



**CITY OF EVANSTON**

**2005-2006  
BUDGET MEMO  
REQUESTS 6-15**



City of  
**Evanston™**

**CITY OF EVANSTON**

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FY 2005/06  
Budget Memo Requests  
Continued

6. Provide a breakdown of all spending on Parks – what projects and how much money, and what is the funding. (Pages 1 - 10)
7. Cigarette Tax. (Pages 11 - 12)
8. Provide budget and actual comparison for the past three years. (Pages 13 -21)
9. What is the exact square footage for the Sherman Avenue project? (Page 22)
10. Provide the schedule for the 2<sup>nd</sup> hand crew that was added this year. (Pages 23 - 24)
11. How much would it cost to have the Dodge Street corridor cleaned everyday? (Page 25)
12. Bottled water in the Civic Center and who pays for it? (Page 26)
13. Could we do a 50/50 on water line replacements from the parkway to the homes when the main water lines are updated? (Pages 27 - 28)
14. How much would it cost to repair/replace the James Park field 6 & 7 baseball fields fencing and when could it be completed? (Page 29)
15. Explain the funding for the Library youth services project. How much private funding is in the project? (Page 30 - 31)



# Interdepartmental Memorandum

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To: Julia A. Carroll, City Manager  
From: Patrick G. Casey, Director of Management and Budget  
Subject: **Budget Memo # 6 – PF&R CIP Seven Year Plan Information**  
Date: January 27, 2005

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At the second Budget Hearing on January 22, 2005, the Council asked for a breakdown of CIP allocations to Evanston parks.

**Attachment 1** compares the dollars that were included in the Seven Year Plan and the actual dollars allocated/proposed in the first 6 years of the Plan (FY 2001- FY 2006)

**Attachment 2** lists dollars and funding sources for all park related projects in the years covered by the PF&R Seven Year Plan. At the bottom of the table is a percentage breakdown of the parks related spending compared to the total annual GO Bond Capital Budget for that year.

**Attachment 3** is a copy of the PF&R Seven Year Plan which covers FY 2000-01 through FY 2006-07.

PF&R Dollars Proposed vs. Dollars Allocated

	FY 00-01	FY 01-02	FY 02-03	FY 03-04	FY 04-05	FY 05-06	TOTAL
<b>Seven Year Plan Proposal</b>	\$2,016,005	\$1,650,000	\$1,650,000	\$1,650,000	\$1,650,000	\$1,650,000	<b>\$10,266,005</b>
<b>Sum Park Related Allocations</b>	\$2,216,850	\$2,209,305	\$1,971,000	\$2,724,200	\$2,306,700	\$2,049,000	<b>\$13,477,055</b>
Total GO Bond Portion	\$1,811,850	\$1,845,000	\$1,670,000	\$1,878,900	\$2,026,700	\$1,614,000	
Total CDBG Portion	\$405,000	\$191,005	\$281,000	\$405,500	\$260,000	\$435,000	
Grants	\$0	\$0	\$0	\$419,800	\$0	\$0	
Private Source - Noyes Studio	\$0	\$0	\$20,000	\$20,000	\$20,000	\$0	
Earned Interest		\$173,300					
<b>Actual Spending above proposed spending level</b>	<b>\$200,845</b>	<b>\$559,305</b>	<b>\$321,000</b>	<b>\$1,074,200</b>	<b>\$656,700</b>	<b>\$399,000</b>	<b>\$3,211,050</b>
<b>Spending as a percent of proposed spending</b>	<b>110%</b>	<b>134%</b>	<b>119%</b>	<b>165%</b>	<b>140%</b>	<b>124%</b>	<b>131%</b>

\* This spreadsheet reflects the first 6 years of the Seven Year Plan.

**CIP PF&R Related Projects**

<b>Project</b>	<b>Funding Source</b>	<b>FY 00-01 Allocation</b>	<b>FY 01-02 Allocation</b>	<b>FY 02-03 Allocation</b>	<b>FY 03-04 Allocation</b>	<b>FY 04-05 Allocation</b>	<b>FY 05-06 Proposed</b>
Mason Park						\$467,200	\$480,000
	CDBG				\$150,000	\$150,000	\$360,000
	GO Bonds					\$317,200	\$120,000
Fleetwood Jourdain Ctr							
	CDBG	\$75,000		\$281,000			\$75,000
Fleetwood Jourdain Roof						\$223,500	
	CDBG					\$90,000	
	GO Bonds					\$133,500	
CDBG Target Area Trees							
	CDBG				\$23,000	\$20,000	
Lovelace Park							
	GO Bonds				\$13,000	\$400,000	\$513,000
Eiden Park							
	GO Bonds						\$356,000
Monroe Tot Lot							
	GO Bonds						\$117,000
Sargent Park							
	GO Bonds						\$138,000
Megowan Park							
	GO Bonds						\$70,000
Baker Park							
	GO Bonds						\$15,000
Clark Street Beach House							
	GO Bonds						\$25,000
Greenwood St Beach House							
	GO Bonds						\$25,000
Lighthouse Beach House							
	GO Bonds						\$25,000

**CIP PF&R Related Projects**

<b>Project</b>	<b>Funding Source</b>	<b>FY 00-01 Allocation</b>	<b>FY 01-02 Allocation</b>	<b>FY 02-03 Allocation</b>	<b>FY 03-04 Allocation</b>	<b>FY 04-05 Allocation</b>	<b>FY 05-06 Proposed</b>
Greenleaf Park Shelter	GO Bonds						\$25,000
Chandler Center	GO Bonds	\$123,000				\$40,000	\$160,000
Ecology Center	GO Bonds					\$60,000	\$25,000
Art Center Coach House Apt	GO Bonds				\$200,000	\$30,000	
Cartwright Park	GO Bonds					\$132,500	
Clark Street Beach	GO Bonds					\$25,000	
Crown Center Systems Repair	GO Bonds	\$40,000	\$40,000	\$50,000	\$50,000	\$50,000	
Dempster Street Beach House	GO Bonds					\$18,000	
Eggleston Park	GO Bonds				\$100,000	\$450,000	
Evanston Art Center	GO Bonds			\$50,000		\$24,000	
Ladd Capital Maint.	GO Bonds	\$25,000	\$25,000		\$25,000	\$25,000	
Lagoon Building Fac	GO Bond	\$32,000	\$20,000			\$25,000	
Larimer Park Shelter	GO Bonds					\$20,000	

**CIP PF&R Related Projects**

<b>Project</b>	<b>Funding Source</b>	<b>FY 00-01 Allocation</b>	<b>FY 01-02 Allocation</b>	<b>FY 02-03 Allocation</b>	<b>FY 03-04 Allocation</b>	<b>FY 04-05 Allocation</b>	<b>FY 05-06 Proposed</b>
<b>Levinson Tot Lot</b>							
	GO Bonds					\$131,500	
<b>Lighthouse Fog Houses</b>							
	GO Bonds					\$30,000	
<b>Noyes Center</b>							
	GO Bonds	\$91,350				\$15,000	
<b>Noyes Studio Upgrade Matching</b>							
	GO Bonds			\$20,000	\$20,000	\$20,000	\$40,000
	Studio Tenent Matching			\$20,000	\$20,000	\$20,000	
<b>Park Maint. And Furniture Replacement</b>							
	GO Bonds	\$60,000	\$50,000	\$50,000	\$50,000	\$50,000	
<b>Shore Preservation</b>							
	GO Bonds	\$30,000	\$30,000		\$30,000	\$30,000	
<b>Foster Park</b>							
	GO Bonds				\$183,800		
	CDBG				\$232,500		
<b>Fitzsimmons Park Tennis Courts</b>							
					\$218,500		
<b>Clyde-Brummel Park Basketball</b>							
	Go Bonds				\$41,300		
	Grant				\$142,100		
<b>Gilbert Park</b>							
	GO Bonds				\$233,700		
<b>Dempster Street Beach Office</b>							
	Go Bonds				\$51,000		
<b>Merrick Rose Garden</b>							
	GO Bonds	\$40,000		\$168,300	\$153,900		
<b>Cartwright Park</b>							

