOUSING FUND	43,416	20,076	23,340	1,424,263	1,424,529
186	LIBRARY DEBT SERVICE FUND	-	-	-	16,803	16,803
300	WASHINGTON NATIONAL TIF	2,417,651	87,500	2,330,151	8,954,827	8,033,746
310	HOWARD-HARTREY TIF	930	-	930	473,994	705,674
330	HOWARD-RIDGE TIF FUND	297,241	39,476	257,765	257,681	259,950
335	WEST EVANSTON TIF FUND	3,680	10,070	(6,389)	410,871	419,193
340	DEMPSTER-DODGE TIF FUND	-	-	-	(29,415)	(29,415)
345	CHICAGO-MAIN TIF	-	40,091	(40,091)	94,986	94,986
350	SPECIAL SERVICE AREA (SSA) #6	116,356	-	116,356	194,650	194,650
320	DEBT SERVICE FUND	6,472,328	-	6,472,328	7,218,383	7,233,178
415	CAPITAL IMPROVEMENTS FUND	138,259	608,107	(469,847)	11,156,611	12,005,150
420	SPECIAL ASSESSMENT FUND	173,755	65,857	107,898	407,114	3,103,577
505	PARKING SYSTEM FUND	1,058,532	1,729,507	(670,974)	10,815,895	6,959,523
510	WATER FUND	3,931,560	2,469,974	1,461,586	6,753,008	7,585,169
515	SEWER FUND	3,071,997	2,571,289	500,708	6,194,629	3,443,076
520	SOLID WASTE FUND	1,256,398	1,126,190	130,208	(796,290)	(1,490,123)
600	FLEET SERVICES FUND	857,371	667,929	189,442	962,681	242,030
601	EQUIPMENT REPLACEMENT FUND	426,207	17,379	408,829	1,692,550	1,294,161
605	INSURANCE FUND	4,247,254	4,411,711	(164,457)	(803,562)	362,886
		64,277,531	45,126,946	19,150,585	81,679,812	69,864,273

Included above are the ending balances as of March 31, 2017 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which can be used (or easily sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

As of March 31, 2017, the General Fund is reporting a net surplus of \$4,937,020. The General Fund balance is \$19,734,012 with a cash balance of \$11,561,044. This year shows the Economic Development Fund merged with the General Fund—increasing both Fund and Cash balances. The attached supplemental charts show the General Fund Revenues at 28.5% of budget and expenses lower at 24.3%. This revenue number reflects receipt of 50% of property taxes; permit revenue, however, is well-below estimates.

Through March 31, 2017, the SSA #4 Fund is showing a negative fund and cash balance of \$35,125. This is due to the timing of payments to the Downtown Evanston group.

Through March 31, 2017, the Home Fund is showing a negative cash balance of \$21,020.

Through March 31, 2017, the CDBG Fund is showing a negative cash balance of \$42,456. This will be reimbursed with draw-downs during March.

Through March 31, 2017, the Capital Fund is showing a fund balance of \$11,156,611 and a cash balance of \$12,005,150. As the year-end close process for 2016 continues through May, expenses are anticipated to increase to reflect payables due to IDOT and other organizations which will be paid in 2017. This will reduce the fund balances

Through March 31, 2017, the enterprise funds (Parking, Water, and Sewer) have balances above average due to the timing of capital projects for 2017.

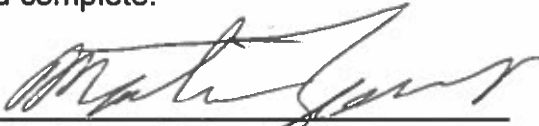
Through March 31, 2017, the Solid Waste Fund has a negative fund balance of \$796,290 and a negative cash balance of \$1,490,123.

Through March 31, 2017, the Insurance Fund is showing a negative fund balance of \$803,562 with a cash balance of \$362,886. Advanced Disposal fees were all held in escrow in the Insurance Fund. After the settlement, these are these are treated as revenues in the General Fund.

If there are any questions on the attached report, please contact me by phone at (847) 859-7884 or by email: [aking@cityofevanston.org](mailto:aking@cityofevanston.org). Detailed fund summary reports can be found at: <http://www.cityofevanston.org/city-budget/financial-reports/>.

