

CITY COUNCIL REGULAR MEETING

**CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
COUNCIL CHAMBERS
Monday, February 24, 2014**

**Administration & Public Works (A&PW) Committee meets at 6:00 p.m.
Planning & Development (P&D) Committee is cancelled tonight.
City Council meeting will convene after the conclusion of
the A&PW Committee meeting but no earlier than 7:15 pm**

ORDER OF BUSINESS

- (I) City Council Roll Call – Begin with Alderman Tendam
- (II) Mayor Public Announcements and Proclamations
- (III) City Manager Public Announcements
First Night Update
Fire Department 2013 Annual Report
- (IV) Communications: City Clerk
- (V) Citizen Comment
Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for citizen comments shall be offered at the commencement of each regular Council meeting. Those wishing to speak should sign their name, address and the agenda item or topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Citizen Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Citizen Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Citizen Comment. Aldermen do not respond during Citizen Comment. Citizen Comment is intended to foster dialogue in a respectful and civil manner. Citizen comments are requested to be made with these guidelines in mind.
- (VI) Special Orders of Business: Robert Crown Center Project
- (VII) Consent Agenda: Alderman Rainey

- (VIII) Report of the Standing Committees
- | | | |
|-------------------------------|---|-----------------|
| Administration & Public Works | - | Alderman Rainey |
| Planning & Development | - | Alderman Wynne |
| Human Services | - | Alderman Holmes |
- (IX) Call of the Wards
(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}
- (X) Executive Session
- (XI) Adjournment

SPECIAL ORDERS OF BUSINESS

(SP1) Robert Crown Redevelopment Project

Staff recommends that City Council discuss and provide direction on next steps for the Robert Crown Redevelopment Project. Staff will present a summary report at the February 24, 2014 City Council meeting.

For Discussion

(SP2) Resolution 11-R-14 Authorizing Illinois Department of Natural Resources (IDNR) Grant Application for the Robert Crown Center Project

Staff recommends that City Council adopt Resolution 11-R-14 authorizing the application for an Illinois Park and Recreational Facility Construction (PARC) reimbursement grant from the IDNR to fund the Robert Crown Center Construction Project in the amount of \$2.5 million.

For Action

CONSENT AGENDA

- (M1) Approval of Minutes of the Regular City Council meeting February 10, 2014**
For Action

ADMINISTRATION & PUBLIC WORKS COMMITTEE

- | | | | |
|-------------|----------------------------------|---------|----------------|
| (A1) | City of Evanston Payroll through | 2/09/14 | \$2,934,237.37 |
| (A2) | City of Evanston Bills | 2/25/14 | \$1,726,291.26 |
- For Action**

(A3.1) Approval of Renewal of Annual Oracle (EnterpriseOne) Maintenance and Support Sole Source Agreement

Staff recommends approval to renew the annual sole source maintenance and support agreement for the term March 1, 2014 through August 31, 2014 with Oracle Corporation (20 Davis Drive, Belmont, CA) for the City's JD Edwards-EnterpriseOne software in the amount of \$70,409.43. Funding is provided by the Computer Licensing and Support account (1932.62340) with a 2014 Budget of \$167,000.

For Action

(A3.2) Approval of Contract with Mid American Water for 2014 Water Distribution System Materials (Bid 14-06)

Staff recommends that City Council authorize the City Manager to execute a one-year contract for the purchase of 2014 Distribution System Materials with Mid American Water of Wauconda (1125 N. Old Rand Road, Wauconda, IL) in the amount of \$64,739.55. Funding is provided by the Water Fund Account 7115.65055 with a FY 2014 budget allocation of \$130,000.

For Action

(A3.3) Approval of One-year Contract Extension for the 2013 Granular Materials Contract with G&M Trucking, Inc. (Bid 13-05)

Staff recommends that City Council authorize the City Manager to execute the one-year contract extension of the 2013 Granular Materials contract to G&M Trucking, Inc. (8811 Kathy Lane, Des Plaines, IL) in the amount of \$34,747.50. Funding is provided as follows: \$20,000.00 from the Water Fund Account 7115.65055 and \$14,747.50 from the Sewer Fund Account 7400.65055.

For Action

(A3.4) Approval of Contract with Lake Erie Diving, Inc. for the 48-Inch Diameter Water Intake Improvements (Bid 14-03)

Staff recommends that City Council authorize the City Manager to award a contract in the amount of \$1,388,272 to Lake Erie Diving, Inc. (362 Blackbrook Road, Painesville, OH) for the 48-Inch Diameter Intake Improvements, contingent upon receiving the appropriate loan funding from the Illinois Environmental Protection Agency (IEPA). It is anticipated that the IEPA will provide loan funding from the State Revolving Fund in an amount up to \$1,777,138 for this project.

For Action

(A3.5) Approval of Supervisory Control and Data Acquisition (SCADA) Support Services Agreement with CDM Smith (RFP 14-02)

Staff recommends City Council authorize the City Manager to execute a two-year agreement for SCADA Integration Services with CDM Smith (125 South Wacker Drive, Suite 600, Chicago, IL) in the not-to-exceed amount of \$133,000. Funding is provided by the Water Fund. For FY14, this project has a budget of \$108,000 (\$70,000 in Account 7100.62245 and \$38,000 in Account 7100.65070). For FY15, \$25,000 will be budgeted for on-call support services, which is included in the two-year agreement.

For Action

(A3.6) Approval of Maintenance Contract Extensions with DataPark, Inc. and Revcon Technology Group., Inc. for the Maintenance of Parking Access and Revenue Control Systems

Staff recommends that the City Council authorize the City Manager to extend the maintenance contracts with DataPark, Inc., (1631 Neptune Drive, San Leandro, CA) and Revcon Technology Groups, Inc., (1715 Courtland Court, Addison, IL) to provide maintenance for the DataPark Parking Access and Revenue Control System and the audio and camera surveillance portion for the City's three downtown parking garages on a month-by-month basis for 6 months in the amount of \$14,667.60 per month. Funding is provided by the Parking Fund accounts (7025.62509, 7036.62509 and 7037.62509).

For Action

(A3.7) Approval of Tree Inventory and GPS Services Agreement with Davey Resource Group (RFP 13-22)

Staff recommends that City Council authorize the City Manager to execute a contract with Davey Resource Group (1500 North Mantua Street, Kent, OH) to perform an inventory and GPS services for all public trees in the amount of \$122,000. Funding for this project is included in the approved FY2014 CIP budget, which has a line item allocation of \$250,000 for Public Tree Inventory and Cityworks Implementation.

For Action

(A3.8) Approval of Purchase of Three Sidewalk Tractor Plows from Atlas Bobcat and Russo's Power Equipment, Inc.

Staff recommends City Council approval for the purchase of three (3) sidewalk tractors with v-plows, rotary broom, and snow blower attachments in the amount of \$169,867 as follows: two Toolcat plows from Atlas Bobcat (5000 N River Road, Schiller Park, IL) in the amount of \$140,846, and one Kubota plow from Russo's Power Equipment, Inc. (9525 W. Irving Park Road, Schiller Park, IL) in the amount of \$29,021. Funding is provided by the Streets and Sanitation Budget (2665.65625) and the Fleet Equipment Replacement Fund (7780.65550).

For Action

(A3.9) Approval of Vehicle Purchase of 12-Passenger Van for Parks Recreation and Community Services from Currie Motors

Staff recommends City Council approval for the replacement purchase of one (1) 12-passenger van for the Parks, Recreation, and Community Services Department in the total amount of \$25,218 from Currie Motors (9423 W. Lincoln Highway, Frankfort, IL). Funding is provided by the Equipment Replacement Fund account (7780.65550) which has a budget of \$2,694,000.

For Action

(A3.10) Approval of 2014 Tire Purchases from Wentworth Tire Service

Staff recommends approval of tire purchases for the 2014 Fiscal Year in the amount of \$65,000 from Wentworth Tire Service (300 North York Road, Bensenville, IL). Wentworth Tire Service is an authorized distributor of tires within the State Bid Award #4017031. Funding is provided by the Fleet Services account for Tires and Tubes (7710.65065). The FY 2014 budget has an approved amount of \$90,000 for tire purchases and tire repair services.

For Action

(A4) Ordinance 29-O-14, Sale of Surplus Fleet Vehicle

Staff recommends that City Council adopt Ordinance 29-O-14 which directs the City Manager to offer a vehicle owned by the City for sale through public auction at the special Northwest Municipal Vehicle Auction being sponsored by Manheim Auto Auctions on or around Tuesday, April 28, 2014. This vehicle is presently out of service.

For Introduction

(A5) Ordinance 33-O-14, Amending the City Code to Establish a 3-Way Stop Control at the Intersection of Greenleaf Street and Hartrey Avenue

Staff recommends adoption of Ordinance 33-O-14 by which the City Council would amend Section 10-11-5(C), Schedule V(C) of the City Code to establish a 3-Way Stop Control at the intersection of Greenleaf Street and Hartrey Avenue. Funding is provided by the General Fund-Traffic Control Supplies (2670.65115), with a budget of \$40,000 for FY 2014.

For Introduction

(A6) Ordinance 19-O-14, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 22, to Include Additional Streets to Evanston Resident Only Parking

The Transportation/Parking Committee and staff recommend that the City Council amend Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 22: Evanston Resident Only Parking District Subsection (B) District E-2: Six o'clock (6:00) P.M. to six o'clock (6:00) A.M., seven (7) days a week to include the area north of Howard Street to and including Mulford Street and east of Custer Avenue to the Metra (Union Pacific) tracks.

For Introduction

(A7) Ordinance 27-O-14, Decreasing the Number of Class C Liquor Licenses for Taco Diablo, LLC d/b/a Taco Diablo

Staff recommends City Council adoption of Ordinance 27-O-14, amending Evanston City Code of 2012 Subsection 3-4-6-(C), as amended, by decreasing the number of authorized Class C liquor licenses from twenty-four (24) to twenty-three (23), due to the closing of Taco Diablo, 1029 Davis Street.

For Introduction

(A8) Ordinance 28-O-14, Decreasing the Number of Class D Liquor Licenses for Konishi, Inc. d/b/a Lulu's Dim Sum and Then Sum

Staff recommends City Council adoption of Ordinance 28-O-14, amending Evanston City Code of 2012 Subsection 3-4-6-(D), as amended, by decreasing the number of authorized Class D liquor licenses from twenty-nine (29) to twenty-eight (28), due to the closing of Konishi, Inc. d/b/a Lulu's Dim Sum and Then Sum, 804 Davis Street.

For Introduction

(A9) Ordinance 31-O-14, Decreasing the Number of Class D Liquor Licenses for E. Hsieh, Inc. d/b/a Pine Yard Restaurant

Staff recommends City Council adoption of Ordinance 31-O-14, amending Evanston City Code of 2012 Subsection 3-4-6-(D), as amended, by decreasing the number of authorized Class D liquor licenses from twenty-eight (28) to twenty-seven (27), due to the closing of E. Hsieh, Inc. d/b/a Pine Yard Restaurant, 1033 Davis Street.

For Introduction

(A10) Ordinance 30-O-14, Amending Subsection 3-4-6-(U) of the City Code to Decrease Class U Liquor License Fees.

Local Liquor Commissioner recommends approval of Ordinance 30-O-14, "Amending Subsection 3-4-6-(U) of the City Code to Decrease Class U Liquor License Fees." Class U licenses authorize the sale of beer and wine for consumption to patrons of a theater presenting live stage performances. The Local Liquor Commissioner recommends that the City of Evanston Class U Liquor License be amended to a \$500.00 annual fee from the current \$1,300.00 fee.

For Introduction

PLANNING AND DEVELOPMENT COMMITTEE

(P1) Ordinance 25-O-14, Granting a Special Use for a Type 2 Restaurant, Asia Express, at 1009 Davis Street

The Zoning Board of Appeals and City staff recommend the adoption of Ordinance 25-O-14 granting a special use permit for a Type 2 Restaurant, *Asia Express*, at 1009 Davis Street. The requested special use permit will bring a new quick-serve restaurant to the city and will utilize a currently vacant space in the downtown. This Ordinance was introduced at the February 10, 2014 City Council meeting.

For Action

APPOINTMENTS

(O1) For Appointment to:

Commission on Aging	William Green
Commission on Aging	Mary Signatur
Environment Board	Garth Huskey
Environment Board	Linda Young
Environment Board	Husayn Allmart
Environment Board	Jamal Bowleg
Housing and Homelessness Commission	Ellen Cushing
Mental Health Board	Melanie Race
Plan Commission	Carol Goddard
Plan Commission	Andrew Pigozzi
Utilities Commission	Mark White

MEETINGS SCHEDULED THROUGH MARCH 2014

Upcoming Aldermanic Committee Meetings

Mon, Mar 3	6 pm	Rules Committee
Mon, Mar 3	7:30 pm	Human Services Committee
Mon, Mar 10	6 pm	A&PW, P&D, City Council meetings
Tues, Mar 11	7:30 pm	Housing & Community Dev Act Ctte
Wed, Mar 12	7 pm	Northwestern University/City Committee
Mon, Mar 17	7 pm	City Council meeting
Wed, Mar 19	6:30 pm	M/W/EBE Advisory Committee
Mon, Mar 24	6 pm	A&PW, P&D, City Council meetings
Wed, Mar 26	6 pm	Transportation/Parking Committee
Wed, Mar 26	7:30 pm	Economic Development Committee
Thurs, Mar 27	5:30 pm	Emergency Telephone System Board
Thurs, Mar 27	5:30 pm	City-School Liaison Committee
Fri, Mar 28	7 am	Housing & Homelessness Commission

Order and agenda items are subject to change.

Information is available about Evanston City Council meetings at: www.cityofevanston.org/citycouncil.

Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Martin Lyons, Assistant City Manager/Chief Financial Officer
Joe McRae, Deputy City Manager/Director of Parks Recreation and Community Services
Robert Dorneker, Assistant Director of Parks and Recreation
Homayoon Pirooz, Assistant Director of Public Works
Stefanie Levine, Senior Project Manager

Subject: Crown Center Redevelopment Report

Date: February 13, 2014

Recommended Action

Staff recommends that City Council discuss and provide direction on next steps for the Robert Crown Redevelopment Project.

History

The replacement of the Robert Crown Center has been under research for the past two years, exploring the feasibility of a design/build/operate finance process. In this process the City has been exploring the operating, capital and fiscal implications of building a new facility that would be constructed, financed and operated by private entities with no debt assumed by the City.

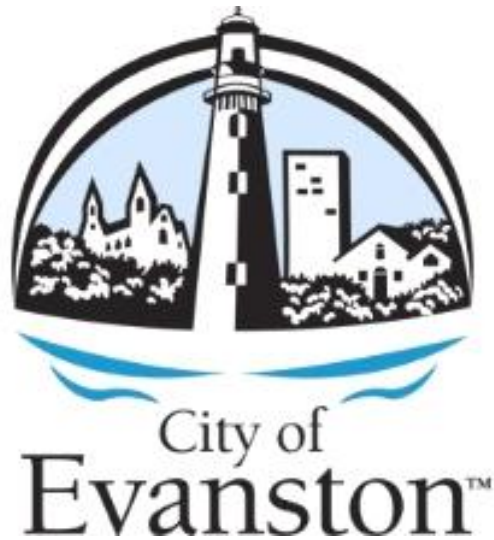
The Crown Subcommittee and staff have worked through several options and issues concerning the Crown Project. Staff will present a summary report at the February 24, 2014 City Council meeting. This report will cover:

- Comparative and historical reviews of other centers in Illinois
- Analysis of Design/Build/Operate/Finance options
- Analysis of alternative options
- Next steps to move the Crown Project forward

Members of the subcommittee will also be present to participate in the discussion.

Attachment

Copy of Crown Center Redevelopment Update Report



Crown Center Redevelopment Update

February 24, 2014



Agenda

- Historical/Comparative Review
- Compare construction scenarios
- Compare revenue/debt service scenarios
- Recommendations and next steps



Historical/Comparative Review

- **Historical Review**

- Crown Center opened in 1974
- Construction Cost – \$2.5 million (Original budget \$1.8 million)
- Funding provided by
 - Crown Donation – \$1.0 million
 - City Funds – \$2.5 million

- **Comparative Review**

- Researched 19 facility constructions
- 12 public, 7 private
- Average Sq. Ft. 67,700 – Crown is 61,000
- Average Construction cost \$12.5 million

- **Summary of 19 projects at end of presentation**



Research Process

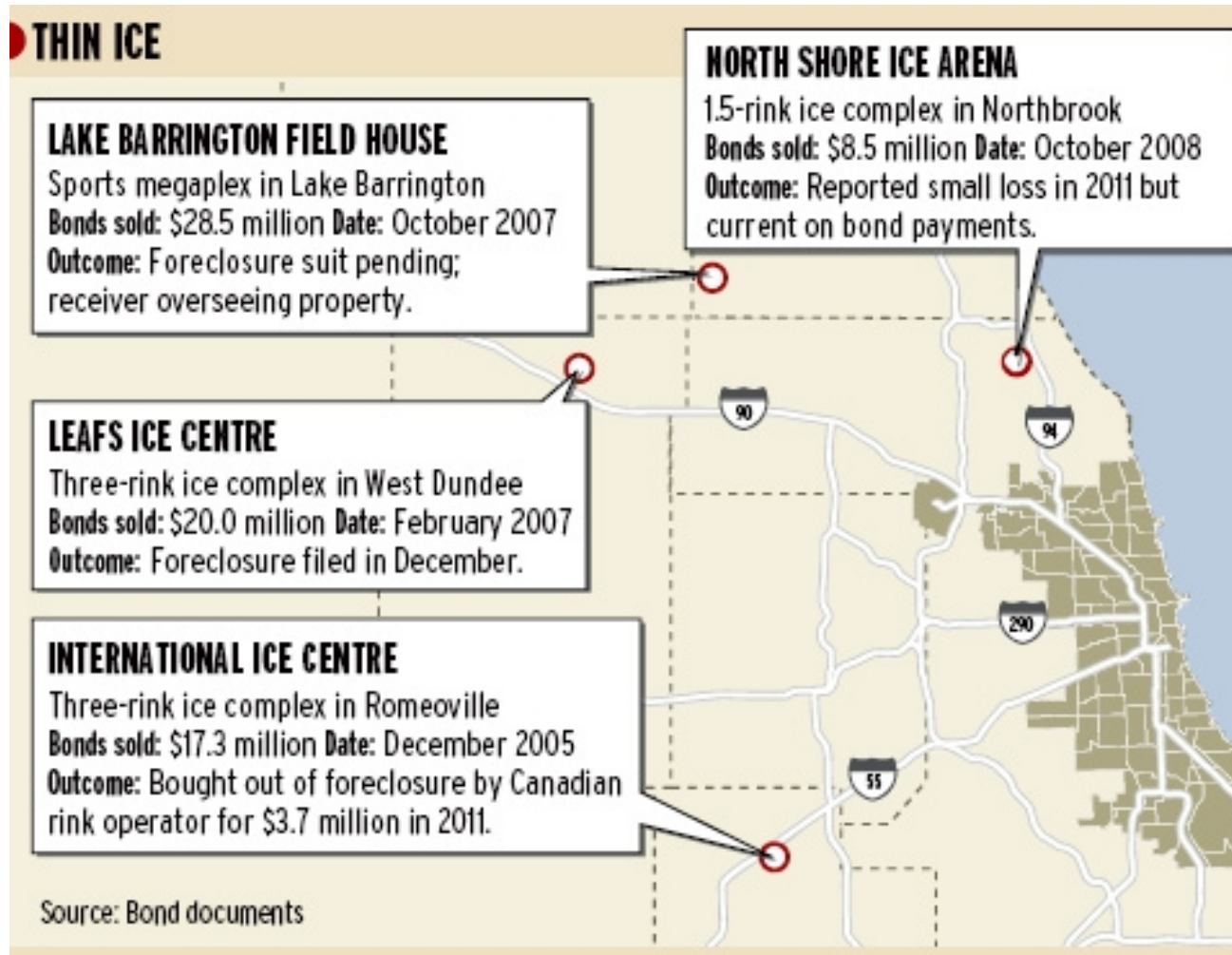
- HVS Market Validation and Feasibility Study
- RFP issued for Design, Build, Operate and Finance Crown Center
- RFP responses received from three teams
- Reviewed and reduced responses to two finalists
- Negotiated revised cost proposals from two finalist teams
- Met with Subcommittee on 10/11/13 to consider revised proposals and potential renovation
- Directed to investigate additional option: new private ice facility (site TBD) and new public community center (Crown site)



Status of Public Private Partnership/Private Financing

- Private Financing through LLC or other structure can still be done, but...
 - Finalist proposals required City to act as “back stop” for debt
 - Interest rate for Private Financing is more than double City’s G.O. debt rate
 - None of the Revenue/Expense models can deliver enough net revenue to pay for debt service in private financing, effectively making remainder “City debt” anyway
 - Options for partial Local Bank or can still be explored once grant, donor and City funding further refined

Why did Private Financing Change?





What Did our Neighbors/Competitors Do?

- Wilmette – 1.5 sheets
 - 1995 renovation, \$13.0 million
 - 2013 ice center only \$2.0 million renovation
- Skokie – 1.5 sheets
 - 2011 renovation, \$5.8 million (used IDNR Grant of \$2.6 million)
- Northbrook - Private – 1.5 sheets
 - 2008 new construction, \$8.5 million
 - Operating at loss, made last debt payment



Current Options Reviewed

- **New Crown Facility at corner of Main and Dodge**
 - 2.5 Sheets of ice
 - Community center
 - Library
- **Separate Ice/Community Center**
 - 2 Sheets of ice
 - Land Purchase?
 - No Library
 - Community center on old Crown site
- **Renovated Crown Center of similar size**
 - 1.5 Sheets of ice
 - Include Library space
 - Staging of construction/downtime



Current Options - McCaffrey

New Facility Proposal (McCaffery Interests)	
Project scope	<ul style="list-style-type: none"> ✓ 127,000 square feet ✓ Two NHL ice rinks ✓ One studio ice rink ✓ Community Center ✓ Library ✓ Gymnasium w/ suspended running track ✓ Additional parking ✓ Meeting rooms ✓ Pro Shop
Construction Cost	\$43,292,405
Financed Cost	City G.O. Debt - \$84.8 M, City Issued Revenue Bonds - \$97.8 M, Developer Issued/City Back Stop/Bonds \$135.7 M
Financing Structure	Land lease agreement with Developer through non-profit (63-20) entity if Developer Issued
Financial implications	Annual City Budget to pay debt service on revenue bonds or GO bonds



Current Options – Community Partners

New Facility Proposal (Community Partners)

Project scope	<ul style="list-style-type: none"> ✓ 118,000 square feet ✓ Two NHL ice rinks ✓ One studio rink ✓ Community Center ✓ Library ✓ Two Gymnasiums w/ running track ✓ Additional parking ✓ Meeting rooms ✓ Pro Shop
Construction Cost	<p style="text-align: right;">\$30,831,050</p>
Financed Cost	<p style="text-align: center; color: red;">City G.O. Bonds - \$58.6 M, City Issued Revenue Bonds – \$69.6 M, Developer Issued/City Back Stop/Bonds - \$95.3 M</p>
Financing Structure	<p style="text-align: center;">Triple net lease with the City for the improvements, City ultimately responsible for lease</p>
Financial implications	<p style="text-align: center;">Annual City Budget to pay debt service on revenue bonds or GO bonds</p>



Current Options – Separate Ice

New Private Ice (site TBD) New Public Community Center (Crown site)	
Project scope	<p>New Private Ice:</p> <ul style="list-style-type: none"> ✓ 81,000 square feet ✓ Two NHL ice rinks ✓ Locker rooms/restrooms ✓ Small office <p>New Public Community Center:</p> <ul style="list-style-type: none"> ✓ 23,000 square feet ✓ Gymnasium ✓ Multipurpose rooms ✓ Locker rooms/restrooms ✓ Small office
Construction Cost	<p>\$23,060,000 (ice and land at \$4.8 million) \$8,800,000 (community ctr.)</p>
Financed Cost	<p>City G.O. Bonds – 62.4 M, City Issued Revenue Bonds - \$70.4 M, Developer Financed - \$99.1 M</p>
Financing Structure	TBD
Financial implications	TBD



Current Options – Renovation

Renovate / Expand Existing Crown	
Project scope	<ul style="list-style-type: none"> ✓ Bring building up to code ✓ Repair/replace deteriorated building systems/components ✓ Renovate locker rooms, team rooms, washrooms and kitchen ✓ Replace ice rink floor and piping ✓ Expand/reconstruct offices, entry and multipurpose rooms ✓ Construct new library
Construction Cost	\$14,400,000 (renovate & expand) \$2,550,000 (new library)
Financed Cost	City G.O. Bonds \$33.7 M, Revenue Bonds \$38.6 M, Developer Financed 54.5 M
Financing Structure	TBD
Financial implications	TBD



Summary

	Construction Cost	Financed Cost	Advantages	Disadvantages
New Facility Proposal (McCaffery Interests)	\$43,292,405	\$84.8 Million (G.O.) to 135.7 Million (Developer)	<ul style="list-style-type: none"> • New building • Best use of Crown site • Additional full sheet of ice • New outdoor fields • Little impact to indoor activities • Library 	<ul style="list-style-type: none"> • Highest cost • Highest debt service • Long construction period • Complex financing • Higher user fees • Short-term impacts to outdoor activities
New Facility Proposal (William Blair & Co.)	\$30,831,050	\$58.6 Million (G.O.) to \$95.3 Million (Developer)	<ul style="list-style-type: none"> • New building • Best use of Crown site • Additional full sheet of ice • New outdoor fields • Little impact to indoor activities • Library 	<ul style="list-style-type: none"> • High cost but revenue could cover at high utilization • High debt service • Long construction period • Complex financing • Higher user fees • Building quality in question • Short-term impact to outdoor activities
New Private Ice (site TBD) and New Public Community Center (Crown Site)	\$31,861,951	\$62.4 Million (G.O.) to \$99.1 Million (Developer)	<ul style="list-style-type: none"> • Two new buildings • Two full sheets of ice • Little impact to outdoor activities 	<ul style="list-style-type: none"> • High cost but revenue could cover • High debt service • Long construction period • Complex financing • Higher user fees • Building quality in question • Addn. property purchase • Short-term impact to community center activities • No Library
Renovated / Expanded Existing Crown	\$16,950,622	\$33.7 Million (G.O.) to \$54.5 Million (Developer/G.O. split)	<ul style="list-style-type: none"> • Lowest initial cost • Lower fee increases • Substantial renovation • Additional programming space and library • Little impact to outdoor activities 	<ul style="list-style-type: none"> • No ice expansion • Phased construction • Short-term impact to indoor activities



Life-cycle Costs

- Purchase price and Debt not the only considerations.
- Operating deficits/surpluses impact the total life-cycle costs of the project.
- This in turn impacts tax levies (or other revenues) or center fees over the long-term.



Good, Neutral and Bad

- Staff has discarded proposers' best case revenue in long term analysis as not feasible.
- Further analysis on new Crown Center uses a Surplus, Neutral, Deficit scenario approach to determine life-cycle costs.
- Expenses could also be varied, but the bottom line is still surplus/deficit available to support financing.



30 year Life-Cycle Cost

	Revenue	Expense	Surplus/ (Subsidy)	Principle and Interest Costs	Net 30 Year Costs
NEW FACILITY - COMMUNITY PARTNERS - SURPLUS	118,786,607	(104,429,201)	14,357,406	(58,643,676)	(44,286,270)
NEW FACILITY - COMMUNITY PARTNERS - NO SUBSIDY	104,429,201	(104,429,201)	0	(58,643,676)	(58,643,676)
NEW FACILITY - COMMUNITY PARTNERS - DEFICIT	77,907,798	(104,429,201)	(26,521,403)	(58,643,676)	(85,165,079)
RENOVATED FACILITY - NO SUBSIDY	89,870,489	(89,870,489)	0	(33,695,364)	(33,695,364)
RENOVATED FACILITY - DEFICIT	76,609,788	(103,131,191)	(26,521,403)	(33,695,364)	(60,216,767)
NEW FACILITY - SEPARATE ICE/COMMUNITY CENTER - SURPLUS	128,393,677	(113,024,059)	15,369,619	(62,383,367)	(47,013,748)



Assumptions - New Facility

- Debt Analysis Reviewed by PFM - City Financial Advisor for New Facility Debt through design build option.
- Debt Analysis for separate ice/community center and renovation option uses similar debt assumptions with revised construction costs to eliminate any variance for different financing assumptions.
- Revenues and Expenditures assume three scenarios for New Facility.
 - Surplus - Projected using Staff calculated revenues and expenditures
 - No Subsidy - Matches Revenues to Expenditures
 - Deficit - Uses same deficit figure as considered for renovated Crown (e.g. City continues to subsidize at that level)



Assumptions - Renovation

- Revenues and Expenditures for renovated facility assume two scenarios:
 - No surplus scenario is calculated as Staff does not believe rates could be raised high enough without reducing demand; Expenses could not be cut far enough without impacting Center operations to create surplus.
 - No Subsidy - Matches revenues with expenses by an equal change to revenues and expenses (increases/cuts) to the deficit scenario.
- McCaffrey analysis not included in summary as the project cost was 43% higher than the Community Partners Proposal



PFM Concerns/Recommendations

- Based on review of 19 other facilities public and private:
 - Operating at a surplus has a very low probability for the Community Center multi-use facility type.
 - Assessment confirmed by two design build responses that would not proceed without City “back stop” on debt.
 - Assessment confirmed by area Center failures or operations in a deficit.
- Ice Market is saturated:
 - Increasing revenue commensurate with increased ice availability is not likely.
 - No evidence to support long-term growth in ice usage similar to growth in 1970’s.



Impact to City CIP

- New Facility scenario limits future Capital Improvements Program (CIP) if City is to hold the line on unabated debt.
- Renovated Facility has less of an impact to CIP, but current subsidy is still present in General Fund.
- Phasing of a Renovation over 3-5 years could:
 - Address ice failure first.
 - Allow for less disruption at Crown Center compared to complete renovation.
 - Incur more interest cost if rates go up.



Project Cost Concerns

- To-date staff has used previous studies (Epstein Study of Crown), design build data as well as current data on costs from other projects.
- Original Crown Center budgeted at \$1.8 million, but final cost was \$2.5 million, a 39% cost increase.
- If this same variance occurred now, it would equate to an \$11 million increase in a new center or a \$6.6 million increase for renovation.
- In other words we have worked hard on estimates, but costs can change.



What is our status?

- The Crown Subcommittee has dealt with changing data throughout this process as Staff and consultants continue to do research and as the market provides more information (foreclosures, etc.)
- The City Council is in the middle of analyzing all City infrastructure as well as future financing options for these needed investments in our facilities and infrastructure.
- Crown is a critical item in this analysis.



Subcommittee Direction

- Given the surplus scenario for revenues/expenditures, the Subcommittee expressed willingness to continue pursuing a 2.5 sheet option/new facility.
- Research Crown utilization compared to other programs/centers (ongoing by staff presently).
- Explore change in business model for operations (revenues and staffing)
- The Subcommittee and Staff strongly recommend official fundraising efforts begin immediately.
 - IDNR Grant 2/24/14 Council Agenda
 - Fundraising Efforts
- Subcommittee members are invited to express issues and concerns at this point to the Council as well.



Next Steps/Direction

- Choose size of Crown
- If 2.5 sheet size at approximately \$30 million
 - Use design/build format/proposal
 - Design/Construction only
 - Finance and Operations separate
 - Use RFP format
 - Design in 2014-15
 - Construction in 2015-16
- If 1.5 sheet size at approximately \$17 million
 - RFP format for full renovation
 - Renovate in stages over 3-5 years
- Determine Donor Funding/Grant Efforts



QUESTIONS

QUESTIONS?

RESEARCH REQUESTS?



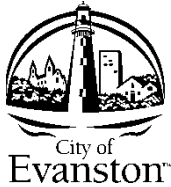
Comparison Data - Centers

Ownership	Public	Public	Public	Public	Public	Public	Private	Private
Location	West Dundee	Oak Park	West Chicago	Arlington Heights		Wilmette	Barrington	Northbrook
Name	Randall Oaks Recreation Center	Gymnastics and Recreation Center	Reed Recreation Center in Reed Keppler Park	Pioneer Community Center	Camelot Community Center	3000 Glenview Road Recreation Center	Lake Barrington Fieldhouse	The Accelerated Center
Project Cost	\$12,400,000	\$4,725,000	\$15,500,000	\$6,500,000	\$5,830,000	\$13,000,000	\$25,000,000	N/A
Size (in sq. ft.)	53,000	18,670	67,000	22,450	27,684	100,000	175,000	96,000
Type	New Construction	New Construction	New Construction	New Construction	Renovation	Renovation	New Construction	New Construction
Year	Current Construction	Completed in 2013	Current Construction	Completed in 2009	Current Construction	Completed in 1995	Completed in 2008	Current Construction
Project Funding	<ul style="list-style-type: none"> ✓ Existing park district tax resources ✓ Build America Bonds, with a 35% interest rebate to the park district 	<ul style="list-style-type: none"> ✓ \$30 million of debt issued in 2012 for the center and renovations of the Ridgeland Common pool and ice skating arena 	<ul style="list-style-type: none"> ✓ Property tax increase 	N/A	<ul style="list-style-type: none"> ✓ \$2.5 million grant from the Illinois Department of Natural Resources ✓ Park District capital funds 	N/A	<ul style="list-style-type: none"> ✓ \$28.5 million in tax-exempt "sports facility revenue" bonds issued through the Illinois Finance Authority. 	<ul style="list-style-type: none"> ✓ Private Investors, including sponsor Accelerated Rehabilitation Centers
Features	<ul style="list-style-type: none"> ✓ Fitness Center ✓ 2 full-size basketball courts ✓ Library ✓ 3-lane track ✓ Group exercise studio ✓ Preschool and KidZone 	<ul style="list-style-type: none"> ✓ Multi-purpose rooms ✓ Gymnastics arena ✓ District headquarters ✓ Grounds operations 	<ul style="list-style-type: none"> ✓ Three gyms ✓ Multipurpose activity court ✓ Walking track ✓ Fitness center ✓ Dance and aerobics studio ✓ Meeting rooms 	<ul style="list-style-type: none"> ✓ Gymnasium ✓ Dance/group exercise space ✓ Multi-purpose rooms ✓ Arts-and-crafts space ✓ Interactive children's program space ✓ Tennis courts ✓ Outdoor basketball court ✓ Playground 	<p><u>Renovations include:</u></p> <ul style="list-style-type: none"> ✓ New gym with elevated track ✓ Preschool room ✓ Additional parking ✓ Programming space 	<ul style="list-style-type: none"> ✓ Art studios ✓ Senior center ✓ Sports gym ✓ Gymnastics arena ✓ Auditorium ✓ Dance and exercise studio ✓ Early childhood center 	<ul style="list-style-type: none"> ✓ Artificial playing surface for soccer, baseball, softball, football & lacrosse ✓ Hardwood court for basketball & volleyball ✓ Locker rooms ✓ Meeting rooms ✓ Concessions ✓ Workout facilities 	<ul style="list-style-type: none"> ✓ Basketball court ✓ Full size soccer field ✓ Six baseball diamonds ✓ Four outdoor beach volleyball courts ✓ Three temporary outdoor basketball courts ✓ On-site rehab center
Notes				The park district had planned to renovate all of its major parks and community centers with money from a proposed \$48 million bond sale, but voters rejected the plan, as well as a scaled-back \$39 million plan in a pair of referendums in 2012.			The largest multi-sport and fitness complex in the Midwest In foreclosure, a receiver is now overseeing the property	



Comparison Data - Centers

Ownership	Private	Private	Private	Private	Private	Public	Public	Public	Public	Public	Public
Location	Romeoville	West Dundee	Northbrook	Woodridge	Vernon Hills	Rolling Meadows	Highland Park	Glenview	Wilmette	Skokie	Oak Park
Name	International Ice Centre - Owned by Huskies Hockey Club	Leafs Ice Centre - Owned by Leafs Hockey Club	North Shore Ice Arena - Owned by Wilmette Hockey Association/Winnetek a Hockey Club	Seven Bridges	Glacier Ice Arena	West Meadows Ice Arena	Centennial Ice Arena	Glenview Ice Center	Centennial Ice Rink	Skatium Ice Arena	Ridgeland Common
Project Cost	\$19,000,000	\$20,000,000	\$9,600,000	\$10,000,000	N/A	\$5,000,000	N/A	N/A	\$2,000,000	\$5,800,000	\$23,500,000
Size (in sq. ft.)	106,000	105,000	48,000	104,000	N/A	52,000	N/A	N/A	N/A	34,000	35,000
Type	New Construction	New Construction	New Construction	New Construction	New Construction	New Construction	New Construction	Renovation	Renovation	Renovation	Renovation
Year	Completed in 2006	Completed in 2007	Completed in 2008	Completed in 1994	Completed in 1999	Completed in 1997	Completed in 1973	Completed in 1997	Completed in 2013	Completed in 2011	Current Construction
Project Funding	<ul style="list-style-type: none"> ✓ \$17.3 million in tax-exempt "sports facility revenue" bonds issued through the Illinois Finance Authority and backed by the hockey club. 	<ul style="list-style-type: none"> ✓ \$20 million in tax-exempt "sports facility revenue" bonds issued through the Illinois Finance Authority and backed by the hockey club. 	<ul style="list-style-type: none"> ✓ \$8.5 million in tax-exempt "sports facility revenue" bonds issued through the Illinois Finance Authority and backed by the hockey club ✓ \$1.3 million in donations 	<ul style="list-style-type: none"> ✓ \$8 million from William Harris & Co. ✓ Investments by former Blackhawks players 	N/A	<ul style="list-style-type: none"> ✓ Park district issued bonds 	<ul style="list-style-type: none"> ✓ \$690,000 bond issuance 	<ul style="list-style-type: none"> ✓ Funded through a mixture of reserve funds, TIF allowances and capital replacement funding 	<ul style="list-style-type: none"> ✓ Paid for by yearly contributions to the District Capital fund, which every facility yearly is required to contribute to. Therefore, the users of the facility paid for the project over the last forty years. 	<ul style="list-style-type: none"> ✓ \$2.6 million in state grants ✓ \$600,000 from their general fund ✓ \$2 million from their recreation fund 	<ul style="list-style-type: none"> ✓ \$30 million of bonds issued by the Park District
Features	<ul style="list-style-type: none"> ✓ Three NHL sized Ice Rinks ✓ Pro shop ✓ Four party Rooms ✓ Arcade/concession area ✓ Skate-rental desk 	<ul style="list-style-type: none"> ✓ Three NHL sized Ice Rinks ✓ Pro shop ✓ Party Rooms ✓ Concession area ✓ Skate-rental desk 	<ul style="list-style-type: none"> ✓ One NHL sized rink ✓ One studio rink ✓ Pro Shop 	<ul style="list-style-type: none"> ✓ Olympic sized ice rink ✓ NHL sized ice rink ✓ Turf Field ✓ Practice ice rink ✓ Exercise rooms ✓ Pro shop ✓ Snack bar ✓ Locker rooms 	<ul style="list-style-type: none"> ✓ 2 NHL size ice rinks ✓ 12 locker rooms ✓ Party and Meeting rooms ✓ Concession 	<ul style="list-style-type: none"> ✓ NHL size ice rink ✓ Concession Stand ✓ Meeting Rooms 	<ul style="list-style-type: none"> ✓ Indoor Ice Rink ✓ Gymnastic Studio ✓ Locker Rooms ✓ Pro Shop ✓ Café 	<ul style="list-style-type: none"> ✓ NHL size rink and a studio rink Renovations include: <ul style="list-style-type: none"> ✓ Expanded by 2000 sq. ft. ✓ New lobby/main entrance ✓ Office space ✓ Concession ✓ Locker rooms renovated ✓ Studio spectator viewing/bleacher ✓ ADA improvements 	<ul style="list-style-type: none"> ✓ Full size Ice Rink ✓ Studio size rink ✓ 8 indoor tennis courts ✓ Concession area ✓ Pro shop ✓ locker rooms ✓ Outdoor pool facility Renovations include: <ul style="list-style-type: none"> ✓ New ice system ✓ Improvements to ice rink area 	<ul style="list-style-type: none"> ✓ Ice Rink ✓ Party Rooms ✓ Locker Rooms Renovations include: <ul style="list-style-type: none"> ✓ Renovated lobby ✓ Renovated mechanics 	<ul style="list-style-type: none"> Renovations include: <ul style="list-style-type: none"> ✓ Complete building reconstruction ✓ Expanding ice rink to official size and year round use ✓ Synthetic turf and lighting ✓ Mechanical renovations ✓ Pool renovations
Notes	Bought out of foreclosure by Canadian rink operator for \$3.7 million in 2011	<ul style="list-style-type: none"> - Home to the Northern Illinois University hockey team - Foreclosure filed December 2012 after defaulting on outstanding debt - Leafs Hockey Club filed for Chapter 11 bankruptcy in February 2011 	Also home to DePaul Hockey Club, the New Trier Hockey Club, a men's hockey league and a figure skating school					Originally constructed in 1972. Additional mechanical renovations done in 2008.	Originally built in 1972.	Originally built in 1973.	Originally built in 1962. Originally planned to do new construction in 2007. New construction alternative projected to cost \$30 million.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Martin Lyons, Assistant City Manager/Chief Financial Officer
Joe McRae, Director of Parks Recreation and Community Services
Homayoon Pirooz, Assistant Director of Public Works/City Engineer

Subject: Resolution 11-R-14, Illinois Department of Natural Resources (IDNR)
Grant Application for the Robert Crown Center Project

Date: February 20, 2014

Recommended Action:

Staff recommends that City Council adopt Resolution 11-R-14 authorizing the application for an Illinois Park and Recreational Facility Construction (PARC) reimbursement grant from the IDNR to fund the Robert Crown Center Construction Project in the amount of \$2.5 million.

Funding Source:

N/A

Summary:

City Staff and the Robert Crown subcommittee have been researching multiple options for the construction of a new Robert Crown Center or renovation of the current facility. Very recently, staff learned that the IDNR was offering grant funds for Park/Recreation facilities. This grant is not an annual grant and the City is only aware of it being offered once before in 2009.

Due to changing schedules the Robert Crown update presentation was deferred until February 24, 2014. As such the Council has not had the opportunity to provide questions and/or direction related to new construction or renovation at the Robert Crown Center. For the purposes of the grant application, the City needs to describe the project in summary and to do this, the City needs to choose an option (again, for the application) that describes either new construction or renovation of the existing building.

The renovation option has an estimated cost of just under \$17 million and the new construction estimate is just under \$31 million. The project scope for the renovation option shows at a minimum a near 5 to one match to the state grant. Below are two summaries that could be included in the grant depending on the option chosen.

New Construction Option:

Located in Crown Park in the heart of Evanston, the Robert Crown Community Center and Ice Complex (Crown) has provided a wide variety of recreational services to the public since 1971. Due to the facility's age, lack of compliance with building codes and inability to meet current community needs and demand for recreational services, the City plans to demolish the existing building and construct a new, larger Crown Center within Crown Park. The new Crown Center will be located at the corner of Main Street and Dodge Avenue to improve overall utilization of Crown Park and will include the following programmatic features: 1) two and one half sheets of ice, 2) one gymnasium, 3) a variety of multipurpose rooms and 4) a neighborhood library. The re-configured Crown Park site will include the following outdoor programmatic features: 1) four tennis courts, 2) two baseball/softball fields, 3) two soccer / football fields, 4) a children's playground, 5) a community garden and 6) at grade parking facilities.

Renovation Option:

Located in the heart of Evanston, the Robert Crown Community Center and Ice Complex (Crown) has provided recreational services to the public since 1971. Due to the facility's age, lack of compliance with building codes and inability to meet current community needs and demand for recreational services, the City plans to perform a significant renovation and expansion project at this facility. Project work will include: 1) code compliant repairs / renovations throughout the facility, 2) reconstruction of the ice rinks' refrigeration system, 3) an approximate 10,000 square foot building expansion to provide additional recreational programming space, a hockey team room for female players, a neighborhood library, and improved building security.

Using the New Construction Option will not improve the City's chance of receiving the IDNR grant, but it does involve a much larger financial commitment for the entire project. Conversely, applying for the grant under the Renovation Option should not preclude the City from requesting a change in scope to the IDNR if the project is changed to a New Construction Option.

Because this is a reimbursement grant, staff recommends the City update the Letter of Credit with First Bank and Trust in the event that construction funds are needed to cover the \$2.5 million in construction costs to cover any reimbursement time lag, which is not expected, but could occur.

Staff recommends that the Crown Renovation option be used in the application for this grant opportunity.

11-R-14

A RESOLUTION

Authorizing the City Manager to Sign a Resolution of Authorization for the Illinois Park and Recreational Facility Construction Grant Program for the Robert Crown Center Expansion and Renovation Project

WHEREAS, the Illinois Park and Recreational Facility Construction Grant Program (hereinafter, "PARC") is a state-financed program operated by the Illinois Department of Natural Resources; and

WHEREAS, a PARC Grant can be requested for the acquisition, development, construction, reconstruction, rehabilitation, improvement, architectural planning and installation of capital facilities consisting of buildings, structures and land for park or recreation purposes and open spaces and natural areas as those terms are defined in Section 10 of the Open Land Trust Act; and

WHEREAS, the BAAD Grant Program operates on a reimbursement basis providing up to seventy-five percent (75%) assistance for approved project costs, with a maximum award of two and one half million dollars (\$2,500,000.00); and

WHEREAS, an applicant, as part of its proposal, must adopt and submit a Resolution of Authorization by March 10, 2014, certifying and acknowledging that it has 100% of the funds necessary to complete the pending PARC project within the timeframes specified for project execution; and

WHEREAS, the City's Department of Public Works is preparing a grant proposal for the Robert Crown Center Expansion and Renovation Project (the "Project"); and

WHEREAS, the City Council will designate fourteen million, five hundred thousand dollars (\$14,500,000.00) in property tax-supported bond money in the Capital Improvement Program to provide funds for the Project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:

SECTION 1: That the foregoing recitals are hereby found as fact and incorporated herein by reference.

SECTION 2: That the City Council adopts the State of Illinois PARC-3 Resolution of Authorization (attached hereto as Exhibit A) and incorporated herein by reference.

SECTION 3: That the City Manager is hereby authorized to sign and the City Clerk hereby authorized to attest, on behalf of the City of Evanston, the Certification Statement and the Grant Application to apply for a PARC Grant for the Project.

SECTION 4: That the City Manager is hereby authorized and directed to negotiate any additional conditions of the Resolution of Authorization and the Grant Application as may be determined to be in the best interest of the City.

SECTION 5: That this Resolution 11-R-14 shall be in full force and effect from the date of its passage and approval in the manner provided by law.

Elizabeth B. Tisdahl, Mayor

Attest:

Rodney Greene, City Clerk

Adopted: _____, 2014

EXHIBIT A

State of Illinois PARC-3 Resolution of Authorization

PARC-3 RESOLUTION OF AUTHORIZATION

1. Project Sponsor: City of Evanston

2. Project Title: Robert Crown Center Expansion and Renovation Project

The City of Evanston hereby certifies and acknowledges that it has 100% of the funds
(local project sponsor)

necessary to complete the pending PARC project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois DNR indoor or outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

ALL Projects

It is understood that the project should be completed within the timeframe established in the project agreement and the Final Billing reimbursement request must be submitted within one year of the expiration date. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements, and relieves DNR from further payment obligations on the grant.

The City of Evanston further acknowledges and certifies that it will comply with
(local project sponsor)

all terms, conditions and regulations of 1) the Park and Recreational Facility Construction Grant Program (PARC) (17 IL Adm. Code 3070) 2) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable, 3) the Illinois Human Rights Act (775 ILCS 5/1-101 et.seq.), 4) Title VI of the Civil Rights Act of 1964, (P.L. 83-352), 5) the Age Discrimination Act of 1975 (P.L. 94-135), 6) the Civil Rights Restoration Act of 1988, (P.L. 100-259) and 7) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property acquired with PARC assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public indoor or outdoor recreation purposes in accordance with the PARC programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR.

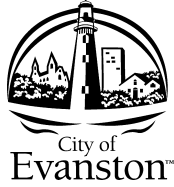
BE IT FURTHER PROVIDED that the City of Evanston certifies to the best of its knowledge that the information provided within the attached application is true and correct.

This Resolution of Authorization has been duly discussed and adopted by the City of Evanston at a legal
(local project sponsor)
meeting held on the 24th day of February, 2014.

(Authorized Signature and Title)

ATTESTED BY:

(Name and Title)



CITY COUNCIL REGULAR MEETING

CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
COUNCIL CHAMBERS
Monday, February 10, 2014

Roll Call: Alderman Wilson Alderman Burrus
 Alderman Tendam Alderman Fiske
 Alderman Grover Alderman Braithwaite
 Alderman Rainey

Absent: Alderman Holmes, Alderman Wynne arrived after Roll Call at 7:54 P.M.

Presiding: Mayor Elizabeth B. Tisdahl
The Regular meeting of the City Council was called to order at 7:40 P.M. after a Roll Call and a quorum was present.

Mayor Public Announcements and Proclamations:
Mayor Tisdahl announced that Oceanique Restaurant was celebrating their 25th Anniversary and proclaimed the 10th of February as "Oceanique Day". She presented the framed proclamation to the proprietor of the Restaurant.

City Manager Public Announcements
Mr. Bobkiewicz asked Suzette Robinson, Director of Public Works to talk about the grant that the city received from the Metropolitan Water Reclamation District. They have agreed to fund the Civic Center parking rehabilitation project to be lot constructed by the fall.

Communications: City Clerk
Clerk Greene announced the registration period for voter registration as well as the schedule for early voting, time and location for the voters. Also those who are 17 years of age could register if they will be 18 at the time of the Election Day.

Citizen Comment:

Agenda items:

The follow persons spoke concerning EAC:
Bavack Echols, Attorney representing the Evanston Arts Center.
Norah Diedrich, 829 Forest Ave. the Executive Director of EAC

Harold Bauer, 1215 Greenwood
Sherry Winger, 2608 Orrington
Karen Kibbon, 2831 Sheridan Place
Renee Schleicher, 2026 Hawthorne Lane
Barbara Goldsmueel, 6340 Capulena,
Sue Sommers, 1600 Ashland
Anita Ivy Miller, 3029 Central Ave, Wilmette
Jim McHolland, 2550 Cowper Ave
Lisa Harris, 6433 N. Maplewood, Chicago
Blair Laden, 1864 Sherman Ave
Dominic Sansome, 40W980 Kings Mill Rd
Emily McCormick, 2312 W Lunt
Caryl Carlsen, 9323 Springfield Ave.
Jennifer Packman, 2744 Crawford
Jack Darin, 525 Sherman also spoke in support of the Electricity Supply Agreement.

Anne M. Heinz, 525 Judson
Andrew Brean, 1704 W Estes
Bob Field, 1528 W. Jongvilter, Chi.
Randel Dose, 1807 Wagner, Glenview
Diana Kast, 445 E Ohio, Chicago
Kevin Fay, 329 Spruce St.
Nancy Wickum, 6825 N Kildare Ave
Joe Moos, 1136 Sherman
Tanya Noble, 596 Sheridan Sq.
Autoinette Hook, 2900 Lineal St.
Kathy Rospevela, 2101 Payne
Patrick Carr, 9323 Springfield Ave
Yri Russell, 1724 Livingston St.
Robert Fields, Chicago, IL 60626

(Each of the above names read a message from the online petition of 2,500 comments for support of EAC to allow them to stay at their current location, except the Attorney and Norah Diedrick)

Mr. Gregg Pasternack, 542 Michigan Ave. spoke of his concerns for the proposed changes in the Noise Ordinance.

Mr. Kevin Johnson, 1458 Chicago Ave. spoke of his support to keep the Township organization alive and he stressed the point of everyone coming out in March to vote on the referendum.

Junad Rizki, 2784 Sherman

Non-Agenda items:

Junad Rizki, 2784 Sherman spoke on the transparency tactics of the City Manager and the side deals that are going on.

Items not approved on Consent Agenda:

(A3.2) Approval of an Electricity Supply Agreement for 23 City Owned Facilities (RFP 14-04)

Staff recommends approval of an Electricity Supply Agreement with the low, responsive and responsible proposer to RFP 14-04 to supply electrical energy to twenty-three (23) City-owned facilities beginning June 2014. The low responsive and responsible proposer will be determined upon receipt of pricing on the morning of February 10, 2014 which will then be presented to Administration and Public Works Committee that night. Exhibit 1 lists the buildings/facilities being served by this agreement and the accounts that are being charged.

For Action

(A7) Ordinance 1-O-14, Proposed Amendments and Revisions to Title 9, Chapter 1, Section 13, Title 9, Chapter 5 and Title 9, Chapter 16

Staff submits for review and consideration adoption of Ordinance 1-O-14 provisionally amending Title 9 to the Evanston City Code as follows: Title 9, Chapter 5, General Offenses (amendments, revisions and deletions); Title 9,

Chapter 1, Section 13, Offenses Against Public Officers (moved from 9-5-18); and, Title 9, Chapter 16, Panhandling and Soliciting (no changes or edits being made, just being moved from Section 9-5-25). This ordinance was introduced at the January 27, 2014 City Council meeting.

For Action

(H3) Harley Clarke Mansion – Update on Further Discussions with Evanston Arts Center and Illinois Department of Natural Resources (IDNR) for Future Use of Mansion

Staff and the Human Services Committee recommend that City Council direct the City Manager to issue the notice of the lease termination to the Evanston Art Center pursuant to their current lease agreement and also direct the City Manager to continue discussions about a partnership with the IDNR on future use of the mansion.

For Action

CONSENT AGENDA

(M1) Approval of Minutes of the Regular City Council meeting January 27, 2014

For Action

ADMINISTRATION & PUBLIC WORKS COMMITTEE

(A1)	City of Evanston Payroll through	1/26/14	\$3,217,465.96
(A2)	City of Evanston Bills for FY2014	2/11/14	\$1,705,553.12
	City of Evanston Bills for FY2013	2/10/14	\$1,304,684.19
	Credit Card Activity for period ending 12/31/13		\$ 121,550.19

For Action

(A3.1) Approval of Contract with CS Geologic LLC for Environmental Consulting Services

Staff recommends that City Council authorize the City Manager to negotiate and execute a contract for Environmental Consulting Services with CS Geologic LLC (920 Cambridge Drive, Libertyville, IL) in an amount not to exceed \$32,000. Funding will be from the Environmental Compliance Account 7800.62130.

For Action

(A3.3) Approval of 2014 Fuel Purchase from Palatine Oil Company Incorporated

Staff recommends approval of 2014 fuel purchases in the amount of \$950,000 from Palatine Oil Company Incorporated (900 National Parkway, Suite 260, Schaumburg, IL). Palatine Oil Company is the Suburban Purchasing Cooperative/Northwest Municipal Conference Bid winner for all grades and types of fuels that are utilized by City vehicles. Funding is provided from the Fleet

Services Major Maintenance Budget for Automotive Equipment (7710.65035). The 2014 budget has an approved amount of \$1,020,000 of which \$950,000 has been allocated for these types of fuel purchases.

For Action

(A3.4) Approval of Contract Renewal with Wentworth Tire Service for Tire Repair Services (Bid 12-164)

Staff recommends that City Council authorize the 2nd contract renewal for tire repair and recapping services for FY2014 in the amount of \$25,008 with Wentworth Tire Service (300 North York Road, Bensenville, IL). Funding is provided by the FY2014 Tires and Tubes Account (7710.65065), which has a budgeted amount of \$32,500. The \$25,008 represents 76.9% of this budgeted amount.

For Action

(A3.5) Approval of 2014 Cold Patch Material Purchase from Peter Baker & Son

Staff recommends approval of the purchase of cold patch material for cold weather street maintenance activities from Peter Baker & Son (1349 Rockland Road Lake Bluff, IL) in the not to exceed amount of \$50,000. Peter Baker & Son is the successful bid winner from the joint purchase bid let by the Municipal Partnering Initiative. Funding is provided by the Streets General Fund (2670.65055) in the amount of \$30,000, Water Fund (7115.65051) in the amount \$10,000, and Sewer Fund (7400.65051) in the amount of \$10,000.