**CIP PF&R Related Projects**

<b>Project</b>	<b>Funding Source</b>	<b>FY 00-01 Allocation</b>	<b>FY 01-02 Allocation</b>	<b>FY 02-03 Allocation</b>	<b>FY 03-04 Allocation</b>	<b>FY 04-05 Allocation</b>	<b>FY 05-06 Proposed</b>
	GO Bonds				\$61,000		
<b>Kelly Park</b>	Go Bonds				\$155,000		
<b>Leahy Park (Renovation and Sled Hill Improvements)</b>	GO Bonds	\$25,000			\$117,700		
	Grant				\$277,700		
<b>Ecology Center Driveway</b>	GO Bonds	\$15,000	\$50,000		\$55,000		
<b>Fleetwood Jourdain Theatre</b>	GO Bonds				\$120,000		
<b>James Park (Soccer, Baseball, Phase III)</b>	GO Bonds	\$1,000,000	\$873,300	\$178,500			
<b>Ackerman Park Shelter &amp; Tennis Courts</b>	GO Bonds	\$35,000	\$25,000	\$144,600			
<b>Chandler Park Basketball Courts</b>	GO Bonds			\$32,000			
<b>Butler Park</b>	GO Bonds		\$103,900	\$826,400			
<b>Hinman Tot Lot</b>	GO Bonds			\$150,200			
<b>Crown Center Study</b>	GO Bonds		\$200,000				
<b>Snyder Park</b>	GO Bonds		\$185,200				
<b>Burnham Shores Playground &amp; Tennis Courts</b>	GO Bonds	\$100,000	\$137,600				
<b>Crown Center Repairs</b>	GO Bonds	\$20,000	\$60,000				

**CIP PF&R Related Projects**

<b>Project</b>	<b>Funding Source</b>	<b>FY 00-01 Allocation</b>	<b>FY 01-02 Allocation</b>	<b>FY 02-03 Allocation</b>	<b>FY 03-04 Allocation</b>	<b>FY 04-05 Allocation</b>	<b>FY 05-06 Proposed</b>
	CDBG	\$55,000					
<b>Lakefront (Fencing, Signage, Beach Entrance Rehab, Electrical Expansion)</b>							
	GO Bonds	\$92,500	\$45,000				
<b>Beck Park</b>							
	CDBG	\$95,000	\$157,550				
<b>Fitness Equipment Replacement</b>							
	CDBG		\$33,455				
<b>Bent Park</b>							
	GO Bonds	\$83,000					
	Earned Interest		\$173,300				
<b>Alexander Park</b>							
	CDBG	\$80,000					
<b>Harbert Park</b>							
	CDBG	\$100,000					
<b>Sum of Proposed Park Related Allocations</b>		\$2,216,850	\$2,209,305	\$1,971,000	\$2,724,200	\$2,306,700	\$2,049,000
Total GO Bond Portion		\$1,811,850	\$1,845,000	\$1,670,000	\$1,878,900	\$2,026,700	\$1,614,000
Total CDBG Portion		\$405,000	\$191,005	\$281,000	\$405,500	\$260,000	\$435,000
Grants		\$0	\$0	\$0	\$419,800	\$0	\$0
Private Source - Noyes Studio Tenants		\$0	\$0	\$20,000	\$20,000	\$20,000	\$0
Earned Interest			\$173,300				
% of Total GO Bond Allocation		42.14%	34.57%	27.83%	28.91%	31.18%	24.83%

2001 - 2007 CIP Proposal									
Item	Totals	2001	2002	2003	2004	2005	2006	2007	
<b>Recreation Building</b>									
Crown Center Study	200,000	200,000							
Rec building subtotal	200,000	200,000	-	-	-	-	-	-	-
<b>Soccer/football field renovations and irrigation systems</b>									
Crown (1)	200,900						200,900		
Foster (1)	183,800			183,800					
James (5)	736,100	173,300	178,500		189,300	195,000			206,900
Bent									
Soccer subtotal (6 fields)	1,120,800	173,300	178,500	183,800	189,300	195,000	200,900		206,900
<b>Baseball/softball renovations and irrigation systems</b>									
Crown (1 infield)	522,600						522,600		
James (4 outfields)	700,000	700,000							
Leahy (1 infield)	117,700			117,700					
Mason (1 infield)	119,600					119,600			
Baseball subtotal (3 infields, 4 outfields)	1,459,900	700,000	-	117,700	-	119,600	522,600		-
<b>Tennis court renovations</b>									
Ackerman (2)	144,600		144,600						
Bent (2)	122,200					122,200			
Burnham Shores (2)	137,600	137,600							
Cartwright (2)	99,700				99,700				
Crown (4)	338,300								338,300
Fitzsimons (2)	157,100			157,100					
Tennis court subtotal (14 courts)	999,500	137,600	144,600	157,100	99,700	122,200	-		338,300
<b>Court lighting renovations</b>									
Crown (4)	120,400								120,400
Fitzsimons (2)	61,400			61,400					
Court lighting subtotal (6 courts)	181,800	-	-	61,400	-	-	-		120,400
<b>Basketball court renovations</b>									
Bent (1)	57,500					57,500			
Cartwright (1)	32,800				32,800				
Chandler (1/2)	32,000		32,000						
Clyde/Brumel (1)	41,300			41,300					
Eggleston (1/2)	25,000			25,000					
Larimer (1)	57,500					57,500			
Lovelace (1)	56,700				56,700				
Mason (4)	133,800				133,800				
Basketball subtotal (9 full, 2 half)	436,600	-	32,000	66,300	223,300	115,000	-		-



2001 - 2007 CIP Proposal								
Item	Totals	2001	2002	2003	2004	2005	2006	2007
<b>Ongoing Programs</b>								
Lakefront - shore		30,000	30,000	30,000	30,000	30,000	30,000	30,000
Noyes - studio upgrade			20,000	20,000	20,000	20,000	20,000	20,000
Park Maint. - furniture		50,000	50,000	50,000	50,000	50,000	50,000	50,000
Crown - system repair		40,000	50,000	50,000	50,000	50,000	50,000	50,000
Ongoing programs subtotal	870,000	120,000	150,000	150,000	150,000	150,000	150,000	150,000
<b>Additional 2001 Projects</b>								
Ackerman - shelter		25,000						
Crown - lights, roof, drainage		60,000						
Ecology Center - driveway		50,000						
Ladd Arboretum - maint.		25,000						
Lakefront - fencing/signage		45,000						
Additional 2001 needs subtotal	205,000	205,000	-	-	-	-	-	-
<b>2001 CDBG Projects</b>								
Beck - phase II		157,550						
Fleetwood/Jourdain - fitness		33,455						
2001 CDBG projects subtotal		191,005	-	-	-	-	-	-
<b>Total Project Cost</b>	<b>11,916,005</b>	<b>2,016,005</b>	<b>1,850,000</b>	<b>1,650,000</b>	<b>1,650,000</b>	<b>1,650,000</b>	<b>1,650,000</b>	<b>1,650,000</b>



# Interdepartmental Memorandum

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To: Julia Carroll, City Manager  
From: Bill Stafford, Finance Director  
Kevin Lookis, Revenue Manager  
Subject: **Budget Memo # 7: Cigarette Tax**  
Date: January 27, 2005

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## ISSUE

This memo evaluates the revenue generated from increasing the City's cigarette tax from \$.16 per pack to \$.24 per pack or \$.32 per pack. It should be noted that the City of Chicago has raised their rate to \$.48 per pack effective with this year's budget.