**CERTIFICATION OF ATTACHED FINANCIAL REPORTS**

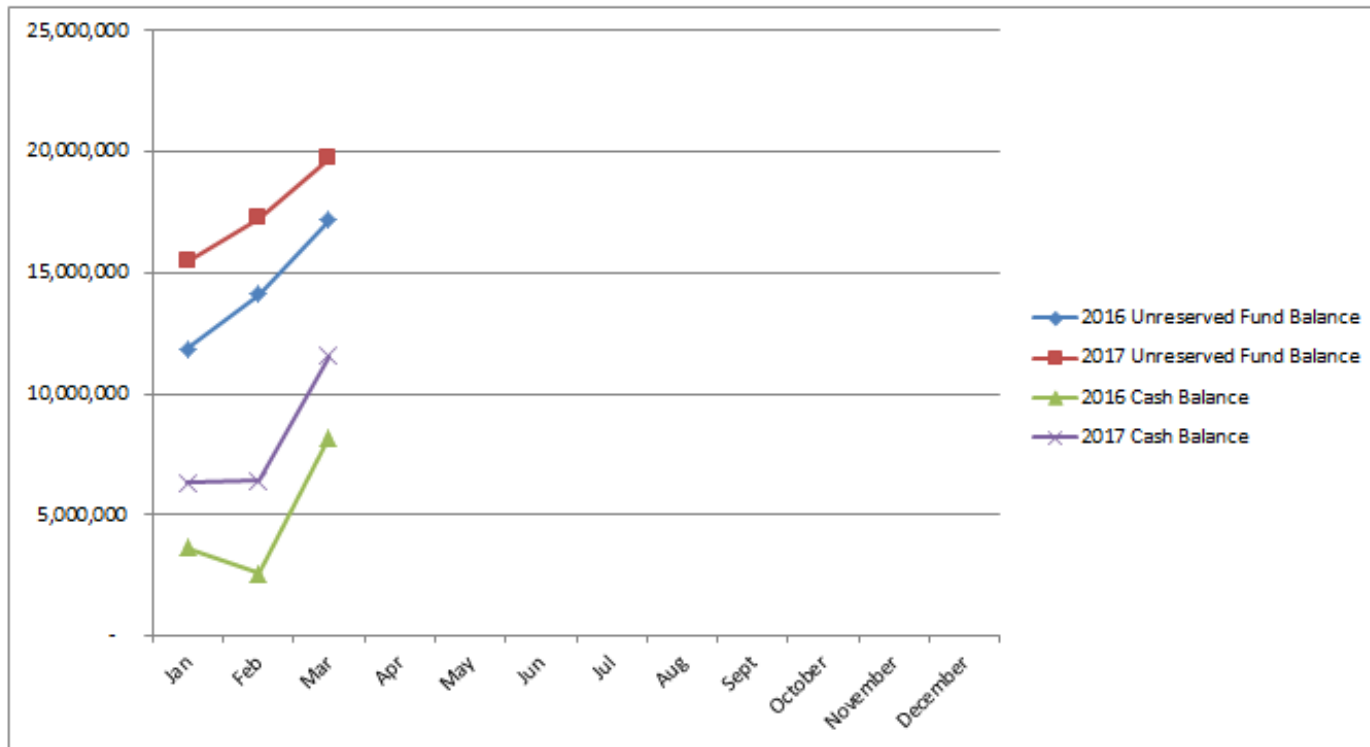
As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Martin Lyons, Treasurer of the City of Evanston, hereby affirm that I have reviewed the March 31, 2017 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



Martin Lyons, Treasurer

### 2016 v 2017 Fund and Cash Balance-- General Fund

	Jan	Feb	Mar
2016 Unreserved Fund Balance	11,859,782	14,097,256	17,193,730
2017 Unreserved Fund Balance	15,453,984	17,244,431	19,734,012
2016 Cash Balance	3,656,830	2,587,845	8,182,090
2017 Cash Balance	6,338,271	6,393,110	11,561,044



# March 2017 Financial Report

Through 03/31/17

Summary Listing

## Fund 100 - GENERAL FUND

Classification	2017 Budget	March Actual	YTD Actual	%	2016 Actual
Property Taxes	28,639,628	10,527,723	14,414,026	50.3%	27,302,687
Other Taxes	49,402,274	3,167,760	11,651,566	23.6%	44,922,404
License	5,496,150	178,883	1,093,219	19.9%	6,784,745
Permit	11,648,000	319,325	1,343,319	11.5%	11,012,646
Fee	115,500	4,429	87,001	75.3%	70,395
Fines and Forfeitures	3,810,000	271,821	673,477	17.7%	3,611,901
Parking Charges for Services	640,000	-	22,214	3.5%	687,835
Parks and Recreation Charges for Services	5,650,895	469,033	1,483,823	26.3%	5,401,563
Other Charges for Services	2,719,717	165,488	816,979	30.0%	2,798,972
Interfund Transfers	7,705,774	613,976	1,881,929	24.4%	8,709,861
Intergovernmental Revenue	839,965	84,757	162,741	19.4%	988,671
Other Revenue	2,060,829	52,764	162,889	7.9%	1,382,941
Interest Income	50,100	696	4,627	9.2%	30,285
<b>REVENUE TOTAL</b>	<b>118,778,832</b>	<b>15,856,652</b>	<b>33,797,810</b>	<b>28.5%</b>	<b>113,704,908</b>
CITY COUNCIL	498,189	30,379	92,782	18.6%	433,601
CITY CLERK	275,488	21,096	68,450	24.8%	294,665
CITY MANAGER'S OFFICE	9,694,367	476,942	1,369,698	14.1%	6,985,591
LAW	1,038,137	62,468	164,194	15.8%	1,052,130
ADMINISTRATIVE SERVICES	9,700,879	727,465	1,958,654	20.2%	9,164,947
COMMUNITY DEVELOPMENT	2,804,668	188,492	521,641	18.6%	2,510,408
POLICE	38,223,842	5,572,678	11,407,455	29.8%	37,817,627
FIRE MGMT & SUPPORT	24,294,001	4,009,324	7,373,884	30.4%	23,235,714
HEALTH	3,582,312	238,584	662,644	18.5%	3,097,351
PUBLIC WORKS	-	-	-	#DIV/0!	(1,475)
PARKS, REC. AND COMMUNITY SERV.	12,361,460	841,221	2,070,351	16.7%	11,997,476
PUBLIC WORKS AGENCY	16,212,848	1,198,422	3,171,035	19.6%	14,738,137
<b>EXPENSE TOTAL</b>	<b>118,686,191</b>	<b>13,367,071</b>	<b>28,860,790</b>	<b>24.3%</b>	<b>111,326,171</b>
Fund 100 - GENERAL FUND Totals					
REVENUE TOTALS	118,778,832	15,856,652	33,797,810	28%	113,704,908
EXPENSE TOTALS	118,686,191	13,367,071	28,860,790	24%	111,326,997
Fund 100 - GENERAL FUND Net Gain (Loss)	92,641	2,489,581	4,937,020	5,329%	2,377,911