For Action

(A3.6) Approval of Renewal of Annual Azteca Cityworks Maintenance and Support Agreement

Staff recommends that City Council authorize the City Manager to execute a renewal of the annual sole source maintenance and support agreement for the term February 21, 2014 through February 20, 2015 with Azteca Systems Inc. (11075 South State Street, Sandy, UT) for Cityworks work order and service request management software in the amount of \$22,405. Funding is provided by Utilities Department (Accounts 7125.62340 and 7410.62340) and Public Works Department (2670.62509). The renewal cost for 2014 reflects zero increase from the previous year for the same number of licenses.

For Action

(A3.7) Approval of Contract with Chicago Communications LLC for Purchase of Emergency Tone Alerting System for the Fire Department

Staff recommends that City Council authorize the City Manager to execute a contract for the purchase and installation of an Emergency Tone Alerting System from Chicago Communications LLC (200 Spangler Avenue, Elmhurst, IL) in the amount of \$219,815.48. Funding is provided by the Emergency Telephone System Board's Equipment Account (5150.65625) with a budget of \$297,000.

For Action

(A3.8) Approval of Schafer Consulting Contract Extension

Staff recommends that City Council authorize the City Manager to execute a change order with Schafer Consulting (34179 Golden Lantern #105, Dana Point, CA) for Financial Management (FM) and Human Resource/Payroll (HR) software system support in the amount of \$55,000. Funding will be provided by General Fund salary vacancy savings associated with the IT Application and Development Manager and the Human Resource Specialist positions.

For Action**(A4) Approval of Change Order No. 1 for Davis Street Water Main & Sewer Replacement Project (Bid 13-36)**

Staff recommends that the City Council authorize the City Manager to execute Change Order No. 1 with Bolder Contractors, Inc. (less \$9,000 non-compliance penalty due to Bolder Contractors violation of City of Evanston Local Employment Program (LEP) ordinance 1-17-1(C) 2) for the not-to-exceed amount of \$60,592.43 for completing additional constructions items for the project (Bid 13-36). This change order will increase the total contract amount from \$2,648,200 to \$2,717,792.43. Funding is provided by \$58,465.59 from the Water Fund (Account 733086.65515), and \$11,126.84 from the Sewer Fund (Account 7420.65515). The \$9,000 fine will be taken on a pro-rata basis from each of the above accounts. Prior to this expenditure, there was a total saving of \$174,877 in the Water and the Sewer Funds from the 2013 water main replacement and sewer improvement projects

For Action**(A5) Resolution 8-R-14, 2014 Motor Fuel Tax (MFT) Street Resurfacing Program**

Staff recommends approval of Resolution 8-R-14 authorizing the City Manager to sign the agreement with the Illinois Department of Transportation (IDOT) for the 2014 MFT Street Resurfacing Program. Funding is provided by the Motor Fuel Tax Account (5100.65515) in the amount of \$1,400,000.

For Action**(A6) Resolution 9-R-14, Illinois Department of Transportation (IDOT) Agreement for Traffic Signal Upgrades**

Staff recommends approval of Resolution 9-R-14 authorizing the City Manager to sign the standard Illinois Department of Transportation cost participation agreement for upgrading the traffic signals on the state highways within the City of Evanston. Funding will be provided by the Capital Improvement Plan (CIP) (Account 415937.65515) which has \$150,000 budgeted for pedestrian safety improvements.

For Action**PLANNING AND DEVELOPMENT COMMITTEE****(P1) Ordinance 24-O-14, Granting a Special Use for a Type 2 Restaurant, *Just Turkey*, at 2430 Main Street**

The Zoning Board of Appeals and City staff recommend the adoption of Ordinance 24-O-14 granting a special use permit for a Type 2 Restaurant, *Just Turkey*, at 2430 Main Street. The requested special use permit will bring a new small business with healthy food options to the city and will utilize a currently vacant space in an existing commercial center. The applicant wishes to open as soon as possible, and the building permit will be ready before the February 24, 2014 City Council meeting. *Alderman Braithwaite requests suspension of the Rules for Introduction and Acton on February 10, 2014.*

For Introduction and Action

(P2) Ordinance 25-O-14, Granting a Special Use for a Type 2 Restaurant, Asia Express, at 1009 Davis Street

The Zoning Board of Appeals and City staff recommend the adoption of Ordinance 25-O-14 granting a special use permit for a Type 2 Restaurant, *Asia Express*, at 1009 Davis Street. The requested special use permit will bring a new quick-serve restaurant to the city and will utilize a currently vacant space in the downtown.

For Introduction

(P3) Ordinance 15-O-14, Amending the Zoning Ordinance with Regards to Distance of Air Conditioning Equipment from Lot Lines

The Plan Commission and City staff recommend adoption of Ordinance 15-O-14 amending the Zoning Ordinance to reduce the required setback for air conditioning equipment to 8' for most property lines, 6' for interior side yards when the equipment is located within 2' of the principal structure and appropriately screened, and 4' for street side yards when the equipment is located within 2' of the principal structure and appropriately screened. This ordinance was introduced at the January 27, 2014 City Council meeting.

For Action

(P4) Ordinance 3-O-14, Amending the Zoning Ordinance to Create Business or Vocational School Use and Amend the Definition of College/University Institution

The Plan Commission and City staff recommend adoption of Ordinance 3-O-14 amending the Zoning Ordinance to establish a use category for Business or Vocational Schools with land use regulations as permitted uses in all Commercial, Mixed Use, and University Districts, and special uses in all other zoning districts, and amending the existing definition of College/University Institution to clarify the distinction between the two use categories. As amended by the Planning & Development Committee, Ordinance 3-O-14 now reflects Business or Vocational Schools as not allowed as permitted or special uses in all residential zoning districts. This ordinance was introduced at the January 27, 2014 City Council meeting.

For Action

HUMAN SERVICES COMMITTEE

(H1) Approval of Township of Evanston January 2014 Bills

Township of Evanston Supervisor recommends that City Council approve the Township of Evanston bills, payroll, and medical payments for the month of January 2014. The total approved by Human Services Committee is \$79,980.63. Funding is provided by the Township budget.

For Action

(H2) Ordinance 8-O-13, Amending Title 2, Chapter 3 of the City Code to Reflect Changes in the Commission on Aging

Staff recommends adoption of Ordinance 8-O-13 amending Title 2, Chapter 3 of the City Code to reflect changes in the Commission on Aging. This ordinance was introduced at the May 13, 2013 City Council meeting, and should have come to Council for final adoption on May 27, 2013. However, this ordinance was mistakenly never brought back to Council for final action.

For Action

Alderman Rainey motioned for approval of the Consent Agenda and it was seconded by Alderman Grover. With a Roll Call vote of 8-0 the Consent Agenda was approved.

Items for discussion:

(A3.2) Approval of an Electricity Supply Agreement for 23 City Owned Facilities (RFP 14-04)

Staff recommends approval of an Electricity Supply Agreement with the low, responsive and responsible proposer to RFP 14-04 to supply electrical energy to twenty-three (23) City-owned facilities beginning June 2014. The low responsive and responsible proposer will be determined upon receipt of pricing on the morning of February 10, 2014 which will then be presented to Administration and Public Works Committee that night. Exhibit 1 lists the buildings/facilities being served by this agreement and the accounts that are being charged.

For Action

Alderman Rainey motioned for approval and Alderman Wynne seconded the motion. A Roll Call vote was 8-0 and the motion was passed.

(A7) Ordinance 1-O-14, Proposed Amendments and Revisions to Title 9, Chapter 1, Section 13, Title 9, Chapter 5 and Title 9, Chapter 16

Staff submits for review and consideration adoption of Ordinance 1-O-14 provisionally amending Title 9 to the Evanston City Code as follows: Title 9, Chapter 5, General Offenses (amendments, revisions and deletions); Title 9, Chapter 1, Section 13, Offenses Against Public Officers (moved from 9-5-18); and, Title 9, Chapter 16, Panhandling and Soliciting (no changes or edits being made, just being moved from Section 9-5-25). This ordinance was introduced at the January 27, 2014 City Council meeting.

For Action

Alderman Rainey stated she was asked to remove the item and then stated a number of Aldermen would like to speak to the item. Alderman Wilson motioned to have the item held over until the next Council meeting, to obtain more information concerning the changes.

(P1) Ordinance 24-O-14, Granting a Special Use for a Type 2 Restaurant, *Just Turkey*, at 2430 Main Street

The Zoning Board of Appeals and City staff recommend the adoption of Ordinance 24-O-14 granting a special use permit for a Type 2 Restaurant, *Just Turkey*, at 2430 Main Street. The requested special use permit will bring a new small business with healthy food options to the city and will utilize a currently vacant space in an existing commercial center. The applicant wishes to open as soon as possible, and the building permit will be ready before the February 24, 2014 City Council meeting. *Alderman Braithwaite requests suspension of the Rules for Introduction and Action on February 10, 2014.*

For Introduction and Action

Alderman Fiske motioned to approve for action and it was seconded, and with Roll Call vote of 8-0 the motion passed.

(H3) Harley Clarke Mansion – Update on Further Discussions with Evanston Arts Center and Illinois Department of Natural Resources (IDNR) for Future Use of Mansion

Staff and the Human Services Committee recommend that City Council direct the City Manager to issue the notice of the lease termination to the Evanston Art Center pursuant to their current lease agreement and also direct the City Manager to continue discussions about a partnership with the IDNR on future use of the mansion.

For Action

Alderman Braithwaite motioned for approval and it was seconded. Alderman Grover motioned to extend the time to the end of January 31, 2015. A Voice vote for the extension was approved with a unanimous voice vote.

Call of the Wards:

Ward 4, Alderman Wilson had no report.

Ward 6, Alderman Tendam had no report.

Ward 7, Alderman Grover she announced the ward 5 meeting on Thursday January 20 and on January 27th a joint meeting will be held with a change in location as well.

Ward 8, Alderman Rainey announced there are a number of emails that are ill-informed concerning the cameras on Howard Street and requested an apology from the group. She requests the involvement of Aldermen to decide to have or not have cameras in their perspective wards.

Ward 9, Alderman Burrus announced a joint ward meeting of her and Alderman Rainey at the Levy Center on Wednesday at 7:00 P.M.

Ward 1, Alderman Fiske thanked the Streets and Sanitation Department for all of their work in cleaning the streets of the snow. March 4th ward 2's meeting at the Public Library.

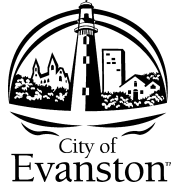
Ward 2, Alderman Braithwaite announced this Thursday at District 65 at 7:00 P.M. will be his ward meeting.

Ward 3, Alderman Wynne reminded listeners at the next Plan Commission the proposed building at Main & Chicago will be discussed. She also wished Alderman Holmes a speedy recovery.

The Regular Meeting of the Council was motioned to adjourn and with a unanimous voice vote the meeting adjourned at 10:25 P.M.

Submitted by,

Hon. Rodney Greene, MMC



ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, February 24, 2014
6 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

- I. DECLARATION OF A QUORUM: ALDERMAN RAINEY, CHAIR
- II. APPROVAL OF MINUTES OF REGULAR MEETING OF February 10, 2014
- III. ITEMS FOR CONSIDERATION

(A1)	City of Evanston Payroll through	2/09/14	\$2,934,237.37
(A2)	City of Evanston Bills	2/25/14	\$1,726,291.26

For Action

(A3.1) Approval of Renewal of Annual Oracle (EnterpriseOne) Maintenance and Support Sole Source Agreement

Staff recommends approval to renew the annual sole source maintenance and support agreement for the term March 1, 2014 through August 31, 2014 with Oracle Corporation (20 Davis Drive, Belmont, CA) for the City's JD Edwards-EnterpriseOne software in the amount of \$70,409.43. Funding is provided by the Computer Licensing and Support account (1932.62340) with a 2014 Budget of \$167,000.

For Action

(A3.2) Approval of Contract with Mid American Water for 2014 Water Distribution System Materials (Bid 14-06)

Staff recommends that City Council authorize the City Manager to execute a one-year contract for the purchase of 2014 Distribution System Materials with Mid American Water of Wauconda (1125 N. Old Rand Road, Wauconda, IL) in the amount of \$64,739.55. Funding is provided by the Water Fund Account 7115.65055 with a FY 2014 budget allocation of \$130,000.

For Action

(A3.3) Approval of One-year Contract Extension for the 2013 Granular Materials Contract with G&M Trucking, Inc. (Bid 13-05)

Staff recommends that City Council authorize the City Manager to execute the one-year contract extension of the 2013 Granular Materials contract to G&M Trucking, Inc. (8811 Kathy Lane, Des Plaines, IL) in the amount of \$34,747.50. Funding is provided as follows: \$20,000.00 from the Water Fund Account 7115.65055 and \$14,747.50 from the Sewer Fund Account 7400.65055.

For Action

(A3.4) Approval of Contract with Lake Erie Diving, Inc. for the 48-Inch Diameter Water Intake Improvements (Bid 14-03)

Staff recommends that City Council authorize the City Manager to award a contract in the amount of \$1,388,272 to Lake Erie Diving, Inc. (362 Blackbrook Road, Painesville, OH) for the 48-Inch Diameter Intake Improvements, contingent upon receiving the appropriate loan funding from the Illinois Environmental Protection Agency (IEPA). It is anticipated that the IEPA will provide loan funding from the State Revolving Fund in an amount up to \$1,777,138 for this project.

For Action

(A3.5) Approval of Supervisory Control and Data Acquisition (SCADA) Support Services Agreement with CDM Smith (RFP 14-02)

Staff recommends City Council authorize the City Manager to execute a two-year agreement for SCADA Integration Services with CDM Smith (125 South Wacker Drive, Suite 600, Chicago, IL) in the not-to-exceed amount of \$133,000. Funding is provided by the Water Fund. For FY14, this project has a budget of \$108,000 (\$70,000 in Account 7100.62245 and \$38,000 in Account 7100.65070). For FY15, \$25,000 will be budgeted for on-call support services, which is included in the two-year agreement.

For Action

(A3.6) Approval of Maintenance Contract Extensions with DataPark, Inc. and Revcon Technology Group, Inc. for the Maintenance of Parking Access and Revenue Control Systems

Staff recommends that the City Council authorize the City Manager to extend the maintenance contracts with DataPark, Inc., (1631 Neptune Drive, San Leandro, CA) and Revcon Technology Groups, Inc., (1715 Courtland Court, Addison, IL) to provide maintenance for the DataPark Parking Access and Revenue Control System and the audio and camera surveillance portion for the City's three downtown parking garages on a month-by-month basis for 6 months in the amount of \$14,667.60 per month. Funding is provided by the Parking Fund accounts (7025.62509, 7036.62509 and 7037.62509).

For Action

(A3.7) Approval of Tree Inventory and GPS Services Agreement with Davey Resource Group (RFP 13-22)

Staff recommends that City Council authorize the City Manager to execute a contract with Davey Resource Group (1500 North Mantua Street, Kent, OH) to perform an inventory and GPS services for all public trees in the amount of \$122,000. Funding for this project is included in the approved FY2014 CIP budget, which has a line item allocation of \$250,000 for Public Tree Inventory and Cityworks Implementation.

For Action

(A3.8) Approval of Purchase of Three Sidewalk Tractor Plows from Atlas Bobcat and Russo's Power Equipment, Inc.

Staff recommends City Council approval for the purchase of three (3) sidewalk tractors with v-plows, rotary broom, and snow blower attachments in the amount of \$169,867 as follows: two Toolcat plows from Atlas Bobcat (5000 N River Road, Schiller Park, IL) in the amount of \$140,846, and one Kubota plow from Russo's Power Equipment, Inc. (9525 W. Irving Park Road, Schiller Park, IL) in the amount of \$29,021. Funding is provided by the Streets and Sanitation Budget (2665.65625) and the Fleet Equipment Replacement Fund (7780.65550).

For Action

(A3.9) Approval of Vehicle Purchase of 12-Passenger Van for Parks Recreation and Community Services from Currie Motors

Staff recommends City Council approval for the replacement purchase of one (1) 12-passenger van for the Parks, Recreation, and Community Services Department in the total amount of \$25,218 from Currie Motors (9423 W. Lincoln Highway, Frankfort, IL). Funding is provided by the Equipment Replacement Fund account (7780.65550) which has a budget of \$2,694,000.

For Action

(A3.10) Approval of 2014 Tire Purchases from Wentworth Tire Service

Staff recommends approval of tire purchases for the 2014 Fiscal Year in the amount of \$65,000 from Wentworth Tire Service (300 North York Road, Bensenville, IL). Wentworth Tire Service is an authorized distributor of tires within the State Bid Award #4017031. Funding is provided by the Fleet Services account for Tires and Tubes (7710.65065). The FY 2014 budget has an approved amount of \$90,000 for tire purchases and tire repair services.

For Action

(A4) Ordinance 29-O-14, Sale of Surplus Fleet Vehicle

Staff recommends that City Council adopt Ordinance 29-O-14 which directs the City Manager to offer a vehicle owned by the City for sale through public auction at the special Northwest Municipal Vehicle Auction being sponsored by Manheim Auto Auctions on or around Tuesday, April 28, 2014. This vehicle is presently out of service.

For Introduction

(A5) Ordinance 33-O-14, Amending the City Code to Establish a 3-Way Stop Control at the Intersection of Greenleaf Street and Hartrey Avenue

Staff recommends adoption of Ordinance 33-O-14 by which the City Council would amend Section 10-11-5(C), Schedule V(C) of the City Code to establish a 3-Way Stop Control at the intersection of Greenleaf Street and Hartrey Avenue. Funding is provided by the General Fund-Traffic Control Supplies (2670.65115), with a budget of \$40,000 for FY 2014.

For Introduction

(A6) Ordinance 19-O-14, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 22, to Include Additional Streets to Evanston Resident Only Parking

The Transportation/Parking Committee and staff recommend that the City Council amend Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 22: Evanston Resident Only Parking District Subsection (B) District E-2: Six o'clock (6:00) P.M. to six o'clock (6:00) A.M., seven (7) days a week to include the area north of Howard Street to and including Mulford Street and east of Custer Avenue to the Metra (Union Pacific) tracks.

For Introduction

(A7) Ordinance 27-O-14, Decreasing the Number of Class C Liquor Licenses for Taco Diablo, LLC d/b/a Taco Diablo

Staff recommends City Council adoption of Ordinance 27-O-14, amending Evanston City Code of 2012 Subsection 3-4-6-(C), as amended, by decreasing the number of authorized Class C liquor licenses from twenty-four (24) to twenty-three (23), due to the closing of Taco Diablo, 1029 Davis Street.

For Introduction

(A8) Ordinance 28-O-14, Decreasing the Number of Class D Liquor Licenses for Konishi, Inc. d/b/a Lulu's Dim Sum and Then Sum

Staff recommends City Council adoption of Ordinance 28-O-14, amending Evanston City Code of 2012 Subsection 3-4-6-(D), as amended, by decreasing the number of authorized Class D liquor licenses from twenty-nine (29) to twenty-eight (28), due to the closing of Konishi, Inc. d/b/a Lulu's Dim Sum and Then Sum, 804 Davis Street.

For Introduction

(A9) Ordinance 31-O-14, Decreasing the Number of Class D Liquor Licenses for E. Hsieh, Inc. d/b/a Pine Yard Restaurant

Staff recommends City Council adoption of Ordinance 31-O-14, amending Evanston City Code of 2012 Subsection 3-4-6-(D), as amended, by decreasing the number of authorized Class D liquor licenses from twenty-eight (28) to twenty-seven (27), due to the closing of E. Hsieh, Inc. d/b/a Pine Yard Restaurant, 1033 Davis Street.

For Introduction

(A10) Ordinance 30-O-14, Amending Subsection 3-4-6-(U) of the City Code to Decrease Class U Liquor License Fees.

Local Liquor Commissioner recommends approval of Ordinance 30-O-14, "Amending Subsection 3-4-6-(U) of the City Code to Decrease Class U Liquor License Fees." Class U licenses authorize the sale of beer and wine for consumption to patrons of a theater presenting live stage performances. The Local Liquor Commissioner recommends that the City of Evanston Class U Liquor License be amended to a \$500.00 annual fee from the current \$1,300.00 fee.

For Introduction

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT

**Administration and Public Works Committee Meeting
Minutes of February 10, 2014
Council Chambers – 6:00 p.m.
Lorraine H. Morton Civic Center**

MEMBERS PRESENT: J. Grover, A. Rainey, C. Burrus, P. Braithwaite

MEMBERS ABSENT: D. Holmes

STAFF PRESENT: S. Robinson, G. Farrar, W. Bobkiewicz, M. Lyons, L. Jeschke, D. Stoneback, J. Maiworm, H. Pirooz, C. Plante, J. Murphy, J. Calderon, L. Gergits, B. Dieter, Chief Klaiber, E. Thomas-Smith, L. Biggs, C. Hurley

STAFF ABSENT: J. Williams-Kinsel, Chief Eddington, A. Porta, B. Dorneker, R. Dahal, J. McRae, S. Flax, J. Nyden

PRESIDING OFFICIAL: Ald. Rainey

I. DECLARATION OF QUORUM

A quorum being present, Ald. Rainey called the meeting to order at 6:07 p.m.

II. APPROVAL OF REGULAR MEETING MINUTES OF JANUARY 27, 2014.

Ald. Burrus moved to approve the minutes of the January 27, 2014 A&PW meeting as submitted, seconded by Ald. Grover.

The minutes of the January 27, 2014 meeting were approved unanimously 4-0.

III. ITEMS FOR CONSIDERATION

(A1)	City of Evanston Payroll through	1/26/14	\$3,217,465.96
(A2)	City of Evanston Bills for FY2014	2/11/14	\$1,705,553.12
	City of Evanston Bills for FY2013	2/10/14	\$1,304,684.19
	Credit Card Activity for period ending 12/31/13		\$ 121,550.19

For Action

Ald. Burrus moved to approve the City of Evanston Payroll (A1) through 1/26/14 seconded by Ald. Braithwaite. The Committee voted 4-0 unanimously to approve the payroll.

Ald. Burrus moved to approve the City of Evanston Bills FY2014 through 2/11/14, City of Evanston Bills FY2013 through 2/10/14 and credit card activity for the period ending 12/31/13, seconded by Ald. Braithwaite. The Committee voted 4-0 unanimously to approve the bills and credit card activity.

(A3.1) Approval of Contract with CS Geologic LLC for Environmental Consulting Services

Staff recommends that City Council authorize the City Manager to negotiate and execute a contract for Environmental Consulting Services with CS Geologic LLC (920 Cambridge Drive, Libertyville, IL) in an amount not to exceed \$32,000. Funding will be from the Environmental Compliance Account 7800.62130.

For Action

Ald. Grover moved to recommend that City Council authorize the City Manager to negotiate and execute a contract for Environmental Consulting Services with CS Geologic LLC, seconded by Ald. Burrus.

Junad Rizki, 2784 Sheridan, asked for more detail on the environmental testing. Corporation Counsel Grant Farrar explained that the site was previously a landfill. Currently, the site is being used for sledding and recreational purposes, although it is prohibited pursuant to the City of Evanston Municipal Code Section 7-10-4.

The purpose of the testing is customary due diligence and risk management and risk avoidance. City Manager Wally Bobkiewicz added that the City is committed to being proactive to protect the residents of Evanston.

After discussion, the Committee voted unanimously 4-0 to recommend negotiation and execution of the contract.

(A3.2) Approval of an Electricity Supply Agreement for 23 City Owned Facilities (RFP 14-04)

Staff recommends approval of an Electricity Supply Agreement with the low, responsive and responsible proposer to RFP 14-04 to supply electrical energy to twenty-three (23) City-owned facilities beginning June 2014. The low responsive and responsible proposer will be determined upon receipt of pricing on the morning of February 10, 2014 which will then be presented to Administration and Public Works Committee that night. Exhibit 1 lists the buildings/facilities being served by this agreement and the accounts that are being charged.

For Action

Ald. Braithwaite moved to recommend that City Council recommend approval of and Electricity Supply Agreement with the low responsive and responsible proposer to RFP 14-04, seconded by Alderman Grover.

The Committee voted unanimously 4-0 to recommend approval of the agreement.

(A3.3) Approval of 2014 Fuel Purchase from Palatine Oil Company Incorporated

Staff recommends approval of 2014 fuel purchases in the amount of \$950,000 from Palatine Oil Company Incorporated (900 National Parkway, Suite 260, Schaumburg, IL). Palatine Oil Company is the Suburban Purchasing Cooperative/Northwest Municipal Conference Bid winner for all grades and types of fuels that are utilized by City vehicles. Funding is provided from the Fleet Services Major Maintenance Budget for Automotive Equipment (7710.65035). The 2014 budget has an approved

amount of \$1,020,000 of which \$950,000 has been allocated for these types of fuel purchases.

For Action

Ald. Burrus moved to recommend approval of 2014 fuel purchases from Palatine Oil Company, seconded by Ald. Grover.

The Committee voted unanimously 4-0 to recommend the purchases.

(A3.4) Approval of Contract Renewal with Wentworth Tire Service for Tire Repair Services (Bid 12-164)

Staff recommends that City Council authorize the 2nd contract renewal for tire repair and recapping services for FY2014 in the amount of \$25,008 with Wentworth Tire Service (300 North York Road, Bensenville, IL). Funding is provided by the FY2014 Tires and Tubes Account (7710.65065), which has a budgeted amount of \$32,500. The \$25,008 represents 76.9% of this budgeted amount.

For Action

Ald. Grover moved to recommend authorizing the 2nd contract renewal for tire repair and recapping services for FY2014 with Wentworth Tire Service, seconded by Ald. Burrus.

At Ald. Braithwaite's inquiry, Fleet Manager Lonnie Jeschke explained that there are no Evanston businesses that can provide the bid volume discounts or meet the unit price locally. This contract includes tires for heavy equipment as well as sedans.

Ald. Rainey asked if a local business provides tire repair services. Mr. Jeschke explained that there are spare tires mounted on rims and repair is done internally during business hours. Northshore Towing handles repairs after hours.

After discussion, the Committee voted unanimously 4-0 to recommend approval of the contract renewal.

(A3.5) Approval of 2014 Cold Patch Material Purchase from Peter Baker & Son

Staff recommends approval of the purchase of cold patch material for cold weather street maintenance activities from Peter Baker & Son (1349 Rockland Road Lake Bluff, IL) in the not to exceed amount of \$50,000. Peter Baker & Son is the successful bid winner from the joint purchase bid let by the Municipal Partnering Initiative. Funding is provided by the Streets General Fund (2670.65055) in the amount of \$30,000, Water Fund (7115.65051) in the amount \$10,000, and Sewer Fund (7400.65051) in the amount of \$10,000.

For Action

Ald. Braithwaite moved to recommend approval of the purchase of cold patch material for cold weather street maintenance activities, seconded by Ald. Burrus.

At Ald. Rainey's inquiry, Jim Maiworm, Assistant Director of Public Works – Operations and Maintenance, will confirm if any of our asphalt plants will open early to provide hot patching. The City uses cold patch materials as it is very versatile, but

he will look into hot patching. Currently, crews are dispatched in between snow falls to patch potholes.

At Ald. Braithwaite's inquiry, Mr. Maiworm explained that we currently have 2,000 tons of salt with the ability to order more from our primary supplier. The salt supply is managed by prudent application and timing. When the temperature is warmer, 100-200 lbs of salt is applied per lane mile. During colder temperatures and snowstorms, 500-600 lbs of salt can be required to have the same effectiveness.

Residential streets will not be salted until the temperature increases. The streets are inspected to prevent safety issues. Director Robinson added that the policy that only mid-block and intersections are salted in residential areas except during icing situations is still in effect.

After discussion, the Committee voted unanimously 4-0 to recommend approval of the purchase.

(A3.6) Approval of Renewal of Annual Azteca Cityworks Maintenance and Support Agreement

Staff recommends that City Council authorize the City Manager to execute a renewal of the annual sole source maintenance and support agreement for the term February 21, 2014 through February 20, 2015 with Azteca Systems Inc. (11075 South State Street, Sandy, UT) for Cityworks work order and service request management software in the amount of \$22,405. Funding is provided by Utilities Department (Accounts 7125.62340 and 7410.62340) and Public Works Department (2670.62509). The renewal cost for 2014 reflects zero increase from the previous year for the same number of licenses.

For Action

Ald. Grover moved to recommend that City Council authorize the City Manager to execute a renewal of the sole-source maintenance and support agreement with Azteca Systems, Inc., seconded by Ald. Braithwaite.

The Committee voted unanimously 4-0 approval of the agreement.

(A3.7) Approval of Contract with Chicago Communications LLC for Purchase of Emergency Tone Alerting System for the Fire Department

Staff recommends that City Council authorize the City Manager to execute a contract for the purchase and installation of an Emergency Tone Alerting System from Chicago Communications LLC (200 Spangler Avenue, Elmhurst, IL) in the amount of \$219,815.48. Funding is provided by the Emergency Telephone System Board's Equipment Account (5150.65625) with a budget of \$297,000.

For Action

Ald. Grover moved to recommend that City Council authorize the City Manager to execute a contract for the purchase and installation of an Emergency Tone Alerting System from Chicago Communications LLC, seconded by Ald. Burrus.

Ald. Grover and Burrus both serve on the 911 Emergency Telephone System Board. This system has enhanced features and will replace the existing 40-year old system.

At Ald. Rainey's inquiry, Chief Klaiber explained that when 911 calls are received dispatch communicates the call over the air to the fire stations. There is one extremely loud, piercing tone followed by information on the emergency from dispatch. There is no opportunity to adjust the length or volume of the tone.

This system will provide an integrated, escalating tone that will increase in volume. It will also allow the firefighters to receive the call faster and acknowledge dispatch by pressing a button located at various points throughout the station. Currently, calls are acknowledged by accessing a base station radio and communicating over air to dispatch before leaving. This system will effectively help save response time.

Perry Polinski, 911 Communications Coordinator added that because this system is IP based there are many future features that will be available: The stove can be turned off from dispatch, the tones can be set to illuminate the apparatus floor.

Ald. Grover explained that this system was included in the 2012 budget. The majority of the cost is for the equipment. The old system will stay in place as a backup.

After discussion, the Committee voted unanimously 4-0 approval of the purchase and installation.

(A3.8) Approval of Schafer Consulting Contract Extension

Staff recommends that City Council authorize the City Manager to execute a change order with Schafer Consulting (34179 Golden Lantern #105, Dana Point, CA) for Financial Management (FM) and Human Resource/Payroll (HR) software system support in the amount of \$55,000. Funding will be provided by General Fund salary vacancy savings associated with the IT Application and Development Manager and the Human Resource Specialist positions.

For Action

Ald. Braithwaite moved to recommend that City Council authorize the City Manager to execute a change order with Schafer Consulting for Financial Management and Human Resource/Payroll software support, seconded by Ald. Grover.

The Committee voted unanimously 4-0 to recommend approval of the change order.

(A4) Approval of Change Order No. 1 for Davis Street Water Main & Sewer Replacement Project (Bid 13-36)

Staff recommends that the City Council authorize the City Manager to execute Change Order No. 1 with Bolder Contractors, Inc. (less \$9,000 non-compliance penalty due to Bolder Contractors violation of City of Evanston Local Employment Program (LEP) ordinance 1-17-1(C) 2) for the not-to-exceed amount of \$60,592.43 for completing additional constructions items for the project (Bid 13-36). This change order will increase the total contract amount from \$2,648,200 to \$2,717,792.43. Funding is provided by \$58,465.59 from the Water Fund (Account 733086.65515), and \$11,126.84 from the Sewer Fund (Account 7420.65515). The \$9,000 fine will be

taken on a pro-rata basis from each of the above accounts. Prior to this expenditure, there was a total saving of \$174,877 in the Water and the Sewer Funds from the 2013 water main replacement and sewer improvement projects.

For Action

Ald. Burrus moved to recommend that the City Council authorizes the City Manager to execute Change Order No. 1 with Bolder Contractors, seconded by Ald. Grover.

Ald. Braithwaite thanked staff for their follow up. He explained that the goal of the Minority, Women & Evanston Business Enterprise (MWEBE) Committee is oversight and compliance. At Ald. Rainey's suggestion, Ald. Braithwaite agreed that confirming compliance earlier in the project is vital.

At Ald. Burrus' inquiry, Assistant City Manager Lyons explained that the committee is looking at potential changes including deeming businesses non-responsive if they are out of compliance and a scalable fine system based on a percentage of the total project. Fines collected could fund the Local Employment Program (LEP) or apprenticeship programs.

A full report by the committee will be presented at a future meeting.

After discussion, the Committee voted unanimously 4-0 to approve Change Order No. 1.

(A5) Resolution 8-R-14, 2014 Motor Fuel Tax (MFT) Street Resurfacing Program

Staff recommends approval of Resolution 8-R-14 authorizing the City Manager to sign the agreement with the Illinois Department of Transportation (IDOT) for the 2014 MFT Street Resurfacing Program. Funding is provided by the Motor Fuel Tax Account (5100.65515) in the amount of \$1,400,000.

For Action

Ald. Grover moved to recommend approval of Resolution 8-R-14 authorizing the City Manager to sign the agreement with the Illinois Department of Transportation (IDOT) for the 2014 MFT Street Resurfacing Program, seconded by Ald. Braithwaite.

Director Robinson stated that in addition to the MFT street resurfacing program the capital improvement funded streets and water main projects will be out for bid in the next two months.

Ald. Rainey pointed out that Director Robinson drove with members of the Council around various wards to point out the streets that were selected or reported for the MFT street resurfacing program.

The Committee voted unanimously 4-0 to approve Resolution 8-R-14.

(A6) Resolution 9-R-14, Illinois Department of Transportation (IDOT) Agreement for Traffic Signal Upgrades

Staff recommends approval of Resolution 9-R-14 authorizing the City Manager to sign the standard Illinois Department of Transportation cost participation agreement

for upgrading the traffic signals on the state highways within the City of Evanston. Funding will be provided by the Capital Improvement Plan (CIP) (Account 415937.65515) which has \$150,000 budgeted for pedestrian safety improvements.

For Action

Ald. Braithwaite recommended approval of Resolution 9-R-14 authorizing the City Manager to sign the standard Illinois Department of Transportation cost participation agreement for upgrading the traffic signals on the state highways within the City of Evanston, seconded by Ald. Burrus.

Director Robinson provided an amendment regarding the funding source:

“WHEREAS, in compliance with the terms of the Agreement, it is necessary for the City Manager to execute the Agreement, appropriating Capital Improvement Funds in the amount of Twenty-Five Thousand Nine Hundred Thirty-One and 35/100 Dollars (\$25,931.31) to share in the cost of the subject improvements.”

The Committee voted unanimously 4-0 to recommend approval of the amendment to Resolution 9-R-14.

IV. ITEMS FOR DISCUSSION

(APW1) Logos on Standpipes

For Discussion

Utilities Director Dave Stoneback presented a proposal to painting logos on the two water towers (standpipes). In November 2013, Council authorized hiring a consultant to provide engineering services in support of the rehabilitation of the interior and exterior coating systems of the North and South Standpipe to include inspection (to determine the extent of required repair work, if any), design and construction engineering.

Director Stoneback provided samples of the 3 logo choices: City logo in black, City logo in color or “EVANSTON” in block letters. The average cost to paint a logo is \$12,000. The cost to paint the North Standpipe is \$1.5 million and \$1.2 South Standpipe.

Ald. Rainey explained that Council and staff are in discussions to choose a new City logo. She felt that no logo should be painted on the standpipes until it is finalized. City Manager Bobkiewicz responded that this proposal is a follow up to some curiosity raised in the beginning of this project. The painting cost can be included in the final contract and the most current logo would be used.

At Ald. Grover’s inquiry, Director Stoneback clarified that the South standpipe was last painted in 1996 and the North in 1997. The South standpipe is scheduled to be painted in the summer of 2014 and the North in 2015. The City is currently preparing contracts for both projects with a final version to be presented in 2 months. He explained that adding the logos at a later date can be done as a change order, but if they are added now we can receive more competitive pricing.

At Ald. Rainey's suggestion, Director Stoneback agreed to post a request for a base bid and an alternate bid to include the logos. He added that the design and number of logos are needed for consideration.

Ald. Burrus prefers a logo on the standpipes instead of lettering. Ald. Holmes (watching from home) prefers the block letters because the name Evanston will not change.

City Manager Bobkiewicz confirmed that the three bid options are: a) Bid alternate with lettering; b) Bid alternate with logo; c) No bid alternate – Just painting of the standpipes.

(APW2) Addition of Chapter 31 to Title 3 of the Evanston City Code Regulating Donation Boxes
For Discussion

City Attorney Farrar presented a draft ordinance to regulate collection boxes in Evanston. Currently, the City does not regulate the placement or appearance of donation boxes within city limits. The primary purposes for such requirements are to ensure safety with respect to motorists sightlines, maintain the desirable appearance of the City, as well as prevent any general inconveniences to the general public.

Entities would be charged a reasonable fee to obtain a license to place a collection box, with the exception of 501 (c)(3) organizations located in Evanston, who would be licensed but not charged a fee.

Key provisions in the ordinance are: a) The owner will be responsible for maintenance of the box; b) The box should not encroach sightlines or cause a potential hazard to pedestrians; and c) If the box is removed by the City, there would be a lien against the property and the operative.

At Ald. Rainey's inquiry, City Attorney Farrar explained that the City may remove any box 48 hours after giving notice to the licensee. The property owner wherein the collection box is located shall pay a removal fee of \$2,500. The licensee and the property owner on whose property the collection box is placed are jointly and severably liable for adhering to the provisions of this article and any fees or penalties associated herewith.

Ald. Grover is concerned with property owners being penalized for unauthorized boxes placed on their property. She wants to know how we give notice to property owners that they could be jointly and severably liable. City Attorney Farrar responded that there would be outreach and education built into the implementation, but the roster of possible licensees is unknown. There is some enforcement leniency that can be explored such as a grace period.

City Manager Bobkiewicz added that the City is mindful of Evanston organizations that utilize these boxes for donations. The purpose of this ordinance is to address the unaffiliated, unidentified boxes. Ald. Grover asked for clarification of how a property owner is notified that an application has been made for a box. City Manager

Bobkiewicz explained that the City would ensure that property owners are not penalized for not being aware of the change.

VI. COMMUNICATIONS

Ald. Burrus addressed Ordinance 1-O-14 provisionally amending Title 9, Chapter 5: General Offenses to the Evanston City Code introduced at the January 27, 2014 City Council meeting. She is very concerned that a block club party could be ticketed for a noise violation.

City Manager Bobkiewicz responded that Ald. Wilson will propose a continuance at the City Council meeting tonight because he has larger issues with the noise ordinance in his ward.

Ald. Rainey has concerns regarding camera issue from the previous Council meeting. Out of respect for Mayor Tisdahl, who is completely committed to this project, she would prefer to have a discussion regarding placement of the cameras on Dodge Ave.

Ald. Rainey explained that there are no cameras installed in the City of Evanston that were not sanctioned or approved by the alderman of that ward. Her belief is that cameras should or should not be installed based on the request of the alderman of that ward. Ald. Braithwaite, Burrus and Grover agreed to consider Ald. Rainey's concern.

VII. ADJOURNMENT

Ald. Rainey moved to adjourn, seconded by Ald. Braithwaite.

The Committee voted unanimously 4-0 to adjourn. The meeting was adjourned at 7:04p.m.

Respectfully submitted,
Janella Hardin



Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: Martin Lyons, Assistant City Manager/Chief Financial Officer
Shannon Sheriff, Accounts Payable Coordinator

Subject: City of Evanston Payroll and Bills

Date: February 20, 2014

Recommended Action: Staff recommends approval of the City of Evanston Payroll and Bills List. Continuing in 2014 the bills list will not include the Evanston Public Library. The Library bills will be included for informational purposes in the Treasurer's Monthly Report.

Summary:

Payroll – January 27, 2014 through February 9, 2014 \$2,934,237.37
(Payroll includes employer portion of IMRF, FICA, and Medicare)

Bills List – February 25, 2014 \$1,726,291.26

General Fund Amount – Bills list	\$ 579,505.76
General Fund Amount – Supplemental list	\$.00
General Fund Total:	\$ 579,505.76

TOTAL AMOUNT OF BILLS LIST & PAYROLL \$4,660,528.63

*Advanced checks are issued prior to submission of the Bills List to the City Council for emergency purposes, to avoid penalty, or to take advantage of early payment discounts.

Attachments: Bills List

CITY OF EVANSTON, IL
BILLS LIST
PERIOD ENDING 02/25/14

00100 GENERAL ACCOUNT

100 GENERAL FUND				
ACCOUNT NUMBER	SUPPLIER NAME	DESCRIPTION		AMOUNT
100.41420	RAHIM, NONA	SEIZED FUNDS-CASE #12-31354		3,510.00
100.10260	CITY OF EVANSTON - PETTY CASH	*REIMB.-PETTY CASH		489.33
100.21680	RTA/CTA TRANSIT BENEFIT	*RTA TRANSIT BENEFIT		1,362.75
100.41420	DIRECTOR, ILLINOIS STATE POLICE	SEIZED FUNDS CASE #13-9381(a)		611.00
100.21650	NATIONAL GUARDIAN LIFE INSURANCE	MONTHLY INVOICE		339.39
100.41420	DIRECTOR, ILLINOIS STATE POLICE	SEIZED FUNDS CASE #13-29554		487.00
				6,799.47
1300	CITY COUNCIL			
1300.62360	NORTHWEST MUNICIPAL CONFERENCE	MEMBERSHIP		1,000.00
1300.62370	COOK COUNTY CIRCUIT COURT	*FILING FEE		15.00
1300.62295	NORTHWEST MUNICIPAL CONFERENCE	LEGISLATIVE BRUNCH		135.00
				1,150.00
1400	CITY CLERK			
1400.65095	OFFICE DEPOT	OFFICE SUPPLIES		57.78
1400.65095	OFFICE DEPOT	OFFICE SUPPLIES		48.57
1400.65095	OFFICE DEPOT	OFFICE SUPPLIES		35.90
				142.25
1505	CITY MANAGER			
1505.62509	GOV TEMPS USA, LLC	MWEBE COMPLIANCE OFFICER		1,575.00
1505.62509	GOV TEMPS USA, LLC	MWEBE COMPLIANCE OFFICER		630.00
1505.62509	GOV TEMPS USA, LLC	MWEBE COMPLIANCE OFFICER		1,575.00
1505.62295	NORTHWEST MUNICIPAL CONFERENCE	LEGISLATIVE BRUNCH		45.00
				3,825.00
1510	CITIZEN ENGAGEMENT			
1510.62210	ON TRACK FULFILLMENT INC.	TOWNSHIP POSTCARDS		145.00
				145.00
1570	EVANSTON150 OPERATING			
1570.62210	QUARTET COPIES	COE POST CARDS		295.00
				295.00
1705	LEGAL ADMINISTRATION			
1705.65095	ALLEGRA PRINT & IMAGING	BUSINESS CARDS		39.00
1705.65095	ALLEGRA PRINT & IMAGING	MEMO PADS		18.00
1705.65095	ALLEGRA PRINT & IMAGING	MEMO PADS		25.00
				82.00
1905	ADM.SERVICES- GENERAL SUPPORT			
1905.62185	ACCONTEMPS	COLLECTION COORDINATOR		1,113.75
1905.62185	ACCONTEMPS	COLLECTION COORDINATOR		1,221.00
1905.62185	ACCONTEMPS	COLLECTION COORDINATOR		1,320.00
				3,654.75
1910	FINANCE DIVISION - REVENUE			
1910.52010	KERRENS, PERCY L.	REFUND WHEEL TAX		75.00
1910.52010	PACHIS, TREVOR	REFUND-WHEEL TAX		75.00
1910.62431	GARDA CL GREAT LAKES, INC.	MONTHLY INVOICE		2,431.67
1910.64541	AZAVAR TECHNOLOGIES	UTILITY TAX AUDIT		51.92

CITY OF EVANSTON, IL

BILLS LIST

PERIOD ENDING 02/25/14

ACCOUNT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT
			2,633.59
1915	HUMAN RESOURCE DIVI. - PAYROLL		
1915.65095	TEUTEBERG INC	ACCOUNTS PAYABLE CHECK STOCK	1,496.10
1915.65095	TEUTEBERG INC	PAYROLL CHECK STOCK	4,451.52
			5,947.62
1920	FINANCE DIVISION - ACCOUNTING		
1920.62280	FEDERAL EXPRESS CORP.	SHIPPING	47.58
1920.62280	FEDERAL EXPRESS CORP.	SHIPPING	30.25
			77.83
1925	FINANCE DIVISION - PURCHASING		
1925.65095	OFFICE DEPOT	OFFICE SUPPLIES	97.00
1925.62185	ACCOMTEMPS	PURCHASING SPECIALIST	1,147.46
1925.62185	ACCOMTEMPS	PURCHASING COORDINATOR	1,069.81
1925.65095	OFFICE DEPOT	OFFICE SUPPLIES	37.64
			2,351.91
1929	HUMAN RESOURCE DIVISION		
1929.62160	CLS BACKGROUND INVESTIGATIONS	BACKGROUND INVESTIGATION	1,381.80
1929.62160	CLS BACKGROUND INVESTIGATIONS	BACKGROUND INVESTIGATION	5.00
1929.62295	SCHRADER-CHUKWU, CHERYL	MILEAGE-IPELRA SEMINAR	85.88
1929.62160	THEODORE POLYGRAPH SERVICE	RECRUITMENT TESTING	675.00
			2,147.68
1932	INFORMATION TECHNOLOGY DIVI.		
1932.62250	SMS SYSTEMS MAINTENANCE	COMP. HARDWARE MAINTENANCE	590.80
1932.65095	OFFICE DEPOT	OFFICE SUPPLIES	287.28
1932.62340	VERMONT SYSTEMS INC	RECTRAC YEARLY RENEWAL	7,680.00
1932.65095	OFFICE DEPOT	OFFICE SUPPLIES	319.98
1932.62340	DELL COMPUTER CORP.	VMWARE SUBSCRIPTION RENEW 2014	2,706.77
1932.62175	IRON MOUNTAIN OSDP	STORAGE	630.99
1932.65615	IL DEPT OF CENTRAL MGMT	COMMUNICATION CHARGES	583.33
1932.65555	DELL COMPUTER CORP.	16 VDI SFP+ CABLES	3,500.00
1932.65095	OFFICE DEPOT	OFFICE SUPPLIES	89.00
1932.65095	OFFICE DEPOT	OFFICE SUPPLIES	55.17
1932.62185	BRAVESOFT TECH, INC	ORACLE/SQL SUPPORT SERVICES	1,430.00
1932.65615	COMCAST CABLE	COMMUNICATION CHARGES	230.00
			18,103.32
1941	PARKING ENFORCEMENT & TICKETS		
1941.52505	KOPECKY, SHANNON	700439885-REFUND OVERPAYMENT	25.00
1941.62451	JONES, JASMINE	REFUND-TOW & HOOK	185.00
1941.52505	HUNT, LIZZIE	700327396-REFUND TICKET FEES	50.00
1941.62451	NORTH SHORE TOWING	MONTHLY INVOICE	1,650.00
1941.52505	DEMPSTER DODGE CURRENCY ECH.	REFUND-WHEEL TAX ETC	127.22
1941.64005	COMED	UTILITIES	71.27
			2,108.49
1999	FINANCIAL & HR SYSTEM		
1999.65570	SCHAFFER CONSULTING	PROJECT MANAGEMENT SUPPORT	12,215.00
			12,215.00
2126	BUILDING INSPECTION SERVICES		

CITY OF EVANSTON, IL
BILLS LIST
PERIOD ENDING 02/25/14

ACCOUNT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT
2126.52090	U.S. SOLAR NETWORK	REFUND-PERMIT 13MSWK-0130	70.00
2126.62190	CLEAN CITY INNOVATIONS, LLC	GRAFFITI REMOVAL	580.00
2126.52080	HANSON ROOFING INC	REFUND-DUPLICATE PERMIT	160.00
2126.52110	HANSON ROOFING INC	REFUND-DUPLICATE PERMIT	45.00
2126.62425	ELEVATOR INSPECTION SERVICE	ELEVATOR INSPECTION	80.00
2126.65095	IMAGING OFFICE SYSTEMS INC	SUPPLIES	26.00
			961.00
2128	EMERGENCY SOLUTIONS GRANT		
2128.67110	CONNECTIONS FOR THE HOMELESS	ESG GRANT	51.33
2128.67110	CONNECTIONS FOR THE HOMELESS	ESG GRANT	33,799.49
2128.67110	CONNECTIONS FOR THE HOMELESS	ESG GRANT	14,215.06
			48,065.88
2205	POLICE ADMINISTRATION		
2205.62360	NORTHERN ILLINOIS POLICE ALARM	NIPAS	400.00
2205.62360	NORTHERN ILLINOIS POLICE ALARM	NIPAS	3,300.00
2205.62360	RING, MARIANNE	CONSULTANT	1,224.00
2205.64015	NICOR 0632	UTILITIES	437.99
2205.65125	EVANSTON FUNERAL & CREMATION	FUNERAL REMOVAL SERVICE	295.00
2205.62360	WILD CROW COMMUNICATION, INC	DEPLOYMENT MEETING POSTS	200.00
2205.62360	RING, MARIANNE	CONSULTANT	1,360.00
2205.62375	OFFICE CONCEPTS, INC.	EXTENSION BAR	60.00
2205.62375	OFFICE CONCEPTS, INC.	#46216179 LEAP CHAIR	1,414.90
2205.62375	OFFICE CONCEPTS, INC.	#46216179 LEAP CHAIR	733.20
2205.62360	NORTHERN ILLINOIS POLICE ALARM	NIPAS	805.00
			10,230.09
2210	PATROL OPERATIONS		
2210.65020	J. G. UNIFORMS, INC	UNIFORMS	842.00
2210.65020	J. G. UNIFORMS, INC	UNIFORMS	862.00
2210.65020	J. G. UNIFORMS, INC	UNIFORMS	867.00
2210.65020	J. G. UNIFORMS, INC	UNIFORMS	840.00
2210.65085	SIMPLEX GRINNELL	TIME CLOCK SERVICE	472.54
2210.65020	J. G. UNIFORMS, INC	UNIFORMS	179.79
2210.65095	LYNN PEAVEY COMPANY	EVIDENCE SUPPLIES	263.25
			4,326.58
2225	SOCIAL SERVICES BUREAU		
2225.62370	CITY OF EVANSTON - PETTY CASH	PETTY CASH	187.18
			187.18
2240	POLICE RECORDS		
2240.65095	OFFICE DEPOT	OFFICE SUPPLIES	.06
			.06
2250	SERVICE DESK		
2250.62425	COLLEY ELEVATOR CO.	ELEVATOR MAINTENANCE	277.50
2250.62425	COLLEY ELEVATOR CO.	ELEVATOR MAINTENANCE	176.00
2250.65040	HENRICHSEN FIRE & SAFETY	FIRE EXTINGUISHER	604.75
2250.65125	LAUNDRY WORLD	BLANKETS	147.00
			1,205.25
2260	OFFICE OF ADMINISTRATION		

CITY OF EVANSTON, IL
BILLS LIST
PERIOD ENDING 02/25/14

ACCOUNT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT
2260.62295	NEAL, MARTIN	MEALS-TRAFFIC CRASH INVEST.	75.00
2260.62295	DAVIS, LARRY	MEALS-BASIC CRIME PREVENTION	250.00
			325.00
2270	TRAFFIC BUREAU		
2270.65125	BOBB, JOSEPH	REFUND-TOW & HOOK	185.00
			185.00
2280	ANIMAL CONTROL		
2280.65125	PETSMART	ANIMAL SHELTER-KITTY LITTER	112.35
2280.62225	ANDERSON PEST CONTROL	PEST MANAGEMENT	52.76
2280.65125	PETSMART	ANIMAL SHELTER-KITTY LITTER	41.94
			207.05
2285	PROBLEM SOLVING TEAM		
2285.65020	CHIEF SUPPLY CORP	COMMUNITY GIVE-AWAY ITEMS	726.66
			726.66
2305	FIRE MGT & SUPPORT		
2305.64015	NICOR 0632	UTILITIES	378.97
2305.64015	NICOR 0632	UTILITIES	437.98
2305.64015	NICOR 0632	UTILITIES	378.36
2305.64015	NICOR 0632	UTILITIES	277.28
2305.64015	NICOR 0632	UTILITIES	288.84
2305.65050	HASTINGS AIR-ENERGY CONTROL	EHAUST REPAIR	387.95
2305.65020	AIR ONE EQUIPMENT	UNIFORMS	869.00
			3,018.38
2315	FIRE SUPPRESSION		
2315.65040	LAPORT INC	JANITORIAL SUPPLIES	189.93
2315.62295	NOVAK, PATRICK J	RENEWAL-PARAMEDIC LICENSE	41.75
2315.53675	ANDRES MEDICAL BILLING	MONTHLY AMBULANCE	5,064.88
2315.65015	PRAXAIR DISTRIBUTION INC	MEDICAL OXYGEN	414.09
2315.65040	LAPORT INC	JANITORIAL SUPPLIES	516.24
2315.62295	ILLINOIS SOCIETY OF FIRE SERVICE	OFFICER TRAINING	300.00
			6,526.89
2440	VITAL RECORDS		
2440.53220	IL DEPT OF PUBLIC HEALTH	DEATH CERTIFICATES	1,696.00
			1,696.00
2455	COMM.HEALTH PROG.ADMINSTRATION		
2455.62490	EVANSTON TOWNSHIP HIGH SCHOOL	REIMB.-PHARMACY PURCHASE	1,036.08
			1,036.08
2610	MUNICIPAL SERVICE CENTER		
2610.65090	CINTAS FIRST AID & SUPPLY	FIRST AID SUPPLIES	91.54
2610.62225	SMITHEREEN PEST MANAGEMENT	PEST MANAGEMENT	93.00
2610.62440	METRO DOOR AND DOCK, INC.	OVERHEAD DOOR MAINTENANCE	497.48
2610.62440	METRO DOOR AND DOCK, INC.	OVERHEAD DOOR MAINTENANCE	360.00
2610.62440	METRO DOOR AND DOCK, INC.	OVERHEAD DOOR MAINTENANCE	214.85
2610.62440	METRO DOOR AND DOCK, INC.	OVERHEAD DOOR MAINTENANCE	685.00
2610.62440	METRO DOOR AND DOCK, INC.	OVERHEAD DOOR MAINTENANCE	565.97
2610.62440	METRO DOOR AND DOCK, INC.	OVERHEAD DOOR MAINTENANCE	593.39
			3,101.23