## ANALYSIS

The cigarette tax revenue has fluctuated dramatically the last several years due to the changes in price and taxes.

	<u>FY 2003</u>	<u>FY 2004</u>	<u>FY 2005 Projected</u>
Cigarette Tax Revenue	\$271,862	\$179,099	\$200,000

There are several points that need to be made regarding the data above. The dramatic difference between FY03 and FY04 is the result of a large purchase of stamps in mid-February of 2003, and subsequent lack of an order by a particular company until August of 2003. This company usually ordered every month but indicated to us that the large order was to avoid proposed increases from both the City and the State of Illinois. More important, the numbers for FY05 need to take into consideration the massive Cook County increase which took effect May 1, 2004. This is why the revenue is skewed for this fiscal year, large purchases were made just prior to the tax taking effect.

		<u>PROJECTED</u>
Projected Cigarette Tax Revenue FY06	\$250,000.00	
Increase of .08 per pack	\$100,000.00	\$350,000.00
Increase of .16 per pack	\$150,000.00	\$400,000.00

The reason that \$.16 per pack only gets \$50,000 more is that we are assuming a certain amount of customer elasticity due to the higher increase. Keep in mind that the increases proposed here would still leave our tax at a level much less than that of Chicago. It will be imperative to keep the level substantially less in order to truly reap any benefit as a lower cost will result in "border crossing" into Evanston. If the tax is the same or only slightly lower we expect both Evanstonians as well as Chicagoans going elsewhere, thereby reducing the revenue to a level potentially lower than the current data. Since the increase to .48 per pack is now official in Chicago, we believe we can safely raise our level to the .16 as outlined above which will give the City the potential for an increase in revenue of \$150,000.00.

There is still the very real possibility that a .16 per pack increase in our tax would encourage residents to purchase cigarettes in neighboring Skokie and Wilmette where there is currently no additional cigarette tax in effect and no plan for one in the future. Since there are fewer outlets for cigarette sales in these communities, the loss on total sales of stamps would still be offset by the pack tax increase. There does not seem to have been much of an effect on the fact that the bordering communities have not had an additional tax in the past. Dependent on the need for the additional revenue necessary for FY06, it might be prudent to increase the tax to the .08 level this year and leave the options for the additional .08 in FY07. This would allow us to determine how viable a concern are the nearby communities and their lack of an additional tax amount.



# Interdepartmental Memorandum

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To: Julia A. Carroll, City Manager  
From: Patrick G. Casey, Director of Management and Budget  
Subject: **Budget Memo #8 - 3 Year Comparison Budget to Actual**  
Date: January 27, 2005

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At the first Budget Hearing on January 8, 2005, Mayor Morton asked for a 3 year history of budgeted revenues and expenditures. Clarification to the question was requested during the January 22<sup>nd</sup> Hearing, when Mayor Morton asked for a budget to actual comparison. Attached are three reports showing budgets and actual results for fiscal years 2002-03, 2003-04, and year-to-date 2004-05. These three reports are as follows:

**Expenditure Summary** - showing budgeted expenditures to actuals by department

**Revenue Summary** – showing budgeted revenues to actuals by revenue type

**Revenue Detail** – showing budgeted revenues to actuals by individual revenue source

**GENERAL FUND EXPENDITURES  
FY03 THROUGH FY06\*  
BUDGET TO ACTUAL COMPARISON  
EXPENDITURE SUMMARY**

\* FY06 Budget is as proposed

^ FY05 actuals are year to date (through January 24)

Expenditure by Purpose	2002 - 03			2003 - 04			2004 - 05^		
	Budget	Actual	% Expended	Budget	Adjusted	% Expended	Budget	YTD Adjusted	% Expended
LEGISLATIVE	443,100	427,657	96.5%	460,600	453,010	98.4%	488,400	371,708	76.1%
CITY MANAGER'S OFFICE	649,100	669,946	103.2%	595,900	671,194	112.6%	648,500	603,957	93.1%
MANAGEMENT AND BUDGET	8,445,500	8,279,469	98.0%	10,375,700	9,639,596	92.9%	8,773,100	8,339,327	95.1%
LEGAL DEPARTMENT	634,000	678,993	107.1%	559,000	560,141	100.2%	662,800	444,888	67.1%
HUMAN RESOURCES	1,081,900	1,215,631	112.4%	1,083,500	1,132,224	104.5%	1,170,900	1,044,052	89.2%
FINANCE DEPARTMENT	1,711,400	1,684,080	98.4%	1,617,700	1,828,310	113.0%	1,889,000	1,695,130	89.7%
FACILITIES MANAGEMENT	2,063,800	2,131,251	103.3%	2,115,800	2,237,013	105.7%	2,273,300	1,884,366	82.9%
COMMUNITY DEVELOPMENT	2,555,000	2,464,104	96.4%	2,480,100	2,509,825	101.2%	2,787,400	2,272,208	81.5%
POLICE DEPARTMENT	16,147,900	16,642,402	103.1%	16,202,700	16,773,553	103.5%	17,658,300	14,594,350	82.6%
FIRE DEPARTMENT	9,353,200	9,540,479	102.0%	9,258,300	10,165,166	109.8%	10,085,500	8,627,374	85.5%
HEALTH AND HUMAN SERVICES	3,791,700	3,732,225	98.4%	3,707,200	4,155,234	112.1%	4,802,100	3,619,023	75.4%
PUBLIC WORKS	11,057,600	11,212,831	101.4%	10,938,400	11,193,518	102.3%	11,500,000	9,576,817	83.3%
HUMAN RELATIONS COMM DEP	533,600	522,723	98.0%	515,300	489,167	94.9%	542,700	393,897	72.6%
LIBRARY DEPARTMENT	3,751,100	3,760,105	100.2%	3,794,600	3,915,337	103.2%	4,057,900	3,548,554	87.4%
PARKS/FORESTRY AND REC	10,125,400	9,654,769	95.4%	10,049,000	10,126,788	100.8%	10,885,100	8,845,866	81.3%
<b>Grand Total(s)</b>	<b>\$ 72,344,300</b>	<b>\$ 72,616,665</b>	<b>100.4%</b>	<b>\$ 73,753,800</b>	<b>\$ 75,850,077</b>	<b>102.8%</b>	<b>\$ 78,225,000</b>	<b>\$ 65,861,516</b>	<b>84.2%</b>

**NOTE ON 2003-04 EXPENDITURE EXCESS:**

The FY2004 Budget was approved with funding for a 2% increase for all employees due to contracts being outstanding at the time of approval. The contracts were finalized mid year resulting in an average increase of 3.4%. Thus, 1.4% or \$1,032,553 of the excess is the result of contract/wage adjustments that were finalized after the budget was adopted.

Additionally, termination payouts for Fire and Police exceeded budgeted expenditures by approximately \$670,000 or 0.9% of the total budget.

Thus, 2.3% of the overexpenditure is the result of termination payouts and contract wage adjustments.

