



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: April 6, 2018

STAFF REPORTS BY DEPARTMENT



Weekly Report for March 29, 2018 – April 4, 2018

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report
Monthly Community Development Department Report – February 2018

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Applications Report

Public Works Agency

Fountain Square Renovation Project Update

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, April 9, 2018

Administration and Public Works Committee

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Tuesday, April 10, 2018

Board of Local Improvements - CANCELLED

www.cityofevanston.org/boardofimprovements

Arts Council

www.cityofevanston.org/artscouncil

Preservation Commission

www.cityofevanston.org/preservationcommission

Wednesday, April 11, 2018

Design and Project Review Committee

www.cityofevanston.org/dapr

Citizens Police Advisory Committee

www.cityofevanston.org/citizenspoliceadvisorycommittee

Plan Commission

www.cityofevanston.org/plancommission

Animal Welfare Board

www.cityofevanston.org/animalwelfareboard

Thursday, April 12, 2018

Mental Health Board

www.cityofevanston.org/mentalhealthboard

Environment Board

www.cityofevanston.org/environmentboard

Friday, April 13, 2018

Utilities Commission

www.cityofevanston.org/utilitiescommission



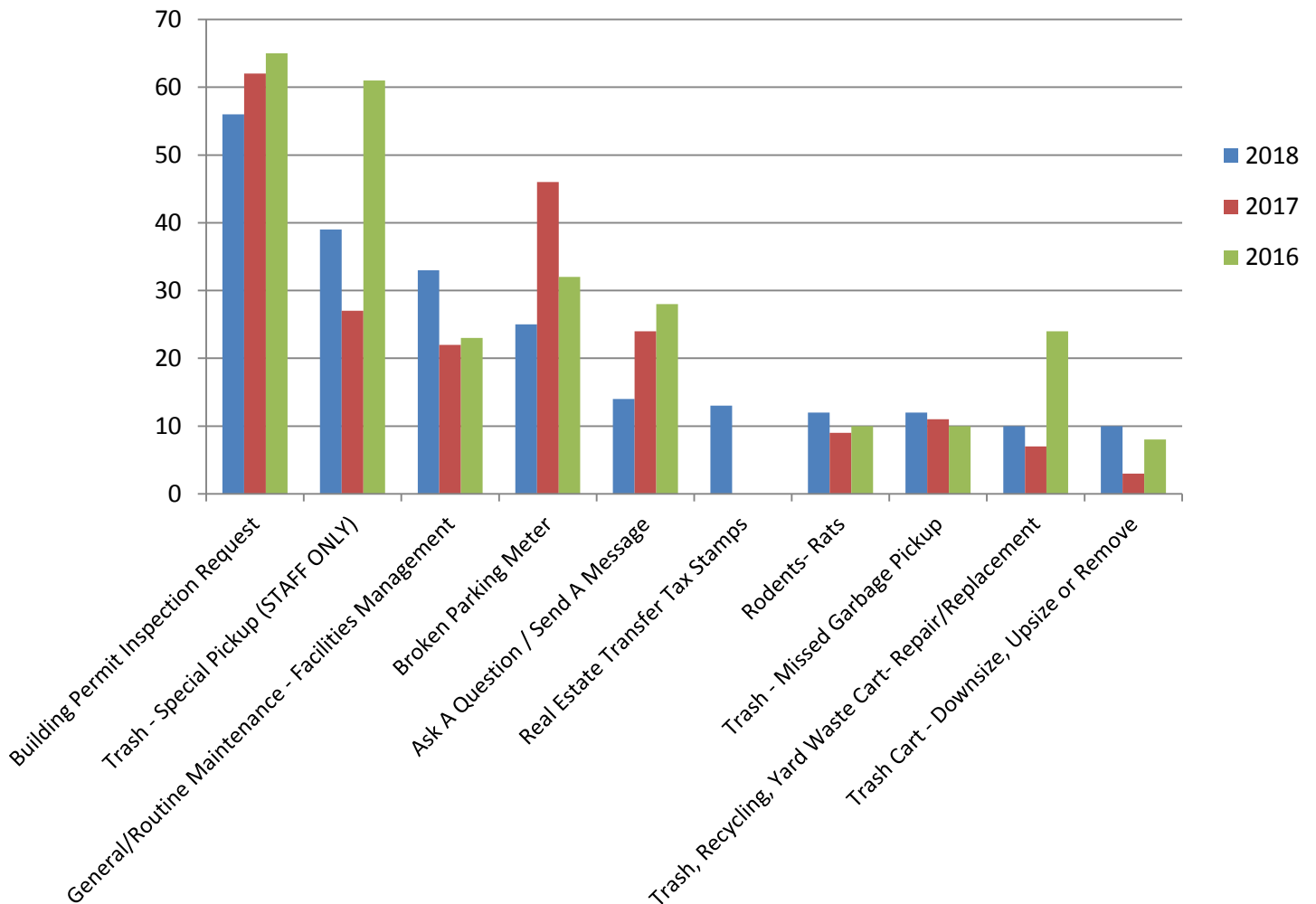
Weekly Report

March 29-April 4, 2018

	Current Week	Previous Week
Calls Handled	2272	2109
Service Requests	554	518
Total Chats	24	31
Total Text	16	14

Trending Issues
<ul style="list-style-type: none"> • Questions from MSYEP Applicants • Questions about Passport parking system • Requests for Transfer Tax

2016-2018 Comparison Chart
For March 29-April 4





Weekly Report

March 29-April 4, 2018

Missed Garbage Pickup

This week 12; Last week 9
Below 3 year avg. of 14.2



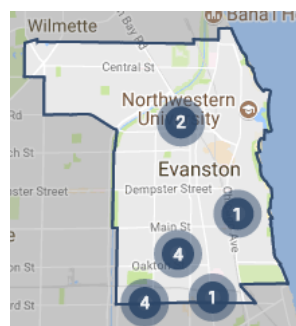
Missed Recycling Pickup

This week 2; Last week 5
Below 3 year avg. of 13.1



Rodents/Rats

This week 12; Last week 13
Below 3 year avg. of 20.3



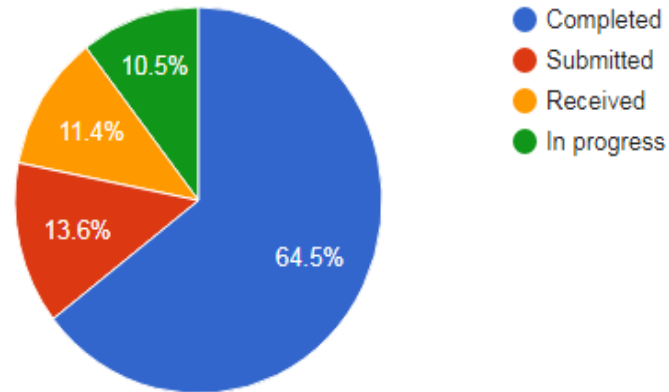
Broken Parking Meters

This week 24; Last week 29
Below 3 year avg. of 46.7



SLA Analysis

Issue	# Late	% Late	% Complete within SLA
Abandoned Vehicle	1	13%	88%
Animal Issue/Concern - General	1	33%	67%
Animals - Odors, Unsanitary	1	100%	0%
Ask A Question/Send A Message	2	14%	86%
Broken Buffalo Box	2	100%	0%
Broken Parking Meter	1	4%	96%
Dead Animal on Public Property	1	10%	90%
Graffiti	2	50%	50%
Traffic Signal/Back Plate	1	25%	75%
Trash - Accumulation	1	13%	88%
Trash Cart - Missing	1	50%	50%
Trash - Overflowing Dumpster	1	50%	50%
Trash - Special Pickup	1	3%	97%



Upcoming Events – April 9-15

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
9 5:30 PM Art After Hours 6:00 PM Administration and Public Works Committee 7:15 PM Planning & Development Committee 7:30 PM City Council	10 2:00 PM Board of Local Improvements - CANCELED 5:30 PM Pathways to Peace 6:30 PM Evanston Arts Council Meeting 7:00 PM Preservation Commission Meeting 7:00 PM Engineered Food, Pesticides, and Your Health	11 2:30 PM Design and Project Review Committee 7:00 PM Plan Commission Meeting 7:00 PM Citizens' Police Advisory Committee 7:00 PM Animal Welfare Board	12 9:00 AM YWCA Racial Justice Summit 5:00 PM OTR Opening Reception 7:00 PM Mental Health Board 7:00 PM 2nd Ward Meeting 7:00 PM Environment Board 7:00 PM ESO Young Persons' Concert	13 7:15 AM Utilities Commission Meeting	14 8:00 AM Indoor Winter Market 10:00 AM Watershed Learning	



Memorandum

To: Wally Bobkiewicz, City Manager

From: Ashley King, Interim CFO/ City Treasurer and Budget Manager
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of April 2, 2018

Date: April 6, 2018

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of April 2, 2018

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/Library Board Date
RFP 18-24 Citywide Arc Flash Study	Public Works Agency	The City of Evanston's Public Works Agency is seeking proposals from experienced firms to study arc flash hazards and implement a program to supplement/enhance existing electrical safety programs, at various City facilities.	\$150,000	5/1	5/29

<p>Bid 18-19 2018 MFT Street Resurfacing Project</p>	<p>Public Works Agency</p>	<p>Work on this project includes: The resurfacing of various streets with minor utility repairs, concrete curb and sidewalk replacement and all incidental work including all materials, labor and equipment. Bidders must be prequalified by Illinois Department of Transportation and present an IDOT issued "Certificate of Eligibility" with bid proposal.</p>	<p>\$1,200,000</p>	<p>5/8</p>	<p>5/29</p>
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Evanston City Council Agenda Schedule - 2018 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23

