

**HVAC WORKSHEET**

**JOB ADDRESS:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PERMIT NO.:** \_\_\_\_\_ **HVAC CONTRACT PRICE \$** \_\_\_\_\_

**SCOPE OF WORK (be specific):** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

◆◆ \$45.00 Inspection Fee will be added to all permits. Additional inspection fees will be assessed if multiple inspections are required or for re-inspections.◆◆

TYPE OF WORK	PERMIT FEES	TOTAL UNITS
New or Replacement Furnace or A/C Unit	\$40 each	
Boiler*	\$40 each	
New or Replace Process Equipment	\$40 each	
Gas Piping	\$25 for first 25 lineal feet \$10 each add'l 25 lineal feet or fraction thereof	FT.
Helicopter Usage <input type="checkbox"/> Yes <input type="checkbox"/> No	\$500	

All equipment installed within the City of Evanston shall be listed by an accredited testing laboratory. No work shall begin without permit, including A/C condenser replacements. **A/C unit installations require a plat of survey indicating the location of unit with distances to property lines.**

**I HEREBY CERTIFY THAT THE ABOVE LISTED WORK WILL BE DONE BY MY COMPANY. ALL ADDITIONAL FEES WILL BE PAID FOR ANY ADDITIONAL WORK PERFORMED NOT STATED ABOVE.**

HVAC Contractor Name: \_\_\_\_\_

Evanston License Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

\_\_\_\_\_  
Signature of HVAC Contractor Representative

\_\_\_\_\_  
Date

**City of Evanston – Building and Inspection Services Division**

**VALUE OF CONTRACT**

<b>MORE THAN</b>	<b>LESS THAN</b>	<b>FEE</b>
\$ 0.00	\$ 500.00	\$ 20.00
\$ 501.00	\$ 1,000.00	\$ 30.00
\$ 1,001.00	\$ 3,000.00	\$ 45.00
\$ 3,001.00	\$ 5,000.00	\$ 60.00
\$ 5,001.00	\$10,000.00	\$112.00
\$10,001.00	\$25,000.00	\$256.00
\$25,001.00	\$50,000.00	\$500.00

**Valuation over \$50,000: \$500 plus \$10 per \$1,000 in valuation for amounts over \$50,000.**

Please note: Decibel levels from new or replacement mechanical equipment and appliances shall not exceed 55dBA when measured at the adjacent property line. Please consider quieter equipment, acoustical barriers and placement location on the property for this installation.

\* Boilers located in single family residences with 250,000 or greater BTU input –or– using chemical additives for operation require a Reduced Pressure Principle Backflow Prevention Zone assembly. Please complete the Cross Connection Control Device (CCCD) worksheet also. Boilers with less than 250,000 BTU input may be equipped with a Dual Check with Atmospheric Vent Backflow Preventer.