**GENERAL FUND REVENUES  
FY03 THROUGH FY06\*  
BUDGET TO ACTUAL COMPARISON  
REVENUE SUMMARY**

\* FY06 Budget is as proposed

^ FY05 actuals are year to date (through January 24)

REVENUE TITLE	2002 - 03			2003 - 04			2004 - 05^		
	BUDGET	ACTUAL	% Realized	BUDGET	ACTUAL	% Realized	BUDGET	YTD ACTUAL	% Realized
<b>50000 REVENUES</b>									
51000 PROPERTY TAXES	14,715,000	14,593,840	99.2%	15,219,300	15,268,770	100.3%	15,808,600	14,468,300	91.5%
51500 OTHER TAXES	32,616,500	33,912,442	104.0%	33,347,500	35,212,887	105.6%	34,881,500	30,333,480	87.0%
52000 LICENSES, PERMITS & FEES	6,425,600	6,459,186	100.5%	5,834,500	6,699,056	114.8%	6,238,700	6,534,027	104.7%
52500 FINES AND FORFEITURES	3,547,600	3,742,055	105.5%	4,062,600	4,162,610	102.5%	4,167,500	3,487,351	83.7%
53000 CHARGES FOR SERVICES	6,246,100	6,066,826	97.1%	5,744,000	5,838,611	101.6%	6,084,000	5,079,486	83.5%
55000 INTERGOVERNMENTAL REV	825,200	759,450	92.0%	640,300	1,306,378	204.0%	1,793,600	1,179,163	65.7%
56000 OTHER REVENUE	321,800	433,999	134.9%	294,000	582,819	198.2%	275,000	427,318	155.4%
56500 INTEREST INCOME	200,000	266,949	133.5%	200,000	205,456	102.7%	200,000	154,866	77.4%
57000 TRNSFR FROM OTHER FUNDS	7,297,500	7,114,040	97.5%	8,250,500	8,004,723	97.0%	8,612,200	7,705,576	89.5%
57500 LIBRARY-OTHER REVENUE	149,000	165,744	111.2%	161,100	184,710	114.7%	163,900	136,511	83.3%
<b>50000 REVENUES</b>	<b>\$ 72,344,300</b>	<b>\$ 73,514,531</b>	<b>101.6%</b>	<b>\$ 73,753,800</b>	<b>\$ 77,466,020</b>	<b>105.0%</b>	<b>\$ 78,225,000</b>	<b>\$ 69,506,078</b>	<b>88.9%</b>

**NOTE ON 2003-04 REVENUE EXCESS:**

Explanation of excess revenue is as follows:

Real Estate Transfer Tax	\$ 1,511,084
Utility Tax (Natural Gas)	\$ 596,711
Building Permits	\$ 316,309
Cable Franchise	\$ 152,977
Zoning Fees	\$ 124,020
Fines	\$ 100,010
Grants	\$ 181,951
Other Permits (electric/plumb)	\$ 288,400
<b>TOTAL:</b>	<b>\$ 3,271,462</b>

As adopted by the City's Budget Policy, the fund reserve policy was implemented with regard to these excess funds. The Fund Reserve Policy states that a minimum of 8.3%, or one month of operating expenses shall be maintained as a reserve and that any monies over a 10% reserve in the general fund shall be re-appropriated to other funds that have not met their reserve requirements.

**GENERAL FUND REVENUES  
FY03 THROUGH FY06\*  
BUDGETS**

**REVENUE DETAIL**

^ FY05 actuals are year to date  
(through January 24)

REVENUE TITLE	2002 - 03		2003 - 04		2004 - 05^	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	YTD ACTUAL
<b>50000 REVENUES</b>						
<b>50100 OPERATING REVENUES</b>						
<b>51000 PROPERTY TAXES</b>						
51015 PROPERTY TAXES	14,565,000	14,565,000	15,194,300	15,194,300	15,783,600	14,468,300
51025 PRIOR YEAR'S TAXES	150,000	28,840	25,000	74,470	25,000	
<b>51000 PROPERTY TAXES</b>	<b>14,715,000</b>	<b>14,593,840</b>	<b>15,219,300</b>	<b>15,268,770</b>	<b>15,808,600</b>	<b>14,468,300</b>
<b>51500 OTHER TAXES</b>						
51515 STATE USE TAX	750,000	652,297	670,000	714,225	660,000	584,867
51520 ST REV SH-PHOTOFINISH	150,000	34,446				
51525 SALES TAX - BASIC	7,800,000	8,055,766	8,100,000	7,762,537	8,200,000	7,012,719
51530 SALES TAX - HOME RULE	4,900,000	5,457,333	5,300,000	5,459,126	5,500,000	4,789,781
51535 AUTO RENTAL TAX	34,000	33,325	34,000	32,872	34,000	22,165
51540 ATHLETIC CONTEST TAX	500,000	491,295	500,000	519,506	500,000	89,055
51545 STATE INCOME TAX	5,300,000	4,878,485	4,800,000	4,492,918	4,300,000	3,479,158
51555 FIRE INSURANCE TAX	50,000	72,947	50,000	(58,947)	50,000	
51565 ELECTRIC UTILITY TAX	2,600,000	2,711,548	2,650,000	2,550,321	2,700,000	1,973,111
51570 NATURAL GAS UTILITY TAX	1,100,000	992,874	800,000	1,396,711	1,000,000	834,753
51575 NAT GAS USE TAX HOME RULE	300,000	329,464	300,000	415,382	900,000	536,971
51585 CIGARETTE TAX	300,000	271,862	300,000	179,100	300,000	334,576
51590 EVANSTON MOTOR FUEL TAX	350,000	307,000	320,000	308,210	320,000	212,688
51595 LIQUOR TAX	1,375,000	1,425,905	1,400,000	1,531,964	1,425,000	1,221,956
51596 FOOD AND BEVERAGE TAX						
51600 PARKING TAX	950,000	1,221,756	1,500,000	1,669,478	1,500,000	1,382,386
51605 PERS. PROP. RPL. TAX	662,000	436,696	428,000	502,260	297,000	552,405
51610 PERS. PROP. RPL. TAX REC	45,800	45,800	45,800	45,800	45,800	45,800
51615 PERS. PROP. RPL. TAX LIB	49,700	49,700	49,700	49,700	49,700	49,700
51620 REAL ESTATE TRANSFER TAX	2,500,000	3,692,556	2,500,000	4,011,084	3,500,000	3,980,633
51625 TELECOMMUNICATIONS TAX	2,900,000	2,746,533	3,600,000	3,624,075	3,600,000	3,227,209
51630 AMUSEMENT TAX				6,565		3,547
51640 TAX PROCEEDS SCRIB2		4,854				
<b>51500 OTHER TAXES</b>	<b>32,616,500</b>	<b>33,912,442</b>	<b>33,347,500</b>	<b>35,212,887</b>	<b>34,881,500</b>	<b>30,333,480</b>
<b>52000 LICENSES, PERMITS &amp; FEES</b>						
<b>52005 LICENSES</b>						
52010 VEHICLE LICENSES	2,020,000	1,984,665	2,020,000	2,100,343	2,000,000	2,051,640
52015 BUSINESS LICENSES	150,000	81,571	150,000	101,051	90,000	39,278
52020 PET LICENSES	43,000	41,108	43,000	42,745	40,000	42,398
52025 BICYCLE LICENSES	300	85	200	40	100	5
52030 CONTRACTORS' LICENSES	60,000	83,676	60,000	89,391	80,000	66,925
52035 ROOMING HOUSE LICENSES	180,000	182,984	180,000	180,774	170,000	138,488
52040 LIQUOR LICENSES	250,000	266,206	250,000	288,462	275,000	285,481
52045 FARMERS' MARKET LICENSES	14,000	16,500	14,000	23,780	27,700	25,500
52050 OTHER LICENSES	2,400		2,400	141		
52055 LONG TERM CARE LICENSES	112,400	107,439	112,400	108,540	112,400	65,580
52070 RESIDENT CARE HOME				500		
<b>52005 LICENSES</b>	<b>2,832,100</b>	<b>2,764,234</b>	<b>2,832,000</b>	<b>2,935,767</b>	<b>2,795,200</b>	<b>2,715,295</b>
<b>52075 PERMITS</b>						
52080 BUILDING PERMITS	2,042,000	1,868,335	1,600,000	1,916,310	1,900,000	2,301,171
52085 PLAN REVIEW						2,882
52090 PLUMBING PERMITS	175,000	182,575	100,000	165,189	150,000	121,937
52095 ELECTRICAL PERMITS	150,000	159,082	120,000	175,960	160,000	147,784