May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24

Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10

B=Business of the City by Motion R=Resolution O=Ordinance

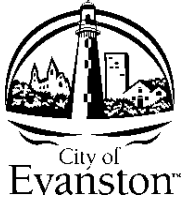
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	4/23/2018	National Volunteer Week (April 23-29)	PR	CC	Bobkiewicz	
PWA	4/23/2018	Arbor Day (April 27)	PR	CC	Stoneback	
CMO	4/23/2018	Public Service Week (May 6-12)	PR	CC	Storlie	
PWA	4/23/2018	Drinking Water Week (May 6-12)	PR	CC	Stoneback	
CMO	4/23/2018	Robert Crown Funding Update	P	CC	Storlie	
CMO	4/23/2018	Robert Crown Construction Overview	P	CC	Storlie	
PWA	4/23/2018	Pesticide Management Report	B	APW	Stoneback	Accept and Place on File
PWA	4/23/2018	50/50 Sidewalk	B	APW	Stoneback	
PWA	4/23/2018	Waste Transfer Funding	B	APW	Stoneback	
PWA	4/23/2018	Water Main and Resurfacing	B	APW	Stoneback	
PWA	4/23/2018	Spring Tree / Planting Services	B	APW	Stoneback	
PWA	4/23/2018	Central St Bridge Phase I Eng Change Order	B	APW	Stoneback	
PRCS	4/23/2018	Summer Bus Transportation	B	APW	Hemingway	
Admn Svcs	4/23/2018	New World Contract Renewal	B	APW	Richardson	
CMO	4/23/2019	MOU with FRCC/ Library / COE	B	APW	Storlie	
CD	4/23/2018	Vacation Rental - 1500 Main	B	APW	Storlie	
CMO	4/23/2018	4th Quarter 2017 Overtime Report	B	APW	Richardson	
PWA	4/23/2018	PWA Code Amendments	O	APW	Stoneback	For Intro
CD	4/23/2018	Business Licensing Code Amendments	O	APW	Storlie	For Intro
Legal	4/23/2018	Liquor License Increase (Board & Brush)	O	APW	Masoncup	For Intro and Action - Ald. Wilson
Legal	4/23/2018	Liquor License Increases (Binny's, Target/Howard, Falcon Eddy's)	O	APW	Masoncup	For Intro
Legal	4/23/2018	Text Amendment to F and F-1 Liquor Licenses	O	APW	Masoncup	For Intro
CD	4/23/2018	Vacation Rental - 1419 Elmwood	B	PD	Storlie	
CD	4/23/2018	Special Use - Falcon Eddy's - 825 Church	O	PD	Storlie	For Intro
CD	4/23/2019	Planned Development - 1727 Oak	O	PD	Storlie	For Intro
	4/30/2018	STAR Certification - Presentation of Plaque	P	CC		
CD	4/30/2018	Special City Council - Affordable Housing (rental assistance pgms from 1-29-18 mtg), Priority Based Budgeting		CC		
CD	4/30/2018	Form Based Code Role with Development		CC		
CD	5/14/2018	National Preservation Month	PR	CC	Storlie	
CD	5/14/2018	Mental Health Month	PR	CC	Storlie	
Police	5/14/2018	National Police Week	PR	CC	Eddington	

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Admin Svcs	5/14/2018	Public Service Awards	P	CC	Richardson	
CMO	5/14/2018	Robert Crown Construction	B	APW	Storlie	
CD	5/14/2018	Easement Agmt with NU - Clearwell	O	APW	Storlie	For Intro
PWA	5/14/2018	Water Sale	O	APW	Stoneback	For Intro
CD	5/14/2018	Public Benefits and Impact Fees from Planned Developments	D	PD	Storlie	
CD	5/14/2018	Zoning Text - College/University Parking Requirements	O	PD	Storlie	For Intro
PWA	5/21/2018	Public Works Week (May 20-26)	PR	CC	Stoneback	
PRCS	6/1/2018	Handyman Contract Renewal	B	APW	Hemingway	
PRCS	6/1/2018	Designating July Parks & Rec Month	PR	CC	Hemingway	
Council & Committee Meetings						
4/5/2018	7:00 PM	Housing and Homelessness Commission				
4/9/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council				
4/16/2018	7:00 PM	City Council				
4/17/2018	7:00 PM	Housing & Community Development Act Committee				
4/18/2018	6:30 PM	M/W/EBE Development Committee				
4/23/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council				
4/25/2018	7:00 PM	Economic Development				
4/26/2018	5:30 PM	City-School Liaison Committee				
4/30/2018	6:00 PM	Special City Council				
<u>DEFERRED</u>	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Law		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: April 4, 2018

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

Cases Received and Pending, March 29, 2018 - April 4, 2018

Current Backlog (business days received until reviewed): 30

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	non-compliant, pending revisions or major variation application
1	1714-1720 Chicago Avenue	R6	Zoning Analysis	New 11-story office building with 126 parking spaces (Planned Development)	11/14/17	non-compliant, pending revisions/additional information from the applicant
1	811-831 Emerson Street	C1	Building Permit	New 9-story, mixed-use building with 241 dwelling units and ground floor retail (831 Emerson Planned Development)	01/24/18	pending DAPR 04/11/18
1	1625 Judson Avenue	R1	Zoning Analysis	New wood deck	03/14/18	pending staff review
1	100 Greenwood Street	R1	Building Permit	New SFR	03/16/18	pending staff review
1	2390 Orrington Avenue	R1	Zoning Analysis	New single-family residence	03/26/18	pending staff review
1	1906 Orrington Avenue	R5	Building Permit	Interior renovation to SFR	03/29/18	pending staff review
2	2125 Dempster Street	I2	Building Permit	1-story addition to connect two buildings (U-Haul)	10/30/17	non-compliant, pending plat of subdivision and major variation applications
2	1727 Oak Avenue	D3	Zoning Analysis	Construct 17-story multifamily residents (for active adults) with 158 parking spaces (Planned Development)	11/08/17	non-complaint, pending revisions from the applicant
2	1126 Pitner Avenue	R3	Zoning Analysis	Subdivide property into 6 lots, construct 2-flat and detached 4-car garage on each lot	03/06/18	non-compliant, pending revisions from the applicant
2	1233-1235 Hartrey Avenue	I2	Building Permit	Interior renovation for education use (ETHS)	03/20/18	pending staff review
2	2006 Keeney Street	R2	Building Permit	Basement remodel, egress window	03/27/18	pending staff review
2	1007 Church Street, #200	D3	Building Permit	Interior Renovation (NU-Kellogg)	03/28/18	pending staff review
2	1919 Dempster Street	C2	Zoning Analysis	Exterior and interior renovations, addition, new dual order drive-thru, recirculation aisle, site and ADA improvements (McDonald's)	03/28/18	pending staff review
2	1880 Oak Street, Suite 300	RP	Building Permit	Interior renovation of office spaces	04/02/18	pending staff review
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	pending staff review
2	2322 Nathaniel Place	R2	Building Permit	Install paver block patio and walk	04/03/18	pending staff review
2	1825 Greenwood Street	R4	Building Permit	Install brick patio	04/04/18	pending staff review
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	1200 Judson Avenue	R1	Building Permit	New detached garage	12/12/17	non-compliant, pending revisions from the applicant
3	555 Michigan Avenue	R5	Building Permit	Construct new 2-dwelling unit building	02/02/18	non-compliant, pending revisions from the applicant
3	1037 Hinman Avenue	R1	Building Permit	New single-family home	03/06/18	non-compliant, pending revision from the applicant
3	925 Edgemere Court	R1	Building Permit	Revetment maintenance	03/12/18	pending staff review
3	715 Sheridan Road	R1	Building Permit	Pool, patio, ramp	03/19/18	pending staff review