CITY OF EVANSTON, IL

BILLS LIST

PERIOD ENDING 02/25/14

ACCOUNT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT
2630	TRAFFIC ENGINEERING		
2630.52130	CALLAN, HEATHER	REFUND-VISITOR PASSES	15.00
2630.52131	CALLAN, HEATHER	REFUND-VISITOR PASSES	4.00
			19.00
2640	TRAF. SIG. & ST. LIGHT. MAINT		
2640.64006	COMED	UTILITIES	514.81
2640.65070	BROWN TRAFFIC PRODUCTS	PEDESTRIAN PUSH BUTTON FRAMES	246.00
2640.64006	COMED	UTILITIES	208.72
2640.64006	COMED	UTILITIES	539.44
2640.64008	CONSTELLATION NEW ENERGY, INC.	UTILITIES	281.56
2640.64006	COMED	UTILITIES	35,567.96
			37,358.49
2650	PARKS & FORESTRY ADMIN.		
2650.65010	CUTTER, JULIE	RENEWAL-WEBSITE DOMAIN	118.51
			118.51
2655	PARKS & FORESTRY MAINT & OPER		
2655.64005	COMED	UTILITIES	43.73
2655.64005	COMED	UTILITIES	529.05
2655.64005	COMED	UTILITIES	454.53
2655.64005	COMED	UTILITIES	754.58
2655.64005	COMED	UTILITIES	320.28
2655.65090	CINTAS FIRST AID & SUPPLY	FIRST AID SUPPLIES	38.65
2655.62499	COMED	UTILITIES	150.58
			2,291.40
2670	STREET AND ALLEY MAINTENANCE		
2670.65085	RUSSO POWER EQUIPMENT	EQUIPMENT REPAIR	132.04
			132.04
2677	FACILITIES		
2677.64005	COMED	UTILITIES	8,828.06
2677.62509	USA MOBILITY WIRELESS, INC.	COMMUNICATION CHARGES	31.11
2677.62225	MARK VEND COMPANY	ALDERMANIC LIBRARY	264.42
2677.62225	MARK VEND COMPANY	ALDERMANIC LIBRARY	206.40
2677.62225	ANDERSON PEST CONTROL	PEST MANAGEMENT	464.20
2677.62225	DUSTCATCHERS, INC.	FLOOR MAT SERVICE	229.00
2677.65090	CINTAS FIRST AID & SUPPLY	FIRST AID SUPPLIES	75.52
2677.62225	MIDWEST TIME RECORDER	TIME CLOCK SERVICE	136.00
2677.62245	STATE OF ILLINOIS	BOILER CERTIFICATES	100.00
2677.64015	NICOR 0632	UTILITIES	607.24
2677.62225	MARK VEND COMPANY	ALDERMANIC LIBRARY	58.00
			10,999.95
2680	SNOW AND ICE CONTROL		
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	30,757.76
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	7,919.30
2680.62375	KLF TRUCKING	SNOW HAULING EQUIPMENT RENTAL	5,250.00
2680.62375	KLF TRUCKING	SNOW HAULING EQUIPMENT RENTAL	10,250.00
2680.62375	KLF TRUCKING	SNOW HAULING EQUIPMENT RENTAL	10,500.00
2680.62375	KLF TRUCKING	SNOW HAULING EQUIPMENT RENTAL	8,843.75
2680.62375	KLF TRUCKING	SNOW HAULING EQUIPMENT RENTAL	19,250.00

CITY OF EVANSTON, IL

BILLS LIST

PERIOD ENDING 02/25/14

ACCOUNT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	29,198.27
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	30,114.08
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	17,427.19
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	37,275.75
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	6,146.46
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	24,994.96
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	9,852.76
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	10,620.69
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	5,500.36
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	8,916.33
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	10,540.08
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	8,593.28
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	1,258.87
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	3,673.57
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	1,337.66
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	1,304.33
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	2,818.37
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	1,431.00
2680.62451	ALERT TOWING, INC.	SNOW TOW PAYMENT	1,600.00
2680.62451	ALPHA CARRIER EXPERTS, INC.	SNOW TOW PAYMENT	3,360.00
2680.62451	AUTO CARRIER EXPRESS, INC.	SNOW TOW PAYMENT	3,280.00
2680.62451	AUTO RECOVERY	SNOW TOW PAYMENT	1,600.00
2680.62451	S & L TOWING INC	SNOW TOW PAYMENT	3,200.00
2680.62451	T-BONE TOWING	SNOW TOW PAYMENT	1,680.00
2680.62451	FRANKSA TOWING	SNOW TOW PAYMENT	1,600.00
2680.62451	VIC'S TOWING, INC.	SNOW TOW PAYMENT	1,680.00
2680.62451	WWF TOWING	SNOW TOW PAYMENT	1,600.00
2680.62451	C'S TOWING SERVICE, INC.	SNOW TOW PAYMENT	1,600.00
2680.62451	EMERGENCY ROAD SERVICE, INC.	SNOW TOW PAYMENT	1,600.00
2680.62451	FREEDOM TOWING, INC.	SNOW TOW PAYMENT	1,600.00
2680.62451	G & J TOWING	SNOW TOW PAYMENT	1,600.00
2680.62451	LOUIE'S TOWING	SNOW TOW PAYMENT	1,600.00
2680.62451	MOBILE TRANSPORT, LLC	SNOW TOW PAYMENT	4,800.00
2680.62451	MONARCA TOWING SERVICE, INC.	SNOW TOW PAYMENT	1,600.00
2680.62451	NORTH SHORE TOWING	SNOW TOW PAYMENT	1,600.00
2680.62451	FRANCISCO DE JESUS	SNOW TOW PAYMENT	1,600.00
2680.62451	ULRIC RECOVERY, INC.	SNOW TOW PAYMENT	1,680.00
2680.65015	MORTON SALT	FY2014 ROCK SALT PURCHASE	1,340.08
			343,994.90
3010	REC. BUS. & FISCAL MGMT		
3010.62705	PLUG & PAY TECHNOLOGIES	GATEWAY FEE CREDIT CHARGES	86.47
3010.65095	OFFICE DEPOT	OFFICE SUPPLIES	73.50
3010.62705	PLUG & PAY TECHNOLOGIES	GATEWAY FEE CREDIT CHARGES	15.00
			174.97
3020	RECREATION GENERAL SUPPORT		
3020.62315	FEDERAL EXPRESS CORP.	SHIPPING	19.32
3020.62506	NORTHWESTERN UNIVERSITY	WORK STUDY	235.50
			254.82
3025	PARK UTILITIES		

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ACCOUNT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT
3025.64005	COMED	UTILITIES	44.69
3025.64005	COMED	UTILITIES	47.48
3025.64005	COMED	UTILITIES	239.63
3025.64005	COMED	UTILITIES	29.57
3025.64015	NICOR 0632	UTILITIES	98.15
3025.64005	CONSTELLATION NEW ENERGY, INC.	UTILITIES	1,860.42
3025.64015	NICOR 0632	UTILITIES	412.07
3025.64015	NICOR 0632	UTILITIES	189.98
			2,921.99
3030	CROWN COMMUNITY CENTER		
3030.64005	CONSTELLATION NEW ENERGY, INC.	UTILITIES	2,648.97
			2,648.97
3035	CHANDLER COMMUNITY CENTER		
3035.62505	3 POINT ATHLETICS	YOUTH BBALL INSTRUCTION	500.00
3035.62505	3 POINT ATHLETICS	YOUTH BBALL INSTRUCTION	129.25
3035.62505	3 POINT ATHLETICS	YOUTH BBALL INSTRUCTION	1,348.87
3035.64015	NICOR 0632	UTILITIES	280.88
3035.65110	FITNESS WEAR, INC.	T-SHIRTS BASEBALL LEAUGE	557.40
3035.65050	LAPORT INC	JANITORIAL SUPPLIES	482.62
3035.62245	LAPORT INC	JANITORIAL SUPPLIES	435.92
3035.62245	LAPORT INC	JANITORIAL SUPPLIES	882.40
3035.64005	CONSTELLATION NEW ENERGY, INC.	UTILITIES	1,174.77
			5,792.11
3040	FLEETWOOD JOURDAIN COM CT		
3040.65040	LAPORT INC	JANITORIAL SUPPLIES	77.40
3040.62495	ANDERSON PEST CONTROL	PEST MANAGEMENT SERVICE	41.00
3040.65095	OFFICE DEPOT	OFFICE SUPPLIES	52.78
3040.62210	GENERATION COPY INC	VALENTINES EVENT FLIERS	290.00
3040.65110	COMCAST CABLE	COMMUNICATION CHARGES	102.38
3040.65025	CATHOLIC CHARITIES OF CHICAGO	SENIOR CONGREGATE MEAL	52.25
3040.65110	CINTAS #769	MAT SERVICE	163.04
3040.62495	ANDERSON PEST CONTROL	PEST MANAGEMENT SERVICE	41.00
3040.62210	GENERATION COPY INC	BLACK HISTORY MONTH PROGRAM	172.00
3040.62225	STA-KLEEN INC.	CLEAN OVEN & COOK SURFACE	39.00
3040.65040	LAPORT INC	JANITORIAL SUPPLIES	317.41
3040.64005	CONSTELLATION NEW ENERGY, INC.	UTILITIES	1,998.08
3040.65025	AGEOPTIONS, INC.	*REIMB.-CONGREGATE MEAL GRANT	52.37
3040.62525	CATHOLIC CHARITIES OF CHICAGO	SENIOR MEAL PROGRAM	128.00
3040.65095	OFFICE DEPOT	OFFICE SUPPLIES	30.16
			3,556.87
3045	FLEETWOOD/JOURDAIN THEATR		
3045.62511	MONTENEGRO, MICHAEL	PERFORMER STIPEND POETRY READ	50.00
3045.62490	MCNEIL, DANIEL	AFRICAN DRUMMING BLACK HISTORY	100.00
3045.65095	OFFICE DEPOT	OFFICE SUPPLIES	89.54
3045.62511	SMALLWOOD, NAMIR	PERFORMER STIPEND POETRY READ	50.00
			289.54
3050	RECREATION OUTREACH PROGRAM		
3050.62495	ANDERSON PEST CONTROL	PEST MANAGEMENT SERVICE	33.33

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ACCOUNT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT
3050.62495	ANDERSON PEST CONTROL	PEST MANAGEMENT SERVICE	33.33
3050.65025	ILLINOIS STATE BOARD OF EDUCATION	OVER PAYMENT FOOD PRG	204.75
3050.62511	DEAN,ANN	YOUNG GIRL ESTEEM BUILDING PRG	200.00
			471.41
3055	LEVY CENTER SENIOR SERVICES		
3055.64015	NICOR 0632	UTILITIES	457.63
3055.62511	COMCAST CABLE	UTILITIES	133.99
3055.56045	ILLINOIS DEPT OF REVENUE	*SALES TAX	24.00
3055.65025	CATHOLIC CHARITIES OF CHICAGO	SENIOR CONGREGATE MEAL	517.35
3055.62495	ANDERSON PEST CONTROL	PEST MANAGEMENT SERVICE	44.94
3055.61062	SPARKMON, KEVIN	PRIVATE RENTAL SECURITY	136.00
3055.62505	MARCANTONIO, CHRISTINA	ECT COSTUME DESIGNER	600.00
3055.62505	ADBRIDON CORP.	SPANISH/FRENCH INSTRUCTION	750.00
3055.62505	NOGUCHI, ATSUKO	JAPANESE INSTRUCTION	315.00
3055.64005	CONSTELLATION NEW ENERGY, INC.	UTILITIES	3,808.87
3055.62509	CINTAS #769	MAT SERVICE	145.66
3055.62245	DIRECT FITNESS SOLUTIONS	FITNESS EQUIPMENT	427.64
3055.62245	THE FITNESS CONNECTION	FITNESS EQUIPMENT	118.00
3055.62505	COMPUTER TRAINING & SUPPORT	COMPUTER TRAINING	150.00
3055.62505	BINZ, EVELYN	MUSICAL DIRECTOR ECT SPRING 14	1,000.00
3055.62505	COMPUTER TRAINING & SUPPORT	IPAD TRAINING	160.00
			8,789.08
3080	BEACHES		
3080.64005	CONSTELLATION NEW ENERGY, INC.	UTILITIES	140.03
			140.03
3095	CROWN ICE RINK		
3095.64005	CONSTELLATION NEW ENERGY, INC.	UTILITIES	7,946.91
3095.62245	MCCAULEY MECHANICAL SERVICE	LOBBY CONTROLLER FAILED	2,407.03
3095.62508	PFEIFFER, SHAWN	REFEREE ADULT BROOMBALL	270.00
3095.62508	LEVI, MATTHEW	REFEREE ADULT BROOMBALL	90.00
3095.62508	KNUTSON, KRISTOFER R.	REFEREE ADULT BROOMBALL	360.00
3095.62245	JORSON & CARLSON	BLADE SHARPENING	35.49
3095.62508	LAPPING, RENEE	SCOREKEEPER ADULT BROOMBALL	156.00
3095.62245	JORSON & CARLSON	BLADE SHARPENING	35.49
3095.62495	ANDERSON PEST CONTROL	PEST MANAGEMENT SERVICE	79.00
3095.65040	LAPORT INC	JANITORIAL SUPPLIES	547.32
			11,927.24
3215	YOUTH ENGAGEMENT DIVISION		
3215.62205	EVANSTON SIGNS & GRAPHICS, INC	BANNER CHANGES	60.00
			60.00
3605	ECOLOGY CENTER		
3605.62295	THEIS, ALEXANDER	MILEAGE REIMBURSEMENT	165.55
3605.65050	ALARM DETECTION SYSTEMS, INC.	ALARM SERVICES	124.41
3605.64005	CONSTELLATION NEW ENERGY, INC.	UTILITIES	479.69
3605.62495	ANDERSON PEST CONTROL	PEST MANAGEMENT SERVICES	60.72
			830.37
3710	NOYES CULTURAL ARTS CTR		

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ACCOUNT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT
3710.64005	CONSTELLATION NEW ENERGY, INC.	UTILITIES	1,514.76
			1,514.76
3720	CULTURAL ARTS PROGRAMS		
3720.62506	NORTHWESTERN UNIVERSITY	WORK STUDY	505.50
3720.62490	COCODACO	PERFORMING ARTS REVENUE SHARE	1,066.57
3720.62490	SHORT HORSE	BEST IN CATEGORY LKSHR ARTS	100.00
3720.65110	KREPP, SARAH	PRINT/MOUNT COLOR POSTER	70.00
			1,742.07
			579,505.76
00205	EMERGENCY TELEPHONE SYSTEM		
5150	EMERGENCY TELEPHONE SYSTEM		
5150.62509	PATTEN INDUSTRIES	WATER HEATER	698.00
5150.64505	AT & T 8100	COMMUNICATION CHARGES	477.20
5150.64505	VERIZON WIRELESS (25505)	COMMUNICATION CHARGES	2,964.78
			4,139.98
			4,139.98
00215	CDBG FUND		
5170	PUBLIC IMPROVEMENTS		
5170.62795	ELCAST LIGHTING	2013 SNAP STREET LIGHTS	19,790.61
			19,790.61
5205	TARGETED CODE ENFORCEMENT		
5205.62770	ABG SERVICES, INC.	BOARD UP WOOD OPENING	220.00
			220.00
			20,010.61
00220	CD LOAN FUND		
5285	MULTI FAM REHAB PROGRAM		
5285.65535	INNERSPACE ENVIRONMENTAL	MFSNRSA CASE #076	7,200.00
5285.65535	DAVIS ENVIRONMENTAL LABS., INC	MFSNRSA CASE #076	50.00
			7,250.00
			7,250.00
00225	ECONOMIC DEVELOPMENT FUND		
5300	ECON. DEVELOPMENT FUND		
5300.62136	VASILKO ARCHITECTS & ASSOCIATE	REIMB.-WORK 727-729 HOWARD	2,750.00
5300.62346	COOK COUNTY TREASURER	PROPERTY TAX	4,695.35
5300.62346	COOK COUNTY TREASURER	PROPERTY TAX	13,667.13
			21,112.48
			21,112.48
00240	HOME FUND		
5430	HOME FUND		

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ACCOUNT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT
5430.62490	COOK COUNTY CIRCUIT COURT	APPERANCE FEE-HOME FUNDS	146.00
			146.00
			146.00
00310	HOWARD-HARTREY TIF DEBT SERV		
5500	HOWARD-HARTREY TIF DEBT SRVCE		
5500.62605	KANE, MCKENNA AND ASSOCIATES,	HOWARD/HARTREY TIF	1,486.17
			1,486.17
			1,486.17
00330	HOWARD RIDGE TIF		
5860	HOWARD RIDGE TIF		
5860.64015	NICOR 0632	UTILITIES	125.11
			125.11
			125.11
00415	CAPITAL IMPROVEMENTS FUND		
415663	NOYES ROOF PROJECT		
415663.65510	ALTUS WORKS, INC.	CONSULTING SERVICES	3,465.00
415663.65511	G.A. JOHNSON AND SON	NOYES ROOF AND CHIMNEY	327,864.00
			331,329.00
415854	ALLEY PAVING - CITY SHARE		
415854.65515	COOK COUNTY RECORDER OF DEEDS	RECORDINGS	1,040.00
			1,040.00
415857	STREET RESURFACING		
415857.65515	INTERRA, INC.	MATERIAL TESTING SERVICES	2,165.00
			2,165.00
415885	BRIDGE REHAB PROGRAM		
415885.65515	CIORBA GROUP, INC.	BI-ANNUAL BRIDGE INSPECTION	805.55
			805.55
415938	BRIDGE STREET PAHSE II CONSTR		
415938.65515	ALFRED BENESCH & COMPANY	BRIDGE STR BRIDGE PROJECT	12,685.48
			12,685.48
415942	RIDGE/EMERSON/GREEN PHASE I		
415942.65515	ESI CONSULTANTS, LTD	PHASE I PRELIMINARY ENGINEERIN	11,002.71
			11,002.71
416096	BIKE PLAN IMPLEMENTATION		
416096.65515	T.Y.LIN INTERNATIONAL	EVANSTON BIKE PLAN UPDATE	13,803.62
			13,803.62
			372,831.36
00505	PARKING SYSTEM FUND		
7005	PARKING SYSTEM MGT		
7005.62431	GARDA CL GREAT LAKES, INC.	MONTHLY INVOICE	1,400.73
7005.65095	FEDERAL EXPRESS CORP.	SHIPPING	20.11
7005.62431	GARDA CL GREAT LAKES, INC.	COIN PROCESSING-METERS	2,166.64
7005.62346	COOK COUNTY TREASURER	PROPERTY TAX	19,568.86
			23,156.34

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ACCOUNT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT
7015	PARKING LOTS & METERS		
7015.62375	MCGAW YMCA	PARKING METER COLLECTIONS	3,667.47
7015.62245	TOTAL PARKING SOLUTIONS, INC.	MAINTENANCE-1 YR LOT 14	1,360.00
7015.62245	TOTAL PARKING SOLUTIONS, INC.	WEB MONITORING-1 YR LOT 14	780.00
7015.64005	COMED	UTILITIES	213.16
7015.64005	COMED	UTILITIES	217.04
7015.53510	COOK COUNTY COLLECTOR	*PARKING TAX	104.04
			6,341.71
7025	CHURCH STREET GARAGE		
7025.53500	COOK COUNTY COLLECTOR	*PARKING TAX	1,180.98
7025.53515	MILLER, LINDSAY	ACCESS CARD REFUND	25.00
7025.53515	CORDY, STEPHEN	ACCESS CARD REFUND	25.00
7025.62509	DATAPARK USA, INC.	PARCS EQUIPMENT	1,000.00
7025.53515	LIEBLING, ROBERT	ACCESS CARD REFUND	25.00
7025.62509	REVCON TECHNOLOGIES, INC.	CHURCH ST SELF PK MAINTENANCE	1,590.00
7025.64005	CONSTELLATION NEW ENERGY, INC.	UTILITIES	5,838.95
			9,684.93
7036	SHERMAN GARAGE		
7036.62660	INLAND AMERICAN RETAIL MGMT	MAINTENANCE FOR COMMON AREA	7,016.41
7036.53500	COOK COUNTY COLLECTOR	*PARKING TAX	2,258.17
7036.64005	CONSTELLATION NEW ENERGY, INC.	UTILITIES	14,427.70
7036.53515	GORDON, LISA	ACCESS CARD REFUND	25.00
7036.53515	CASTRO, TOM	ACCESS CARD REFUND	25.00
7036.53515	BILANIUC, ADRIAN	ACCESS CARD REFUND	25.00
7036.53515	WEITZMAN, JEREMY	ACCESS CARD REFUND	25.00
7036.53515	STOBY, OREL	ACCESS CARD REFUND	25.00
7036.53515	VIPOND, MICHAEL	ACCESS CARD REFUND	25.00
7036.53515	ACEVEDO, AMANDA	ACCESS CARD REFUND	25.00
7036.53515	HOANG, KIM	ACCESS CARD REFUND	25.00
7036.53515	HUANG, XUANDONG	ACCESS CARD REFUND	25.00
7036.53515	KANE, STEVE	ACCESS CARD REFUND	25.00
7036.53515	MYSIAK, KAMIL	ACCESS CARD REFUND	25.00
7036.53515	ACQUIRENT	ACCESS CARD REFUND	25.00
7036.53515	LUBER, I.	ACCESS CARD REFUND	25.00
7036.53515	LUKACHER, MARYLINE	ACCESS CARD REFUND	25.00
7036.53515	HIFFMAN, NAI	ACCESS CARD REFUND	25.00
7036.53515	NIEBLING, MIKE	ACCESS CARD REFUND	25.00
7036.53515	RADIS, MIKE	ACCESS CARD REFUND	25.00
7036.53515	KIPLEY, SUSAN	ACCESS CARD REFUND	25.00
7036.53515	RUBLOFF, PRUDENTIAL	ACCESS CARD REFUND	25.00
7036.53515	ROBERTSON, JOE	ACCESS CARD REFUND	25.00
7036.53515	VIJAY, GAURAV	ACCESS CARD REFUND	25.00
7036.53515	HARMON, LISA	ACCESS CARD REFUND	25.00
7036.53515	ZUCKER, JOE	ACCESS CARD REFUND	25.00
7036.53515	PROFESSIONAL SPORTS CATERING	ACCESS CARD REFUND	25.00
7036.53515	KUBACH, KRISTEN	ACCESS CARD REFUND	25.00
7036.53515	OLADE, MARK	ACCESS CARD REFUND	25.00
7036.62509	REVCON TECHNOLOGIES, INC.	SHERMAN PLAZA MAINTENANCE	4,506.00
7036.62509	DATAPARK USA, INC.	PARCS EQUIPMENT	2,550.00

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7036.53515	XING, LEI	ACCESS CARD REFUND	25.00
7036.53515	LEE, SANGEUN	ACCESS CARD REFUND	25.00
			31,458.28
7037	MAPLE GARAGE		
7037.64015	NICOR GAS 632	UTILITIES	85.16
7037.62509	DATAPARK USA, INC.	PARCS EQUIPMENT	2,000.00
7037.62509	REVCON TECHNOLOGIES, INC.	MAPLE ST GARAGE MAINTENANCE	3,021.60
7037.53515	SCOTT, JOSEPH	ACCESS CARD REFUND	25.00
7037.64005	CONSTELLATION NEW ENERGY, INC.	UTILITIES	11,668.48
7037.53515	RUTKAWSKI, MATT	ACCESS CARD REFUND	25.00
7037.53515	MARTINS, DEBORA	ACCESS CARD REFUND	25.00
7037.53515	LIBOWITZ, RACHEL	ACCESS CARD REFUND	25.00
7037.53515	SCHULTZ-LEAK, PAULA	ACCESS CARD REFUND	25.00
7037.53515	GALVIN, RACHEL	ACCESS CARD REFUND	25.00
7037.53510	COOK COUNTY COLLECTOR	*PARKING TAX	428.40
7037.53500	COOK COUNTY COLLECTOR	*PARKING TAX	1,438.02
			18,791.66
701515	PARKING METERS UPGRADE		
701515.65515	DUNCAN PARKING TECHNOLOGIES	PARKING METER PURCHASE	18,800.00
			18,800.00
			108,232.92
00510	WATER FUND		
7100	WATER GENERAL SUPPORT		
7100.62295	MEADE, ELEANORE	MWAA-WINTER EXPO	46.36
7100.62273	COOK COUNTY RECORDER OF DEEDS	RECORDING OF WATER LIEN	520.00
7100.56140	ILLINOIS DEPT OF REVENUE	*SALES TAX	71.00
7100.64505	JULIE INC	ANNUAL JULIE MAINTENANCE	6,470.19
7100.62315	FEDERAL EXPRESS CORP.	SHIPPING	43.22
			7,150.77
7105	PUMPING		
7105.64015	NICOR 0632	UTILITIES	111.02
7105.64005	CONSTELLATION NEW ENERGY, INC.	UTILITIES	63,438.49
			63,549.51
7115	DISTRIBUTION		
7115.62275	ON TRACK FULFILLMENT INC.	USPS POSTAGE	77.12
7115.62210	ON TRACK FULFILLMENT INC.	USPS POSTAGE	100.00
			177.12
7130	WATER CAPITAL OUTLAY		
7130.65702	UNITED PARCEL SERVICE	SHIPPING	123.00
			123.00
			71,000.40
00513	WATER-DEPR, IMPROV & EXTENSION		
733074	REPAIR ZEBRA MUSSELCONTROL SYS		
733074.62140	CAROLLO ENGINEERS, INC	WATER PLANT INTAKE IMPR ENG	7,247.61
			7,247.61
733086	2008 WATER MAIN INSTALLATION		

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ACCOUNT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT
733086.65515	INTERRA, INC.	MATERIAL TESING SERVICES	283.00
733086.65515	INTERRA, INC.	MATERIAL TESING SERVICES	468.50
733086.65515	INTERRA, INC.	MATERIAL TESING SERVICES	3,121.25
			3,872.75
733101	NEW AMR REPLACEMENT PROGRAM		
733101.65155	WATER RESOURCES	AUTOMATIC METER INFORMATION	56,256.62
			56,256.62
			67,376.98
00520	SOLID WASTE FUND		
7685	REFUSE COLLECT & DISPOSAL		
7685.56155	ILLINOIS DEPT OF REVENUE	*SALES TAX	7.00
7685.62415	GROOT RECYCLING & WASTE	FY2014 RESIDENTIAL REFUSE COLLECTION	138,186.00
7685.68310	WELLS FARGO BANK- SWANCC	FY2014 CAPITAL COST SWANCC	1,828.70
7685.62405	WELLS FARGO BANK- SWANCC	FY2014 OPERATIONS & MGMT SWANC	50,342.96
7685.62390	LAKESHORE WASTE SERVICES, LLC	FY2014 CONDO REFUSE COLLECTION	32,045.00
7685.65625	VERIZON WIRELESS (25505)	COMMUNICATION CHARGES	126.69
			222,536.35
7690	RESIDENTIAL RECYCLING COL		
7690.64015	NICOR 0632	UTILITIES	335.50
			335.50
			222,871.85
00600	FLEET SERVICES		
7710	MAJOR MAINTENANCE		
7710.65060	GOLF MILL FORD	INSTALL MANIFOLD #46	337.15
7710.65060	GOLF MILL FORD	BATTERY ISSUES	122.75
7710.65060	GOLF MILL FORD	SPARK PLUG	8.98
7710.65060	GOLF MILL FORD	MIRRORS #933	183.85
7710.65060	GOLF MILL FORD	SWAY BAR #342	52.62
7710.65060	GOLF MILL FORD	BRACKET	105.10
7710.65060	GOLF MILL FORD	MIRROR COVER #933	158.12
7710.65060	GOLF MILL FORD	MULTIPLE REPAIRS #43	1,111.07
7710.65060	GOLF MILL FORD	DOOR WEATHER STRIP #41	67.75
7710.65060	INTERSTATE BATTERY	EQUIPMENT BATTERY PURCHASES	241.80
7710.65060	ALLTECH AUTO INC.	BODY WORK #906	2,928.50
7710.65060	BUCK BROTHERS, INC.	HEATER	376.75
7710.65060	BUCK BROTHERS, INC.	HEATER #603	528.28
7710.65060	CARQUEST EVANSTON	RETURNED PARTS	206.59
7710.65060	CARQUEST EVANSTON	RETURNED PARTS	229.03
7710.62355	CINTAS #769	WEEKLY MAT SERVICE	182.28
7710.62355	CINTAS #22	WEEKLY UNIFORM	230.27
7710.65035	CITY WELDING SALES & SERVICE	WELDING GASES	81.48
7710.65060	DUXLER TIRE & CAR CENTER	STRUT REPAIR #43	54.50
7710.65060	FOSTER COACH SALES, INC.	VACUUM PUMP	137.20
7710.65060	GROVER WELDING COMPANY	WELDING	609.78
7710.65060	GROVER WELDING COMPANY	WELDING	609.78
7710.65060	GROVER WELDING COMPANY	WELDING	433.17
7710.65060	HERITAGE CRYSTAL CLEAN	ANTIFREEZE	212.50

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7710.65015	LAWSON PRODUCTS, INC.	AEROSOL CHEMICALS	412.96
7710.65060	LEACH ENTERPRISES, INC.	SHORT PIPE	60.13
7710.65060	LEACH ENTERPRISES, INC.	ELECTRIC BRAKES #586	88.12
7710.65060	MCCANN INDUSTRIES, INC.	SCREW NUT #14	323.46
7710.65065	NORTH SHORE TOWING	TOW & HOOK	50.00
7710.65065	NORTH SHORE TOWING	TOW & HOOK	50.00
7710.65060	RG SMITH EQUIPMENT COMPANY	TOOL BOX #601	530.00
7710.65060	RUSH TRUCK CENTERS OF ILLINOIS	RELAY #315	86.04
7710.65060	RUSH TRUCK CENTERS OF ILLINOIS	MIRROR BEZEL	69.56
7710.65060	RUSH TRUCK CENTERS OF ILLINOIS	MASTER SWITCH #315	47.78
7710.65060	GOLF MILL FORD	BRACKET	16.48
7710.65060	THE CHEVROLET EXCHANGE	SWAY BAR #444	51.72
7710.65060	THE CHEVROLET EXCHANGE	UPPER LIFT FRAME	298.30
7710.65060	THE CHEVROLET EXCHANGE	PLOW MODULE #2	478.44
7710.65060	VERMEER MIDWEST	ROLLER SWITCH #566	77.47
7710.65060	VERMEER MIDWEST	AIR CLEANER #566	199.06
7710.65065	WENTWORTH TIRE SERVICE	TIRE REPAIR	121.00
7710.65065	WENTWORTH TIRE SERVICE	TIRE REPAIR	126.00
7710.65065	WENTWORTH TIRE SERVICE	TIRE REPAIR	144.90
7710.65065	WENTWORTH TIRE SERVICE	TIRE REPAIR #321	183.00
7710.65065	WENTWORTH TIRE SERVICE	RECAP TIRES	496.98
7710.65060	WEST SIDE TRACTOR	BUCKET TEETH & KEEPERS	268.54
7710.65060	WEST SIDE TRACTOR	BUCKET REPAIR	589.25
7710.65060	WESTMONT AUTO PARTS	RETURNED PARTS	32.12-
7710.65060	WESTMONT AUTO PARTS	HEAT CONTROL #532	61.63
7710.65060	WHOLESALE DIRECT INC	JACK #586	115.76
7710.65060	GOLF MILL FORD	REPAIRS	28.68
7710.65060	GOLF MILL FORD	REPAIRS	260.93
7710.65060	GOLF MILL FORD	BRAKES	163.26
7710.65060	GOLF MILL FORD	SEAT BELT REPAIRS #58	44.67
7710.65060	BILL'S AUTO & TRUCK REPAIR	COOLANT LEAK #451	358.66
7710.65060	CHICAGO PARTS & SOUND, LLC	WIPER BLADES	395.38
7710.65060	CHICAGO PARTS & SOUND, LLC	BRAKE PADS & ROTORS #263	153.94
7710.62355	CINTAS #22	WEEKLY UNIFORM	127.57
7710.62355	CINTAS #769	WEEKLY MAT SERVICE	182.28
7710.65060	CUMBERLAND SERVICENTER	GARBAGE TRUCK MIRROR	92.74
7710.65060	DOUGLAS TRUCK PARTS	SPREADER MOTOR	376.66
7710.65060	DOUGLAS TRUCK PARTS	WIPER BLADES	264.60
7710.65060	EVANSTON CAR WASH	EPD CAR WASHES	152.00
7710.65060	GLOBAL EMERGENCY PRODUCTS, INC	REAR DOOR REPAIR #324	990.97
7710.65060	GLOBAL EMERGENCY PRODUCTS, INC	HEATER SYSTEM REPAIR #323	1,136.86
7710.65060	GROVER WELDING COMPANY	WELD TAILGATE #623	200.00
7710.65085	HIGH PSI LTD.	PRESSURE WASHER REPAIR	514.95
7710.65015	LAWSON PRODUCTS, INC.	RETURNED PARTS	168.36-
7710.65060	LAWSON PRODUCTS, INC.	RETURNED PARTS	168.36-
7710.65060	LEACH ENTERPRISES, INC.	RETURNED PARTS	66.67-
7710.65060	LEACH ENTERPRISES, INC.	TRAILER PLUG	15.84
7710.65060	LEACH ENTERPRISES, INC.	WIPER FLUID	218.00
7710.62295	MUNICIPAL FLEET MGRS ASSC	TRAINING	125.00
7710.65060	SUBURBAN PROPANE	PROPANE RENTAL	29.95

CITY OF EVANSTON, IL

BILLS LIST

PERIOD ENDING 02/25/14

ACCOUNT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT
7710.65060	THE CHEVROLET EXCHANGE	NEW BUMPER #63	1,306.74
7710.65060	THE CHEVROLET EXCHANGE	PLOW MODULE #621	162.50
7710.65060	NORTH SHORE TOWING	WINCHING	50.00
7710.65060	NORTH SHORE TOWING	TOW & HOOK	525.00
7710.65060	ORLANDO AUTO TOP	SEAT REPAIR #909	275.00
7710.65060	REGIONAL TRUCK EQUIPMENT CO	TOOL BOX KEYS #166	96.07
7710.65060	RUSH TRUCK CENTERS OF ILLINOIS	TURBO #721	3,164.15
7710.65060	RUSH TRUCK CENTERS OF ILLINOIS	HOSE	31.42
7710.65060	RUSH TRUCK CENTERS OF ILLINOIS	TURBO CHARGER #721	3,649.64
7710.65060	SPEX HAND WASH - 1235 DODGE	CAR WASHES	549.50
7710.65060	SPEX HAND WASH - 1235 DODGE	CAR WASHES	248.00
7710.65060	SPEX HAND WASH - 1235 DODGE	CAR WASHES	141.50
7710.65060	STANDARD EQUIPMENT COMPANY	HOSE REEL	1,093.15
7710.65060	STANDARD EQUIPMENT COMPANY	TRUCK DOOR PARTS	487.94
7710.65060	VERMEER MIDWEST	OIL CLEANER MOUNTING BAND	54.76
7710.65060	VERMEER MIDWEST	CHIPPER CURTAIN	111.42
7710.65060	WEST SIDE TRACTOR	BLOWER FAN #600	162.44
7710.65060	WEST SIDE TRACTOR	IGNITION SWITCH #550	72.63
7710.65060	WHOLESALE DIRECT INC	LIGHT	115.75
7710.65060	WHOLESALE DIRECT INC	HEAD LIGHT BULBS	86.83
7710.65060	ZARNOTH BRUSH WORKS, INC.	BROOM REFILL #603	525.20
7710.65035	PALATINE OIL COMPANY, INC	BIO-DIESEL	23,679.82
7710.65035	PALATINE OIL COMPANY, INC	INCREASE AMOUNT	23,841.67
7710.65060	CARQUEST EVANSTON	LIGHTS	83.20
7710.65060	CARQUEST EVANSTON	BULBS	108.06
7710.65060	CARQUEST EVANSTON	ALTERNATOR	77.00
7710.65060	CARQUEST EVANSTON	PIGTAIL	13.76
7710.65060	CARQUEST EVANSTON	WEATHERSTRIP ADHESIVE	27.12
7710.65060	CARQUEST EVANSTON	ZIP TIES	15.32
7710.65060	CARQUEST EVANSTON	BRAKE FLUID	193.92
7710.65060	CARQUEST EVANSTON	HEATER HOSE	37.50
7710.65060	CARQUEST EVANSTON	REAR WINDOW DEFOGGER	44.12
7710.65060	CARQUEST EVANSTON	FILTER	17.34
7710.65060	CARQUEST EVANSTON	REAR WINDOW DEFOGGER	11.03
7710.65060	CARQUEST EVANSTON	LIGHT BRACKET	17.32
7710.65060	CARQUEST EVANSTON	PIGTAILS	20.64
7710.65060	CARQUEST EVANSTON	THREAD SEALANT	16.54
7710.65060	CARQUEST EVANSTON	HEADLIGHT BULB	36.35
7710.65060	CARQUEST EVANSTON	SEAT BELTS	65.50
7710.65060	GOLF MILL FORD	GLOW PLUG REPAIRS #504	2,124.45
			<u>82,022.37</u>
			82,022.37
00601	EQUIPMENT REPLACEMENT FUND		
7780	VEHICLE REPLACEMENTS		
7780.65550	HAVEY COMMUNICATIONS INC.	EMERGENCY LIGHTING & SIRENS	923.70
			<u>923.70</u>
			923.70
		GRAND TOTAL	<u>1,559,035.69</u>

CITY OF EVANSTON
 BILLS LIST
 CURRENT YEAR
 PERIOD ENDING 02/25/2014

ACCOUNT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT
SUPPLEMENTAL BILLS LIST ATTACHMENT			
INSURANCE			
VARIOUS	VARIOUS	CASUALTY LOSS	15,721.34
VARIOUS	VARIOUS	WORKERS COMP	23,005.87
			<u>38,727.21</u>
SEWER			
7621.68305	IEPA	LOAN DISBURSEMENT SEWER FUND	128,528.36
			<u>128,528.36</u>
			<u>167,255.57</u>
		Grand Total	<u>1,726,291.26</u>

PREPARED BY _____ DATE _____

APPROVED BY _____ DATE _____



Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: Martin Lyons, Assistant City Manager/Chief Financial Officer
Jose Calderon, Division IT Manager

Subject: Renewal of Annual Oracle (EnterpriseOne) Maintenance and Support Agreement

Date: February 7, 2014

Recommended Action:

Staff recommends approval to renew the annual sole source maintenance and support agreement for the term March 1, 2014 through August 31, 2014 with Oracle Corporation (20 Davis Drive, Belmont, California) for the City's JD Edwards-EnterpriseOne software in the amount of \$70,409.43. In preparation of the City's migration towards the New World Financial System, 2014 support will be renewed for two quarters. Payments to Oracle Corporation will be made quarterly in two equal payments of \$35,204.71.

Funding Source:

Funding is provided by the Computer Licensing and Support Account (1932.62340) in the Information Technology Division, with a 2014 Budget of \$167,000.

Summary:

Annual maintenance and support agreements are standard in the technology industry and are typically assessed by software companies to continuously improve software applications as well as to fund support centers with skilled employees for customers in order to resolve problems as quickly as possible. The City, as a customer with an active maintenance and support agreement, has access to all available fixes, updates, upgrades and enhancements to the software as well as access to online and telephone customer support.

In addition to support requests, the City routinely applies system updates to fix system program bugs as well as download Oracle software updates/patches for Federal and State regulatory changes, primarily related to the payroll module. Annual maintenance also includes critical year-end updates specific to Payroll and Accounts Payable wage reporting (W2 and 1099).

When the New World System replacement of JD Edwards was approved in December 2012, it was planned that we would only have one quarter of maintenance and support for Oracle in 2014. Due to delays in the conversion to New World Systems, two quarters of support will be needed. The Loan repayment to the Parking Fund for the installation costs of New World Systems will still be made from this account, but will start in FY 2015. Once New World is installed the City will begin paying the maintenance and support for the new system, which is roughly half the cost of Oracle support.

This is a sole source request because the only option for comprehensive maintenance and support of the EnterpriseOne application is the Oracle Corporation as the developer and distributor of the software. There are independent third-party businesses that provide support for Oracle software through their own customized programming and fixes. Given that the City will be in the process of converting two mission critical systems (payroll and accounts payable), staff does not feel the risk is worth the potential savings achieved by going with a third party support vendor.

History:

The City's current Enterprise system, EnterpriseOne, was implemented in 2003. On December 10, 2012 City Council approved a contract with New World Systems to replace EnterpriseOne.

Alternatives:

As this is the last year for support with Oracle, the City does have alternatives, which come at substantial risk to mission critical systems (payroll and accounts payable). The City could choose to operate without an ongoing agreement, working with Oracle to receive support on a time and materials basis only. As such, the City would have no priority in obtaining service to fix software issues involving payroll and accounts payable. Both systems require immediate diagnostics when problems occur given the bi-weekly processing time frame for each system. Staff does not recommend this approach, especially during our final conversion months to the New World System.

Attachments:

Oracle Renewal Quotation.

ORACLE®

30-Dec-13

Jose Calderon
City of Evanston
2100 RIDGE AVENUE
EVANSTON
IL 60201
United States

Dear Jose Calderon

The technical support services provided under support service number P-JD-M02368-000--82 will expire, or have expired, on 28-Feb-14. Please find attached an ordering document for the renewal of these technical support services. If applicable, the attached ordering document may include technical support services that you have requested to order that are in addition to the technical support services that you are renewing.

To prevent interruption to and/ or termination of technical support services, please complete your order for the renewal of technical support services, identified in the ordering document, by issuing a form of payment acceptable to Oracle in accordance with the Order Processing Details section of the ordering document on or before 30-Jan-14.

Please note the following current promotions:

- **Oracle University:** Take advantage of a promotion to purchase a 20% discounted, prepaid Learning Credit account from Oracle University. This promotion is valid 90 days prior to and 30 days following the expiration date specified above. This promotion is not valid in conjunction with any other Oracle University discounts or promotions, for US public-sector customers, or as otherwise prohibited by law. A minimum order of USD1,000 is required. Please visit <http://education.oracle.com/renewaloffer> for more details and to order your prepaid Learning Credit account.
- **Oracle Advanced Customer Support Services:** Oracle Premier Support customers are eligible for a 10% discount on Oracle Priority Service. This promotion is valid 90 days prior to and 30 days following the expiration date specified above. This promotion is not valid in conjunction with any other Oracle Advanced Customer Support Services discounts or promotions, for US public-sector customers, or as otherwise prohibited by law. A minimum order of USD50,000 is required. Please contact your Oracle Advanced Customer Support Services representative for details. For more information on Oracle Priority Service, please visit <http://www.oracle.com/goto/priorityserviceoffer>.

If you have questions regarding your order or require further information, please contact me at the e-mail address or telephone number provided below.

Regards,

Ryan Pike
Oracle Support Services
E-mail: ryan.pike@oracle.com
Tel.: (719) 757-3300
Fax: (719) 757-4256

Approved as to form:


W. Grant Farrar
Corporation Counsel



GENERAL INFORMATION

OFFER EXPIRATION	ORACLE: Oracle America, Inc.
Support Service Number: P-JD-M02368-000--82 Offer Expires: 28-Feb-14	Oracle Support Sales Representative: Ryan Pike Telephone: (719) 757-3300 Fax: (719) 757-4256 E-mail: ryan.pike@oracle.com
CUSTOMER: City of Evanston	
CUSTOMER QUOTE TO Account Contact: Jose Calderon Account Name: City of Evanston Address: 2100 RIDGE AVENUE EVANSTON IL 60201 United States Telephone: 847 866-2921 Fax: E-mail: jcalderon@cityofevanston.org	CUSTOMER BILL TO Account Contact: Accounts Payable Account Name: City of Evanston Address: 2100 RIDGE AVENUE EVANSTON IL 60201 United States Telephone: Fax: E-mail:

"You" and "Your" as referenced in this ordering document refers to the Customer identified in the table above.

Oracle may provide certain notices about technical support services via e-mail. Accordingly, please verify and update the Customer Quote To and Customer Bill To information in the above table to help ensure that You receive such communications from Oracle. If changes are required to the Customer Quote To and Customer Bill To information, please e-mail or fax the updated information, with Your support service number P-JD-M02368-000--82, to Your Oracle Support Sales Representative identified in the table above.

SERVICE DETAILS

Program Technical Support Services	
Service Level:	Software Update License & Support

Product Description	JD Edwards Support Bundle	Start Date	End Date
		1-Mar-14	31-Aug-14

Program Technical Support Fees: USD 70,409.43

Total Price: USD 70,409.43

Plus applicable tax

Please note the following:

- If You have questions regarding the Services Details section of this ordering document, or believe that corrections are required, please contact Your Oracle Support Sales Representative identified on the first page of this ordering document.
- Please review Oracle's technical support policies, including the Lifetime Support Policy, before entering into this ordering document. If Your programs and/ or hardware are identified in Oracle's Lifetime Support policy they may move to a different services level during the term of the services purchased under this ordering document. If extended support is offered, an additional fee will be charged for such support if ordered. If You would like to purchase extended support please contact Your Oracle Support Sales Representative identified on the first page of this ordering document.
- If Oracle accepts Your order, the start date set forth in the Services Detail table above shall serve as the commencement date of the technical support services and the technical support services ordered under this ordering document will be provided through the end date specified in the table for the applicable programs and/ or hardware.
- If any of the fields listed in the Services Detail table above are blank, then such fields do not apply for the applicable programs and/or hardware for which You are purchasing technical support services.

TECHNICAL SUPPORT SERVICES TERMS

If the Customer and the Customer Quote To name identified in the General Information table above are not the same, City of Evanston represents that Customer has authorized City of Evanston to execute this ordering document on Customer's behalf and to bind Customer to the terms described herein. City of Evanston agrees that the services ordered are for the sole benefit of Customer and shall only be used by Customer. City of Evanston agrees to advise Customer of the terms of this ordering document as well as any communications received from Oracle regarding the services.

If the Customer and the Customer Bill To name identified in the General Information table above are not the same, Customer agrees that: a) Customer has the ultimate responsibility for payments under this ordering document; and b) any failure of City of Evanston to make timely payment per the terms of this ordering document shall be deemed a breach by Customer and, in addition to any other remedies available to Oracle, Oracle may terminate Customer's technical support service under this ordering document.

Technical support is provided under Oracle's technical support policies in effect at the time the services are provided. The technical support policies are subject to change at Oracle's discretion; however, Oracle will not materially reduce the level of services provided for supported programs and/or hardware during the period for which fees for technical support have been paid. You should review the technical support policies prior to entering into this ordering document. The current version of the technical support policies may be accessed at <http://www.oracle.com/us/support/policies/index.html>.

The technical support services acquired under this ordering document are governed by the terms and conditions of the applicable agreement identified below ("agreement"):

- The agreement that You executed for technical support services for the programs and/ or hardware listed in the Services Details section above with Oracle or a vendor acquired by Oracle. Any use of the programs and/or hardware, which includes updates and other materials provided or made available by Oracle as a part of technical support services, is subject to the rights granted for the programs and/or hardware set forth in the order in which the programs and/or hardware were acquired; or
- If You do not have an existing agreement for technical support services with Oracle, or a vendor acquired by Oracle, You agree that the terms of the Oracle License and Services Agreement V053012 located at <http://www.oracle.com/us/corporate/contracts/olsa-services/index.html> govern the provision of technical support services ordered under this ordering document, as well as Your rights to use updates and other materials provided or made available by Oracle under technical support services. If applicable, You should review the Oracle License and Services Agreement V053012 prior to entering into this ordering document.

This ordering document incorporates the agreement by reference. In the event of inconsistencies between the terms contained in this ordering document and the agreement, this ordering document shall take precedence.

ORDER PROCESSING DETAILS

Your order is subject to Oracle's acceptance. Your order is deemed to be placed when You provide Oracle with details for payment (e.g., Your purchase order, Your check, a credit card confirmation or payment confirmation for the order as detailed below). Once placed, Your order shall be non-cancelable and the sums paid nonrefundable, except as provided in the agreement.

Please note that if the pre-tax value of this ordering document is USD \$2,000 or less, the technical support services ordered (i) must be paid by credit card; or (ii) You must renew Your support via the Oracle Store. Please contact Your Oracle Support Sales Representative for details regarding renewing Your support via the Oracle Store.

Technical Support fees are invoiced Quarterly in Arrears. All fees payable to Oracle are due within NET 30 DAYS from date of invoice.

Oracle will issue an invoice to You upon receipt of a purchase order or a form of payment acceptable to Oracle. You agree to pay any sales, value-added or other similar taxes imposed by applicable law, except for taxes based on Oracle's income. If City of Evanston is a tax exempt organization, a copy of City of Evanston's tax exemption certificate must be submitted with City of Evanston's purchase order, cheque, credit card or other acceptable form of payment.

Purchase Order

If the technical support services on this ordering document will be ordered and paid under a purchase order, the purchase order must include the following information:

- Support Service Number: P-JD-M02368-000--82
- Total Price: USD 70,409.43 (excluding applicable tax)
- Local Tax, if applicable

In issuing a purchase order, City of Evanston agrees that the terms of this ordering document and the agreement supersede the terms in the purchase order or any other non-Oracle document, and no terms included in any such purchase order or other non-Oracle document shall apply to the technical support services ordered under this ordering document.

Please e-mail or fax the purchase order to Oracle in accordance with the Remittance Details section below. If the pre-tax value of this ordering document is USD \$2,000 or less, the technical support services ordered must be renewed via the Oracle Store. Please contact Your Oracle Support Sales Representative for details regarding renewing Your support via the Oracle Store.

Check

If the technical support services on this ordering document will be ordered and paid by check, the check must include the following information:

- Support Service Number: P-JD-M02368-000--82
- Total Price: USD 70,409.43 (excluding applicable tax)
- Local Tax, if applicable

In issuing a check, City of Evanston agrees that only the terms of this ordering document and the agreement shall apply to the technical support services ordered under this ordering document. No terms attached or submitted with the check shall apply.

Please mail check payments in accordance with the Remittance Details section below.

Credit Card Confirmation

If the technical support services on this ordering document will be ordered and paid by credit card, please complete the information in this section and return it to Oracle in accordance with the Remittance Details section below. The credit card used to make payment must be valid for the entire support services term. Please note that Oracle is unable to process credit card transactions of USD \$100,000 or greater.

Credit Card Number

Expiration Date

Billing Address (associated with Credit Card)

City, State, and Zip (associated with Credit Card)

Authorized Signature

Name

In issuing this credit card confirmation, City of Evanston agrees that only the terms of this ordering document and the agreement shall apply to the technical support services ordered under this ordering document. No terms attached or submitted with the credit card confirmation shall apply.

Remittance Details

Purchase orders, credit card details, or payment confirmation for the technical support services ordered under this ordering document should be sent to:

Attn: Ryan Pike
Oracle Support Services
Fax: (719) 757-4256
E-mail: ryan.pike@oracle.com

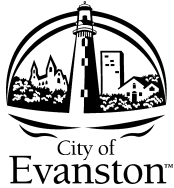
Checks for the technical support services ordered under this ordering document should be sent to:

AK, AZ, CA, HI, ID, NV, OR, UT, WA:

Oracle America, Inc
PO Box 44471
San Francisco, CA 94144-4471

All Other States:

Oracle America, Inc
PO Box 203448
Dallas, TX 75320-3448



Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: David Stoneback, Utilities Director
Lara Biggs, Superintendent – Construction & Field Services

Subject: Contract for 2014 Water Distribution System Materials (Bid 14-06)

Date: February 11, 2014

Recommended Action:

Staff recommends that City Council authorize the City Manager to execute a one-year contract for the purchase of 2014 Distribution System Materials (Bid 14-06) with Mid American Water of Waucanda (1125 N. Old Rand Road, Waucanda, IL) in the amount of \$64,739.55.

Funding Source:

Purchase of materials under this contract will be funded from the Water Fund, Account 7115.65055. The FY 2014 budget has an allocation of \$130,000 in this account for the purchase of all distribution materials.

Summary:

This contract provides for the purchase of items used by the Utilities Department for maintenance of the distribution system. The contract is for one year, with a one-year optional extension. The items are bid in two groups:

- Group A – Fire Hydrants
- Group B – Brass Valves, Fittings and Gaskets

Each group can be awarded separately to different bidders. As the bid tabulation summary indicates, Mid American Water of Waucanda provided the low bid price for both groups.

The bid for fire hydrants and brass materials was advertised on January 16, 2014 in the Evanston Review and on Demandstar. Bids were opened and publicly read on February 11, 2014. Four bids were received. The vendors submitting the bids were as follows:

Vendor Information:

Vendor	Address
HD Supply Waterworks	29950 Skokie Highway, Lake Bluff, IL
Mid-American Water of Wauconda	1125 N. Old Rand Rd, Wauconda, IL
Underground Pipe & Valve Company	P.O. Box 279, Plainfield, IL
Ziebell Water Service Products	2001 Pratt, Elk Grove Village, IL

The submitted bids cannot be withdrawn or canceled for a period of sixty (60) calendar days following the bid opening, or until April 12, 2014. The bids were reviewed by Lara Biggs, Superintendent of Construction & Field Services.

Below is a bid tabulation summary showing the bid result from the vendors that submitted bids. A detailed summary of bids is attached as Exhibit A.

Group A – Fire Hydrants Pricing Summary:

Vendor	Price
Mid American Water of Wauconda	\$23,904.18
Ziebell Water Service Products	\$24,950.20
HD Supply Waterworks	\$25,135.00
Underground Pipe & Valve Company	No Bid

Group B – Brass Valves, Fittings and Gaskets Pricing Summary:

Vendor	Price
Mid American Water of Wauconda	\$40,835.37
Underground Pipe & Valve Company	\$42,848.75
Ziebell Water Service Products	\$43,818.30
HD Supply Waterworks	\$44,816.40

There are no sub-contracting abilities related to the purchase of these commodities. A letter regarding the City's M/W/EBE compliance review is attached.

Mid American Water has done business with the City before and has been found to be reliable.