	2002 - 03		2003 - 04		2004 - 05^	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	YTD ACTUAL
52105 SIGNS AND AWNING PERMITS	7,000	16,160	10,000	8,741	10,000	10,947
52110 OTHER/MISC PERMITS	225,000	311,012	200,000	294,540	220,000	319,549
52115 ELEVATOR PERMITS	55,000	55,454	55,000	42,874	55,000	12,620
52120 HEATING VENT. A/C PERMIT	225,000	177,451	150,000	184,248	150,000	183,368
52125 COMMERCIAL DRIVE. PERMIT	600	460	600	740	500	120
52130 RESIDENTS ANNUAL PRKG PE	113,000	130,330	113,000	114,509	130,000	114,830
52131 VISITOR PARKING PERMITS				18,421		13,127
52135 FIRE SUPPRESSION/ALARM				(1,565)		(1,135)
52075 PERMITS	<b>2,992,600</b>	<b>2,900,859</b>	<b>2,348,600</b>	<b>2,919,967</b>	<b>2,775,500</b>	<b>3,227,200</b>
52140 FEES						
52145 ANNUAL SIGN FEES	32,000	33,313	30,000	40,230	32,000	27,082
52155 PLAT PR.&SIGN APP HRG FE	2,500	(165)	2,500	397	1,000	
52170 ALARM PANEL FRANCHISE FE	14,400			18,000	20,000	10,800
52175 NU/CENTEL EASEMENT	97,000	97,104	97,000	97,104	40,000	47,000
52180 CABLE FRANCHISE FEE	420,000	587,945	475,000	627,977	525,000	506,650
52185 NICOR FRANCHISE FEE	35,000	75,898	49,400	59,614	50,000	
52140 FEES	<b>600,900</b>	<b>794,095</b>	<b>653,900</b>	<b>843,322</b>	<b>668,000</b>	<b>591,532</b>
52000 LICENSES, PERMITS & FEES	<b>6,425,600</b>	<b>6,459,188</b>	<b>5,834,500</b>	<b>6,699,056</b>	<b>6,238,700</b>	<b>6,534,027</b>
52500 FINES AND FORFEITURES						
52505 TICKET FINES-PARKING	2,942,000	3,012,873	3,400,000	3,375,155	3,500,000	2,826,833
52510 REGULAR FINES	160,000	224,977	170,000	259,098	175,000	206,540
52520 BUILDING CODE VIOLATIONS	5,000	4,986	5,000	178	5,000	
52525 ANIMAL ORDINANCE PENALTY	1,600		1,600		1,500	
52530 BOOT RELEASE FEE	50,000	92,500	50,000	121,495	85,000	103,125
52540 FIRE FALSE ALARM FINES	40,000	86,495	40,000	11,761	55,000	28,315
52545 POLICE FALSE ALARM FINES	75,000	56,920	100,000	105,575	75,000	71,760
52550 LONG-TERM CARE FINE		50				
52555 HOUSING CODE VIOL FINES	4,000	230	1,000	2,900	1,000	2,968
52560 PERMIT PENALTY FEES	10,000	10,624	5,000	33,386	5,000	18,157
52570 ADMIN ADJUDICATION	110,000	84,173	130,000	84,296	100,000	89,683
52610 LIBRARY FINES & FEES	150,000	168,227	160,000	168,766	165,000	139,970
52500 FINES AND FORFEITURES	<b>3,547,600</b>	<b>3,742,055</b>	<b>4,062,600</b>	<b>4,162,610</b>	<b>4,167,500</b>	<b>3,487,351</b>
53000 CHARGES FOR SERVICES						
53005 HEALTH DEPT.- CHRGS FOR S						
53010 BIRTH AND DEATH RECORDS				6,427		(30)
53020 TB NURSING SERVICES	12,000	12,040	12,000	12,000	12,000	10,000
53025 VD PROGRAM-SKOKIE	1,500		1,500	2,250	2,250	1,500
53030 HEALTH SVC. CHG. OTHER		375				
53040 CHILD HEALTH						
53045 HEALTH SVC. FEES - L				5		
53050 SANITATION CLASSES		3,135		5,395		10,615
53065 HOMELESS HEALTH CLINIC		6				132
53070 FAMILY PLANNING OUTREACH	3,000	2,007	3,000	1,468	2,000	709
53075 DENTAL CLINIC	90,000	64,514	90,000	67,989	90,000	68,969
53080 FLU & PNEUMONIA PROGRAM		20,553		17,393		7,495
53085 HEALTH CLINIC IMMUNIZATN	7,000	4,844	8,000	3,832	5,000	3,046
53090 HEALTH CL. SEX TRANS DIS	4,200	1,220	5,000		1,200	
53095 HEALTH CLINIC-TB	2,000	3,245	2,500	3,360	3,200	2,867
53100 HEALTH CLINIC-LAB	8,500	12,822	11,900	12,043	16,200	8,182
53105 HEALTH CLINIC FOOD EST	165,000	143,256	165,000	150,148	145,000	134,892
53110 HEALTH CLINIC-WELL CHILD	2,500	270	2,500		250	
53115 HEALTH CLINIC-SCHOOL PHY	3,500	2,387	3,500	2,065	2,000	1,435
53120 S.T.D.		2,487		3,386		6,965
53125 S.T.D-E		2,191		3,399		60
53135 DENTAL CHECK UP		5,758		8,250		7,625
53140 EMERGENCY DENTAL EXAM		90		140		155