# March 2017 Financial Report

Through 03/31/17  
Summary Listing

## Fund 505 - PARKING SYSTEM FUND

Classification	2017 Budget	March Actual	YTD Actual	%	2016 Actual
Permit	-	-	600	#DIV/0!	3,350
Parking Charges for Services	6,737,875	(74,615)	1,014,646	15.1%	6,340,992
Parks and Recreation Charges for Services	65,000	-	-	0.0%	168,500
Interfund Transfers	4,120,636	-	-	0.0%	3,711,768
Intergovernmental Revenue	12,125	-	-	0.0%	-
Other Revenue	203,216	12,167	34,734	17.1%	195,895
Interest Income	35,070	3,216	8,552	24.4%	38,159
<b>REVENUE TOTAL</b>	<b>11,173,922</b>	<b>(59,232)</b>	<b>1,058,532</b>	<b>9.5%</b>	<b>10,458,663</b>
Employee Pay	26,000	2,050	3,870	14.9%	26,465
Benefits	1,117,119	77,097	217,133	19.4%	1,206,649
Pensions	104,802	7,272	20,313	19.4%	93,277
Services	3,222,411	265,192	659,653	20.5%	2,846,933
Supplies	278,864	14,468	37,332	13.4%	237,610
Capital Outlay	3,020,000	262,755	262,755	8.7%	(24,598)
Insurance and Other Chargebacks	524,102	43,124	127,328	24.3%	504,784
Depreciation Expense	-	-	-		2,836,672
Contingencies	11,000	468	689	6.3%	5,910
Debt Service	4,331,771	-	-	0.0%	390,235
Miscellaneous	304,000	81,763	81,763	26.9%	255,626
Interfund Transfers	1,584,683	106,224	318,671	20.1%	1,303,783
<b>EXPENSE TOTAL</b>	<b>14,524,752</b>	<b>860,413</b>	<b>1,729,507</b>	<b>11.9%</b>	<b>9,683,345</b>
Fund 505 - PARKING SYSTEM FUND Totals					
REVENUE TOTALS	11,173,922	(59,232)	1,058,532	9%	10,458,663
EXPENSE TOTALS	14,524,752	860,413	1,729,507	12%	9,683,345
Fund 505 - PARKING SYSTEM FUND Net Gain	(3,350,830)	(919,645)	(670,974)	20%	775,318



# March 2017 Financial Report

Through 03/31/17

Summary Listing

## Fund 510 - WATER FUND

Classification	2017 Budget	March Actual	YTD Actual	%	2016 Actual
Fee	70,000	7,409	17,152	24.5%	90,592
Water Charges for Services	17,324,000	265,349	3,887,644	22.4%	15,851,052
Sewer Charges for Services	36,000	3,735	10,966	30.5%	51,737
Other Charges for Services	135,000	125	20	0.0%	168,482
Other Revenue	6,828,400	3,349	9,553	0.1%	306,143
Interest Income	1,600	2,440	6,225	389.1%	16,116
<b>REVENUE TOTAL</b>	<b>24,395,000</b>	<b>282,407</b>	<b>3,931,560</b>	<b>16.1%</b>	<b>16,484,123</b>
Employee Pay	183,365	7,755	33,725	18.4%	193,328
Benefits	4,037,387	300,179	848,692	21.0%	3,898,385
Pensions	368,658	28,122	80,563	21.9%	495,309
Services	2,250,760	253,175	404,658	18.0%	1,735,462
Supplies	1,360,390	110,316	184,171	13.5%	876,885
Capital Outlay	14,982,119	29,700	(232,508)	-1.6%	791
Insurance and Other Chargebacks	1,174,064	95,263	275,095	23.4%	1,110,835
Depreciation Expense	-	-	-	#DIV/0!	1,973,593
Contingencies	1,000	-	-	0.0%	1,000
Debt Service	1,438,470	-	-	0.0%	633,708
Miscellaneous	62,980	-	-	0.0%	238,468
Interfund Transfers	3,502,313	278,526	875,578	25.0%	3,502,313
<b>EXPENSE TOTAL</b>	<b>29,361,507</b>	<b>1,103,036</b>	<b>2,469,974</b>	<b>8.4%</b>	<b>14,660,077</b>
Fund 510 - WATER FUND Totals					
REVENUE TOTALS	24,395,000	282,407	3,931,560	16%	16,484,123
EXPENSE TOTALS	29,361,507	1,103,036	2,469,974	19%	14,660,077
Fund 510 - WATER FUND Net Gain (Loss)	(4,966,507)	(820,629)	1,461,586	13%	1,824,045





