



Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: March 31, 2017

STAFF REPORTS BY DEPARTMENT



Weekly Report for March 24, 2017 – March 30, 2017

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, April 3, 2017

Human Services Committee - CANCELLED

www.cityofevanston.org/humanservices

Tuesday, April 4, 2017

Zoning Board of Appeals

www.cityofevanston.org/zoningboard

Wednesday, April 5, 2017

Design and Project Review Committee

www.cityofevanston.org/dapr

Thursday, April 6, 2017

Commission on Aging

www.cityofevanston.org/commissiononaging

Housing, Homelessness and Human Relations Commission

www.cityofevanston.org/housingcommission



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of March 24, 2017 through March 30, 2017.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2262	2212
SERVICE REQUESTS	582	487
TOTAL CHATS	29	32
TOTAL TEXT	32	13

Top 5 Service Requests

Total

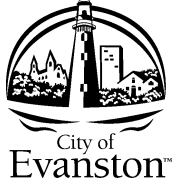
Most requested service requests (Source: PublicStuff - Open/Closed)

- | | |
|---------------------------------------|----|
| 1. Building Permit Inspection Request | 82 |
| 2. Broken Parking Meter | 63 |
| 3. Trash – Special Pick-ups | 34 |
| 4. Tree Evaluation | 11 |
| 5. Abandon Auto | 10 |

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	260
Administrative Services -Finance	47
Administrative Services -HR	35
Administrative Services - Other	82
City Clerk's Office	61
City Manager's Office	24
ComDev / Economic Development	20
ComDev/ Bldg Inspections	237
ComDev / Housing Rehab	6
ComDev / Planning/Zoning	12
General Assistance	2
Fire Life Safety	24
PublicStuff Request	110
Health	121
Information	323
Law	13
Library	2
Mayor's Office	1
Other/311	136
Other – Social Services	3
Parks – Maintenance	2
Parks – Programs/Picnics/Permits	6
Parks – Other	7
Parks/Recreation	34
Parks – Forestry	17
Parks- Recreation Programs	44
Police	78
Public Works / Fleet	3
Public Works / Street Sanitation	112
Public Works / Engineering	31
Tax Assessment Office	24
Utilities – Power	2
Utilities – Sewer	7
Utilities – Water	122
TOTAL	2262



Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer
 Ashley King, Finance and Budget Manager
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of March 27, 2017

Date: March 31, 2017

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of March 27, 2017

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 17-30 Citywide Generator Evaluation	Public Works Agency	The City of Evanston's Public Works Agency is seeking proposals from experienced firms to review and evaluate generators installed in City facilities.	\$70,000	5/9	6/12

Evanston City Council Agenda Schedule - 2017

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2017 Meeting Dates: Jan 9, Jan 17, Jan 23, Feb 13, Feb 20, Feb 27, Mar 13, Mar 20, Mar 27, Apr 10, Apr 17, Apr 24

May 8, May 15, May 22, Jun 12, Jun 19, Jun 26, Jul 10, Jul 17, Jul 24, Aug 14, Sept 11, Sept 18, Sept 25