3	1307 1/2 Chicago Avenue	B1	Building Permit	Interior alteration, new non-bearing cased open between 1307 and 1307 1/2 (Union Square Pizza)	03/20/18	pending staff review
3	225 Kedzie Street	R5	Building Permit	Rebuild and repair porch	03/22/18	pending staff review
3	917 Edgemere Court	R1	Zoning Analysis	New SFR	03/28/18	pending staff review
3	1218 Sheridan Road	R1	Building Permit	Interior renovation to SFR	03/30/18	pending staff review
3	1210 Michigan Avenue	R1	Building Permit	New 20x20 detached garage	03/30/18	pending staff review
4	1555 Oak Avenue	R6	Building Permit	Remodel of 52-units (King Home)	01/30/18	pending additional information and revisions from the applicant
5	2119 Ashland Avenue	MXE	Zoning Analysis	Construct 1-story addition, change of use to brewpub, event venue and classic car display (Ashland Avenue Brewery & Garage)	02/13/18	non-compliant, pending revisions from the applicant, zoning ordinance text amendment
5	2525 Church Street	OS	Building Permit	New 1-story building to house water pumping station and public restrooms	02/16/18	pending revision from the applicant
5	1826 Wesley Avenue	R1	Building Permit	New 22x22 detached garage	02/26/18	pending staff review
5	1829 Simpson Street	B1	Building Permit	Construct new commercial building for restaurant (Lenny & Lambs)	03/15/18	pending staff review
5	1838 Grey Street	R3	Building Permit	Interior remodel and new deck	03/16/18	pending staff review
6	2321 Hastings Avenue	R1	Building Permit	New patio and pavers around house	08/04/17	non-compliant, pending revisions from the applicant
6	2500 Gross Point Road	C2	Building Permit	New parking lot	01/25/18	pending additional information from the applicant, DAPR
6	2323 Marcy Avenue	R1	Zoning Analysis	Replace driveway, new walks, new patio	02/20/18	pending staff review
6	2521 Thayer Street	R1	Building Permit	New 22x22 detached garage	02/23/18	non-compliant, pending revisions from the applicant
6	2405 Payne Street	R1	Zoning Analysis	Construct 2-story front porch	02/28/18	pending staff review
6	2617 Hurd Avenue	R1	Building Permit	Replace existing stepping stones with paver walk	03/13/18	pending staff review
6	2900 Harrison Street	R1	Zoning Analysis	New front porch on existing SFR	03/15/18	pending staff review
6	2416 Central Park Avenue	R1	Zoning Analysis	1st floor addition	03/15/18	pending staff review
6	2929 Central Street	B1a	Building Permit	Interior retail buildout (Normandy Remodel)	03/27/18	pending staff review
6	2720 Central Street	R5	Building Permit	Roof top equipment upgrade (multi-family dwelling)	03/27/18	pending staff review
6	3014 Hartzell Street	R1	Building Permit	Small landing and stairs to deck	03/29/18	pending staff review
6	2544 Bennett Avenue	R5	Building Permit	Replace driveway with brick pavers	03/29/18	pending staff review
6	2127 Bennett Avenue	R1	Building Permit	2-story addition to existing SFR	03/30/18	pending staff review
7	1501 Central Street	U2	Building Permit	Renovate existing parking lot (NU - Ryan Field east parking lot)	06/30/17	non-compliant, pending revisions or major variation application
7	2124 Pioneer Road	R1	Building Permit	Concrete patio and rear stoop	07/27/17	non-compliant, pending revisions from the applicant
7	1932 Central Street	B1a	Building Permit	Remodel windows (Bluestone Restaurant)	12/06/17	pending additional information from the applicant and DAPR
7	1835 Lincoln Street	R5	Building Permit	1-story sunroom addition and uncovered deck	02/22/18	non-compliant, pending revisions from the applicant
7	802 Clinton Place	R1	Building Permit	New coach house, replacing existing garage	03/06/18	pending staff review
7	1834 Grant Street	R1	Zoning Analysis	New 3-car detached garage with artist studio above	03/15/18	pending staff review

7	2027 Colfax Street	R1	Building Permit	Interior renovation	03/16/18	pending staff review
7	1716 Livingston Street	R1	Building Permit	New deck	03/16/18	pending staff review
7	2342 Ridge Avenue	R1	Building Permit	Extend driveway	03/16/18	non-compliant, pending revisions or variation application
7	1610 Lincoln Street	R1	Building Permit	Install drainage system	03/21/18	pending staff review
7	2515 Jackson Avenue	R1	Building Permit	Interior and exterior remodel	03/26/18	pending staff review
7	2635 Prairie Avenue	R1	Building Permit	Interior remodel and detached garage	03/28/18	pending staff review
7	2403 Ashland Avenue	R1	Zoning Analysis	New front porch, dormer and interior renovation	03/28/18	pending staff review
7	823 Monticello Place	R1	Building Permit	Deck replacement	03/29/18	pending staff review
7	2500 Jackson Avenue	R1	Building Permit	New 3-car garage	03/30/18	pending staff review
7	1105 Grant Street	R1	Building Permit	2nd-floor addition to existing SFR	03/30/18	pending staff review
8	120 Dodge Avenue	R4	Building Permit	Addition (Dobson Plaza)	01/22/18	non-compliant, pending revisions from the applicant and DAPR
8	348 Custer Avenue	R5	Building Permit	Remodel basement to convert into dwelling unit	02/06/18	non-compliant, pending revisions from the applicant or major variation application
8	1022 Brummel Street	R2	Building Permit	New 22x22 detached garage	03/07/18	pending staff review
8	327 Howard Street	B3	Building Permit	Interior tenant buildout (Vape847)	03/26/18	pending staff review
9	620 Custer Avenue	R3	Building Permit	Patio redesign and new brick walk	09/29/17	non-compliant, pending revisions from the applicant
9	1718 Cleveland Street	R2	Building Permit	Shed	10/06/17	non-compliant, pending revisions from the applicant
9	1623 South Boulevard	R2	Building Permit	New detached garage	03/05/18	pending staff review
9	1010 Seward Street	R1	Building Permit	New deck	03/16/18	pending staff review
9	2527 Oakton Street	I3	Building Permit	Adding antennas and cabling	03/21/18	pending staff review
9	1011 Seward Street	R1	Building Permit	Remodel existing detached garage to add storage and dormer	04/03/18	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	825 Church Street	D2	Special Use	Special use for a type-2 restaurant (Falcon Eddy's)	03/09/18	pending ZBA 04/17/18
1	1431 Judson Ave	R1	Minor Variation	Interior side yard setback for addition	03/22/18	determination after 04/16/18
1	413 Grove Street	R1	Minor Variation	Building lot coverage for 1-story addition	04/02/18	pending additional information from the applicant
2	1727 Oak Avenue	D3	Planned Development	Construct 17-story multifamily residents (for active adults) with 169 units and 139 parking spaces	01/31/18	pending PC 04/11/18
2	1503 Church Street	R1	Appeal	Appeal of Zoning Administrator's decision concerning minor variation determination (accessory structure building height)	03/06/18	pending ZBA 04/17/18
2	1710 Lake Street	R3	Minor Variation	Interior side yard setback for 2nd floor addition to existing SFR	03/12/18	determination after 04/11/18

2	2020 Greenwood Street	I2	Plat of Subdivision	Subdivide property into 2 lots (Greenwood Storage)	03/26/18	pending staff review
3	1301 Chicago Avenue	B1	Special Use	Special use for a type-2 restaurant (Frio Gelato)	01/31/18	pending P&D 04/09/18
3	550 Judson Avenue	R1	Minor Variation	Building lot and impervious surface coverage for proposed detached garage	03/06/18	determination after 04/03/18
3	711 Judson Avenue	R1	Minor Variation	Building lot coverage for proposed 1-story and 2-story additions and new detached garage	03/27/18	determination after 04/23/18
4	1801 Main Street (fka 1701 Main Street)	OS	Major Variation	Number of parking spaces, drive aisle width, number of loading docks, and FAR for new Robert Crown Community Center	11/29/17	pending CC 04/09/18
4	1428 Wesley Avenue	R1	Minor Variation	Front, interior side and rear setbacks for 2nd floor addition	02/09/18	determination after 03/27/18
4	1316 Oak Avenue	R5	Fence Variation	Fence in front yard	03/02/18	determination after 03/27/18
5	2035 Dodge Street	R3	Major Variation	Lot size for new 2-flat	03/20/18	pending DAPR 04/11/18, ZBA 04/17/18
6	3233 Central Street	R4	Major Variation	Building lot coverage and lot size for 12-unit multi-family dwelling	03/23/18	pending ZBA 04/17/18
7	2652 Sheridan Road	R1	Plat of Subdivision	Subdivide property into 2 lots	03/18/18	pending staff review
7	2530 Ahsland Avenue	R1	Minor Variation	Building lot and impervious surface coverage for proposed detached garage, paver patio and walk, deck	03/27/18	determination after 04/26/18
8	128-132 Chicago Avenue	B3 & C1	Planned Development, Map Amendment & Special Use	Construct 5-story, mixed-use building with ground floor retail, cafe/coffee shop, open garden sales yard, 26 dwelling units above and 30 parking spaces (surface parking)	12/29/17	pending PC 04/18/18



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: April 6, 2018

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

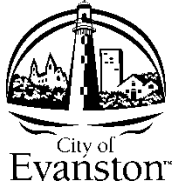
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, April 6, 2018

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	2350 Orrington Avenue (Kendall Place)	New Residential Building (SFRs)	Construction activity has been completed. Streets, sidewalks and alleys are in good condition. Parkway grass is maintained. Project is awaiting final inspections.	4/2/2018
1	811 Emerson (Focus Development)	Mixed Use Building	Installation of shore panels is nearly complete. Streets, sidewalks and alleys are in good condition. The Building Division is receiving weekly vibration monitoring reports. The site is being monitored to ensure work does not start prior to 7:00 a.m. Foundation permit has been issued.	4/3/2018
2	1711 Church Street (Advanced Disposal)	Demolition/ Site Improvement	Site work has resumed. Construction fence and screening remains in good condition. Drain tile installation and concrete work to begin next week. Contractor has been contacted regarding tire washing prior to trucks leaving site.	4/3/2018
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Fences are in good condition and streets and alleys are kept clean. Mechanical work is near completion. Contractor is being contacted regarding fastening loose exterior wrap. Very noisy in windy conditions.	4/2/2018
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	The project is continuing on schedule. Interior buildout, plumbing, mechanical and electrical work on all three levels is nearly completed and received inspection approval. The site is well-kept and all materials are neatly stored. Gate attendants are on duty to direct traffic for trucks entering and leaving the site. Tire washing is done when needed. City Manager has approved a Sunday work request for interior work through September 30th.	4/4/2018
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Work on exterior envelope is nearly complete. Electrical and HVAC ductwork is nearly continues on all floors. Construction and soil erosion fencing are in place and plumb. Truck cleaning station is in place and functional. Occupancy has been granted for athletic field and supporting spaces. Construction activity will continue on the remainder of the building.	4/3/2018
7	2145 Sheridan Rd (Tech A/B Infill)	Academic Facility	Installation of decking, roofing and HVAC system continue to move forward. Construction fencing is plumb and screening material is in good condition.	4/3/2018



Memorandum

To: Honorable Mayor and Members of the City Council

From: Erika Storlie, Assistant City Manager

Subject: February 2018 Community Development Department Report

Date: April 6, 2018

Enclosed is the monthly summary report of project activity by committee meeting dates. Building applications are organized by ward, property address, business name, date received, and current status. The Economic Development Division report includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

Please contact me at 847-448-8007 or estorlie@cityofevanston.org if you have any questions or need additional information.