Attachments:

Bid Tabulation for Bid 14-06, Distribution System Materials
M/W/EBE Compliance Review Memorandum

2014 Distribution System Materials (Bid 14-06)

Group A: Fire Hydrants

Summary of Bids

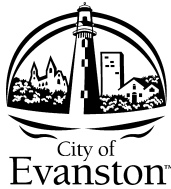
Item	Description	Quantity	Unit	Mid-American		Ziebell		HD Supply	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	Fire Hydrants- 6' bury, 5.5' cover	10	EA	\$1,977.84	\$19,778.40	\$2,041.80	\$20,418.00	\$2,081.00	\$20,810.00
2	Extension Kit (K562) Complete 6"	4	EA	\$300.15	\$1,200.60	\$331.50	\$1,326.00	\$315.00	\$1,260.00
3	Extension Kit (K562) Complete 12"	4	EA	\$353.17	\$1,412.68	\$388.30	\$1,553.20	\$370.00	\$1,480.00
4	Extension Kit (K562) Complete 18"	2	EA	\$410.30	\$820.60	\$449.00	\$898.00	\$430.00	\$860.00
5	Traffic Repair Kit (K528)	5	EA	\$138.38	\$691.90	\$151.00	\$755.00	\$145.00	\$725.00
Total Price - Group A					\$23,904.18		\$24,950.20		\$25,135.00

2014 Distribution System Materials (Bid 14-06)
Group B: Brass Valves, Fittings and Gaskets
Summary of Bids

Item	Description	Quantity	Unit	Mid American		Underground		Ziebell		HD Supply	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	Ball Valves Curb Stop - 1" (B-22-444M)	50	EA	\$72.50	\$3,625.00	\$72.50	\$3,625.00	\$77.75	\$3,887.50	\$81.00	\$4,050.00
2	Ball Valves Curb Stop - 1 1/2" (B-22-666M)	40	EA	\$170.33	\$6,813.20	\$170.35	\$6,814.00	\$182.50	\$7,300.00	\$177.85	\$7,114.00
3	Ball Valves Curb Stop - 2" (B-22-777M)	15	EA	\$275.58	\$4,133.70	\$275.55	\$4,133.25	\$295.00	\$4,425.00	\$287.70	\$4,315.50
4	Lead to Copper Couplings - 1" Strong to 1" Copper (Q14-44)	20	EA	\$45.76	\$915.20	\$47.30	\$946.00	\$49.10	\$982.00	\$50.50	\$1,010.00
5	Lead to Copper Couplings - 1" X Strong to 1" Copper (Q244-44)	80	EA	\$44.75	\$3,580.00	\$46.30	\$3,704.00	\$48.00	\$3,840.00	\$49.40	\$3,952.00
6	Lead to Copper Couplings - 1" XX Strong to 1" Copper (Q344-44)	20	EA	\$41.05	\$821.00	\$42.45	\$849.00	\$44.00	\$880.00	\$45.30	\$906.00
7	Lead to Copper Couplings - 1 1/4" XS to 1 1/2" Copper (Q24-56)	10	EA	\$61.36	\$613.60	\$63.45	\$634.50	\$65.85	\$658.50	\$64.05	\$640.50
8	Lead to Copper Couplings - 1 1/2" XS to 1 1/2" Copper (Q24-66)	5	EA	\$72.20	\$361.00	\$74.65	\$373.25	\$77.50	\$387.50	\$64.05	\$320.25
9	Lead to Copper Couplings - 2" Ford Brand (C86-77)	8	EA	\$56.17	\$449.36	\$82.50	\$660.00	\$63.70	\$509.60	\$83.30	\$666.40
10	Lead to Copper Couplings, 2" Ford Brand (C14-77)	8	EA	\$54.37	\$434.96	\$99.90	\$799.20	\$58.35	\$466.80	\$56.75	\$454.00
11	Swivel Flared Bends - 1" - 45 degree bend (LA 02-44S)	20	EA	\$23.88	\$477.60	\$24.70	\$494.00	\$25.50	\$510.00	\$27.25	\$545.00
12	Swivel Flared Bends - 1 1/2" - 45 degree bend (LA 02-66S)	30	EA	\$108.16	\$3,244.80	\$111.85	\$3,355.50	\$116.00	\$3,480.00	\$112.90	\$3,387.00
13	Swivel Flared Bends - 2" - 45 degree bend (LA 02-77S)	5	EA	\$153.10	\$765.50	\$158.30	\$791.50	\$164.00	\$820.00	\$159.80	\$799.00
14	Swivel Flared Bends - 1" - 90 degree bend (L 02-44S)	10	EA	\$27.42	\$274.20	\$28.35	\$283.50	\$29.40	\$294.00	\$30.25	\$302.50
15	Swivel Flared Bends - 1 1/2" - 90 degree bend (L 02-66S)	10	EA	\$80.27	\$802.70	\$83.00	\$830.00	\$86.00	\$860.00	\$83.80	\$838.00
16	Swivel Flared Bends - 2" - 45 degree bend (L 02-75)	5	EA	\$140.65	\$703.25	\$145.40	\$727.00	\$150.90	\$754.50	\$146.85	\$734.25
17	Corporation Stops - 1" (FB 600-4)	10	EA	\$44.23	\$442.30	\$44.70	\$447.00	\$47.40	\$474.00	\$49.00	\$490.00
18	Corporation Stops - 1 1/2" (FB 600-6)	30	EA	\$104.66	\$3,139.80	\$105.85	\$3,175.50	\$112.00	\$3,360.00	\$108.60	\$3,258.00
19	Corporation Stops - 2" (FB 600-7)	5	EA	\$182.81	\$914.05	\$184.85	\$924.25	\$196.00	\$980.00	\$189.00	\$945.00
20	Copper to Copper Pack Joint Couplings - 1 1/2" (C 44-66)	10	EA	\$51.29	\$512.90	\$53.05	\$530.50	\$55.00	\$550.00	\$53.55	\$535.50
21	Copper to Copper Pack Joint Couplings - 2" (C 44-77)	5	EA	\$69.25	\$346.25	\$71.60	\$358.00	\$74.00	\$370.00	\$72.30	\$361.50
22	Straight Meter Couplings - 5/8" Meter (C38-11-2.375)	50	EA	\$6.28	\$314.00	\$6.55	\$327.50	\$6.70	\$335.00	\$7.20	\$360.00
23	Straight Meter Couplings - 5/8" Meter (C38-13-2.188)	50	EA	\$7.88	\$394.00	\$8.15	\$407.50	\$8.45	\$422.50	\$9.00	\$450.00
24	Straight Meter Couplings - 5/8" or 3/4" Meter (C38-23-2.5)	100	EA	\$7.15	\$715.00	\$7.40	\$740.00	\$7.65	\$765.00	\$8.20	\$820.00
25	Straight Meter Couplings - 5/8" or 3/4" Meter (C38-24-2.5)	100	EA	\$11.13	\$1,113.00	\$11.50	\$1,150.00	\$11.90	\$1,190.00	\$12.75	\$1,275.00
26	Straight Meter Couplings - 1" Meter (C38-44-2.625)	60	EA	\$11.00	\$660.00	\$11.40	\$684.00	\$11.80	\$708.00	\$12.55	\$753.00
27	Straight Meter Couplings - 1 1/2" Meter Flange with 1-1/2" FIP Bronze CF 31-66 Drop-In Gasket	20	EA	\$31.81	\$636.20	\$33.60	\$672.00	\$34.00	\$680.00	\$33.20	\$664.00

2014 Distribution System Materials (Bid 14-06)
Group B: Brass Valves, Fittings and Gaskets
Summary of Bids

Item	Description	Quantity	Unit	Mid American		Underground		Ziebell		HD Supply	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
28	Straight Meter Couplings - 2" Meter Flange with 2" FIP Bronze CF 31-77 Drop-In Gasket	40	EA	\$41.54	\$1,661.60	\$43.90	\$1,756.00	\$44.50	\$1,780.00	\$43.35	\$1,734.00
29	Meter Adapters - 5/8" to 3/4", Ford #A13	20	EA	\$11.46	\$229.20	\$12.65	\$253.00	\$6.42	\$128.40	\$13.65	\$273.00
30	Meter Flange Sets - 3" Bronze with 4 Hole Gasket	8	EA	\$139.00	\$1,112.00	\$187.90	\$1,503.20	\$155.00	\$1,240.00	\$224.00	\$1,792.00
31	Meter Flange Sets - 4" Bronze with 4 Hole Gasket	3	EA	\$210.00	\$630.00	\$300.20	\$900.60	\$260.00	\$780.00	\$357.00	\$1,071.00
Total Price - Group B					\$40,835.37		\$42,848.75		\$43,818.30		\$44,816.40



Memorandum

To: David Stoneback, Director of Utilities
Lara Biggs, Superintendent of Construction & Field Services

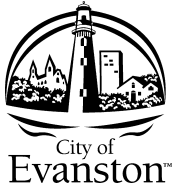
From: Tammi Turner, Purchasing Manager

Subject: Contract for 2014 Distribution System Materials (Bid 14-06)

Date: February 14, 2014

The goal of the Minority, Women, and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City has established a 25% M/W/EBE subcontracting participation goal for general contractors. However, Contract for 2014 Distribution System Materials (Bid 14-06) precludes subcontracting opportunities. Therefore, a waiver is granted.

Cc: Martin Lyons, Assistant City Manager/CFO
Louis Gergits, Finance Manager



Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: David Stoneback, Utilities Director
Lara Biggs, Superintendent – Construction & Field Services

Subject: Approval of One-year Contract Extension for the 2013 Granular Materials
Contract (Bid 13-05)

Date: February 7, 2014

Recommended Action:

Staff recommends that City Council authorize the City Manager to execute the one-year contract extension of the 2013 Granular Materials contract (Bid 13-05) to G&M Trucking, Inc. (8811 Kathy Lane, Des Plaines, IL) in the amount of \$34,747.50.

Funding Source:

Funding is provided by the Water Fund and Sewer Fund as follows:

Water Fund (Account 7115.65055)	\$20,000.00
Sewer Fund (Account 7400.65055)	\$14,747.50

Background Information:

The Granular Materials contract provides for the purchase of bulk granular materials for use by the Water & Sewer Divisions. The materials being purchased are used in conjunction with the maintenance and repair of the water distribution and sewer conveyance systems throughout the City of Evanston.

On February 13, 2013, the City Council approved award of the 2013 Granular Materials contract to G&M Trucking, Inc. G&M Trucking has done a good job in their supply and delivery of materials during the initial first year of the contract. The 2013 Bid Summary is attached.

Because of the unusually high number of water main breaks this winter, the City used more granular materials than predicted to backfill excavations. On February 5, the department director approved Change Order No. 1 increasing the contract amount by \$9,500 to a total contract value of \$44,247.50. There was no contract extension, so the final date of the contract remains March 29, 2014.

Summary:

The 2013 contract with G&M Trucking included a one-year contract extension. The City contacted G&M to inquire about their willingness to maintain their pricing for an additional year. Because of their performance over the last year and their willingness to supply materials at the same unit price (see attached letter), City staff is recommending extending their contract for one year.

G&M Trucking received a waiver on the M/W/EBE goals. Attached is last year's analysis of the M/W/EBE participation requirements for this project.

Legislative History:

Original 2013 Granular Materials contract (Bid No. 13-05) was approved by City Council on February 25, 2013

Change Order 1 was approved by the department director on February 5, 2014

Attachments:

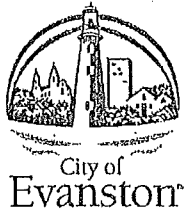
2013 Granular Materials Bid Summary

Letter from G&M Trucking, dated February 3, 2014, stating their willingness to hold prices

M/W/EBE Review Memorandum, dated February 14, 2013

EXHIBIT A
Summary of Bids
2013 Granular Materials, Bid No. 13-05

Bid Item	Description	Estimated Quantity	Units	G & M Trucking		G & L Contractors	
				Unit Price	Extended Price	Unit Price	Extended Price
1	Crushed Limestone, Grade 8: CA-6	2,000	ton	\$15.00	\$30,000.00	\$15.50	\$31,000.00
2	Wash Stone: CA 7/11 (3/4")	60	ton	\$19.75	\$1,185.00	\$17.50	\$1,050.00
3	Fine Aggregate Sand: FA-6	250	ton	\$14.25	\$3,562.50	\$13.00	\$3,250.00
Total				\$34,747.50		\$35,300.00	



Department of Utilities
555 Lincoln Street
Evanston, Illinois 60201
T 847.448.8198
TTY 847.448.8064
www.cityofevanston.org

February 3, 2014

John Pipikios
G&M Trucking Inc.
8811 Kathy Ln.
Des Plaines IL. 60016

RE: 2013 Granular Materials (Bid No. 13-05)
Contract Extension

Dear Mr. Pipikios:

The City of Evanston is investigating the possibility of extending the above-mentioned contract for one year. The dates of the extension would be from May 1, 2014 through April 30, 2015

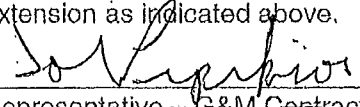
In order for us to support this extension, G&M would have to continue to hold their bid prices as outlined in the bid submitted in 2013.

If you are willing to hold all of your unit prices, please indicate by signing below and sending it back to me. I will pursue authorization of this through the City Council. Otherwise, please contact me at (847) 866-2945 or by email at jinelson@cityofevanston.org. Thank you for your assistance in this matter.

Sincerely,

Jim Nelson
Division Chief – Distribution & Sewer

I agree to hold the prices on my 2013 Granular Materials bid for a one-year contract extension as indicated above.

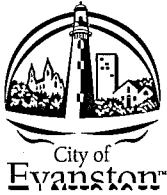


Representative – G&M Contractors, Inc.

Trucking
Jo



Date



Memorandum

To: David Stoneback, Utilities Director

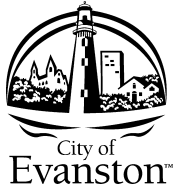
From: Joseph McRae, Deputy City Manager

Subject: Bid No. 13-05 Contract for 2013 Granular Materials

Date: February 14, 2013

The goal of the Minority, Women, and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City has established a 25% M/W/EBE subcontracting participation goal for general contractors. However, Bid No. 13-05 Contract for 2013 Granular Materials precludes subcontracting opportunities. Therefore, a waiver is granted.

Cc: Martin Lyons, Assistant City Manager/CFO



Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: David Stoneback, Utilities Director
Lara Biggs, Superintendent – Construction and Field Services

Subject: 48-Inch Diameter Water Intake Improvements Contract (Bid 14-03)

Date: February 12, 2014

Recommended Action:

Staff recommends that City Council authorize the City Manager to execute a contract in the amount of \$1,388,272.00 to Lake Erie Diving, Inc. (362 Blackbrook Road, Painesville, OH) for the 48-Inch Diameter Intake Improvements (Bid 14-03), contingent upon receiving the appropriate loan funding from the Illinois Environmental Protection Agency (IEPA).

Funding Source:

It is anticipated that the IEPA will provide loan funding from the State Revolving Fund in an amount up to \$1,777,138 for the construction of this project. This amount includes a contingency of up to 3% above the bid price of the project. With this funding, all eligible construction costs would be funded by a loan repaid over 20 years at approximately 1.93% interest.

IEPA loan funding for this work will be routed through the Water Fund, Capital Improvement Account 733074, which has an FY 2014 budget allocation of \$1,900,000.

Project Summary:

The Evanston Water Treatment Facility currently has three water intakes: a 54-Inch diameter, a 48-Inch diameter and a 36-Inch /42-Inch diameter intake. In January 2009, the Evanston Water Utility experienced a frazil ice incident that shut down raw water flow into the treatment plant. Following the incident, the City installed a heating system on the 54-Inch intake. This system has been successful in mitigating impacts during frazil ice events. This project would install a similar heating system on the 48-Inch intake in order to provide additional reliability and redundancy.

In addition, the mussel control system at the Evanston Water Treatment Facility will be repaired under this project. In 1992, the Evanston Water Utility installed a chlorine feed system to control zebra mussel growth in the intakes. The system pumps chlorine

solution (created from gas chlorine) through three feed lines to the end of the intakes. Testing in 2007 and 2008 revealed that the chlorine feed lines to the 36/42-Inch and 54-Inch intakes were no longer working because of breaks located along the one mile length where the lines are inaccessible inside the intake piping. The chlorine feed line to the 54-Inch intake was replaced in 2009 as part of the heating system installation. This project would replace the line to the 48-Inch intakes as well as upgrading the chlorine feed equipment installed in 1992.

This project will potentially be receiving loan funding from the IEPA State Revolving Fund. IEPA has approved a Project Plan and is reviewing the City’s preliminary loan application for this project. In order to comply with the IEPA loan program rules, this project was bid with three modifications from the standard City contracts:

1. The Contractor must demonstrate good faith efforts to meet State of Illinois established Disadvantaged Business Enterprise (DBE) utilization goals (5% for MBEs and 12% for WBEs).
2. The Contractor must pay wages not less than those prevailing under the Federal Davis-Bacon Wage Act.
3. Compliance with the Local Employment Program Ordinance was not required, as the IEPA loan program does not allow a local hiring preference.

An additional departure from Evanston’s standard procedure is a two-step contract award process. At this juncture, the City Manager can issue a Notice of Intent to Award to the lowest responsive and responsible bidder. IEPA will then review the bid package and provide a formal loan offer to Evanston if all criteria have been met and sufficient funding is still available. Upon receipt of the formal loan offer from IEPA, the City Manager may then execute a contract with the low bidder.

Bid Analysis:

This contract was advertised on Demandstar and in the Chicago Tribune. Bids were opened and publicly read on Tuesday, February 4, 2014. A total of four bids were received as summarized below. The submitted bids cannot be withdrawn or canceled for a period of 120 calendar days following the bid opening, or until June 4, 2014.

Contractor Information	
Contractor:	Address:
Ballard Marine Construction, Inc.	727 S. 27 th Street, Washougal, WA
BIDCO Marine Group, Inc.	220 Katherine Street, Buffalo, NY
E.P. Doyle & Son, LLC	1100 Wheaton Oaks Court, Wheaton, IL
Lake Erie Diving, Inc.	362 Blackbrook Road, Painesville, OH

Pricing Summary	
Contractor:	Base Bid Price:
Lake Erie Diving, Inc.	\$1,388,272.00
E.P. Doyle & Son, LLC	\$1,544,516.00
BIDCO Marine Group, Inc.	\$1,595,300.00
Ballard Marine Construction, Inc.	\$1,687,876.09

The bids were reviewed by Lara Biggs, Superintendent – Construction & Field Services. Based on anticipated funding and the bids received, staff is recommending issuance of a Notice of Intent to Award a contract in the amount of \$1,388,272.00 to Lake Erie Diving, Inc. In addition, Carollo Engineers, the firm that completed the project design, reviewed the bids. Their recommendation of award is attached.

Lake Erie Diving successfully completed the heated intake system installation on the 54-inch diameter intake in 2009 for the City of Evanston.

IEPA Loan Program Documentation:

Due to high demand for funding through the State Revolving Fund, IEPA cannot guarantee the loan until the City completes the loan application. In order to complete the loan application, the City must submit:

- A copy of Council Meeting minutes authorizing the City Manager to award the contract contingent upon receipt of IEPA funding.
- A copy of Lake Erie Diving's bid package including all required certification forms and demonstrating compliance with IEPA's DBE requirements.

Lake Erie Diving included all forms and certifications required by IEPA as part of their bid package. They also complied with the City of Evanston's requirements including submittal of a 5% bid bond.

Lake Erie Diving's bid includes 0% DBE utilization. This does not meet the State of Illinois established goals (5% MBE and 12% WBE utilization), although Lake Erie Diving's efforts to solicit DBE subcontractors demonstrate compliance with IEPA's requirements. Lake Erie Diving provided proof of publication of an advertisement for DBE participation more than 16 days prior to the bid, and provided the required DBE certification forms with their bid. This generally meets the requirements of the IEPA DBE program, although the IEPA will complete a final review prior to their formal loan offer. A memo reviewing compliance is attached.

Attachments:

Letter from Carollo Engineers recommending award, dated 02/12/14
M/W/EBE Memo reviewing compliance with Illinois State DBE program, 2.14.14

February 12, 2014

Lara N. Biggs, P.E.
Superintendent - Construction & Field Services
City of Evanston Utilities Department
555 Lincoln Street
Evanston, IL 60201

Subject: 48-Inch Diameter Intake Improvements
Bid Number 14-03
Recommendation for Award

Dear Ms. Biggs:

Bids were opened for the City of Evanston 48-Inch Diameter Intake Improvements project on February 4, 2014. Four bids were received, the results of which are summarized on the attached Bid Tabulation. Bids ranged from \$1.38 to \$1.68 Million. Three bids were below the Engineer's estimate of \$1.63 Million.

The apparent low, responsive, and responsible bidder is Lake Erie Diving Inc. We have reviewed the Lake Erie Diving Inc. bid and have found no significant discrepancies or irregularities. We have contacted several of their references and found them to be positive with respect to their ability to perform the Work of this project. They have completed and signed, where required, the specification sections (see page 2 of the Bid Tabulation) listed as being required to be returned with the Bid.

Based on the above assessments, we consider Lake Erie Diving Inc. a responsive and responsible bidder. We recommend award of the 48-Inch Diameter Intake Improvements Contract, Number 14-03 to Lake Erie Diving Inc. at the bid price of \$1,388,272.00. This recommendation is contingent on the recommendation of Evanston's attorney.

With the approval of the City of Evanston, we recommend issuance of a Notice of Intent to Award to Lake Erie Diving Inc., and proceeding with steps necessary for execution of the contract and commencement of the construction project.

Should you have any questions regarding this recommendation, please do not hesitate to contact us.

Sincerely,

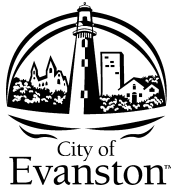
Carollo Engineers



Leonard M. Rago, P.E.

Vice President

Enclosure: Bid Tabulation



Memorandum

To: David Stoneback, Director of Utilities
Lara Biggs, Superintendent of Construction & Field Services

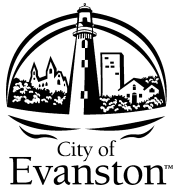
From: Tammi Turner, Purchasing Manager

Subject: 48-Inch Diameter Intake Improvements (Bid 14-03)

Date: February 24, 2014

The goal of the Minority, Women, and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City has established a 25% M/W/EBE subcontracting participation goal for general contractors. However, the 48 -Inch Diameter Intake Improvements (Bid 14-03) precludes subcontracting opportunities. The 48-Inch Diameter Intake Improvements are funded by an IEPA (Illinois Environmental Protection Agency) loan, and is therefore subject to the State of Illinois DBE program instead of the City M/W/EBE program. Therefore, a waiver is granted.

Cc: Martin Lyons, Assistant City Manager/CFO
Louis Gergits, Finance Manager



Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: David Stoneback, Director of Utilities
Lara Biggs, Superintendent of Construction & Field Services

Subject: Supervisory Control and Data Acquisition (SCADA) Support Services
(RFP 14-02)

Date: January 30, 2014

Recommended Action:

Staff recommends City Council authorize the City Manager to execute a two-year agreement for SCADA Integration Services Services (RFP 14-02) with CDM Smith (125 South Wacker Drive, Suite 600, Chicago, IL) in the not-to-exceed amount of \$133,000.00.

Funding Source:

Funding will be from the Water Fund. For FY14, this project has a budget of \$108,000 (\$70,000 in Account 7100.62245 and \$38,000 in Account 7100.65070). Design work associated with the Finished Water Metering and the Chemical Feed Improvements (Task 1) will be budgeted at \$99,580, leaving \$8,420 for on-call support services.

For FY15, \$25,000 will be budgeted for on-call support services.

Background:

The existing Supervisory Control And Data Acquisition (SCADA) system at the water treatment facility was installed in 2013. During the design of the Finished Water Metering contract (awarded by City Council on 1/27/14) and the Chemical Feed Improvements (design is ongoing), it became apparent that modifications to the SCADA system would be necessary to accommodate the proposed projects. In addition, the City has historically had a contract for on-call services for SCADA repairs, but had discontinued that contract while the new SCADA system was being installed from 2010 – 2013. In order to limit the number of contractors modifying the system during this period in which the staff is still adjusting to the new SCADA equipment and software, it was decided to combine these two items into one contract.

Request For Proposal (RFP) 14-02 is to hire a consultant to provide SCADA Support Services and on-call services as needed to maintain the SCADA system operations. On-call support services include emergency and non-emergency repairs, software maintenance, equipment modifications and report development on an as-needed basis. Historically, the Evanston Utilities Department has generally spent less than \$25,000 per year on these on-call support services. To compare pricing between firms, the RFP requested a specific price proposal for Task 1 – SCADA design work associated with the Finished Water Metering and the Chemical Feed Improvements projects. Hourly rates for on-call support service were requested, but this will be allocated on a task order basis to address issues as they arise. The maximum annual budget for on-call services is \$25,000.

The term of this agreement is two years with two optional 1-year contract extensions.

Analysis:

The Request for Proposal (RFP) was advertised on Demandstar and in the Chicago Tribune. Proposals were received on January 7, 2014. A total of three proposals were received as summarized below.

Vendor Information	
Vendor	Address
Automatic Control Services	1528 Oswego Road, Naperville, IL
CDM Smith	125 S. Wacker Drive, Suite 600, Chicago, IL
MG Automation	537 N. Sycamore Lane, North Aurora, IL

The pricing of the proposals received is as follows:

Proposed Pricing Information	
Vendor	Price¹
Automatic Control Services	\$49,640.00
MG Automation	\$54,500.00
CDM Smith	\$99,580.00

¹Initial Task 1 – SCADA design services only, not including on-call support services

The proposals were reviewed by:

- Craig Bauer, Pumping Division Supervisor
- Lara Biggs, Superintendent – Construction & Field Services
- Jay Henderson, Pumping Division Chief
- Jim Milano, Network Administrator
- Ed Semon, Filtration Division Chief
- Tammi Turner, Purchasing Manager

The averaged scoring of the proposals was as follows:

Selection Criteria	Max Pts	CDM Smith	Automatic Control Svcs	MG Automation
Firm Qualifications/Experience	20	20	8	5
Team/Project Mgr Quals/Exp	20	20	7	5
Cost	30	18	30	26
Completeness of Proposal	10	10	5	4
Willingness to Execute Agreement	10	8	10	10
M/W/EBE Participation	10	0	2	10
TOTALS	100	76	62	60

Neither Automatic Control Services or MG Automation demonstrated qualifications working on SCADA systems for water filtration plants or other similar projects. CDM has worked on many water treatment plant SCADA systems successfully, including the existing City of Evanston SCADA system. While CDM was more expensive, their pricing was within the budget estimated for this project. The detailed project fee table with hourly rates is as follows:

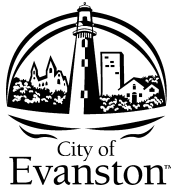
Task No.	Description	Hourly Rate	FY 2014 Budget	FY 2015 Budget
1	SCADA design and integration for the flow metering and chemical feed upgrade projects	Various	\$99,580.00	N/A
2a	Troubleshooting and repair – Emergency Rate (response in 12 hours)	\$165.00	\$8,420.00	\$25,000.00
2b	Troubleshooting and repair – Non-emergency Rate (response in 48 hours)	\$165.00		
3	System Software Updates	\$150.00		
4	Hardware Engineering and Design Layout	\$140.00		
5	Upgrades to Hardware	\$175.00		
6	Software Programming	\$150.00		
7	Parts and Supplies – Markup for Direct Cost	10%		
Total			\$108,000	\$25,000

CDM Smith has done several projects for the City, including the design of the existing SCADA system. Staff has been satisfied with the quality of their work.

Only Automatic Control Systems was able to meet the City M/W/EBE goal of 25%, and they met it by being a certified WBE. MG Automation proposed 5%, but suggested their subcontractor would be performing work that is not anticipated to be within the scope of the contract. CDM Smith is proposing to complete the project without using any subconsultants. A memo reviewing compliance with the City of Evanston M/W/EBE requirements is attached.

Attachments:

Memo on Compliance with the M/W/EBE Program



Memorandum

To: David Stoneback, Director of Utilities
Lara Biggs, Superintendent of Construction & Field Services

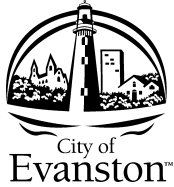
From: Tammi Turner, Purchasing Manager

Subject: SCADA Support Services (RFP 14-02)

Date: February 14, 2014

The goal of the Minority, Women, and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City has established a 25% M/W/EBE subcontracting participation goal for general contractors. However, SCADA Support Services (RFP 14-02) precludes subcontracting opportunities due to very specialized work. Therefore, a waiver is granted.

Cc: Martin Lyons, Assistant City Manager/CFO
Louis Gergits, Finance Manager



Memorandum

To: Honorable Mayor and Members of the City Council
Administration & Public Works Committee

From: Martin Lyons, Assistant City Manager/CFO
Rickey A. Voss, Parking/Revenue Manager

Subject: Approval of Maintenance Contract Extensions with DataPark, Inc. and
Revcon Technology Group, Inc. for the Maintenance of Parking Access
and Revenue Control Systems for City Parking Garages

Date: January 31, 2014

Recommended Action

Staff recommends that the City Council authorize the City Manager to extend the maintenance contracts with DataPark, Inc., 1631 Neptune Drive, San Leandro, CA 94577 and Revcon Technology Groups, Inc., 1715 Courtland Court, Suite #4, Addison, IL 60101 to provide maintenance for the DataPark Parking Access and Revenue Control System and the audio and camera surveillance portion for City's three (3) downtown parking garages on a month-by-month basis for 6 months in the amount of \$14,667.60 per month.

Funding Source:

Funding is provided by the Parking Fund as follows.

Church Street Garage (7025.62509):	\$31,080.00
Sherman Avenue Garage (7036.62509):	\$84,672.00
Maple Avenue Garage (7037.62509):	\$60,259.20

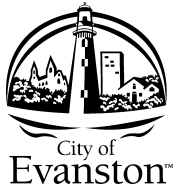
Summary

On June 10, 2013 the City was notified in writing that Revcon Technology Group, Inc., 1715 Cortland Court, Suite #4, Addison, Illinois 60101, would no longer support the DataPark Parking Access and Revenue Control System (PARCS) per the maintenance contract dated October 20, 2008, as they are no longer recognized as an authorized DataPark dealer for repair and parts. The letter stated that the maintenance of the PARCS equipment portion of the contract would be terminated as of August 1, 2013, however the audio and camera/surveillance portion of the contract would remain as it is proprietary to Revcon. Revcon reduced the contract fees accordingly for the remainder of the contract, which expired on December 31, 2013.

On September 9, 2013 the City Council approved staff recommendations that the City enter into a new maintenance contract with DataPark, Inc. for the remainder of the 2013 term in the amount of \$5,550.00 per month, in addition to approving a reduction in the remaining contract term for Revcon Technology Group, Inc. in the amount of \$9,117.60. (See following table)

Per Month Costs:	To 7/31/2013	As of 8/1/2013 through 12/31/2013
PARCS	\$6,078.40	\$5,550.00
Surveillance	\$9,117.60	\$9,117.60
Total:	\$15,196.00	\$14,667.60

DataPark, Inc. and RevCon, Inc. have agreed to hold their current prices on a month-to-month basis while the City issues a Request for Proposal and makes a selection of a vendor(s) to replace the current PARCS system that will need to be upgraded in 2014 to meet 2014 Purchase Card Industry compliance. The anticipated termination date will be 7/31/2014.



Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: Suzette Robinson, Director, Public Works
Paul D'Agostino, Assistant Director, Public Works, Parks/Forestry

Subject: Public Tree Inventory and GPS Services Recommendation (RFP13-22)

Date: February 14, 2014

Recommendation

Staff recommends City Council authorize the City Manager to execute a contract with Davey Resource Group (1500 North Mantua Street, Kent, OH) to perform an inventory and GPS services for all public trees to in the amount of \$122,000.

Funding Source

Funding for this project is included in the approved FY 2014 Capital Improvement Plan (CIP) budget, which has a line item allocation of \$250,000 for Public Tree Inventory and Cityworks Implementation.

Discussion

Before the Forestry Division work can be entered into the Cityworks program, all of the tree assets must be included within the City's GIS system. In order to implement this plan, the public trees maintained by Forestry must first be field inventoried and added as a layer onto the City's existing GIS system. Each tree location, along with other details about each tree will then be available electronically through the Cityworks system. Specific details to be collected regarding each tree include the following:

- Species
- Trunk Diameter
- Condition
- Maintenance Needs
- Location of Overhead Conductors
- Growth Space
- Other value-added attribute items as agreed upon

Bids for a public tree inventory and corresponding GPS services were received on March 21, 2013. At that time, funding was not allocated, so the proposals were held. After the 2014 CIP was adopted in late 2013, the two lowest cost responding firms were contacted to determine if their pricing in the original proposals had changed. Both firms indicated that their pricing was unchanged and they could still perform the work for their originally submitted costs.

The scope of work proposed within the RFP involves the following tasks:

1. Locate, assess, and inventory all trees located within City of Evanston parks and on parkways (Estimated total: 32,000).
2. Provide all information in Environmental Systems Research Institute (ESRI) Geographic Information Systems (GIS) compatible format and to provide the City of Evanston with one (1) electronic copy of data on disc.

A committee was developed to review and evaluate the proposals consisting of the following members: Tammi Turner/Purchasing, Mark Varner/IT-GIS, Paul D'Agostino/Public Works-Parks/Forestry, and Mark Younger/Public Works-Forestry. Each committee member individually reviewed the proposals based on evaluation criteria outlined in the project's Request for Proposal as stated below:

1. Qualifications and Expertise (30%): Qualifications and experience of consultants/personnel assigned to contract, number of similar projects completed under which services similar in scope, size or discipline to the required services were performed or undertaken and the manner in which they were completed.
2. Organization and Completeness of Proposal (20%) Visual presentation and thoroughness of consultant's proposal.
3. Price (30%): Proposed fees as outlined in the projects' fee proposal.
4. Willingness to Execute the City of Evanston's Standard Contract Agreement (10%).
5. M/W/EBE Participation (10%): Proposed utilization of M/W/EBEs in completing a portion of the services required.

Following individual review of the proposals, the committee then interviewed the top two candidate firms (Natural Path Urban Forestry Consultants and Davey Resource Group) which the committee agreed were the most reasonably priced proposals. The third proposal from Community Forestry Consultants, Inc. was deemed far too costly to pursue further.

The RFP procedure allows staff to evaluate prospective consultants based on their perceived competence and expertise relative to the proposed project, the innovative nature of their work, their past record in performing similar work and their ability to work with staff.

After the interviews, the committee then discussed the two consultants, scored the short-listed firms and decided which firm to recommend for project award. A scoring breakdown of the two interviewed firms is as follows:

Consultant	Fee Proposal	Qualifications & Expertise (30)	Proposal Organization & Completeness (20)	Cost (30)	Contract Agreement (10)	Proposed M/W/EBE (10)	Total (100)
Davey Resource Group, Kent, OH	\$122,000	30	20	26	10	0	86
Natural Path Urban Forestry Consultants, Oak Park, IL	\$80,850	21	16	30	10	0	77
Community Forestry Consultants, Inc., Spokane, WA	\$256,000	N/A	N/A	N/A	N/A	N/A	N/A

Based on the scoring results the review committee recommends award of the subject project to Davey Resource Group in the amount of \$122,000.00. Of the RFP respondents, the committee felt that they demonstrated the highest degree of overall expertise relative to this project and would provide the required services at the best overall value to the City and within the City's desired timeframe. Specifically, Davey Resource Group proposes a much shorter timeframe to complete the inventory (8 weeks vs. 12 weeks). They also displayed a better understanding of the City's GIS system and requirements, and have experience with the Cityworks program writing code to directly enter the inventory data they collect into Cityworks. Their proposed methodology of GPS data collection conforms to what the IT staff requested in the RFP by using the City's current GIS data in the field to auto-correct any discrepancies immediately. Natural Path's proposal is to correct discrepancies in their office after the fact, which staff does not believe will be as accurate a methodology. Both firms had no exceptions to the City's contract language, and both requested a waiver for the M/W/EBE program, as each firm would fully perform this work with their own staff. Copies of Davey's proposal and the RFP with project contract are attached for your reference.

The consultant's tentative schedule is to conduct the physical inventory of the trees immediately upon contract approval, and provide the final GIS data and tree assessments by June 1, 2014.

Attachments:

- Davey Resource Group Proposal
- MWEBE Memo



PROPOSAL

The City of Evanston, Illinois

March 2013

Prepared for:

City of Evanston

Purchasing Division, Room 4200

Lorraine H. Morton Civic Center

2100 Ridge Avenue

Evanston, Illinois 60201

Prepared by:

Davey Resource Group

A Division of The Davey Tree Expert Company

1101 Larail Drive

Columbia, Missouri 65203

573-673-7530

1500 North Mantua Street

P.O. Box 5193

Kent, Ohio 44240

800-828-8312



A Division of The Davey Tree Expert Company



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Attachment

A. Required Bid Forms



Cover Letter



March 19, 2013

Corporate Headquarters

1500 North Mantua Street

P.O. Box 5193

Kent, Ohio 44240-5193

330-673-5685

Toll Free 1-800-828-8312

FAX: 330-673-0860

Josh Behounek

1101 La Rail Drive

Columbia, Missouri 65203

Phone: 573-673-7530

City of Evanston
Purchasing Division, Room 4200
Lorraine H. Morton Civic Center
2100 Ridge Avenue
Evanston, Illinois 60201

RE: RFP 13-22 Tree Inventory and GPS Services

Enclosed is Davey Resource Group's Proposal for a Tree Inventory for the City of Evanston. I would like to bring your attention to several unique offerings in this proposal:

1. Davey Resource Group will complete the inventory with all defined components and goals within the City's RFP.
2. Davey Resource Group has completed over 30 similar type of inventories in the past 3 years in the state of Illinois alone.
3. Davey Resource Group will ensure the City a greater than 98% accurate inventory with our high-quality control assurances and standards.
4. Davey Resource Group will ensure that all project staff are college educated and Certified Arborists.
5. Davey Resource Group will not utilize any sub-vendors on this project.

If you desire more detailed information regarding Davey Resource Group's approach to tree inventories, please let me know.

Thank you for the opportunity to allow Davey Resource Group to help you update your tree inventory. I will serve as your primary contact and will be the Davey Resource Group project manager. If you need any additional information or clarification on this proposal, please feel free to contact me at 573-673-7530 or josh.behounek@davey.com.

Sincerely,

Joshua J. Behounek
Urban Forester/Business Developer
Certified Arborist IL-4282AM



Introduction

The public trees in the City of Evanston, as a major component of the infrastructure, provide more than the traditional values of aesthetics and shade. They also provide numerous environmental benefits, including temperature moderation and cooling, reduction of air pollutants, energy conservation, and overall increases in property values. The trees contribute greatly to the quality of life in Evanston. Unlike the other components of the City's infrastructure, the tree population, with proper care, will actually continue to increase in value with each passing year.

The best approach to maintaining a community forest is to have an organized, proactive management program including a tree inventory, tree management plan, and software. With these tools, the City of Evanston can develop a tree management program that allows staff to prioritize, schedule, and budget effectively, and that gives citizen volunteers and residents accurate information about their urban forest and encourages them to participate in its care.

Scope of Work

The tasks of this proposed project, described in detail in the pages that follow, are a result of years of development and experience by personnel from Davey Resource Group, a division of The Davey Tree Expert Company, in working with communities. Our goal has always been to provide communities with the services that they need to develop an effective tree management program. We ask that you consider this project with an understanding of the great number of benefits that will come from these services.



The public trees of Evanston provide more than the traditional values of aesthetics and shade. They also provide numerous environmental and economic benefits.



Experience and Past Performance

Davey Resource Group has conducted more than 300 municipal urban forestry projects, the vast majority involving tree inventories, management plans, natural resource assessments, and installation of tree management software. Projects for the following communities and institutions demonstrate our versatility and ability to provide urban forestry services in a timely and efficient manner with an unwavering focus on quality.

Illinois References

Illinois Department of Natural Resources

A Tale of Four Cities: Exotic and Invasive Pest Analysis and Issue Characterization

Contact: Reinee Hildebrandt 217-785-8771

The effectiveness of the municipal response to and the extent and potential impacts of exotic and invasive pests on the combined community forests of Evanston, Skokie, Wilmette, and Winnetka, Illinois were evaluated utilizing selected management tools including tree ordinances, management plans, tree inventories, hyperspectral imagery, i-Tree Streets Benefit Model, and urban tree canopy analysis. Hyperspectral imagery and urban tree canopy analysis provided a high-resolution, custom aerial photograph to locate and map individual canopies of selected tree species over a 27-square-mile area. Information was then compiled to assess the impact of invasive pests and diseases, such as the loss of annual community and environmental benefits, totaling over \$3.5M. Data analysis also indicated that approximately 20,328 street trees could require removal, at a cost of over \$11.1M. i-Tree Streets modeling provided quantifiable value to the community regarding energy conservation, air quality, carbon sequestration, stormwater management, and increased property values. An issue characterization report provided an evaluation of the potential impacts and demonstrated the advantages and limitations, the results and products, and costs associated with utilizing these tools to manage exotic and invasive pests. This project has national applicability and was designed to be duplicated by other municipalities and be a resource for any agency that manages a community forest population threatened by invasive pests.

City of Champaign, Illinois

Contact: Bill VanderWeit 217-403-4770

Davey Resource Group performed a city-wide GIS-based street tree inventory for the City of Champaign. The inventory included a comprehensive assessment of the size, health, and structure of approximately 25,000 public street trees that was used to recommend and prioritize maintenance activities. One of the primary purposes of this project was to inventory the trees as an asset for incorporation into the City's comprehensive GIS system. Using pen tablet computers and GPS technology, each individual tree and planting site location was captured and linked with their technical attribute information for use in Davey Resource Group's TreeKeeper® 7 subscription software. This software is used to more efficiently plan and track the maintenance needs of Champaign's urban forest. Davey Resource Group also migrated the City's historical tree information from their previous unsupported tree inventory software system into TreeKeeper® 7.7 so the City can retain that information.

City of Lake Forest, Illinois

Contact: Chuck Myers 847-810-3565

Davey Resource Group performed the first phase of a GIS-based tree inventory for the City of Lake Forest. Using pen tablet computers, approximately 9,500 trees were inventoried along public streets. Davey Resource Group also trained a City intern on data collection and managed the intern throughout the project. Each tree was inspected by Davey Resource Group employees who assessed tree health, evaluated site conditions, and recommended prioritized maintenance needs. Inventory data were provided via TreeKeeper® 7 subscription software. Davey Resource Group's web-based software was developed specifically for managing street and park tree populations. The goal of the City is to utilize a combination of in-house staff and Davey Resource Group staff to complete the rest of the inventory in the near future.



Lake County Forest Preserve District, Illinois

Contact: **Chuck Myers** **847-489-6148**

Davey Resource Group performed a GIS-based tree inventory for the Lake County Forest Preserve. Using pen tablet computers, approximately 3,500 trees were inventoried in a variety of public parks. Each tree was inspected by Davey Resource Group employees who assessed tree health, evaluated site conditions, and recommended prioritized maintenance needs. Inventory data were provided via TreeKeeper® 7 subscription software. Davey Resource Group's web-based software was developed specifically for managing street and park tree populations. The client also had existing inventory data that were imported into TreeKeeper® 7.

City of Elgin, Illinois

Contact: **Jim Bell** **847-931-6124**

The City of Elgin, in partnership with Davey Resource Group, was selected by the U.S. Forest Service to receive American Recovery and Reinvestment Act (ARRA) funding to enhance their community forestry program. This funding enabled the City to work with Davey Resource Group to develop a unique, multi-faceted, citywide program. The initial catalyst for much of the project was initiated with the City's completion of a 100% GIS-based tree inventory of 60,000 sites. In addition to the inventory, Davey Resource Group also processed and analyzed inventory data for the development of the following management plans:

- 🌳 Urban Forest Public Tree Management Plan
- 🌳 i-Tree Streets Benefit Analysis
- 🌳 Invasive Species Readiness Plan
- 🌳 Urban Wood Utilization Plan
- 🌳 Urban Forest Master Plan
- 🌳 Tree Planting and Replacement Plan
- 🌳 Urban Tree Canopy (UTCA) Analysis
- 🌳 Natural Resource Inventory (NRI) of Future Planning Areas
- 🌳 Natural Resource Restoration Plans for 6 Priority Parks
- 🌳 Public Relations Campaign (Fit Forest)

This project also involved the unique aspect of implementing much of the recommendations made within each of the plans listed above. Davey Resource Group implemented the following activities:

- 🌳 Removed over 800 High Risk trees
- 🌳 Pruned over 70 High Risk trees
- 🌳 Treated over 1,500 healthy ash trees for emerald ash borer
- 🌳 Planted over 1,100 replacement trees
- 🌳 Retrofitted a traditional stormwater basin into a "green" basin
- 🌳 Performed invasive species removal, planting, and habitat restoration in four Elgin parks

The Edward R. Ladd Arboretum, Evanston, Illinois

Contact: **Joanne Bauer (BauerLatoza Studio)** **312-567-1000**
Contact: **Stefanie Levine (City of Evanston)** **847-448-8043**

Davey Resource Group performed a comprehensive tree and shrub inventory as well as a natural area assessment of the Edward R. Ladd Arboretum for the City of Evanston and in conjunction with BauerLatoza Studio. The inventory included a comprehensive assessment of the size, health, and structure of approximately 2,000 public trees and shrubs. Tree attribute and location data were collected using pen tablet computers. Tree locations were determined using a combination of GIS and GPS technology. The data were used to recommend and prioritize maintenance activities. Additional information, such as the presence of utility lines, memorial tree designation, damage to hardscape, and growing space location information, were among other information recorded for each tree. This project



also included the assessment and mapping of the natural areas along the North Shore Channel. Davey Resource Group thoroughly walked the natural areas in order to inventory the invasive species and hazard trees and map the current forest cover types. Recommendations for the natural areas were made within a comprehensive tree and shrub management plan. Management strategies and planting recommendations were addressed. At the conclusion of the inventory and management plan, the project manager presented the data and future recommendations to the City Forester, Ladd Arboretum staff, and members of the community.

Village of Oak Lawn, Illinois

Contact: **Heather Green** **708-499-7098**

Davey Resource Group performed the third phase of the GIS-based street tree inventory for the Village of Oak Lawn, Illinois including approximately 8,500 trees, stumps, and planting sites. Davey Resource Group has conducted a total of over 17,000 sites in 3 phases of inventory work. Upon conclusion of this third phase, all of the tree attribute data were entered into i-Tree Streets to quantify the environmental and aesthetic value of the Village's street tree resource. A summary report was written to present these findings and discuss management implications. In addition, Oak Lawn's TreeKeeper[®] 7.4 was upgraded to TreeKeeper[®] 7.7.

Village of Riverside, Illinois

Contact: **Mike Collins** **708-442-3590**

A computerized tree inventory of the Village's 17 main public parks and 51 triangle parks was conducted. Davey Resource Group's urban foresters collected the tree data using pen tablet computers. A combination of GIS and GPS technology was used to map individual tree locations. Data were collected on approximately 2,800 trees to evaluate the condition of the public trees, to rate the potential hazard of each tree, to determine the appropriate maintenance need for individual trees, and to establish direction for long-term planning for the Village's urban forest. The Village uses Davey Resource Group's TreeKeeper[®] 7 subscription software to locate, manage, and track trees for work planning and budget purposes.

Village of Schaumburg, Illinois

Contact: **Scott Finander** **847-895-7100**

The Davey Tree Expert Company and Davey Resource Group performed a city-wide GPS street tree inventory for the Village of Schaumburg. The inventory included a comprehensive assessment of the size, health, and structure of approximately 25,000 public street trees that was used to recommend and prioritize maintenance activities. Additional information, such as the presence of utility lines, damage to hardscape, and growing space location information, was recorded for each tree. Using pen tablet computers and GPS technology, each individual tree and planting site location was captured and linked with their technical attribute information for use in Davey Resource Group's TreeKeeper[®] 7 subscription software. This software is used to more efficiently plan and track the maintenance needs of Schaumburg's urban forest. Using the data from the inventory, the Village has been able to plan effectively for possible emerald ash borer infestation, immediate and long-term maintenance concerns, and projected budget information for the management of Schaumburg's urban forest.

Village of South Elgin, Illinois

Contact: **Kevin Summers** **847-695-2742**

Davey Resource Group has successfully completed two separate phases of South Elgin's public street tree inventory. The second phase brought the total to approximately 5,000 trees, stumps, and planting sites. With both phases, Davey Resource Group has uploaded the completed inventories into South Elgin's web-based subscription to TreeKeeper[®] 7.7. The Village's goal is to contract with Davey Resource Group to complete one additional phase and commission an EAB Management Plan with the completed street tree inventory data.



Similar Project References

City of Jacksonville, Florida

Contact:

Don Robertson

904-472-2900

Davey Resource Group has conducted a street and park tree inventory for the City of Jacksonville. Davey Resource Group urban foresters collected data on over 47,000 trees, stumps, and potential planting sites. Each tree was evaluated for health and structure, site condition, and prioritized maintenance needs. Tree attribute and location data were collected using pen tablet computers. Tree locations were determined using a combination of GIS and GPS technology. The data were loaded into Davey Resource Group's TreeKeeper®7 subscription software which allows the City to plan and schedule work, print reports, and maintain an up-to-date inventory. Color, large-format wall maps were also produced to display the results of the neighborhood inventories. In addition to the street and park tree inventory, the City of Jacksonville commissioned a specialized management plan for Mandarin Road's "Patriarch Trees". Mandarin Road is designated as a scenic and historic road, and the centuries-old live oaks lining the street make it a unique and special public right-of-way. This plan summarized the urban forest condition and characteristics for all public trees along Mandarin Road, and made individual tree preservation recommendations for the historic trees. Davey Resource Group analyzed all of Jacksonville's inventory data using the U.S. Forest Service's i-Tree Streets model to quantify the environmental, economic, and aesthetic benefits public trees provide to the City of Jacksonville.

City of Lakeland, Florida

Contact:

Brian Dick

863-834-2234

Davey Resource Group completed a public tree inventory of 79,891 sites for the City of Lakeland. These sites included trees, palms, stumps, and potential planting sites along roughly 741 lane-miles of paved city streets and 108 park/public spaces located in and around the City. The goal of the inventory was to restore the urban forest canopy while improving and updating the comprehensive program to maintain an important resource and asset. The inventory included the location of all sites using pen tablet computers. Tree locations were determined using a combination of GIS and GPS technology. The inventory data were delivered as a GIS shapefile format along with a Microsoft Excel™ spreadsheet containing the entire tree database. Based on the findings of the inventory, an urban forest management plan and a public tree planting plan were prepared. Both plans provide a comprehensive analysis of the current state of Lakeland's street and park/public tree population. Both documents provide guidelines and an action plan to mitigate potential high-risk trees and help increase canopy cover while emphasizing storm-tolerant species.

City of Orlando Florida

Contact:

Andy Kittsley

407-246-3857

Davey Resource Group conducted a street tree and park tree inventory in the City of Orlando. A team of five inventory arborists evaluated approximately 95,000 trees, stumps, and potential planting sites using pen tablet computers. Tree locations were determined using a combination of GIS and GPS technology. The trees were evaluated on several attribute categories, including condition, maintenance needs, and potential risk. The data were processed, analyzed, and incorporated into an urban forest management plan. The management plan provides important guidelines that will enable the City of Orlando to manage their urban forestry resources more efficiently. The management plan presents a comprehensive nine-year plan of maintenance activities designed to reduce potential hazards, create a cyclical pruning program, and establish an annual tree planting program. The inventory data were added to Davey Resource Group's TreeKeeper® 7 tree management software to help the City plan, schedule, and track tree work, and print detailed reports. Davey Resource Group integrated TreeKeeper® 7's subscription capabilities and created a local network. This creates a system linking field computers, used daily by City staff, to their TreeKeeper® 7 network. The TreeKeeper® 7 network enables the City of Orlando to maintain the most up-to-date inventory information.



City of Indianapolis, Indiana

Contact:

Paul Pinco

317-327-7023

Davey Resource Group performed a street tree inventory for Center Township within the City of Indianapolis. All street trees were inventoried using pen tablet computers. The City's GIS department supplied all software, hardware, and programming. Davey Resource Group's personnel then used the City's hardware and software to collect data on approximately 35,000 trees and stumps. All trees were evaluated for condition, structural soundness, and hazard potential to enable the City to prioritize its maintenance needs.

City of Ann Arbor, Michigan

Contact:

Kerry Gray

734-794-6430

In 2009, Davey Resource Group conducted a street and park tree inventory in the City of Ann Arbor, Michigan. Approximately 57,000 trees, stumps, and planting sites were located on all public streets and parks and evaluated on several attribute categories, including condition and maintenance. The collected data were processed, analyzed, and incorporated into a tree inventory management plan. The management plan provides important guidelines that will enable Ann Arbor to manage their urban forestry resources more efficiently. The management plan presents a comprehensive five-year plan of maintenance activities designed to reduce potential hazards, create a cyclical pruning program, and establish an annual tree planting program. Upon completion of the inventory, the City commissioned Davey Resource Group to complete an i-Tree Streets analysis of the newly created street tree inventory database. Davey Resource Group converted the new inventory data into i-Tree Streets format and was able to determine the overall benefits of Ann Arbor's street trees. The City received a summary report of calculated public tree values and benefits.

City of Detroit Michigan

Contact:

Todd Mistor

313-657-7156

Davey Resource Group was awarded a grant from the U.S. Forest Service to conduct the first phase of a GIS-based street tree inventory in the City of Detroit, Michigan. Approximately 60,000 trees, stumps, and planting sites were located and assessed utilizing GIS-based technology that incorporated the U.S. Forest Service's new i-Tree IPED Protocol. Davey Resource Group is also working with the Greening of Detroit to share the planting site information in order to maximize tree survivability throughout the region. To date, Davey Resource Group has completed Phase 1 of a four-phase project.

City of St. Louis, Missouri

Contact:

Jamie Frank

314-289-5316

The City of St. Louis commissioned a street tree inventory in 1990. The database had not been regularly updated. In 2009, the City of St. Louis selected Davey Resource Group to conduct a cost-benefit analysis of the City's public trees with the objective that documenting the numerous environmental services that trees provide would in turn lead to budget dollars being allocated for an updated GIS-based street tree inventory. Davey Resource Group used i-Tree Streets software to complete a comprehensive municipal forest resource analysis report for the City. The report quantifies the benefits that St. Louis' street trees provide to the City and the region, and expresses the benefits in terms of dollars. This effort resulted in the City receiving a state-of-the-art structural and cost-benefit analysis about the City's urban forest and urban forestry management program. A copy of the final report can be found on the City of St. Louis' website at http://www.stlouis.missouri.org/citygov/parks/forestry_div/tree.html.



City of Buffalo, New York

Contact:

Andy Rabb

716-851-9672

Davey Resource Group conducted a complete street tree inventory for the City of Buffalo. More than 100,000 trees were inventoried and data were collected using specially programmed pen tablet computers. Davey Resource Group personnel not only collected all of the necessary tree and site attributes but they also recorded tree locations using a GIS-based data collection program. To help the City better utilize its extensive tree inventory database, Davey Resource Group loaded all of the computerized tree inventory data into the City's GIS software. This provided the City with a tree layer, locating and identifying all of the trees in the inventory on its basemap along with the layers for the other components of the City's infrastructure. This allows other City departments to have access to the tree inventory information for planning and development purposes. Based on the successful completion of the street tree inventory project, Davey Resource Group was contracted to prepare an urban forest master plan for the City of Buffalo. The inventory information was used to prioritize maintenance activities and project budgets for municipal forestry operations for the coming five years. Projected tree removal information also was used to build a reforestation plan designed to reverse the steady decline of Buffalo's urban forest and begin to plant more trees than are removed. Other areas of focus within the plan include reviewing all local ordinances that affect tree planting, maintenance and removal, and analyzing the configuration of personnel and equipment relative to tree maintenance operations. The plan uses detailed tree inventory information, combined with Davey Resource Group's extensive experience in municipal urban forestry operations reviews, to plot a healthy course for Buffalo's trees.

Central Park Conservancy, Central Park, New York

Contact:

Russell Fredericks

212-628-1036

Davey Resource Group urban foresters completed a comprehensive GIS-based inventory of all the trees and park benches in New York City's Central Park. The Central Park Conservancy, a non-profit organization that manages the park, contracted Davey Resource Group to inventory over 24,000 trees and 8,200 park benches using pen tablet computers. All park benches and every tree with a diameter of 6 inches or greater were located using a combination of GIS and GPS technology. The inventory also included conducting an assessment of each tree's size, overall condition, height, and spread. Additionally, Davey Resource Group urban foresters were asked to identify "specimen" quality trees to help park managers preserve trees that hold historic and/or aesthetic significance. The data were collected using Davey Resource Group's customized data collection program, which was adapted to match the Conservancy's specifications. The final database and map were delivered as GIS shapefiles, which the Conservancy will incorporate into their existing software program and use to manage and maintain features within one of the premier urban parks in the United States.

City of New York, New York

Contact:

Jennifer Greenfeld

718-760-6809

Davey Resource Group performed a public street tree census for New York City. Initially, this project was being performed by volunteers, working under the direction of City staff. Davey Resource Group was retained by the City to assist in the data collection. The inventory took place in all five boroughs: Manhattan, Brooklyn, Queens, Bronx, and Staten Island. Data collection was conducted using pen tablet computers. Over the course of five months, Davey Resource Group's urban forestry crews were able to quickly and efficiently inventory approximately 95,000 trees, identifying species, diameter, planting site type, utilities present, and any evident hardscape damage.



City of Charlotte, North Carolina

Contact:

Don McSween

704-336-5752

Continuing annually, Davey Resource Group performs a custom street tree inventory for the City of Charlotte. Using pen tablet computers, approximately 142,000 trees and stumps have been inventoried to date. Customized tree attribute data, including height and canopy dimensions, detailed condition ratings, maintenance recommendations, and growth space information, are collected. Inventory data are provided via TreeKeeper® 7 subscription software, Davey Resource Group's web-based software developed specifically for managing street and park tree populations.

Lower Merion, Pennsylvania

Contact:

Gene Dinardo

610-645-6151

A computerized shade tree inventory of Lower Merion's public and private streets was conducted. Davey Resource Group's urban foresters collected the tree data using pen tablet computers and a combination of GIS and GPS technology. All trees located on Lower Merion's streets were tagged with an individual identification tag. Data were collected on 25,627 trees, 389 stumps, and 2,856 potential planting spaces. Data for each individual tree included diameter at breast height, condition, and maintenance for each individual tree. Other tree attributes inventoried included damage to hardscape (sidewalks), presence of clearance issues, and determination of overhead utilities. Upon completion of the shade tree inventory, Lower Merion received GIS shapefile data, an Excel™ spreadsheet, and an Access™ database. Finally, an urban forest management plan was written by Davey Resource Group to help direct the future management of Lower Merion's public tree resource.