Oct 9, Oct 16, Oct 23, Nov 13, Nov 20, Nov 27, Dec 11

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	4/10/2017	Bills	SPB	CC	Lyons	Meeting at 6:00
PRCS	4/10/2017	Honorary Street Name for Gay Riseborough - Resolution	SPB	APW	Hemingway	
Mayor	4/10/2017	Mayoral Appointments	SPB	CC	Francellno	
Fire	4/17/2017	Promotion of Division Chief Vanek		CC	Bobkiewicz	
CD	4/17/2017	National Fair Housing Month	PR	CC	Mangum	
Mayor	4/17/2017	Arbor Day, April 28 2017	PR	CC	Francellno	
PWA	4/17/2017	Tree City Program	A	CC	Stoneback	
CMO	4/17/2017	Earth Day - April 22 2017	A	CC	Bobkiewicz	
CMO	4/17/2017	Presentation of Photos in Council Chambers	P	CC	Bobkiewicz	
CMO/ Police	4/17/2017	Officer and Gentleman Academy Presentation	P	CC	Bobkiewicz / Eddington	
CMO	4/17/2017	Introduce RCN to Evanston	A	CC	Bobkiewicz	
CD	4/17/2017	Approval of Divvy Station and D4EE Program Launch	B	APW	Mangum	with presentation
Admin Svcs	4/17/2017	Global Fire Contract Renewal/ Extension	B	APW	Storlie	
PWA	4/17/2017	Approval of 2017 Dutch Elm Disease Prevention Program	B	APW	Stoneback	
PWA	4/17/2017	Crack Sealing Contract Extension	B	APW	Stoneback	
PWA	4/17/2017	Asphalt Purchase	B	APW	Stoneback	
PWA	4/17/2017	Turbidimeter Purchase	B	APW	Stoneback	
PWA	4/17/2017	2017 Water Main contract	B	APW	Stoneback	
PRCS	4/17/2017	PRCS Summer Clothing Purchase	B	APW	Hemingway	
PRCS	4/17/2017	Summer Food Program	B	APW	Hemingway	
CMO	4/17/2017	Small Business Start Up Program	B	APW	Lyons	
CMO	4/17/2017	Vietnomnom Storefront Modernization	B	APW	Lyons	
Admin Svcs/CMO	4/17/2017	Change Order - SP Plus	B	APW	Lyons	
Admin Svcs	4/17/2017	Accept Public Art Donation	R	APW	Storlie	
PRCS	4/17/2017	30-R-17: Pope John XXIII School Way Honorary Street Name	R	APW	Hemingway	
PWA	4/17/2017	Special Assessment Alley 1521	O	APW	Stoneback	Intro
PWA	4/17/2017	Special Assessment Alley 1522	O	APW	Stoneback	Intro
PWA	4/17/2017	NU Easements across Sheridan Road	O	APW	Stoneback	Intro
Admin Svcs	4/17/2017	2 Hr Parking Zone - Greenwood	O	APW	Storlie	Intro
Admin Svcs	4/17/2017	15 Min Parking on Green Bay at Emerson	O	APW	Storlie	Intro
Admin Svcs	4/17/2017	Amending Parking Dist 1 & 3 - Sheridan Rd from Central to 2815 Sheridan	O	APW	Storlie	Intro

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Admin Svcs	4/17/2017	Residents Only Parking: 1100 Block Emerson & East Railroad	O	APW	Storlie	Intro
Legal	4/17/2017	Administrative Adjudication Code Amendments	O	APW	Farrar	Intro
Legal	4/17/2017	Code Amendment - Time Limit to Enter Liquor License Property	O	APW	Farrar	Intro
Legal	4/17/2017	Liquor License Decrease - Whole Foods	O	APW	Farrar	Intro
Legal	4/17/2017	Liquor License Class K Amendment	O	APW	Farrar	Intro
Legal	4/17/2017	Liquor License Class C Decrease/Increase - Hilton Garden	O	APW	Farrar	Intro
Legal	4/17/2017	Liquor License Class D Decrease/Increase Class I - The Barn	O	APW	Farrar	Intro
PWA	4/17/2017	Modification to BLI Staff	O	APW	Stoneback	Intro
CMO	4/17/2017	Disconnect Evanston Properties from Skokie Park Dist	R	PD	Lyons	
CD	4/17/2017	27-R-17: Amendment to Downtown Plan	R	PD	Mangum	
CD	4/17/2017	Micro-Distilleries: Zoning Amendment for permitted & special uses	O	PD	Mangum	Intro
CD	4/17/2017	831 Emerson Street - Planned Development & Rezoning	O	PD	Mangum	Intro
CD	4/17/2017	25-O-17, Zoning Relief for Circular Drive - 2658 Sheridan Rd	O	PD	Mangum	Action
	4/17/2017	Rules Committee (Policy on Advertising, Policy on Banking)			Bobkiewicz	After P&D
	4/17/2017	Exec Session (minutes release & workers comp)		CC	Farrar & Storlie	
CMO	4/24/2017	National Volunteer Week	PR	CC	Bobkiewicz	
HHS	4/24/2017	Woman Out Walking (WOW) Ten Year Anniversary	PR	CC	Thomas-Smith	
PWA	4/24/2017	Water Week Winner	A	CC	Stoneback	
CMO	4/24/2017	RFP Process	D	APW	Bobkiewicz	
PRCS	4/24/2017	Summer Bus Transportation	B	APW	Hemingway	
PRCS	4/24/2017	Crown Center Concession Contract	B	APW	Hemingway	
PRCS	4/24/2017	Lakefront Concession Contract	B	APW	Hemingway	
PWA	4/24/2017	Streetlight Master Plan Engr Svcs	B	APW	Stoneback	
PWA	4/24/2017	Pavement Marking	B	APW	Stoneback	
PWA	4/24/2017	Reclamite Pavement Sealing Pilot Program	B	APW	Stoneback	
Admin Services	4/24/2017	Tire Purchase	B	APW	Storlie	
Legal	4/24/2017	Exec Session Minutes Release	B	APW	Farrar	
PWA	4/24/2017	Lead Service	O	APW	Stoneback	