# March 2017 Financial Report

Through 03/31/17  
Summary Listing

## Fund 515 - SEWER FUND

Classification	2017 Budget	March Actual	YTD Actual	%	2016 Actual
Sewer Charges for Services	12,501,500	797,835	3,070,763	24.6%	13,027,160
Other Charges for Services	19,650	-	-	0.0%	21,600
Other Revenue	604,165	-	-	0.0%	3,087
Interest Income	1,000	444	1,234	123.4%	4,450
<b>REVENUE TOTAL</b>	<b>13,126,315</b>	<b>798,279</b>	<b>3,071,997</b>	<b>23.4%</b>	<b>13,056,297</b>
Employee Pay	57,040	790	7,932	13.9%	37,763
Benefits	859,043	66,243	185,198	21.6%	862,355
Pensions	73,398	6,150	17,723	24.1%	110,255
Services	908,500	28,201	28,201	3.1%	109,493
Supplies	92,300	1,016	3,278	3.6%	48,058
Capital Outlay	2,819,700	-	-	0.0%	15,370
Insurance and Other Chargebacks	432,953	36,580	106,868	24.7%	414,270
Depreciation Expense	-	-	-	#DIV/0!	3,461,103
Debt Service	8,370,946	1,367,533	1,974,170	23.6%	1,336,366
Miscellaneous	1,500	-	-	0.0%	5,000
Interfund Transfers	991,677	82,640	247,919	25.0%	773,873
<b>EXPENSE TOTAL</b>	<b>14,607,057</b>	<b>1,589,153</b>	<b>2,571,289</b>	<b>17.6%</b>	<b>7,173,906</b>
Fund 515 - SEWER FUND Totals					
REVENUE TOTALS	13,126,315	798,279	3,071,997	23%	13,056,297
EXPENSE TOTALS	14,607,057	1,589,153	2,571,289	18%	7,173,906
Fund 515 - SEWER FUND Net Gain (Loss)	(1,480,742)	(790,874)	500,708	(34%)	5,882,391

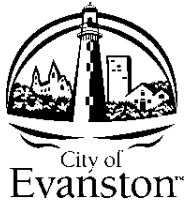


# March 2017 Financial Report

Through 03/31/17  
Summary Listing

## Fund 520 - SOLID WASTE FUND

Classification	2017 Budget	March Actual	YTD Actual	%	2016 Actual
License	275,000	41,263	86,004	31.3%	125,404
Other Charges for Services	3,632,394	301,358	893,035	24.6%	3,586,453
Interfund Transfers	1,055,967	87,997	263,992	25.0%	1,055,967
Other Revenue	238,000	12,203	13,368	5.6%	274,808
<b>REVENUE TOTAL</b>	<b>5,201,361</b>	<b>442,822</b>	<b>1,256,398</b>	<b>24.2%</b>	<b>5,042,632</b>
Employee Pay	45,000	1,424	2,750	6.1%	43,025
Benefits	644,768	43,664	119,115	18.5%	620,226
Pensions	60,473	4,154	11,197	18.5%	72,588
Services	3,679,126	232,568	833,514	22.7%	3,302,430
Supplies	53,050	660	3,635	6.9%	54,768
Capital Outlay	25,750	2,085	2,285	8.9%	6,034
Insurance and Other Chargebacks	149,325	9,847	27,492	18.4%	138,618
Debt Service	21,046	-	-	0.0%	2,251
Miscellaneous	15,000	-	-	0.0%	12,232
Interfund Transfers	504,807	42,067	126,202	25.0%	499,493
<b>EXPENSE TOTAL</b>	<b>5,198,345</b>	<b>336,470</b>	<b>1,126,190</b>	<b>21.7%</b>	<b>4,751,664</b>
Fund 520 - SOLID WASTE FUND Totals					
REVENUE TOTALS	5,201,361	442,822	1,256,398	24%	5,042,632
EXPENSE TOTALS	5,198,345	336,470	1,126,190	22%	4,751,664
Fund 520 - SOLID WASTE FUND Net Gain (Loss)	3,016	106,352	130,208	4,317%	290,968



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: April 26, 2017

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

**Zoning Weekly Update**  
**Cases Received and Pending, April 19, 2017 - April 25, 2017**

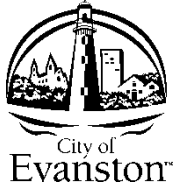
**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1620 Sherman Avenue	Building Permit	Storefront remodel and interior demolition (Sherman Plaza - retail goods establishment)	04/21/17	pending staff review
1	811 Colfax Street	Zoning Analysis	Demolish existing detached garage, construct new detached garage, construct addition, deck and patio	04/25/17	pending staff review
4	818 Lake Street	Zoning Analysis	Construct second story mezzanine level at office building	04/13/17	<b>DAPR 05/03/17 Concept Review</b>
4	1027 Sherman Avenue	Building Permit	Interior remodel of office spaces, bathrooms, replace exterior stair, add exterior stair (Evanston Lumber)	02/16/17	pending major variation
4	1029 Asbury Avenue	Building Permit	Construct 2-story addition at SFR	02/28/17	non-compliant, pending minor variation application
4	1450-1508 Sherman Avenue	Zoning Analysis	Construct 16-story building with first floor commercial, 298 dwelling units and 192 parking spaces (Planned Development)	04/04/17	non-compliant, pending revisions from applicant
5	1748 Brown Avenue	Building Permit	New detached garage at SFR	11/29/16	non-compliant, pending revisions from applicant
5	2210 Asbury Avenue	Building Permit	Addition and interior remodel to SFR	03/06/17	non-compliant, pending revisions
6	3015 Payne Street	Building Permit	Addition to SFR	03/09/17	pending major variation
6	2742 Bennett Avenue	Building Permit	Interior renovation and new concrete walk at SFR	04/07/17	pending revisions from the applicant
6	2612 Noyes Street	Building Permit	Construct 2-tiered retaining wall and patio	04/17/17	non-compliant, pending minor variation application
7	811 Clinton Place	Zoning Analysis	Infill with one-story addition under second story cantilevered overhang.	04/24/17	non-compliant, pending Preservation and Minor Variation
7	2022 Central Street	Building Permit	Interior and exterior remodel (Lush Wine and Spirits)	04/15/16	<b>pending final DAPR</b>
7	2705 Ashland Avenue	Building Permit	Construct site development and foundations up to underside of event level slab (NU - Welsh-Ryan Arena)	02/03/17	<b>pending final DAPR</b>
7	2315 Bryant Avenue	Building Permit	Reposition of existing wall, new sitting area	03/15/17	non-compliant, pending additional information from the applicant
7	2145 Sheridan Road	Building Permit	Foundation only permit (NU - Tech Institute)	03/23/17	pending additional information from the applicant
7	2119 Colfax Street	Building Permit	Interior remodel, new dormer	04/12/17	non-compliant, pending revisions from applicant
7	2331 Sheridan Road	Zoning Analysis	Interior build out, new exterior exit stair (NU - Phi Gamma Delta)	04/13/17	pending staff review
7	2701 Ashland Avenue	Building Permit	Temporary modular kitchen and restroom facility (NU - Welsh-Ryan Arena)	04/12/17	pending addition information from applicant
7	1916 Harrison Street	Zoning Analysis	Demolish portion of a commercial building, construct parking lot for 10 parking spaces	04/05/17	<b>preliminary DAPR 05/03/17</b>