Community Development Department March 2018 Update

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
March 2018 Meetings/Activities	March 20, 2018
	<p>1301 Chicago Ave.: Special Use for a Type 2 Restaurant, Frio Gelato, in the B1 Business District and the oDM Dempster-Main Overlay District. Unanimously recommended for approval with conditions for hours of operation, parking, maximum seating, and sustainability practices. Scheduled for P&D April 9, 2018.</p>
April 2018 Meetings/Activities	April 17, 2018
	<p>1503 Church St.: Appeal of a denied Minor Variation for detached garage height. 825 Church St.: Special Use for a Type 2 Restaurant, Falcon Eddy's, in the D2 Downtown Retail Core District. 3233-3249 Central St.: Major Variations for number of dwelling units and building lot coverage to construct a 12-unit multi-family residential development with a detached garage and open parking. 2035 Dodge Ave.: Major Variation for lot size to construct a two-flat with two affordable housing units.</p>

PLANNING AND ZONING	Plan Commission
March 2018 Meeting/Activities	March 14, 2018
	<p>Text Amendment - Zoning Ordinance Text Amendment to Chapter 16 of the Zoning Ordinance to revise the definition of a coach house. The Commission voted, 4-4, on a motion to recommend denial of the proposal (initially tabulated as 3-4), then voted, 4-4, on a motion to recommend approval of the proposal (initially tabulated at 4-3). The proposal moves forward to City Council without a recommendation. Planned Development (1727 Oak Avenue) - Trammell Crow Company, developer, proposes to construct a 17-story active adult, age-restricted, multi-family rental development with 169 units and 139 parking spaces in the D3 Downtown Core Development District. The applicant seeks site development allowances for: 1) number of dwelling units (169 where 117 allowed); 2) building height (155 feet where 170 feet allowed as a site development allowance); 3) front yard setback (1 foot where a minimum of 3 feet required); and 4) one short loading berth where two short loading berths are required. The Commission voted, 7-1, to continue the item to the April 11, 2018 Plan Commission meeting.</p>
April 2018 Meetings/Activities	April 11, 2018
	<p>Planned Development (1727 Oak Avenue) - Trammell Crow Company, developer, proposes to construct a 17-story active adult, age-restricted, multi-family rental development with 169 units and 139 parking spaces in the D3 Downtown Core Development District. The</p>

Community Development Department March 2018 Update

	<p>applicant seeks site development allowances for: 1) number of dwelling units (169 where 117 allowed); 2) building height (155 feet where 170 feet allowed as a site development allowance); 3) front yard setback (1 foot where a minimum of 3 feet required); and 4) one short loading berth where two short loading berths are required.</p>
	<p>April 18, 2018</p>
	<p>Planned Development (128-132 Chicago Avenue) - Evanston Gateway, LLC, developer, proposes a Map Amendment to rezone the northern portion of the property from the C1 Commercial District to the B3 Business District, a special use for an open sales yard in the B3 Business District and a Planned Development in the B3 Business District to construct a 5-story mixed-use building with approximately 4,999 square feet of indoor ground floor commercial space, approximately 7,000 square feet of outdoor garden/open sales lot, 26 dwelling units and 30 parking spaces. The applicant seeks site development allowances for the following: number of required parking spaces (30 proposed where 37 are required), for fence location (0' setback from street side property line proposed where 2' is required), and for parking setbacks from the north and west property lines (0 feet proposed where 5 feet is required).</p>
<p>PLANNING AND ZONING</p>	<p>Zoning Committee of the Plan Commission</p>
<p>March 2018 Meetings/Activities</p>	<p style="text-align: center;">March 2018</p> <p>No meeting scheduled.</p>
<p>April 2018 Meetings/Activities</p>	<p style="text-align: center;">April 2018</p> <p>No meeting scheduled.</p>
	<p>Preservation Commission</p>
<p>March 13 2018 Meetings/Activities</p>	<p style="text-align: center;">March 13, 2018</p> <p>PUBLIC HEARING 2010 Dewey Av. (Family Focus) – Nomination for Evanston landmark designation Action: At the request of the owner of 2010 Dewey Ave and with the nominator’s concurrence, the public hearing on the nomination of 2010 Dewey Av. was continued to July 10, 2018. The motion passed. Vote: 9 ayes, 0 nays. OLD BUSINESS 117 Kedzie St. (LSHD) – Matt Berry, applicant. Construct a new 1-story mudroom and 2nd-story dormer addition at rear of house.</p>

Community Development Department March 2018 Update

Action: At the request of the applicant the item was Continued to April 10, 2018. Vote: 9-0.
711 Judson Av. (LSHD) – Front west elevation: replace two windows on second story. Side north elevation: remove two double hung windows and install new window on the first floor and a tall window from the first floor from the second floor. New 1 story frame addition to the south side of existing home. Demolition of an existing covered 2 story porch on east (rear) side of home and construction of a new 2 story frame addition on east (rear) side of home. Demolition of existing 1 story garage and construction of new 2 story 3 car frame garage. The maximum building lot coverage in the R1 district is thirty percent (30%). Seeking a minor variance for proposed building lot coverage of 33.2%.
Action: Approved (Alteration, Construction and Demolition) Vote: 7 ayes, 2 nays. Zoning variance was recommended for approval. Vote: 7 ayes, 2 nays.
NEW BUSINESS
1200 Judson Av. (LSHD) – Demolition of existing garage. Construction of new 2-car detached garage. Applicable standards: [Construction 1, 3, 7, 8, 10, and 12-15]; [Demolition 1-5].
Action: Approved (Construction and Demolition). Vote: 9 ayes, 0 nays.
1303 Maple Av. (L) – Requesting to remove all (444) original single-pane wood windows & replace with Quaker historic clad/wood double hung/double-pane insulated windows with brickmold on a 52-unit apartment building. Applicable standards: [Alteration 1-10]; [Demolition 1-5].
Action: Approved (Alteration). Vote: 9 ayes, 0 nays.
115 Dempster (L/LSHD) – Removing existing terrace and front walk, install new paver walks, terrace, outdoor BBQ, fire pit and in ground pool, fence in front yard and utility screen. Zoning Variations: 6-4-6-3, Table 4-A Non-compliant: Swimming pools are permitted within rear yards; proposed pool is located within the front yard; 6-4-6-7-F-2-a Non-compliant: Fences are permitted in rear, interior side and street side yards, at least 3’ back from the front façade of the residence; proposed 4’ tall fence located within the front yard ; 6-4-6-3, Table 4-A Non-compliant: Patios, detached from the residence, are permitted within rear yards; proposed patios are located within the front and street side yards. Applicable standards: [Construction 1 5, 7, 9, 10 and 12-15]; [Demolition 1-5]; [Zoning Variations A, B and C].
Action: Approved (Construction and Demolition). Vote: 9 ayes, 0 nays. Zoning variation recommended for approval. Vote: 9 ayes, 0 nays.

April 10, 2018

April 2018 Meetings/Activities

NEW BUSINESS
1419 Lake St. (L) – Construction of new 2-car detached garage. Applicable standards: [Construction 1, 3, 7, 8, 10, and 12-15]
1236 Forest Av. (L/LSHD) – Replace existing fixed screen panels of the sleeping porch with Marvin Ultimate clad casement windows and install (3) modular skylights over the existing sleeping porch. The existing asphalt membrane roof and aluminum gutters will be replaced with a built-up copper sheet/membrane and copper half round gutters. Applicable standards: [Alteration 1-5, 9 and 10]
114 Kedzie St. (LSHD) – Install (27) solar photovoltaic (PV) panels on the east and west roof of the home (modules are flush to the roof surface). Modules are as far away from the view on the street and alley as possible by shifting the array as far to the south as possible). Applicable standards: [Alteration 1-5, 9 and 10].
1218 Sheridan Rd. (L/LSHD) – Remove existing slate roof, installed over older cedar roof. Install new architectural asphalt shingle roof. Applicable standards: [Alteration 1-6, 9 and 10].
708 Michigan Av. (LSHD) – Rebuild front shed dormer to have a gable roof and to rebuild/enlarge shed dormers on rear with gable/shed