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CD	4/24/2017	1881 Oak Ave (E2) - Major Adjustment to PD - Reduce parking	O	PD	Mangum	
CD	4/24/2017	820 Davis St. - Special Use for a Business/Vocational School,	O	PD	Mangum	Introduction
CMO	5/8/2017	City Council Meetings (2) Old/New Essential Agenda Items Only		CC	Bobkiewicz	
CMO	5/15/2017	Rules Committee		CC	Bobkiewicz	
Library / Admin Svcs	5/22/2017	Underground Library Parking Garage	B	APW	Danczak Lyons / Storlie	
CD	5/22/2017	Complete Streets Policy Revision	B	APW	Mangum	
CD	5/22/2017	120 Dodge Ave. - Special Use to expand an existing Retirement Home, Dobson Plaza,	O	PD	Mangum	Introduction
CD	5/22/2017	Landmark Designation: 1726 Hinman	O	PD	Mangum	
CMO	6/12/2017	Lease of City-Owned Property at 633 Howard	O	APW	Lyons	
PRCS	6/26/2017	Designation of Parks and Recreation Month	A	CC	Hemingway	
PRCS	6/26/2017	Handyman Contract Renewal	B	APW	Hemingway	
PRCS	7/24/2017	Moran Center Rehabilitation Agmt	R	APW	Hemingway	
PRCS	8/14/2017	YJC Career Pathways Agmt Renewal	B	APW	Hemingway	
PRCS	11/27/2017	Noyes Tenant Leases	R	APW	Hemingway	
Council & Committee Meetings						
3/27/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				
3/28/2017	7:00 PM	NU/City Committee				
4/3/2017	CANCELLED	Human Services Committee				
4/6/2017	7:00 PM	Housing, Homelessness and Human Relations Commission				
4/17/2017	6:00 PM	Rules, Administration & Public Works, Planning & Development, City Council				

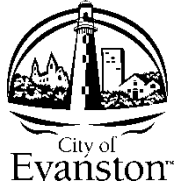
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
4/12/2017	7:00 PM	Animal Welfare Board				
4/19/2017	6:30 PM	M/W/EBE Development Committee				
<u>DEFERRED</u>	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Law		Credit Card Analysis	D	APW	Lyons	
Admin Serv		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
Law		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



Memorandum

To: Honorable Mayor and Members of the City Council

From: Scott Mangum, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: March 29, 2017

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update
Cases Received and Pending, March 22, 2017 - March 28, 2017

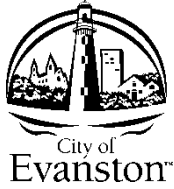
Zoning Reviews

Ward	Property Address	Type	Project Description	Received	Status
2	1131 Fowler Avenue	Building Permit	Construct detached garage and interior remodel to SFR	03/06/17	non-compliant, pending revisions
2	1216 Florence Avenue	Building Permit	Convert existing 2-flat into a SFR	03/23/17	pending staff review
2	2113 Greenleaf Street	Building Permit	Subdivide existing office/storage into 17 commercial units	03/23/17	DAPR 04/05/17
4	1113 Sherman Avenue	Building Permit	Construct detached garage out of shipping containers at multi-family dwelling	01/20/17	non-compliant, pending revisions
4	1027 Sherman Avenue	Building Permit	Interior remodel of office spaces, bathrooms, replace exterior stair, add exterior stair (Evanston Lumber)	02/16/17	pending major variation application
4	1029 Asbury Avenue	Building Permit	Construct 2-story addition at SFR	02/28/17	non-compliant, pending revisions from applicant
4	917 Wesley Avenue	Building Permit	New detached garage at SFR	03/22/17	pending additional information from applicant
5	1748 Brown Avenue	Building Permit	New detached garage at SFR	11/29/16	non-compliant, pending revisions from applicant
5	824-28 Noyes Street	Building Permit	New 44-unit multi-family dwelling (planned development)	02/14/17	pending revisions
5	2210 Asbury Avenue	Building Permit	Addition and interior remodel to SFR	03/06/17	non-compliant, pending revisions
6	2424 Grant Street	Building Permit	Remove existing walk, construct new paver walk	03/02/17	non-compliant, pending major variation application
6	3025 Normandy Place	Building Permit	Construct new front porch, replace existing walk with larger paver walk	03/03/17	pending additional information from the applicant
6	3015 Payne Street	Building Permit	Addition to SFR	03/09/17	non-compliant, pending major variation application
6	2500 Ridgeway Avenue	Building Permit	Kitchen, family room and powder room remodel at SFR	03/16/17	pending staff review
6	2536 Gross Point Road	Building Permit	Maintenance of existing cell tower (T-Mobile)	03/17/17	pending staff review
6	2622 Hartzell Street	Building Permit	2-story addition to SFR	03/28/17	pending staff review
6	2149 Forestview Road	Zoning Analysis	Construct 2nd-story addition, deck and change walks at SFR	03/28/17	pending staff review
7	2022 Central Street	Building Permit	Interior and exterior remodel (Lush Wine and Spirits)	04/15/16	pending final DAPR
7	2705 Ashland Avenue	Building Permit	Construct site development and foundations up to underside of event level slab (NU - Welsh-Ryan Arena)	02/03/17	pending final DAPR
7	2145 Sheridan Road	Building Permit	Foundation only permit (NU - Tech Institute)	03/23/17	pending additional information from applicant
8	416 Custer Avenue	Building Permit	Basement renovation at multi-family dwelling	03/17/17	pending staff review
8	1418 Dobson Street	Building Permit	Second story addition to SFR	03/20/17	non-compliant, pending minor variation application