8	128-130 Chicago Avenue	Zoning Analysis	Construct 4-story building with ground-floor retail to include retail landscape establishment, open garden yard, 10 dwelling units above, open parking lot	03/31/17	pending additional information from the applicant
8	1418 Dobson Street	Building Permit	Second story addition to SFR	03/20/17	non-compliant, pending minor variation application
9	1125 Madison Street	Building Permit	Construct paver patios at SFR	09/22/16	work done w/out a permit, minor variation partially approved/denied, follow-up due 04/30/17
9	1428 Cleveland Street	Building Permit	Remove two partitions, patch floor, wall and ceiling	04/24/17	pending staff review

### Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	2014 Orrington Avenue	Special Use/ Major Variation	Expansion of use of a Religious Institution, front yard setback and third story addition	02/17/17	<b>pending Preservation, DAPR &amp; ZBA</b>
4	1029 Asbury Avenue	Minor Variation	Front yard setback for front porch to SFR	04/25/17	Pending public notice
6	2149 Forestview Road	Minor Variation	Building lot coverage and front yard setback for 1st and 2nd floor addition to SFR	04/10/17	Determination after 05/02/17
6	3015 Payne Street	Major Variation	Side yard setback for 1-story addition to SFR	04/04/17	<b>ZBA 05/02/17</b>
6	2751 Reese Street	Minor Variation	2nd-story addition to SFR	04/24/17	Pending additional information from applicant
6	2749 Marcy Avenue	Minor Variation	Building lot coverage and impervious surface coverage for 2-story addition to SFR	04/25/17	Pending public notice
7	1410 Rosalie Street	Appeal	Appeal denied minor variation for building lot coverage for a one-story sunroom addition	04/26/17	<b>ZBA 06/06/17</b>
8	120 Dodge Avenue	Special Use/Major Variation	Construct 1-story addition at Dobson Plaza	03/20/17	<b>pending DAPR &amp; ZBA</b>
8	1418 Dobson	Minor Variation	Side yard setbacks for 2nd story addition to SFR	04/18/17	Determination after 05/09/17



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: April 28, 2017

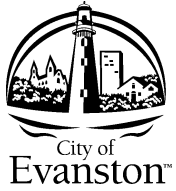
Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

**Inspector Weekly Update**  
**Cases Received, April 28, 2017**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks are in good condition. All other construction conditions comply. No construction activity at time of inspection. Easement agreements have been sent to the homeowners for signature. Drainage permit can be issued upon completion.	4/24/2017
2	1613-27 Church Street (Church Street Village)	New 8 Unit Townhomes	Fences and sidewalks are in good condition. Sidewalk has been temporarily repaired and is in good condition. All construction conditions comply.	4/24/2017
4	1571 Maple Avenue	Mixed Use Building	Rough work for MEP contractors continues on floors 9 through 12. Masonry work has been completed on south and lower north elevation. Construction fencing and dust control screening is in place and plumb. Project site is orderly.	4/24/2017
7	1620 Central Avenue	New 47 Unit Apartment Building	Interior work continues on all floors. Elevator crew continues with the installation of elevator power equipment. Landscaping is being installed on the roof deck. There were no obstructions in the public right of way at the time of inspection.	4/25/2017
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	Demolition of overhead mechanical system is underway. Demolition of concrete bleacher structure will begin soon. The fences have wind screens and lockable gates. The surrounding storm structures are protected by catch baskets.	4/27/2017
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Installation of arched spans have been completed. The webbing support work between arches continues to move forward. Concrete has been poured for the upper and lower concourse and basement areas. Street cleaning is done on a regular basis. Construction and soil erosion fencing are in place and plumb. Job site is kept in order.	4/25/2017
7	560 Lincoln (NU Residence Hall)	New Dormitory	Finishes are being installed at all floors. Job site is in good condition. Fences, silt fences and windscreens are present and in good condition. Neighboring storm structures are being emptied as needed.	4/27/2017



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Acting Assistant Director Health and Human Services Department

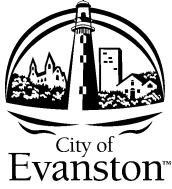
Subject: Food Establishment Application Weekly Report

Date: April 27, 2017

There were no new applications for food establishments for the week of April 23, 2017.

Please contact me at 847/448-2829 or [iogbo@cityofevanston.org](mailto:iogbo@cityofevanston.org) if you have any questions or need additional information.





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: April 28, 2017

There are no new liquor license applications pending for this week.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.