City of Pittsburgh, Pennsylvania

Contact:

David Jahn

412-422-6555

Davey Resource Group conducted a complete street tree inventory for the City of Pittsburgh. Through the work of the City's Shade Tree Commission, grant money was secured for this project and matched with funding from Pittsburgh's Community Development Block Grant Program. Davey Resource Group collected data on over 31,000 trees and stumps. Each tree was inspected by a trained urban forester who assessed tree health and structure, evaluated site conditions, and recommended prioritized maintenance needs. Data were manually entered into pen tablet computers. The data were then analyzed to create Pittsburgh's urban forest management plan. Like so many cities, Pittsburgh's trees have been neglected for decades, creating many high-risk situations and safety concerns. The inventory resulted in an unbiased analysis of Pittsburgh's urban forest, effectively identifying and prioritizing the removal and pruning needs both in the short and long term. The data were loaded into Davey Resource Group's TreeKeeper® 7 subscription software which allows the City to plan and schedule work, print reports, and maintain an up-to-date inventory.



Davey Resource Group



Davey Resource Group is the consulting division of The Davey Tree Expert Company. Established in 1992, Davey Resource Group offers urban and utility forestry management and natural resource consulting services throughout North America.

Davey Resource Group's services include:

- ✿ natural resource studies and permitting
- ✿ ecosystems analysis and mapping
- ✿ ecological restoration and mitigation
- ✿ environmental planning
- ✿ tree preservation planning
- ✿ vegetation management along rights-of-way
- ✿ asset management and inventories
- ✿ tree and forest canopy inventories
- ✿ urban forestry management plans

Davey Resource Group is the leader in urban forestry and has provided expert consulting to a wide variety of clients, including municipalities, parks, cemeteries, golf courses, utilities, and the private sector.

Our team of ISA Certified Arborists, GIS/IT specialists, and highly trained scientists and field staff has the knowledge, experience, and technology to help you succeed in managing and understanding your community forest. Our customized services, which include training, consulting, software programming, and contract forestry, will help you achieve your goals. Davey Resource Group has inventoried well over 2 million trees while conducting more than 300 urban tree inventory projects. Many of these projects included comprehensive urban forestry management plans and customized software for inventory and data management.

In addition, Davey Resource Group collaborates with other green industry leaders in developing new technologies to inventory, analyze, and quantify environmental benefits provided by tree populations. A proud example is Davey Resource Group's role as technical advisor and transfer agent for the i-Tree project, an ongoing public/private urban forestry research collaborative with the USDA Forest Service, National Arbor Day Foundation, Society of Municipal Arborists, and the International Society of Arboriculture. The goal is to improve the understanding of the condition, extent, and benefits of the urban forest.

Davey Resource Group is committed to continuous improvement and customer service. We know that to be the best, we must always work to be better. Davey Resource Group understands that innovation, experience, technology, quality assurance, and communication—provided by a well-trained, professional staff—are keys to successful projects and client satisfaction.





Area Managers and Project Team

Project Manager

Joshua J. Behounek, Urban Forester/Business Developer

As an urban forester and project developer for Davey Resource Group, Mr. Behounek is responsible for promoting the wide range of services that Davey Resource Group offers to clients within the Midwest. Mr. Behounek started his career as an inventory arborist and worked on many large-scale street tree inventories across the country. While in this role, he was responsible for utilizing GPS and computer-based technologies to map tree locations and assess a wide range of tree-specific attributes. He has conducted hazard tree inventories, standard GPS and GIS street and park tree inventories, written urban forest management plans, and written forest stewardship plans. After a successful transfer to the The Davey Tree Expert Company residential office in Northwest Chicago, he was able to gain further knowledge as a plant health care technician and tree climber. Mr. Behounek was promoted to a Class AA Sales Representative for The Davey Tree Expert Company where he was responsible for sales development, production coordination, service calls, and customer relations. He performed managerial duties over a staff of 26 field workers including daily assignments and production. He has worked with numerous municipalities, park districts, golf courses, cemeteries, college campuses, and private landowners to help manage and care for their urban forests.

Education

- ✿ B.S., Forest Resource Management, 2001, Southern Illinois University at Carbondale

Certifications/Special Training

- ✿ Certified Arborist/Municipal Specialist (IL-4282AM), International Society of Arboriculture
- ✿ Urban Forest Strike Team Certification, August 2011
- ✿ ArborMaster Climbing Levels 1 & 2 and Precision Felling Level 1 Certification, April 2009
- ✿ Municipal Foresters Institute, February 2009
- ✿ i-Tree Training Seminar, U.S. Forest Service, Minneapolis, November 2006
- ✿ Building With Trees Seminar, National Arbor Day Foundation, October 2006
- ✿ Davey Institute of Tree Sciences, The Davey Tree Expert Company, February 2004

Professional Affiliations

- ✿ Missouri Community Forestry Council – Chair
- ✿ International Society of Arboriculture (ISA) Test Committee
- ✿ Midwestern International Society of Arboriculture Chapter – TREE Fund Liaison
- ✿ Illinois Arborist Association
- ✿ Wisconsin Arborist Association



Presentations

- ✿ APWA Sustainability in Public Works Conference, “*The Power of Sustainable Partnerships*”, June 2011
- ✿ Illinois Arborist Association Northeast Municipal Luncheon, “*Pruning Ornamentals and Small Trees*”, May 2011
- ✿ Professional Grounds Management Society Regional Seminar, “*GIS-based Tree Inventories*”, April 2011
- ✿ Illinois Tree City USA Conference, “*EAB Management Options*” and “*A Tale of Four Cities: Exotic and Invasive Pest Analysis and Issue Characterization*”, April 2011
- ✿ Midwest Urban Tree Care Forum, “*Municipal Tree Management with Tree Inventories*”, March 2011
- ✿ Missouri Consulting Forester’s Association Annual Conference, “*How to Utilize i-Tree Streets*”, February 2011
- ✿ Chicago Wilderness Biennial Congress, “*The Urban Forest and its Ecological, Social and Economic Impact on our Local Communities*”, November 2010
- ✿ Illinois Annual Tree City USA Conference, “*Shaping Urban Forestry Projects to Fit into Grant Opportunities*”, April 2010
- ✿ American Public Works Association, “*How to Utilize Tree Inventories with i-Tree Streets*”, February 2010
- ✿ Illinois Arborist Association, “*2009 Oak Lawn i-Tree Streets Results*”, May 2009
- ✿ McHenry County Land Conservancy Annual Conference, “*New Tools to Determine the Benefits of Trees*”, March 2009
- ✿ Midwest Urban Tree Care Forum, “*Developing and Using a Street Tree Inventory*”, April 2008
- ✿ Illinois Annual Tree City USA Conference, “*Introduction to i-Tree*”, March 2008
- ✿ Arkansas Urban Forestry Council Annual Conference, “*Tree Risk Assessment: Recognizing and Evaluating Potential Hazards*” and “*Utilizing Tree Inventory Software*”, February 2008

Publications

- ✿ American Public Works Association Reporter, “*What Tool Should You Use For Managing Exotic Invasive Pests In Your Community Forest*”, April 2011



Inventory Fieldwork

Joseph Gregory, Coordinator of Urban Forestry Services

Joseph Gregory is an urban forester and Coordinator of Urban Forestry Services for Davey Resource Group's Natural Resource Consulting group. Mr. Gregory is responsible for oversight of Davey Resource Group's urban forestry related projects, including supporting business development, staffing, scheduling, and managing tree inventory projects, performing quality control checks, and providing training and professional development opportunities for Davey Resource Group's urban forestry field staff. Mr. Gregory is proficient in writing urban and community forestry management plans and providing consulting services to communities. He has extensive experience with GIS and GPS technologies, several types of field data collection computers/units, tree inventories, urban tree risk assessment, landscape tree appraisals, and the i-Tree suite of software. In the cities of Kent, Ohio; Minneapolis, Minnesota; and Nebraska City, Nebraska, Mr. Gregory oversaw data collection for incorporation into the U.S. Forest Service's i-Tree Eco and i-Tree Streets. The i-Tree Eco and i-Tree Streets models are components of the U.S. Forest Service's state-of-the-art, peer reviewed, urban and community forestry analysis and benefits assessment software suite called i-Tree.

Mr. Gregory has coordinated numerous municipal inventory projects throughout the United States, including Orlando, Florida; New York, New York; Charlotte, North Carolina; and Pittsburgh, Pennsylvania.

He is a Certified Arborist and Municipal Specialist (OH-1420AM) with the International Society of Arboriculture and a 2006 participant of the Society of Municipal Arborist's Municipal Forester Institute. Mr. Gregory joined Davey Resource Group in 2001.

Education

- ✿ B.S., Conservation, 2001, Kent State University

Certifications/Special Training

- ✿ Certified Arborist (OH-1420AM), International Society of Arboriculture
- ✿ Municipal Specialist, International Society of Arboriculture
- ✿ Municipal Forester Institute, Society of Municipal Arborists, 2006
- ✿ Trees, People, and the Law Seminar, The National Arbor Day Foundation, 2004

Professional Affiliations

- ✿ The International Society of Arboriculture and Ohio Chapter



Skip Kincaid, M.S., Senior Consulting Urban Forester

As a Davey Resource Group senior consulting urban forester, Mr. Kincaid is responsible for assisting governments, businesses, utilities, attorneys, architects, and engineers with the performance of tree risk assessments; tree appraisals/forensics; storm damage assessment projects; tree preservation plans on construction sites; urban forestry master plans; ordinance writing; and expert witness testimony.

Mr. Kincaid joined Davey Resource Group after 17 successful years of operating Skip Kincaid & Associates (SKA), an urban forestry consulting firm in St. Louis, Missouri, which Davey Resource Group acquired. Prior to owning SKA, Mr. Kincaid was an urban forester with the Missouri Department of Conservation and the Commissioner of Forestry with the City of St. Louis.

Mr. Kincaid has a wide range of urban forestry experience including the preparation of urban forest management plans, tree preservation plans, municipal ordinances, and county tree preservation standards for road and sidewalk construction. He has assisted numerous communities around the country with the creation and guidance of advisory boards and meets regularly with elected officials, municipal staff, and volunteers. He guided the creation of a non-profit nursery and urban forestry advocacy group, and served terms as Chairman of the Missouri Community Forestry Council.

Education

- 🌳 B.S., Forest Management, 1979, University of Missouri, Columbia
- 🌳 M.S., Forest Economics and Silviculture, 1981, University of Missouri, Columbia

Certifications/Special Training

- 🌳 Certified Arborist (MW-0155AM), International Society of Arboriculture
- 🌳 Board Certified Master Arborist and Municipal Specialist, International Society of Arboriculture (MW0155BM)
- 🌳 Certified Forester (1516), Society of American Foresters

Professional Affiliations

- 🌳 National Urban & Community Forestry Advisory Council
- 🌳 Society of Municipal Arborists
- 🌳 School of Natural Resources at University of Missouri (Columbia), Advisory Council, Member 1998–present
- 🌳 Missouri Community Forestry Council, Charter Member 1991–present; President 1994, 1999–2000
- 🌳 Tech Transfer Advisory Board, 1990–present
- 🌳 International Society of Arboriculture, Chairman, Certification Test Committee and member of Certification Board and Tree Risk Panel of Experts
- 🌳 City of Kirkwood Park Board, Member 1995–2003, President 1999–2003
- 🌳 Forest ReLeaf of Missouri, Charter Member, Board Member 1998–2000
- 🌳 St. Louis Arborists Association, Secretary/Treasurer 1984–88, Executive Committee 1984–94



Presentations

- 🌳 Iowa Shade Tree Short Course, “*Speaking The Language of Municipal Tree Ordinances*”, March, 2008
- 🌳 Minnesota Shade Tree Short Course, “*Legal and Political Tools to Protect Trees During Proposed Development*” and “*Technical Tools to Protect Trees On Construction Sites*”, March, 2008
- 🌳 Missouri Community Forestry Council Annual Meeting, “*Street Tree Inventory Tour*”, March, 2008
- 🌳 Arkansas Urban Forestry Council Annual Meeting, “*The Importance of Tree Inventories*” and “*Tree Protection By The Numbers*”, February, 2008
- 🌳 Utility Arborist Association Regional Meeting, “*Tree Risk Assessment for Utility Arborists*”, September, 2007
- 🌳 National Recreation and Park Association Resource Management School, “*Identifying Tree Defects and Risk Analysis*”, July, 2007
- 🌳 Midwest Chapter ISA, “*The Communication Side of Preventing Construction Damage*” and “*Protocols for Tree Risk Assessments*”, March, 2007
- 🌳 Missouri Department of Conservation Workshop, “*Storm Damage Assessment Protocol*” and “*Community Guides and Computer Tools*”, November, 2006
- 🌳 Wisconsin Arborists Association Annual Conference, “*Minimizing Construction Damage to Trees—More Than Fencing*”, February, 2006
- 🌳 Southwest Illinois RC&D, “*Practical Applications of A Tree Inventory*” and “*Review of Computer Inventory Programs*”, May, 2005

Inventory Arborists

Ben Brusie is an urban forester and site manager with Davey Resource Group. As an urban forester, he manages and conducts tree inventories and composes urban tree management plans. He has gained extensive knowledge with GIS-based pen tablet computers, GPS technology, tree identification, and tree risk assessment. Mr. Brusie has performed public tree inventories in Charlotte and Raleigh, North Carolina; Knoxville, Tennessee; Westmont, Illinois; Biddeford and Brunswick, Maine; Atlanta, Georgia; Seymour, Indiana; Collier County, Florida; and Detroit, Michigan. Mr. Brusie oversaw the implementation of the U.S. Forest Service’s i-Tree Inventory Pest Evaluation and Detection (IPED) inventory for the City of Detroit. There he served as site manager, responsible for production, quality assurance/quality control, and data management. Prior to joining Davey Resource Group, Mr. Brusie worked in the landscape division for the City of Bowling Green, Kentucky, where he assisted in the landscape design of City property, planting of trees, tree maintenance, greenhouse operation, and plant health care. He is a Certified Arborist (KY-0754A) with the International Society of Arboriculture and holds a Kentucky pesticide applicator’s license (KY1132365). He is also a professional member of the International Society of Arboriculture and the Kentucky Arborist Association. Mr. Brusie graduated from Western Kentucky University with a Bachelor of Science degree in agriculture, with an emphasis in horticulture.



Shawn Bruzda is an urban forester with Davey Resource Group, having served in this capacity for 13 years. Mr. Bruzda performs tree inventories for cemeteries, developments, golf courses, military bases, municipalities, museums, parks, university and corporate campuses, and zoological parks. He has extensive knowledge of tree risk assessment and tree identification, specializing in deciduous and coniferous trees and palms of the Southern United States (USDA Hardiness Zones 7–10). He has extensive experience with handheld and pen tablet GIS and GPS data collection units and their respective software applications. He has also participated in the collection of data for i-Tree Streets developed by the U.S. Forest Service. Mr. Bruzda also assists with tree preservation and planting plans, as well as tree appraisals and soil analyses. Proficient with AutoCAD® 2012 and ArcGIS™ 10 software, Mr. Bruzda creates maps for a wide variety of projects. Mr. Bruzda is a Certified Commercial Pesticide Applicator in Ohio (ID# 119080). Mr. Bruzda is a graduate of Kent State University, having received a Bachelor of Science degree in biological sciences with an emphasis in aquatic ecology.

Chadwick Clink is a site manager with Davey Resource Group where he assists with a wide array of natural resources consulting projects including invasive species management, restoration planting, tree risk assessments, tree preservation, urban tree inventories, and arboricultural consulting. He is experienced in GIS and GPS technologies, inventory data collection software programs, and handheld and pen-based data collection units. Mr. Clink is proficient with the i-Tree suite of software, as he coordinated and performed i-Tree Eco sample assessments for Pittsburgh, Pennsylvania as well as the Michigan communities of Grand Rapids, Adrian, and Ann Arbor. He has also completed tree risk assessment and i-Tree Eco-based inventories of Point State Park in Pittsburgh, Pennsylvania and The Georgia Institute of Technology in Atlanta, Georgia. Mr. Clink has assisted on numerous public tree inventories including Wilmington, Delaware; Richmond, Virginia; and Kent, Ohio. Mr. Clink has utilized IPED (Inventory Pest Early Detection) protocol for the urban street tree inventory of Detroit, Michigan for the USDA Forest Service. Mr. Clink also assisted with a horticultural inventory of landscape beds, turf, and trees at Virginia Commonwealth University in Richmond, Virginia. Well versed in habitat management techniques, Mr. Clink has helped control populations of *Typha angustifolia* (narrow-leaved cat-tail) and *Phalaris arundinacea* (canary-reed grass) within the wetlands of Liberty Park and Munroe Falls Metro Park, both holdings of Metro Parks Serving Summit County. He has also coordinated and managed an invasive species control contract at Wright-Patterson Air Force Base where the target removal species was *Ailanthus altissima* (tree-of-heaven). Mr. Clink is an ISA Certified Arborist and Municipal Specialist (OH-6204AM), a Certified Tree Risk Assessor (No. 1799) through the ISA's Pacific Northwest Chapter, and an Ohio Department of Agriculture licensed Commercial Applicator (No. 114812). He holds an Associate of Science degree in horticulture with a focus in urban forestry and a Bachelor of Applied Horticulture degree, both from Kent State University.

Aren Flint is an urban forester and project manager with Davey Resource Group. She is also responsible for business development for Davey Resource Group's urban forestry consulting services in the state of Indiana, working closely with state agencies, municipalities, and universities in the field of urban forestry to maintain and expand Davey Resource Group's business presence. As a project manager, Ms. Flint specializes in urban forestry consulting projects for federal and state agencies, municipalities, golf courses, zoos, cemeteries, and parks. She has directed the street and park tree inventory in Lakeland, Florida and assisted with similar large-scale inventories in Clearwater, Florida; Elgin, Illinois; Charlotte, North Carolina; and Pittsburgh, Pennsylvania. Inventories in her home state of Indiana include Avon, Edinburgh, Greendale, Madison, Michigan City, Noblesville, Lafayette, and Valparaiso. Ms. Flint has gained extensive knowledge of GIS-based data collection and GPS technology, tree and palm



identification, and tree risk assessment. Accordingly, she has developed a thorough understanding of the role tree inventories play in urban forest management. She is proficient at writing urban and community forestry management plans. Ms. Flint has coordinated the collection of reference city data for the development of i-Tree Streets (previously referred to as STRATUM) in Boise, Idaho; Honolulu, Hawaii; Indianapolis, Indiana; and Orlando, Florida. i-Tree Streets is the U.S. Forest Service's state-of-the-art, peer reviewed, and urban and community forestry inventory analysis and benefits assessment tool. With the experience Ms. Flint gained in reference city data collection, she has written resource analysis reports for Chattanooga, Tennessee; St. Louis, Missouri; and Forest Park in St. Louis. The data analysis in each report is based on the community's reported forest structure and benefit assessment provided by i-Tree Streets. Ms. Flint has also coordinated and managed the fieldwork and data collection of the Indiana Statewide Urban Sample Inventory (SUSI) for the Indiana DNR Community and Urban Forestry program. The SUSI project resulted in a statewide assessment of the structure, function, and value of Indiana's urban forests through the utilization of i-Tree Streets. In addition to these project management responsibilities, Ms. Flint also consults with the Town of Avon, City of Beech Grove, and Town of Glenwood—all in Indiana—concerning the management of their public tree resources. Ms. Flint is a Certified Arborist (IN-3190A) through the International Society of Arboriculture, and a member of the Indiana Arborist Association, Indiana Urban Forestry Council, Indiana Park and Recreation Association, and Society of Municipal Arborists. She is also a graduate of the Municipal Forestry Institute where she has learned unique leadership and professional development skills that will help in taking urban forestry programs she consults with to the next level. Ms. Flint is a graduate of Purdue University earning a Bachelor of Science degree in natural resource management with the focus of human dimensions and communication.

Reid Gibson is an inventory arborist with Davey Resource Group where he works on a variety of urban forestry projects. As an inventory arborist, he utilizes his tree identification and risk assessment skills in combination with pen-based tablet computers and GPS technology to perform tree inventories. Mr. Gibson has assisted with inventories for the cities of Raleigh and Charlotte, North Carolina; Lafayette and Michigan City, Indiana; and Missouri Southern State University. Prior to joining Davey Resource Group, Mr. Gibson received extensive experience with urban trees and plants while working at a nursery, where he acted as a sales representative and a spray technician overseeing more than 40 greenhouses. Mr. Gibson has also participated in and supervised invasive species management projects in Turkey Run and Shades State Parks in Indiana. He has been trained in traditional forest management concepts including silvicultural harvesting strategies and planting programs. Through Davey Resource Group, he has also gained knowledge of tree risk assessment, as well as communicating the importance of trees as a resource to municipal leaders, parks managers, the public, and other entities. Mr. Gibson is an International Society of Arboriculture Certified Arborist (IL-5319A). Mr. Gibson earned his Bachelor of Science degree in natural resources and environmental sciences with a concentration in forest science from the University of Illinois in Urbana-Champaign.

Jim Jenkins is an urban forester and senior project manager who conducts and oversees computerized tree inventory projects for municipalities, parks, and future building sites. He has experience with GPS and GIS systems, handheld and pen-based data collection units, several different inventory data collection software programs, and the i-Tree suite of software. Mr. Jenkins has experience in urban tree risk assessment, landscape tree appraisals, and tree preservation. Recently, Mr. Jenkins performed tree preservation work for a national construction and engineering firm on U.S. Naval Air Stations in Pensacola, Milton, and Jacksonville, Florida. Mr. Jenkins has coordinated the i-Tree Streets data



collection for reference cities in strategic geographic regions throughout the United States. Specifically, Mr. Jenkins led data collection teams in Minneapolis, Minnesota; Charlotte, North Carolina; Charleston, South Carolina; Albuquerque, New Mexico; Boise, Idaho; Honolulu, Hawaii; New York, New York; and Indianapolis, Indiana. i-Tree Streets, developed by the U.S. Forest Service, is a model used for analyzing benefits of urban street trees as well as the costs of managing them. Since 2006, Mr. Jenkins has worked on the Asian Longhorned Beetle Cooperative Eradication Program in New York City and Boston, Massachusetts. There he has served as the field project manager, responsible for production, quality control, data management, and communication with the USDA. After working with Youngstown State University in Youngstown, Ohio to further develop their urban forestry program and achieve their Tree Campus USA designation, Mr. Jenkins was asked to sit on their Campus Beautification Initiative Working Group, where he currently serves as an advisor for arboricultural related issues. His professional certifications include recognition as an International Society of Arboriculture Certified Arborist and Municipal Specialist (OH-1425AM). Prior to joining Davey Resource Group, Mr. Jenkins served as a lawn care technician for The Davey Tree Expert Company's East Cleveland, Ohio residential tree care office. Mr. Jenkins is a Certified Commercial Pesticide Applicator in the states of Massachusetts (License No. 38208) and Ohio (License No. 10549). He is a graduate of the Davey Institute of Tree Sciences, a four-week comprehensive training program developed by founder John Davey, and also holds a Bachelor of Science degree in conservation from Kent State University.

Jesse Kirk is an inventory arborist with Davey Resource Group. Mr. Kirk conducts urban tree inventory projects using GIS and GPS equipment. He has experience with numerous i-Tree Eco projects including Kansas City Metro Region; Pittsburgh, Pennsylvania; Grand Rapids, Michigan; and Adrian, Michigan. Through the i-Tree projects, he has gained valuable experience with handheld data collection units, GPS technology, tree measurement, and tree and shrub identification. He has also participated in many urban tree inventories including projects in Tipton and Milton, Georgia; Detroit, Michigan; and Westmont, Illinois, where he has gained experience in tree risk assessment and pest identification. He also completed a stream mapping project in Fort Bragg, North Carolina where he identified and mapped different classes of streams. Mr. Kirk graduated from Kansas State University and holds a Bachelor of Science degree in conservation biology.

Chris Kort is an urban forester with Davey Resource Group. Mr. Kort conducts urban tree inventory projects using GIS and GPS equipment. Mr. Kort has experience working with the United States Department of Agriculture on the Asian longhorned beetle eradication program in Worcester, Massachusetts inspecting all host material for the presence of Asian longhorned beetle infestations. Mr. Kort has also worked with the United States Forest Service in the City of Detroit, Michigan on its emerald ash borer restoration program. This program consists of using a unique inventory methodology developed by the i-Tree Pest Detection Development Team called IPED (Inventory Pest Evaluation and Detection). The IPED tool used on the Detroit, Michigan inventory project allows researchers, policy makers, and resource managers to look at a wide variety of invasive, human, and environmental issues within Detroit's public tree population database. Mr. Kort has also performed public tree inventories for the communities of Menominee, Ironwood, and Iron Mountain in the Upper Peninsula of Michigan. The data from these projects are being used for the planning and prevention of emerald ash borer in the Upper Peninsula region. Mr. Kort has also performed inventories at Little Rock Air Force Base, and in the communities of Westmont, Illinois; Rochester, Michigan; and Mequon, Wisconsin. He is an International Society of Arboriculture certified arborist (WI-0937A) and holds a Bachelors of Science degree in forest recreation from the University of Wisconsin-Stevens Point.



Ryan McCartney is an urban forester for Davey Resource Group where he utilizes his tree identification skills in combination with GPS technology and pen-based tablet computers to perform tree inventories. He has performed public tree inventories for the Indiana cities of Michigan City, Anderson, Danville, Lafayette, and Franklin. Other inventories include North Miami, Florida; Atlanta, Georgia; Champaign and the Lake County Forest Preserve of Illinois; Burlington, Iowa; Rochester, Michigan; and Charlotte and Ft. Bragg, North Carolina. Through an inventory for Detroit, Michigan, he has experience with i-Tree's Integrated Pest Evaluation and Detection (IPEd) tool. Prior to joining Davey Resource Group, Mr. McCartney gained experience in the field of forestry through work for Alaska State Parks where he was responsible for providing visitors with knowledge about the forest, specific trees, and the interactions that occur between living and nonliving organisms, as well as vegetation and tree maintenance throughout the park. His time with Davey Resource Group has focused on applying the concepts of urban forestry management, learning public tree policies, and performing tree risk assessment. His professional development has been enhanced through interactions with municipal forestry program managers and tree stewards. He is an International Society of Arboriculture Certified Arborist (IN-3352A) based out of Indiana. Mr. McCartney gained his Bachelor of Science degree in public affairs with a focus in environmental management from the School of Public and Environmental Affairs at Indiana University.

Cory Meyer is an urban forester with Davey Resource Group. Mr. Meyer conducts computerized tree inventory projects for municipalities, parks, zoos, and golf courses. He has performed public tree inventories for the cities of Platteville, Wisconsin; Burlington, Iowa; Auburn Hills, Michigan; Charlotte, North Carolina; Weatherby Lake, Missouri; and Raleigh, North Carolina. He has gained extensive knowledge of GIS-based data collection units and GPS technology, tree identification, and tree risk assessment. He is an International Society of Arboriculture Certified Arborist (MW-5131A) based out of Missouri. Prior to joining Davey Resource Group, Mr. Meyer worked with the Missouri Department of Conservation to aid in a re-vegetation project on Smithville Lake. While on the job, he worked to restore the natural ecosystem by transplanting vegetation, controlling invasive species, and managing fisheries. Mr. Meyer is a 2010 graduate of the University of Missouri where he obtained a Bachelor of Science degree in both forestry and fisheries/wildlife.

Keira Miller is an inventory arborist with Davey Resource Group where she conducts tree inventories for municipalities and other public and private entities. She has utilized i-Tree Street's Integrated Pest Evaluation and Detection (IPEd) protocol on a street tree inventory for the City of Detroit, Michigan, and has conducted tree inventories with a focus on assessing risk in the communities of Davenport, Iowa; Birmingham, Michigan; Charlotte, North Carolina; and Racine, Wisconsin. Ms. Miller assisted the United States Department of Agriculture on the Asian longhorned beetle eradication program in Worcester, Massachusetts by inspecting all host trees for Asian longhorned beetle infestation. Prior to joining Davey Resource Group, Ms. Miller was employed by The Care of Trees and the City of Milwaukee where she inventoried street trees, climbed and pruned trees, and performed Integrated Pest Management. Ms. Miller is a Massachusetts Certified Arborist (MCA#2427) and an ISA certified arborist (#WI-0965A). She holds a Bachelor of Science degree in urban forestry from the University of Wisconsin-Stevens Point.

Zachary Root is an inventory arborist for Davey Resource Group where he combines his skills in tree identification with GIS technology to perform tree inventories using a pen-based tablet computer. Before joining Davey Resource Group, Mr. Root gained experience with GIS applications and tree identification while completing a tree inventory for the City of Westfield, Indiana through their Parks and Recreation Department. Mr. Root has worked on ecological restoration projects in Bloomington, Indiana and Victoria, Australia where he helped eradicate invasive species and revegetated erosion prone habitats. Mr. Root earned a Bachelor of Science degree in public affairs with a focus in environmental management from the School of Public and Environmental Affairs at Indiana University.



Jon Schmidt is an urban forester with Davey Resource Group. Mr. Schmidt utilizes his knowledge of arboriculture, forestry, and GIS-based computer software to conduct urban forest and natural resource inventories. Projects with Davey Resource Group include an Asian Longhorned Beetle survey in Worcester, Massachusetts; stream mapping at Fort Bragg, North Carolina; and a storm damage assessment of trees in New York City's Central Park. Street and park tree inventories include: Raleigh and Fort Bragg, North Carolina; Lake Forest County and Champaign, Illinois; Detroit, Menominee, Iron Mountain, and Ironwood, Michigan; Mequon, Wisconsin; Little Rock Air Force Base, Arkansas; Newport, Rhode Island; and Milton, Georgia. Prior to joining Davey Resource Group, Mr. Schmidt worked for a tree care company in Denver, Colorado where he performed pesticide applications, climbing, injections, pruning, and planting. He is a certified arborist (WI-0869A) with the International Society of Arboriculture. Mr. Schmidt graduated from the University of Wisconsin-Stevens Point with a Bachelor of Science degree in urban forestry.

GIS/IT Personnel

Justin Stratton supervises the IT group at Davey Resource Group and is a database programmer and analyst by training. He has over ten years of real world experience in software development, specializing in database programming. Mr. Stratton has experience programming in a variety of software development languages, database systems, and Web-based development technologies. His software development expertise includes Visual Basic .net (standard and compact frameworks), VB6, C/C++, Clipper 5.2, and FoxPro 2.6. His Web-based development knowledge includes Adobe's ColdFusion, aJax, JavaScript, HTML, and CSS. Database technologies include MS Access™ 97/2000/2003/2007 as well as SQL Server 2000/2005/2008.

Mr. Stratton routinely implements automated quality control, data conversion, and data analysis functions in his role at Davey Resource Group. As the TreeKeeper® 7 product manager, he is responsible for assisting Davey Resource Group's sales personnel, overseeing end user support, software design specifications, and needs assessment for potential clients. Over his tenure with Davey Resource Group, Mr. Stratton has been involved with over 350 municipal forestry projects, 40 Utility Vegetation Management projects, and several Natural Resource Consulting projects. Mr. Stratton holds a Bachelor of Science degree in computer science from Kent State University.

Shayne Gray is a database programmer/analyst with Davey Resource Group. He is proficient with Coldfusion, Visual Basic, C/C++, .Net, VBA, SQL and works on developing new features and functionality for Davey Resource Group's customized Treekeeper® software, as well as providing technical support and data conversion work. In addition, he works on custom programming solutions. Examples include an on-line custom lake management tool for Ohio Lake Management Society. Originally from Canada, Mr. Gray has a Bachelor of Science degree in computer science from McMaster University with a minor in GIS.

Jim Kozak is an IT support specialist with Davey Resource Group. Mr. Kozak provides IT support to a variety of Davey Resource Group project teams. He also provides set-up and training to customers utilizing Davey Resource Group's TreeKeeper® 7 tree management software. Mr. Kozak has participated in a wide range of high-profile projects including working on the Asian Longhorned Beetle Cooperative Eradication Program in New York City since 2007; the Indiana Department of Transportation GIS/GPS training project; and the Los Angeles County Parks Department field data collection/tree management software training. Mr. Kozak has recently worked with the International Society of Arboriculture to provide Certified Arborists Continuing Education Units to clients who participate in our TreeKeeper® training seminars. Mr. Kozak is currently pursuing a degree in computer science at The University of Akron.

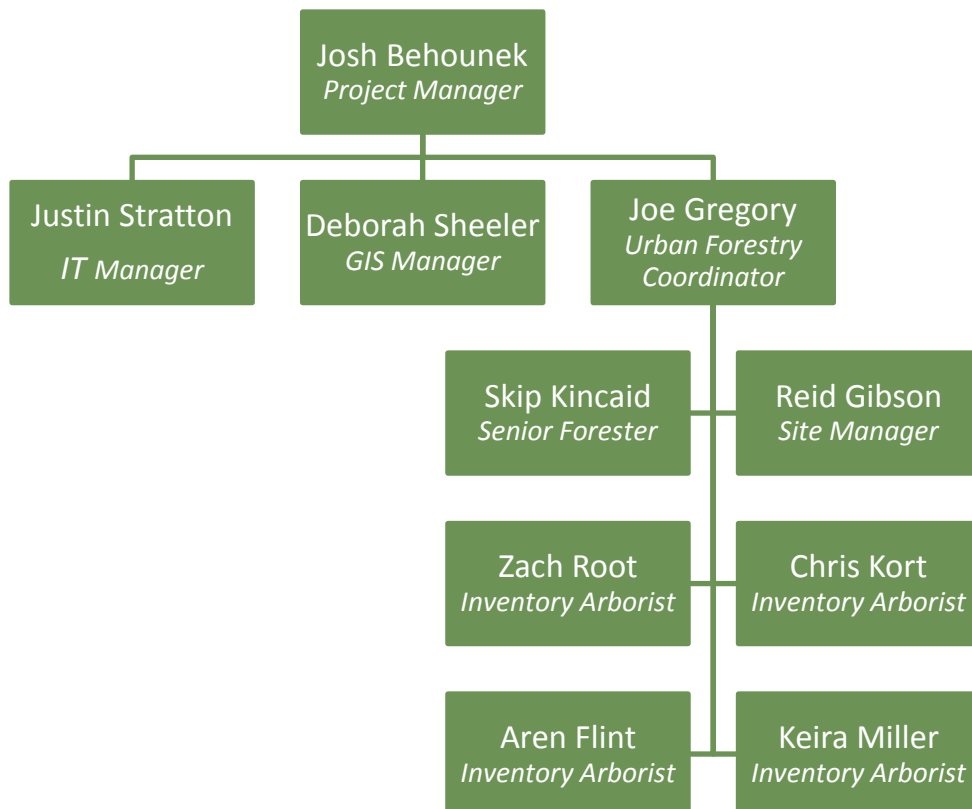


Deborah E. Sheeler, M.A., is a Geographic Information Systems Analyst and cartographer with 14 years of experience applying GIS technology to environmental analysis. She currently supervises GIS operations at Davey Resource Group and has been with the company for over 12 years. Her work involves data acquisition, spatial analysis and interpretation, database and project management, and the creation and design of cartographic products through use of advanced GIS software. In addition, Ms. Sheeler has experience and knowledge in the fields of natural hazards research, aerial photography interpretation, remote sensing, and custom programming in Visual Basic and various GIS software, as well as numerous years of experience in the utilization, maintenance, and support of pen-computer hardware and global positioning systems (GPS). She holds a Bachelor of Science degree in geography from Central Missouri State University with a minor in earth science and a Master of Arts degree in geography from Kent State University.

Organizational Chart

Davey Resource Group takes great pride in our employees and our ability to provide excellent customer service and a high quality product. As a 100% employee-owned company, all of our employees are accountable to each other and the company. Our Inventory Arborists have four-year college degrees in urban forestry or a closely related field and are Certified Arborists. Our site managers and project managers also hold the distinction of Municipal Specialist with the ISA.

For this project, Davey Resource Group's Site Manager and Inventory Arborist will stay in a local hotel throughout the entire inventory. Our Project Manager and Senior Foresters will make several visits to the project to ensure quality control and assurances.





Fees

PRICE/COSTS FORM

1.	Lump Sump Cost (Inventory of all trees)	\$ <u>122,000</u>
2.	Cost Per Tree	\$ <u>3.40</u>

The costs also includes all tasks to be performed and deliverables as detailed in the agreed upon scope of work.



Tree Inventory

GIS-Based Tree Inventory

Computerized inventory data collection of up to 36,000 existing trees or stumps, for a cost of \$122,000

Additional inventory data collection above 36,000 trees/sites at a unit rate of \$3.40

Davey Resource Group's bid is based on an estimated number of trees/sites to be inventoried within the City. This number was provided to Davey Resource Group by the client As with any estimate, Davey Resource Group does not provide assurance that this number is accurate to any degree of certainty. However, any significant deviation between actual and estimated tree counts will be identified as soon as possible while Davey Resource Group's inventory staff is on the job. In such an event, Davey Resource Group will contact the Client to discuss an equitable solution which includes negotiating the price per tree upward or downward as appropriate. Davey Resource Group also reserves the right to renegotiate the price based on timing of award, scheduling of fieldwork, final methodology chosen by the Client, and availability, completeness, and quality of maps and GIS information.

All prices are guaranteed 60 days from date of proposal. Prices are also dependent upon final methodology chosen by the City, availability, completeness and quality of maps and GIS information, and timing of fieldwork.



Contract

Davey Resource Group does not have any exceptions to the contract included within the RFP.

Project Approach: Tree Inventory

Davey Resource Group will conduct a tree inventory of approximately 36,000 trees along all of the City's public streets and within the mowed and manicured areas of parks and public properties. Davey Resource Group's GIS-based tree inventory will be performed using preprogrammed computers that collect tree data and various site attributes.

Collection Method

Evanston's priorities for the inventory project are to be as accurate and efficient as possible in determining tree locations and tree attributes. To achieve these goals, Davey Resource Group recommends that a combination of Geographic Information System (GIS) and Global Positioning System (GPS) equipment be used.

Generally, pen-based computers, customized with the City's tree attribute fields, aerial photographs, and other GIS information, will be the primary tools used to collect tree locations and data. GPS units will be used in conjunction with the pen-based computers to obtain tree locations in open spaces, where GIS information is limited, and/or as a quality control measure.

GIS-Based Data Collection

Specifically, Davey Resource Group has found that the most efficient and accurate method for mapping tree locations is to utilize a three-tiered system: GPS technology, map data on a handheld computer, and the arborist's field judgment. The Recon[®] or pen tablet is loaded with ArcPad[™] and connected to a GPS unit, enabling the seamless functionality between GIS basemap data, GPS location technology, and Davey Resource Group's tree/site attribute collection program.

The GPS shows up as a 'bull's-eye' locator on the map serving as the first tier of tree location during the inventory. The map, ranging from street centerline shapefiles all the way to various resolutions of color orthophotography from a City GIS program, serves as the second tier of tree location. The data collector, the third tier, draws from experience and applies field judgment to make the ultimate decision based on what is seen in the field and often resolving the inconsistencies that can exist between map data and GPS signals. Used concurrently for each tree, Davey Resource Group's inventory arborists utilize the best available GIS maps, information, and GPS technology to quickly and accurately plot tree/site locations.

All tree locations will be accurately mapped at a minimum accuracy of one foot horizontal at least 95% confidence level. The data will be fully compatible with the City's current GIS system and will be delivered in a geodatabase in state plane coordinate system NAD 1983 StatePlane Illinois East FIPS 1201 Feet.

Using this approach, the City will gain these advantages:

1. **Increased production rates.** Location data entry using GIS with accurate basemap information is nearly twice as fast as using GPS equipment alone. Inventory personnel are not limited by weather conditions or interference by buildings or other tall obstructions.
2. **High level of location accuracy.** GIS is only limited by the accuracy of the basemap information provided. However, for community forest management purposes and the accuracy of GIS locations it is usually more than sufficient.



- 3. Faster project completion.** With the increased production rates of this methodology and the decreased negative effects of weather and satellite factors, the project can be completed more quickly with less downtime.

The following information briefly describes the use of each technology.

Pen-Based Computer Technology

Davey Resource Group will utilize pen-based computers specifically configured for this tree inventory project. During the project, data from these field units will be uploaded directly to a desktop computer for processing and storage.

Pen-based computers offer several advantages:

- ✿ Data entry is quick because collectors use simple input forms containing pick lists, check boxes, and buttons to save time and money.
- ✿ The computer only accepts certain entries, decreasing errors. All information on a particular tree must be entered before the collector can proceed. Crosschecking between fields occurs in real-time, as well, to prevent inconsistent results.

GPS Units

Davey Resource Group will use GPS (Global Positioning System) technology for this tree inventory project. Combined with post-processing differential correction, this technology provides the most accurate method of locating tree positions under favorable environmental conditions. Davey Resource Group's arborists use Trimble® Pathfinder Pro XH™ backpack units that are capable of sub-meter accuracy to record the positions of trees and other infrastructure components.

Due to the limitations of current GPS technology, please note that it may not be possible in all cases to get exact GPS data for all trees, especially those near very tall buildings, in steep terrain, in the interior of heavily wooded areas, and in situations where several individual trees are growing closely together. All efforts will be made to get location data that are as accurate as possible, but sub-meter accuracy cannot be guaranteed in these situations.

The data can be exported in file formats compatible with commercial GIS applications, including AutoCAD®, ArcView™, and ArcInfo™, or plotted on paper maps.





Tree Inventory Data Fields

Davey Resource Group will collect the following standard data fields. The flexibility of our software and the expertise of our staff allow us to customize these data fields or add new ones to suit your needs.

1. **Location**—Davey Resource Group identifies the location of each tree and/or site. Street tree locations and planting sites are organized by sequential tree site number and road name, block side, or corner location. Park and open space trees are also organized by sequential tree site number and property name. An X and Y coordinate will be generated for each tree and site.
2. **Species**—Trees are identified by genus and species using both botanical and common names and by cultivars where appropriate.
3. **Tree Size**—Diameter is measured to the nearest inch in one-inch size classes at 4-½ feet above the ground, or diameter at breast height (DBH).
4. **Stems**—The number of stems on trunks splitting less than one foot above ground level is recorded.
5. **Condition**—The general condition of each tree is rated according to the following categories adapted from the International Society of Arboriculture's rating system:

Excellent	100%
Very Good	90%
Good	80%
Fair	60%
Poor	40%
Critical	20%
Dead	0%

6. **Maintenance Need**—Each tree is classified into one of the following recommended maintenance categories:
 - ✿ **Immediate Removal.** These trees have defects that cannot be cost-effectively or practically treated, have a high amount of deadwood, and pose an immediate hazard to a property or person. Davey Resource Group recommends that these trees be removed immediately.
 - ✿ **Removal.** These trees are not as great of a liability as Priority 1 Removals, being smaller and/or less hazardous, although they are also recommended for removal. Davey Resource Group recommends that they be removed as soon as possible.
 - ✿ **Immediate Priority Pruning.** Trees in this category need pruning to remove hazardous deadwood limbs greater than four inches in diameter and/or have broken, hanging, or diseased limbs.
 - ✿ **High Priority Pruning.** These trees need pruning to remove hazardous deadwood limbs greater than two, but less than four, inches in diameter.
 - ✿ **Routine Pruning.** Trees in this category have characteristics that could become risks if not corrected. Deadwood limbs are less than two inches in diameter.
 - ✿ **Training Pruning.** This category includes trees under 20 feet tall with correctable structural problems or minor amounts of deadwood that pose minimal threat of personal injury or property damage. Inexpensive pruning at this stage significantly affects the future of these trees. Young trees in this category that will be large at maturity generally require an annual pruning or inspection.
 - ✿ **Stump Removal.** Stumps are identified separately since they may not be removed at the time of a tree removal.



7. **Aboveground Utilities**—The inventory indicates the presence of overhead utilities at the tree site as well as current conflicts.
8. **Growing Space Type**—General space locations are categorized as:
 - 🌳 **Island.** Sites surrounded by pavement or hardscape (e.g., parking lot, cul-de-sac)
 - 🌳 **Median.** Sites located between opposing lanes of traffic.
 - 🌳 **Open/Restricted.** Open sites with restricted growing space on 2 or 3 sides.
 - 🌳 **Open/Unrestricted.** Open sites with unrestricted growing space on at least 3 sides.
 - 🌳 **Raised Planter.** Sites located in an above-grade or elevated planter.
 - 🌳 **Tree Lawn/Parkway.** Sites located between the street curb and the public sidewalk.
 - 🌳 **Unmaintained Area.** Sites located in areas that do not appear to be regularly maintained.
 - 🌳 **Well/Pit.** Sites at grade level and completely surrounded by sidewalk.
9. **Growing Space Size**—The minimum width of the growing space for root development is recorded.
10. **Additional Notes**—Additional information of possible importance is noted here.
11. **Date of Survey**

Format Options for Data Deliverables

Davey Resource Group can deliver inventory data in a variety of formats and for different systems. The most common formats for data deliverables are:

- | | |
|---------------------|--|
| 🌳 Microsoft Excel™ | 🌳 ESRI® GeoDatabase |
| 🌳 Microsoft Access™ | 🌳 Google Earth's KML |
| 🌳 XML | 🌳 Davey Resource Group's Asset Manager |
| 🌳 ESRI® Shape file | 🌳 Davey Resource Group's TreeKeeper® 7 |

Our GIS/IT group is also able to work with a client's GIS/IT group to format the data for particular asset management software programs and systems already in place. We have successfully delivered tree inventory data for customers that use CityWorks, Hansen, Cartegraph, and GeoBlade.

All digital map data will be referenced horizontally to the Illinois State Plane Coordinate System, East Zone, North American Datum of 1983 (1986 Adjustment).

Prior to the award of the contract, Davey Resource Group will work with City personnel to determine the exact data schemas to be employed during the inventory project. Davey Resource Group further recommends that an initial "test" be performed on a small amount of inventory data to ensure that all information is desired by the City and that final deliverables will be in the approved format.



Quality Control

Davey Resource Group will provide and assure the City of Evanston an accurate and high-quality inventory project. Davey Resource Group can make this assurance through these means:

1. Davey Resource Group's college-educated, professional urban foresters will conduct the inventory. All of our inventory project managers are Certified Arborists through the International Society of Arboriculture; we do not use students or temporary employees.
2. During the inventory process, extensive quality control algorithms are applied regularly. Using Davey Resource Group's Proprietary Tree Collector Interface Software, quality control checks verify the accuracy and completeness of the tree inventory data, such as duplicate sites, proper addressing, consistent data field collection, etc.
3. Davey Resource Group's Information Technology Department also runs specific analysis software on the collected data to ensure consistency and accuracy.
4. In addition to computerized quality checks and control, a senior inventory arborist on site regularly field checks data collected by other staff to assure adherence to city work specifications and national industry standards.

Davey Resource Group welcomes and encourages the City to periodically perform on-site verification of the data. Davey Resource Group staff will cooperate fully with City staff to achieve a high level of confidence in the accuracy of the data.



Availability and Capacity

Technical Equipment

The following assets and qualities of Davey Resource Group demonstrate our ability to provide Evanston with a high-quality tree inventory:

Large Professional Arborist and GIS/IT Staff

Davey Resource Group has over 25 professional arborists dedicated to tree inventories and urban forestry consulting, 10 GIS/IT specialists, and access to additional trained employees as the needs arise. As a large, national firm, Davey Resource Group can expand its professional complement in a relatively expedient manner. All staff are college educated with years of municipal experience, Project Managers for inventory projects are ISA Certified Arborists with the new Municipal Specialist distinction, and all inventory arborists are ISA Certified Arborists.

Davey Resource Group's size and internal resources allow it to complete large and long-term inventory projects. Davey Resource Group has successfully completed inventories for large metropolitan cities, such as New York City, Pittsburgh, Charlotte, and Buffalo, and has worked for major clients, such as the U. S. Forest Service, the National Park Service, and all branches of the U. S. Military over a period of years.

Large Equipment Inventory

Davey Resource Group owns multiple, new Recon and Fujitsu pen tablets for tree data collection and Trimble® Pathfinder Pro XR GPS backpack units. It also has national purchase and rental agreements with computer hardware and technical equipment manufacturers in place to obtain specialty, additional, or replacement equipment quickly.

Tree Inventory and Software Project Experience

Davey Resource Group has over 15 year's of experience with conducting municipal tree inventories, creating long-term management plans, and creating customized software systems. We have successfully completed over 500 tree inventories. Our inventory arborists are highly trained in tree identification, tree maintenance determinations, and risk tree assessments.

Local Offices and Staff







Davey Resource Group has residential tree care and landscaping, horticultural technical support, and urban forestry consulting offices in the Chicagoland area. And, these local offices have the collective support and resources of the nationwide The Davey Tree Expert Company. The Davey Tree Expert Company can efficiently and effectively serve Illinois municipalities with our staff, equipment, technical expertise, and support from our in-state offices and from other regional locations.



Projected Timeframe

Once awarded this project, Davey Resource Group will immediately begin to coordinate and schedule the start date. Davey Resource Group understands that time is of the essence and the City has a projected end date of July 15, 2013. Davey Resource Group fully anticipates the ability to meet this deadline with all final deliverables.

Once all contracts have been signed, Davey Resource Group will work with the City to initiate a kick-off meeting which will include the Project Manager and Site Manager and will initiate the start of the field inventory portion of the project. Throughout the inventory portion, Davey Resource Group's Site Manager will give the City biweekly updates as to the progress of the inventory, issues that arise, and other pertinent details. Should the City request or need Davey Resource Group staff to attend regular or short notice meetings that will not be a problem and will be scheduled at the convenience of the City.

Task	April 2013	May 2013	June 2013	July 2013
Sign Contract/Work Specification				
Request GIS Layers				
Kick-off Meeting				
Conduct Tree Inventory				
Inventory Updates				
Data Delivery				



Client Responsibilities

1. Provide Davey Resource Group with all maps and other information necessary at no charge. This includes, but is not limited to: digital orthophotographs, available GIS data layers, and/or other electronic or paper copies of maps for roads; pavement widths; right-of-way widths; boundaries and utilities; and an electronic file or printed list of street names and end points.
2. Provide daily contact information and directions as needed during the inventory process.
3. The City is requested to coordinate with Davey Resource Group project staff to host and conduct an informational kick-off meeting immediately prior to the start of the fieldwork.

Attachment A
Required Bid Forms

Exhibit A

DISCLOSURE OF OWNERSHIP INTERESTS

The City of Evanston Code Section 1-18-1 *et seq.* requires all persons (APPLICANT) seeking to do business with the City to provide the following information with their proposal. Every question must be answered. If the question is not applicable, answer with "NA".

APPLICANT NAME: Davey Resource Group, a division of
The Davey Tree Expert Company

APPLICANT ADDRESS: 1500 North Mantua Street, Kent, OH 44240

TELEPHONE NUMBER: 800-828-8312

FAX NUMBER: 330-673-0860

APPLICANT is (Check One)

- Corporation
- Partnership
- Sole Owner
- Association

Other () _____

Please answer the following questions on a separate attached sheet if necessary.

SECTION I - CORPORATION

1a. Names and addresses of all Officers and Directors of Corporation.

Please see attached

1b. **(Answer only if corporation has 33 or more shareholders.)**

Names and addresses of all those shareholders owning shares equal to or in excess of 3% of the proportionate ownership interest and the percentage of shareholder interest. (Note: Corporations which submit S.E.C. form 10K may substitute that statement for the material required herein.)

Not applicable



Board of Directors:

Karl J. Warnke
R. Douglas Cowan
J. Dawson Cunningham
William J. Ginn
Douglas K. Hall
Sandra W. Harbrecht
John E. Warfel

Officers:

Karl J. Warnke..... Chairman, President and Chief Executive Officer
David E. Adante Executive Vice President, CFO and Secretary
Patrick M. Covey Chief Operating Officer
Steven A. Marshall Executive Vice President, Operations
James F. Stief Executive Vice President, Operations
George M. GaumerVice President and General Manager, Commercial Landscape Services
Richard A. Ramsey Vice President and General Manager, Canadian Operations
Fred W. Johnson..... Vice President, Operations Support Services
Gordon L. OberVice President, Personnel Recruiting and Development
Joseph R. Paul..... Vice President and Treasurer
Nicholas R. Susic Vice President and Controller
Thea R. SearsAssistant Controller
Marjorie L. ConnerAssistant Secretary and Counsel

- 1c. **(Answer only if corporation has fewer than 33 shareholders.)**
Names and addresses of all shareholders and percentage of interest of each herein.
(Note: Corporations which submit S.E.C. form 10K may substitute that statement for the material requested herein.)

Not applicable

SECTION 2 - PARTNERSHIP/ASSOCIATION/JOINT VENTURE

- 2a. The name, address, and percentage of interest of each partner whose interests therein, whether limited or general, is equal to or in excess of 3%.

Not applicable

- 2b. Associations: The name and address of all officers, directors, and other members with 3% or greater interest.

Not applicable

SECTION 3 - TRUSTS

- 3a. Trust number and institution.

Not applicable

- 3b. Name and address of trustee or estate administrator.
-
-

- 3c. Trust or estate beneficiaries: Name, address, and percentage of interest in total entity.
-
-

SECTION 4 - ALL APPLICANTS - ADDITIONAL DISCLOSURE

4a. Specify which, if any, interests disclosed in Section 1, 2, or 3 are being held by an agent or nominee, and give the name and address of principal.

Not applicable

4b. If any interest named in Section 1,2, or 3 is being held by a "holding" corporation or other "holding" entity not an individual, state the names and addresses of all parties holding more than a 3% interest in that "holding" corporation or entity as required in 1(a), 1(b), 1(c), 2(a), and 2(b).

Not applicable

4c. If "constructive control" of any interest named in Sections 1,2, 3, or 4 is held by another party, give name and address of party with constructive control. ("Constructive control" refers to control established through voting trusts, proxies, or special terms of venture of partnership agreements.)

Not applicable

I have not withheld disclosure of any interest known to me. Information provided is accurate and current.

March 14, 2013

Date

James F. Stief

Signature of Person Preparing Statement James F. Stief

Executive Vice President, Operations

Title

ATTEST:

Barbara E. Mast

Notary Public

Commission Expires:

Aug 10, 2016



BARBARA E. MAST
NOTARY PUBLIC
STATE OF OHIO
Comm. Expires
August 10, 2016

Exhibit B

CONFLICT OF INTEREST FORM

Davey Resource Group, a division of The Davey Tree Expert Company, hereby certifies that it has conducted an investigation into whether an actual or potential conflict of interest exists between the bidder, its owners and employees and any official or employee of the City of Evanston.

Proposer further certifies that it has disclosed any such actual or potential conflict of interest and acknowledges if bidder/Proposer has not disclosed any actual or potential conflict of interest, the City of Evanston may disqualify the bid/proposal.

James F. Stief

(Name of Bidder/Proposer if the Bidder/Proposer is an Individual) James F. Stief
(Name of Partner if the Bidder/Proposer is a Partnership) Executive Vice President
(Name of Officer if the Bidder/Proposer is a Corporation) Operations

The above statements must be subscribed and sworn to before a notary public. Subscribed and Sworn to this 14 day of March, 2013



BARBARA E. MAST
NOTARY PUBLIC
STATE OF OHIO
Comm. Expires
August 10, 2016

Barbara E. Mast

Notary Public

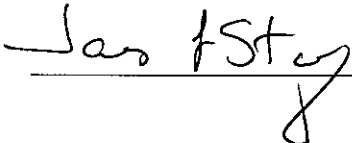
Failure to complete and return this form may be considered sufficient reason for rejection of the bid / proposal.

Exhibit C

ACKNOWLEDGEMENT OF UNDERSTANDING

THE SECTION BELOW MUST BE COMPLETED IN FULL AND SIGNED

The undersigned hereby certifies that they have read and understand the contents of this solicitation and attached service agreements, and agree to furnish at the prices shown any or all of the items above, subject to all instructions, conditions, specifications and attachments hereto. Failure to have read all the provisions of this solicitation shall not be cause to alter any resulting contract or to accept any request for additional compensation. By signing this document, the Proposer hereby certifies that they are not barred from bidding on this contract as a result of bid rigging or bid rotating or any similar offense (720 ILCS S/33E-3, 33E-4).