9	1125 Madison Street	Building Permit	Construct paver patios at SFR	09/22/16	work done w/out a permit, minor variation partially approved/denied, follow-up due 04/30/17
9	635 Sherman Avenue	Building Permit	Repair fire damage to a multi-family dwelling	03/07/17	pending additional information from applicant

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	115 Dempster Street	Major Variation	Rebuild and enlarge attached garage: rear and side yard setbacks	02/23/17	ZBA 04/04/17
1	2014 Orrington Avenue	Special Use/ Major Variation	Expansion of use of a Religious Institution, front yard setback and third story addition	02/17/17	pending Preservation, DAPR & ZBA
3	1018 Michigan Avenue	Minor Variation	Building lot coverage for new 3-car detached garage at SFR	03/28/17	Determination after 04/13/17
4	820 Davis Street	Special Use	Business/Vocational School - Knowledge Systems Institute (computer/technology classes)	03/08/17	ZBA 04/04/17 & P&D 04/24/17
6	2403 Hastings	Minor Variation	Building lot coverage, chimney and garage roof overhang setback for new SFR	03/20/17	Determination after 04/07/17
7	2658 Sheridan Road	Major Variation	Circular Driveway that is not on a Type 1 Street	01/26/17	CC 04/10/17
7	1410 Rosalie Street	Minor Variation	Building lot coverage and seperation between principal and accessory buildings for addition to SFR	03/13/17	Determination after 04/05/17
7	1707 Chancellor Street	Minor Variation	Interior side yard setback for new detached garage	03/28/17	Determination after 04/12/17
8	120 Dodge Avenue	Special Use/Major Variation	Construct 1-story addition at Dobson Plaza	03/20/17	DAPR 04/05/17 & ZBA 04/18/17



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: March 31, 2017

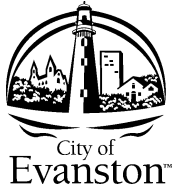
Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, March 31, 2017

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	No construction activity at time of inspection. Contractor contacted for reinstallation of construction fence on lot 12. Fence has been damaged and is in disrepair.	3/27/2017
2	1613-27 Church Street (Church Street Village)	New 8 Unit Townhomes	Fences and sidewalks are in good condition. All construction conditions approved. Drywall installation has started in all units.	3/27/2017
4	1571 Maple Avenue	Mixed Use Building	The roof deck has been installed and crew is finishing the parapet wall. Walkways are clear. Catch baskets are clear. Construction fencing and dust control screening is in place and plumb. Project site is orderly. Crane disassembly and sidewalk installation scheduled 4/05/17 to 04/15/17 resulting in lane reductions on Davis St.	3/30/2017
7	1620 Central Avenue	New 47 Unit Apartment Building	Interior work continues on all floors. Elevator cars have been installed. There were no obstructions in the public right of way at the time of inspection.	3/30/2017
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	Contractors have cut a temporary construction road spanning the gated entrance at Isabella to Welsh Ryan Arena. Interior demolition has started.	3/27/2017
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Basement has been poured along with the concourse entry and elevated deck. Crews are installing the arched spans. Street cleaning is done on a regular basis. Construction and soil erosion fencing are in place and plumb. Job site is kept in order.	3/30/2017
7	560 Lincoln (NU Residence Hall)	New Dormitory	Rough inspection approvals have been obtained on all floors. Drywall is being installed on floors 2 through 6. Exterior brickwork is completed. Fences, silt fences and windscreen are in place and stand plumb. Job site is in order.	3/30/2017



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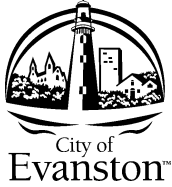
From: Ike Ogbo, Acting Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: March 31, 2017

There were no new applications for food establishments for the week of March 26, 2017.