# PRCS Facility Usage Report

Date: Saturday, April 22, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Baker Park</b>			
Baker Park	9:00am - 10:00am	Ev Baseball&Softball	EBSA Games
Baker Park	1:00pm - 4:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Bent Park</b>			
Bent Park Soccer Field	8:00am - 7:00pm	Evanston Soccer Association	Team Evanston Soccer Games
<b>Location: Butler Park</b>			
Butler Park Soccer Field	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Channelside Park</b>			
Channelside Park North Socc	8:00am - 12:00pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Currey Park</b>			
Currey Park	1:00pm - 4:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	8:00am - 6:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: James Park</b>			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 8	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Soccer 6	8:00am - 12:00pm	AYSO Soccer	AYSO Soccer Games
James Park Soccer 1	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 2	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
<b>Location: Leahy Park</b>			
Leahy Park Field	8:00am - 4:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Lighthouse</b>			
Lighthouse Picnic Tables	9:00am - 1:00pm	Stephen McComb	
<b>Location: Lighthouse Beach</b>			
Fire Circle	10:00am - 11:00pm	Jill Baker Oda	
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	8:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
<b>Location: Mason Park</b>			
Mason Park Field	8:00am - 4:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Robert Crown Center</b>			
Robert Crown Diamond West	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games



# PRCS Facility Usage Report

**Date:** Saturday, April 22, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
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**Location: Robert Crown Center**

Robert Crown Diamond East	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
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**Location: Tallmadge Park**

Tallmadge Park Soccer Field	8:00am - 12:00pm	Lacrosse Evasnton Youth	Evanston Youth Lacrosse Practice & Games
Tallmadge Park North Ballfiel	1:00pm - 4:00pm	Ev Baseball&Softball	EBSA Games
Tallmadge Park South Ballfiel	1:00pm - 4:00pm	Ev Baseball&Softball	EBSA Games

**Location: Twiggs Park**

Twiggs Park Baseball/Open A	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
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# PRCS Facility Usage Report

**Date:** Sunday, April 23, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Bent Park</b>			
Bent Park Soccer Field	8:00am - 12:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Bent Park Soccer Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Butler Park</b>			
Butler Park Soccer Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Channelside Park</b>			
Channelside Park North Socc	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	12:00pm - 3:00pm	AYSO Soccer	AYSO Soccer Games
<b>Location: James Park</b>			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Soccer 1	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 2	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 3	9:00am - 12:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 4	9:00am - 12:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 3	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
James Park Soccer 4	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
James Park Soccer 5	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
James Park Soccer 6	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
James Park Soccer 7	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
James Park Soccer 8	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Leahy Park</b>			
Leahy Park Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	8:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
<b>Location: Mason Park</b>			
Mason Park Field	8:00am - 12:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Mason Park Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Robert Crown Center</b>			
Robert Crown AYSO Mini Fiel	12:00pm - 6:00pm	AYSO Soccer	AYSO Soccer Games
Robert Crown Diamond West	6:00pm - 7:00pm	City of Evanston Recreation	
Robert Crown Diamond East	6:00pm - 7:00pm	City of Evanston Recreation	
Robert Crown Diamond West	7:00pm - 8:00pm	City of Evanston Recreation	
<b>Location: Tallmadge Park</b>			
Tallmadge Park Soccer Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games



# PRCS Facility Usage Report

Date: Monday, April 24, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Bent Park</b>			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practice
<b>Location: Butler Park</b>			
Butler Park Soccer Field	4:00pm - 7:30pm	AYSO Soccer	AYSO Soccer Games & Practices
<b>Location: Channelside Park</b>			
Channelside Park North Socc	4:00pm - 7:30pm	AYSO Soccer	AYSO Soccer Games & Practices
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: James Park</b>			
James Park Diamond 1 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 8	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Soccer 6	4:00pm - 7:30pm	AYSO Soccer	AYSO Soccer Games & Practices
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practice
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practice
<b>Location: Leahy Park</b>			
Leahy Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practice
<b>Location: Mason Park</b>			
Mason Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Robert Crown Center</b>			
Robert Crown Football Field	2:30pm - 6:00pm	ETHS School	ETHS Ultimate Frisbee Club
Robert Crown Diamond West	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond East	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond West	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond East	8:00pm - 9:15pm	City of Evanston Recreation	
<b>Location: Tallmadge Park</b>			
Tallmadge Park Soccer Field	4:30pm - 6:30pm	Cohen, Tim	Beacon Academy Girls Soccer Practice & Game



# PRCS Facility Usage Report

Date: **Tuesday, April 25, 2017**

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Bent Park</b>			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practice
<b>Location: Butler Park</b>			
Butler Park Soccer Field	4:00pm - 7:30pm	AYSO Soccer	AYSO Soccer Games & Practices
<b>Location: Channelside Park</b>			
Channelside Park North Socc	4:00pm - 7:30pm	AYSO Soccer	AYSO Soccer Games & Practices
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: James Park</b>			
James Park Diamond 1 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 8	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Soccer 6	4:00pm - 7:30pm	AYSO Soccer	AYSO Soccer Games & Practices
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practice
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practice
<b>Location: Leahy Park</b>			
Leahy Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practice
<b>Location: Mason Park</b>			
Mason Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Robert Crown Center</b>			
Robert Crown Football Field	3:30pm - 6:00pm	ETHS School	ETHS Ultimate Frisbee Club
Robert Crown Diamond West	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Robert Crown Diamond East	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Tallmadge Park</b>			
Tallmadge Park Soccer Field	3:30pm - 5:00pm	Beacon Academy	Beacon Academy Girls Soccer
Tallmadge Park Soccer Field	6:00pm - 7:30pm	Lacrosse Evasnton Youth	Evanston Youth Lacrosse Practice & Games