	2002 - 03		2003 - 04		2004 - 05^	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	YTD ACTUAL
53145 X-RAYS		15		91		35
53150 AMALGAM FILLING		985		895		325
53155 RESIN FILLING		1,135		2,145		3,850
53160 SEDATIVE FILLING		60		95		50
53165 EXTRACTION		300		405		240
53170 PULPOTOMY		675		730		910
53175 SEALANT OFFICE VISIT		560		649		849
53180 ADDITIONAL SEALANTS		280		77		35
53185 TEMPORARY LICENSE FEE		3,345		3,251	3,300	3,211
53190 FOOD DELIVERY VEHICLE		6,500		6,459	6,500	4,284
53195 SCAVENGER TRUCK				2,250		2,340
53200 BEV.SNACK VENDING MACHIN		33,079		21,326	33,000	37,877
53205 FOOD VENDING MACHINE		195		1,770		
53210 TOBACCO LICENSE		13,750		15,000	12,000	11,095
53215 BIRTH CERTIFICATE	79,000	87,345	79,000	83,494	90,000	82,178
53220 DEATH CERTIFICATE-16.23	79,000	65,139	79,000	47,320	55,000	41,567
53220 DEATH CERTIFICATE-16.O	62,000	56,374	66,700			10
53230 FUNERAL DIRECTOR LICENSE		5,975	4,500	7,050	4,500	6,480
53235 TEMP FUNERAL DIREC LICEN		2,607		5,059		5,693
53005 HEALTH DEPT.- CHRGS FOR S	<b>519,200</b>	<b>559,519</b>	<b>534,100</b>	<b>497,616</b>	<b>483,400</b>	<b>465,646</b>
53560 RECREATION - CHRGS FOR SV				(482)		(50)
53565 RECREATION PROGRAM CHARG	3,725,900	3,667,222	3,844,900	3,669,310	4,103,000	3,131,368
53566 RECREATION DEFERRED						185,195
53569 Rec unreconciled J				2,745		1,995
53560 RECREATION - CHRGS FOR SV	<b>3,725,900</b>	<b>3,667,222</b>	<b>3,844,900</b>	<b>3,671,573</b>	<b>4,103,000</b>	<b>3,318,508</b>
53570 WATER, SEWER & RECYCLING						
53605 RECYCLING SERVICE	628,000	635,026	628,000	635,595	628,000	482,101
53610 RECYCLING SERVICE CHARGE				11,826		9,677
53615 SANIT SPECIAL PICKUP FEE	70,000	11,407	40,000	61,663	25,000	47,509
53570 WATER, SEWER & RECYCLING	<b>698,000</b>	<b>646,433</b>	<b>668,000</b>	<b>709,084</b>	<b>653,000</b>	<b>539,287</b>
53620 OTHER CHRGS FOR SVCS						
53635 WEIGHTS AND MEASURES EX	1,000	730	1,000	955	1,000	1,030
53640 SENIOR TAXI COUPON SALES	55,000	64,332	55,000	61,816	68,000	71,213
53650 STATE HIGHWAY MAINTENANC	105,000	99,552	113,000	119,317	100,000	47,883
53655 FIRE COST RECOVERY CHARG	5,000	8,512	5,000	5,990	5,000	400
53656 OTHER SERVICE CHARGES	5,000	2,371	5,000	3,280	5,000	1,610
53660 RECYCLING-MATERIAL		414		365		425
53665 CONDO CONVERSION APP FEE	70,000	20,250	44,000	34,390	52,000	86,850
53675 AMBULANCE SERVICE	320,000	378,921	340,000	399,312	440,000	441,718
53680 TOWING CHARGES	50,000	(3,995)	50,000	38,495		(7,625)
53685 POLICE REPORT FEES	21,500	17,166	21,500	19,468	19,500	15,141
53690 WOOD RECYCLING		3,859		11,615		8,450
53695 ZONING FEES	35,000	40,581	25,000	47,693	40,000	49,140
53700 FIRE REPORT FEES	1,000		1,000		100	2,571
53705 FIRE BUILDING INSPECTION		5,875				300
53710 PASSPORT EXECUTION FEE	7,000	13,894	9,000	17,208	13,000	5,318
53715 ALARM PANEL SUB. FEE	27,500	45,109	27,500	151,520	100,000	30,195
53720 SKOKIE ANIMAL BOARD FEE		1,195		510	1,000	320
53725 BACKGR CHKS DAYCARE		380		500		(650)
53730 TELECOMMUN MAINTENANCE FEE	600,000	493,908				
53735 CURB/SIDEWALK REPL				46,940		1,656
53780 PLAN REVIEW		600				
53620 OTHER CHRGS FOR SVCS	<b>1,303,000</b>	<b>1,193,654</b>	<b>697,000</b>	<b>959,374</b>	<b>844,600</b>	<b>755,945</b>
53000 CHARGES FOR SERVICES	<b>6,246,100</b>	<b>6,066,828</b>	<b>5,744,000</b>	<b>5,837,647</b>	<b>6,084,000</b>	<b>5,079,386</b>
55000 INTERGOVERNMENTAL REVENUE						

	2002 - 03		2003 - 04		2004 - 05^	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	YTD ACTUAL
55005 COUNTY & LOCAL AID						
55015 STATE AID						
55025 FOR HEALTH DEPARTMENT	63,700	68,353	63,700	47,037	71,000	47,229
55030 INFANT IMMUNIZATION						2,500
55035 FAMILY CASE MANGMNT GRAN	95,000	114,200	110,500	117,200	126,300	101,663
55040 DENTAL SEALANT GRANT	7,800	3,828	7,800	4,213		1,598
55045 STATE AID-AIDS TESTING		7,264	7,200	1,814		
55050 IL DEPT HEALTH - INFO			4,000			
55065 IMPACT (TOBACCO) GRANT	37,000	8,232				
55070 IMMUNIZATION INITIATIVE						
55075 SUMMER FOOD INSPECTION		500		600		400
55080 KID CARE AGREEMENT		8,754	8,000	9,606	10,500	8,550
55085 IL TOBACCO FREE COMMUNIT		47,887	37,000	25,593	25,000	12,284
55090 TITLE XX FAMILY PLANNING	54,000	49,500	54,500	51,900	54,500	45,426
55100 ACCESS TO CARE		60		12		60
55105 HEARING AND VISION	6,400	3,656	6,400	12,700	6,400	
55120 HEALTH WELLNESS INITIATI	13,600	7,538	13,600			
55125 TEEN PREGNANCY PREV. GRN	55,000	49,548	55,600	53,976	56,600	64,697
55130 CHILDHOOD LEAD POISONING	4,000	1,458	4,000	2,526	4,000	685
55135 TEEN PARENT SERVICES PRO		7,400	10,000	10,034	15,000	31,736
55140 GENETIC EDUCATION GRANT	10,200	10,065	10,200	5,100	10,200	15,300
55141 VECTOR PREVENTION		1,135		1,135		5,000
55142 REACH LEARN GROW GRANT				448		7,028
55146 OTHER STATE GRANT				6,067	400,000	52,455
55150 TANNING PARLOR INSPECTIONS				100		150
55155 FAMILY CASE MGMT REIMB		40,341		67,620	140,000	99,807
55160 VIOL. CRIME VIC. ASST GR	20,000	20,000	20,000		20,000	20,000
55161 ICJIA GRANT-COMMUNITY SE			15,000		15,000	
55162 ICJIA GRANTS- VICTIM SER					60,000	
55165 DISTRICT 65 DENTAL EDGRT						1,500
55170 FIRE DEPARTMENT TRAINING	600	1,077	600	3,551	600	2,456
55180 ARTS COUNCIL	28,400		28,400	20,630		
55185 STATE ALLOTMENT				112,063		209,119
55231 LEAD PAINT HAZARD GRANT		11,536		121,273	373,000	29,163
55245 LIBRARY STATE PER CAPITA	90,700	89,887	86,900	92,799	83,500	46,399
IDC-reconcile-YOUTH OUTREACH	50,000					
IDC-reconcile-LIB HISPANIC OUTREA	36,000					
<b>55015 STATE AID</b>	<b>572,400</b>	<b>552,219</b>	<b>543,400</b>	<b>767,997</b>	<b>1,471,600</b>	<b>805,205</b>
55250 FEDERAL AID						
55255 COMM AGING GRT-ADVOCATE	17,800	16,894	17,800	15,140	19,000	26,057
55260 DEPT OF AGING - CO		5,546				
55265 FEMA	11,000	20,682		12,932	20,000	19,091
55270 POLICE TRAINING	8,000	3,442	8,000		8,000	
55275 HUD EMERG SHELTER GRANTS	84,000	81,513		83,021	80,000	84,304
55285 LAW ENFORCEMENT BLOCK GR	132,000	79,154	79,100	104,344	105,000	90,325
55290 OTHER FEDERAL AID						(49,560)
55295 HEALTH DEPT.S.E.E.D.GRAN				322,944		203,741
55310 BIO-TERRORISM GRANT					90,000	
<b>55250 FEDERAL AID</b>	<b>252,800</b>	<b>207,231</b>	<b>104,900</b>	<b>538,381</b>	<b>322,000</b>	<b>373,958</b>
<b>55000 INTERGOVERNMENTAL REVENUE</b>	<b>825,200</b>	<b>759,450</b>	<b>640,300</b>	<b>1,306,378</b>	<b>1,793,600</b>	<b>1,179,163</b>
56000 OTHER REVENUE						
56010 PROPERTY SALES AND RENTAL	130,000	136,643	130,000	93,223	46,000	96,955
56015 REVENUE FROM DAMAGE TO CI						
56025 DAMAGE TO CITY SIGNS				(3,615)		335
56030 DAMAGE TO CITY TRA				32,681		29,305
56031 DAMAGE TO STREET LIGHTS				30,379		2,083
56040 DAMAGE TO OTHER CITY PRO	25,000	42,515	25,000	32,157	40,000	5,578