Community Development Department March 2018 Update

	<p>combination roof to allow construction of 3-bedrooms and 2 baths, where 2 bedrooms and 1 bath currently exist. Applicable standards: [Alteration 1-5, 9 and 10]; [Demolition 1-5] 1431 Judson Av. (LSHD) - Construct a new one-story wood screened-in porch at existing open deck structure at rear of house. Minor variation requested for interior side yard setback on south side of property from 5 feet to 3.7 feet in line with existing home and deck. Applicable standards: [Alteration 1-5, 8-10]; [Construction- Porch 1, 3, 5-8, 10, 12-15] and [Zoning Variation A and C] 629 Foster St. (NEHD) – Redesign of front facade and entry. The new design looks to create larger openings to bring in more natural light to the community spaces and reduce the demand for artificial lighting; by keeping the new modifications within the same proportions, heights, and materials. Applicable standards: [Alteration 1-5, 9 and 10]; [Demolition 1-5]</p>
<p align="center">PLANNING AND ZONING</p>	<p align="center">APPROVED & ACTIVE PLANNED DEVELOPMENTS</p>
<p>1450-1508 Sherman Ave.</p>	<p>The 15-story, 273-unit residential building with 6,800 square feet of ground floor commercial space and 200 parking spaces on-site was approved by City Council on November 13, 2017. Staff is awaiting submittal of a building permit application.</p>
<p>811 Emerson St. (fka 831 Emerson St.)</p>	<p>The 9-story, 242-unit residential building with 3,300 square feet of ground floor commercial space and 174 parking spaces on-site was approved by City Council on June 12, 2017. Foundation permit has been approved. Building permit has been applied for and is under review.</p>
<p>1620 Central St.</p>	<p>The 4-story, 47-unit multiple-family residential building was approved by the City Council on April 27, 2015. The full building permit was issued on October 20, 2015. Small adjustment to top floor of façade approved by DAPR on January 20, 2016. Utility service permits have been issued. Construction is complete and an FCO has been issued.</p>
<p>1571 Maple Ave.</p>	<p>The 12-story, 101-unit mixed-use development was approved by the City Council on April 13, 2015. A minor adjustment to the planned development to adjust the bike rack locations and parklet along Maple Avenue was administratively approved on February 22, 2017 by the DAPR Committee. Construction is complete. Developer applied for a FCO which is under review. A proposed mural on railroad embankment along Elmwood, across the street from the development, was approved by DAPR on July 12, 2017 and is complete. Ground floor commercial space available.</p>
<p>1815 Ridge/1815 Oak</p>	<p>City Council approved rezoning of the property from C2, Commercial to D4, Downtown Transition District and a Planned Development for the construction of a 10-story, 163 unit senior independent and assisted living facility on July 25, 2016. A minor adjustment to the planned development to reduce the FAR, increase upper level building setbacks, add a terrace and relocate mechanical equipment was administratively approved on March 15, 2017 by the DAPR Committee. A one-year extension for the PD ordinance and building permit application deadline was approved at the January 8, 2018 City Council meeting.</p>

Community Development Department March 2018 Update

824-828 Noyes Street	City Council approved the construction of a 4-story mixed use building with retail space on the ground floor and 44 dwelling units on the floors above with 35 parking spaces on September 26, 2016. Building permit has been issued, as have water and sewer permits, and construction is ongoing.
HOUSING & GRANTS	Housing & Community Development Act Committee
March 2018 Meetings/Activities	March 20, 2018
	The HCDA Committee invited public comment on the draft 2017 Consolidated Annual Performance and Evaluation Report at its March 20 meeting; none was provided. (Following the close of the 15-day public comment period, the approved CAPER was submitted to HUD for review/approval on March 29.) In addition, the committee discussed changes to some of the questions in the 2019 application; staff will provide committee members with the questions in Word document so they may redline with their changes. Staff will compile the changes to finalize the application.
April 2018 Meetings/Activities	April 17, 2018
	The HCDA Committee is scheduled to meet on April 17, 2018. The agenda has not been determined at this time. 2018 grant amounts are expected from HUD within 60 days, at which time the Committee will determine any changes needed to the draft 2018 CDBG funding allocations.
HOUSING & GRANTS	Housing and Homelessness Commission
March 2018 Meetings/Activities	February 28, 2018
	The March 1 meeting was rescheduled for February 28. Commissioners reviewed and provided funding recommendations on the Alliance to End Homelessness' application for HMIS funding.
April 2018 Meetings/Activities	April 5, 2018
	The Commission will review Open Communities' Landlord-Tenant Application for funding, as well as discuss affordable housing work updates.
HOUSING & GRANTS	Mental Health Board
March 2018 Meetings/Activities	March 8, 2018

Community Development Department March 2018 Update

	New members were assigned liaison roles to agencies receiving City funding in 2018. The board also discussed a name change and a presentation to the Human Services Committee outlining 2019 funding priorities and new strategies for allocation recommendations.
April 2018 Meetings/Activities	April 12, 2018
	Members will vote on a name change and funding priorities for 2019. The board will also review information to be included in the presentation to the Human Services Committee. Chair Ruetzel will identify a nominating committee to select officers to be nominated in June.
TRANSPORTATION AND MOBILITY	Transportation / Parking Committee
March 2018 Meetings/Activities	March 28, 2018
	The T/P Committee met on March 28, 2018. The Committee approved the loading zone at 1007 Church and the removal of parking on the Central Street Bridge. Members agreed committee membership should be reduced from nine to seven and asked staff to bring back an updated ordinance on the proposed membership changes for recommended approval at the April meeting. Staff presented on the CTA and Pace North Shore Coordination Plan and proposed changes for implementation of Phase 1 of the plan.
April 2018 Meetings/Activities	April 25, 2018
	The T/P Committee's next meeting has been scheduled for April 25, 2018.
TRANSPORTATION AND MOBILITY	Project Meetings & Events
March 2018 Meetings/Activities	March 1, 2018
	Staff met with the Northwestern Sustainability Coordinator to plan for 2018 transportation events, including Pedal Bright, Bike2Campus, and Bike to Work. Discussion also included the status of the Sheridan Rd project and the potential for Divvy expansion to add a dockless bike share program.
	March 2, 2018
	Staff participated in a site visit with the Evanston Murals Arts Project and the Task Force leading the South Blvd Viaduct Mural project. Staff provided information on which parts of the viaduct belong to the CTA and which belong to Union Pacific (UP) and gave insights on the processes to obtain approvals.

Community Development Department March 2018 Update

	March 9, 2018
	Staff represented the City in a meeting with UP, City Grange, and Peterson Garden to discuss the embankment beautification of the proposed development project at 128-132 Chicago Ave.
	March 9, 2018
	Evanston and UP staff and the Mayor of Evanston met to discuss the conditions and beautification of UP bridges. UP explained the process for ensuring the structural soundness of the bridges and said the focus of UP is on the structural condition and not the aesthetic condition of the bridges.
	March 12-14, 2018
	Staff attended the National Shared Use Mobility Summit. Based on information shared at the summit, staff is developing proposed regulations for dockless bike share, considering ways to promote mobility hubs, and working to improve accessibility to shared mobility services.
	March 20, 2018
	Evanston and Pace staff met to discuss the CTA and Pace North Shore Coordination Plan and Pace Pulse projects. Pace provided an update on the next steps of the North Shore Coordination Plan and summarized proposed changes to occur as early as August 2018.
	March 21, 2018
	Staff represented suburban cities on the Chicago Metropolitan Agency for Planning (CMAP) Bicycle and Pedestrian Task Force. Staff learned about the Mobility Chapter in the CMAP On To 2050 Plan, the CMAP Safety Strategy Paper, and emerging technologies, issues, and regulatory approaches to E-bikes.
	March 22, 2018
	Evanston and Motivate (the Divvy operator) met to discuss the Divvy for Every Evanstonian program. Motivate will subsidize a yearly Divvy membership for residents meeting income requirements. The cost of the program for residents meeting income requirements is \$5. There is no direct cost to the City. Divvy and Evanston staff are working together to implement the program by late spring/early summer.
	April 4-5, 2018

Community Development Department March 2018 Update

April 2018 Meetings/Activities	Staff attended a data analysis training hosted by Socrata. There is no cost to the City for staff to attend.
	April 13, 2018
	Evanston, Northwestern University, and Motivate staff will meet to discuss the potential to expand the Divvy program, including hybrid dockless bikes.
	April 17, 2018
	Staff will represent the City at the Northwest Municipal Conference Bicycle and Pedestrian Committee meeting.

ECONOMIC DEVELOPMENT	Economic Development Committee		
March 2018 Meetings/Activities	March, 2018		
	The committee did not meet in March 2018.		
April 25, 2018 Meetings/Activities	April 25, 2018		
	Topics for the April meeting include Small Business Workforce Grant, Evaluating Effectiveness of Programs, Storefront Modernization Grant, and Entrepreneurship Support Program		

BUILDING & INSPECTION SERVICES		2018 - Housing Rehabilitation	
Ward	Number of Active Projects	Completed Projects	Projects YTD
2	2	0	2

Community Development Department March 2018 Update

5	3	0	3
8	1	0	1
9	1	0	1

BUILDING & INSPECTION SERVICES	Building Permits
Building Permit Status	Real-time permit review access is available online 24/7 at https://permits.cityofevanston.org

BUILDING & INSPECTION SERVICES		New Business Application Status		
Ward	Property Address	Business Name	Received	Status
8	2201 Autobarn Place	Autobarn Direct	02/02/2018	License issued 03/14/2018
1	1741 Sherman Avenue	Floyd's 99 Barbershop	02/08/2018	License issued 03/06/2018
8	751 Howard Street	Ashley Beauty Supply	12/12/2017	License issued 03/14/2018
2	1314 Dewey Avenue	Manazani Landscaping, Inc.	03/19/2018	License issued 03/19/2018
3	1033 Chicago Avenue	Autobarn Motors Ltd	12/21/2017	License issued 03/22/2018
4	1609 Oak Street	Pilates Connections	02/08/2018	License issued 03/19/2018
2	2225 Main Street	Issaq Auto Group	03/08/2018	License issued 03/14/2018
7	1804 Central St	Amy Kartheiser Design LLC	11/22/2017	License issued 04/02/2018