# PRCS Facility Usage Report

**Date:** Wednesday, April 26, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Bent Park</b>			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practice
<b>Location: Butler Park</b>			
Butler Park Soccer Field	4:00pm - 7:30pm	AYSO Soccer	AYSO Soccer Games & Practices
<b>Location: Channelside Park</b>			
Channelside Park North Socc	4:00pm - 7:30pm	AYSO Soccer	AYSO Soccer Games & Practices
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: James Park</b>			
James Park Diamond 1 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 8	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Soccer 6	4:00pm - 7:30pm	AYSO Soccer	AYSO Soccer Games & Practices
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practice
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practice
<b>Location: Leahy Park</b>			
Leahy Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practice
<b>Location: Mason Park</b>			
Mason Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Robert Crown Center</b>			
Robert Crown Football Field	3:30pm - 6:00pm	ETHS School	ETHS Ultimate Frisbee Club
Robert Crown Diamond West	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond East	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond West	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond East	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond West	9:15pm - 10:30pm	City of Evanston Recreation	
Robert Crown Diamond East	9:15pm - 10:30pm	City of Evanston Recreation	
<b>Location: Tallmadge Park</b>			
Tallmadge Park Soccer Field	6:00pm - 7:30pm	Lacrosse Evasnton Youth	Evanston Youth Lacrosse Practice & Games



# PRCS Facility Usage Report

Date: Thursday, April 27, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Bent Park</b>			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practice
<b>Location: Butler Park</b>			
Butler Park Soccer Field	4:00pm - 7:30pm	AYSO Soccer	AYSO Soccer Games & Practices
<b>Location: Channelside Park</b>			
Channelside Park North Socc	4:00pm - 7:30pm	AYSO Soccer	AYSO Soccer Games & Practices
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: James Park</b>			
James Park Diamond 1 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 8	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Soccer 6	4:00pm - 7:30pm	AYSO Soccer	AYSO Soccer Games & Practices
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practice
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practice
<b>Location: Leahy Park</b>			
Leahy Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practice
<b>Location: Mason Park</b>			
Mason Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Robert Crown Center</b>			
Robert Crown Football Field	3:30pm - 6:00pm	ETHS School	ETHS Ultimate Frisbee Club
Robert Crown Diamond West	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Robert Crown Diamond East	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Tallmadge Park</b>			
Tallmadge Park Soccer Field	3:30pm - 5:00pm	Beacon Academy	Beacon Academy Girls Soccer
Tallmadge Park Soccer Field	6:00pm - 7:30pm	Lacrosse Evasnton Youth	Evanston Youth Lacrosse Practice & Games





# PRCS Facility Usage Report

Date: Friday, April 28, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Bent Park</b>			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practice
<b>Location: Butler Park</b>			
Butler Park Soccer Field	4:00pm - 7:30pm	AYSO Soccer	AYSO Soccer Games & Practices
<b>Location: Channelside Park</b>			
Channelside Park North Socc	4:00pm - 7:30pm	AYSO Soccer	AYSO Soccer Games & Practices
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: James Park</b>			
James Park Diamond 1 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 8	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Soccer 6	4:00pm - 7:30pm	AYSO Soccer	AYSO Soccer Games & Practices
<b>Location: Leahy Park</b>			
Leahy Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Lighthouse Beach</b>			
Fire Circle	7:00pm - 8:00pm	City of Evanston Recreation	113119-A7 (Family Campfire)
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practice
<b>Location: Mason Park</b>			
Mason Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Tallmadge Park</b>			
Tallmadge Park Soccer Field	3:30pm - 5:30pm	Cohen, Tim	Beacon Academy Girls Soccer Practice & Game



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING APRIL 28, 2017**

## ***Spring Surplus Vehicle & Equipment Auction a Success!***

The second quarterly 2017 NWMC live surplus vehicle and equipment auction was held on Tuesday at America's Auto Auction Chicago in Crestwood. NWMC members *Deerfield, Glenview, Highland Park, Lincolnshire, Morton Grove* and *Northbrook* were joined by *Orland Park, Oswego, Park Forest* and *Steger* at the event. Bidding was lively and the crowd was large. Forty-six units sold, with preliminary sales for the day of \$127,030, with NWMC vehicles and equipment bringing in \$83,280.

We look forward to the next live auction, which is scheduled for Tuesday, July 25. Should members need to dispose of vehicles and equipment between live auctions, please note that America's Auto Auction also offers year-round internet auctions. For questions or additional information, please contact staff or America's Auto Auction Commercial Account Manager Bruce Uhter, 708-389-4488 (office), 219-713-0327 (cell) or [Bruce.Uhter@americasautoauction.com](mailto:Bruce.Uhter@americasautoauction.com) or sales representative Jim Fee, 773-315-0293 or [jamesfee7522@yahoo.com](mailto:jamesfee7522@yahoo.com). *Staff contact: Ellen Dayan*

## ***Who Will Vie for This Year's NWMC Communicopia Award?***

In 2015, it was *Village of Hoffman Estates*. In 2016, the *Village of Wheeling* was awarded the NWMC Communicopia Award. Who will it be this year?

Earlier this month, staff distributed the call for members to submit gift baskets for the silent auction at the 2017 NWMC Annual Gala. The Gala will be held on Wednesday, June 21 at Manzo's Banquets in *Des Plaines*. Highlights of the evening will be the inauguration of the NWMC officers for FY2017-2018 and the presentation of the Communicopia Award. The deadline to submit baskets is Friday, June 9, so there is plenty of time to prepare. Please contact Marina Durso, [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org) or 847-296-9200, ext. 122 with any questions or for additional information. *Staff contact: Marina Durso*

## ***Transportation Committee Talks STP Funding, Need for a State Budget***

The NWMC Transportation Committee met on Thursday and received a staff briefing on discussions concerning possible changes in the distribution and programming of regional Surface Transportation Program (STP) funds. Representatives from the Council of Mayors, including NWMC staff, have been meeting with the Chicago Metropolitan Agency for Planning (CMAP), City of Chicago, Illinois Department of Transportation (IDOT) and the Federal Highway Administration (FHWA). In anticipation of their upcoming recertification process by FHWA this summer, CMAP recommended examining the current practice of sub-allocation to the City of Chicago and the Council of Mayors, which is unique in the country and has been identified by FHWA as possibly being inconsistent with federal planning regulations. More discussions will be held next week.