	2002 - 03		2003 - 04		2004 - 05^	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	YTD ACTUAL
56045 MISCELLANEOUS REVENUE	127,800	214,885	100,000	352,245	150,000	176,708
56046 TAXICAB CLASS REVENUE				175		3,960
56065 SALE OF SURPLUS PROPERTY						60,295
56070 OVER AND SHORT		(333)				
56095 OVER AND SHORT - CASH				1,603		(3,351)
56100 OVER AND SHORT - OPERATING				(5)		
56101 DISCOUNTS TAKEN				2,290		240
56102 DISCOUNTS LOST				(100)		
56105 PAYMENT IN LIEU OF TAXES	27,000	27,302	27,000	26,000	27,000	26,000
56140 FEES AND MERCHANDISE SALE				4,445		(808)
56145 FEES AND OUTSIDE WORK		275				
56155 TRASH CART SALES				78		990
56175 PARKING PERMITS-RYAN FIEL	12,000	12,670	12,000	11,670	12,000	11,550
56180 MAYORS SUMMER YOUTH		42		(406)		1,253
56195 UNRECONCILED JDE IN						15,510
56196 JDE WATER INTERFACE						715
<b>56000 OTHER REVENUE</b>	<b>321,800</b>	<b>433,999</b>	<b>294,000</b>	<b>582,820</b>	<b>275,000</b>	<b>427,318</b>
<b>56500 INTEREST INCOME</b>						
56501 INTEREST INCOME	200,000	269,017	200,000	161,936	200,000	154,865
56585 UNREALIZED GAIN/LOSS				43,503		
56600 CITY REHAB REPAYMENT				17		
56595 2603 SHERIDAN RD. RENTAL		(2,068)				
<b>56500 INTEREST INCOME</b>	<b>200,000</b>	<b>266,949</b>	<b>200,000</b>	<b>205,456</b>	<b>200,000</b>	<b>154,865</b>
<b>57000 TRNSFR FROM OTHER FUNDS</b>						
57010 FROM FLEET SERVICES	121,100	121,100	116,400	117,400	123,200	107,616
57015 FROM MOTOR FUEL FUND					750,000	
57020 FROM MOTOR FUEL FUND-S/M	670,000	670,000	750,000	750,000		750,000
57030 FROM COMM. DEVEL. FUND	896,800	778,913	1,053,400	922,855	986,400	914,809
57035 FROM HOME FUND	35,500	32,028	37,300	32,868	38,400	33,517
57040 FROM EMERGENCY TEL SYSTEM	78,000	75,000	125,400	125,400	139,400	128,517
57050 FROM ECON DEV FUND	92,000	100,400	250,000	250,000	365,900	243,742
57060 FROM HOUSING FUND			30,000	30,000	30,900	30,900
57065 FROM WASHINGTON NAT'L DS	75,000	75,000	130,000	130,000	133,900	68,750
57070 FROM HOW HARTREY DEBT SER	10,000	10,000	100,000	100,000	125,000	125,000
57075 FROM SW TIF DEBT SERVICE	20,000	20,000	20,000	20,000	20,600	20,600
57085 FROM DOWNTOWN TIF DEBT SV	250,000	250,000	250,000	250,000	300,000	236,042
57100 FROM CAPITAL IMP. FUND	200,000	200,000	250,000	250,000	257,500	257,500
57110 FROM SPECIAL ASSMT. FUND	25,000	25,000	30,000	30,000	30,900	30,900
57130 FROM PARKING FUND	696,700	716,000	893,700	893,700	960,100	879,908
57135 FROM WATER FUND	145,800	145,800	153,000	153,000	157,600	144,467
57140 FROM WATER FUND-ROI	2,386,000	2,386,000	2,386,000	2,386,000	2,457,600	2,252,800
57145 FROM WATER FUND-ADMIN. EX	996,100	996,100	1,045,800	1,038,000	1,080,600	990,550
57160 FROM MAPLE AVE GARAGE FND	36,500	36,500	38,300	38,300	39,500	36,208
57165 FROM SEWER FUND	563,000	476,200	591,200	487,200	614,700	453,750
<b>57000 TRNSFR FROM OTHER FUNDS</b>	<b>7,297,500</b>	<b>7,114,041</b>	<b>8,250,500</b>	<b>8,004,723</b>	<b>8,612,200</b>	<b>7,705,576</b>
<b>57500 LIBRARY-OTHER REVENUE</b>						
57505 LIBRARY VIDEO RENTALS	55,000	60,345	60,000	62,649	60,000	49,452
57510 NON-RESIDENT LIBRARY CARD	3,000	3,515	3,000	3,080	3,000	2,980
57515 LIBRARY MATERIAL REPLACEM	20,000	21,531	20,000	22,621	21,000	18,871
57520 LIBRARY MATERIAL RESERVES	4,700	5,011	4,700	5,616	5,000	5,572
57525 LIBRARY MISC. REVENUES	4,000	3,566	4,000	3,526	3,500	2,196
57530 LIBRARY RENTAL BOOKS	9,000	8,598	9,000	8,316	8,600	6,725
57535 LIBRARY COPY MACH. CHG	22,000	27,449	24,000	26,559	26,000	22,074
57540 LIBRARY MEETING RM RENTAL	8,500	8,630	8,500	24,979	8,700	5,320
57545 NORTH BRANCH RENTAL INC	20,000	24,600	25,100	25,200	26,100	21,675
57550 LIBRARY MULTIMEDIA COLLEC	2,800	2,499	2,800	2,165	2,000	1,646

	2002 - 03		2003 - 04		2004 - 05^	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	YTD ACTUAL
57500 LIBRARY-OTHER REVENUE	149,000	165,744	161,100	184,711	163,900	136,511
50100 OPERATING REVENUES	72,344,300	73,514,536	73,753,800	77,465,058	78,225,000	69,505,977
50000 REVENUES	72,344,300	73,514,531	73,753,800	77,465,056	78,225,000	69,505,978



# Interdepartmental Memorandum

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To: Julia A. Carroll, City Manager  
From: Patrick G. Casey, Director of Management and Budget  
Subject: **Budget Memo # 9- Square Footage Information for Sherman Avenue Development Project**  
Date: January 26, 2005

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At the January 22<sup>nd</sup> Budget Hearing Alderman Bernstein requested updated information regarding square footage usage at the Sherman Avenue development. Project information follows:

**Condo** - 400,000 sq/ft.  
253 units

**Garage** - 572,000 sq/ft.  
1,284 public parking spaces

**Retail** - 152,000 sq/ft.  
Which include the health club of approximately 60,000 square feet.



# Interdepartmental Memorandum

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To: Julia Carroll, City Manager  
From: David Jennings, Director of Public Works  
Subject: **Budget Memo # 10: Provide the schedule for the 2<sup>nd</sup> hand crew that was added this year.**  
Date: January 27, 2005

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## ***Background:***

The second hand crew was added at the request of the A&PW Committee after the budget process was completed. The Committee discussed a request to increase City-wide cleaning efforts at their April 26, 2004 meeting. In the discussion, the staff agreed to add seasonal labor and use existing equipment, with the result being one additional crew or a total of two crews. The employees were divided up so that each crew would have at least one permanent employee. While we were not authorized to add money to the budget, the understanding was that we would provide this service in the current year and budget the funds to cover it in future years. The cost is about \$50,000 and this increase is already included in the proposed budget (p.240, account 2675.61060).