Community Development Department March 2018 Update

3	1312 Chicago Avenue	Stumble and Relish	03/29/2018	License issued 03/30/2018
2	2113 Greenleaf Street	Edgewater Candles LLC	01/09/2018	Pending Certificate of Occupancy
4	1033-1035 Davis Street	One River School of Art + Design	02/07/2018	Pending Certificate of Occupancy
8	327 Howard Street	Vape 847	02/09/2018	Pending Fire, Life and Safety Inspection
2	1235 Dodge Avenue	Jet Blue Print	02/28/2018	Pending payment
6	2950 Central Street	The Great Frame Up	03/07/2018	Pending Fire, Life and Safety Inspection
1	1603 Orrington	Brick House Services, LLC	03/15/2018	Pending Fire, Life and Safety Inspection
1	1724 Sherman Avenue	Undertonez Meditation Studio	03/21/2018	Pending Fire, Life and Safety Inspection

**BUILDING & INSPECTION
SERVICES**

Building Permits Issued by Ward – March 1 – March, 31, 2018

Ward 1

Permit Type	Permit Count
Electrical Only	5
Fence	2
Fire Alarm	2
Low Voltage Alarm	1
Miscellaneous Site Work	1
New	1
Plumbing Only	3
Remodel	5
Roofing	2
Sign-Awning	2
Window Replacement	2
TOTAL	26

Ward 2

Permit Type	Permit Count
CCCD	2
Demolition	2
Electrical Only	3
Fence	2
Fire Alarm	2
Fire Suppression	2
HVAC Work Only	2
Minor Repair	2
Plumbing Only	1
Remodel	6
Roofing	2
Sign-Awning	1
Water and Sewer	1
Window Replacement	7
TOTAL	35

Ward 3

Permit Type	Permit Count
CCCD	1
Electrical Only	1
Fence	1
Plumbing Only	2
Remodel	5
Roofing	2
Water and Sewer	1
Window Replacement	4
TOTAL	17

**BUILDING & INSPECTION
SERVICES**

Building Permits Issued by Ward – March 1 – March, 31, 2018

Ward 4

Permit Type	Permit Count
Demolition	1
Electrical Only	1
Fence	2
Fire Suppression	1
Minor Repair	2
Miscellaneous Site Work	2
Plumbing Only	3
Remodel	6
Roofing	4
Sign-Awning	2
Temporary	1
Window Replacement	3
TOTAL	28

Ward 5

Permit Type	Permit Count
Electrical Only	1
Fire Alarm	2
HVAC Work Only	1
Minor Repair	1
New	1
Plumbing Only	4
Remodel	2
Roofing	3
Sign-Awning	3
Water and Sewer	1
Window Replacement	2
TOTAL	21

Ward 6

Permit Type	Permit Count
Addition	1
CCCD	2
Deck or Porch	1
Demolition	2
Electrical Only	3
Fence	10
Fire Suppression	1
HVAC Work Only	1
Lawn Sprinkler	1
Minor Repair	4
Miscellaneous Site Work	4
Plumbing Only	4
Remodel	6
Roofing	5
Temporary	1
Window Replacement	7
TOTAL	53

**BUILDING & INSPECTION
SERVICES**

Building Permits Issued by Ward – March 1 – March, 31, 2018

Ward 7

Permit Type	Permit Count
Accessory Structure	2
Addition	1
CCCD	3
Deck or Porch	2
Demolition	2
Electrical Only	7
Fence	7
Fire Alarm	3
HVAC Work Only	2
Low Voltage Alarm	1
Minor Repair	2
Miscellaneous Site Work	4
Plumbing Only	3
Remodel	8
Roofing	8
Temporary	3
TOTAL	58

Ward 8

Permit Type	Permit Count
Accessory Structure	1
Demolition	1
Fence	5
Fire Alarm	1
Fire Suppression	1
Minor Repair	3
Plumbing Only	5
Remodel	3
Roofing	4
Sign-Awning	2
Temporary	2
Water and Sewer	1
Window Replacement	3
TOTAL	32

Ward 9

Permit Type	Permit Count
Accessory Structure	1
Deck or Porch	1
Demolition	1
Fence	3
HVAC Work Only	1
Minor Repair	4
Miscellaneous Site Work	1
Plumbing Only	4
Remodel	1
Roofing	4
Sign-Awning	4
Window Replacement	5
TOTAL	30



DATE: April 2, 2018
 TO: Wally Bobkiewicz, City Manager
 FROM: Gary Gerdes, Building and Inspection Services Manager
 SUBJECT: Building Permit & Construction Value Financial Report for March, 2018

BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of March 2018	\$ 300,417
Total Permit Fees Collected Fiscal Year 2018	\$ 875,160
Total Permit fees Collected for the Month of March 2017	\$ 300,420
Total Permit Fees Collected Fiscal Year 2017	\$ 1,294,654

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR MARCH 2018	\$ 10,428,903
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2018	\$ 32,811,491
TOTAL CONSTRUCTION VALUE FOR MARCH 2017	\$ 14,364,721
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2017	\$ 58,662,580

OTHER FEES

Total ROW Permit fees Collected for the Month of March 2018	\$ 34,062
Total ROW Permit Fees Collected Fiscal Year 2018	\$ 79,587

Economic Development Division March 2018 Update

Economic Development	Business District Activities		
WEST SIDE (CEBA/Church & Dodge)			
Project	Address	Ward	Latest Update
Central Evanston Business Association (CEBA)	N/A	5	Staff is collecting bids for the Storefront Improvement Program, and working with group to fulfill Great Merchant Grant requests.
West Evanston Plan	N/A	5	Alderman reviewing plan and TIF
Masonic Temple	Emerson	5	Staff to determine status of renovation
2113 Dewey	2113 Dewey	5	City owned parcel. Pursuing potential uses
1623 Simpson	1623 Simpson	5	Staff collecting bids for awnings and storefront glass
Church and Dodge	1901 Church	5	Staff is collecting bids for the Storefront Improvement Program
Former Fresh Foods	1723 Simpson	5	TBD
1829 Simpson Street	1829 Simpson	5	Building recently collapsed. Owner planning to rebuild
5th Ward Bank	TBD	5	Staff to identify potential locations for a bank in the 5th ward
1806 Church	1806 Church	2	Landlord is seeking tenants.
Institute for Therapy Through The Arts	2130 Green Bay Road	5	Ribbon cutting March 8.
Foster School / Family Focus	2010 Dewey	5	Property for sale. Pursuing reuse options.
CENTRAL STREET			
Project	Address	Ward	Latest Update
Central Street Business Association	N/A	6,7	Staff has been working with CSBA to pursue SSA status. Staff is also working with organization to fulfill Great Merchants Grants Requests.
1801 Central Street	1801 Central	7	No sale has been reported. Owner has until April 16 to report plans to improve the building or demolish it.

Economic Development Division March 2018 Update

Little Green Treehouse Daycare	2812-12 Central	6	License applications have been submitted to the State of Illinois and the City of Evanston, but still pending for final approval from Fire Department and DCFS.
Great Frame Up		6	Great Frame Up Moving to 2950 Central. Current Location is 2904 Central
Vacant Former 7-Eleven	Ewing & Central	6	Owner seeking tenant
Former Rose's Bakery	2901 Central	6	Restaurant and Office Use in early concept
Central Rug and Carpet	3006 Central	6	Building received facade improvement funding. Rug shop using half of space. Seeking tenant for other half of space, and offices upstairs
2929 Central Street	2929 Central	6	Building was bought by Normandy Remodeling for their Evanston showroom.
Lush Wine & Spirits	2022 Central	7	Sewage and water work was completed. Expected to open in spring 2018.
Central Street Metra Station Café		7	UP to hire broker to market retail space / former cafe
Tag's expansion	2012 Central	7	Expected to begin expansion spring 2018
The Danon Gallery	1810 Central	7	Business is for sale
Shell Station on Central & Central Park	2966 Central Street	6	Business is for sale
Amy Kartheiser Design	1804 Central	7	Interior design business is schedule to open by the end of January. Pending certificate of occupancy inspection.
DOWNTOWN			
Project	Address	Ward	Latest Update
Colectivo Coffee	716 Church Street	1	Buildout has begun. expecting late spring open
Bangers & Lace	810 Grove Street	4	TBD
Dan Kelch Project - Retail Space	1028 Davis	4	Looking for tenants

Economic Development Division March 2018 Update

Wintrust Bank		N/A	Wintrust leased former Chase branch on Grove and leased former COSI space on Sherman
Trammell Crow Senior Housing	1007 Church	2	Plan Commission on 4/11 and P&D on 4/23.
1611 Chicago Avenue	1611 Chicago	1	The Merion property management is seeking retail user for 3,200 sq ft new retail space in expanded Merion Building (formerly the North Shore Retirement Hotel)
1880 Oak	1880 Oak	2	New Ownership
909 Davis	909 Davis	4	Monitoring office tenants. Industrious co-working leased space
Burger King (Downtown)	1740 Orrington	1	Interested developers have contacted property owner.
AAA (American Automobile Association)	1724 Sherman	1	Space for lease
Sherman Plaza Retail	1620 Sherman	1	Target opened. Vacant 800 Degrees Pizza space available on Church Street. Former. Evereve space available on Sherman.
Vacant Davis Fish Market Space	501 Davis	1	Space for lease. Owner dividing into several smaller storefronts
717 Church	717 Church	1	2nd floor above Andy's/Sprint Store/Chipotle. Owner reports several co-working spaces considering the space
The Merion Retail	1611 Chicago	1	Joy Yee is to relocate to the corner space at Chicago/Davis by June 1st.
Church Street Plaza	1705 Maple	1	Buffalo Wild Wings, American Apparel, Second Time Around spaces available
National Towel Building Site	815 Ridge	2	Senior housing project construction expected in spring 2018.
Albion Residential	1454-1508 Sherman	1	City Council Approved 11/13/2017. Construction June 2018
1571 Maple	1571 Maple	1	Building is leasing. Monitor retail space/help identify tenants
605 Davis & Chase Bank Drive Thru	605 Davis	4	Developer considering options for redevelopment

