

TRAINING

	Topics	Description	Staff Assigned	Status
1	Annual Use of Force Training	Use of Force training will now be included in officers' annual training classes beginning with the 2017 training cycle.	EPD Staff	Completed Taser Upgraded Platform and staff recertification in Taser/Conducted Electric Weapon (CEW) less than lethal training during November 2017.
2	De-escalation Tactics, Mental Health First Aid Training, Procedural Justice Training	A separate eight hour in-service training on de-escalation tactics (6 hours) and mental health first aid (2 hours) is scheduled for all sworn officers.	EPD Staff	Completed / Spring 2017 In-Service Training
3	Annual Telecommunicators Training	Public Safety Telecommunicators will participate in an annual Police Department training session focusing on specific issues impacting EPD beginning in Spring, 2017.	EPD Staff	Completed as of April 21, 2017

4	Cook County Sheriff's Department Crisis Intervention Team Training	EPD is expected to have access to four seats in this training program each month (except June) through 2017 and into the future as space allows. This 40 hour specialized program provides advanced training to effectively and safely interact with someone in crisis, with emphasis on mental health episodes.	Cmdr. Wright	38 officers have attended. 1 officer attended the 40 hour NEMRT training. Police Units will begin to "code" calls for service using a specific designator so that these incidents can be tracked. 6 officers are slotted to attend training in Feb.
5	Continued training offered by Dr. Logan	Two year plan includes additional diversity and inclusion training, restructure and refresh of Field Training Officer program, develop and implement plans to better address mental health issues encountered by officers, and conduct four additional separate Police/Community town halls on specific topics.	Cmdr. Wright	Completed 2nd Town Hall meeting on 11/9/2017. Topic was Gangs/Drugs and Unsolved Homicides.
6	Creation of a Corporate Compliance Sergeant	The Chief of Police will provide an update on implementation of position at the July, 2017 Human Services Committee meeting.	Chief Eddington	Sgt. Gil Levy was selected for this position. The primary focus of this position will be a focus on body worn cameras and training mandates.

TRANSPARENCY

	Topics	Description	Staff Assigned	Status
7	Police Department Statistic Dashboard	Dashboard will include monthly statistics on: Number of Calls for Service Number of Contact Cards Number of Felony Arrests Number of Misdemeanor Arrests Number of Traffic Stops Number of Traffic Tickets Number and Type of Use of Force Incident Number of Citizen Complaints/Commendat	Cmdr. Dugan	Dashboard is completed pending work on the automation collection process to get numbers updated in a timely fashion.
8	Website for Police Issues	Website: www.cityofevanston.org/policeiss	D/C Barnes, Ms. Richardson, Ms. Hall	Completed with on-going updates.
9	Problem Solving Team Changes	Re-assign one Problem Solving Team (PST) officer (Enjoli Daley, in March) to focus on programs and initiatives that will enhance police/community relations citywide. This will include community education on Police procedure and crime prevention issues.	Chief Eddington	Post aldermanic election, Ward Officers were reassigned; and day off patterns were changed to accommodate 7 day a week coverage for officer(s) availability and accessibility.
10	Reformat Presentation of Monthly Crime Statistic Data	To be presented Human Services Committee and community via department website by April 1, 2017.	EPD Records Bureau	Completed May 1, 2017

11	Body Cameras	Commitment to implement body cameras department-wide beginning with pilot program starting July 1, 2017 and full implementation by January 1, 2018. Technology required will be implemented in partnership with Northwestern University Police Department.	D/C Parrott/Commander Dugan	120 body cameras are now in use by all field operations personnel and special operations officers. All sworn personnel have attended in service training in January 2018 and have been trained in the use of the BWC.
12	Listing of Speaker Comments from February 6 HSC Meeting	Details of speakers and comments transcribed and placed on website by February 17.	Ms. Sanchez	Completed , March 3, 2017
13	"In the Squad Room" Add Maps	Deployment Maps will be added to "In the Squad Room" by February 10, 2017.	Commander Dugan	Completed
CITIZEN POLICE COMPLAINTS				
	Topics	Description	Staff Assigned	Status
14	Development of issues for a proposed "Citizen Complaint Working Group"	Members of the Citizen Police Advisory Committee and Evanston Citizen Police Association will meet prior to March 6 HSC to develop initial framework for working group and report back. Interested residents from February 6 HSC meeting will also be invited to this meeting.	DC Barnes/Ms. Richardson	Citizen Police Complaint Assessment Committee - 2nd meeting was held on 11/1/2017.

15	Independent Investigator for Human Services Committee	Staff will prepare update report, May 1, 2017	Chief Eddington	RFP submitted to Human Services Committee - included in September 2017 HSC packet.
16	Video Statements	Allow for use of video statements in addition to written statements as of February 1, 2017.	Cmdr. Wright	Completed
17	Civic Center Office Hours	Establish office hours for the Office of Professional Standards at the Civic Center to receive citizen complaints by appointment.	Cmdr. Wright	Completed: EPD accepts citizen complaints at the Civic Center, room 3601. Call 847-866-5047 or 5009 for an appointment to be scheduled between 9:30am - 6pm.
18	Citizen Complaint Data / HSC	Reformat citizen complaint data presented at monthly Human Services Committee meeting for easier reading and tracking.	Cmdr. Wright	New Format begins October 2017.
19	Citizen Complaints / HSC Executive Session	Schedule monthly Executive Sessions with the Human Services Committee to review specific complaint issues.	Henry Ford/Legal Dept.	Ongoing, as needed, for specific complaint issues.
20	Citizen Complaint Data / Website	Reformat citizen complaint data on EPD website for easier review.	EPD Staff	Completed - (Information is included in the Dashboard, see item #7)

21	Citizen Committees	Police Chief will disband Chief-appointed Evanston Police Advisory Committee. Citizen complaint review responsibilities will be vested in Mayor-appointed Citizen Police Advisory Committee and City Council Human Services Committee. The Police Advisory Board (residents) and Evanston Citizen Police Association (businesses) will continue to meet to provide general feedback and advice to the Chief of Police.	Chief Eddington	Completed: March 1, 2017
----	---------------------------	--	-----------------	------------------------------------

PROCEDURE CHANGES				
	Topics	Description	Staff Assigned	Status
22	Field Contact Cards	Revised Field Contact Card procedure to continue requesting all existing information on the card, with an added notation "subject declined to ID" for any information declined to be provided.	EPD Staff	Completed: Training Bulletin issued
23	Use of Force Policy	Adoption of the National Consensus Policy on Use of Force through incorporation in General Orders. This revised General Order will include Department policies on de-escalation, May 1, 2017.	Cmdr. Dugan	Approved and completed / Pending staff dissemination using Lexipol implementation.
24	Use of Force Committee	Creation of Department Use of Force Committee to review all incidents including officers outside the chain of command of officers involved in incident, May 1, 2017.	Cmdr. Dugan	Pending Lexipol implementation

25	Lexipol	The Police Department will implement use of Lexipol, September 1, 2017.	D/C Parrott/Commander Dugan	Ongoing - Policy acknowledgment sign offs began with all EPD staff.
26	Equity and Empowerment Coordinator	Inclusion of City Equity and Empowerment Coordinator in weekly review of use of force incidents by City Manager and Corporation Counsel and as an ex-officio member of the Citizen Police Advisory Committee.	Commander Wright	Completed
27	Expungement Procedures	Law Department will work on procedures and partnerships to assist in expungement of citations as appropriate.	Mr. Farrar	In Progress