Authorized Signature:  **Company Name:** Davey Resource Group, a division of The Davey Tree Expert Company

Typed/Printed Name: James F. Stief **Date:** March 14, 2013

Title: Executive Vice President, Operations **Telephone Number:** 800-828-8312

Email: jim.stief@davey.com **Fax Number:** 330-673-0860

Exhibit G

ANTI-COLLUSION AFFIDAVIT AND PROPOSER'S CERTIFICATION

James F. Stief, being first duly sworn,
deposes and says that he is Executive Vice President, Operations
(Partner, Officer, Owner, Etc.)
of Davey Resource Group, a division of The Davey Tree Expert Company
(Proposer)

The party making the foregoing proposal or bid, that such bid is genuine and not collusive, or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

The undersigned certifies that he is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.

James F. Stief

James F. Stief
Executive Vice President
Operations
(Name of Bidder if the Bidder is an Individual)
(Name of Partner if the Bidder is a Partnership)
(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed a sworn to before a notary public.
Subscribed and Sworn to this 14 day of March, 2013

Barbara E. Mast
Notary Public

Commission Expires: Aug 10, 2016



BARBARA E. MAST
NOTARY PUBLIC
STATE OF OHIO
Comm. Expires
August 10, 2016

Failure to complete and return this form may be considered sufficient reason for rejection of the bid.

Exhibit I

M/W/EBE PARTICIPATION WAIVER REQUEST

Davey Resource Group, a division of

I am James F. Stief of The Davey Tree Expert Company, and have authority to

execute this certification on behalf of the firm. I James F. Stief do

hereby certify that this firm seeks to waive all or part of this M/W/EBE participation goal

for the following reason(s): (CHECK ALL THAT APPLY. SPECIFIC SUPPORTING DOCUMENTATION MUST BE ATTACHED.)

- 1. No M/W/EBEs responded to our invitation to bid.
2. An insufficient number of firms responded to our invitation to bid.
3. No subcontracting opportunities exist.
4. M/W/EBE participation is impracticable. X

Please provide a written explanation of why M/W/EBE participation is impracticable.

Therefore, we request to waive all of the 25% utilization goal for a revised goal of 0%.

Signature: James F. Stief (Signature of Affiant)
James F. Stief
Executive Vice President, Operations

Date: March 14, 2013

Corporate Seal (where appropriate)

This instrument was acknowledged before me on this 14 day of March, 2013, by

James F. Stief as President Executive Vice President, Operations
Davey Resource Group, a division of
(or other authorized officer) of The Davey Tree Expert Company. Notary Seal
(Firm Name)

Barbara E. Mast (Notary Public Signature)

Commission Expires: Aug 10, 2016



BARBARA E. MAST
NOTARY PUBLIC
STATE OF OHIO
Comm. Expires
August 10, 2016



Corporate Headquarters

1500 North Mantua Street

P.O. Box 5193

Kent, Ohio 44240-5193

330.673.5685

Toll Free 1.800.828.8312

Fax 330.673.0860

M/W/EBE Participation Waiver Request

Due to the nature, experience, and qualifications required, and the desired timeframe for this project, Davey does not believe the use of a M/W/EBE company is practical. Tree inventories require a high level of education and skill due to assessing and prioritizing risk for the community. The process of collecting information on 36,000 trees also involves a high level of skill to ensure a high-quality project. It is not practical (or possible within the RFP requirements) to train new or unskilled personnel for this project. Davey fully supports Evanston's initiative to include M/W/EBE companies when possible and would if we believed it was possible.

Local Office

1101 Larail Drive

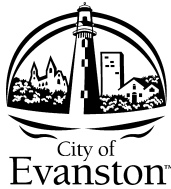
Columbia, Missouri 65203

573.673.750

Fax 330.673.0860

Sincerely,

Josh Behounek
Business Developer/Urban Forester



Memorandum

To: Suzette Robinson, Director of Public Works
Paul D'Agostino, Assistant Director of Public Works, Parks/Forestry

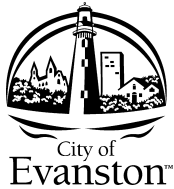
From: Tammi Turner, Purchasing Manager

Subject: Public Tree Inventory and GPS Services Recommendation (RFP # 13-22)

Date: February 24, 2014

The goal of the Minority, Women, and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City has established a 25% M/W/EBE subcontracting participation goal for general contractors. However, Public Tree Inventory and GPS Services (RFP # 13-22), precludes subcontracting opportunities due to very specialized work. Therefore, a waiver is granted.

Cc: Martin Lyons, Assistant City Manager/CFO
Louis Gergits, Finance Manager



Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: Suzette Robinson, Director of Public Works
Lonnie Jeschke, CFPF, Manager Fleet Services

Subject: 2014 Sidewalk Plow Purchases

Date: January 16, 2014

Recommended Action:

Staff recommends City Council approval for the purchase of three (3) sidewalk tractors with v-plows, rotary broom, and snow blower attachments in the amount of \$169,867.00 as follows: two (2) Toolcat plows from Atlas Bobcat, 5000 N River Road, Schiller Park Illinois 60176 in the amount of \$140,846.00 and one (1) Kubota plow from Russo's Power Equipment Incorporated, 9525 W. Irving Park Road, Schiller Park, Illinois 60176 in the amount of \$29,021.00.

Funding Source:

Funding will be from the Streets and Sanitation Administration Budget (2665.65625) which has a \$100,000 budget for this purchase, and from the Fleet Equipment Replacement Fund (7780.65550) which has an FY2014 budget of \$2,694,000. This purchase represents 100% of the aforementioned Streets & Sanitation Budget and 2.6% of the 2014 Equipment Replacement budget.

Summary:

These three (3) units will support daily operations of the Streets Division of Public Works for both "snow and ice control" during the winter months for the downtown area and city sidewalks around schools and various other "street and landscape operations" during the remaining months of the year. Two (2) of these units are "Toolcat" tractors made by Bobcat and will be equipped with plows and snow blowers in addition to the standard bucket that comes with the units. The Kubota unit will be operated by staff in the same manner as the Toolcat units. These purchases will result in operational efficiencies, reduced labor costs and reduced repair, maintenance & fuel costs for various street and landscape assignments. In addition, a future 1-ton truck replacement purchase will be canceled and will be permanently retired with no replacement as a result of this purchase. As a result, this retired unit will bring in some additional dollars when sold at auction that will further reduce the true cost of this expenditure. All of these three units will be fueled by bio-diesel fuel. Because of the newer engine and emission

technology, the combined emissions and pollutants of all three units will be lesser than the one unit that will be permanently retired and not replaced.

The National Joint Purchasing Alliance Bid, of which we are members, will be utilized for both the Toolcat and Kubota tractor purchases. We have used them in the past with good results and excellent pricing discounts. Atlas Bobcat is the local distributor of the Toolcat units whereas; Russo's Power Equipment is the local distributor in our geographical location for this equipment. Both distributors have provided excellent parts, service and technical support for this and other equipment that the city presently owns.

Attachments

Toolcat Quote and picture.

Kubota Quote and picture (The quote is for 2 vehicles, however, the City will purchase only one.



Product Quotation

Quotation Number: 9854D010692

Date: 2014-02-07 12:22:23

Ship to	Bobcat Dealer	Bill To
City of Evanston Attn: Lonnie Jeschke 2100 Ridge Ave. Evanston, IL 60201 Phone: (847) 866-2940	Atlas Bobcat, Schiller Park, IL 5000 NORTH RIVER ROAD SCHILLER PARK IL 60176-1021 Phone: (847) 678-3633 Fax: (847) 678-3587 ----- Contact: Todd Swartz Phone: 847-678-3633 Fax: 847-678-3587 Cellular: 847-529-1191 E Mail: tswartz@atlasbobcat.com	City of Evanston Attn: Lonnie Jeschke 2100 Ridge Ave. Evanston, IL 60201 Phone: (847) 866-2940

Description	Part No	Qty	Price Ea.	Total
Toolcat 5610 G-Series	M1223	2	\$55,905.00	\$111,810.00
Adjustable Vinyl Seats	Interior Trim			
All-Wheel Steer	Joystick, Manually Controlled with Lift Arm Float			
Automatically Activated Glow Plugs	Lift Arm Support			
Auxiliary Hydraulics	Limited Slip Transaxle			
Variable Flow with dual direction detent	Parking Brake, automatic			
Beverage Holders	Power Steering with Tilt Steering Wheel			
Bob-Tach	Radiator Screen			
Boom Float	Radio:			
Cowl and Cowl Support	AM/FM/Weatherbanb			
Cruise Control	Aux Input & Head Phone Jacks			
Deluxe Equipment:	Lower Engine Cover			
Cab Enclosure with Heater and Air Conditioning	Rear Reciever Hitch			
Deluxe Operator Canopy (Front Window, Rear Window, Front Wipers, and 2-Electrical Power Port)	Seat Belts, Shoulder Harness			
Deluxe Road Package (back-up alarm, turn signals, flashers, tail lights, brake lights, rear view mirror, side mirrors, horn, lower engine guard, rear work light, and headlights)	Spark Arrestor Muffler			
Engine and Hydraulic Monitor with Shutdown	Storage Bins			
Front Work Lights	Suspension, 4-wheel independent			
Full-time Four-Wheel Drive	Tires: 27 x 10.5-15 (8 ply), Lug Tread			
Horsepower Management	Toolcat Interlock Control System (TICS)			
Instrumentation:	Two-Speed Transmission			
Hourmeter, Job Hours, Speedometer,	Traction Control			
Tachometer, Fuel Guage, Engine	Warranty: 1 Year, Unlimited Hours			
Temperature Gauge, and Warning Lights				
Heavy Duty Battery				
High Flow Hydraulics and Attachment Control Kit				
Keyless Ignition System				
Power BobTach				
PTO Package (rear PTO-540 RPM, PTO Shield, PTO Tachometer)				
Three-Point Hitch Package (Three-Point, depth position gauge)				
Rear Remote Package (two sets of poppet-style couplers, for use with implement hydraulics)				
Roll Over Protective Structure (ROPS) - Meets Requirements of SAE-J1040 & ISO 3471				
Falling Object Protective Structure (FOPS) - Meets Requirements of SAE-J1043 & ISO3449, Level I				
Dome Light				

36 Month Protection Plus (2000 Hours)	9974413	2	\$3,124.00	\$6,248.00
27 X 10.5-15, 8 PR, Trac Tire Assembly - Left	7121766	2	\$309.00	\$618.00
72" Snow V-Blade	6958576	2	\$3,590.00	\$7,180.00
62" General Purpose Bucket	7114585	2	\$630.00	\$1,260.00
SB200 Snowblower - 60" Width	M7001	2	\$3,704.00	\$7,408.00
--- 9.6 Hyd Motor Package (25 - 31 gpm)	M7001-R01-C04	2	\$1,026.00	\$2,052.00

Total of Items Quoted	\$136,576.00
Dealer P.D.I.	\$700.00
Freight Charges	\$3,570.00
Dealer Assembly Charges	\$0.00
Quote Total - US dollars	\$140,846.00

Notes:
NJPA Pricing

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes.
Customer must exercise his purchase option within 30 days from quote date.

Customer Acceptance: Purchase Order: _____

Authorized Signature: _____

Print: _____ **Sign:** _____ **Date:** _____

Time and Date, Job Clock, Backlit Display, 3.5 mm headphone jack, 12 volt DC Power Outlet.

Tire Options

Set of 4 Tires-- In Place of Base Equipment

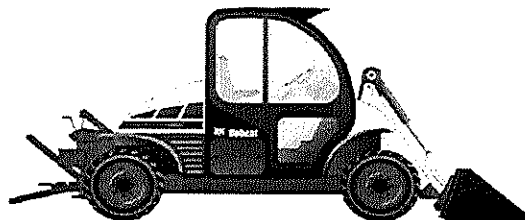
M1001-R05-C04	29 x 10.5, 8 PR, Trac Tires Work Machine Width – 60"	\$455.00	12.0%	\$400.40
M1001-R05-C05	29 x 12.5, 6 PR, Turf Tires Work Machine Width – 64"; Includes wide fenders	\$655.00	12.0%	\$576.40

Part Number	5610T F-Series Description	SLP in US\$	Discount Percent	Price
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M1003	5610 Turbo Utility Work Machine – Deluxe Version	\$58,004.00	12.0%	\$51,043.52 ✓
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Deluxe version includes:

- Cab Enclosure with Heater and Air Conditioning
- Deluxe Road Package (back-up alarm, turn signals, flashers, tail lights, brake lights, rear view mirror, side mirrors, horn, rear work light, and headlights)
- Heavy Duty Battery
- High Flow Hydraulics and Attachment Control Kit
- Keyless Ignition System
- Power BobTach
- Radio
- PTO Package (rear PTO-540 RPM, PTO Shield, PTO Tachometer)
- Three-Point Hitch Package (Three-Point, depth position gauge)
- Rear Remote Package (two sets of poppet-style couplers, for use with implement hydraulics)



Part Number	Factory Installed Options Description	SLP in US\$	Discount Percent	Price
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Tire Options

Set of 4 Tires-- In Place of Base Equipment

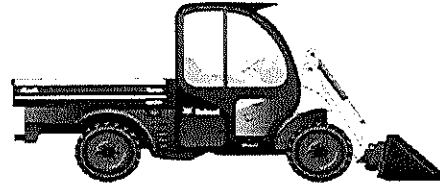
M1003-R05-C04	29 x 10.5, 8 PR, Trac Tires	\$455.00	12.0%	\$400.40
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M1003-R05-C05	Work Machine Width – 60" 29 x 12.5, 6 PR, Turf Tires Work Machine Width – 64"; Includes wide fenders	\$655.00	12.0%	\$576.40
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NJPA Contract #06031-CEC
Expires July 19, 2013



Part Number	5600T F-Series Description	SLP in US\$	Discount Percent	Price
M1001	5600 Turbo Utility Work Machine	\$44,697.00	12.0%	\$39,333.36



Part Number	Factory Installed Options Description	SLP in US\$	Discount Percent	Price
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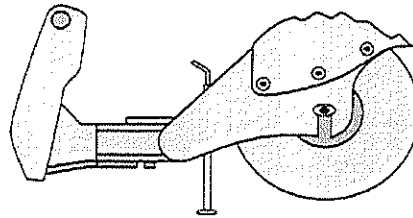
Individual Options

M1001-R08-C02	Attachment Control	\$190.00	12.0%	\$167.20
M1001-R02-C03	Cab Enclosure with Heater & Air Conditioning Includes doors, floor mats, cab foam, heater and air conditioning unit, three-piece headliner with radio pocket, location for speakers, and storage behind seats for a clip board, owner's manual, etc.	\$4,632.00	12.0%	\$4,076.16
M1001-P01-C01	Deluxe Road Package Must also order Cab Enclosure with Heater and Air Conditioning; Includes back-up alarm, turn signals, flashers, tail lights, brake lights, rear view mirror, side mirrors, horn, rear work light, and headlights <i>Allows Work Machine to meet most regulations for driving on local roadways. Check with local DMV to confirm all requirements for off-highway machinery on your local roads. Toolcat machines are not "automobiles" and thus do not need to be licensed to drive on local roads, but usually require lighting and mirrors included in this package.</i>	\$2,211.00	12.0%	\$1,945.68
M1001-R07-C02	Heavy Duty Battery	\$81.00	12.0%	\$71.28
M1001-R03-C02	High Flow Package Includes high flow valve, larger auxiliary hoses, and high flow switch in cab; Provides 27.9 GPM for attachment operation; Must also order 7-Pin Attachment Control	\$1,447.00	12.0%	\$1,273.36
M1001-A01-C05	Interior Trim Insulation for left and right side panels of center console	\$195.00	12.0%	\$171.60
M1001-R06-C02	Keyless Ignition System	\$305.00	12.0%	\$268.40
M1001-R12-C02	Power Bobtach	\$999.00	12.0%	\$879.12
M1001-R15-C02	Radio Features Aux mini jack for MP-3, Weatherproof design, NOAA Weatherband, 6 AM and 5 FM Presets	\$444.00	12.0%	\$390.72

NJPA Contract #06031-CEC
 Expires July 19, 2013



Part Number	Angle Brooms Description	SLP in US\$	Discount Percent	Labor
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(5600, 5610)

6905805	68" Angle Broom (Work Machine must be equipped with a 7-Pin Attachment Control Kit) (A 14-Pin T-Harness Kit is required when used on work machine equipped with a 14-Pin Attachment Control Kit)	\$5,538.00 ✓	24.0%	\$0.00
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(5600, 5600H, 5610, 5610H)

6905806	84" Angle Broom (Work Machine must be equipped with a 7-Pin Attachment Control Kit) (A 14-Pin T-Harness Kit is required when used on work machine equipped with a 14-Pin Attachment Control Kit)	\$6,341.00	24.0%	\$0.00
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Part Number	Augers Description	SLP in US\$	Discount Percent	Labor
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(5600, 5610) 6809442	Model 15C Auger Drive Unit (Must also order Mounting Frame and Bit) (Auger drive unit is shipped with a 7/8" round bit retention pin, if used in conjunction with a hex bit a 5/8" Pin Kit P/N 6809733 is required.)	\$1,533.00	24.0%	\$0.00
7145345	Model 15H Hex Shaft Auger Drive Unit (Must also order Mounting Frame and Bit)	\$1,533.00	24.0%	\$0.00
(5600H, 5610H) 6809445	Model 30C Auger Drive Unit (Must also order Mounting Frame and Bit) (Auger drive unit is shipped with a 7/8" round bit retention pin, if used in conjunction with a hex bit a 5/8" Pin Kit P/N 6809733 is required.)	\$2,091.00	24.0%	\$0.00
7138264	Model 30H Hex Shaft Auger Drive Unit (Must also order Mounting Frame and Bit)	\$2,091.00	24.0%	\$0.00
6812980	Mounting Frame, (Includes Mounting Hardware)	\$368.00	24.0%	\$0.00

Auger Drive & Bit Recommendations

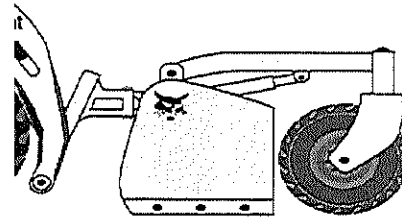
Model 10 Augers—Recommended bit size 6", 9", 12", 15", 16", 18"

Model 15C and 30C Augers—Recommended bit size 6", 9", 12", 15", 18", 24", 30", 36"

Model 15H and 30H Augers—Recommended bit size 6", 9", 12", 15", 18", 24", 30", 36"

Light Duty, Standard Duty, Heavy Duty and Rock Bits are Available.

Part Number	Box Blade Description	SLP in US\$	Discount Percent	Labor
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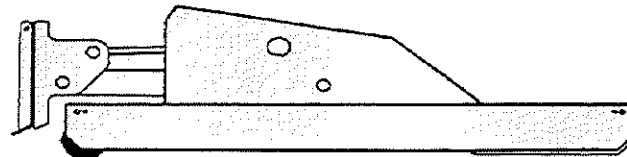


(5600, 5610)
6906574

84" Box Blade
(Used for rough grading and landscaping)

\$4,061.00 24.0% \$0.00

Part Number	Brushcat Rotary Cutter Description	SLP in US\$	Discount Percent	Labor
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(5600, 5610)
7114295

60" Brushcat Rotary Cutter, Standard Flow
(Not approved for A-Series or B-Series) (Approved for use with SN A00211001 & above, 5600 SN A00311001 & above, 5600 s/n A0W111001, & above, 5600 SN A94Y11001 & above, 5610 A7Y711001 & above and 5610 SN APFB11001 & above)

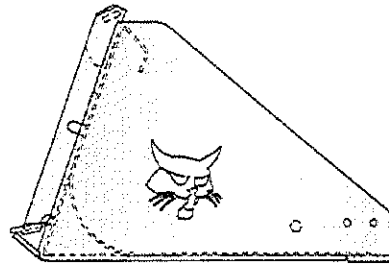
\$5,656.00 24.0% \$0.00

(Comes standard with 3" Offset Blades and Front Wheels) (Cutting height of 2")

(5600, 5600H, 5610, 5610H)

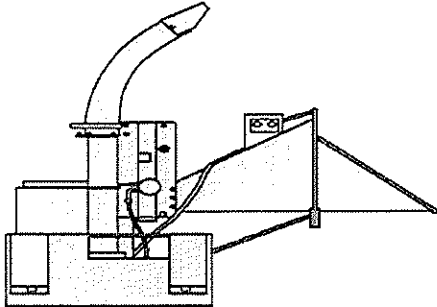
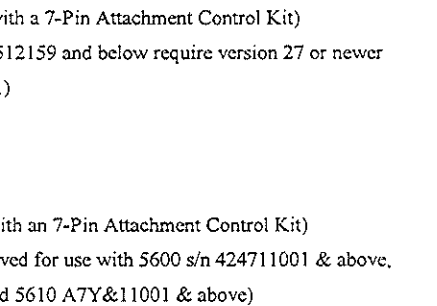
7114296	60" Brushcat Rotary Cutter, High Flow (Not approved for A-Series or B-Series) (Approved for use with 5600 s/n A00311001 & Above, 5600 s/n A0W111001, 5600 SN A94Y11001 & Above, 5610 SN A7Y7111001 & above and 5610, APFB11001 & Above) (Comes standard with 3" Offset Blades and Front Wheels) (Cutting height of 2")	\$5,757.00	24.0%	\$0.00
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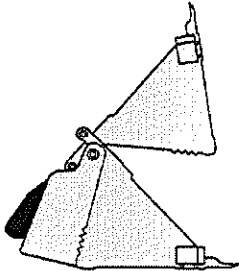
Part Number	Buckets Description	SLP in US\$	Discount Percent	Labor
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(5600, 5610)

7114585	62" General Purpose Bucket ♦	\$716.00 ✓	24.0%	\$0.00
7114586	68" General Purpose Bucket ♦	\$733.00	24.0%	\$0.00
7114587	74" General Purpose Bucket ♦	\$780.00	24.0%	\$0.00
(5600, 5610)				
7184103	68" Snow & Light Material Bucket	\$1,098.00	24.0%	\$0.00
7184105	74" Snow & Light Material Bucket	\$1,162.00	24.0%	\$0.00
7184110	80" Snow & Light Material Bucket (Not approved for A-Series or B-Series) (Approved for use with s/n A00211001 & above, 5600 SN A00311001 & above, 5600 s/n A00311001 & above, 5600 s/n A0W111001 & above, 5600 SN A94Y11001 & above, and 5610 A7Y711001 & above, and 5610, SN APFB11001 & above)	\$1,274.00	24.0%	\$0.00

Part Number	Chipper Description	SLP in US\$	Discount Percent	Labor
(5600, 5610) 6719129	 <p>5A Chipper (Work Machine must be equipped with a 7-Pin Attachment Control Kit) (Work Machines serial number 520512159 and below require version 27 or newer software to be installed on machine.)</p>	\$8,071.00	24.0%	\$0.00
(5600H, 5610H) 7117662	 <p>8B Chipper (Work machine must be equipped with an 7-Pin Attachment Control Kit) (Not approved for A-Series) (Approved for use with 5600 s/n 424711001 & above, 5600 s/n A0W111001 & above, and 5610 A7Y&11001 & above)</p>	\$11,927.00	24.0%	\$0.00

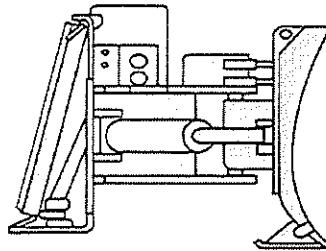
Part Number	Combination Bucket Description	SLP in US\$	Discount Percent	Labor
				

(5600, 5610)

7167310	62" Combination Bucket (Approved for use with 5600 s/n A00211001 & above, 5600 s/n A00311001 & above, 5600 s/n A0W111001 & above and 5610 A7Y711001 & above) (Bolt-on Teeth are available)	\$3,040.00	24.0%	\$0.00
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Combination Buckets are not approved for use with the Tilt-Tatch.

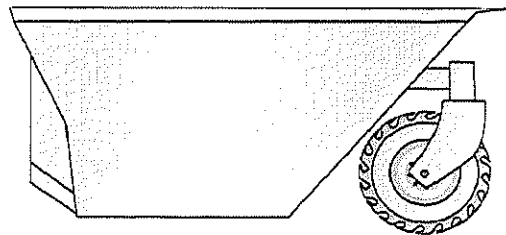
Part Number	Dozer Blade Description	SLP in US\$	Discount Percent	Labor
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(5600, 5610)

6905884	80" Dozer Blade, 6-WAY (Work Machine must be equipped with a 7-Pin Attachment Control Kit) (A 14-Pin T-Harness Kit is required when used on work machine equipped with a 14-Pin Attachment Control Kit)	\$4,595.00	24.0%	\$0.00
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Part Number	Dumping Hopper Description	SLP in US\$	Discount Percent	Labor
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(5600, 5610)

6727275

Model 10 Dumping Hopper

(Approved for use with 5600 s/n A00211001 & above, 5600 s/n A00311001 & above,
5600 s/n A0W111001 & above, and 5610 A7Y711001)

(Must also order mounting frame bracket p/n 6729483)

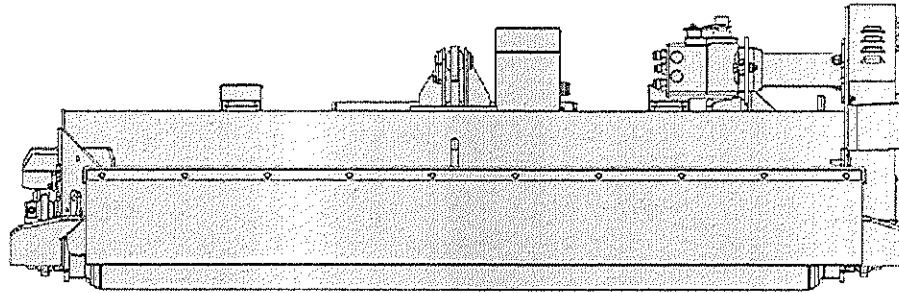
(Includes 8.5 x 12 Bobcat Heavy Duty Tire. Tire is not installed on Dumping Hopper.)

\$2,981.00

24.0%

\$0.00

Part Number	Flail Cutter Description	SLP in US\$	Discount Percent	Labor
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(5600, 5600H, 5610, 5610H)

7101894

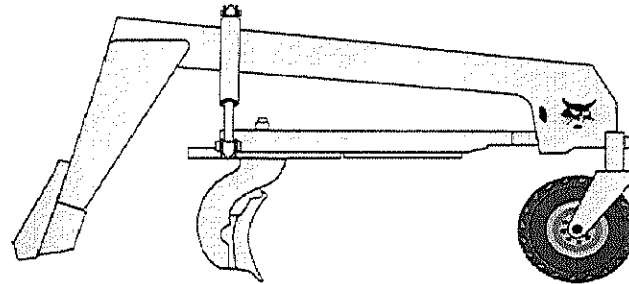
FC200 Flail Cutter

\$11,119.00

24.0%

\$0.00

Part Number	Grader Description	SLP in US\$	Discount Percent	Labor
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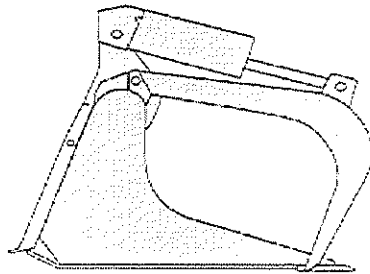


(5600, 5610)
6906480

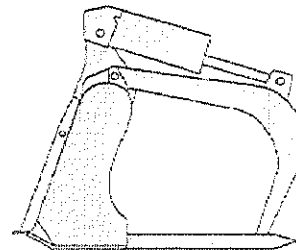
Grader
(Work Machine must be equipped with a 7-Pin Attachment Control Kit)
(A 14-Pin T-Harness Kit is required when used on work machine equipped with a 14-Pin Attachment Control Kit)

\$7,716.00 24.0% \$0.00

Part Number	Grapple, Industrial Description	SLP in US\$	Discount Percent	Labor
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Industrial Bucket Grapple



Industrial Fork Grapple

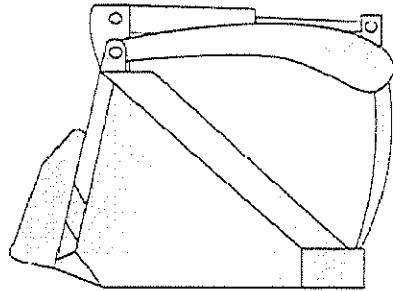
(5600, 5610)
7168342

62" Industrial Bucket Grapple
(Bolt-On Cutting Edge included)

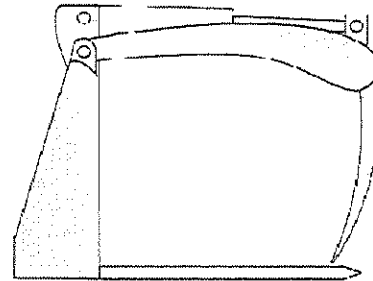
\$3,215.00 24.0% \$0.00

7168340	68" Industrial Bucket Grapple (Bolt-On Cutting Edge included)	\$3,385.00	24.0%	\$0.00
7168344	66" Industrial Fork Grapple, with 7 teeth	\$3,958.00	24.0%	\$0.00

Part Number	Grapple, Utility Description	SLP in US\$	Discount Percent	Labor
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Farm Grapple with Bucket



Farm Grapple with Forks

(5600, 5610)
7176977

Grapple, 55" Utility – C/I
(Fits 60 – 72" Utility Forks)
(Must also order Grapple stop kit, p/n 7120201 or 6818369)
(Price includes \$360 for installation)

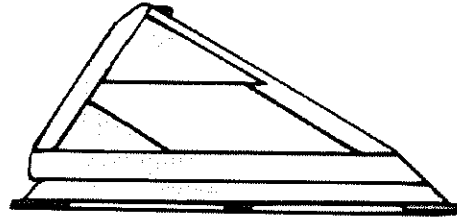
\$1,475.00 24.0% \$360.00

(5600, 5610)
7176783

Grapple, 55" Utility - GP
(Fits 62", 68" and 74" **General Purpose** buckets)
(Must also order Grapple stop kit, p/n 7120201 or 6818369)
(Price includes \$360 for installation)

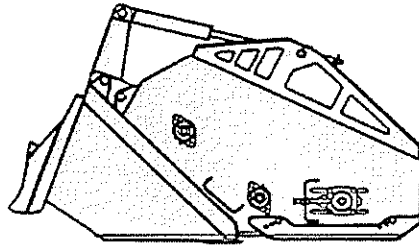
\$1,475.00 24.0% \$360.00

Part Number	Landplane Description	SLP in US\$	Discount Percent	Labor
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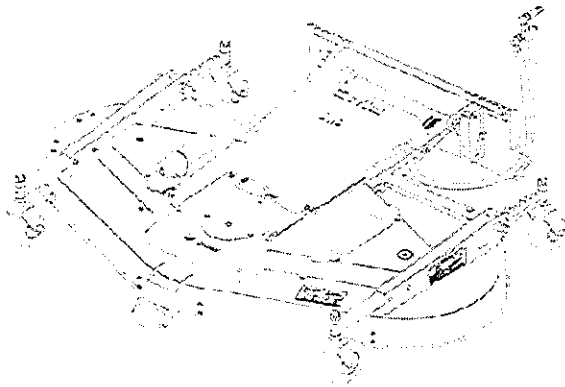
(5600, 5610) 6906150	72" Deluxe Landplane Leveling Attachment (Includes expanded metal grate, scarifier assembly, teeth and respective hardware)	\$1,999.00	24.0%	\$0.00
(5600, 5610) 6959098	72" Basic Landplane Leveling Attachment (Does not include expanded metal grate, scarifier assembly, teeth or respective hardware)	\$1,329.00	24.0%	\$0.00

Part Number	Landscape Rake Description	SLP in US\$	Discount Percent	Labor
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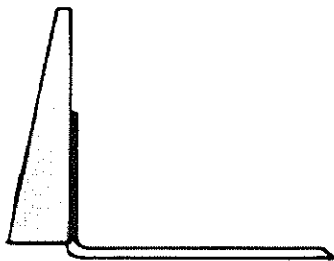
(5600, 5610) 6709107	5B Landscape Rake (Not approved for A-Series or B-Series) (Approved for use with 5600 s/n A00211001 & above, 5600 s/n A00311001 & above, 5600 s/n A0W111001 & above and 5610 A7Y711001 & above)	\$7,425.00	24.0%	\$0.00
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Part Number	Mower, Finish Description	SLP in US\$	Discount Percent	Labor
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(5600, 5610) 7144850	72" Mower	\$4,893.00	24.0%	\$0.00
(5600, 5610) 7143993	90" Mower	\$5,356.00	24.0%	\$0.00

Part Number	Pallet Forks, Hydraulic Description	SLP in US\$	Discount Percent	Labor
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(5600, 5610) 6905492	42" Hydraulic Pallet Fork (Includes back frame and 2 hydraulically adjustable 42" teeth)	\$2,799.00	24.0%	\$0.00
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(5600, 5610)

6905425

48" Hydraulic Pallet Fork

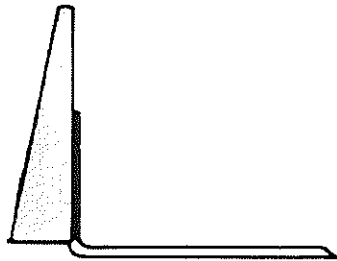
(Includes back frame and 2 hydraulically adjustable 48" teeth)

\$2,899.00

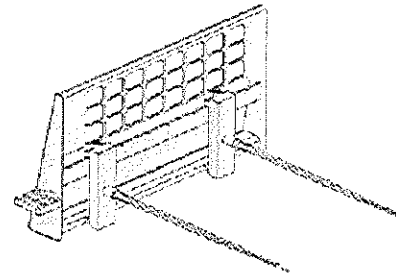
24.0%

\$0.00

Part Number	Pallet Forks Description	SLP in US\$	Discount Percent	Labor
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Standard Pallet Fork Teeth and Frame



Bale Forks and Frame

(5600, 5610)

6712927

Pallet Fork Frame, less teeth

\$426.00

24.0%

\$0.00

Bale Forks

6815781

Bale Forks, Set of 2

\$557.00

24.0%

\$0.00

Pallet fork Teeth

6540185

30" Pallet fork Teeth, set of 2

\$357.00

24.0%

\$0.00

6540184

36" Pallet fork Teeth, set of 2

\$376.00

24.0%

\$0.00

6540183

42" Pallet fork Teeth, set of 2

\$358.00

24.0%

\$0.00

6540182

48" Pallet fork Teeth, set of 2

\$379.00

24.0%

\$0.00

Part Number	Rebar Bender Description	SLP in US\$	Discount Percent	Labor
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(5600, 5610)

7219937

Rebar Bender

(Includes five piece mandrel set and wired remote control)

(Toolcat must be equipped with an Attachment 7 pin control kit) Approved for use with 5600 SN 42711001 & above.

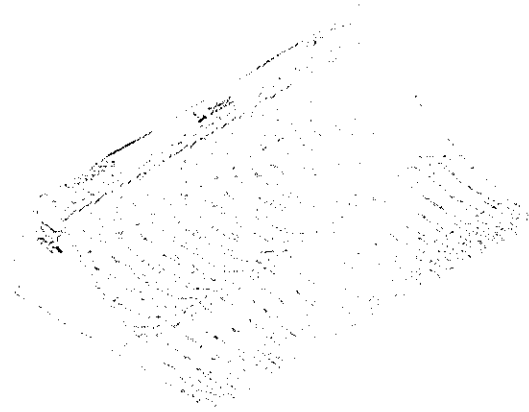
\$4,950.00

24.0%

\$0.00

5600, SN A0W111001 & above, 5600, SN A94Y11001 & above, 5610 A7Y711001 & above and
5610 SN APFB11001 & above)

Part Number	Rock Bucket Description	SLP in US\$	Discount Percent	Labor
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(5600, 5610)
7185941

62" Rock Bucket

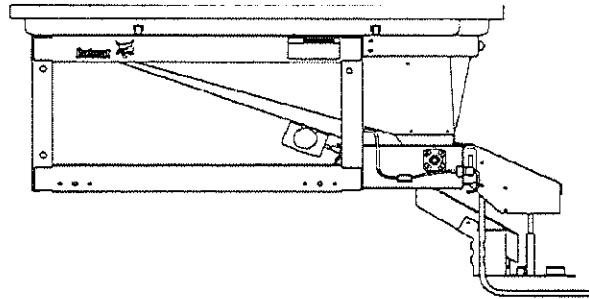
\$1,244.00 24.0% \$0.00

(5600, 5610)
7185943

68" Rock Bucket

\$1,367.00 24.0% \$0.00

Part Number	Sand/Salt Spreader Description	SLP in US\$	Discount Percent	Labor
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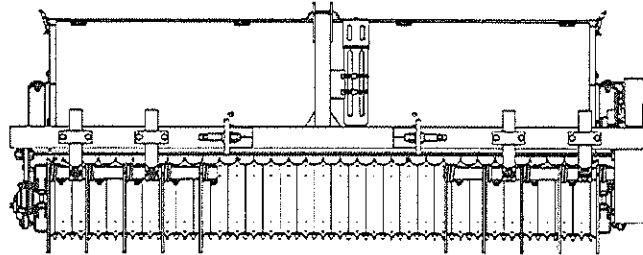
7101567	-5600 Sand/Salt Spreader (Includes controller, wire harness, vibrator and all necessary mounting hardware) (Price includes \$450 for installation)	\$4,667.00	24.0%	\$450.00
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Part Number	Scraper Description	SLP in US\$	Discount Percent	Labor
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(5600, 5610) 6675211	Scraper	\$1,132.00	24.0%	\$0.00
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Part Number	Seeder Description	SLP in US\$	Discount Percent	Labor
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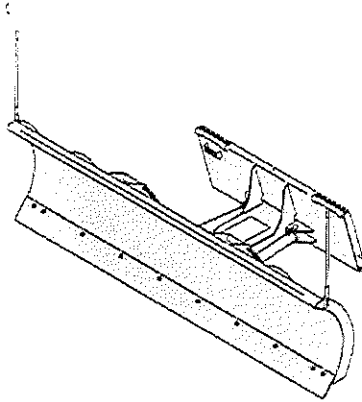
(5600, 5610)

7167712	Seeder, 72", 3PT Mounting (Must also order Bob-Tach adapter if used on front of Work Machine equipped with a Bob-Tach)	\$6,587.00	24.0%	\$0.00
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Part Number	Factory Installed Options Description	SLP in US\$	Discount Percent	Labor
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7167758	Bob-Tach Adapter (Allows Seeder to mount on Bob-Tach equipped machines)	\$664.00	24.0%	\$0.00
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Part Number	Snow Blade Description	SLP in US\$	Discount Percent	Labor
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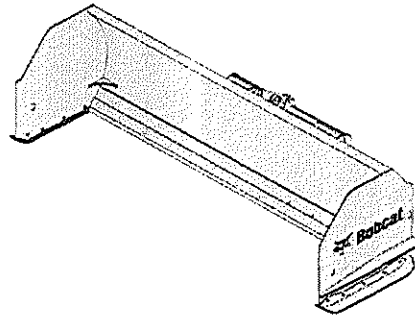
(5600, 5610) 6905156	72" Snow Blade (with hydraulic angle)	\$2,159.00	24.0%	\$0.00
(5600, 5610) 6716836	84" Snow Blade (with hydraulic angle)	\$2,356.00	24.0%	\$0.00
(5600, 5610) 6716838	96" Snow Blade (with hydraulic angle)	\$2,452.00	24.0%	\$0.00
(5600, 5610) 7131132	86" Snow Blade – Heavy Duty (with hydraulic angle)	\$3,715.00	24.0%	\$0.00
(5600, 5610) 7161181	96" Snow Blade – Heavy Duty (with hydraulic angle)	\$3,809.00	24.0%	\$0.00

Part Number	Accessories Description	SLP in US\$	Discount Percent	Labor
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6716834	End Wing Kit (Converts 84" & 96" Snow Blades in to Snow Pushers) (Not for use on 60" or 72" Snow Blades) (Not for use on Heavy Duty Snow Blades)	\$384.00	24.0%	\$0.00
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(Ship Weight 95 lbs.)

Part Number	Snow Pusher Description	SLP in US\$	Discount Percent	Labor
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(5600, 5610)

7113767

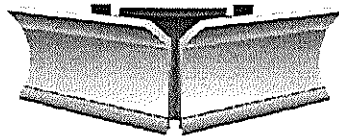
Snow Pusher, 8'

\$3,094.00

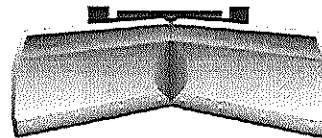
24.0%

\$0.00

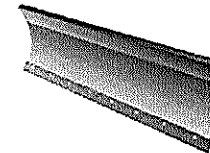
Part Number	Snow V-Blade Description	SLP in US\$	Discount Percent	Labor
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Blade in "V" Configuration



Blade in "Scoop" Configuration



Blade in "Angled" Configuration

(5600, 5610)

7104861

60" Snow V-Blade

(Work Machine must be equipped with a 7-Pin Attachment Control Kit)

Blade is equipped with fingertip 7-Pin Control. Adjustable blade width from 53-60 inches.

\$3,819.00

24.0%

\$0.00

(5600, 5610)

6958576

72" Snow V-Blade

(Work Machine must be equipped with a 7-Pin Attachment Control Kit)

\$4,079.00

24.0%

\$0.00

(A 14-Pin T-Harness Kit is required when used on work machine equipped with a 14-Pin Attachment Control Kit)

(5600, 5610)
6958577

84" Snow V-Blade

(Work Machine must be equipped with a 7-Pin Attachment Control Kit)
(A 14-Pin T-Harness Kit is required when used on work machine equipped with a 14-Pin Attachment Control Kit)

\$4,171.00 24.0% \$0.00

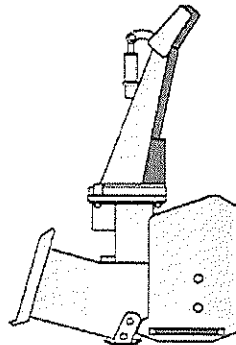
(5600, 5610)
6958578

96" Snow V-Blade

(Work Machine must be equipped with a 7-Pin Attachment Control Kit)
(A 14-Pin T-Harness Kit is required when used on work machine equipped with a 14-Pin Attachment Control Kit)

\$4,266.00 24.0% \$0.00

Part Number	Snowblower Description	SLP in US\$	Discount Percent	Labor
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Part Number	SB200 Snowblower Description	SLP in US\$	Discount Percent	Labor
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Preferred Hydraulic Motor Package (BOLD)
Must order a hydraulic motor package with the SB200 & SB240 Snowblowers
Work Machine must be equipped with a 7-pin Attachment Control Kit.

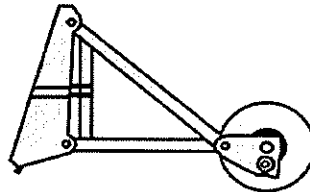
(5600, 5600H, 5610, 5610H)				
M7001	SB200 x 60" Snowblower	\$4,209.00	24.0%	\$0.00
M7001-R01-C02	6.2 Hydraulic Motor Package (5600, 5610)	\$1,045.00	24.0%	\$0.00
M7001-R01-C03	8.0 Hydraulic Motor Package (5600H, 5610H)	\$1,103.00	24.0%	\$0.00
M7001-R01-C04	9.6 Hydraulic Motor Package (5600H, 5610H)	\$1,166.00	24.0%	\$0.00
(5600, 5600H, 5610, 5610H)				
M7002	SB200 x 66" Snowblower	\$4,342.00	24.0%	\$0.00
M7002-R01-C02	6.2 Hydraulic Motor Package (5600, 5610)	\$1,045.00	24.0%	\$0.00
M7002-R01-C03	8.0 Hydraulic Motor Package (5600H, 5610H)	\$1,103.00	24.0%	\$0.00
M7002-R01-C04	9.6 Hydraulic Motor Package (5600H, 5610H)	\$1,166.00	24.0%	\$0.00
(5600, 5600H, 5610, 5610H)				
M7003	SB200 x 72" Snowblower	\$4,483.00	24.0%	\$0.00
M7003-R01-C02	6.2 Hydraulic Motor Package (5600, 5610)	\$1,045.00	24.0%	\$0.00
M7003-R01-C03	8.0 Hydraulic Motor Package (5600H, 5610H)	\$1,103.00	24.0%	\$0.00
M7003-R01-C04	9.6 Hydraulic Motor Package (5600H, 5610H)	\$1,166.00	24.0%	\$0.00

Part Number	SB240 Snowblower Description	SLP in US\$	Discount Percent	Labor
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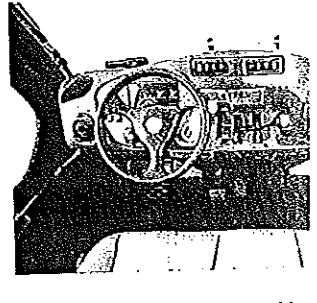
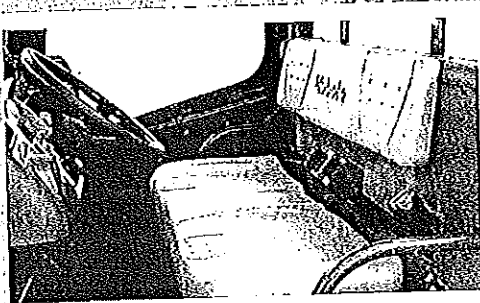
Preferred Hydraulic Motor Package (BOLD)
Must order a hydraulic motor package with the SB200 & SB240 Snowblowers
Work Machine must be equipped with a 7-pin Attachment Control Kit.

(5600H, 5610H)				
M7005	SB240 x 72" Snowblower	\$5,998.00	24.0%	\$0.00
M7005-R01-C03	8.0 Hydraulic Motor Package (5600H, 5610H)	\$1,071.00	24.0%	\$0.00
M7005-R01-C04	9.6 Hydraulic Motor Package (5600H, 5610H)	\$1,132.00	24.0%	\$0.00

Part Number	Accessories Description	SLP in US\$	Discount Percent	Labor
6958978	Truck Loading Chute (For SB240 Snowblowers, will not fit SB200) (For use with high flow work machine only) (Includes deflector control, support mount and hoses) (Price includes \$270 for installation)	\$1,458.00	24.0%	\$270.00
Part Number	Sod Layer Description	SLP in US\$	Discount Percent	Labor

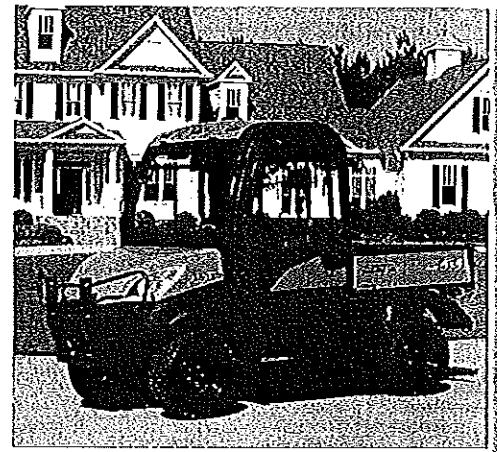
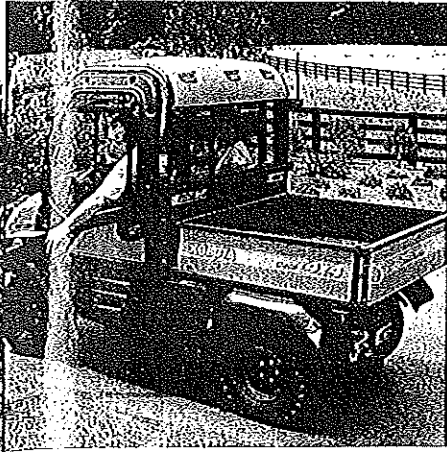


(5600, 5610)				
6906783	Sod Layer (Not approved for A-Series or B-Series) (Approved for use with 5600 s/n A00211001 & above, 5600 s/n A00311001 & above, 5600 s/n A0W111001 & above and 5610 A7Y711001 & above)	\$3,497.00	24.0%	\$0.00



The RTV1100, the first utility vehicle with a factory-installed integrated, all-weather premium cab and air conditioning.

- Equipped with powerful Kubota 3-cylinder, liquid-cooled, 4-cycle, 24.8 horsepower diesel engines
- Exclusive Kubota 3-range VHT Plus (Variable Hydro Transmission) with top speed of 25 mph and 1300 lbs. towing capacity
- Industry-exclusive, powerful standard air conditioner, defogger and heater with recirculating air
- Responsive hydrostatic power steering
- Exceptionally quiet – 83 dBA at maximum speed
- Unibody cab and chassis frame ensures a smooth ride, stability and OSHA+SAE ROPS safety
- Deluxe vinyl bench seat with a large, handy and accessible storage area underneath
- Standard windshield wiper and interior rear view mirror
- Standard sliding glass windows on both driver and passenger doors
- Four-wheel wet disc brakes for smooth, consistent braking and excellent durability
- Independent front and semi-independent rear suspensions, a long wheelbase and wide-treaded deliver a smooth, stable ride
- Standard 16 cu. ft. bed with hydraulic lift (1102 lb.)
- Reinforced steel front guard to protect engine and vital parts



CUMMINS ISOTRAK

	RTV1100 Orange	RTV1100 Realtree® Camouflage*
Engine Type (Kubota)	3-cylinder, diesel	3-cylinder, diesel
Horsepower	24.8	24.8
Transmission	Variable Hydro Transmission (VHT Plus)	Variable Hydro Transmission (VHT Plus)
Power Steering	Standard	Standard
Brakes (front/rear)	Wet disc brake	Wet disc brake
Fuel Capacity (gal.)	7.9	7.9
Op. Weight (lbs.)	2480	2480
Overall Height	81.5"	81.5"
Ground Clearance (rear axle)	6.9"	6.9"
Width	66.9"	66.9"
Body Color	Orange	Camouflage*
Air Conditioning, Heater, Defroster & Fan	Standard	Standard
Hand Throttle	Standard	Standard
Hydraulic Bed Lift	Standard	Standard
Steel Front Guard	Standard	Standard
Speedometer	Standard	Standard
Interior Noise @ Max RPM	83 dBA	83 dBA

* Realtree® Hardwoods Camo is a registered trademark of Jordan Outdoor Enterprises, Ltd.

Q U O T E

PAGE: 1

Russo Power Equipment
 9525 W. Irving Park Rd
 Schiller Park, IL 60176
 (847)678-9525

PHONE #: (847)866-2933 Ext: AP DATE: 1/16/2014
 ALT. #: (847)980-3397 Ext: CELL ORDER #: 2232392
 P.O.#: RTV-X1100 : CUSTOMER #: 1009834
 TERMS: Net 45 EOM CP: BRD
 SALES TYPE: Quote LOCATION: 1
 STATUS: Active

BILL TO 1009834

City of Evanston
 Streets & Sanitation Department
 2100 Ridge Ave
 Evanston, IL 60201-2716

SHIP TO

City of Evanston
 Streets & Sanitation Department
 2020 Asbury Ave
 Evanston, IL 60201-2716

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
KUB	RTV-X1100CWL-H	UV Worksite / Cab / HDWS Tires / Bed Liner	2	\$21,322.00	\$16,765.00	\$33,530.00
KUB	V5291	72" V-Plow Front Blade	2	\$2,730.00	\$1,960.00	\$3,920.00
KUB	V5289	Front Quick Hitch and Subframe	2	\$793.00	\$569.00	\$1,136.00
KUB	V5272	Auxiliary Hydraulic Pump - D1105	2	\$479.00	\$345.00	\$690.00
KUB	V5232	Hydraulic Valve Kit / 2-Function	2	\$2,286.00	\$1,640.00	\$3,280.00
KUB	V5233	3rd Function Hydraulic Valve Upgrade Kit	2	\$336.00	\$240.00	\$480.00
KUB	V5255	Grill Guard Adapter Kit	2	\$94.00	\$68.00	\$136.00
KUB	V5260	60" Rotary Broom	2	\$3,549.00	\$2,550.00	\$5,100.00
KUB	V5245	Hand Throttle Kit	2	\$146.00	\$105.00	\$210.00
KUB	V5240	Hydraulic Oil Cooler	2	\$1,386.00	\$995.00	\$1,990.00
KUB	V5282	Halogen Front Work Lights (2)	2	\$158.00	\$115.00	\$230.00
KUB	V5283	Halogen Rear Work Light (1)	2	\$111.00	\$80.00	\$160.00
KUB	V5257	Turn Signal / Hazard Light Kit	2	\$277.00	\$199.00	\$398.00
SNOWSD-600		Drop Spreader / 6 cu.ft. / 36"	2	\$2,534.99	\$2,085.00	\$4,170.00
SNOWUBM175		Utility Bed Mount for SD-600	2	\$243.70	\$215.00	\$430.00
RUSSSCRAPER8-6		Poly Scraper Bar 6" x 1.5" x 8'	2	\$210.83	\$170.00	\$340.00
ECCO3735A		LED FLASHER, SURF MT, CL II	4	\$47.99	\$25.00	\$100.00
KUB	ARTV5214	25x10-12 G Ply HD worksite wheel	4	\$299.00	\$185.00	\$740.00
***	KUBOTA SETUP FEE	Kubota Setup Charge	2	\$500.00	\$500.00	\$1,000.00
		NJPA Pricing				

Prices reflected on this quote are valid for 15 days

SUBTOTAL:	\$58,042.00
TAX:	\$0.00
ORDER TOTAL:	<u>\$58,042.00</u>

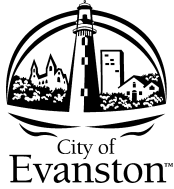
Q U O T E

PAGE: 2

Russo Power Equipment
9525 W. Irving Park Rd
Schiller Park, IL 60176
(847)678-9525

PHONE #: (847)866-2933 Ext: AP DATE: 1/16/2014
ALT. #: (847)980-3397 Ext: CELL ORDER #: 2232392
P.O.#: RTV-X1100 CUSTOMER #: 1009834
TERMS: Net 45 EOM CP: BRD
SALES TYPE: Quote LOCATION: 1
STATUS: Active

Authorized By: _____



Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: Suzette Robinson, Director of Public Works
Lonnie Jeschke, CFPF, Manager, Fleet Services

Subject: 2014 Vehicle Purchase of 12-Passenger Van for Parks, Recreation, and
Community Services

Date: February 18, 2014

Recommended Action:

Staff recommends City Council approval for the replacement purchase of one (1) 12-passenger van for the Parks, Recreation, and Community Services Department in the total amount of \$25,218 from Currie Motors, 9423 W. Lincoln Highway, Frankfort, Illinois 60423. This van is used by the Mayor's Summer Youth Employment program during the summer months and also supports the division's senior programs and after school programs during the year.

Funding Source:

Funding for this vehicle will be from the Equipment Replacement Fund budget (7780.65550) which has a FY2014 budget of 2,694,000. The proposed expenditure for this one (1) replacement unit amounts less than 1% of this budget.

Summary:

The details of the vehicle/unit to be replaced is listed below:

Dept./Division	Unit #	Description	Model Year	Condition	Original Purchase Price	L.T.D. Repair \$\$'s	L.T.D. Mileage
S.Y.E.P.	734	Ford E-350 12-Passenger Van	1998	Poor	\$19,527	\$16,560	86,325

The recommended replacement unit purchase is as follows:

Dept./Division	Unit #	Replacement Description	Model Year	Purchase Price	Type of Bid	Vendor
S.Y.E.P.	734	Ford E-350 12-Passenger Van	2014	\$25,218	NWMC SPC	Currie Motors

This vehicle listed for replacement supports daily divisional programs on a year around basis. This includes the Mayor's Summer Youth Employment program during the summer months and also supports other division's senior programs and after school programs during other periods of the year. The replacement of this vehicle is crucial for safe, reliable, environmentally friendly, and cost effective operations on a daily basis, for each of these aforementioned programs. This vehicle will be equipped with the latest vehicle emission technology and will be fueled with 87 octane gasoline.