Economic Development Division March 2018 Update

1020 Church	1020 Church	4	Owner seeking buyer for building
Studio Media Space	1030 Davis	4	Owner pursuing tenants.
Las Palmas	817 University	1	Business is permanently closed. Vacant.
Copy Cat	1830 Sherman	1	Property owner seeking tenants for garden level
King Homes	1555 Oak	4	Cameel Halim purchased property. Plans TBD.
Whole Foods Downtown		4	Staff will monitor in light of Amazon purchase of Whole Foods
E2 Retail	1890 Maple	2	Exhale fitness closed. Space available.
Pono Ono Poke	1630 Chicago	4	Now open
Evanston Rocks - Rockin Ravioli and Bourbon & Brass	1012 Church	4	Ribbon cutting on 03/13.
Falcon Eddy's	825 Church St	1	DAPR on April 4, ZBA April 17th for Type 2 restaurant.
Floyd's 99 Barbershop	1741 Sherman		Open
Office above Giordano's	1527 Chicago	1	Owner reports marketing company has submitted an LOI

HOWARD STREET

Project	Address	Ward	Latest Update
Howard Street Business Association	N/A	8	Staff is working with organization to fulfill Great Merchants Grants requests. Looking to create a website, increase dues, maintain regular meetings, etc.
128-130 Chicago Avenue	128-130 Chicago	8	Peterson Garden Project and Harrington Brown mixed use development. City Council approved \$1.9 million TIF. PD application in review; presented to DAPR on March 28, 2018.
999 Howard	999 Howard	8	Vacant Dairy Queen Site. Listed with Ed Schwartz/FARA. Suggests it is a redevelopment site. Building in poor condition

Economic Development Division March 2018 Update

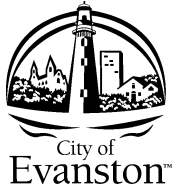
Theo Ubique Howard Street Theater	721-723 Howard	8	Demolition started, minor delays due to small electrical fire. Contractor is having regular weekly construction meetings.
727-729 Howard Street	727-729 Howard	8	Staff is pursuing tenants
Xsculpt	815 Howard	8	Certificate of Occupancy was approved on March 27, 2018.
Vain	747 Howard	8	Clothing boutique open. Staff will work with owner to pay for new sign under the 100% Storefront Modernization Program.
Former Sherwin Williams Howard Street	611-21 Howard	8	Store relocated to Green Bay Road.
311 Howard Street	311 Howard	8	Terra Cotta residential conversion
633 Howard - Former Police Outpost	633 Howard	8	Cafe Coralie now open; monitoring.
Good To Go Jamaican	711 Howard	8	Ribbon cutting April 13, 2018 at 4 p.m.
Vape847	327 Howard	8	Pending Fire, Life and Safety Inspection
20/20 Vision	525 Howard	8	New eye doctor / glasses relocating from Argyle Street. Potential storefront grant
519 Howard	519 Howard	8	Neon Design relocating from Wrigleyville.
MAIN DEMPSTER MILE			
Project	Address	Ward	Latest Update
Main/Chicago	847 Chicago	3	Stone Realty retail broker actively pursuing tenants. Apartments reportedly 85% leased. Swantiques pop-up returning in spring 2018.
Binny's (vacant Whole Foods south)	1111 Chicago	3	City Council approved new liquor license classification on 03/19/2018.
Main Street Metra Station	600 Main	3	Union Pacific hiring broker to market vacant space.
Vacant Paramour Bungalow Space	812 Dempster	3	Seeking tenants. Space 900 taking over half of the remaining space.

Economic Development Division March 2018 Update

710 Main Street	710 Main	4	Vacant toy store. Actively marketing for a new tenant.
Kombucha	900 Chicago	9	Kombucha / tasting room under construction
802 Dempster Street	802 Dempster	4	Liquor license was approved on March 19, 2018.
1306 Chicago	1306 Chicago	3	Jet Blue relocated to Dodge. Landlord seeking new tenant
517 Dempster	517 Dempster	3	Sidewalk café permit will be presented to City Council on 4/9/2018.
Frio Gelato	1301 Chicago	3	Frio Gelato moved to space previously occupied by Bake 425. Seeking special use permit for type 2 on City Council meeting 4/9/2018.
Hewn	810 Dempster	4	Coordinate with Hewn for potential production expansion.
Former See Jane Sparkle	1312 Chicago	3	Fire, Life, and Safety Inspection was approved. Pending business license application.
Former Stumble and Relish	1310 Chicago	3	Art user taking over the former Stumble & Relish space.
Union Squared	1307 Chicago	3	Union squared is expanding into adjacent dry cleaning space
Former Quake	743 Main	4	Owner seeking tenants to take over former quake and first bank spaces
Dard Property	912 Custer	4	Property for sale
WEST END / WEST VILLAGE			
Project	Address	Ward	Latest Update
West End Business Association	N/A	2	Staff is working to fulfill 2018 Great Merchant Grant requests.
West Village Business Association	N/A	2	Staff is working to fulfill 2018 Great Merchant Grant requests.
1108 Dodge (Former Evanston Auto Glass)	1108 Dodge	2	Ald. Braithwaite, staff, and owner are working to explore use ideas.
Reed Biedler Building	1275 Hartrey	2	Pursuing tenants for limited vacancies

Economic Development Division March 2018 Update

2222 Oakton Street	2222 Oakton	8	Former Recycling Center. Smylie Brothers is planning to open a production facility and event space at this location. A lease was approved by City Council on 12/12/2016.
Oakton Car Wash		9	Applicants continues to work on finalization of paperwork
Evanston Plaza	1924-26 Dempster	2	Staff working with ownership to identify tenants to fill remaining spaces.
1335 Dodge Ave. (CNE)	1335 Dodge	2	Commercial property for sale
Edgewater Candles	2113 Greenleaf	2	Pending CO for andy spatz property - likely may 2018



Memorandum

To: Honorable Mayor and Members of the City Council

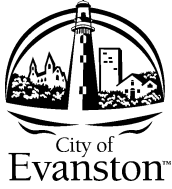
From: Ike Ogbo, Public Health Manager

Subject: Food Establishment Application Weekly Report

Date: April 6, 2018

There were no new applications for food establishments for the week of April 1, 2018.

Please contact me at 847/448-2829 or iogbo@cityofevanston.org if you have any questions or need additional information.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: April 6, 2018

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

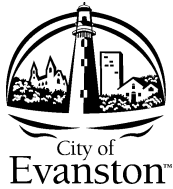
Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS ¹
1	Falcon Eddy's	825 Church street	D	Restaurant (Liquor)	Mon-Sun: 11am – 10pm	2/23/18	Pending City Council Introduction
1	La Macchina (Change in license Class from C-1 to Class C)	1620 Orrington	C	Restaurant (Liquor)	M-Su: 11am – 10pm	2/21/18	Pending City Council Action
3	Binny's	1111 Chicago	F-2	Retail Liquor Dealer/Gourmet Food Store	Sun: 9am-6pm; M-TH: 9am-9pm; Fri-Sat: 9am-10pm	3/26/18	Pending City Council Introduction
4	Board & Brush Evanston	802 Dempster St.	X	Arts & Craft Studio	TBD	03/21/18	Pending City Council Introduction
8	Target Store T0927	2209 Howard St.	F	Grocery Store (Liquor)	Sun-Fri: 8am-11p, Sat: 8am-12am	2/26/18	Pending City Council Introduction

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



Memorandum

To: Honorable Mayor and Members of the City Council

From: David Stoneback, Public Works Agency Director
Lara Biggs, Bureau Chief – Capital Planning / City Engineer
Stefanie Levine, Senior Project Manager

Subject: Fountain Square Renovations
Project Update

Date: April 9, 2018

Recommended Action:

N/A

Funding Source:

N/A

Livability Benefits:

Built Environment: Enhance public spaces; Provide compact and complete streets and neighborhoods

Education, Arts & Community: Preserve and reuse historic structures and sites

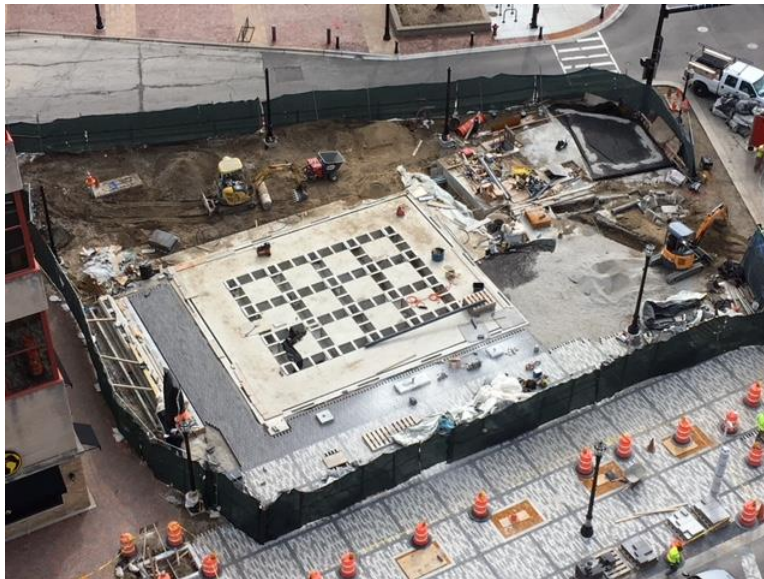
Project Update:

Copenhaver Construction is currently in the process of reconstructing Fountain Square and the 1500 Block of Sherman Avenue. The project was originally scheduled for completion on December 1, 2017 but due to several factors including delays in receiving an Illinois Department of Public Health permit for the fountain construction and extended lead-times for procurement of the memorial wall glazing, the construction contract was extended until May 1, 2018.