## ***The schedule:***

Based on the Committee discussion, we focused on entrances to the City and additional efforts in the business areas. We generally try to check the areas every other day and clean them up by doing litter pick up. The service is provided about 34 weeks per year and is not done in the winter

Streets and Sanitation Additional Hand Crew  
Entrances to the City

Howard & Chicago  
Howard & Custer  
Howard & Ridge  
Howard & Asbury  
Howard & Dodge  
Sheridan at Calvary  
Sheridan & Isabella

Greenbay & Isabella  
Crawford & Harrison  
Crawford & Colfax  
Crawford & Central, Crawford & Gross Point  
Grant

***Business  
Area Additions***

Dodge – Main to Simpson  
Dodge & Church  
Simpson – Central – Gross Point to Ridge  
Dodge to  
Greenbay



## Interdepartmental Memorandum

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To: Julia Carroll, City Manager  
From: David Jennings, Director of Public Works  
Subject: **Budget Memo # 11: Cost to have the Dodge Avenue corridor cleaned every day.**  
Date: January 27, 2005

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The least expensive technique would be to have the existing staff work an extra hour of overtime per day of additional cleaning. This would be three to four days per week, or roughly \$12,000 per year for additional overtime for the 34 weeks we currently provide hand cleaning. If we did this for the full year, it would go to almost \$20,000. It is difficult to keep the schedule during the winter, however, due the snow removal related duties of these employees.

If we want to add a new hand crew with permanent employees, a truck and equipment, we could cover other areas better and also keep the schedule more easily on Dodge. This would be very expensive, somewhere in the \$200,000 range for a three person crew (which is the size of the existing hand crews). That would be the first year cost due to the truck and equipment, but it would drop to \$150,000 annually after that. We will be glad to cost this out more precisely if Council wishes to pursue this option



# Interdepartmental Memorandum

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To: Julia A. Carroll, City Manager  
From: Patrick G. Casey, Director of Management and Budget  
Subject: **Budget Memo # 12 – Bottled Water Delivery**  
Date: January 25, 2005

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At the second Budget Hearing on January 22, 2005, Mayor Morton asked for information on the delivery of bottled water to the Civic Center. The only place that has bottled water delivery in the Civic Center is the Planning Division. The employees of the Planning Division pay for this service themselves.



# Interdepartmental Memorandum

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To: Julia Carroll, City Manager  
From: David Jennings, Director of Public Works  
Subject: **Budget Memo # 13: Could the City offer a 50/50 water line replacement from the parkway to the homes when the water lines are updated?**  
Date: January 27, 2005

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Unlike the sidewalk program and other city 50/50 programs, the homeowner's water service line is not owned by the City and is located on private property rather than City right-of-way. City crews do not perform work on private property due to this fact and also due to the liability involved. Therefore, it would be anticipated that any assistance to the property owner would be done via a monetary reimbursement from the city. The City currently does offer low interest (and 0% interest if 1 or 2 family properties) loans to income qualified residents for home improvements and repairs funded through the CDBG program and monitored by the Community Development Department.

If the City would desire a 50/50 program, we would anticipate that it would be set up as monetary reimbursement to a property owner and the contract would be between the property owner and the contractor.

**Estimated Cost of 50/50 program:**

It is estimated that the cost of replacing an average residential water service line from the parkway to the connection inside a property is in the \$3,000 to \$4,000 range. This varies significantly by the length, size and depth of the service. In addition, higher costs would be incurred in the case of larger commercial services. An estimated 173 services are connected to the water mains proposed for replacement in the 2005-2006 water main replacement projects. Replacement of those services would be approximately \$700,000 and the 50% cost to the city would be \$350,000.

**Additional concerns:**

- If reimbursement for service replacements applies only for those property owners on streets where new water main is being installed, this opens up the question of those property owners that either the water main was recently replaced or is not scheduled for replacement.
- Older water and sewer lines currently may be in the same trench. EPA regulations require a ten foot horizontal separation when replaced. Therefore, replacement of the homeowner's private water service may lead to realignment of the water service or replacement of their sewer service greatly increasing the cost.

- Larger water services often feed both domestic and fire service. Replacement of services of this size require pressure testing and chlorination procedures further increasing the costs.

When the water main is replaced on a block, we currently replace the water service from the tap at the water main to and including the shut-off in the parkway (commonly known as the buffalo box). From that point the water service is private property and, by ordinance, is the maintenance responsibility of the homeowner.

Due to the cost and liability associated with working with private property, it is our recommendation that we do not take on a 50/50 program for private water service replacement. We suggest that it may be beneficial to property owners for us to provide additional information when we are replacing a water main on their block. We could develop information on the benefit of replacing their own water service at the same time and provide information on available city assistance through the Community Development Block Grant Program for income eligible residents.



# Interdepartmental Memorandum

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To: Julia Carroll, City Manager  
From: Doug Gaynor, Director Parks, Forestry & Recreation  
Subject: **Budget Memo # 14: Cost to Repair/Replace James Park Baseball Field 6 & 7 Fencing.**  
Date: January 27, 2005

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To replace, repair and install fencing, player's benches, and safety fencing for the benches on the above stated fields it is estimated that the expenditure will not exceed \$150,000. Weather permitting, completion is expected by the end of June 2005.



## Interdepartmental Memorandum

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To: Julia Carroll, City Manager  
From: Neal J. Ney, Library Director  
Subject: **Budget Memo # 15: Funding for Library's Youth Services Project**  
Date: January 31, 2005

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I have been asked to explain the funding for the proposed Youth Services remodeling project at the Library.

The estimated cost of the project ranges up to \$2 million dollars. As is often the case with CIP projects, we need the first year planning phase to better determine the actual cost of the project. If there is less structural work to be done than we have anticipated, the costs could be less.

I am attaching a spreadsheet showing the proposed CIP budget and funding sources assuming a \$2 million dollar project. The schematic design phase of the project is underway, with City Council's approval, funded with \$40,000 of income from the Library's endowment.

The \$200,000 in the FY05-06 CIP proposal would be used for the development of full construction documents. The proposed source of this funding is the proceeds from the sale of 2022 Central Street, the City-owned retail storefront next door to North Branch.

The fundraising campaign for the additional \$300,000 cannot begin until we have a commitment for the inclusion of the project in the CIP.

Evanston Public Library  
Proposed Budget and Funding Sources for Youth Services Project

<b>Proposed CIP Budget</b>	Private	City CIP		
	\$40,000		FY2004-05	fund schematic drawings
		\$200,000	FY2005-06	fund construction documents
	\$460,000	\$800,000	FY2006-07	begin construction
		\$500,000	FY2007-08	finish construction
	<u>\$500,000</u>	<u>\$1,500,000</u>		

**Proposed Funding Sources**

Library Endowment Income	\$200,000	
Fundraising Campaign	\$300,000	
Proposed Sale of 2022 Central	\$200,000	(the sale of the retail space next to North Branch)
CIP General Obligation Bond debt	\$0	FY2005-06
	\$800,000	FY2006-07
	\$500,000	FY2007-08
	<u>\$2,000,000</u>	

Gottschalk  
children's services/renovation/budget memo.xls  
25-Jan-05