The Northwest Municipal Conference Suburban Purchasing Cooperative Competitive Bid (SPC) winner which is Currie Motors will be utilized for the purchase of this one (1) unit. There are no Evanston based businesses that can provide this type of vehicle with this type of unit pricing.

Attachments

Specifications & pricing for one (1) replacement unit purchase.

Currie Motors Fleet
Presents...



The 2014 Ford E-350 Super Duty XL
Wagon

#734



Prepared For: Mr. Lonnie Jeschke
Prepared By: Thomas F. Sullivan
Prepared On: February 18, 2014

Prepared For:
Mr. Lonnie Jeschke
City Of Evanston
2020 Asbury
Evanston, Illinois

Prepared By:
Thomas F. Sullivan
Currie Motors Fleet
9423 W. Lincoln Highway
Frankfort, Illinois, 60423



Vehicle Profile

2014 Ford E-350 Super Duty

Wagon XL (E3B)

Powertrain

Triton 5.4L V-8 SOHC SMPI 16 valve engine * 120 amp alternator * 650 amp 72 amp hours (Ah) HD battery * Engine oil cooler, transmission oil cooler * 4-speed electronic automatic transmission with overdrive, lock-up * Rear-wheel drive * ABS & driveline traction control * 3.73 axle ratio * Stainless steel exhaust

Steering and Suspension

Hydraulic power-assist re-circulating ball steering * 4-wheel disc brakes with front vented discs * Electronic stability control with anti-roll * Twin I-Beam independent front suspension * Front anti-roll bar * Front coil springs * HD front shocks * Rigid rear axle * Rear leaf suspension * Rear leaf springs * HD rear shocks * Front and rear 16.0" x 7.00" steel wheels with full wheel covers * LT225/75SR16.0 BSW AS front and rear tires * Underbody w/crankdown mounted full-size steel spare wheel

Safety

4-wheel anti-lock braking system * Center high mounted stop light * Dual airbags, passenger side front-impact cancellable airbag * Front height adjustable seatbelts with front pre-tensioners

Comfort and Convenience

Air conditioning * AM/FM stereo, clock, seek-scan, 6 speakers, fixed antenna * Cruise control with steering wheel controls * Power door locks, tailgate/rear door lock included with power door locks * 4 12V DC power outlets, retained accessory power * Analog instrumentation display includes tachometer, oil pressure gauge, engine temperature gauge, voltmeter gauge, trip odometer * Warning indicators include oil pressure, engine temperature, battery, key, low fuel, service interval, brake fluid, low tire pressure * Steering wheel with tilt adjustment * Power front windows and vented rear windows with deep tint, driver 1-touch down, fixed rearmost windows * Variable intermittent front windshield wipers, sun visor strip * Day-night rearview mirror * Interior lights include dome light * Engine cover storage * Vinyl/rubber cargo floor, plastic trunk lid/rear cargo door, cargo light

Seating and Interior

Seating capacity of 12 * Bucket front seats with fixed head restraints, driver and passenger armrests * 4-way adjustable driver seat * 4-way adjustable passenger seat * Removeable bench 2nd row seat * 3rd row seat removeable bench * Cloth faced front seats with cloth back material * Cloth faced rear seats with cloth back material * Cloth faced 3rd row seats with cloth back material * Full cloth headliner, full vinyl/rubber floor covering, urethane gear shift knob

Exterior Features

Side impact beams, fully galvanized steel body material * Black side window moldings, black front windshield molding * Black door handles * Black grille * 3 doors with split swing-out rear passenger's side door split swing-out rear cargo door * Driver and passenger power remote black folding outside mirrors, driver convex spotter outside mirror * Front and rear black bumpers * Sealed beam halogen headlamps * Clearcoat monotone paint

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05210991 6/17/2013

Vehicle Profile Continued

Prepared For: Mr. Lonnie Jeschke
Prepared By: Thomas F. Sullivan
Dealership: Currie Motors Fleet

Exterior Features (Continued)

Warranty

Basic 36 month/36,000 miles Powertrain 60 month/60,000 miles
Corrosion 60 month/unlimited mileage Roadside 60 month/60,000 miles

Dimensions and Capacities

Output	255 hp @ 4,500 rpm	Torque	350 lb.-ft. @ 2,500 rpm
1st gear	2.840	2nd gear	1.550
3rd gear	1.000	4th gear	0.700
Reverse gear	2.320	City/hwy	11 mpg/15 mpg
Curb	6,044 lbs.	GVWR	8,800 lbs.
Front	3,700 lbs.	Rear	5,360 lbs.
Payloa	2,810 lbs.	Front curb	3,071 lbs.
Rear curb	2,973 lbs.	Front axle	5,000 lbs.
Rear axle	6,340 lbs.	Front spring	3,700 lbs.
Rear spring	5,360 lbs.	Front tire/wheel	4,600 lbs.
Rear tire/wheel	5,360 lbs.	Towing	6,700 lbs.
Front	40.0 "	Rear	38.8 "
Third	40.0 "	Front	42.0 "
Rear	40.2 "	Third	40.1 "
Front	65.6 "	Rear	66.5 "
Third	66.8 "	Front shoulder	68.1 "
Rear shoulder	71.7 "	Third shoulder	71.7 "
Length	216.7 "	Body	79.4 "
Body	83.1 "	Wheelbas	138.0 "
Axle to end of	43.8 "	Front	69.4 "
Rear	66.4 "	Turning	24.3 '
Fuel	33.0 gal.		

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05210991 6/17/2013

Prepared For:
 Mr. Lonnie Jeschke
 City Of Evanston
 2020 Asbury
 Evanston, Illinois

Prepared By:
 Thomas F. Sullivan
 Currie Motors Fleet
 9423 W. Lincoln Highway
 Frankfort, Illinois, 60423



Selected Options

2014 Ford E-350 Super Duty

Wagon XL (E3B)

Vehicle Snapshot	Engine: 5.4L EFI V8 FFV Capable Transmission: 4-Speed Automatic w/OD (4R75E) Rear Axle Ratio: 3.73 GVWR: 8,800 lbs Payload Package
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Code	Description	Class	MSRP
E3B	Base Vehicle Price (E3B)	STD	33,060.00
Packages			
710A	Order Code 710A <i>(99L) Engine: 5.4L EFI V8 FFV Capable; (44Q) Transmission: 4-Speed Automatic w/OD (4R75E); (X34) 3.73 Axle Ratio; (20H) GVWR: 8,800 lbs Payload Package; (T37) Tires: LT225/75R16E BSW AS; (642) Wheels: 16" x 7" Steel; (218) 12-Passenger Seating w/Buckets; (A) Vinyl Bucket Seats; (587) Radio: ETR AM/FM Stereo/Digital Clock w/6 Speakers : Includes audio input jack</i>	OPT	N/C
Powertrain			
99L	Engine: 5.4L EFI V8 FFV Capable <i>Torque: 350 ft.lbs. @ 2500 rpm.</i>	INC	Included
44Q	Transmission: 4-Speed Automatic w/OD (4R75E)	INC	Included
X34	3.73 Axle Ratio	INC	Included
20H	GVWR: 8,800 lbs Payload Package	INC	Included
Wheels & Tires			
T37	Tires: LT225/75R16E BSW AS	INC	Included
642	Wheels: 16" x 7" Steel <i>16" Sport Wheel Covers : Covers steel wheel.</i>	INC	Included
Seats & Seat Trim			
C	Cloth Bucket Seats	OPT	N/A
218	12-Passenger Seating w/Buckets	INC	Included

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05210991 6/17/2013

Selected Options Continued

Prepared For: Mr. Lonnie Jeschke
 Prepared By: Thomas F. Sullivan
 Dealership: Currie Motors Fleet

Code	Description	Class	MSRP
Other Options			
138WB	138" Wheelbase	STD	N/C
PAINT	Monotone Paint Application	STD	N/C
924	Privacy Glass <i>Dark glass is from B-pillar back only.</i>	OPT	460.00
54Q	Left/Right Hand Power Aerotype Exterior Mirrors <i>Includes integrated spotter.</i>	OPT	120.00
587	Radio: ETR AM/FM Stereo/Digital Clock w/6 Speakers <i>Includes audio input jack.</i>	INC	Included
903	Power Windows & Locks Group <i>Includes 1 touch down power driver window and high-series door trim panels.</i>	OPT	495.00
525	Cruise Control	OPT	240.00
Interior Colors For : Primary w/XL			
CE	Medium Flint	OPT	N/C
Primary Colors For : Primary w/XL			
YZ	Oxford White	OPT	N/C
Accessories and Aftermarket Options			
MR-001	Rear Air Conditioning and Heat		\$1,211.00
Vehicle Subtotal			\$35,586.00
Destination			\$995.00
Vehicle Subtotal (including Destination)			\$36,581.00

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05210991 6/17/2013

Prepared For:
Mr. Lonnie Jeschke
City Of Evanston
2020 Asbury
Evanston, Illinois

Prepared By:
Thomas F. Sullivan
Currie Motors Fleet
9423 W. Lincoln Highway
Frankfort, Illinois, 60423



Quotation

2014 Ford E-350 Super Duty

Wagon XL (E3B)

MSRP

Base Vehicle Price	33,060.00
Factory Options	1,315.00
Accessories & Other Items	1,211.00
Destination	995.00
Vehicle Total	36,581.00
Pre-Tax Adjustments	
Discount	-11,583.00
Total Pre-Tax Adjustments	-11,583.00
Post-Tax Adjustments	
Municipal Title/MP Plates	220.00
Total Post-Tax Adjustments	220.00
Grand Total	25,218.00

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05210991 6/17/2013

Prepared For:
 Mr. Lonnie Jeschke
 City Of Evanston
 2020 Asbury
 Evanston, Illinois

Prepared By:
 Thomas F. Sullivan
 Currie Motors Fleet
 9423 W. Lincoln Highway
 Frankfort, Illinois, 60423



Dimensions & Capacities

2014 Ford E-350 Super Duty

Wagon XL (E3B)

Description

Value

Dimensions and Capacities

Output	255 hp @ 4,500 rpm
Torque	350 lb.-ft. @ 2,500 rpm
1st gear	2.840
2nd gear	1.550
3rd gear	1.000
4th gear	0.700
Reverse gear	2.320
City/hwy	11 mpg/15 mpg
Curb	6,044 lbs.
GVWR	8,800 lbs.
Front	3,700 lbs.
Rear	5,360 lbs.
Payloa	2,810 lbs.
Front curb	3,071 lbs.
Rear curb	2,973 lbs.
Front axle	5,000 lbs.
Rear axle	6,340 lbs.
Front spring	3,700 lbs.
Rear spring	5,360 lbs.
Front tire/wheel	4,600 lbs.
Rear tire/wheel	5,360 lbs.
Towing	6,700 lbs.
Front	40.0 "
Rear	38.8 "
Third	40.0 "
Front	42.0 "
Rear	40.2 "
Third	40.1 "
Front	65.6 "
Rear	66.5 "
Third	66.8 "
Front shoulder	68.1 "
Rear shoulder	71.7 "
Third shoulder	71.7 "
Lengt	216.7 "

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.
 Reference CT05210991 6/17/2013

Dimensions & Capacities Continued

Prepared For: Mr. Lonnie Jeschke
Prepared By: Thomas F. Sullivan
Dealership: Currie Motors Fleet

Description	Value
Dimensions and Capacities	
Body	79.4 "
Body	83.1 "
Wheelbas	138.0 "
Axle to end of	43.8 "
Front	69.4 "
Rear	66.4 "
Turning	24.3 '
Fuel	33.0 gal.

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.
Reference CT05210991 6/17/2013

Prepared For:
Mr. Lonnie Jeschke
City Of Evanston
2020 Asbury
Evanston, Illinois

Prepared By:
Thomas F. Sullivan
Currie Motors Fleet
9423 W. Lincoln Highway
Frankfort, Illinois, 60423

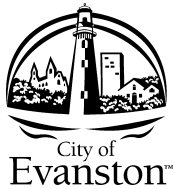


Warranty

2014 Ford E-350 Super Duty

Description	Wagon XL (E3B) Months/Distance
Basic	36 month/36,000 miles
Powertrain	60 month/60,000 miles
Corrosion Perforation.....	60 month/unlimited mileage
Roadside Assistance	60 month/60,000 miles

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.
Reference CT05210991 6/17/2013



Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: Suzette Robinson, Director of Public Works
Lonnie Jeschke, CFPF, Manager Fleet Services

Subject: 2014 Tire Purchases

Date: January 31, 2014

Recommended Action:

Staff recommends approval of tire purchases for the 2014 Fiscal Year in the amount of \$65,000.00 from Wentworth Tire Service (300 North York Road, Bensenville, IL). Wentworth Tire Service is an authorized distributor of tires within the State Bid Award # 4017031.

Funding Source:

Funding is provided from the FY2014 Fleet Services budget for Tires and Tubes (7710.65065), with an approved amount of \$90,000 for tire purchases and tire repair services.

Summary:

The Fleet Services Division of the Public Works Department has been purchasing tires under State Bid pricing for many years and has found the pricing structure to be very advantageous. Staff conducted a comparative analysis of other known tire manufacturer's online websites to verify established pricing to municipalities to ensure State Bid pricing is competitive (See Attachment A.). Staff's research shows that the State Bid Pricing saves the City of Evanston on average \$3.00 - \$7.00 per tire.

There are no Evanston-based businesses that can provide the various types and sizes of tires at this pricing structure for all city vehicles and equipment. The City purchases very few conventional tires. Most City tire purchases are specialty tires, such as Police "pursuit rated" tires, and medium and large tires for trucks and equipment. There is no wholesale distributor in Evanston that represents the State Bid winner for wholesale products. Therefore, staff recommends City Council approval for Fleet Services to continue to purchase tires through this State Bid Award throughout Fiscal year 2014.

Attachments

Pricing Comparison List



847 417 8857

2013 & 2014 State of Illinois Contract Comparison

Al Stevens

Green = Al's Pick as best value

RED = State selected all Bridgestone / Firestone

astevens@pompstire.com

Expiration dates can change without notice*

Expiration dates can change

Expiration dates can change*

Size	LR	6/30/2014	12/31/2013	no date set	6/30/2014	12/31/2013	12/31/2013	12/31/2013	12/31/2014	
		<u>Firestone</u>	<u>Goodyear</u>	<u>Michelin</u>	<u>Bridgestone</u>	<u>General</u>	<u>Continental</u>	<u>Dunlop</u>	Hankook	Yokohama
Pursuit		<u>PV41/ FHK GT</u>	<u>Eagle RSA</u>	not certified	not certified	<u>Ameritrac</u>	<u>Pro Contact</u>			
P225/60VR16	old Vic	\$ 79.66	97V \$ 93.98	N/A	N/A	N/A	N/A	N/A	N/A	N/A
P235/55WR17	Vic	\$ 105.38	99W \$ 112.27	N/A	N/A	N/A	N/A	N/A	N/A	N/A
P22560VR18	Chgr	W \$ 111.27	99W \$ 129.84	N/A	N/A	N/A	\$ 146.00	N/A	N/A	N/A
P265/60VR17	Tahoe	108V \$ 117.36	108V \$ 129.28	N/A	N/A	N/A	N/A	N/A	N/A	N/A
P255/70HR16	Tahoe	N/A	N/A	N/A	N/A	109H \$ 140.00	N/A	N/A	N/A	N/A
P245/55VR18	Intersep	W \$ 123.43	103V \$ 130.41	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Pursuit Snow		<u>PVS</u>	<u>Eagle UG</u>	not certified	not certified	<u>Discontinued</u>	<u>Discontinued</u>			
P225/60VR16	old vic	97V \$ 87.63	\$ 101.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
P235/55R17	vic	98V \$ 111.27	\$ 123.50	N/A	N/A	N/A	N/A	N/A	N/A	N/A
P265/60HR17	Tahoe	H \$ 114.90	\$ 132.45	N/A	N/A	N/A	N/A	N/A	N/A	N/A
P22560R18	Chgr	99V \$ 121.79	\$ 130.50	N/A	N/A	N/A	N/A	N/A	N/A	N/A
P245/55VR18	Intersep	N/A	103V \$ 142.42	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Light Truck Steer A/S		<u>Transforce HT</u>	<u>Wrangler HT / SRA</u>	<u>LTX M/S (M/S2)</u>	<u>R250</u>	<u>Grabber HTS</u>	<u>Contitrac</u>		<u>Dynapro HT RH12</u>	
LT225/75R16	E	\$ 111.53	HT \$ 125.81	M/S \$ 168.64	\$ 192.32	\$ 152.50	N/A	N/A	\$ 122.32	
LT235/85R16	E	\$ 114.80	HT \$ 131.24	\$ 167.60	\$ 208.03	OWL \$ 148.23	N/A	N/A	\$ 126.01	
LT245/75R16	E	\$ 110.11	HT \$ 135.92	WL \$ 157.49	\$ 205.77	\$ 154.94	N/A	N/A	\$ 135.04	
LT245/75R17	E	OWL \$ 123.66	SRA \$ 159.35	WL \$ 184.46	\$ 222.74	\$ 176.29	N/A	N/A	\$ 154.46	
LT265/70R17	E	OWL \$ 154.72	SRA \$ 166.69	WL \$ 185.22	R500 \$ 185.88	OWL \$ 181.78	N/A	N/A	\$ 152.50	
LT275/70R18	E	OWL \$ 172.94	SRA \$ 182.78	WL \$ 212.05	N/A	OWL \$ 209.84	TR \$ 234.85	N/A	N/A	
Light Truck Drive A/T (4 x 4)		<u>Transforce AT</u>	<u>Wrangler S Armr</u>	<u>LTX AT2</u>	<u>M700</u>	<u>Grabber AT2</u>	<u>CRC LX</u>		<u>RF10 ATM</u>	
LT225/75R16	E	\$ 114.34	Pro \$ 153.04	\$ 170.06	\$ 160.13	N/A	N/A	N/A	\$ 133.68	
LT235/85R16	E	\$ 119.96	Pro \$ 153.69	\$ 167.71	\$ 174.05	OWL \$ 164.40	N/A	N/A	\$ 137.80	
LT245/75R16	E	\$ 115.94	Pro \$ 166.79	\$ 155.74	\$ 175.49	OWL \$ 165.62	N/A	N/A	\$ 142.72	
LT245/75R17	E	OWL \$ 124.66	Pro \$ 176.87	WL \$ 184.89	N/A	N/A	N/A	N/A	\$ 168.09	
LT265/70R17	E	OWL \$ 166.91	Pro \$ 200.59	WL \$ 179.61	\$ 212.27	OWL \$ 192.46	N/A	N/A	\$ 169.40	
LT275/70R18	E	OWL \$ 186.59	Pro \$ 208.91	\$ 211.42	D695 \$ 256.04	OWL \$ 241.56	N/A	N/A	\$ 224.33	
LT285/65R18	E	N/A	Pro \$ 224.64	\$ 280.95	AT \$ 303.75	N/A	N/A	N/A	\$ 228.36	
Steer / Low Boy		<u>FS560</u>	<u>G114 / G661</u>	<u>XTA / XZE</u>	<u>R184 / R250ED</u>	<u>ST250LP</u>	<u>HTR - HSR-1</u>	<u>SP160</u>	<u>TH10 / AH12</u>	
215/75R17.5	H	\$ 258.16	\$ 369.56	J \$ 369.02	\$ 372.36	N/A	\$ 232.97	N/A	\$ 210.98	
255/70R22.5	H	\$ 328.11	\$ 380.22	\$ 457.57	\$ 483.48	\$ 294.09	\$ 317.09	\$ 293.96	\$ 254.93	



847 417 8857

2013 & 2014 State of Illinois Contract Comparison

Al Stevens

Green = Al's Pick as best value

RED = State selected all Bridgestone / Firestone

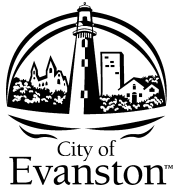
astevens@pompstire.com

Expiration dates can change without notice *

*** Expiration dates can change ***

Expiration dates can change *

Size	LR	6/30/2014	12/31/2013	no date set	6/30/2014	12/31/2013	12/31/2013	12/31/2013	12/31/2014	
Firestone	Goodyear	Michelin	Bridgestone	General	Continental	Dunlop	Hankook	Yokohama		
Steer - on road										
		FS560 Plus	G647 / G661 HS	XZE / XZE2	R250 / R260	S360 / S371	HSR series	SP348	AH11 / AH12	
225/70R19.5	F	\$ 291.46	G647 \$ 290.37	\$ 329.99	\$ 327.77	N/A	N/A	N/A	\$ 213.06	
225/70R19.5	G	\$ 303.22	G149 \$ 300.24	\$ 348.34	\$ 341.53	N/A	HSR1 \$ 264.74	\$ 240.67	N/A	
245/70R19.5	F	\$ 316.78	N/A	"G" \$ 333.16	\$ 361.89	N/A	N/A	N/A	N/A	
245/70R19.5	G	\$ 325.18	G149 \$ 318.26	"H" \$ 355.26	\$ 379.47	N/A	"H" \$ 285.15	\$ 255.11	\$ 241.57	
265/70R19.5	G	N/A	N/A	"G" \$ 478.41	\$ 425.15	N/A	N/A	N/A	\$ 272.55	
10R 22.5	F	\$ 377.27	G661 N/A	\$ 436.04	421.53	N/A	\$ 351.91	N/A	N/A	
10R 22.5	G	\$ 388.27	G661 \$ 406.15	\$ 462.23	\$ 357.66	S360 \$ 308.20	\$ 362.80	\$ 353.48	\$ 291.09	
11R 22.5	G	\$ 301.11	G661 \$ 432.08	XZE2 \$ 474.41	R260 \$ 420.78	N/A	\$ 374.75	N/A	\$ 306.68	
11R 22.5	H	\$ 328.74	G661 \$ 440.72	XZE2 \$ 493.10	R260 \$ 364.63	S371 \$ 342.60	\$ 381.96	\$ 376.04	\$ 312.83	
12R22.5	H	\$ 397.18	G661 \$ 496.89	\$ 629.64	\$ 579.94	N/A	\$ 499.14	\$ 432.44	\$ 367.48	
305/85R22.5	J	N/A	N/A	XZU-3 \$ 752.02	N/A	N/A	N/A	N/A	N/A	
315/80R22.5	L	FS400 \$ 509.23	G291	XZA-1 \$ 709.68	R294 \$ 768.71	N/A	2 SA \$ 538.01	\$ 531.12	\$ 421.51	
Steer - off & on road										
		T819	G287 MSA	XZY-3 / XZUS	M850 / M860	Grabber OA	HSC / HSU2	SP832 SP345	AM06	
11R 22.5	H	\$ 368.28	\$ 491.93	\$ 551.52	M850 \$ 529.33	\$ 352.44	1 \$ 397.71	\$ 400.48	\$ 331.02	
12R 22.5	H	\$ 512.89	\$ 565.72	\$ 646.76	M843 \$ 707.58	N/A	\$ 506.49	N/A	\$ 391.50	
315/80R22.5	L	\$ 484.79	G287 \$ 629.32	Y-3 \$ 720.68	M843 \$ 608.22	N/A	HMS \$ 485.62	N/A	\$ 395.35	
315/80R22.5	L	N/A	G289 \$ 704.14	US2 \$ 748.98	M860 \$ 555.37	OA \$ 485.62	SU2+ \$ 505.85	\$ 531.12	N/A	
Drive - On Road										
		FD690 / FD663	G622	XDE M/S - XDN2	M711	D445 / D450	HDR - 2	SP461/SP431A	DH01 / DH06	
225/70R19.5	F	FD690 \$ 255.37	\$ 294.21	DS2 \$ 336.66	M729 \$ 364.74	N/A	N/A	N/A	\$ 223.79	
225/70R19.5	G	FD690 \$ 318.14	\$ 300.22	DS2 \$ 354.86	M729 \$ 380.63	N/A	G \$ 266.65	\$ 259.18	N/A	
245/70R19.5	G	FD690 \$ 285.78	\$ 318.23	DS2"H" \$ 355.00	729 "H" \$ 429.69	N/A	H \$ 294.15	\$ 274.74	\$ 253.74	
265/70R19.5	G	N/A	N/A	DE2+ \$ 480.71	\$ 499.36	N/A	H \$ 345.92	N/A	\$ 283.60	
10R 22.5	F	FD663 \$ 389.15	G \$ 414.51	DE "G" \$ 398.73	726 "G" \$ 502.09	\$ 346.50	G N/A	N/A	\$ 305.37 "G"	
11R 22.5	G	FD663 \$ 345.96	\$ 437.80	DE "G" \$ 446.41	M711 \$ 478.45	N/A	\$ 390.36	N/A	\$ 336.96	
11R22.5	H	FD663 \$ 437.57	\$ 446.56	DN2 \$ 504.75	M711 \$ 409.16	D460 \$ 343.29	\$ 397.87	\$ 377.96	\$ 347.07	
12R 22.5	H	FD663 \$ 440.95	\$ 519.76	DN2 \$ 591.57	M711 \$ 501.35	N/A	HDR \$ 499.14	N/A	\$ 392.36	
315/80R22.5	L	N/A	RHD \$ 746.75	DN2 \$ 729.30	M843 \$ 608.22	N/A	L \$ 531.37	N/A	N/A	
Rough Service Drive										
		T831	G177	XDY 3	L320	Grabber OD	HDC-1	SP932	DM04	
11R 22.5	H	\$ 387.60	\$ 534.12	\$ 564.01	\$ 574.07	\$ 405.35	\$ 422.24	\$ 440.52	\$ 332.96	
Wide Base Steer										
		T839	G296 MSA	XFE	M844	Grabber OA	HTC-1	SP231A/SP281	AH15 / AH10	RY253
385/65R22.5	J	\$ 492.77	\$ 656.91	\$ 737.12	\$ 665.72	\$ 528.62	\$ 603.00	\$ 573.43	\$ 487.11	
425/65R22.5	L	\$ 657.26	\$ 729.90	\$ 839.15	M860 \$ 622.65	\$ 587.35	\$ 656.60	\$ 641.12	\$ 550.81	
445/65R22.5	L	\$ 628.29	\$ 780.99	"M" \$ 869.00	\$ 843.80	N/A	\$ 804.00	N/A	N/A	



Memorandum

To: Honorable Mayor and Members of the City Council
Members of the Administration & Public Works Committee

From: Suzette Robinson, Director of Public Works
Lonnie Jeschke, CFPF, Manager Fleet Services

Subject: Ordinance 29-O-14, Sale of Surplus Fleet Vehicle

Date: February 10, 2014

Recommended Action:

Staff recommends that City Council adopt Ordinance 29-O-14 which directs the City Manager to offer a vehicle owned by the City for sale through public auction at the special Northwest Municipal Vehicle Auction being sponsored by Manheim Auto Auctions on or around Tuesday, April 28, 2014. This vehicle is presently out of service. Staff recommends Council approve this ordinance so that this vehicle will be available for auction. Since this auction will be open to the general public in addition to licensed used car dealers, it is in the City's best interest to get this unit available for this specific auction so that the maximum potential proceeds will be attained.

Funding Source:

N/A

Summary:

The Fleet Services Division typically participates in two to three vehicle and equipment auctions per year in the Northern Illinois area. The auctions are provided on behalf of Manheim Auto Auction, 550 S. Bolingbrook Drive, Bolingbrook, Illinois 60440.

This request authorizes the Fleet Division of Public Works to sell the vehicle listed in the table below through Northwest Municipal Vehicle Auction sponsored by Manheim Auto Auction at Manheim Arena located at 550 S. Bolingbrook Drive, Bolingbrook, Illinois 60440, or any subsequent Manheim online internet auction to the highest bidder. All proceeds from the auction will be credited to account number 7780.56065, "Sale of Surplus Property."

SURPLUS FLEET VEHICLES/EQUIPMENT

Cost Center	Department	Vehicle #	Vehicle Make	Vehicle Model Year	V.I.N. #	Overall Condition	L.T.D. Miles
E.P.D. Problem Solving	E.P.D.	38	1999 Ford E-450 with Born Free Fiberglass Body	1999	1FDXE40S3XHB66139	Fair	11,193

Attachments:

Ordinance 29-O-14: Authorizing the Sale of a Surplus Fleet Vehicle Owned by the City of Evanston (Northwest Municipal Vehicle Auction)

29-O-14

AN ORDINANCE

**Authorizing the Sale of a Surplus Fleet Vehicle
Owned by the City of Evanston
(Northwest Municipal Vehicle Auction)**

WHEREAS, the City Council of the City of Evanston (the “City”) has determined it is no longer necessary, practical, or economical, nor in the best interests of the City, to retain ownership of a certain surplus fleet vehicle that has a value in excess of one thousand five hundred dollars (\$1,500.00) and is described in Exhibit A, which is attached hereto and incorporated herein by reference; and

WHEREAS, the City Council has determined that it is in the best interests of the City to sell said surplus fleet vehicle to the highest bidder,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:

SECTION 1: The foregoing recitals are found as fact and incorporated herein by reference.

SECTION 2: Pursuant to Subsection 1-17-3-(B) of the Evanston City Code of 2012, as amended, the City Council hereby authorizes and directs the City Manager to sell the aforementioned surplus fleet vehicle, upon terms and conditions deemed reasonable, necessary, and in the best interests of the City, to the highest bidder at the Northwest Municipal Vehicle Auction sponsored by Manheim Auto Auctions to be held on or around April 28, 2014 at the Manheim Arena located at 550 S. Bolingbrook Drive, Bolingbrook, Illinois 60440, or at any subsequent Manheim Auction

Services online auction.

SECTION 3: Upon payment of the price indicated by the Manheim Auction Services, the City Manager is hereby authorized to convey evidence of ownership of aforesaid surplus fleet vehicle to the Manheim Auction Service.

SECTION 4: The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

SECTION 5: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 6: This ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

Introduced: _____, 2014

Approved:

Adopted: _____, 2014

_____, 2014

Elizabeth B. Tisdahl, Mayor

Attest:

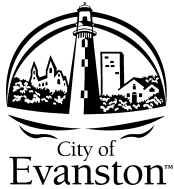
Approved as to form:

Rodney Greene, City Clerk

W. Grant Farrar, Corporation Counsel

EXHIBIT A**SURPLUS FLEET VEHICLES/EQUIPMENT**

Cost Center	Department	Vehicle #	Vehicle Make	Vehicle Model Year	V.I.N. #	Overall Condition	L.T.D. Miles
E.P.D. Problem Solving Command Van	E.P.D.	38	Ford E-450 Van with Born Free Fiberglass Body	1999	1FDXE40S3XHB66139	Fair Condition	11,193



Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: Suzette Robinson, Director of Public Works
Homayoon Pirooz, P.E., Assistant Director of Public Works
Rajeev Dahal, Senior Traffic Engineer

Subject: Ordinance 33-O-14 Amending the City Code to Establish a 3-Way Stop
Control at the Intersection of Greenleaf Street and Hartrey Avenue

Date: February 12, 2014

Recommended Action:

Staff recommends adoption of Ordinance 33-O-14 by which the City Council would amend Section 10-11-5(C), Schedule V(C) of the City Code to establish a 3-Way Stop Control at the intersection of Greenleaf Street and Hartrey Avenue.

Funding Source:

Funding will be through the General Fund-Traffic Control Supplies (2670.65115), with a budget of \$40,000 for FY 2014.

Summary:

The 2nd Ward Alderman has requested a 3-Way Stop Control at the intersection of Greenleaf Street and Hartrey Avenue to improve the operational and the safety concerns expressed by neighborhood residents and businesses. This intersection does not meet the Manual of Uniform Traffic Control Devices (MUTCD) warrants for a 3-Way Stop Control intersection.

Greenleaf Street and Hartrey Avenue are two busy streets in an area with a mix of residential and business addresses, a stop sign at Hartrey Avenue, minimal and interrupted sidewalks, and ongoing truck traffic. The westbound traffic on Greenleaf Street flows freely from Dodge Avenue until it reaches a 90 degree curve just past Hartrey Avenue, at Pitner Avenue. The eastbound traffic also moves with no interruption from Pitner Avenue until it reaches Dodge Avenue. A combination of all the above creates unsafe conditions for the school children and the other pedestrians who must walk on the street, and for the daily vehicular traffic that must watch for the pedestrians and the truck traffic. A 3-Way Stop Control at the intersection of Greenleaf Street and Hartrey Avenue is expected to create a break in the free flow of the traffic on Greenleaf and provide for a safer operation for all modes of traffic.

Attachment:

Ordinance 33-O-14

33-O-14

AN ORDINANCE

**Amending Section 10-11-5(C), Schedule V(C)
of the Evanston City Code, "Three-Way Stops"
(Three-Way Stop at Greenleaf Street and Hartrey Avenue)**

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
EVANSTON, COOK COUNTY, ILLINOIS:**

SECTION 1: That Section 10-11-5(C), Schedule V(C), "Three-Way Stops" of the Evanston City Code, 1979, as amended, is hereby further amended by adding the following:

E. & W. and N. traffic at Greenleaf Street and Hartrey Avenue

SECTION 2: That the findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

SECTION 3: That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: That this Ordinance 33-O-14 shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

SECTION 5: That if any provision of this Ordinance 33-O-14 or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of

this Ordinance 33-O-14 that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance 33-O-14 is severable.

Introduced: _____, 2014

Approved:

Adopted: _____, 2014

_____, 2014

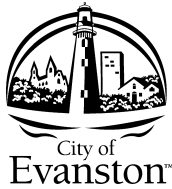
Elizabeth B. Tisdahl, Mayor

Attest:

Approved as to form:

Rodney Greene
City Clerk

W. Grant Farrar
Corporation Counsel



Memorandum

To: Honorable Mayor and Members of the City Council
Administration & Public Works Committee

From: Martin Lyons, Assistant City Manager/CFO
Rickey A. Voss, Parking/Revenue Manager

Subject: Ordinance 19-O-14, Amending Title 10, Motor Vehicles and Traffic,
Chapter 11, Traffic Schedules, Section 22, to Include Additional Streets to
Evanston Resident Only Parking

Date: January 28, 2014

Recommended Action:

The Transportation/Parking Committee and staff recommend that the City Council consider amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 22: Evanston Resident Only Parking District Subsection (B) District E-2: Six o'clock (6:00) P.M. to six o'clock (6:00) A.M., seven (7) days a week to include the area north of Howard Street to and including Mulford Street and east of Custer Avenue to the Metra (Union Pacific) tracks.

Summary:

At the request of Alderman Rainey, resident surveys were conducted to determine parking congestion in the area bordered by Howard Street north to and including Mulford Street and east of Custer Avenue to the Metra (Union Pacific) tracks. Two (2) surveys were conducted in August 2013. The Brummel Street area survey indicated that there were a number of two (2) hour periods that exceeded an 80% occupancy rate with 15 different periods of 100% occupancy after six o'clock (6:00) P.M. The Mulford Street area survey indicated that there were three (2) hour periods that exceeded an 80% occupancy after four o'clock (4:00) P.M.

Of the 344 different license plates recorded for the Brummel Street area survey, 50% did not register to Evanston, 45% registered to Evanston residents and 5% could not be verified as to residency. Of the 61 different license plates recorded for the Mulford Street area survey, 49% did not register to Evanston and 51% registered to Evanston residents.

Based on the study and in accord with City Ordinance 10-5-4-2(B) 4a and 4b, the requirement of vehicles parked during any two (2) consecutive hours impacting an area must be equal to or greater than 70% and commuter vehicles impacting an area must be equal to or greater than 30%. The areas do meet the minimum requirement of the ordinance to be considered impacted.

Postcard surveys were conducted from November 12, 2013 to December 2, 2013 to ascertain if there was ample support for the proposed EVS districts. 330 letters with return cards were mailed for the Brummel Street area with 57 responding. Of those residents responding, 33 (58%) were in favor of the new district and 14 (25%) were opposed and 10 (17%) were returned with no indication of choice. 115 letters with return cards were mailed for the Mulford Street area with 25 responding. Of those residents responding, 20 (80%) were in favor of the new district and 5 (20%) were opposed.

The Transportation/Parking Committee recommended approval at the January 22, 2014 meeting.

Attachment:
Ordinance 19-O-14

19-O-14

AN ORDINANCE

**Amending City Code Subsection 10-11-22-(B)
To Include Additional Streets and Public Ways to the Evanston
Resident-Only Parking District**

NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
EVANSTON, COOK COUNTY, ILLINOIS, THAT:

SECTION 1: Section 10-11-22 of the Evanston City Code of 2012, as amended, is hereby further amended to read as follows:

10-11-22: SCHEDULE XXII: EVANSTON RESIDENT ONLY PARKING DISTRICTS:

In accordance with Subsection 10-4-5-2(C) of this Title, parking upon the streets and public ways of the district shall be prohibited during the days and times listed by all vehicles not bearing a valid permit for the district, as hereinafter described:

(A) District E-1: 7:00 a.m. to 9:00 a.m., Monday through Friday:

SCHEDULE XXII (A): EVANSTON RESIDENT ONLY PARKING DISTRICTS		
Custer Avenue	West side	Main Street to alley south of Reba Place
Elmwood Avenue	Both sides	Main Street to alley south of Reba Place
Madison Street	Both sides	Ridge Avenue to Custer Avenue
Monroe Street	Both sides	Ridge Avenue to Custer Avenue
Reba Place	Both sides	Ridge Avenue to Custer Avenue
Sherman Avenue	Both sides	Main Street to alley south of Reba Place
Washington Street	Both sides	Ridge Avenue to a point 100 feet west of Custer Avenue
Those residents having an address on the streets or portions of streets described above are eligible to obtain a permit for District E-1 in accordance with the regulations contained in Subsection 10-4-5-2(C) of this Title.		

(B) District E-2: 6:00 p.m. to 6:00 a.m., daily.

SCHEDULE XXII (B): EVANSTON RESIDENT ONLY PARKING DISTRICTS		
Custer Avenue	Both sides	Alley north of Howard Street to the CTA tracks
Elmwood Avenue	Both sides	Howard Street to dead end
Brummel Street	Both sides	Ridge Avenue <u>east</u> to Custer Avenue <u>the Metra Tracks</u>

Dobson Street	Both sides	Ridge Avenue to Custer Avenue
<u>Clyde Avenue</u>	<u>Both sides</u>	<u>Howard Street north to Brummel Street</u>
<u>Callan Avenue</u>	<u>West side</u>	<u>Howard Street north to dead end</u>
<u>Mulford Street</u>	<u>South side</u>	<u>Custer Avenue east to Callan Avenue</u>
<u>Mulford Street</u>	<u>Both sides</u>	<u>Callan Avenue east to the Metra Tracks</u>
<u>Callan Avenue</u>	<u>West side</u>	<u>Mulford Street north to CTA</u>
<u>Case Place</u>	<u>South side</u>	<u>Callan Avenue east to the Metra Tracks</u>

Those residents having an address on the streets or portions of streets described above are eligible to obtain a permit for District E-2 in accordance with the regulations contained in Subsection 10-4-5-2(C) of this Title.

SECTION 2: The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

SECTION 5: If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

Introduced: _____, 2014

Approved:

Adopted: _____, 2014

_____, 2014

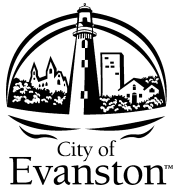
Elizabeth B. Tisdahl, Mayor

Attest:

Approved as to form:

Rodney Greene, City Clerk

W. Grant Farrar, Corporation Counsel



Memorandum

To: Honorable Mayor and Members of the City Council
Administration & Public Works Committee

From: W. Grant Farrar, Corporation Counsel
Theresa Whittington, Administrative Adjudication & Liquor Licensing
Manager

Subject: Ordinance 27-O-14, Decreasing the Number of Class C Liquor Licenses
for Taco Diablo, LLC d/b/a Taco Diablo

Date: February 4, 2014

Recommended Action:

Staff recommends City Council adoption of Ordinance 27-O-14.

Summary:

Ordinance 27-O-14 amends Evanston City Code of 2012 Subsection 3-4-6-(C), as amended, by decreasing the number of authorized Class C liquor licenses from twenty-four (24) to twenty-three (23). Due to the closing of Taco Diablo, LLC d/b/a Taco Diablo, the liquor license associated with this business will no longer be in use. This "housekeeping" ordinance amends the City Code to reflect the decrease in Class C liquor licenses.

Alternatives:

n/a

Attachments:

Ordinance 27-O-14

27-O-14

AN ORDINANCE

Amending Subsection 3-4-6-(C) of the City Code
to Decrease the Number of Class C Liquor Licenses
from Twenty-Four to Twenty-Three
(Taco Diablo, LLC, *d/b/a* "Taco Diablo", 1029 Davis Street)

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

SECTION 1: Subsection 3-4-6-(C) of the Evanston City Code of 2012, as amended, is hereby further amended by decreasing the number of Class C liquor licenses from twenty-four (24) to twenty-three (23), to read as follows:

(C) CLASS C licenses, which shall authorize the sale on the premises specified of alcoholic liquor only for consumption on the premises while food is available. Such licenses may be issued only to hotels or restaurants in the core area. Establishments holding C licenses must have some food service available when alcoholic liquor is being sold. The meaning of "hotel," "restaurant," and "core area" shall be as defined in Section 3-4-1 of this Chapter. The applicant for the renewal only of such licenses may elect to pay the amount required herein semiannually. Such election shall be made at the time of application.

The annual single payment fee for initial issuance or renewal of such license shall be \$4,300.00.

The total fee required hereunder for renewal applicants electing to make semiannual payments, payable pursuant to the provisions of Section 3-4-7 of this Chapter, shall be \$4,515.00.

No more than ~~twenty-four (24)~~ twenty-three (23) such licenses shall be in force at any one time.

SECTION 2: The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

SECTION 5: This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced: _____, 2014

Approved:

Adopted: _____, 2014

_____, 2014

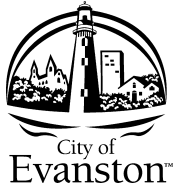
Elizabeth B. Tisdahl, Mayor

Attest:

Approved as to form:

Rodney Greene, City Clerk

W. Grant Farrar, Corporation Counsel



Memorandum

To: Honorable Mayor and Members of the City Council
Administration & Public Works Committee

From: W. Grant Farrar, Corporation Counsel
Theresa Whittington, Administrative Adjudication & Liquor Licensing
Manager

Subject: Ordinance 28-O-14, Decreasing the Number of Class D Liquor Licenses
for Konishi, Inc. d/b/a Lulu's Dim Sum and Then Sum

Date: February 4, 2014

Recommended Action:

Staff recommends City Council adoption of Ordinance 28-O-14.

Summary:

Ordinance 28-O-14 amends Evanston City Code of 2012 Subsection 3-4-6-(D), as amended, by decreasing the number of authorized Class D liquor licenses from twenty-nine (29) to twenty-eight (28). Due to the closing of Konishi, Inc. d/b/a Lulu's Dim Sum and Then Sum, the liquor license associated with this business will no longer be in use. This "housekeeping" ordinance amends the City Code to reflect the decrease in Class D liquor licenses.

Alternatives:

n/a

Attachments:

Ordinance 28-O-14

28-O-14

AN ORDINANCE

Amending Subsection 3-4-6-(D) of the City Code
to Decrease the Number of Class D Liquor Licenses
from Twenty-Nine to Twenty-Eight
(Konishi, Inc., *d/b/a* "Lulu's", 804 Davis Street)

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

SECTION 1: Subsection 3-4-6-(D) of the Evanston City Code of 2012, as amended, is hereby further amended by decreasing the number of Class D liquor licenses from twenty-nine (29) to twenty-eight (28), to read as follows:

(D) CLASS D licenses, which shall duplicate class C licenses in all regards except that beer and/or wine only shall be served. It shall be unlawful for any person licensed hereunder to sell "alcoholic liquor" at a "bar," as defined in Section 3-4-1 of this Chapter, except to persons attending a reception or party not open to the public. The applicants for the renewal only of such licenses may elect to pay the amount required herein semiannually or annually. Such election shall be made at the time of application.

The annual single payment fee for initial issuance or renewal of such license shall be \$1,800.00.

The total fee required hereunder for renewal applicants electing to make semiannual payments, payable pursuant to the provisions of Section 3-4-7 of this Chapter, shall be \$1,890.00.

No more than ~~twenty-nine (29)~~ twenty-eight (28) such licenses shall be in force at any one time.

SECTION 2: The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

SECTION 5: This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced: _____, 2014

Approved:

Adopted: _____, 2014

_____, 2014

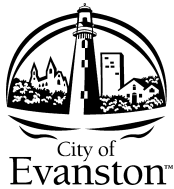
Elizabeth B. Tisdahl, Mayor

Attest:

Approved as to form:

Rodney Greene, City Clerk

W. Grant Farrar, Corporation Counsel



Memorandum

To: Honorable Mayor and Members of the City Council
Administration & Public Works Committee

From: W. Grant Farrar, Corporation Counsel
Theresa Whittington, Administrative Adjudication & Liquor Licensing
Manager

Subject: Ordinance 31-O-14, Decreasing the Number of Class D Liquor Licenses
for E. Hsieh, Inc. d/b/a Pine Yard Restaurant

Date: February 7, 2014

Recommended Action:

Staff recommends City Council adoption of Ordinance 31-O-14.

Summary:

Ordinance 31-O-14 amends Evanston City Code of 2012 Subsection 3-4-6-(D), as amended, by decreasing the number of authorized Class D liquor licenses from twenty-eight (28) to twenty-seven (27). Due to the closing of E. Hsieh, Inc. d/b/a Pine Yard Restaurant, the liquor license associated with this business will no longer be in use. This "housekeeping" ordinance amends the City Code to reflect the decrease in Class D liquor licenses.

Alternatives:

n/a

Attachments:

Ordinance 31-O-14

31-O-14

AN ORDINANCE

Amending Subsection 3-4-6-(D) of the City Code
to Decrease the Number of Class D Liquor Licenses
from Twenty-Eight to Twenty-Seven
(E. Hsieh, Inc., *d/b/a* "Pine Yard Restaurant", 1033 Davis Street)

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

SECTION 1: Subsection 3-4-6-(D) of the Evanston City Code of 2012, as amended, is hereby further amended by decreasing the number of Class D liquor licenses from twenty-eight (28) to twenty-seven (27), to read as follows:

(D) CLASS D licenses, which shall duplicate class C licenses in all regards except that beer and/or wine only shall be served. It shall be unlawful for any person licensed hereunder to sell "alcoholic liquor" at a "bar," as defined in Section 3-4-1 of this Chapter, except to persons attending a reception or party not open to the public. The applicants for the renewal only of such licenses may elect to pay the amount required herein semiannually or annually. Such election shall be made at the time of application.

The annual single payment fee for initial issuance or renewal of such license shall be \$1,800.00.

The total fee required hereunder for renewal applicants electing to make semiannual payments, payable pursuant to the provisions of Section 3-4-7 of this Chapter, shall be \$1,890.00.

No more than ~~twenty-eight (28)~~ twenty-seven (27) such licenses shall be in force at any one time.

SECTION 2: The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

SECTION 5: This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced: _____, 2014

Approved:

Adopted: _____, 2014

_____, 2014

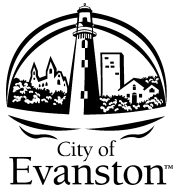
Elizabeth B. Tisdahl, Mayor

Attest:

Approved as to form:

Rodney Greene, City Clerk

W. Grant Farrar, Corporation Counsel



Memorandum

To: Honorable Mayor and Members of the City Council
Administration & Public Works Committee

From: W. Grant Farrar, Corporation Counsel
Theresa Whittington, Administrative Adjudication & Liquor Licensing
Manager

Subject: Ordinance 30-O-14, Amending Subsection 3-4-6-(U) of the City Code to
Decrease Class U Liquor License Fees.

Date: February 6, 2014

Recommended Action:

Local Liquor Commissioner recommends approval of Ordinance 30-O-14, "Amending Subsection 3-4-6-(U) of the City Code to Decrease Class U Liquor License Fees." Class U licenses authorize the sale of beer and wine for consumption to patrons of a theater presenting live stage performances.

Funding Source:

n/a

Summary:

Pursuant to the Liquor Control Board meeting dated January 30, 2014, the Liquor Control Board reviewed and analyzed current liquor licensing structure and fees for a Class U Liquor License in light of other municipalities. Staff gathered information from various municipalities to compare costs associated with theater liquor licenses, and it was found that theaters in other municipalities, similar to Evanston theaters, are typically subject to lower liquor license fees than those implemented by the City of Evanston. Upon such findings, the Local Liquor Commissioner recommends the reduction in fees associated with the City of Evanston Class U Liquor License to \$500.00.

City of Evanston Theater Venues:

The City of Evanston is home to four major theaters. Each theater has a different amount of performance days and seating capacities, as evidenced below. A representative from Piccolo Theater appeared before the Liquor License Board and suggested a reduction in fees for the theater liquor license, as the cost of the license was prohibitive to a small venue such as theirs. There were suggestions to amend the Class U Liquor License to implement a matrix with respect to the fee structure; such a

matrix would take into account both performance days and seating capacities of each theater. The following is the current seat and performance data. (All seats and performance data were provided by a theatre company representative, with the exception of Nichol's Hall. Nichol's Hall info obtained from website/web search.)

Theater	Performance Days per Year (Approximate)	Seating Capacity	Total Performance-Seats per Year
Piccolo	75	50	3,800
Piven	129	70	9,030
Next	95	145	13,775
Nichol's Hall	18 (through April '14)	550	9,900

Piven and Next are both located at the Noyes Cultural Arts Center, which is City-owned property. Currently, the Class U Liquor License prohibits the sale of beer and wine in public buildings, thus, they would not qualify for an annual liquor license. Therefore, the only two theaters that would be subject to the City of Evanston Class U Liquor Licensing requirement would be Piccolo and Nichol's Hall. Nichol's Hall is located at the Music Institute of Chicago.

In looking at Piccolo Theater and Nichols' Hall particularly, both theater venues have a very different audience to which they cater. Additionally, the total performances at each theater vary to a great degree. It is important to look at the size and clientele to which each theater caters since the cost of liquor licensing, along with all requirements such as BASSET certification and liability insurance, can be prohibitive for a small venue in comparison to a large venue. The current cost for a Class U Liquor License is \$1,300.00 annually.

Theater Liquor License Structures for Surrounding and Comparable Municipalities:

The following is a summary of various municipalities and their (1) requirements in obtaining a theater liquor license similar to the City of Evanston Class U Liquor License; and (2) the cost of annually obtaining aforementioned liquor license.

Municipality (Ordinance)	Requirements to Obtain Theater Permit	Cost of Permit
Oak Park (Oak Park, Illinois, Municipal Code § 3-4-2)	Sale of liquor to occur one hour prior to performance; Sale of prepackaged snacks to be sold during liquor sales; The sale of beer and wine shall be limited to the hours of six o'clock (6:00) P.M. to twelve o'clock (12:00) midnight Monday through Friday and from twelve o'clock (12:00) noon to (12:00) midnight on Saturdays and Sundays up to one hour prior to live theater performances, during the intermissions of such performances and prior to the beginning of a group discussion	\$500

	<p>following the conclusion of such performances; There will be no signage outside of the venue indicating sale of liquor; Patrons can consume liquor until closing time, or one hour later than the time established for terminating the sale of alcoholic beverages.</p>	
<p>Naperville (Naperville, Illinois, Municipal Code § 3-3-11; 3-3-12)</p>	<p>May sell liquor one hour prior to start of performance and a maximum of 30 minutes during intermission; Sale shall be in the lobby or foyer without seating and fully illuminated; Beer or vinous beverage can be taken to theater portion of business; Beer to be served in glass or bottle of no more than 12 ounces and vinous beverage to be served in a glass of no more than 5 ounces; Cannot display sexually inappropriate matter including productions exploiting minors in a sexual matter.</p>	\$500
<p>Skokie (Skokie, Illinois, Municipal Code §10-64)</p>	<p>Liquor License shall be restricted to any requirements imposed by the Liquor Control Commission.</p>	\$1,000
<p>Aurora (Aurora, Illinois, Municipal Code § 6-8)</p>	<p>License required for theater facility with minimum seating capacity of 150 seats on the same floor; OR License will be available only for premises owned by a metropolitan exposition and auditorium authority.</p>	\$1,815
<p>Highland Park (Highland Park, Illinois, Municipal Code § 119.305; 119.516)</p>	<p>License required for premises where principal use is either indoor motion picture theater or live stage performance theater; Liquor may only be sold in lobby area and cannot be available in the seating area of the theater; Not more than one beverage of liquor may be sold to one person at one time.</p>	\$2,500
<p>Joliet (Joliet, Illinois, Municipal Code § 4-15)</p>	<p>Must comply with Joliet Ordinances, specifically: Entertainment will not disturb nearby properties; Entertainment will follow health, building, fire and life safety codes; Safeguards to be implemented regarding security, crowd control and protection of minors.</p>	<p>\$950 (\$750 Beer/Wine License & \$200 Music Entertainment Permit)</p>

It is important to note Oak Park and Naperville house smaller theater venues than the rest of the municipalities, much like Evanston theaters. Oak Park and Naperville charge an annual fee of \$500.00. While Aurora's annual cost may be high at \$1,815.00, it also sets a restriction as to what type of theater venue requires such a license. (Requirement includes theaters with a minimum seating capacity of 150 on the same floor). Skokie imposes a \$1,000.00 annual liquor license fee, but it should be noted that a majority of Skokie theaters house over 250 seats with continual performances. When taking into account number of performances and seating capacity in relation to liquor licensing costs, the City of Evanston's fees are higher than those municipalities with similarly situation theaters.

Conclusion

Currently, there are zero (0) Class U Liquor Licenses granted to any Evanston theater. In reducing the price of the Class U Liquor License, the City of Evanston's annual fee would be in line with most of the surrounding and comparable municipalities. Furthermore, the reduction in fees would most likely encourage theaters to pursue such liquor licensing as it would be more affordable to these entities since the liquor would be an accessory to the primary business of the theater. The Local Liquor Commissioner recommends that the City of Evanston Class U Liquor License be amended to a \$500.00 annual fee from the current \$1,300.00 fee.

Attachment:

Ordinance 30-O-14

Minutes of the January 30, 2014 meeting of the Liquor Control Review Board

30-O-14

AN ORDINANCE

Amending Subsection 3-4-6-(U) of the City Code
to Decrease Class U Liquor License Fees

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
EVANSTON, COOK COUNTY, ILLINOIS, THAT:**

SECTION 1: Subsection 3-4-6-(U) of the Evanston City Code of 2012, as amended, is hereby further amended by decreasing the annual single payment fee from one thousand three hundred dollars (\$1,300.00) to five hundred dollars (\$500.00), and the semiannual payment fee from one thousand three hundred sixty five dollars (\$1,365.00) to five hundred twenty five dollars (\$525.00), to read as follows:

(U) CLASS U licenses, which shall authorize the sale of beer and wine for consumption on the premises where served, limited to patrons of a theater presenting live stage performances during a period limited to one (1) hour prior to the start of the performance and during intermissions(s); provided, that sales and consumption are restricted to lobby areas.

The annual single payment fee for initial issuance or renewal of such license shall be ~~\$1,300.00~~ \$500.00.

The total fee required hereunder for renewal applicants electing to make semiannual payments, payable pursuant to the provisions of Section 3-4-7 of this Chapter, shall be ~~\$1,365.00~~ \$525.00.

No more than zero (0) such licenses shall be in force at any one (1) time.

The sale of beer and wine is prohibited in theaters located in public buildings.