Please contact me at 847/448-2829 or iogbo@cityofevanston.org if you have any questions or need additional information.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: March 31, 2017

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS ¹
2	Hilton Garden Inn (New Owner)	1818 Maple Ave	C	Hotel/Restaurant (Liquor)	Mon-Sun: Noon-Midnight	1/26/17	Pending City Council Introduction
4	The Barn (Class Change from D to I)	1016 Church Street (rear)	I	Restaurant/packaged goods	Tu-Th : 5 PM - 10 PM; Fri-Sat: 5 PM - 11 PM	3/2/17	Pending City Council Introduction

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING MARCH 31, 2017

Register TODAY for the April 25 Surplus Vehicle and Equipment Auction

The April 25 Municipal Spring Surplus Vehicle and Equipment Auction at America's Auto Auction in Crestwood is less than a month away. There is still time to join Aurora, Evanston, Glenview, Lincolnshire, Morton Grove, Northbrook, Orland Park, Oswego, Park Forest, Sauk Village, Skokie, Skokie Library, Steger, Wheeling and Wilmette at the auction. Therefore, please review your fleets and plan to take advantage of this opportunity to receive top dollar for your vehicles and equipment. Additional sale dates for the remainder of 2017 are Tuesday, July 25 and Tuesday, October 24. The America's Auto Auction contract also provides for year-round online sales, so participants needing to sell vehicles and equipment between live auction dates have the ability to do so.

Please visit [http://www.nwmc-cog.org/Products-and-Services/Auction/Auction_April-25-2017-Ad\(2\).aspx](http://www.nwmc-cog.org/Products-and-Services/Auction/Auction_April-25-2017-Ad(2).aspx) for information on our upcoming auctions. For questions or additional information, please contact staff or America's Auto Auction Commercial Account Manager Bruce Uhter, 708-389-4488 (office), 219-713-0327 (cell) or Bruce.Uhter@americasautoauction.com or sales representative Jim Fee, 773-315-0293 or jamesfee7522@yahoo.com. *Staff contact: Ellen Dayan*

NWMC Local Government Communicators to Meet April 19

The Northwest Municipal Conference Local Government Communicators committee will meet on Wednesday, April 19 from 11:30 a.m. to 1:00 p.m. at the *Hoffman Estates Village Hall*, 1900 Hassell Road. Please RSVP and/or forward agenda items by Friday, April 14 to *Carpentersville Assistant to the Village Manager/Director of Human Resources Samantha Brunell*, sbrunell@cville.org or 224-293-1628. All members are invited to attend the meeting and/or join the committee, which meets quarterly and serves as a forum to discuss communications best practices and related topics relevant to local governments. *Staff contacts: Mark Fowler, Marina Durso*

Register Today for IML Lobby Day

On Wednesday, April 26, the Illinois Municipal League (IML) will conduct their annual Lobby Day in Springfield. The day will begin with a 9:00 a.m. legislative briefing at the IML offices and conclude with a reception at the Abraham Lincoln Presidential Museum at 6:30 p.m. In between, participants are encouraged to meet with their representatives and senators, attend committee hearings and advocate for the interests of local governments. Registration for the briefing and reception are required, so please visit <http://www.iml.org/lobbyday> for more information and to register. *Staff contacts: Mark Fowler, Larry Bury*

Mayors Caucus Postpones April 7 Quarterly Meeting

Please note that the Metropolitan Mayors Caucus (MMC) quarterly meeting, originally scheduled for Friday, April 7, has been postponed. Staff will forward information once a new date is selected. *Staff contact: Mark Fowler*

Meetings and Events

NWMC Executive Board will meet Wednesday, April 5 at 8:30 a.m. at the NWMC offices.

NWMC Finance Committee will meet Wednesday, April 12 at noon at the NWMC offices.

NWMC Board of Directors will meet Wednesday, April 12 at 7:00 p.m. at Oakton Community College, Room 1604 in *Des Plaines*.