Work in the plaza space south of Davis Street and the 1500 block of Sherman Avenue was substantially completed in the fall of 2017. Work in the plaza space north of Davis Street is ongoing. Although some construction was able to proceed during the winter, material procurement issues have persisted and the contractor currently expects to complete the project in mid-June 2018, approximately 6 weeks beyond the modified completion deadline. The primary work items still in progress include plaza paving, fountain construction and memorial wall installation. As a result, Fountain Square will not be open by Memorial Day and will thus not be available to host the 2018 Memorial Day ceremony.

Due to late completion of work south of Davis, the contractor has been assessed a total of \$64,125.00 in liquidated damages to date. Liquidated damages were suspended over the winter but are presently scheduled to resume on May 2, 2018. The contractor is currently preparing a request for an additional project extension due to the ongoing procurement delays. If the construction engineer and staff believe these items are warranted, a request for extension will be brought to Council at an upcoming meeting.

The photo below illustrates site conditions at Fountain Square as of 03/30/2018. The fountain's substructure is complete along with approximately 30% of the site's decorative pavers. Please also note the evergreen tree currently planted in the plaza space south of Davis (not shown in this photo) has been rejected due to poor health and will be replaced by the contractor at no additional cost to the City.



It is currently anticipated that overall expenses for this project will come in at or below budgeted amounts. Staff will provide more detail regarding the project's financial position as project work is finalized.

Legislative History:

On 10/19/2015, City Council authorized proceeding with a Request for Proposal for engineering services

On 2/22/2016, City Council approved a contract for Phase I of Engineering Services with Christopher B. Burke Engineering

On 7/11/2016, City Council approved the design concepts and authorized a contract amendment for Phase II of Engineering Services with Christopher B. Burke Engineering

On 3/13/17, City Council approved the construction services with Copenhaver Construction.

On 9/25/17, City Council approved change order #2 with Copenhaver Construction.

On 1/8/18, City Council approved change order #1 with Christopher Burke Engineering

Attachments:

None



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING APRIL 6, 2018

Public Comments on VW Settlement Beneficiary Mitigation Plan Extended to April 20

The Illinois Environmental Protection Agency (IEPA) has extended the deadline until April 20 for public comments on its plan to spend the state's nearly \$109 million share of the multi-billion dollar Volkswagen diesel emissions settlement. The draft Beneficiary Mitigation Plan (BMP) is available on the IEPA's Volkswagen Settlement webpage (<http://www.epa.illinois.gov/topics/air-quality/vw-settlement/index>).

As proposed in the BMP, the Volkswagen Settlement fund would be allocated in the following manner:

Project	% of Total	\$ Millions
On Road*	20%	\$21.7
All-electric school buses	10%	\$10.9
Non-road (mostly rail)	65%	\$70.6
Administrative	5%	\$ 5.4
Total	100%	\$108.6

* Municipalities would share the 20% "On Road" allocation with transit buses and private fleets.

There are two ways to provide comments or input to help IEPA shape their final decisions about the BMP. The first is via the survey form on the IEPA Volkswagen Settlement webpage. The survey covers both BMP priorities and provides an opportunity to identify potential projects that may factor into setting future grant selection criteria. In order to better prepare your responses to the survey, Metropolitan Mayors Caucus staff has downloaded the [survey questions here so you can review them](#). The second way to provide input is to send your detailed comments, concerns and recommendations to EPA.VWSettlement@illinois.gov.

If you have questions or need additional information, please contact Edith Makra, MMC Director of Environmental Initiatives at emakra@mayorscaucus.org or 312-201-4506; or Brad Frost, IEPA Office of Community Relations at Brad.frost@illinois.gov or 217-782-7027. Please note that Ms. Makra is compiling feedback from participants and advisers and will drafting suggested comments next week. *Staff contacts: Mike Walczak, Ellen Dayan*

Time to Enroll in the Employee Assistance Program

The Conference is pleased to offer the opportunity to enroll in the Employee Assistance Program (EAP) to municipalities, townships, park districts and libraries. Morneau Shepell is the current EAP provider and offers confidential, cost free referrals and assessment service twenty-four hours a day for employees and their families. Areas of assistance include dealing with issues such as substance abuse, mental health, family and marital problems, financial and legal matters.

The fee for program participation is \$23.50 per employee per year and the contract year begins May 1. All mayors and managers have been emailed enrollment information. If you would like more information on the EAP program, please contact Karol Heneghan at 847-296-9200 ext. 24 or kheneghan@nwmc-cog.org. *Staff contact: Karol Heneghan*

SPC Awards New Truck Equipment Contract

The SPC Governing Board has awarded a new contract for 2018 Truck Equipment to Auto Truck Group of Bartlett (contract #176). The new contract runs from April 1, 2018 through March 31, 2019, with three possible one-year extensions available on a negotiated basis. See below for equipment pricing. Orders are placed directly through

Auto Truck Group and billing is performed by the dealer.

<u>Item</u>	<u>Price</u>
9' Standard Heavy Duty Platform	\$2,647.00
12' Standard Heavy Duty Platform	\$2,834.00
9' Dump Body	\$6,550.00
11' Dump Body	\$7,290.00
9' Dual Rear Wheel Service Body	\$6,268.00
11' Dual Rear Wheel Service Body	\$7,513.00
9' Plow Blade with Snow Deflector	\$5,252.00
Under Tailgate Spreader	\$2,951.00
10' Snow Plow and Plow Frame	\$5,288.00
Push Frame	\$3,447.52
Snow Removal Package – Single Axle	\$16,633.00
Fire/Police Chief Vehicle Package	\$4,945.00

For questions or additional information, please contact Fleet Sales Manager-Vocational, Pete Petrizzo at 630-360-1819 or ppetrizzo@autotruck.com. Secondary contact is Account Manager Mike Dowler at 260-672-6005 or mdowler@autotruck.com. *Staff contact: Ellen Dayan*

Don't Miss the Chance to Participate in the April 24 Surplus Vehicle and Equipment Auction

Time is running short to line up your municipality's surplus vehicles and equipment for sale at the April 24 NWMC Surplus Vehicle and Equipment Auction at America's Auto Auction in Crestwood. America's AA offers a variety of additional services to maximize resale value along with reasonable rates to transport your vehicles and equipment to the auction site. Thank you to *Evanston, Glencoe, Glenview, Highland Park, Kenilworth, Northbrook, Skokie and Wheeling*, along with Country Club Hills, LaGrange, Olympia Fields, Park Forest, West Dundee and Wheaton for registering to participate in the auction.

If you can't make the April event, the other live auction dates for 2018 are Tuesday, July 24 and Tuesday, October 23. The NWMC agreement with America's Auto Auction also provides for year round Internet sales, so participants do not have to wait for one of the live sales in order to dispose of surplus vehicles and equipment. For questions or additional information, please contact staff or America's Auto Auction Commercial Account Manager Bruce Uhter, Bruce.Uhter@americasautoauction.com, 708-389-4488 (office) or 219-713-0327 (cell). *Staff contact: Ellen Dayan*

Pavement Condition Rating and Management Training Available

The Chicago Metropolitan Agency for Planning (CMAP), the Federal Highway Administration (FHWA) and the National Highway Institute (NHI) are conducting a workshop for local government officials on Wednesday, June 6th to provide training on the latest techniques to assess pavement condition; establish pavement condition targets; and, report and evaluate pavement performance over time. Registration is free.

If you or your public works or engineering staff are interested in attending, please follow this link to register: https://www.nhi.fhwa.dot.gov/course-search?tab=0&course_no=138009&sf=1 . Questions can be directed to Art Nicholas of CMAP staff at either 312-386-8792 or anicholas@cmap.illinois.gov. *Staff contacts: Mike Walczak, Brian Pigeon*

Legislative Update Returns Next Week

After a three week break, the General Assembly returns to session next week. That week will mark both the deadline to advance bills out of committee and the NWMC Legislative Days in Springfield. A full update will be provided next week when the NWMC Legislative Update returns. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

Meetings and Events

NWMC Legislative Days in Springfield will be held on Tuesday, April 10 through Thursday, April 12.

NWMC Bicycle & Pedestrian Committee will meet on Tuesday, April 17 at 10:30 a.m. at the NWMC offices

NWMC Legislative Committee will meet on Wednesday, April 18 at 8:30 a.m. at the NWMC offices.

NWMC Finance Committee will meet on Wednesday, April 18 at 12:00 p.m. at the NWMC offices.

NWMC Board of Directors will meet on Wednesday, April 18 at 7:00 p.m. at the *Wheeling Village Hall*, 2 Community Boulevard.

NWMC Transportation Committee will meet on Thursday, April 26 at 8:30 a.m. at the NWMC offices.