SECTION 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: If any provision of this ordinance or application thereof to

any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

SECTION 4: The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

SECTION 5: This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced: _____, 2014

Approved:

Adopted: _____, 2014

_____, 2014

Elizabeth B. Tisdahl, Mayor

Attest:

Approved as to form:

Rodney Greene, City Clerk

W. Grant Farrar, Corporation Counsel



MEETING MINUTES

Liquor Control Board

Thursday, January 30, 2014

11:00 a.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2750

Members Present: Mayor Elizabeth Tisdahl, Marion Macbeth, Byron Wilson, Dick Peach

Members Absent: Dave Skrodzki

Staff Present: W. Grant Farrar, Theresa Whittington

Others Present: Scott Bradley (Owner of The Alcove)

Presiding Member: Local Liquor Control Commissioner Elizabeth Tisdahl/Mayor

CALL TO ORDER

The Local Liquor Control Commissioner Elizabeth Tisdahl called the meeting to order at 11:00 a.m. All attendees introduced themselves and specified his/her role related to the meeting.

NEW BUSINESS

NSB Ventures, LLC d/b/a The Alcove, 512 Main street, Evanston, IL, 60202:

Scott Bradley approached the Board members to discuss the food requirement for Class D (restaurants) license holders. Mr. Bradley explained that his 400 sq.ft. (14 seats) café/bar presents some unique challenges in terms of food and alcohol service. The meal requirement for such a small venue reduces customer turn-around times, because customers are required to have a meal. There have been times when customers are turned away because they are at seating capacity. Mr. Bradley also noted that eliminating the food requirement would cut his overhead costs and increase profit. He asked if he could be granted some latitude given the small size of his establishment and the mature customer-base.

Mayor Tisdahl noted that granting such a request would create a traditional bar establishment and set a poor precedent for the City and be quite controversial.

Dick Peach asked Mr. Bradley if he would still serve food even if it were not required. Mr. Bradley responded that, yes, he would but it would most likely be cold prep food such as Charcuterie and cheese.

Mayor Tisdahl noted that the Board would love to help Mr. Bradley with his business but removing the food requirement is not a viable option.

The Local Liquor Control Commissioner asked the members if there were any further questions or comments over Mr. Bradley's request. No comments were voiced.

CONTINUED BUSINESS

Piccolo Theatres, 600 Main Street, Evanston, IL 60202:

On December 5, 2013, John Szotek of Piccolo Theatre presented the Board with a proposal to reduce the Class U (live performance theater) liquor license fee from \$1300 to \$500. The matter was continued to allow for further research into the matter.

Grant Farrar presented to the Board a memorandum outlining the research performed on the request. Staff researched the seating capacities of Evanston Theaters and the comparable fees charged by neighboring municipalities and recommended a rate of \$500 per year.

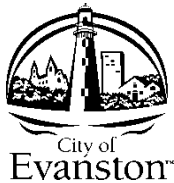
The Local Liquor Control Commissioner asked the members if there were any further questions or comments over the proposal. No concerns were voiced and all members agreed to the \$500 fee proposal. The amendment will be placed on the February 24, 2014 City Council agenda.

ADJOURNMENT

The meeting was adjourned by the Local Liquor Control Commissioner Elizabeth Tisdahl, Mayor at 11:20 a.m., January 30, 2014.

Respectfully Submitted,

Theresa Whittington
Liquor Licensing Manager, Legal Department



Memorandum

To: Honorable Mayor and Members of the City Council
Planning and Development Committee

From: Mark Muenzer, Director of Community Development
Melissa Klotz, Interim Zoning Administrator, Planning and Zoning Division

Subject: Ordinance 25-O-14, Granting a Special Use for a Type 2 Restaurant, *Asia Express*, at 1009 Davis Street

Date: January 30, 2014

Recommended Action

The Zoning Board of Appeals and City staff recommend the adoption of Ordinance 25-O-14 granting a special use permit for a Type 2 Restaurant, *Asia Express*, at 1009 Davis Street. The requested special use permit will bring a new quick-serve restaurant to the City and will utilize a currently vacant space in the downtown. The applicant has complied with all zoning requirements, and meets all of the standards for a special use in the D2 Downtown Retail Core District. This ordinance was introduced at the February 10, 2014 City Council meeting.

Summary

1009 Davis Street is located in the D2 Downtown Retail Core District, on the north side of Davis Street midblock between Maple and Oak Avenues. The proposed location is surrounded by downtown zoning in all directions, and is located near similar commercial uses, including *Gigio's Pizzeria* and *Bennison's Bakery* at street level, with residential units on floors two and above. The site has alley access to the rear. The space was previously occupied by *Sir Speedy* printing and copying, and is currently vacant.

The applicant proposes to operate *Asia Express*, a Type 2 Restaurant that serves buffet-style Chinese food by the container size. The restaurant space is 1,130 square feet and will feature seating for approximately five patrons. *Asia Express* will operate from 11am-9pm, seven days a week. The applicant anticipates there will be two employees per shift. The restaurant will rely heavily on carry-out business, and will not offer delivery service. All deliveries to the restaurant, as well as garbage pickup, will be made via the alley at the rear of the property. There is no on-site parking available,

though there is metered street parking in the downtown, as well as City parking garages and public transportation nearby.

The applicant does not plan to make any changes to the exterior façade of the building other than signage. The applicant has agreed to comply with the City's Litter Collection and Garbage Pickup Plan.

Neighborhood Benefit

This use should not cause a negative cumulative effect on the surrounding neighborhood. The downtown area will benefit from having a new quick-serve restaurant that will bring additional pedestrian traffic to the commercial area instead of a vacant commercial space. City staff is not aware of any objections from neighboring property owners.

Comprehensive Plan

The Evanston Comprehensive General Plan encourages the redevelopment and utilization of currently vacant spaces within existing commercial corridors. The Comprehensive General Plan specifically includes:

- Objective: Retain and attract businesses in order to strengthen Evanston's economic base.
- Objective: Promote the growth and redevelopment of business, commercial, and industrial areas.

A special use for the proposed *Asia Express* restaurant will promote the existing commercial area and benefit the downtown by bringing additional foot traffic that will in turn utilize other downtown businesses.

Legislative History

January 28, 2014: The ZBA recommended unanimous approval of the special use permit with the following conditions:

1. Hours of operation are limited to 10am-midnight, seven days a week.
2. Litter Collection and Garbage Pickup Plans.
3. Employees must utilize off-street parking when driving to and from the restaurant.
4. The project must be in substantial compliance of the documents and testimony on record.

Attachments

Proposed Ordinance 25-O-14

January 28, 2014 ZBA Meeting Minutes

ZBA Findings

Staff memo to the ZBA

ZBA Application Packet – January 28, 2014

25-O-14

AN ORDINANCE

**Granting a Special Use Permit for a Type 2 Restaurant
Located at 1009 Davis Street in the D2 Downtown Retail Core Zoning
District (“Asia Express”)**

WHEREAS, the Zoning Board of Appeals (“ZBA”) met on January 28, 2014, pursuant to proper notice, to consider case no. 14ZMJV-0002, an application filed by Mei Hui Zheng, lessee of the property legally described in Exhibit A, attached hereto and incorporated herein by reference, commonly known as 1009 Davis Street (the “Subject Property”) and located in the D2 Downtown Retail Core District, for a Special Use Permit to establish, pursuant to Subsection 6-11-3-4 of the Evanston City Code, 2012, as amended (“the Zoning Ordinance”), a Type 2 Restaurant, “Asia Express,” on the Subject Property; and

WHEREAS, the ZBA, after hearing testimony and receiving other evidence, made a written record and written findings that the application for a Special Use Permit for a Type 2 Restaurant met the standards for Special Uses in Section 6-3-5 of the Zoning Ordinance and recommended City Council approval thereof; and

WHEREAS, at its meeting of February 10, 2014, the Planning and Development Committee of the City Council (“P&D Committee”) considered the ZBA’s record and findings and recommended the City Council accept the ZBA’s recommendation and approve the application in case no. 14ZMJV-0002; and

WHEREAS, at its meetings of February 10, 2014 and February 24, 2014, the City Council considered and adopted the respective records, findings, and recommendations of the ZBA and P&D Committee, as amended,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:

SECTION 1: The foregoing recitals are found as fact and incorporated herein by reference.

SECTION 2: The City Council hereby approves the Special Use Permit for a Type 2 Restaurant on the Subject Property as applied for in case no. 14ZMJV-0002.

SECTION 3: Pursuant to Subsection 6-3-5-12 of the Zoning Ordinance, the City Council hereby imposes the following conditions on the Applicant's Special Use Permit, violation of any of which shall constitute grounds for penalties or revocation of said Permit pursuant to Subsections 6-3-10-5 and 6-3-10-6 of the Zoning Ordinance:

- A. Compliance with Applicable Requirements:** The Applicant shall develop and use the Subject Property in substantial compliance with: all applicable legislation; the Applicant's testimony and representations to the ZBA, the P&D Committee, and the City Council; and the approved plans and documents on file in this case.
- B. Litter Collection Plan:** The Applicant shall implement and adhere to a Litter Collection Plan that requires the policing of an area located within a radius of two hundred fifty feet (250') of the Subject Property. The Applicant shall police this area at least once every three (3) hours during the hours the Special Use is in operation and shall keep it free of all litter, from any source. For the purpose of this ordinance, "litter" shall include, but is not limited to: food, food waste, and beverages; solid waste, including paper, wrappings, containers, cardboard, napkins, straws, utensils, plates, cans, glass, crockery, cigarette butts, ashes and similar materials; animal waste and dead animals; yard clippings and leaves; and all other waste materials which, if thrown or deposited as herein prohibited, may create a danger to public health, safety, or welfare.

- C. Litter Pick-Up Plan:** The Applicant and/or the owner of the Subject Property shall provide and maintain, on the Subject Property, exterior litter receptacles, in sufficient number and type, and with collections therefrom of sufficient number and frequency, in the City's judgment, to contain, with lids tightly shut, all litter emanating from operation of the Special Use authorized hereby. Litter shall be collected no less than three (3) times per week, including collections on Sundays as necessary, in the City's judgment, to comply with this condition. All litter receptacles shall be maintained in a clean condition with tight-fitting lids, and shall be placed on Code-compliant surfaces. The owner of the Subject Property shall provide adequate space at the rear of and on the Subject Property to accommodate the litter receptacles and collections required. Within seven (7) days of written notice from the City to do so, the Applicant and/or the owner of the Subject Property shall modify the number of litter receptacles and/or the number of collections therefrom, as directed by the City.
- D. Hours of Operation:** The Applicant shall not operate the Type 2 Restaurant authorized by this ordinance between 12:00 a.m. and 10:00 a.m. on any day.
- E. Employee Parking:** Employees must utilize off-street parking when driving to and from the restaurant.
- F. Recordation:** Before it may operate the Special Use authorized by the terms of this ordinance, the Applicant shall record, at its cost, a certified copy of this ordinance with the Cook County Recorder of Deeds.

SECTION 4: When necessary to effectuate the terms, conditions, and purposes of this ordinance, "Applicant" shall be read as "Applicant's agents, assigns, and successors in interest."

SECTION 5: This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

SECTION 6: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 7: If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect

without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

SECTION 8: The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

Introduced: _____, 2014

Approved:

Adopted: _____, 2014

_____, 2014

Elizabeth B. Tisdahl, Mayor

Attest:

Approved as to form:

Rodney Greene, City Clerk

W. Grant Farrar, Corporation Counsel

EXHIBIT A

LEGAL DESCRIPTION

LOTS 3, 4 & 5 IN THE SUBDIVISION OF LOTS 11 AND 12 IN BLOCK 67 IN THE VILLAGE (NOW CITY) OF EVANSTON IN SECTION 18, TOWNSHIP 41 NORTH, RANGE 14, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PIN: 11-18-302-025-0000

COMMONLY KNOWN AS: 1009 Davis Street, Evanston, Illinois.



MEETING MINUTES
ZONING BOARD OF APPEALS
Tuesday, January 28, 2014
7:00 PM

Civic Center, 2100 Ridge Avenue, Council Chambers

Members Present: Matt Rodgers, Mary Beth Berns, Scott Gingold, Beth McLennan, Violetta Cullen,
Members Absent: Clara Wineberg, Andrew Gallimore
Staff Present: Melissa Klotz, Mario Treto
Chair: Matt Rodgers

Declaration of Quorum

With a quorum present, Chair Rodgers called the meeting to order at 7:08 pm.

Approval of Minutes

The minutes from the December 17, 2013 Zoning Board of Appeals meeting were motioned for approval by Ms. Cullen with one correction and seconded by Ms. Berns. The motion was approved 4-0 with one abstention.

New Business

1009 Davis Street

ZBA 14ZMJV-0002

Mei Hui Zheng, lessee, applies for a special use permit to establish a Type 2 Restaurant, Asia Express, at 1009 Davis Street. 1009 Davis Street is located in the D2 Downtown Retail Core District, which requires a special use permit for a Type 2 Restaurant (Zoning Code Section 6-11-3-4). The Zoning Board of Appeals makes a recommendation to City Council, the determining body for this case.

Ms. Klotz read to case into the record.

Steven Smutny, architect, presented the case:

- Chinese food carryout
- Seating for <10 people
- Adjacent to train
- 1 cashier, 1 cook
- All disposable containers
- OK with Litter/Garbage pickup plan
- Hours are 11 am – 9 pm, 7days per week
- Deliveries 2 times per week via alley (likely box truck)

Chair Rodgers suggested that the range of hours be granted on the condition that employees use public transportation and not park on the street, noting that there is no parking on site. Ms. Wineberg suggested a condition of providing off-street parking for employees and that:

- All food be cooked on-site
- Exhaust via existing brick chimney to fan at roof of building.

The Zoning Board then entered into deliberations.

The Standards were addressed:

- 1) Yes
- 2) Yes
- 3) Yes
- 4) Yes
- 5) Yes
- 6) Yes
- 7) Yes

Mr. Gingold motioned to approve the proposal with certain conditions:

- 1) Hours are 10am – Midnight 7 days per week
- 2) Employees may not park on the street
- 3) Litter Collection and Garbage Pickup Plan
- 4) Substantial compliance

Ms. Berns seconded the motion. The motion passed 5-0.

2430 Main Street

ZBA 14ZMJV-0003

Ginger Maddox, lessee, applies for a special use permit to establish a Type 2 Restaurant, Just Turkey, at 2430 Main Street. 2430 Main Street is located in the C1 Commercial District, which requires a special use permit for a Type 2 Restaurant (Zoning Code Section 6-10-2-3). The Zoning Board of Appeals makes a recommendation to City Council, the determining body for this case.

Ms. Klotz read to case into the record.

Ms. Maddox explained the proposal:

- This is a southside Chicago franchise. She owns one in Edgewater and is relocating to Evanston.
- Restaurant seats about 20 people.
- Employees include 1 cashier, 2 cooks and 1 manager.
- Deliveries made via the back and shared garbage is on the side.
- Free parking in the strip mall lot (anywhere in the lot).
- Will deliver to homes.
- Made fresh on site.
- Submitted menu and two 3D renderings of inside.
- 10% of business to be delivery. If more delivery occurs than anticipated, on-site delivery will be hired.
- Has owned the Edgewater location for just over one year, but parking is very difficult.
- OK with Litter Collection Plan.
- Will have some flatware for eat-ins, the rest is disposable.

The Zoning Board then entered into deliberations:

The Standards were addressed:

- 1) Yes
- 2) Yes
- 3) Yes
- 4) Yes

- 5) Yes
- 6) Yes
- 7) Yes
- 8) Yes
- 9) Yes

Mr. Gingold motioned to approve the proposal with certain conditions:

- 1) Hours are 10am – Midnight 7 days per week
- 2) Litter Collection and Garbage Pickup Plan
- 3) Substantial compliance

Ms. Berns seconded the motion. The motion passed 5-0.

Ms. Klotz announced there will be no meeting February 4. The next ZBA meeting will be February 18.

The meeting was adjourned at 7:50 PM.

Respectfully Submitted,
Melissa Klotz
Zoning Division, Community Development Department



FINDINGS

FOR STANDARDS OF

SPECIAL USE PERMITS

In the case of

Case Number: 14ZMJV-0002
Address or Location: 1009 Davis Street
Applicant: Mei Hui Zheng, *Asia Express*
Proposed Special Use: Type 2 Restaurant

After conducting a public hearing on January 28, 2014, the Zoning Board of Appeals makes the following findings of fact, reflected in the audio-visual recording of the hearing, based upon the standards for special uses specified in Section 6-10-2-3 of the Zoning Ordinance:

<u>Standard</u>	<u>Finding</u>
(A) It is one of the special uses specifically listed in the zoning ordinance;	<input checked="" type="checkbox"/> Met <input type="checkbox"/> Not Met Vote 5-0
(B) It is in keeping with purposes and policies of the adopted comprehensive general plan and the zoning ordinance as amended from time to time;	<input checked="" type="checkbox"/> Met <input type="checkbox"/> Not Met Vote 5-0
(C) It will not cause a negative cumulative effect, when its effect is considered in conjunction with the cumulative effect of various special uses of all types on the immediate neighborhood and the effect of the proposed type of special use upon the city as a whole;	<input checked="" type="checkbox"/> Met <input type="checkbox"/> Not Met Vote 5-0
(D) It does not interfere with or diminish the value of property in the neighborhood;	<input checked="" type="checkbox"/> Met <input type="checkbox"/> Not Met Vote 5-0
(E) It can be adequately served by public facilities and services	<input checked="" type="checkbox"/> Met <input type="checkbox"/> Not Met Vote 5-0
(F) It does not cause undue traffic congestion;	<input checked="" type="checkbox"/> Met <input type="checkbox"/> Not Met Vote 5-0

(G) It preserves significant historical and architectural resources;	<u> X </u> Met <u> </u> Not Met Vote 5-0
(H) It preserves significant natural and environmental features; and	<u> X </u> Met <u> </u> Not Met Vote 5-0
(I) It complies with all other applicable regulations of the district in which it is located and other applicable ordinances, except to the extent such regulations have been modified through the planned development process or the grant of a variation.	<u> X </u> Met <u> </u> Not Met Vote 5-0

and, based upon these findings, and upon a vote

 5 in favor & 0 against

Recommends to the City Council

 approval without conditions
 X **approval with conditions *specifically:***

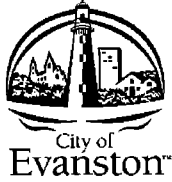
1. The restaurant must abide by Litter Collection and Pick-Up Plan
2. Hours to be between 10:00 AM and 12:00 midnight
3. Employees may not utilize on-street parking when traveling to and from work at the restaurant
4. Project must be in substantial compliance with the documents and testimony on record

 denial of the proposed special use.

_____ *Date:* _____

Matt Rodgers
Zoning Board of Appeals Chair

<i>Attending:</i>	<i>Vote:</i>	<i>Aye</i>	<i>No</i>
<u> X </u> Mary Beth Berns	<u> X </u>	<u> </u>	<u> </u>
<u> </u> Clara Wineberg	<u> </u>	<u> </u>	<u> </u>
<u> X </u> Scott Gingold	<u> X </u>	<u> </u>	<u> </u>
<u> X </u> Beth McLennan	<u> X </u>	<u> </u>	<u> </u>
<u> X </u> Matt Rodgers	<u> X </u>	<u> </u>	<u> </u>
<u> X </u> Violetta Cullen	<u> X </u>	<u> </u>	<u> </u>
<u> </u> Andrew Gallimore	<u> </u>	<u> </u>	<u> </u>



Memorandum

To: Members of the Zoning Board of Appeals

From: Mark Muenzer, Community Development Director
Melissa Klotz, Interim Zoning Administrator

Subject: 1009 Davis Street – ZBA 14ZMJV-0002,
ZBA Recommending Body,
City Council Determining Body

Date: January 22, 2014

Notice- Published in the January 9, 2014 Evanston Review:

Mei Hui Zheng, lessee, applies for a special use permit to establish a Type 2 Restaurant, *Asia Express*, at 1009 Davis Street. 1009 Davis Street is located in the D2 Downtown Retail Core District, which requires a special use permit for a Type 2 Restaurant to operate (Zoning Code Section 6-11-3-4). The Zoning Board of Appeals makes a recommendation to City Council, the determining body for this case.

Recommendation

City staff and SPAARC recommend the Zoning Board of Appeals provides a favorable recommendation to City Council for approval of the special use for a Type 2 Restaurant, *Asia Express*. The applicant has complied with all zoning requirements, and meets all of the standards of a special use for this district.

Site Background

1009 Davis Street is located on the north side of Davis Street, midblock between Maple Avenue and Oak Avenue in the D2 Downtown Retail Core District and is surrounded by the following:

North:	D3	Downtown Core Development District
East:	D2	Downtown Retail Core District
South:	D2	Downtown Retail Core District
West:	D2	Downtown Retail Core District

The property in question is located in the downtown and is surrounded on all sides by general retail and commercial uses, including *Gigio's Pizzeria*, *Bennison's Bakery*, *Dream About Tea* Chinese teahouse, and *Frida Hair Studio* at the street level, with residential units on floors two and above. The site has alley access in the rear. 1009

Davis was previously occupied by *Sir Speedy* printing and copying, and is currently vacant.

Proposal

The applicant proposes to operate *Asia Express*, a Type 2 Restaurant, at 1009 Davis Street. The Zoning Ordinance defines a Type 2 Restaurant as:

Restaurant, Type 2: An establishment in which the principal use is the service of prepared food and/or beverages for consumption on and/or off the premises and that is not a "restaurant, type 1" as defined herein. This definition shall not include establishments where incidental prepared food and beverage service is accessory to a bakery, food establishment, convenience store, food store establishment, meat market, or similar principal use nor shall it include cafeterias that are accessory to hospitals, colleges, universities, schools or other similar principal uses.

Asia Express will operate as a buffet style Chinese food restaurant where customers pay by the size of the food container they fill. The restaurant space is 1,130 square feet and will feature seating for approximately five patrons. *Asia Express* will operate from 11a.m. – 9p.m., seven days a week. The applicant anticipates there will be two employees per shift. The restaurant will rely heavily on carry out business, and will not offer delivery service. All deliveries to the restaurant and garbage pickup will be made via the alley at the rear of the property.

The applicant does not plan to make any changes to the exterior façade of the building other than signage. The applicant has agreed to comply with the City's Litter Collection and Garbage Pickup Plan. City staff has not received objections to the use from any neighboring property owners.

Ordinances Identified for Requested Relief:

6-11-3: D2 Downtown Retail Core District

6-11-3-4: SPECIAL USES: The following uses may be allowed in the D2 Downtown Retail Core District, subject to the provisions set forth in section 6-3-5, "Special Uses", of this title:
Type 2 Restaurant (among others listed)

Comprehensive Plan

The Evanston Comprehensive General Plan encourages the redevelopment of vacant storefronts along existing commercial corridors that can add sales tax revenue and convenience for neighboring residents. The Comprehensive Plan specifically includes:

Objective: Promote the growth and redevelopment of business, commercial, and industrial areas.

Objective: Retain and attract businesses in order to strengthen Evanston's economic base.

Asia Express will utilize a currently vacant space in the downtown area that features similar and/or compatible uses.

Site Plan and Appearance Review Committee (SPAARC) Discussion and Recommendation:

SPAARC members found the proposed restaurant to be a compatible use that will utilize a currently vacant commercial space in the downtown.

Recommendation: Unanimous approval

Special Use Standards:

For the ZBA to recommend that City Council grant a special use, the ZBA must find that the proposed special use:

- a) is one of the listed special uses for the zoning district in which the property lies;
- b) complies with the purposes and policies of the Comprehensive General Plan and the Zoning Ordinance;
- c) does not cause a negative cumulative effect in combination with existing special uses or as a category of land use;
- d) does not interfere with or diminish the value of property in the neighborhood;
- e) is adequately served by public facilities and services;
- f) does not cause undue traffic congestion;
- g) preserves significant historical and architectural resources;
- h) preserves significant natural and environmental resources; and
- i) complies with all other applicable regulations.

Attachments

Special Use Application – Submitted December 26, 2013

Standards Form

Zoning Analysis

Plat of Survey – October 20, 1989

Site Plans

Image of Property

Aerial View of Property

Zoning Map

SPAARC Draft Meeting Minutes – January 8, 2014

5. REQUIRED DOCUMENTS AND MATERIALS

The following are required to be submitted with this application:

- | | | |
|-------------------------------------|---|--|
| <input checked="" type="checkbox"/> | (This) Completed and Signed Application Form | |
| <input checked="" type="checkbox"/> | Plat of Survey | Date of Survey: <u>10/20/89</u> |
| <input checked="" type="checkbox"/> | Project Site Plan | Date of Drawings: <u>12/9/13</u> |
| <input checked="" type="checkbox"/> | Plan or Graphic Drawings of Proposal (If needed, see notes) | <u>FLOORPLAN PROVIDED</u> |
| <input checked="" type="checkbox"/> | Non-Compliant Zoning Analysis | <u>CHICAGO TITLE INSURANCE</u> |
| <input checked="" type="checkbox"/> | Proof of Ownership | Document Submitted: <u>LOAN POLICY SCHEDULE A</u> |
| <input checked="" type="checkbox"/> | Application Fee | Amount \$ <u>625</u> Transcript Deposit Fee <u>\$150</u> |

Notes: Incomplete applications will **not** be accepted. Although some of these materials may be on file with another City application, individual City applications must be complete with their own required documents.

Plat of Survey

- (1) One copy of plat of survey, drawn to scale, that accurately reflects current conditions.

Site Plan

- (1) One copy of site plan or floor plans, drawn to scale, showing all dimensions.

Plan or Graphic Drawings of Proposal

A Special Use application requires graphic representations for any elevated proposal-- garages, home additions, roofed porches, etc. Applications for a/c units, driveways, concrete walks do not need graphic drawings; their proposed locations on the submitted site plan will suffice.

Proof of Ownership

Accepted documents for Proof of Ownership include: a deed, mortgage, contract to purchase, closing documents (price may be blacked out on submitted documents).

- Tax bill will not be accepted as Proof of Ownership.

Non-Compliant Zoning Analysis

This document informed you that the proposed change of use is non-compliant with the Zoning Code and requires a variance.

Application Fee & Transcript Deposit

The application fee depends on your zoning district (see zoning fees). Acceptable forms of payment are: Cash, Check, or Credit Card. The \$150 transcript deposit is applied to the cost of a court reporter. The City hires a court reporter to transcribe the Zoning Board of Appeals hearing- as specified in the Zoning Board of Appeals' Rules of Procedures. Applicants are responsible for the cost of the hearing transcript at a rate of \$7.50 per page. (The \$150 deposit is applied to that fee; final fees may result in a refund or additional charges). The final fee directly covers the cost of the court reporter.

6. PROPOSED PROJECT

A. Briefly describe the proposed Special Use:

THE APPLICANT PROPOSES TO OPEN A TYPE 2 RESTAURANT WITH LIMITED SEATING, PRIMARILY ACTING AS A CARRY OUT RESTAURANT.

APPLICANT QUESTIONS

a) Is the requested special use one of the special uses specifically listed in the Zoning Ordinance? What section of the Zoning Ordinance lists your proposed use as an allowed special use in the zoning district in which the subject property lies? (See Zoning Analysis Review Sheet)

THE REQUESTED SPECIAL USE IS AN ALLOWED SPECIAL USE UNDER SECTION 6-11-3-2, USES, SUB AREA DT-2.

b) Will the requested special use interfere with or diminish the value of property in the neighborhood? Will it cause a negative cumulative effect on the neighborhood?

THE SPECIAL USE IS LESS THEN 1,200 SQFT AND PRIMARILY SERVES THE NEIGHBORHOOD AS AN AMENITY TO COMPLEMENT OTHER FOOD SERVICE ESTABLISHMENTS. THE USE WILL NOT HAVE A NEGATIVE EFFECT ON THE NEIGHBORHOOD AND WILL NOT DIMINISH THE VALUE OF NEARBY PROPERTY.

c) Will the requested special use be adequately served by public facilities and services?

THE SPECIAL USE IS APPROXIMATELY 400 FT FROM THE DAVIS ST METRA STOP AND THE DAVIS ST PURPLE LINE, CTA STOP AS WELL AS THE BUSES SERVING THE CORNER OF DAVIS AND MAPLE WHICH INCLUDES BUS #'S, 93, 201, 205, 208, 213, 250, AND 422.

d) Will the requested special use cause undue traffic congestion?

EXISTING PUBLIC TRANSIT INFRASTRUCTURE AND EXISTING ROADWAY IMPROVEMENTS WILL SUPPORT THE NOMINAL INCREASE IN TRAFFIC CAUSED BY THIS SPECIAL USE. IT IS ANTICIPATED THAT THIS SPECIAL USE WILL PRIMARILY SERVE EXISTING NEIGHBORHOOD INHABITANTS AND COMMUTERS RATHER THAN ACT AS A NEW DESTINATION.

e) Will the requested special use preserve significant historical and architectural resources?

THE SPECIAL USE WILL NOT MODIFY THE BUILDING'S EXTERIOR VISIBLE FROM THE PUBLIC WAY AND THEREFORE WILL PRESERVE THE BUILDING'S EXISTING ARCHITECTURAL EXPRESSION.

f) Will the requested special use preserve significant natural and environmental features?

THERE WILL BE NO MODIFICATIONS TO THE EXISTING NATURAL AND ENVIRONMENTAL FEATURES DUE TO THIS SPECIAL USE.

g) Will the requested special use comply with all other applicable regulations of the district in which it is located and other applicable ordinances, except to the extent such regulations have been modified through the planned development process or the grant of a variation?

THE SPECIAL USE WILL COMPLY WITH ALL OTHER APPLICABLE REGULATIONS OF THE DISTRICT IN WHICH IT IS LOCATED AND OTHER APPLICABLE ORDINANCES.



City of Evanston DISCLOSURE STATEMENT

(This form is required for all Major Variances and Special Use Applications)

The Evanston City Code, Title 1, Chapter 18, requires any persons or entities who request the City Council to grant zoning amendments, variations, or special uses, including planned developments, to make the following disclosures of information. The applicant is responsible for keeping the disclosure information current until the City Council has taken action on the application. For all hearings, this information is used to avoid conflicts of interest on the part of decision-makers.

1. If applicant is an agent or designee, list the name, address, phone, fax, and any other contact information of the proposed user of the land for which this application for zoning relief is made: Does not apply.

2. If a person or organization owns or controls the proposed land user, list the name, address, phone, fax, and any other contact information of person or entity having constructive control of the proposed land user. Same as number 3 above, or indicated below. (An example of this situation is if the land user is a division or subsidiary of another person or organization.)

LAND OWNER IS SAME AS OWNER

3. List the name, address, phone, fax, and any other contact information of person or entity holding title to the subject property. Same as number 3 above, or indicated below.

SAME AS OWNER

4. List the name, address, phone, fax, and any other contact information of person or entity having constructive control of the subject property. Same as number _____ above, or indicated below.

NOT APPLICABLE, SAME AS OWNER

If Applicant or Proposed Land User is a Corporation

Any corporation required by law to file a statement with any other governmental agency providing substantially the information required below may submit a copy of this statement in lieu of completing a and b below.

a. Names and addresses of all officers and directors.

b. Names, addresses, and percentage of interest of all shareholders. If there are fewer than 33 shareholders, or shareholders holding 3% or more of the ownership interest in the corporation or if there are more than 33 shareholders.

If Applicant or Proposed Land User is not a Corporation

Name, address, percentage of interest, and relationship to applicant, of each partner, associate, person holding a beneficial interest, or other person having an interest in the entity applying, or in whose interest one is applying, for the zoning relief.

MEI HUI ZHENG (APPLICANT) OWNS 100% OF THE LLC

6-3-5-1: PURPOSE (of Special Uses)

Special uses are those uses that, because of their potential adverse impact upon the immediate neighborhood and the City, as a whole, require a greater degree of scrutiny and review of site characteristics and impacts to determine their suitability in a given location. As such, the determination of special uses as appropriate shall be contingent upon their meeting a set of specific standards and the weighing, in each case, of the public need and benefit against the local impact, giving effect to the proposals of the applicant for ameliorating adverse impacts through special site planning and development techniques and contributions to the provisions of public improvements, sites, right of way and services.

6-3-5-10 Standards for Special Use

<p>1. The requested special use is on of the SU's listed in the Zon. Ordin. Must list the ZO Section.</p>	
<p>2. The requested special use is in keeping with the purposes and policies of the Comprehensive Gen. Plan & the zoning ordinance. RE: the CGP the applicant should be able to state the requested SU is not counter to its goals, objectives & policies.</p>	
<p>3. The special use will not cause a negative cumulative effect, when its effect is considered in conjunction with the cumulative effect of various special uses of all types on the immediate neighborhood and the effect of the proposed type of special use upon the city as a whole.</p>	
<p>4. The requested special use does not interfere with or diminish the value of property in the neighborhood.</p>	
<p>5. The requested special use can be adequately served by public facilities and services.</p>	
<p>6. The requested special use does not cause undue traffic congestion.</p>	

<p>7. The requested special use preserves significant historical and architectural resources.</p>	
<p>8. The requested special use preserves significant natural and environmental features.</p>	
<p>9. The requested special use complies with all other applicable regulations of the district in which it is located and other applicable ordinances, except to the extent such regulations have been modified through the planned development process or the grant of a variation.</p>	



Zoning Analysis

Summary

Case Number:

Case Status/Determination:

14ZONA-0008	Non-Compliant
-------------	---------------


Proposal:

Convert to Type 2 Restaurant, Asian Express

Site Information:

Property Address:	1009 DAVIS ST	Zoning District:	D2
Overlay District:		Preservation District:	Not Within

Applicant:	Mei Hui Zheng
Phone Number:	


1/23/14
 Signature Date

Zoning Section

Comments

6-11-3-4

Special Use Required for Type 2 Restaurant

Recommendation(s):

Click on the link(s) below to access online application(s)

Apply for Special Use

<http://www.cityofevanston.org/planning-zoning/zoning-applications/special-use-applications/>

City of Evanston

ZONING ANALYSIS REVIEW SHEET

APPLICATION STATUS: January 23, 2014

RESULTS OF ANALYSIS: Non-Compliant

Z.A. Number: 14ZONA-0008
Address: 1009 DAVIS ST
Applicant: Mei Hui Zheng
Phone:

Purpose: Zoning Analysis without Bid Permit App
District: D2 **Overlay:**
Reviewer: Melissa Klotz **Preservation District:** Not Within

THIS APPLICATION PROPOSES (select all that apply):

- | | | | |
|-------------------------|-------------------------------------|---------------------------|---------------|
| New Principal Structure | <input checked="" type="checkbox"/> | Change of Use | Sidewalk Cafe |
| New Accessory Structure | | Retention of Use | Other |
| Addition to Structure | | Plat of Resubdiv./Consol. | |
| Alteration to Structure | | Business License | |
| Retention of Structure | | Home Occupation | |

ANALYSIS BASED ON:

Plans Dated: 12/24/13
Prepared By: Dearborn Architects
Survey Dated: N/A
Existing Improvements: Vacant Retail Space

Proposal Description:
 Convert to Type 2 Restaurant, Asian Express

ZONING ANALYSIS

PRINCIPAL USE AND STRUCTURE

	Standard	Existing	Proposed	Determination
USE:		Retail Goods Estab	Restaurant - Type II	Non-Compliant

Comments:

Permitted Districts:

Comments:

Permitted Required Yard:

Comments:

Additional Standards:

Comments:

Height (FT) Flat or mansard roof 14.5', or

Comments:

Distance from Principal Building: 10.00'

Comments:

Front Yard(1A) (FT)

Direction:

Street:

Comments:

Front Yard(1B) (FT)

Direction:

Street:

Comments:

Standard

Existing

Proposed

Determination

Street Side Yard (FT)

Direction:

Street:

Comments:

Interior Side Yard(1A) (FT)

Direction:

Comments:

COMMENTS AND/OR NOTES

Analysis Comments

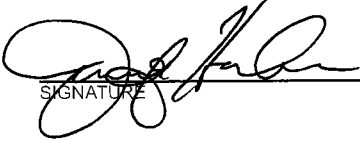
Proposal requires a special use and ordinance adoption by Evanston City Council prior to the issuance of any building permits.

RESULTS OF ANALYSIS

Results of Analysis: This Application is **Non-Compliant**

Site Plan & Appearance Review Committee approval is: **Required**

See attached comments and/or notes.

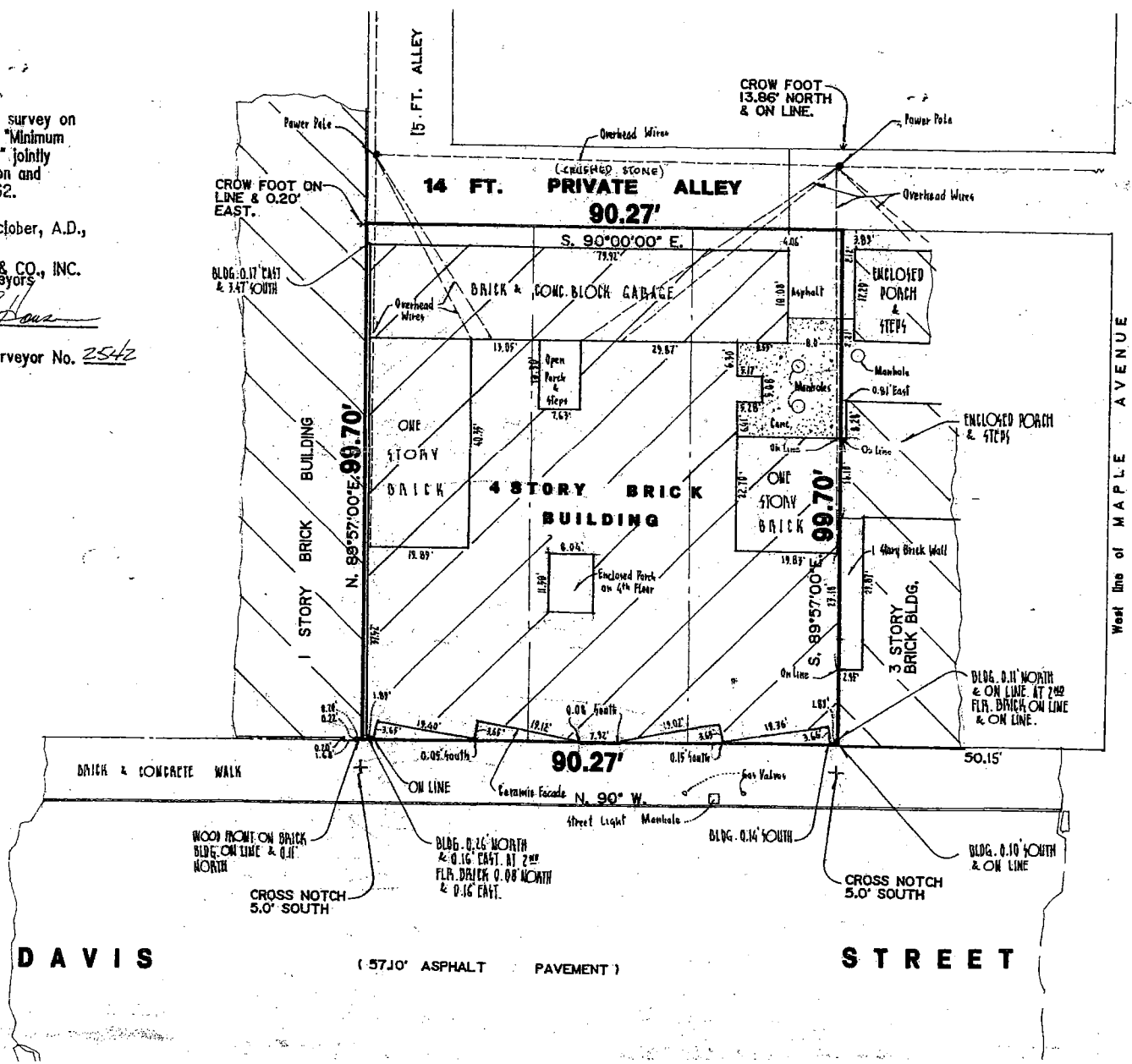

SIGNATURE

1/23/14
DATE

This map or plat and the survey on
 in accordance with the "Minimum
 for Land Title Surveys" jointly
 American Title Association and
 ing and Mapping in 1962.

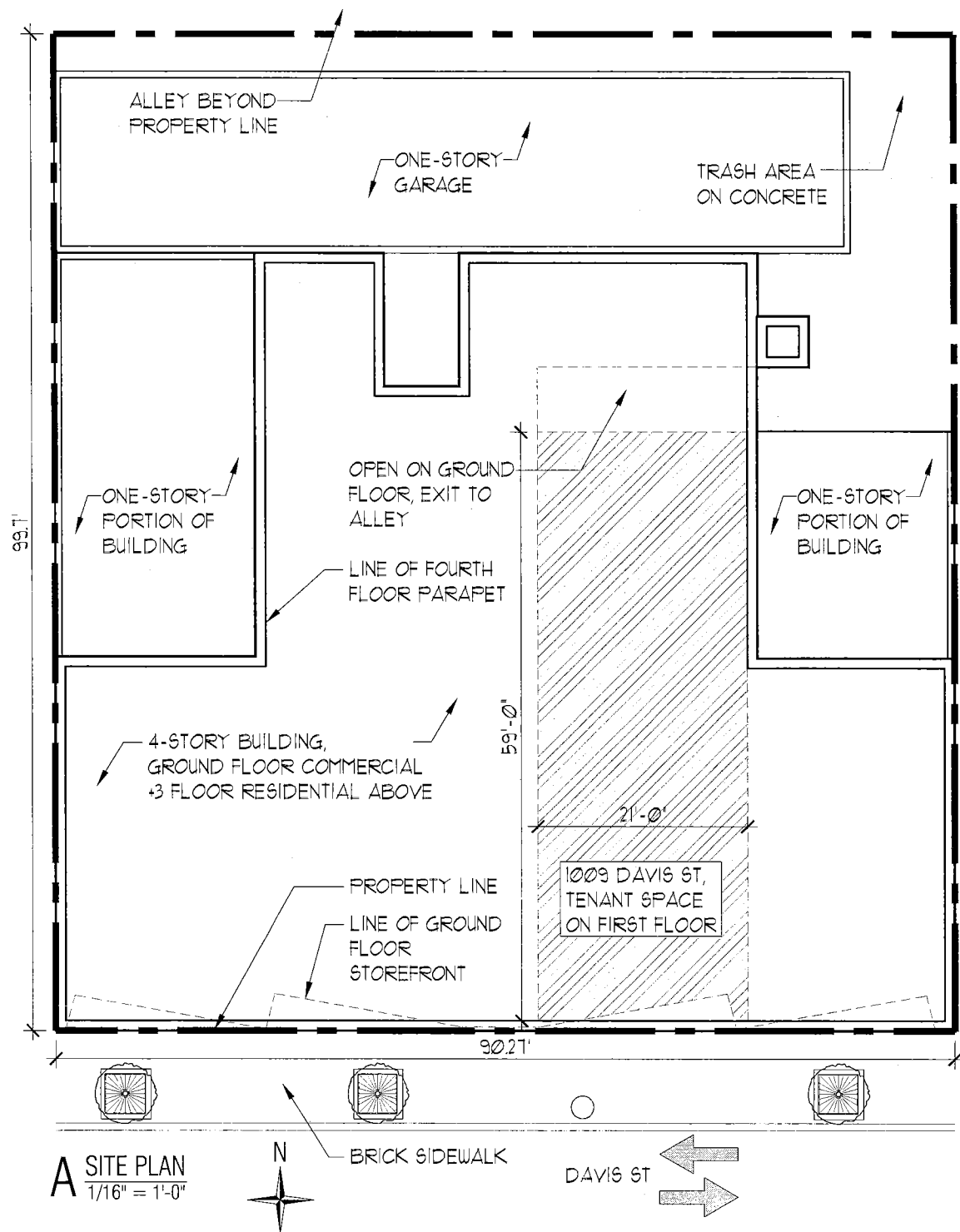
is, this 20th day of October, A.D.,

By: **B.H. SUHR & CO., INC.**
 Surveyors
Ralph R. Suhr
 Illinois Reg. Land Surveyor No. 2542



0.02'

Illinois



A SITE PLAN
1/16" = 1'-0"

DEARBORN ARCHITECTS
1006 S. MICHIGAN AVE. SUITE 700
CHICAGO, IL 60605
(312) 939-3838 PHONE
(888) 712-9370 FAX
PROFESSIONAL DESIGN FIRM #184-001977
© PANTO-ULEMA 2013 DBA DEARBORN ARCHITECTS

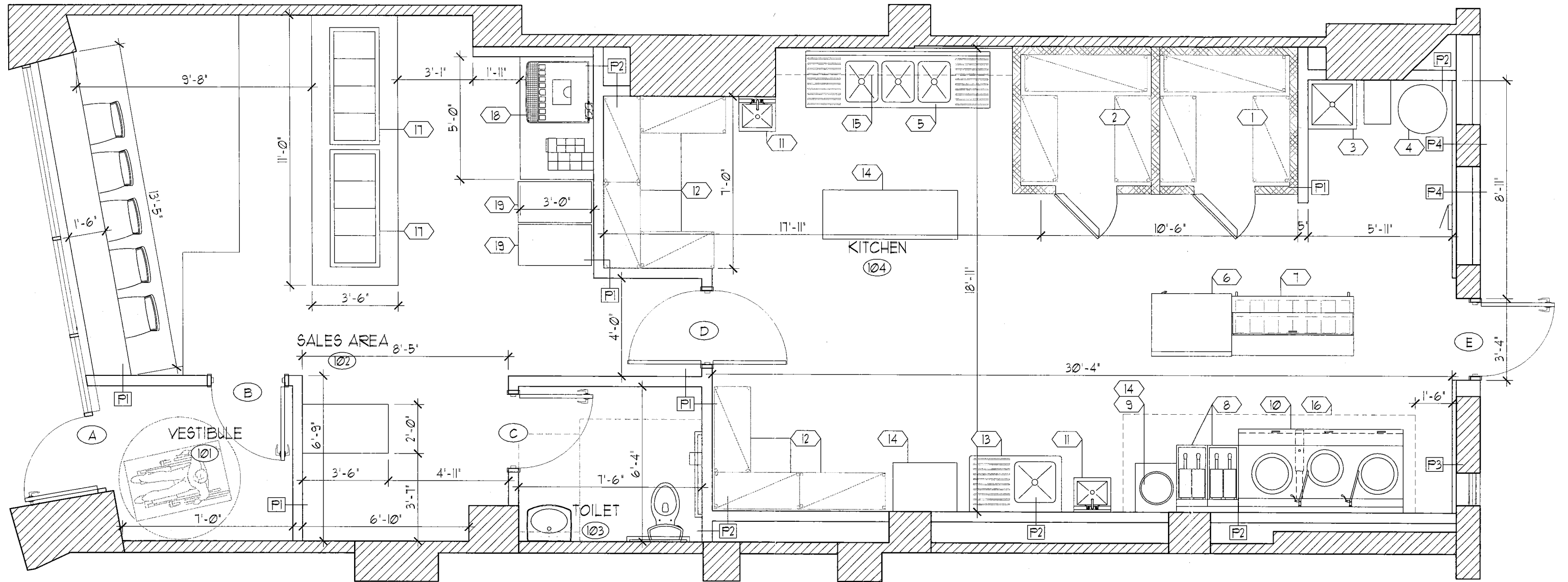
OWNER:
MEI HUI ZHENG
2787 MILWAUKEE RD #E
BELOIT, WI 53511

1009 DAVIS STREET EVANSTON, IL 60201


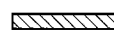
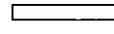
ISSUE	DATE	DESCRIPTION
1	12/24/13	ISSUED FOR SPECIAL USE

SITE PLAN

A1



A FLOOR PLAN
 1/4" = 1'-0"


 EXISTING WALL TO REMAIN
 NEW WALL

DEARBORN ARCHITECTS
 1006 S. MICHIGAN AVE. SUITE 700
 CHICAGO, IL 60605
 (312) 939-3838 PHONE
 (888) 712-9370 FAX
 PROFESSIONAL DESIGN FIRM #184-001977
 © PANTO-ULEMA 2013 DBA DEARBORN ARCHITECTS

OWNER:
 MEI HUI ZHENG
 2787 MILWAUKEE RD #E
 BELOIT, WI 53511

1009 DAVIS STREET EVANSTON, IL 60201

ISSUE	DATE	DESCRIPTION
1	12/24/13	ISSUED FOR SPECIAL USE

FLOOR PLAN

A2

STREET VIEW

1009 Davis St



Davis Street



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Scale 1:931
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Scale 1:1,780
Made with Evanston's GIS
Printed: Jan 22, 2014 3:10:23 PM

SITE PLAN AND APPEARANCE REVIEW COMMITTEE (SPAARC)
MINUTES
January 8, 2014

Members Present: C. Ferraro, R. Dahal, I. Eckersberg, W. Hallen, M. Klotz, M. Muenzer,
J. Murphy, J. Nelson, C. Ruiz, M. Tristan

Staff Present: E. Golden, D. Latinovic, B. Newman

Presiding Member: W. Hallen

A quorum being present, Chair Hallen called the meeting to order at 2:38 p.m.

New Business:

1) 1009 Davis Street **Recommendation to ZBA**
Application for a special use permit for a Type 2 Restaurant, *Asia Express*

APPLICATION PRESENTED BY: Steven Smutny Architect

GENERAL DISCUSSION:

Mr. Smutny explained the plans for the Type 2 Restaurant, *Asia Express*. The following issues were discussed:

- 1,130 sq. ft. space
- Hours: 11 a.m. – 7 p.m., 7 days
- Employees: 2 shifts; 2 employees at a time: 1 cashier, 1 cook
- All deliveries in rear
- No delivery service; only take out (very few seats)
- Exterior: a new sign will be the only change to the exterior
- Chair Hallen advised Mr. Smutny that the business would be responsible for trash pickup within 250 sq. ft. of the restaurant
- Mr. Murphy advised Mr. Smutny that if more seating is added later, the restaurant will be subject to the Illinois Plumbing Code, requiring an additional rest room

Mr. Muenzer moved to recommend approval of the special use permit, seconded by Mr. Murphy.

The Committee voted unanimously 10-0 to recommend approval of the special use permit to the ZBA.

2) 835-849 Chicago/516-534 Main **Pre-Application Conference/Rec. to Plan Comm.**
New construction of a 9-story mixed-use tower with 12,064 square feet of retail space, 15,670 square feet of office space, 112 dwelling units, and 104 enclosed parking spaces

APPLICATION PRESENTED BY:

John O'Donnell	Developer
Jeff Clark	Developer
Patrick Thompson	Attorney
Don Copper	Architect
Ryan Von Drehle	Architect
Luay Aboona	Traffic Engineer

GENERAL DISCUSSION:

Mr. Thompson explained that the plans had been revised. The following issues were discussed:

- At the last SPAARC meeting, the plans received a positive recommendation based on the condition that there is no curb cut on Chicago Avenue
- In response to the City's concern for traffic problems caused by ingress and egress to retail parking on Chicago Avenue (i.e. the curb cut), the developer and investors discussed the restaurant's and retail's marketing and parking needs after discussions with City staff have made the following revisions the plans:
 - To allow ingress and egress on Chicago Avenue with a right turn only out of the retail parking area, which will be less intrusive to traffic (curb cut will be at an angle to make left turn very difficult)
 - To put more articulation on the larger brick spaces, some areas will be recessed to create different lighting patterns and break up the wall on the east side
 - The stone clad (masonry) material will be brought all the way around the building including the east side
- At Mr. Muenzer's request, Mr. Drehle reviewed of the project:
 - 9 story (with mezzanine) mixed use building for retail, office and residential uses
 - Ground floor: 12,000 gross sq. ft. for retail (2-4 spaces)
 - 2nd floor: office space proposed to be used by business incubators
 - Floors 3-9 residential with 16 units on each floor: two studios, five 2-bedrooms, one 3-bedroom and eleven 1-bedrooms or 1-bedrooms with dens
 - Modern design respecting the surrounding contemporary and traditional styles
 - Materials:
 - Granite/stone base (bottom 2')
 - Glazed masonry first floor
 - Aluminum windows
 - Metal canopies
 - Modular, traditional size, dark clay, high manganese brick (with slight shine)
 - Low E glass (floor to ceiling in all units): 2/3 clear, 1/3 spandrel, meeting LEED requirements
 - Perforated or mesh metal on balconies
- Public benefits:
 - Enhance aesthetics of the streetscape
 - Increase width of sidewalk
 - Put ComEd electrical equipment on the east side of alley underground
- Mr. Dahal suggested an "Exit Only" sign be put at the egress curb cut and a light signal for pedestrians (no audible signal)
- Mr. Dahal advised the developer that the streetscape will need to comply with the Chicago Avenue Streetscape Plan
- Mr. Muenzer said he, Ms. Klotz and Mr. Thompson met with the applicant after the last SPAARC meeting regarding the curb cut issue and he believes the revised plans have mitigated the City's concerns as much as possible. He said he understands that to attract the type of retail tenant the developer and the City of Evanston desire and to make the project feasible, the curb cut is likely necessary, and acknowledged that there are other curb cuts on Chicago Avenue. He said he believes they have done the best they can in making the egress right turn only and eliminated some of the issues related to southbound traffic at the intersection.
- Chair Hallen commented that the project's size, scale and mass are compatible with the other buildings on the corner. He is glad to see the site issues resolved.

- At Mr. Murphy's inquiry about the building adjacent to the development on the south side, the developer said he has not spoken to the owner of the building; Chair Hallen said the owner of that building has 2 choices: either to install fire shutters or remove the windows and brick them up. He mentioned that there may be a build-out in that building in the near future, in which case this issue will be addressed.

Mr. Muenzer moved to recommend approval of the revised plans conditioned upon staff's approval of the modifications to elevations and materials prior to the Plan Commission meeting, seconded by Mr. Murphy.

The Committee voted unanimously 10-0 to recommend approval to the Plan Commission.

3) 1231 Chicago Avenue

Recommendation to Sign Board

Request for sign variances for a cleaners/tailor.

APPLICATION PRESENTED BY: Walter Hallen Staff Liaison to Sign Board

GENERAL DISCUSSION:

Mr. Hallen explained the sign variance requests. The following issues were discussed:

- *Soapiers* (Cleaners and Tailoring) is requesting variances for 3 signs:
 - Variance 1: an illuminated blade sign:
 - The proposed blade sign conforms in size and location; variation needed because it is illuminated with a small light (that does not spill beyond the sign)
 - Variance 2: a wall sign that does not face a public right-of-way
 - Proposed sign is on south wall of building, facing Trader Joe's parking lot
 - Variation needed because it is not on a facade that faces a thoroughfare; height and size are compliant
 - Business owns the wall the proposed sign is going on
 - Sign wouldn't fit on the front of the building
 - Variance 3: a banner/blade sign that exceeds the maximum size and height for permitted blade signs
 - 14' to bottom; 6' high; 20' to top
 - Mr. Hallen commented regarding the blade sign:
 - Blade signs were introduced into the sign ordinance approximately 1 year ago
 - Blade signs have been working out well in several locations
 - Mr. Hallen said regarding the wall sign:
 - He believes the position of the wall sign is acceptable
 - It doesn't detract from the architecture and is the scale needed for visibility
 - Uncle Dan's has a sign on a side wall not facing a thoroughfare because they had moved and needed to be identified in their new location; this business is moving from a different location
 - Mr. Hallen said he believes the banner sign is useless and barely visible because it is too high

Mr. Muenzer moved to recommend approval of the blade and wall signs but not the banner sign, seconded by Mr. Nelson.

The Committee voted 9-1 with Mr. Murphy opposed, to recommend approval of the blade and wall signs to the Sign Board.

Other Business:

APPROVAL OF MINUTES FROM January 2, 2014

Mr. Murphy moved to approve the minutes, seconded by Chair Hallen.

The Committee voted unanimously 7-0 with 3 abstaining to approve the January 2, 2014 minutes.

The meeting adjourned at 3:20 p.m.

Respectfully submitted,
Bobbie Newman