The committee also discussed stressing to our legislators the importance of having a state budget in place to allow the uninterrupted flow of federal transportation funds. Without a budget or a bill allowing funds to be appropriated, projects currently under construction and those on upcoming lettings could be halted.

Finally, the committee approved the annual resolution needed to secure federal Unified Work Program funds, which are used by the Conference for transportation-related salaries and expenses. The next committee meeting is scheduled for Thursday, May 25 at 8:30 a.m. at NWMC offices and will feature a workshop hosted by CMAP staff to discuss Alternative Future scenarios as they develop the On TO 2050 regional comprehensive plan. *Staff contacts: Mike Walczak, Brian Pigeon*

### ***MMC Quarterly Meeting Update – Please RSVP by May 1***

The next Metropolitan Mayors Caucus (MMC) quarterly meeting will be held on Thursday, May 4 at Venue One, 1034 West Randolph Street, in Chicago. The meeting will begin with lunch at 12:00 noon, with the business meeting beginning at approximately 12:30 p.m. Highlighting the agenda will be a conversation with state legislators on the budget impasse, property tax freeze and protecting municipal revenues. County board chairs will also discuss the Chicago Regional Growth Initiative and the Caucus will outline its new collaboration with the MMC. Please RSVP your attendance by Monday, May 1 to MMC Executive Director Dave Bennett, 312-201-4505 or [dbennett@mayorscaucus.org](mailto:dbennett@mayorscaucus.org). *Staff contact: Mark Fowler*

### ***Highway Safety Funding Available***

The Illinois Department of Transportation is accepting applications for the FY 2019 Local Highway Safety Improvement Program (HSIP) through Friday, June 2. The HSIP is a core federal-aid funding program with the goal of significantly reducing traffic fatalities and serious injuries on all public roads. The anticipated funding level is approximately \$35 million, with all phases of safety improvement projects eligible for funding. The maximum federal funding level is 90 percent. Selected projects will be announced during the week of July 24. For more information, please visit the [HSIP website](#). *Staff contacts: Mike Walczak, Brian Pigeon*

### ***Final Reminder: Register by May 2 for the RTA/CMAP Planning Grant Symposium***

Please note that Tuesday, May 2 is the last day to register for the May 16 planning grant symposium, co-hosted by the Chicago Metropolitan Agency for Planning (CMAP) and the Regional Transportation Authority (RTA). The symposium will mark the release of the 2017 Call for Projects for the Local Technical Assistance (LTA) and Community Planning programs. The symposium will feature panel discussions on local best practices in transportation planning, climate resilience, shared services, plan implementation and more from communities of many types and sizes. Staff from both agencies will also be present for one-on-one input on the application process. The Call for Projects for both programs will open on Friday, May 5.

The symposium will be held from 8:00 a.m. to 4:00 p.m. at Roosevelt University's Murray-Green Library Auditorium Building, 430 S. Michigan Avenue in Chicago and costs \$30 per person. To register, please visit <http://events.r20.constantcontact.com/register/event?oeidk=a07edwthkl12f53a90a&llr=nrgjbvcab>. For more information on these programs, including current and past examples of projects, please visit the [CMAP LTA website](#) or the [RTA Community Planning website](#). *Staff contacts: Mike Walczak, Brian Pigeon*

### ***Final Reminder – Apply by May 4 for the Illinois Sustainability Awards***

*From the Desk of Illinois Sustainable Technology Center Senior Operations Manager Debra Jacobson:*

Gain recognition for your commitment to the environment and the sustainability achievements of your organization. The Illinois Sustainable Technology Center (ISTC), part of the Prairie Research Institute at the University of Illinois, annually presents the [Illinois Sustainability Award](#) to organizations in Illinois that have demonstrated a commitment to environmental excellence. The Illinois Sustainability Award was established in 1987 and is the longest running state environmental award in the country for sustainable businesses and organizations.

The application opens today, March 1, 2017 and the deadline for submitting your application is the close of business May 4. Applications will only be accepted electronically. Application information, evaluation criteria, sample applications and more can be found on our [website](#).

This program is open to all public and private organizations with operations in Illinois. We encourage you to forward this announcement to colleagues that may be interested. Our Technical Assistance Program staff would be happy to answer any questions you may have about the award application or guide you through the application process. Please contact Deb Jacobson at [istc-info@illinois.edu](mailto:istc-info@illinois.edu). *Staff contact: Mark Fowler*

## ***Meetings and Events***

*NWMC Executive Board* will meet Wednesday, May 3 at 8:30 a.m. at the NWMC offices.

*NWMC Finance Committee* will meet Wednesday, May 10 at noon at the NWMC offices.

*NWMC Board of Directors* will meet Wednesday, May 10 at 7:00 p.m. at the *Wheeling Village Hall*, 2 Community Boulevard. **Please note location change.**

*NWMC Bicycle and Pedestrian Committee* will meet Tuesday, May 16 at 10:30 a.m. at the NWMC offices

*NWMC Legislative Committee* will meet Wednesday, May 17 at 8:30 a.m. at the NWMC offices.